

### MONROE COUNTY BOARD OF SUPERVISORS

**COMMITTEE: FINANCE MEETING** 

TIME:

9:00 a.m.

PLACE:

**Justice Center** 

**Monroe County Board Assembly Room** 

\*South Side/Oak Street Entrance\*

1st Floor - Room #1200 112 South Court Street

NOTICE OF MEETING

Sparta, WI 54656

DATE:

Wednesday, December 18, 2019

202 SOUTH K STREET, RM 1 SPARTA, WISCONSIN 54656 PHONE 608-269-8705 FAX 608-269-8747 www.co.monroe.wi.us

### SUBJECT MATTER TO BE CONSIDERED

- 1. Call to Order/Roll Call
- 2. Next Month's Meeting Date/Time
- 3. Minutes Approval of November 20, 2019
- 4. **Public Comment**
- 5. Notice of Re-Purpose of Funds – Discussion/Action
  - a. Solid Waste
- 6. Notice of Budgetary Adjustment(s) - Discussion/Action
  - a. Solid Waste
  - b. Circuit Court
  - c. Highway
  - d. Health Department
  - e. Health WIC
  - f. Sheriff's Office(2)
  - g. Justice Department(2)
- 7. Request for Line Item Transfer(s) – Discussion/Action
  - a. Justice Department
  - b. Medical Examiner
  - c. Sanitation
  - d. Dog Control
  - e. EDCT
- 8. Fiscal Note Approval – Discussion/Action
  - a. Resolution Authorizing Changes to Monroe County Code of Ordinances, Chapter 14, Article III, Division 3: County Personal Property
  - b. Resolution Authorizing Change to School Woods Agreement
- 9. Highway Road Sign Cost - Discussion/Action
- 10. Request for Payment of Per Diems for Supervisors for January 27-30, 2020 Trial, Monroe County Case 18 CV 72 - Discussion/Action
- 11. Revolving Loan Fund Update
- 12. Treasurer
  - a. Monthly Treasurer's Report
  - b. Treasurer Department Monthly Report Review

# FINANCE MEETING December 18, 2019 Agenda

- 13. Finance
  - a. Monthly Financial Report
  - b. Finance Department Monthly Report Review
- 14. Monthly Approvals Discussion/Action
  - a. Notice of Donations/User Fees Received Budget Adjustment
  - b. County Disbursement Journal Approval
  - c. County Board Monthly Per Diem and Voucher Approval
- 15. Items for next month's agenda
- 16. Adjournment

<u>Cedric Schnitzler, Committee Chair</u> Date notices mailed: December 11, 2019 Finance Committee November 20, 2019

Present: Cedric Schnitzler, Douglas Path, Wallace Habhegger; Pete Peterson, Mark Halverson Others: Tina Osterberg, Diane Erickson, Debra Carney, Sharon Nelson, David Ohnstad, Ron Hamilton, Pamela Pipkin, Rob Conroy, Ed Smudde

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Next meeting date December 18, 2019 regular Meeting in the Monroe County Assembly Room at 9:00

   a.m.
- Minutes Approval Motion by Mark Halverson second by Wallace Habhegger to approve the 10/07, 10/16, 10/21, 10/22, 10/30 and 11/06/19 minutes. Carried 5-0.
- Public Comment None.
- Human Services Credit Card Approval Motion by Mark Halverson second by Douglas Path to approve credit cards. Ron Hamilton explained need for two credit cards in the amount of \$1,000.00 each for an RN and APNP staff. Carried 5-0.

#### Budget Adjustments -

- a. Human Services Motion by Pete Peterson second by Mark Halverson to approve budget adjustment. Ron Hamilton explained the 2019 budget adjustment in the amount of \$400,000.00 for estimated revenue to received from WIMCR, WI Medicaid Cost Reimbursement. Carried 5-0.
- b. Highway Motion by Wallace Habhegger second by Douglas Path to approve budget adjustment. David Ohnstad explained the 2019 budget adjustment in the amount of \$23,000.00 for temporary rumble strips and Tomah Garage Roof repairs. Carried 5-0.
- c. Jail Motion by Wallace Habhegger second by Mark Halverson to approve budget adjustment. Rob Conroy explained the 2019 budget adjustment in the amount of \$1,264.56 for SCAAP awards. Carried 5-0.
- d. Worker's Compensation Motion by Pete Peterson second by Mark Halverson to approve budget adjustment. Diane Erickson explained the 2019 budget adjustment in the amount of \$65,000.00 for worker's compensation claims. Discussion. Carried 5-0.
- e. Treasurer Motion by Wallace Habhegger second by Mark Halverson to approve budget adjustment. Debra Carney explained the 2019 budget adjustment in the amount of \$80,000.00 for In Rem Foreclosure Process. Discussion. Carried 5-0.

#### Line Item Transfers

- a. Health Department Motion by Pete Peterson second by Mark Halverson to approve line item transfer. Sharon Nelson explained the 2019 line item transfer in the amount of \$19,000.00 for vaccines, equipment service contract, medical supplies and cell phones. Carried 5-0.
- b. Sheriff's Office Motion by Wallace Habbegger second by Douglas Path to approve line item transfer. Rob Conroy explained the 2019 line item transfer in the amount of \$2,022.46 for new camera and microphone in Sheriff conference room and connection to current standalone interview audio/video recording system. Carried 5-0.
- c. Personnel Motion by Mark Halverson second by Pete Peterson to approve line item transfer. Ed Smudde explained the 2019 line item transfer in the amount of \$1,500.00 for labor relations and office supplies. Discussion. Carried 4-1.
- d. Administrator Motion by Pete Peterson second by Mark Halverson to approve line item transfer. Tina Osterberg explained the 2019 line item transfer in the amount of \$1,200.00 for office chairs and cell phone cover. Carried 5-0.

### Fiscal Note Approvals-

a. Resolution to Conduct Countywide Advisory Referendum on Creation of Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps – Motion by

- Douglas Path second by Mark Halverson to approve fiscal note. Publication costs are estimated at \$300.00. Discussion. Carried 3-2.
- b. Resolution Codifying Department Name Change from Information Systems to Information Technology and Amending the Monroe County Personnel Policy Manual Motion by Pete Peterson second by Mark Halverson to approve fiscal note. Ed Smudde explained no direct costs are associated with the department name change. Discussion. Carried 5-0.
- c. Resolution Authorizing Changes to the Monroe County Personnel Policy Manual Employee Recognition Program Motion by Mark Halverson second by Pete Peterson to approve fiscal note. Ed Smudde explained that the program is funded through the Employee Recognition Line that was budged in 2020. Discussion. Motion to amend by Wallace Habhegger second by Douglas Path: Remove "No additional budgetary costs for 2020 and thereafter"; and add "line item not to exceed \$10,000.00 for the fiscal year 2020; no additional budgetary cost in 2020." Carried 5-0. The original fiscal note as amended carried 5-0.
- Request for Payment of Per Diems for Supervisors for January 27-30, 2020 Trial, Monroe County Case 18 CV 72 – Chair Pete Peterson explained that he has reached out to the county lawyer following last month's meeting for an opinion on the payment of per-diems for the upcoming trial, a call has not been returned. Discussion. Motion by Wallace Habhegger second by Mark Halverson to table until Chair Pete Peterson is able to speak with our lawyer, Tim Johnson regarding payment of per-diems. Carried 5-0.

#### Treasurer

- a. Debra Carney provided the Monthly Treasurers Report.
- b. Treasurer Department Monthly Report.
- c. Treasurer/Local Banks for Investments Public Depositories and investments are designated by resolution by the board. Debra explained that all banks are contacted on the designated listing and are offered the opportunity to bid on investments. Interest earned, offsets the levy. Discussion. It was a consensus of the committee to not look at changing the investment policy.
- Resolution Regarding Cancellation of Outstanding 2018 Checks Motion by Mark Halverson second by Wallace Habbegger to approve resolution and forward to the full county board for approval. Discussion. Carried 5-0.

#### Finance

- a Diane Erickson provided the Monthly Financial Report.
- b. Finance Department Monthly Report.
- c. OPEB Report Diane Erickson provided information from OPEB reports as of December 31, 2018.

### Monthly Approvals –

- Monthly Notice of Donations/User Fees Received Budget Adjustment Motion by Pete Peterson second by Mark Halverson to approve Monthly Notice of Donations/User Fees Received. Carried 5-0.
- b. Monthly County Disbursement Journal Motion by Mark Halverson second by Douglas Path to approve Monthly County Disbursement Journal. Discussion. Carried 5-0.
- c. Monthly Per Diems and Vouchers Motion by Wallace Habhegger second by Douglas Path to approve Monthly County Per Diems and Vouchers. Carried 5-0.
- Items for next month's agenda Highway Road Sign Cost Discussion/Action; Revolving Loan Fund Update.
- Motion by Pete Peterson second by Mark Halverson to adjourn the meeting at 10:52 a.m. Carried 5-0.

Shelley Bohl, County Clerk Recorder

# Notice of Re-Purpose of Funds MONROE COUNTY

# Unanticipated Change of What Funds Were Budgeted For

Date:		11	/22/2019					
Department	t:	Sol	id Waste	=				
Amount:	\$	-	7,000.00	=?				
Budget Yea	ar Amended:		2020	-				
Projected sa	aving from pi	urchasir		anation/Reason funds are l (If needed attached uck in place of current lea	being re-purposed and affect d separate brief explanation.) sing costs.	on Program:		
Original Bud	geted Line's P	urpose:						
-	Org	Object	Project	Account Name	Original Purpose	New Purpose		mount to e-Purpose
-	63630000	580150		Land Improvements	Ridgeville II Final Cap		\$	(7,000.00)
	63630000			Capital Equipment - SW		Vacumn Truck	\$	7,000.00
	Total Adjustment				•		\$	7,000.00
Date Appro-	ved by Finan	nittee of please fo ce Com	rward to mittee:	o the County Clerk's Office.				
Date Appro	ved by Count	y Board	1:					
Per WI Stats	65.90(5)(a) must	be authoriz	ed by a v	ote of two-thirds of the entire membe	ership of the governing body.		54	
Date of pub	lication of Cl	ass 1 no	otice of	budget amendment:			_	Rev 2/18

# MONROE COUNTY Notice of Budgetary Adjustment

Date:		Nove	ember 22	, 2019						
Departmen	nt:		Solid	Waste						
Amount:	-		\$188,0	00.00						
Budget Ye	ear Amende	ed:		2019						
		So	urce of	Increase / Decrease an	d af	fect on Prog	ram:			
				ded attached separate b		_				
Excessive	rainfall and	d leachate	•	delays have caused in		*	/	he Leachate	Dis	enosal
				ncreased due to limited						
				lesign and engineering				14 11 4010 001	1041	dellott III
				or But with out in Bullooning	OII I	ttiogovino n				
									_	
					_					
Revenue Bu	dget Lines A	Amended:								
	Org	Object	Project	Account Name	Cı	ırrent Budget	Budg	get Adjustment	F	Final Budget
	63630000	464300		Solid Waste Fees-District	\$	1,955,000.00	\$	188,000.00	\$	2,143,000.00
									\$	-
									\$	-
									\$	
	Total Adjusti	ment					\$	188,000.00		
			_	2						
- Kyponditure	a Rudmat Lin	ios Amond	nd I							
Expenditure				Account Name	Cu	rrent Budget	Budo	et Adjustment	F	Final Budget
Expenditure	Org 63630000	Object 521790	ed: Project	Account Name Leachate Disposal	<u>C</u> L	70,000.00		qet Adjustment		Final Budget 245.000.00
Expenditure	Org	Object				70,000.00 130,000.00	Budg \$ \$	175,000.00 5,000.00	\$ \$	245,000.00 135,000.00
Expenditure	<b>Org</b> 63630000	<b>Object</b> 521790		Leachate Disposal	\$	70,000.00	\$	175,000.00	\$	245,000.00
Expenditure	Org 63630000 63630000	<b>Object</b> 521790 589000		Leachate Disposal SW Construction in Progress	\$	70,000.00 130,000.00	\$	175,000.00 5,000.00	\$	245,000.00 135,000.00
Expenditure	Org 63630000 63630000	<b>Object</b> 521790 589000		Leachate Disposal SW Construction in Progress	\$	70,000.00 130,000.00	\$	175,000.00 5,000.00	\$ \$ \$	245,000.00 135,000.00 121,387.00
Expenditure	Org 63630000 63630000 63650000	Object 521790 589000 521340		Leachate Disposal SW Construction in Progress	\$	70,000.00 130,000.00	\$ \$	175,000.00 5,000.00 8,000.00	\$ \$ \$	245,000.00 135,000.00 121,387.00
Expenditure	Org 63630000 63630000	Object 521790 589000 521340		Leachate Disposal SW Construction in Progress	\$	70,000.00 130,000.00	\$	175,000.00 5,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00
Expenditure	Org 63630000 63630000 63650000	Object 521790 589000 521340		Leachate Disposal SW Construction in Progress	\$	70,000.00 130,000.00	\$ \$	175,000.00 5,000.00 8,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00
Departmen	Org 63630000 63630000 63650000 Total Adjustr	Object 521790 589000 521340 ment		Leachate Disposal SW Construction in Progress	\$	70,000.00 130,000.00	\$ \$	175,000.00 5,000.00 8,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00
Departmen	Org 63630000 63630000 63650000  Total Adjustr	Object 521790 589000 521340 ment	Project	Leachate Disposal SW Construction in Progress Recycling Contracted Serv.	\$	70,000.00 130,000.00	\$ \$	175,000.00 5,000.00 8,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00
Departmen Date Appro	Org 63630000 63630000 63650000  Total Adjustr t Head App	Object	of Jurisc	Leachate Disposal SW Construction in Progress Recycling Contracted Serv.  Jail Full liction:	\$ \$	70,000.00 130,000.00	\$ \$	175,000.00 5,000.00 8,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00
Departmen Date Appro	Org 63630000 63630000 63650000  Total Adjustr t Head App	Object	of Jurisc	Leachate Disposal SW Construction in Progress Recycling Contracted Serv.	\$ \$	70,000.00 130,000.00	\$ \$	175,000.00 5,000.00 8,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00
Departmen Date Appro	Org 63630000 63630000 63650000  Total Adjustr t Head App oved by Co	521790 589000 521340  ment  proval: mmittee of wal please for	of Jurisco	Leachate Disposal SW Construction in Progress Recycling Contracted Serv.  Said Fall  liction:  o the County Clerk's Office	\$ \$ \$	70,000.00 130,000.00 113,387.00	\$ \$	175,000.00 5,000.00 8,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00
Departmen Date Appro	Org 63630000 63630000 63650000  Total Adjustr t Head App oved by Co	521790 589000 521340  ment  proval: mmittee of the please for the	of Jurisconmittee:	Leachate Disposal SW Construction in Progress Recycling Contracted Serv.  Lac File  liction:  o the County Clerk's Office	\$ \$ \$	70,000.00 130,000.00 113,387.00	\$ \$	175,000.00 5,000.00 8,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00
Departmen Date Appro Followin Date Appro Date Appro	Total Adjustree the Head Approved by Congusting this approved by Find Evel by Congustation over the Evel by Congusting the Evel by Congus	521790 589000 521340  broval: mmittee coval please for ance Comunty Boar	of Jurisconward to	Leachate Disposal SW Construction in Progress Recycling Contracted Serv.  Lace Free diction: the County Clerk's Office	\$ \$ \$	70,000.00 130,000.00 113,387.00	\$ \$	175,000.00 5,000.00 8,000.00 188,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00
Departmen Date Appro Followin Date Appro Date Appro	Total Adjustree the Head Approved by Congusting this approved by Find Evel by Congustation over the Evel by Congusting the Evel by Congus	521790 589000 521340  broval: mmittee coval please for ance Comunty Boar	of Jurisconward to	Leachate Disposal SW Construction in Progress Recycling Contracted Serv.  Said Fall  liction:  o the County Clerk's Office	\$ \$ \$	70,000.00 130,000.00 113,387.00	\$ \$	175,000.00 5,000.00 8,000.00 188,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00
Departmen Date Appro Followin Date Appro Date Appro Per WI State	Total Adjustret Head Approved by Cooked by Coo	Diject 521790 589000 521340  broval: ment  broval: maittee of the control of the	of Jurisconmittee:	Leachate Disposal SW Construction in Progress Recycling Contracted Serv.  Lace Free diction: the County Clerk's Office	\$ \$ \$ embe	70,000.00 130,000.00 113,387.00	\$ \$ \$ rning	175,000.00 5,000.00 8,000.00 188,000.00	\$ \$ \$ \$	245,000.00 135,000.00 121,387.00

# Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

November 26, 2019

Date:

Departmen	nt:		Circuit	Court					
Amount:			\$40,0	00.00					
Budget Ye	ear Amende	ed:		2020					
ü	1	So	urce of	Increase / Decrease a	and affect on Proc	ram.			
		50		ded attached separate			2.		
Juvenile Ju	istice Refo	rm and St	•	erts Initiative Technic	•	•	Applied for	or a	nd
				,000.00 for technical					
				nse account will provi					
				are submitted.	ias for payment o		9		
Revenue Bu	dget Lines A			1					
	Org	Object	Project		Current Budget		et Adjustment		inal Budget
	11210000	485010	-	Other Grants	\$ -	\$	40,000.00	\$	40,000.00
								\$	
	7.	-						\$	
8	Total Adjustr	mont				-	40.000.00	\$	
	Total Aujusti	nent				\$	40,000.00		
Expenditure	Budget Lin			Y					
	Org	Object	Project		Current Budget		et Adjustment		inal Budget
	11210000	521000		Professional Services	\$ -	\$	40,000.00	\$	40,000.00
*/			-					\$	
								\$	*
								\$	*
								\$	
5.	Total Adjustr	ment				\$	40,000.00		
							€		
Departmen	t Head Apr	oroval:	12	0 13000	11-26-20	19			
			C T	1: 1: 1/1/1/	MILL		11/ 1		
Date Appro				1/1/1/1/1/1000	May Text	ري	10/09/1	9	
Followir	ig this appro	val please f	orward t	o the County Clerk's Off	rice."		1 / 1		
Date Appro	oved by Fin	nance Con	nmittee	:					
Date Appro									
• •	•	•							
Per WI Sta	ts 65.90(5)(a) m	iust be authoi	ized by a	vote of two-thirds of the entire	e membership of the gov	erning bo	ody.		
Date of pul	alication of	Class 1 m	notice o	i f hudgat amandmanti			59		
Date of put	meation of	C1a55 1 11	ionce o.	f budget amendment:	×				
									D 2/10

# MONROE COUNTY Notice of Budgetary Adjustment

Date:		Dec	cember 3,	2019					
Departmen	nt:		HIGH	HWAY					
Amount:			\$45,0	00.00					
Budget Ye	ar Amende	ed:		2019					
		So	urce of	Increase / Decrease and	l affect on Prog	ram:			
				ded attached separate by	_				
An asphalt	heater (Ho		•	warm asphalt patch ma	•	•	n distresse	l na	vement
				10, requires extensive r					
				The department propos					
				pplemental Account. T					
				ented to state and coun					
		,			<i>V V</i> 1 3		1		
Revenue Bu	dget Lines A	mended:	r						
	Org	Object	Project		Current Budget		t Adjustment	<u>F</u>	inal Budget
	73330319	534005		County Supplemental-Op Ex	\$ 1,000,000.00	\$	(45,000.00)	\$	955,000.00
								\$	
			-					\$	
	T (   A   ) (	L .				_	(45,000,00)	\$	
	Total Adjustr	nent				\$	(45,000.00)		
					5):				
Expenditure					*.				
Expenditure	Org	Object	ed: Project				t Adjustment		inal Budget
Expenditure				Account Name Capital Outlay-Equipment	<b>Current Budget</b> \$ 725,000.00	Budge \$	t Adjustment 45,000.00	<b>F</b>	770,000.00
Expenditure	Org	Object							
Expenditure	Org	Object							
Expenditure	Org	Object						\$	
Expenditure	Org 73310281	<b>Object</b> 581000				\$	45,000.00	\$	
Expenditure	Org	<b>Object</b> 581000						\$ \$ \$	
Expenditure	Org 73310281	<b>Object</b> 581000				\$	45,000.00	\$ \$ \$	
Expenditure	73310281  Total Adjustr	Object 581000		Capital Outlay-Equipment	\$ 725,000.00	\$	45,000.00	\$ \$ \$	
Departmen	Org 73310281  Total Adjustr t Head App	581000  ment  proval:	Project	Capital Outlay-Equipment	\$ 725,000.00	\$	45,000.00	\$ \$ \$	
Departmen Date Appro	Total Adjustr	581000  nent  proval:	of Jurisc	Capital Outlay-Equipment	\$ 725,000.00	\$	45,000.00	\$ \$ \$	
Departmen Date Appro	Total Adjustr	581000  nent  proval:	of Jurisc	Capital Outlay-Equipment	\$ 725,000.00	\$	45,000.00	\$ \$ \$	
Departmen Date Appro	Total Adjustret Head Approved by Cong this approx	oroval: mmittee oval please for	of Jurisc	Capital Outlay-Equipment  liction:  o the County Clerk's Office	\$ 725,000.00	\$	45,000.00	\$ \$ \$	
Departmen Date Appro	Total Adjustree t Head Approved by Congress oved by Find the approved by Find the approximately approved by Find the approximately appr	oroval: mmittee coval please for the content of the content or the content of the	of Jurisconmittee:	Capital Outlay-Equipment	\$ 725,000.00	\$	45,000.00	\$ \$ \$	
Departmen Date Appro Followin Date Appro Date Appro	Total Adjustree the Head Approved by Congress this approved by Finance by Congress the Congress that approved by Finance by Congress the Congress that approved by Congress the Congress that approved by Congress that approved b	oroval: mmittee coval please for ance Conunty Boar	of Jurisconward to	Capital Outlay-Equipment  diction:  o the County Clerk's Office	\$ 725,000.00	\$	45,000.00	\$ \$ \$	
Departmen Date Appro Followin Date Appro Date Appro	Total Adjustree the Head Approved by Congress this approved by Finance by Congress the Congress that approved by Finance by Congress the Congress that approved by Congress the Congress that approved by Congress that approved b	oroval: mmittee coval please for ance Conunty Boar	of Jurisconward to	Capital Outlay-Equipment  liction:  o the County Clerk's Office	\$ 725,000.00	\$	45,000.00	\$ \$ \$	

# Notice of Budgetary Adjustment

Date:		De	cember 3	3, 2019					
Departmen	ıt:			Health					
Amount:			\$3,	500.00					
Budget Yea	ar Amende	d:		2019					
		So	urce of	Increase / Decrease an	d afi	fect on Proc	ram:		
		50		ded attached separate b		_			
Received a fina	al grant award	from Remo		Jesse Parker, Inc. for the Rea				ram	
Safety for All K	(ids (SAK) pack	c program,	Cribs for	Kids and the car seat progran	n. The	e ultimate goal	is to improve literacy	and	
assure safe en	vironment for	income eli	gible Mor	roe County infants and child	ren.				
-									
Dovonuo Pur	last I inca A	mondod.							
Revenue Bud	Org	T	Drainat	A		1242 3 101		_	
	24110000	<b>Object</b> 485000	Project			rrent Budget	Budget Adjustment	-	inal Budget
	24110000	485000	420	SAK Pack	\$	500.00	\$ 400.00		900.00
	24110000	485000	423	Cribs for Kids	\$	2,500.00	\$ 700.00	\$	3,200.00
	24110000	432205	423	RED Program	\$	1,250.00	\$ 1,100.00	\$	2,350.00
ļ	Total Adjustm			DOT Health Program	\$	3,000.00	\$ 1,300.00	\$	4,300.00
	Total Aujustin	lent					\$ 3,500.00		
Expenditure									
	Org	Object	Project				<b>Budget Adjustment</b>	Fi	nal Budget
	24110000	534050		Block Grant Supplies	\$	29,250.00	\$ 3,500.00	\$	32,750.00
-									
ŀ									
1									
	Total Adjustm	ent					\$ 3,500.00		
			organi			,	3,000.00		
Domontonout	TTaad A	1	M	AL IN TO DELL					
Department	Head Appi	rovai:	10,0	acting a fusion	/	<del>)</del> —		٦	10
Date Approv	ved by Con	nmittee o	f Jurisd	liction: \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	4	vuie	12-03-	لصالب	7
Following	this approve	al please fo	orward to	o the County Clerk's Office					12
	**	•		,					
Date Approv	ved by Fina	ince Com	mittee:						
Date Annros		_	1						
Date Approv	ed by Cou	nty Board	a:						
	-	-		ote of two-thirds of the entire m	ember	ship of the gover	ning body		
	-	-		ote of two-thirds of the entire mo	embers	ship of the gover	ning body.		
Per WI Stats	65.90(5)(a) mu.	st be authori	ized by a v	ote of two-thirds of the entire mo	embers	ship of the gover	ning body.		

# Notice of Budgetary Adjustment

Date:		D <sub>6</sub>	ecember :	3 2010				C		
Departmen	it:			1 - WIC						
Amount:	-			600.00						
Budget Yea	ar Amendo	ed:		2019						
		Sc		Elmonoso / D	1 00					
		30	(If noo	Increase / Decrease	and afte	ect on Prog	gram:			
Infrastructure	grant award f	from the Der	partment	eded attached separate of Health Services, Divisio	e briet e n of Public	explanation	1.)	estation and the	*********	
WIC clinic sen	vices providir	ng nutrition e	ducation	on WICHealth.org	поп шык	riealtri, to p	urchas	se ipad/tablet to	impro	ve
Revenue Bud	lget Lines A	Amended:								
	Org	Object	Project	Account Name	Curr	ent Budget	Rude	get Adjustment	-	
	24120000	485000		WIC Grants	\$	2,000.00	\$	1,600.00	\$	nal Budget
					Ť	2,000.00	۳	1,000.00	\$	3,600.00
									\$	
Ĺ									\$	-
•	Total Adjustr	nent					\$	1,600.00	Ψ	
Expenditure	Budget Lin	es Amende	ed:						N.	
	Org	Object	Project	Account Name	Curre	ent Budget	Budo	jet Adjustment	Fi	nal Budget
4	24120000	531000		Office Supplies Expense	\$	3,055.00	\$	1,600.00	\$	4,655.00
-									\$	.,,000,00
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Department I	Head Ann	roval·	M	4 × 20.	<i>'</i> .					
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Date Approv					4)4	ice	_	12-03		019
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		-								
Per WI Stats 6.		-		ote of two-thirds of the entire	membersh	ip of the gover	ning b	ody.		
	5.90(5)(a) mu.	st be authoriz	ed by a ve	ole of two-thirds of the entire		ip of the gover	ning b	ody		
	5.90(5)(a) mu.	st be authoriz	ed by a ve	budget amendment:		ip of the gover				

# MONROE COUNTY Notice of Budgetary Adjustment

Date:		Dec	cember 6,	2019				
Departmen	nt:			Sheriff				
Amount:	-		\$6.5	00.00				
Budget Ye	ar Amende	d:		2019				
		So	urce of	Increase / Decrease and	d affect on Prog	ram:		
				ded attached separate br	•			
Increased r	evenue from		`	ated with Traffic Safety	•	•	Γ.	
				e enforcement related e				
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Revenue Bu	dget Lines A							
	Org	Object	Project	Account Name	Current Budget	Budget Adjustment	<del>-</del>	inal Budget
	12110000	435210		Public Safety Grant Revenue	\$	\$4,000.00	\$	4,000.00
	12110000	435210		Public Safety Grant Revenue		\$ 2,500.00	\$	2,500.00
							\$	;#:
	L						\$	.*
	Total Adjustr	nent				\$ 6,500.00	]	
Expenditure	Budget Lin	es Amendo	ed:					
Expenditure	Budget Lin Org	Object	ed: Project	Account Name	Current Budget	Budget Adjustment	<u>F</u>	inal Budget
Expenditure				Account Name  Non-Lapsing Sheriff Vehicle	<u>Current Budget</u> \$52,902.26	Budget Adjustment \$6,500.00	\$	Final Budget 59,402.26
Expenditure	Org	Object	Project				\$	
Expenditure	Org	Object	Project				\$ \$ \$	
Expenditure	Org	Object	Project				\$ \$ \$	
Expenditure	Org	Object	Project				\$ \$ \$ \$	59,402.26 - -
Expenditure	Org	<b>Object</b> 581100	Project				\$ \$ \$	59,402.26 - -
Departmen Date Appro Followin Date Appro Date Appro Per WI State	Total Adjustness the Head Approved by Congress oved by Fin oved by Congress 65.90(5)(a) m	object 581100  581100  nent  oroval:  mmittee oval please f  ance Contunty Boar  out be author	of Jurison forward to the city of the city	Non-Lapsing Sheriff Vehicle	\$52,902.26	\$ 6,500.00	\$ \$ \$ \$	59,402.26 - -

# Notice of Budgetary Adjustment

Department Amount:		Det	cember 6	, 2019				
Amount:	ıt:			Sheriff				
			\$4,0	00.00				
Budget Ye	ar Amende	ed:		2019				
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		50		Increase / Decrease an				
D 44			-	ded attached separate b	-	•		
				n Jailer Employee Edu				
Administra	ation Educa	ation and	Trainin	g to use for upcoming 2	Zuercher Trainir	ng.		
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Revenue Bu	deat I inco	a mondoda						
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	Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budge	τ
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	Tatal Adimet						\$	
	Total Adjust	ment				\$ -		
Expenditure	Budget Lir	ies Amend	ed:					
	Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budge	
	12701000	515700		Jailer Emp Education & Training	\$ 10,474.03	(\$4,000.00)		
	12110000	515700		Sheriff Admin Educ & Training	\$ 454.79	\$ 4,000.00	\$ 4,454. \$ -	79
			-				\$ -	<u> </u>
							\$ -	_
	-						\$ -	_
	Total Adjustr	ment				\$ -		

# Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

December 9, 2019

Justice Programs

\$18,000.00

Date:

Department:

Amount:

Budget Ye	ar Amende	d:		2019						
		So	urce of	Increase / Decrease an	d af	fect on Prog	ram:			
				ded attached separate b		_				
On 06/01/1	9, there wa	as an incr	-	revenue from \$23 to \$2		•	,	nate serving	thei	r jail
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was budge	ted. A new	equipme	nt moni	toring (GPS & alcohol	brac	celet, etc) co	ontrac	t is being av	vard	ed to a
				owns the equipment, th						
Requesting	to adjust b	oudget so	additio	nal equipment can be p	urcl	nased to sav	e moi	ney in 2020 l	oudg	get.
Revenue Bu	daet Lines A	mandadı								
revenue pu	Org	Object Control	Project	Account Name	Cu	rrent Budget	Budo	et Adjustment	Fi	nal Budget
	12950000	462115	J1040	OTHER REVENUE OR FEES	\$	177,500.00	\$	(18,000.00)	\$	159,500.00
								.01	\$	9
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	Total Adjustn	nent					\$	(18,000.00)		
Expenditure	Budget Lin	es Amendo	ed:							
•	Org	Object	Project	Account Name	Cu	rrent Budget	Budg	et Adjustment	<u>Fi</u>	nal Budget
	12950000	521230	J5010	ALCOHOL MON BRACELET	\$	162,995.00	\$	18,000.00	\$	180,995.00
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	Total Adjustm	nent					\$	18,000.00	•	
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Date Appro	ved by Fina	ance Con	nmittee							
Date Appro										
Per WI Stats	s 65.90(5)(a) mi	ust be author	ized by a v	vote of two-thirds of the entire m	embei	rship of the gove	rning h	odv.		
						1 7 3				
Date of pub	lication of	Class 1 n	otice of	f budget amendment: _		, , ,	J	·		
Date of pub	lication of	Class 1 n	otice of			, , ,	J	·		Rev 2/18

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

December 9, 2019

Justice Programs

Date:

Department:

Amount:	<u> </u>		\$57,4	401.00						
Budget Ye	ar Amende	d:		2020						
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emproyees	, so this wil	i citsure a	in team	i members are able to a	itti	i Drug Coul	ııı	allings.		
Revenue Bu	dget Lines A	mended:								
	Org	Object	Project	Account Name	Cu	rrent Budget	Bu	dget Adjustment	F	inal Budget
	12951000	435238		JUSICE DEPT, GRANT REV	\$	139,870.00	\$	57,401.00	\$	197,271.00
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	Total Adjustm	nent					\$	57,401.00		
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	Org	Object	Project		Cu	rrent Budget	Bu	dget Adjustment	F	inal Budget
	12951000 12951000	521340	J7010	REWARDS & SANCTIONS	\$	4,250.00	\$	55,200.00	\$	59,450.00
	12951000	533010		CONFERENCE/SEMINARS	\$	1,824.00	\$	2,201.00	\$	4,025.00
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	Total Adjustm	nent					\$	57,401.00		
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Department	t Head App	roval:	6	un Methos	TI	129410	1			
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Date Appro				0000	ya	e jugge		12/09/19	e:	
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Date Appro				2						
Per WI Stat	s 65.90(5)(a) mi	ist be author	ized by a v	vote of two-thirds of the entire m	embei	ship of the gove	rning	g body.		
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Date:			12/9/20	19							
Departme	ent:		Justice Progran	ns							
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Date:			2-Dec-1								
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11270000	521165		Autopsies & Pathology	\$	64,000.00	\$	5,000.00	\$	28,604,56	\$	59,000.00
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Org	Object	Project	Account Name	Curr	ent Budget	Tran	sfer Amount	YTD	Expenditures		New Budget
11270000	521170		Laboratory & Toxicology	\$	8,000.00	\$	1,500.00	\$	7,655.00	\$	9,500.00
11270000	521175		Transportations	\$	7,000.00	\$	3,500.00	\$	8,145.00	\$	10,500.00
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INANCE CO	MMITTEE	Annroy	al given on :								
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Revised 02/2018

Office Use Only No. Department: Sanitation Date: **Budget Year Amended:** 2019 From Account Account # **Account Name Current Budget Transfer Amount** YTD Expenditures New Budget 13680000 553050 **BUILDING RENT** 3,352.00 1,600.00 1,752.00 \$ \$ \$ \$ \$ **Total Transfer** 1,600.00 To Account Account # Account Name Current Budget Transfer Amount YTD Expenditures New Budget 13680000 524510 MOTOR VEHICLE - OP \$ 1,544.00 \$ 1,600.00 1,558.38 | \$ 3,144.00 \$ \$ \$ \$ Total Transfer 1,600.00 Explanation for Transfer: Under estimated price of gas for 2019, need new tires which was not anticipated. **Department Head Approval Governing Committee Approval** If < \$500: Send to County Administrator's Office **COUNTY ADMINISTRATOR Approval:** *If* > \$500: Send to County Clerk's Office FINANCE COMMITTEE Approval given on :

Date

Revised 02/20/2014

Office Use Only No, Department: Dog Control Date: **Budget Year Amended:** 2019 From Account Account # Account Name **Current Budget** Transfer Amount YTD Expenditures **New Budget** 14190000 553050 **BUILDING RENT** \$ 3,852.00 \$ 3,000.00 \$ 852.00 \$ \$ \$ \$ \$ . \$ \$ **Total Transfer** 3,000.00 \$ To Account Account # Account Name **Current Budget** Transfer Amount YTD Expenditures New Budget 14190000 524505 BLDG REPAIRS & MAI \$ 2,491.00 \$ 3,000.00 1,780.38 \$ 5,491.00 \$ \$ \$ \$ \$ **Total Transfer** 3,000.00 Explanation for Transfer: Washer and dryer are out of warranty and need to be replaced. Department Head Approval **Governing Committee Approval** If < \$500: Send to County Administrator's Office **COUNTY ADMINISTRATOR Approval:** If > \$500: Send to County Clerk's Office FINANCE COMMITTEE Approval given on : Date Revised 02/20/2014

Date:			12/6/201	9					
Department:			EDC.	_					
		\$	500.00						
Budget Ye	ear Ame		201						
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Org		Project	Account Name	Current Budget	Tran	efer Amount	YTD Expenditures		New Budget
16700000	515700	lioject	Emp. Education	\$ 500.00	_	(500.00)	- ON THE REAL PROPERTY.	\$	1,000.00
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To Account	<u>t</u>								
Org	Object	Project	Account Name	Current Budget	Tran	sfer Amount	YTD Expenditures		New Budget
16700000	532100	1,10,000	Marketing and Promotion	\$ 1,000.00	\$	500.00	\$ 1,042.25	\$	1,500.00
10,0000	002100		marketing and themeter	Ψ 1,000.00	<b>—</b>	000,00	Ψ 1,0 12.20	\$	1,000.00
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Explanation	for Trans	for:	The funds would be used to for	und a new Museum Pr	ochuro				
LAPIANALION	TOT TIATIS	ici.	The lands would be ased to h	und a new Museum bi	ocnure	1			
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Department I	Head App	orovai							
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If <= \$500:									
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If > \$500:									
Send to Coun	ty Clerk's	Office							
7.			∕al given on :						

Date

1	RESOLUTION No
2 3 4 5	RESOLUTION AUTHORZING CHANGES TO MONROE COUNTY CODE OF ORDINANCES, CHAPTER 14, ARTICLE III, DIVISION 3: COUNTY PERSONAL PROPERTY
6 7 8	<b>WHEREAS</b> , the Monroe County Sheriff's Office has found that selling used squad cars is financial better than merely trading-in the squad as a credit on the replacement cost; and
9 10 11	WHEREAS, the Monroe County Code currently requires the proceeds from a sale to go back to the general fund; and
12 13 14	<b>WHEREAS</b> , the Property & Maintenance Committee opines that budgeting for the proceeds of a sale to be used for purchase of replacement equipment is fiscally prudent; and
15 16 17	<b>WHEREAS</b> , Monroe County operates three departments as enterprise funds, County Highway, Rolling Hills and Solid Waste, and such funds should be handled similarly; and
18 19	WHEREAS, the Section 14-96 (a) and (b) currently read:
20 21	(a) This provision applies to all county departments; except the county highway department, with exception of technology materials for the highway department.
22 23 24	(b) Surplus county property is county-owned personal property which has been determined to no longer serve a useful purpose for the county department in which it is used. Personal property that is to be traded in for credit toward replacement property is not surplus property.
25 26 27 28	<b>NOW, THEREFORE, BE IT RESOLVED</b> by the Monroe County Board of Supervisors that they do ordain that Sec. 14-96 (a) and (b) of the General Code of the County of Monroe, Wisconsin is hereby amended to read:
29 30	(a) This provision applies to all county departments; except the departments run as enterprise funds, except for technology materials.
31 32 33 34	(b) Surplus county property is county-owned personal property which has been determined to no longer serve a useful purpose for the county department in which it is used. Personal property that is to be traded in for credit or sold and the proceeds applied towards similar replacement property is not surplus property.
35 36 37	Dated this 18 <sup>th</sup> day of December, 2019.
38 39	Offered by the Property & Maintenance Committee.
40	Purpose: To treat all enterprise funds equally and to allow sale proceeds of equipment being replaced to go

41

42 43

towards the replacement costs.

Fiscal Note: None, other than costs of amending the ordinance

Purpose: To treat all enterprise funds equally and to allow sale proceeds of equipment being replaced to go

Finance Vote (If required):	Committee of Jurisdiction Forwarded on:	, 20
YesNoAbsent	VOTE: Yes No Absent	
	Committee Chair:	
Approved as to form:		
Andrew C. Kaftan, Corporation Counsel	OTATE OF MICOONOM	
□ ADOPTED □ FAILED □ AMENDED	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY (	CERTIFY that the
OTHER	foregoing is a true and correct copy of Resolution #	acted on
County Board Vote on:20	by the Monroe County Board of Supervisors at the meeting I	neld on
YesNoAbsent		
	SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document	

	Tel
1	RESOLUTION No.
2 3	* / <del></del>
3	RESOLUTION AUTHORIZING CHANGE TO SCHOOL WOODS AGREEMENT
4	
5 6	Whereas: In 1948, Monroe County conveyed 80 acres of forest land to the Sparta School District for the purpose of educating and training students in the planting, care, management and
7	harvesting of forest crop; and
8	
9	Whereas: The Agreement, in lieu of payment at the conveyance, established that when the school
10	district harvested the trees thereon, it shall pay to the County Treasurer, 25% of net proceeds from the
11	harvest and 75% shall go to the school district; and
12	
13	Whereas: The property has been utilized for recreational and educational purposes by the Sparta
14	School District for many years and recently, under oversight of the Sparta School District, the
15	Friends of the Sparta School Woods, a local civic group, has taken on the responsibility of managing
16	the property; and
17	
18 19	Whereas: The goals and objectives of the Friends of the Sparta School Woods is to provide
20	students and the general public with outdoor educational opportunities as well as providing
21	educators with curriculum options through improvement of access, shelters, trail systems and forest management; and
22	management, and
23	Whereas: the Zoning Committee and the Natural Resource and Extension Committee have
24	reviewed the original Agreement and determined the Agreement needs updating and recommends
25	approval of the attached Amended Agreement.
26	11
27	Now Therefore Be It Resolved, that the Monroe County Board of Supervisors hereby approves the
28	Amended Agreement.
29	4
30	Dated this 22 <sup>nd</sup> day of January, 2020 as offered by the Zoning Committee and the Natural Resources and
31	Extension Committee.
32	
33	Purpose: This resolution revises the original 1948 Agreement and has the school district keep all timber
34	harvest proceeds for use on the School Woods project.
35	

**Fiscal note:** The resolution foregoes undetermined future timber harvest proceeds by revision of the original agreement. The last know timber harvest in 2011 grossed \$2,262.00. As no budget line item is affected, it requires simple majority.

Finance Veta (II	Committee of their fields Front I   12 - 10 - 19 - 00
Finance Vote (If required):	Committee of Jurisdiction Forwarded on:
Yes No Absent	VOTE: Yes No Absent
****************	10 mm on 10 mm
Approved as to form:  Andrew C. Kaftan, Corporation Counsel	Committee Chair: Nothin Vants yehre Habberger James & Schweder Clon & Mc hy
V.	STATE OF WISCONSIN
□ ADOPTED □ FAILED □ AMENDED	COUNTY OF MONROE  I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a
OTHER	true and correct copy of Resolution # acted on by the Monroe County  Board of Supervisors at the meeting held on
County Board Vote on:20	
YesNoAbsent	SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.
Finance Vote (If required):	Committee of Jurisdiction Forwarded on:, 20
YesNoAbsent	VOTE: Yes No Absent
***************************************	Committee Chair:
Approved as to form:	
Andrew C. Kaftan, Corporation Counsel	
☐ ADOPTED ☐ FAILED ☐ AMENDED ☐ OTHER	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # acted on by the Monroe County Board of Supervisors at the meeting held on
County Board Vote on:20	y
	SHELLEY R. BOHL, MONROE COUNTY CLERK

#### AMENDED AGREEMENT

Whereas, in 1948, the Monroe County conveyed to School District No. 1 a/k/a Sparta School District, under Agreement, recorded at the Monroe County Register of Deeds in Misc. Book 27 at Page 433, for the purpose of educating and training students in the planting, care, management and harvesting of forest crop the following described lands, known as the School Woods:

Southeast Quarter of Northeast Quarter, and the Northeast Quarter of the Southeast Quarter, of Section 6, township 18, North, Range 4 West, Monroe County, Wisconsin.

Whereas, the practices of forest management have evolved since 1948; and

Where, the School Woods has been utilized for recreational and educational purposes by the Sparta School District and recently a local civic group known as the Friends of the Sparta School Woods has taken on the responsibility of managing the property under the oversight of the Sparta School District; and

Whereas, the goals and objectives of the Friends of the Sparta School Woods is to provide students and the general public with outdoor educational opportunities as well as providing educators with curriculum options through improvement of access, shelters, trail systems and forest management; and

Whereas Monroe County and the Sparta School District agree to amend the original Agreement effective as of January 1, 2020 as follows:

THEREFORE IT IS AGREED, the School District shall, at its expense, have proper forest management in the operation of the School Woods project and shall plant, care for the trees and the forest in accordance with current forest management practices and for the education and recreational benefit of the students and the general public; and

IT IS AGREED that the net proceeds from the harvest of the trees thereon and shall be used by the Sparta School District for the projects conducted at the School Woods; and

IT IS AGREED that the Sparta School District shall, at no time, encumber the School Woods, or convey it, except to the County of Monroe, State of Wisconsin; and

IT IS AGREED under mutual understanding that the School Woods is primarily a school project for the purpose of educating and training students of said High School and School District in the planting, care, management and harvesting of forest crop.

IT IS FURTHER AGREED, that in the event the Sparta School District decides to abandon the project, then, in that event the Sparta School District agrees to re-convey the School Woods to the County of Monroe, State of Wisconsin; the said conveyance shall be on the same terms as the conveyance herein given. Any funds held for the School Woods would be split with Twenty-five (25%) percent going to Monroe County and Seventy-five (75%) percent going to the Sparta School District.