



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

## MONROE COUNTY BOARD AGENDA

Wednesday, October 26, 2022

Monroe County Justice Center

County Board Assembly Room – 1<sup>st</sup> Floor, Room #1200

112 South Court Street Sparta, WI 54656

*\*(Please use South Side/Oak Street Entrance)\**

### Remote Meeting Information

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 2484 075 0010

Password: F84Af5vA52e

Join by phone

+1-404-397-1516 United States Toll

Access code: 2484 075 0010

IT Point of Contact, Rick Folkedahl 608-633-2700

6:00 p.m.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes – September 28, 2022

Public Comment Period

Appointments

Veterans Service Commission, George Bloom for a term ending 12/31/2024

Budget Adjustments

Dispatch

Human Services/ADRC

Coulecap Annual Report - Hetti Brown, Executive Director

Monthly Treasurer's Report – Debra Carney, Treasurer

Monthly Finance Report – Diane Erickson, Finance Director

Monthly Administrators Report – Tina Osterberg, County Administrator

Resolution(s) – Discussion/Action (listed on separate sheet)

Results of County Board Prioritization Survey for Future Planning and Projects

Results of Department Head Survey for the County Highway B Complex

Chairman's Report

Adjournment

>Supervisors: Do wear your name tags, it helps visitors

>Agenda order may change

The September meeting of the Monroe County Board of Supervisors convened in the Monroe County Board Assembly Room in the City of Sparta, Wisconsin, on Wednesday, September 28, 2022 at 6:00 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 16 Supervisors present. The Pledge of Allegiance was recited.

Motion by Supervisor Rogalla second by Supervisor Zebell to approve the August 24, 2022 minutes. Carried by voice vote.

Public Comment Period – One member of the public addressed the board.

Appointment – Motion by Supervisor Kuhn second by Supervisor Pierce to approve the following appointments. Carried by voice vote.

Children's Community Options Program Committee for a term ending 03/31/24,	
Ann Allen, Parent	Tom Anderson, Service Provider
Cedric Schnitzler, Parent	Tiffany Giesler, Health Department Rep.
Kay Steinhoff, Parent	Tracy Thorsen, Human Services Representative
Tonya Olson, Parent	To be determined, School District Rep.

Citizens Advisory Committee for a term ending 03/31/24	
Tim Fuhrmann, Citizen	Cedric Schnitzler, County Board
Ann Allen, Citizen	Renee Quillman, Service Provider
Tonya Olson, Citizen	Renee Schull, Service Provider
Kay Steinhoff, Citizen	Ryan Tichenor, Service Provider

Budget Adjustments:

Rolling Hills – Motion by Supervisor Wissestad second by Supervisor Jandt to approve budget adjustment. Tina Osterberg, County Administrator explained the 2022 budget adjustment in the amount of \$15,609.62 for building project bond interest. The budget adjustment passed with all Supervisors voting yes.

Health Department – Motion by Supervisor Pierce second by Supervisor Cook to approve budget adjustment. Tina Osterberg, County Administrator explained the 2022 budget adjustment in the amount of \$35,000.00 for National Association of County and City Health Officials grant. Discussion. Tiffany Giesler, Health director further explained. The budget adjustment passed with 14 Supervisors voting yes; Supervisors Rogalla and Sparks voting no.

Solid Waste – Motion by Supervisor VanWychen second by Supervisor Kuderer to approve budget adjustment. David Heser, Solid Waste Manager explained the 2022 budget adjustment in the amount of \$35,000.00 for tire recycling. Discussion. The budget adjustment passed with all Supervisors voting yes.

Debbie Carney, Treasurer provided the monthly Treasurer's report and answered questions.

Diane Erickson, Finance Director provided the monthly Finance Director's report and answered questions.

Tina Osterberg, County Administrator provided the monthly Administrator's report and answered questions.

**RESOLUTION 09-22-01**

**RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO ZONING IN THE TOWN OF SPARTA**

The forgoing resolution was moved for adoption by Supervisor Kuhn second by Supervisor Sparks. Supervisor Kuhn explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

**RESOLUTION 09-22-02**

**RESOLUTION AUTHORIZING A CHILDREN AND FAMILY SERVICES SUPERVISOR POSITION**

The forgoing resolution was moved for adoption by Supervisor Gomez second by Supervisor Pierce. Tracy Thorsen, Human Services Director explained. Discussion. Motion to table resolution until after the November budget process by Supervisor Rogalla second by Supervisor Devine. Discussion. A roll call vote was taken. The motion failed with 14 Supervisors voting no; Supervisors Rogalla and Sparks voting yes. The discussion continued. A roll call vote was taken on the original resolution. The resolution passed with 15 Supervisors voting yes; Supervisor Rogalla voting no.

**RESOLUTION 09-22-03**

**RESOLUTION APPROVING THE MONROE COUNTY FOREST ANNUAL WORK PLAN - 2023**

The forgoing resolution was moved for adoption by Supervisor VanWychen second by Supervisor Balz. Chad Ziegler, Forest & Parks Administrator explained. Discussion. A roll call vote was taken. The resolution passed with 15 Supervisors voting yes; Supervisor Rogalla voting no.

**RESOLUTION 09-22-04**

**RESOLUTION AUTHORIZING FUNDS FOR A NESHAP INSPECTION RELATED TO DEMOLITION OF BUILDING A AND TUNNEL**

The forgoing resolution was moved for adoption by Supervisor Kuderer second by Supervisor Balz. Tina Osterberg, County Administrator explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

**RESOLUTION 09-22-05**

**RESOLUTION CREATING NON-LAPSING ACCOUNT FOR USE OF SOUTHWEST ITBEC FUNDS**

The forgoing resolution was moved for adoption by Supervisor VanWychen second by Supervisor Pierce. Tina Osterberg, County Administrator explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

**RESOLUTION 09-22-06**

**RESOLUTION UPDATING PUBLIC DEPOSITORIES AND INVESTMENTS FOR MONROE COUNTY**

The forgoing resolution was moved for adoption by Supervisor Kuhn second by Supervisor Gomez. Debbie Carney, Treasurer explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

**RESOLUTION 09-22-07**

**RESOLUTION FOR CANCELLATION OF OUTSTANDING 2020 CHECKS**

The forgoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Kuhn. Debbie Carney, Treasurer explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

Chairman's Report – Chair Schnitzler announced that the county prioritization survey for future planning and projects is in the process of being complied. November 2nd is the annual budget meeting. November 3<sup>rd</sup> there will be a committee chairman's workshop. January 30th will be a legislative exchange, with the anticipation of one to be held each quarter.

Motion by Supervisor Zebell second by Supervisor Devine to adjourn the meeting at 7:15 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the September meeting of the Monroe County Board of Supervisors held on September 28, 2022.

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 14, 2022  
 Department: Dispatch  
 Amount: \$8,711.18  
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Unexpected generator repairs at 2 tower sites for troubleshooting and replacement of control boards, 1 at each site for Sparta and Warrens.

Annual maintenance for generators higher than expected due to generator starter batteries well past the end of life. Batteries were replaced at 8 sites.

Replacement of 2 failed surge arrestors, 1 at the Kendall site and 1 at the Cashton site.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12930000	524600		Equipment Maint./Repairs	\$ 79,421.00	\$ 8,711.18	\$ 88,132.18
10010000	539200		Contingency Fund	\$ 83,265.00	\$ (8,711.18)	\$ 74,553.82
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: Adam Bate 10/13/22

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 10/19/22

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: October 4, 2022  
 Department: Human Services - ADRC  
 Amount: \$1,038.20  
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)



The Wisconsin DOT approved using \$1038.20 from the ADRC trust fund to cover repairs to Veh #18  
Repairs and maintenance higher than anticipated due to having to maintain  
older vehicles while newer replacements are on back order

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24966100	493000		Fund Balance Applied	\$ 10,600.00	\$ 1,038.20	\$ 11,638.20
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,038.20	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24966100	524510		Motor Vehicle-Op & Maint	\$ 6,000.00	\$ 1,038.20	\$ 7,038.20
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,038.20	

Department Head Approval:   
 Date Approved by Committee of Jurisdiction:  10-4-22  
*Following this approval please forward to the County Clerk's Office.*  
 Date Approved by Finance Committee: 10/19/22  
 Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

**TREASURER'S REPORT**  
**For the period of September 1, 2022 to September 30, 2022**  
**Debbie Carney, County Treasurer**

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
Receipts for Current Month:	\$ 11,930,979.38
Wires & Disbursements for Current Month:	\$ 11,968,075.30

<b>INVESTMENTS - GENERAL FUND</b>				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 7,533,840.83	none	2.35%
State Investment Pool		\$ 2,064,296.41	none	2.42%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 243,526.45	none	1.75%
Citizens First Bank MM		\$ 5,426,649.86	none	0.47%
River Bank MM		\$ 8,599,670.50	none	1.00%
<b>TOTAL GENERAL FUND INVESTMENTS</b>		<b>\$ 23,868,488.08</b>		

<b>GENERAL FUND BALANCES</b>	
Month End Balance	\$ (218,237.36)
Outstanding Checks	\$ (621,718.17)
Outstanding Deposits	\$ 239,427.49
General Fund Investments	\$ 23,868,488.08
<b>Totals</b>	<b>\$ 23,267,960.04</b>

TOTAL GENERAL FUND AS OF SEPTEMBER 2021	\$ 26,918,527.15
General fund is down from a year ago:	\$ (3,650,567.11)

<b>DELINQUENT TAXES</b>	
Delinquent Taxes in September 2022 were:	\$ 1,335,157.91
Delinquent Taxes in September 2021 were:	\$ 1,171,356.59
Delinquent Taxes are up from one year ago:	\$ 163,801.32

<b>SALES &amp; USE TAX</b>	
Sales tax received January 2022 to September 2022	\$ 3,417,725.29
Sales tax is for the months of November 2021 thru July 2022	
Sales tax received January 2021 to September 2021	\$ 3,286,240.22
Sales tax is for the months of November 2020 thru July 2021	
<b>SALES TAX IS UP FROM ONE YEAR AGO:</b>	<b>\$ 131,485.07</b>

**TREASURER'S REPORT**  
**For the period of August 1, 2022 to August 31, 2022**  
**Debbie Carney, County Treasurer**

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
Receipts for Current Month:	\$ 25,630,848.91
Wires & Disbursements for Current Month:	\$ 26,958,487.02

<b>INVESTMENTS - GENERAL FUND</b>				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 5,249,458.60	none	1.75%
State Investment Pool		\$ 2,060,203.03	none	2.15%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 243,179.67	none	1.27%
Citizens First Bank MM		\$ 5,424,547.75	none	0.47%
River Bank MM		\$ 13,589,049.35	none	1.00%
<b>TOTAL GENERAL FUND INVESTMENTS</b>		<b>\$ 26,566,942.43</b>		

<b>GENERAL FUND BALANCES</b>	
Month End Balance	\$ (88,041.83)
Outstanding Checks	\$ (530,207.49)
Outstanding Deposits	\$ 54,817.20
General Fund Investments	\$ 26,566,942.43
<b>Totals</b>	<b>\$ 26,003,510.31</b>

TOTAL GENERAL FUND AS OF AUGUST 2021	\$ 27,826,159.15
General fund is down from a year ago:	\$ (1,822,648.84)

<b>DELINQUENT TAXES</b>	
Delinquent Taxes in August 2022 were:	\$ 1,615,881.19
Delinquent Taxes in August 2021 were:	\$ 1,375,731.67
Delinquent Taxes are up from one year ago:	\$ 240,149.52

<b>SALES &amp; USE TAX</b>	
Sales tax received January 2022 to August 2022	\$ 2,987,918.95
Sales tax is for the months of November 2021 thru June 2022	
Sales tax received January 2021 to August 2021	\$ 2,847,326.14
Sales tax is for the months of November 2020 thru June 2021	
<b>SALES TAX IS UP FROM ONE YEAR AGO:</b>	<b>\$ 140,592.81</b>



**TREASURER'S REPORT**  
**For the period of September 1, 2022 to September 30, 2022**  
**Debbie Carney, County Treasurer**

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
Bremer Bank-History Room MMI		\$ 86,863.52	None	0.35%
Bremer Bank-History Room MMII		\$ 10,510.51	None	0.35%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,743,976.11	None	
Bremer Bank-Wegner Grotto Trust		\$ 252,734.72	None	0.35%
Wegner Grotto Endowment-Raymond James		\$ 342,847.83	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,000.74	None	0.09990%
<b>Transportation - ADRC</b>				
Bremer Bank-ADRC Transportation		\$ 38,152.25	None	0.35%
<b>Jail Assessment</b>				
Bank First MM		\$ 328,841.15	None	1.75%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 114,254.30	None	1.75%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 212,555.24	12/1/2022	0.19979%
		\$ 222,979.91	12/1/2022	0.19979%
		\$ 208,181.69	12/1/2022	0.19979%
		\$ 210,483.08	12/1/2022	0.19979%
		\$ 209,559.92	1/26/2023	0.39922%
State Bank - Facility Reserve-MM		\$ 130,278.30	None	2.00000%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 39,309.44	None	2.00000%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 1,732,382.86	None	2.00000%
CCF Bank of Tomah		\$ 585,513.75	None	0.71%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 554,650.57	None	0.24970%
<b>Rolling Hills Building Project</b>				
Wisconsin Investment Series Cooperative (PMA)		\$ 289.66	None	
River Bank MM		\$ 1,200,338.81	None	1.00%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 6,564,249.70	None	0.24970%
<b>Bond Holding Account</b>				
State Bank of Sparta		-	None	0.09990%
<b>Highway Bonds</b>				
River Bank MM		\$ 5,163,556.89	None	1.00%
<b>Revolving Loan Fund</b>				
State Bank of Sparta		-	None	0.00%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 19,953,510.95</b>		

**TREASURER'S REPORT**  
**For the period of August 1, 2022 to August 31, 2022**  
**Debbie Carney, County Treasurer**

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
Bremer Bank-History Room MMI		\$ 86,326.56	None	0.35%
Bremer Bank-History Room MMII		\$ 10,507.48	None	0.35%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,900,675.03	None	
Bremer Bank-Wegner Grotto Trust		\$ 250,662.19	None	0.35%
Wegner Grotto Endowment-Raymond James		\$ 351,194.93	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,000.66	None	0.09990%
<b>Transportation - ADRC</b>				
Bremer Bank-ADRC Transportation		\$ 39,179.19	None	0.35%
<b>Jail Assessment</b>				
Bank First MM		\$ 328,372.88	None	1.27%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 104,288.03	None	1.27%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 212,520.34	12/1/2022	0.19979%
		\$ 222,943.30	12/1/2022	0.19979%
		\$ 208,147.51	12/1/2022	0.19979%
		\$ 210,448.52	12/1/2022	0.19979%
		\$ 209,491.17	1/26/2023	0.39922%
State Bank - Facility Reserve-MM		\$ 130,064.50	None	1.40000%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 39,288.01	None	1.40000%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 1,724,976.93	None	1.40000%
CCF Bank of Tomah		\$ 585,117.36	None	0.71%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 356,194.85	None	0.24970%
<b>Rolling Hills Building Project</b>				
Wisconsin Investment Series Cooperative (PMA)		\$ 289.06	None	
River Bank MM		\$ 1,561,581.80	None	0.75%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 6,562,902.78	None	0.24970%
<b>Bond Holding Account</b>				
State Bank of Sparta		\$ -	None	0.09990%
<b>Highway Bonds</b>				
River Bank MM		\$ 5,159,316.35	None	0.75%
<b>Revolving Loan Fund</b>				
State Bank of Sparta		\$ -	None	0.00%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 20,255,489.43</b>		

## 2022 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 25,792,909.82	\$ 326,204.52 Sales Tax for Nov. 2021	\$ 856,763.80 *
February	\$ 27,019,204.85	\$ 420,814.34 Sales for Tax Dec. 2021	\$ 841,523.50 *
March	\$ 28,110,984.03	\$ 289,326.42 Sales for Tax Jan. 2022	\$ 795,327.02 *
April	\$ 27,823,058.91	\$ 353,693.14 Sales Tax for Feb. 2022	\$ 769,442.30 *
May	\$ 27,730,766.13	\$ 331,738.81 Sales Tax for Mar. 2022	\$ 725,094.55 *
June	\$ 27,247,179.31	\$ 441,458.42 Sales Tax for April 2022	\$ 686,167.88 *
July	\$ 34,729,258.10	\$ 392,116.61 Sales Tax for May 2022	\$ 663,058.00 *
August	\$ 26,003,510.31	\$ 432,566.69 Sales Tax for June 2022	\$ 1,615,881.19
September	\$ 23,267,960.04	\$ 429,806.34 Sales Tax for July 2022	\$ 1,335,157.91
October		Sales Tax for Aug. 2022	NOW INCLUDES ALL YEARS DELINQUENT TAXES
November		Sales Tax for Sept. 2022	
December		Sales Tax for Oct. 2022	

**\$ 3,417,725.29 ← Sales Tax Received in 2022**

**AMENDED**

**2021 MONTHLY GENERAL INFORMATION**

<b>MONTH</b>	<b>GENERAL FUND</b>	<b>SALES TAX</b>	<b>DELINQUENT TAXES</b>
<b>January</b>	\$ 25,647,464.06	\$ 307,391.02 Sales Tax for Nov. 2020	\$ 959,936.03 *
<b>February</b>	\$ 29,967,952.16	\$ 381,052.93 Sales for Tax Dec. 2020	\$ 923,639.07 *
<b>March</b>	\$ 28,653,526.32	\$ 234,997.56 Sales for Tax Jan. 2021	\$ 837,934.28 *
<b>April</b>	\$ 28,114,123.18	\$ 345,063.46 Sales Tax for Feb. 2021	\$ 814,019.87 *
<b>May</b>	\$ 26,914,901.72	\$ 398,313.67 Sales Tax for Mar. 2021	\$ 773,998.46 *
<b>June</b>	\$ 27,102,154.11	\$ 422,521.20 Sales Tax for April 2021	\$ 701,920.48 *
<b>July</b>	\$ 33,597,902.21	\$ 380,559.34 Sales Tax for May 2021	\$ 648,949.41 *
<b>August</b>	\$ 27,826,159.15	\$ 377,426.96 Sales Tax for June 2021	\$ 1,375,731.67
<b>September</b>	\$ 26,918,527.15	\$ 438,914.08 Sales Tax for July 2021	\$ 1,171,356.59
<b>October</b>	\$ 23,420,672.19	\$ 406,875.08 Sales Tax for Aug. 2021	\$ 1,089,975.81
<b>November</b>	\$ 24,788,823.17	\$ 362,117.38 Sales Tax for Sept. 2021	\$ 972,293.21
<b>December</b>	\$ 20,963,521.02	\$ 407,529.59 Sales Tax for Oct. 2021	\$ 915,146.03

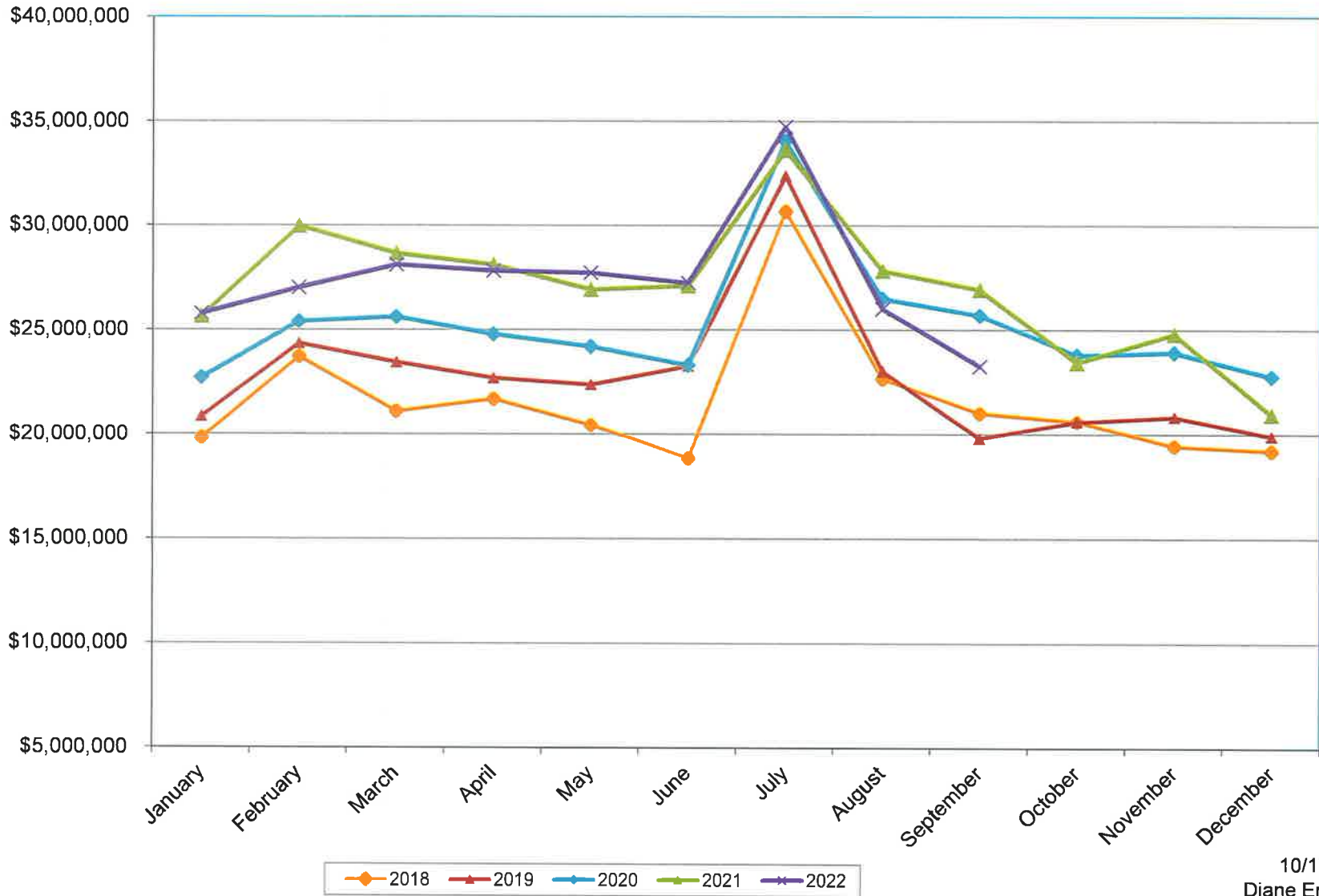
NOW INCLUDES  
ALL YEARS  
DELINQUENT  
TAXES

**\$ 4,462,762.27 ← Sales Tax Received in 2021**

\*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2020

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

### County Total General Fund Cash Balance



## MONROE COUNTY MINIMUM FUND BALANCE POLICY

September 2022

### Fund Balance in Excess of General and Special Revenue Fund Cash Reserves

General and Special Fund Balance MM/ICS -	\$	23,267,960.04	
General Fund CD's	\$	-	
<b>Total General Fund</b>	\$	<b>23,267,960.04</b>	
Less Employer FICA deferred due to COVID-19	\$	471,304.60	Began with 4/9/2020 paydate
Less Human Services Prepay	\$	311,285.25	Prepay due back to state 12/31/2022 - \$415,047
<b>Total General Fund Cash Balance-Less FICA deferred &amp; Prepay</b>	\$	<b>22,485,370.19</b>	1/12 each month is approximately \$34,587.25

**General and Special Revenue Fund Cash Balance 9/30/2022** **\$ 11,990,565.52**

General Fund Restricted Total	\$	653,107.52
General Fund Committed Total	\$	367,634.82
General Fund Assigned Total	\$	1,581,307.15
<b>General Fund Restricted, Committed and Assigned FundsTotal:</b>	\$	<b>2,602,049.49</b>

**General Fund cash balance less Restricted, Committed and Assigned Funds:** **\$ 9,388,495.03**

Proprietary, Debt & Internal Service Funds Cash: **\$ 11,277,394.52**

Proprietary, Debt & Internal Service Funds Committed: **\$ 691,407.77**

**Proprietary, Debt & Internal Service Funds Cash Less Committed:** **\$ 10,585,986.75**

**Actual 2022 total General & Special revenue budgeted operating expenses** \$ 38,136,921.00

**Minimum Fund Balance %** (X) 20%

**Minimum Fund Balance Amount** **\$ 7,627,384.20**

**General Fund Cash Balance Over/(Under) Minimum Fund Balance Amount** **\$ 1,761,110.83**

10/17/2022

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2022\2022 General Fund Reserved-Committed-20%



**FINANCIAL DATA THROUGH SEPTEMBER 30, 2022**

Account Type

Revenue

Account Type	2021		2021 Actual to Annual Budget %	2022		2022 Actual to Annual Budget %
	Total Annual Budget	Month Actual		Total Annual Budget	Month Actual	
<b>100 - GENERAL FUND</b>						
0000 - UNDEFINED	0	0	0.00%	8,784	0	100.00%
1000 - GENERAL GOVERNMENT	17,716,893	16,302,840	92.02%	26,337,273	19,328,928	73.39%
1110 - COUNTY BOARD	0	0		0	0	0.00%
1121 - CIRCUIT COURT	252,075	265,357	105.27%	264,157	254,475	96.33%
1122 - CLERK OF COURT	532,550	450,531	84.60%	577,250	452,769	78.44%
1124 - FAMILY COURT COMMISSIONER	5,320	3,840	72.18%	5,180	4,280	82.63%
1127 - MEDICAL EXAMINER	41,300	28,900	69.98%	43,300	32,071	74.07%
1131 - DISTRICT ATTORNEY	68,731	40,467	58.88%	78,711	39,380	50.03%
1132 - CORPORATION COUNSEL	0	0	100.00%	0	0	100.00%
1141 - ADMINISTRATOR	0	0	100.00%	0	0	100.00%
1142 - COUNTY CLERK	72,745	53,954	74.17%	23,310	19,109	81.98%
1143 - PERSONNEL	0	0	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	663,238	465,061	70.12%	729,697	440,173	60.32%
1152 - TREASURER	13,000	3,316	25.51%	13,000	1,967	15.13%
1160 - MAINTENANCE	1	0	0.00%	1	0	0.00%
1171 - REGISTER OF DEEDS	343,538	341,148	99.30%	411,814	291,097	70.69%
1172 - SURVEYOR	2,300	1,200	52.17%	2,300	1,290	56.09%
1175 - LAND RECORDS	195,308	158,846	81.33%	227,031	120,795	53.21%
1210 - SHERIFF DEPARTMENT	134,413	94,949	70.64%	91,285	85,882	94.08%
1270 - JAIL	156,303	172,569	110.41%	129,790	76,467	58.92%
1290 - EMERGENCY MANAGEMENT	71,206	4,887	-6.86%	82,938	13,221	-15.94%
1293 - DISPATCH CENTER	0	712	100.00%	0	0	100.00%
1295 - JUSTICE DEPARTMENT	377,761	201,639	53.38%	457,045	153,032	33.48%
1368 - SANITATION	145,835	84,259	57.78%	139,500	70,233	50.35%
1419 - DOG CONTROL	165,512	133,937	80.92%	151,062	145,046	96.02%
1470 - VETERANS SERVICE	12,153	12,053	99.18%	12,650	12,650	100.00%
1512 - LOCAL HISTORY ROOM	83,801	18,406	21.96%	84,128	20,067	23.85%
1520 - PARKS	202,625	224,895	110.99%	213,725	207,558	97.11%
1530 - SNOWMOBILE	200,000	84,835	42.42%	238,915	231,467	96.88%
1560 - UW-EXTENSION	18,739	8,344	44.53%	15,872	16,883	106.37%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	0	0	100.00%	11,956	11,956	100.00%
1691 - FORESTRY	151,929	120,722	79.46%	425,100	193,362	45.49%
1694 - LAND CONSERVATION	432,564	71,780	16.59%	515,958	247,750	48.02%
1698 - ZONING	1,893,198	615,553	32.51%	27,100	34,050	125.64%
1700 - CAPITAL OUTLAY	14,500	0	0.00%	113,155	61,700	54.53%
<b>100 - GENERAL FUND Total</b>	<b>23,967,538</b>	<b>19,955,225</b>	<b>83.26%</b>	<b>31,431,987</b>	<b>22,541,216</b>	<b>71.71%</b>
<b>213 - CHILD SUPPORT</b>	<b>605,724</b>	<b>335,733</b>	<b>55.43%</b>	<b>648,965</b>	<b>383,943</b>	<b>59.16%</b>
<b>241 - HEALTH DEPARTMENT</b>	<b>1,716,419</b>	<b>948,837</b>	<b>55.28%</b>	<b>1,412,416</b>	<b>861,815</b>	<b>61.02%</b>
<b>249 - HUMAN SERVICES</b>	<b>16,101,814</b>	<b>10,131,667</b>	<b>62.92%</b>	<b>14,900,579</b>	<b>9,802,980</b>	<b>65.79%</b>
<b>310 - DEBT SERVICE</b>	<b>7,039,920</b>	<b>168,534</b>	<b>2.39%</b>	<b>7,012,646</b>	<b>71,113</b>	<b>1.01%</b>
<b>410 - CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>633 - SOLID WASTE</b>	<b>2,704,000</b>	<b>1,425,196</b>	<b>52.71%</b>	<b>2,739,625</b>	<b>1,629,615</b>	<b>59.48%</b>
<b>642 - ROLLING HILLS</b>	<b>30,356,865</b>	<b>22,539,577</b>	<b>74.25%</b>	<b>21,694,351</b>	<b>7,320,919</b>	<b>33.75%</b>
<b>714 - INFORMATION SYSTEMS</b>	<b>1,819,224</b>	<b>1,250,605</b>	<b>68.74%</b>	<b>1,311,301</b>	<b>1,254,915</b>	<b>95.70%</b>
<b>715 - INFORMATION TECHNOLOGY POOL</b>	<b>646,568</b>	<b>71,796</b>	<b>11.10%</b>	<b>630,401</b>	<b>63,174</b>	<b>10.02%</b>
<b>717 - SELF FUNDED EMPLOYEE INSURANCE</b>	<b>7,366,779</b>	<b>4,992,994</b>	<b>67.78%</b>	<b>5,910,734</b>	<b>4,785,776</b>	<b>80.97%</b>
<b>719 - WORKERS COMPENSATION</b>	<b>333,820</b>	<b>93,738</b>	<b>28.08%</b>	<b>333,820</b>	<b>144,816</b>	<b>43.38%</b>
<b>732 - HIGHWAY</b>	<b>14,989,257</b>	<b>8,004,730</b>	<b>53.40%</b>	<b>20,057,381</b>	<b>13,211,135</b>	<b>65.87%</b>
<b>820 - JAIL ASSESSMENT</b>	<b>142,700</b>	<b>58,140</b>	<b>40.74%</b>	<b>140,000</b>	<b>57,419</b>	<b>41.01%</b>
<b>830 - LOCAL HISTORY ROOM</b>	<b>83,801</b>	<b>299,775</b>	<b>357.72%</b>	<b>84,128</b>	<b>356,528</b>	<b>-423.79%</b>
<b>856 - M.M. HANEY TRUST</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>3</b>	<b>100.00%</b>
<b>860 - REVOLVING LOAN FUND</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>Grand Total</b>	<b>107,874,428</b>	<b>70,276,546</b>	<b>65.15%</b>	<b>108,308,334</b>	<b>61,772,310</b>	<b>57.03%</b>

This is 9 out of 12 months

These Revenue numbers include the tax appropriations for 2022

58.33%

**FINANCIAL DATA THROUGH SEPTEMBER 30, 2022**

Account Type

Expense

	2021	2021	2021 Actual to	2022	2022	2022 Actual to
	Total Annual Budget	Month Actual	Annual Budget %	Total Annual Budget	Month Actual	Annual Budget %
<b>100 - GENERAL FUND</b>						
0000 - UNDEFINED	1,068,145	0	0.00%	2,556,095	2,438,418	100.00%
1000 - GENERAL GOVERNMENT	7,910	0	0.00%	4,583,265	0	0.00%
1110 - COUNTY BOARD	118,860	80,500	67.73%	119,729	70,667	59.02%
1121 - CIRCUIT COURT	688,416	436,537	63.41%	667,906	414,397	62.04%
1122 - CLERK OF COURT	781,181	451,112	57.75%	799,435	486,182	60.82%
1124 - FAMILY COURT COMMISSIONER	40,800	27,200	66.67%	40,800	27,200	66.67%
1127 - MEDICAL EXAMINER	189,701	108,962	57.44%	245,438	142,819	58.19%
1131 - DISTRICT ATTORNEY	630,198	440,268	69.86%	699,330	498,411	71.27%
1132 - CORPORATION COUNSEL	286,735	211,469	73.75%	299,623	185,945	62.06%
1141 - ADMINISTRATOR	227,888	159,804	70.12%	237,855	156,718	65.89%
1142 - COUNTY CLERK	469,528	180,875	38.52%	343,045	223,670	65.20%
1143 - PERSONNEL	440,304	194,651	44.21%	453,500	241,199	53.19%
1151 - FINANCE DEPARTMENT	1,064,135	765,562	71.94%	1,156,513	768,760	66.47%
1152 - TREASURER	313,384	206,003	65.73%	320,789	197,230	61.48%
1160 - MAINTENANCE	891,657	576,584	64.66%	892,280	620,363	69.53%
1171 - REGISTER OF DEEDS	304,408	190,886	62.71%	316,581	188,711	59.61%
1172 - SURVEYOR	27,556	20,305	73.69%	27,556	23,645	85.81%
1175 - LAND RECORDS	195,448	154,787	79.20%	227,181	100,906	44.42%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	539,456	628,909	116.58%	539,805	655,843	121.50%
1210 - SHERIFF DEPARTMENT	3,263,906	2,137,165	65.48%	3,449,978	2,319,678	67.24%
1270 - JAIL	3,122,387	2,000,683	64.08%	3,124,399	2,056,518	65.82%
1290 - EMERGENCY MANAGEMENT	164,233	77,509	47.19%	173,246	123,234	71.13%
1293 - DISPATCH CENTER	1,309,873	897,758	68.54%	1,247,436	888,861	71.26%
1295 - JUSTICE DEPARTMENT	1,013,389	664,212	65.54%	1,079,562	649,777	60.19%
1368 - SANITATION	187,622	100,557	53.60%	196,026	107,113	54.64%
1419 - DOG CONTROL	245,482	131,321	53.50%	251,838	125,311	49.76%
1470 - VETERANS SERVICE	166,843	112,326	67.32%	181,289	113,856	62.80%
1511 - LIBRARY	456,430	456,430	100.00%	388,328	388,328	100.00%
1512 - LOCAL HISTORY ROOM	208,510	106,823	51.23%	214,562	125,240	58.37%
1520 - PARKS	133,182	80,552	60.48%	146,371	86,440	59.06%
1530 - SNOWMOBILE	200,000	92,610	46.31%	238,915	64,187	26.87%
1560 - UW-EXTENSION	233,746	116,122	49.68%	236,799	127,050	53.65%
1614 - CONSERV RESERVE ENHANCE PROGR	35,382	0	0.00%	21,347	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	31,821	15,868	49.87%	1,810,183	76,548	4.23%
1691 - FORESTRY	179,397	84,758	47.25%	183,974	95,085	51.68%
1694 - LAND CONSERVATION	1,166,870	407,233	34.90%	1,291,333	568,779	44.05%
1698 - ZONING	1,973,538	799,831	40.53%	1,177,704	85,952	73.02%
1700 - CAPITAL OUTLAY	1,589,217	304,417	19.16%	2,551,972	923,119	36.17%
<b>100 - GENERAL FUND Total</b>	<b>23,967,538</b>	<b>13,420,590</b>	<b>55.99%</b>	<b>31,431,987</b>	<b>16,366,159</b>	<b>52.07%</b>
213 - CHILD SUPPORT	605,724	420,274	69.38%	648,965	472,901	72.87%
241 - HEALTH DEPARTMENT	1,716,419	818,582	47.69%	1,412,416	802,729	56.83%
249 - HUMAN SERVICES	16,101,814	9,426,433	58.54%	14,900,579	9,987,787	67.03%
310 - DEBT SERVICE	7,039,920	2,332,983	33.14%	7,012,646	7,011,418	99.98%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,704,000	1,423,649	52.65%	2,739,625	1,648,612	60.18%
642 - ROLLING HILLS	30,356,865	9,059,135	29.84%	21,694,351	16,703,109	76.99%
714 - INFORMATION SYSTEMS	1,819,224	820,275	45.09%	1,311,301	963,362	73.47%
715 - INFORMATION TECHNOLOGY POOL	646,568	62,743	9.70%	630,401	6,454	1.02%
717 - SELF FUNDED EMPLOYEE INSURNCE	7,366,779	5,158,815	70.03%	5,910,734	3,982,957	67.39%
719 - WORKERS COMPENSATION	333,820	161,291	48.32%	333,820	228,348	68.40%
732 - HIGHWAY	14,989,257	4,457,075	29.74%	20,057,381	5,015,437	25.01%
820 - JAIL ASSESSMENT	142,700	52,728	36.95%	140,000	105,472	75.34%
830 - LOCAL HISTORY ROOM	83,801	18,406	21.96%	84,128	20,067	23.85%
860 - REVOLVING LOAN FUND	0	0	100.00%	0	0	100.00%
<b>Grand Total</b>	<b>107,874,428</b>	<b>47,632,978</b>	<b>44.16%</b>	<b>108,308,334</b>	<b>63,314,811</b>	<b>58.46%</b>

This is 9 out of 12 months

58.33%



## FINANCIAL DATA THROUGH SEPTEMBER 30, 2022

Account Type

### Salary & Fringe Expense

Account Type	2021	2021	2021 Actual to	2022	2022	2022 Actual to
	Total Annual Budget	Month Actual	Annual Budget %	Total Annual Budget	Month Actual	Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	81,185	52,997	65.28%	80,782	42,021	52.02%
1121 - CIRCUIT COURT	344,146	251,119	72.97%	354,699	259,052	73.03%
1122 - CLERK OF COURT	522,374	355,568	68.07%	543,316	384,520	70.77%
1127 - MEDICAL EXAMINER	124,849	88,218	70.66%	159,028	96,648	60.77%
1131 - DISTRICT ATTORNEY	602,275	427,704	71.01%	672,179	479,071	71.27%
1132 - CORPORATION COUNSEL	279,420	208,123	74.48%	291,957	182,349	62.46%
1141 - ADMINISTRATOR	220,129	156,621	71.15%	228,985	151,813	66.30%
1142 - COUNTY CLERK	188,902	135,101	71.52%	200,066	144,687	72.32%
1143 - PERSONNEL	202,262	143,991	71.19%	212,643	156,442	73.57%
1151 - FINANCE DEPARTMENT	1,016,775	720,794	70.89%	1,104,480	722,026	65.37%
1152 - TREASURER	243,694	177,463	72.82%	254,978	182,304	71.50%
1160 - MAINTENANCE	328,945	230,071	69.94%	337,469	251,493	74.52%
1171 - REGISTER OF DEEDS	230,325	164,596	71.46%	241,653	159,382	65.95%
1175 - LAND RECORDS	73,752	52,469	71.14%	75,596	54,911	72.64%
1210 - SHERIFF DEPARTMENT	2,781,805	1,877,058	67.48%	2,949,177	1,981,010	67.17%
1270 - JAIL	2,333,548	1,468,793	62.94%	2,270,521	1,542,597	67.94%
1290 - EMERGENCY MANAGEMENT	128,262	72,747	56.72%	138,913	105,652	76.06%
1293 - DISPATCH CENTER	1,043,324	733,634	70.32%	1,028,468	702,224	68.28%
1295 - JUSTICE DEPARTMENT	700,985	494,665	70.57%	719,314	457,076	63.54%
1368 - SANITATION	127,059	89,638	70.55%	135,538	99,872	73.69%
1419 - DOG CONTROL	139,412	97,102	69.65%	146,145	98,086	67.12%
1470 - VETERANS SERVICE	141,334	98,867	69.95%	161,937	104,762	64.69%
1512 - LOCAL HISTORY ROOM	123,820	88,138	71.18%	129,872	97,383	74.98%
1520 - PARKS	78,921	54,012	68.44%	85,884	58,322	67.91%
1560 - UW-EXTENSION	155,202	88,695	57.15%	158,227	90,063	56.92%
1691 - FORESTRY	54,464	38,961	71.54%	58,130	42,522	73.15%
1694 - LAND CONSERVATION	348,155	259,002	74.39%	377,360	276,351	73.23%
1698 - ZONING	99,835	70,094	70.21%	108,670	80,502	74.08%
<b>100 - GENERAL FUND Total</b>	<b>12,715,159</b>	<b>8,696,240</b>	<b>68.39%</b>	<b>13,225,987</b>	<b>9,003,141</b>	<b>68.07%</b>
<b>213 - CHILD SUPPORT</b>	<b>492,164</b>	<b>346,873</b>	<b>70.48%</b>	<b>521,509</b>	<b>376,602</b>	<b>72.21%</b>
<b>241 - HEALTH DEPARTMENT</b>	<b>1,593,008</b>	<b>730,845</b>	<b>45.88%</b>	<b>1,266,212</b>	<b>742,022</b>	<b>58.60%</b>
<b>249 - HUMAN SERVICES</b>	<b>5,280,121</b>	<b>3,759,749</b>	<b>71.21%</b>	<b>5,830,342</b>	<b>3,934,195</b>	<b>67.48%</b>
<b>633 - SOLID WASTE</b>	<b>150,563</b>	<b>109,636</b>	<b>72.82%</b>	<b>159,964</b>	<b>112,618</b>	<b>70.40%</b>
<b>642 - ROLLING HILLS</b>	<b>6,452,430</b>	<b>4,026,868</b>	<b>62.41%</b>	<b>6,168,201</b>	<b>3,773,383</b>	<b>61.17%</b>
<b>714 - INFORMATION SYSTEMS</b>	<b>364,686</b>	<b>181,505</b>	<b>49.77%</b>	<b>373,679</b>	<b>257,719</b>	<b>68.97%</b>
<b>732 - HIGHWAY</b>	<b>3,681,123</b>	<b>2,563,005</b>	<b>69.63%</b>	<b>3,801,172</b>	<b>2,631,514</b>	<b>69.23%</b>
<b>Grand Total</b>	<b>30,729,254</b>	<b>20,414,720</b>	<b>66.43%</b>	<b>31,347,066</b>	<b>20,831,193</b>	<b>66.45%</b>

This is 10 out of 12 months Insurance and 19/26 Payrolls

## Restricted, Committed and Assigned Funds

### Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$	915.47	
Child Support - Designated Fund Balance	\$	26,333.13	
Software/computers 21300000 342100 E2200			
WEDCS Election Exp. Fund 11421000 579100	\$	673.03	
Redaction Fees 11715000 461390/521350	\$	14,211.55	
K-9 Donations 12116000 485000/579200	\$	13,270.74	
Dog Control 14195000 485000/579200	\$	68,048.87	
Justice Dept Donations 1295000 485000/579200	\$	339.00	
Veterans Service 14700000 485000/579200	\$	1,644.50	
Park Donations 15200000 485000/579200	\$	6,418.80	
Human Services Donations 24900500 485000/579200	\$	853.50	
Crep Program 16140000	\$	21,346.61	
Broadband Restricted Funds 16702100 485000/579100	\$	14,187.10	Resolution 01-22-04
Forestry Maint. Land Acq. 16919000 580100	\$	49,254.58	
Forestry-Habelman Reforest 16919000 521700	\$	1,471.13	
Wildlife Habitat 16913000 435800/534050	\$	350.86	
Land Cons. CCTF Donations 16942200 485000/579200	\$	384.94	
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$	1,223.86	
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$	103,139.75	
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$	39,040.10	
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$	290,000.00	

### Committed Funds

Farm Proceeds-Ed Fd 10000000 342400 E4050-11970	\$	15,037.59	
Opioid Settlement NonLapsing 10000001 488000	\$	51,117.85	
Nonlapsing Capital Parks 17620620 582500	\$	265,887.54	(\$154,474.41 + \$111,413.13 for 2021)Res 08-21-03

### Extension

Leadership Prog. Exp. 15620611 579100	\$	6,318.98	
Health & Well Being Exp. 15620613 579100	\$	3,482.64	
Agriculture Agent 15620614 579100	\$	14,210.30	
Youth Development Agent 15620615 579100	\$	7,363.40	
Pesticide Certification 15620616 579100	\$	4,216.52	

### Assigned Funds

Human Services Reserve Fund 24900000 343000	\$	300,000.00	
Contingency Fund Balance 10010000 539200	\$	83,265.00	
Retirement/Fringe Pool 11435000 515200	\$	109,326.23	
Nonlapsing Capital Pool 17100169	\$	568,376.90	
Nonlapsing Capital Vehicle Pool 17100169 581100	\$	520,339.02	

<b>General Fund Total</b>	<b>\$</b>	<b>2,602,049.49</b>	
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### Proprietary & Internal Service Funds

Debt Service Fund - Resolution 06-13-02	\$	44,061.30	
Nonlapsing Technology Pool 71490000 599000	\$	623,946.94	
Town Road Sign Replacement-73360470	\$	23,399.53	Resolution 08-20-12 \$168,000 (12/2023)

<b>Proprietary, Debt &amp; Internal Service Funds</b>	<b>\$</b>	<b>691,407.77</b>	
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10/11/2022

Diane Erickson Monroe County Finance Director

## General Fund Balances

		<b>2019</b>		<b>2020</b>	
January	\$	20,868,214	\$	22,711,767	\$ 1,843,553
February	\$	24,345,318	\$	25,386,603	\$ 1,041,285
March	\$	23,447,707	\$	25,609,602	\$ 2,161,895
April	\$	22,696,536	\$	24,778,942	\$ 2,082,406
May	\$	22,383,043	\$	24,183,414	\$ 1,800,371
June	\$	23,279,922	\$	23,314,454	\$ 34,533
July	\$	32,361,641	\$	34,031,682	\$ 1,670,041
August	\$	23,022,337	\$	26,500,992	\$ 3,478,655
September	\$	19,821,399	\$	25,685,674	\$ 5,864,275
October	\$	20,613,637	\$	23,782,519	\$ 3,168,882
November	\$	20,848,570	\$	23,908,747	\$ 3,060,177
December	\$	19,915,953	\$	22,768,894	\$ 2,852,940

		<b>2020</b>		<b>2021</b>	
January	\$	22,711,767	\$	25,647,464	\$ 2,935,697
February	\$	25,386,603	\$	29,967,952	\$ 4,581,349
March	\$	25,609,602	\$	28,652,526	\$ 3,042,925
April	\$	24,778,942	\$	28,113,123	\$ 3,334,181
May	\$	24,183,414	\$	26,914,902	\$ 2,731,488
June	\$	23,314,454	\$	27,102,154	\$ 3,787,700
July	\$	34,031,682	\$	33,597,902	\$ (433,779)
August	\$	26,500,992	\$	27,826,159	\$ 1,325,167
September	\$	25,685,674	\$	26,918,527	\$ 1,232,853
October	\$	23,782,519	\$	23,420,672	\$ (361,846)
November	\$	23,908,747	\$	24,788,823	\$ 880,076
December	\$	22,768,894	\$	20,963,521	\$ (1,805,372)

		<b>2021</b>		<b>2022</b>	
January	\$	25,647,464	\$	25,791,910	\$ 144,446
February	\$	29,967,952	\$	27,019,205	\$ (2,948,747)
March	\$	28,652,526	\$	28,110,984	\$ (541,542)
April	\$	28,113,123	\$	27,823,059	\$ (290,065)
May	\$	26,914,902	\$	27,730,766	\$ 815,864
June	\$	27,102,154	\$	27,247,179	\$ 145,025
July	\$	33,597,902	\$	34,729,258	\$ 1,131,356
August	\$	27,826,159	\$	26,003,510	\$ (1,822,649)
September	\$	26,918,527	\$	23,267,960	\$ (3,650,567)
October	\$	23,420,672			
November	\$	24,788,823			
December	\$	20,963,521			

**These numbers include the Outstanding checks, deposits, and check account balance at month-end.**

10/17/2022

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2022\2022 General Fund Reserved-Committed-20%

**RESOLUTIONS AND ORDINANCES – OCTOBER 26, 2022**

**1. RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FULL-TIME AGRONOMIST POSITION WITHIN THE LAND CONSERVATION DEPARTMENT**

Offered by the Administration & Personnel Committee

**2. RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – COMPENSATION PLAN OCTOBER 2022**

Offered by the Administration & Personnel Committee

**3. RESOLUTION APPROVING WISCONSIN STATE-LOCAL GOVERNMENT OPIOID BANKRUPTCY MEMORANDUM OF UNDERSTANDING**

Offered by the Finance Committee

**4. RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO ZONING IN THE TOWN OF SPARTA**

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

**5. RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO ZONING IN THE TOWN OF SPARTA**

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

**6. RESOLUTION TRANSFERRING NON-LAPSING ACCOUNT BALANCES FOR USE TOWARDS FUNDING OF NEW AGRONOMIST POSITION**

Offered by the Natural Resources and Extension Control Committee

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FULL-TIME AGRONOMIST POSITION WITHIN THE LAND CONSERVATION DEPARTMENT**

1 **WHEREAS**, the Monroe County Natural Resource and Extension Committee and Administrative & Personnel  
2 Committee request the establishment of a full-time Agronomist position in the Land Conservation Department  
3 effective January 3, 2023; and  
4

5 **WHEREAS**, the current UW-Extension Office is no longer supporting Monroe County with a full-time  
6 Livestock/Ag Agent, this position would replace this state position with a Monroe County employee with an  
7 annual cost of \$82,321, with 55% covered through UW-Extension and the remaining 45% of the cost funded  
8 through WEDC, RCP or NRCS; and  
9

10 **WHEREAS**, the Agronomist position, as a Monroe County employee would have more flexibility to provide the  
11 services previously provided by the UW-Extension but also have the flexibility to assist in other areas within the  
12 Land Conservation Department such as nutrient management, soil health practices, and any and all soil and water  
13 conservation programs.  
14

15 **NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors, that they do hereby  
16 authorize the establishment of a full-time Agronomist position in place of the current UW-Extension  
17 Livestock/Ag Agent within the Land Conservation Department, effective January 3, 2023.  
18

19 Dated this 26<sup>th</sup> day of October, 2022.  
20

21 Offered by the Administrative & Personnel Committee.  
22

23 Purpose: To create a full-time Agronomist position to replace UW-Extension Livestock/Ag Agent effective  
24 January 3, 2023.

25 ~~\*\*Fiscal Note Amended, see attached.~~

26 Fiscal Note: ~~The cost for salary and fringe benefits for a full-time Agronomist position would be \$82,321-~~  
27 ~~annually, with 55% of the costs covered through UW-Extension, and the other 45% covered through WEDC,~~  
28 ~~RCP, or NRCS. The funding for this position would reallocate the funding designated for the UW-Extension~~  
29 ~~Livestock/Ag Agent in 2023 to a full-time Agronomist within the Land Conservation Department and subsequent~~  
30 ~~years going forward. This resolution will require a simple majority vote of the entire membership of the Monroe~~  
31 ~~County Board of Supervisors for approval.~~

Finance Vote (If required): Amended  
  5   Yes   0   No   0   Absent

Committee of Jurisdiction Forwarded on: October 11, 2022  
  5   Yes   0   No   0   Absent

Drafted & Approved as to form on 10/13/22  
Lisa Aldinger Hamblin  
Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair: Walter H. Hoyer  
James R. Kuhn Joni Wassstad

ADOPTED  FAILED  AMENDED  
 OTHER \_\_\_\_\_  
County Board Vote on: \_\_\_\_\_ 20\_\_\_\_  
\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Absent

STATE OF WISCONSIN  
COUNTY OF MONROE  
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is  
a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe  
County Board of Supervisors at the meeting held on \_\_\_\_\_  
  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
A raised seal certifies an official document.

ATTACHMENT to RESOLUTION 10-22-01

**Fiscal Note as amended by the Finance Committee on 10/19/2022**

Fiscal Note: The cost for salary and fringe benefits for a full-time Agronomist position would be \$84,955 annually, with 55% of the costs covered through existing Monroe County funds, and the other 45% covered through WEDC, RCP, or NRCS. The funding for this position would reallocate the funding currently designated for the UW-Livestock Agent & associated accounts (Farm Proceeds, Pesticide Certification, Leadership Program) in 2023 to a full-time Agronomist within the Land Conservation Department and subsequent years going forward. This resolution will require a simple majority vote of the entire membership of the Monroe County Board of Supervisors for approval.

STATE OF WISCONSIN

COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe County Board of Supervisors at the meeting held on \_\_\_\_\_.

\_\_\_\_\_  
SHELLEY R. BOHL, MONROE COUNTY CLERK

*A raised seal certifies an official document.*

# New Position Analysis



- New position
- Increased hours to current position
- Additional existing position

<b>Date:</b> 8/29/2022	<b>Department:</b> Land Conservation
<b>Department Head Name:</b> Bob Micheel	

Explain the necessity of this position (be specific as to the reasons why this position is needed and explain reasons why present staff cannot accomplish tasks):

#1 - The creation of the Agronomist position is a direct response to the UWEX not supporting a full time Livestock/Ag Agent position that is currently vacant in Monroe County.

#2 - A full time Agronomist position will be a direct and local resource of information, consulting and support to all farmers in Monroe County as well as encompass the underserved (Amish, Spanish, Native American, etc.) of our communities.

#3 - The NR&E Committee believes that providing an in-person resource to farmers, farmer led watershed groups, landowners, absentee landowners, and the general public will continue to provide the education and support necessary in a predominantly rural agriculture county with a long history of Agricultural Agents.

<b>Suggested Title:</b> Agronomist			
<b>Personnel Director's Recommended Classification:</b>		<b>Grade:</b>	<b>FLSA Class:</b>
<b>Full-time:</b>	<input checked="" type="checkbox"/>	<b>Part-time:</b> /hours	<b>Projected Start Date:</b> January 1, 2023

\*Current or newly created Job Description in current County format must be attached.\*  
\*A completed and approved Resolution must also accompany this Position Analysis.\*

## Funding - Annual Costs to include family insurance coverage:

Hourly Rate	Annual Salary	Retirement	Social Security	Medicare	Work Comp	Health Ins.	Dental Ins.	Life Ins.
25.09	52,187	3,549	3,236	757	411	21,376	784	18

1. Where will the funds for this position come from?  
 County funds previously dedicated to the UWEX-Livestock Agent will cover 55% (\$44,900) of the position needs while (WEDC or NRCS) will cover the remaining 45% position cost.
2. What equipment will need to be purchased for this position (desk, etc.)?  
 Computer and desk - use UW Ag Educator equipment and desk
  - a. Is office space presently available? Yes \_\_\_\_\_ Where? LCD office \_\_\_\_\_
  - b. Estimated cost of needed equipment? <\$500 \_\_\_\_\_
  - c. Is the cost of needed equipment in the department budget? Yes \_\_\_\_\_
3. What is the grand total cost of all items this fiscal year? \_\_\_\_\_
4. What is the annual cost of salary and fringes, thereafter? \$82,318 \_\_\_\_\_

**Supervisory Responsibility** (if applicable):

1. In brief detail, explain the supervisory authority this position will have:

N/A
-----

2. Number of employees Directly supervised: N/A Indirectly: \_\_\_\_\_

List the position titles that will report to this position:


3. What position title will this position report to? LCD - Director

**County Administrator – Action:**

Date: _____	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>
-------------	---	---

**Committee of Jurisdiction: Natural Resource & Extension – Action:**

Date: _____	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>	by a vote of: _____
-------------	---	---	---------------------

**Administration & Personnel Committee – Action:**

Date: _____	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>	by a vote of: _____
-------------	---	---	---------------------

**Finance Committee – Action on Fiscal Note:**

Date: _____	Funds Approved: <input type="checkbox"/>	Funds Denied: <input type="checkbox"/>	by a vote of: _____
-------------	--	--	---------------------

**County Board – Action:**

Date: _____	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>	
By a vote of: _____	aye	nay	absent/abstention



<b>Job Title:</b>	<b>Agronomist</b>	<b>Department:</b>	Land Conservation (LCD)
<b>Location:</b>	820 Industrial Dr., Sparta	<b>FLSA Category:</b>	Exempt- Professional
<b>Immediate Supervisor:</b>	Land Conservation Dept. - Director	<b>Salary Grade:</b>	N
<b>Supervision Exercised:</b>	None	<b>Position Type:</b>	Full-time

#### **Basic Functions and Responsibilities**

Under the general supervision of the LCD Director, the Agronomist will provide agronomic services to landowners & groups in Monroe County. The job will include but not limited to: education, planning, and technical assistance for agronomic practices, nutrient & conservation planning, soil health, community based agriculture and natural resource education.

#### **Job Description**

##### **ROLE AND RESPONSIBILITIES**

- Gather information and provide program guidance to the Land Conservation Department in the areas of agricultural crop production, soil management, nutrient and pest management, weed and invasive species control for the purpose of sustaining agricultural production, and protecting the environment.
- Programmatic focus will include: crop production and management, cropping systems, agriculture technology, integrated pest management, alternative crops, soil health and nutrient management, agricultural economics, agricultural entrepreneurship, farm sustainability and agricultural risk management.
- Review and evaluate resource conservation and nutrient management plans developed by the private sector. Determine whether plans meet state specifications and technical standards.
- Direct and supervise on-farm agronomic, farm planning, and nutrient management services provided through Land Conservation.
- Work with farmers one on one to develop nutrient management and rotational grazing plans.
- Conduct and supervise field reviews and record audits of resource conservation and nutrient management plans.
- Provide soil health practice resources in the form of demonstrations, and the latest technology to encourage adoption of soil health practices.
- Focus efforts in watersheds with a history of water quality degradation and flooding. Develop and maintain farmer led watershed groups to share information and create adoption of flood resilient practices along with carbon sequestration measures.
- Create site specific resource conservation plans using GIS software to create and update GIS spatial data (shapefiles), add and update landowner attribute data (name, address parcel number, etc.)
- Participate on county groups/committees relevant to agronomist duties which include the Agriculture Advisory Team, Monroe County Climate Change Task Force, Farmer Led Watershed groups, etc.

##### **QUALIFICATIONS AND EDUCATION REQUIREMENTS**

- Bachelor's degree in Agronomy, Soil Science, or plant-based Biology or Botany required.
- Two (2) year minimum professional experience in production agriculture involving field based agronomic consulting, nutrient and pest management, and on-farm planning required.
- Professional certification (Associate or Certified Professional Agronomist, State Certified Crop Advisor, or comparable professional certification), or capacity to attain certification within one (1) year required.
- Working knowledge of soil fertility, cropping systems, and weed and pest control required.
- Working knowledge of soil health principles, conservation tillage, residue management, nutrient management, cover cropping, and current conservation farming practices required.
- Proficiency in proper techniques for sampling soil, plants and water, and interpreting and conveying test results required.
- Working knowledge of agricultural markets and farm economics required.
- WI Commercial Pesticide Applicator Certification and USDA-NRCS Conservation Planner Certification preferred.
- Working knowledge of ArcView GIS software and spreadsheets with RUSLE2 and SNAP Plus software experience preferred.
- Working knowledge of GPS data loggers and database management preferred.
- A valid driver's license required.

**PHYSICAL DEMANDS**

A large percentage of time is spent sitting, walking, standing, climbing, talking, hearing, using near and far vision, working outdoors. Stoops, reaches, handles, keyboards, lifts, carries, pushes/pulls up to 40 pounds intermittently. A lesser amount of time is spent traveling to and moving about the various work sites.

**ADDITIONAL NOTES**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved by Supervisor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – COMPENSATION PLAN OCTOBER 2022**

1 **WHEREAS**, the Monroe County Administration and Personnel Committee, recommends approval of the  
2 Personnel Policy Manual changes proposed by the Personnel Director to section 4.27 Rules for Administration of  
3 the Compensation Plan, as referenced on the attached document; and  
4

5 **WHEREAS**, to remove the language in red on the attached document referencing language for our  
6 previous compensation plan in section 4.27; and  
7

8 **WHEREAS**, to add language that is highlighted in yellow of the attached document. This language  
9 references changes to section 4.27 referencing Highway, Sheriff, and Rolling Hills department staff and  
10 emergency comp, managerial coverage, and overtime;  
11

12 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that effective this  
13 date they do hereby authorize the proposed Personnel Policy Manual changes as set out in the attached document  
14 adjusting the language in section 4.27 Rules for Administration of the Compensation Plan to go into effect  
15 immediately.  
16

17 Dated this 26<sup>th</sup> day of October 2022.

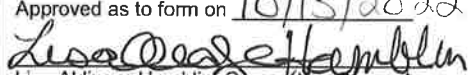
18 Offered by the Administration & Personnel Committee.

19 Purpose: Approve changes to Personnel Policy Manual in section 4.27 Rules for Administration of the  
20 Compensation Plan to go into effect immediately as recommended by the Personnel Director.  
21

22 Fiscal note: No direct costs outside of currently established budgets.  
23  
24

Finance Vote (If required):  
\_\_\_ Yes \_\_\_ No \_\_\_ Absent

Committee of Jurisdiction Forwarded on: October 11, 20 22  
\_\_\_ 4 Yes \_\_\_ 1 No \_\_\_ 0 Absent

Approved as to form on 10/13/2022  
  
Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair:   
 

ADOPTED  FAILED  AMENDED  
 OTHER \_\_\_\_\_  
County Board Vote on: \_\_\_\_\_ 20\_\_  
\_\_\_ Yes \_\_\_ No \_\_\_ Absent

STATE OF WISCONSIN  
COUNTY OF MONROE  
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is  
a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe  
County Board of Supervisors at the meeting held on \_\_\_\_\_  
\_\_\_\_\_  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
*A raised seal certifies an official document.*

# Monroe County Proposed Personnel Policy Manual Changes regarding Compensation Resolution:

Pages 14 - 19

## COMPENSATION PLAN

### 4.27 RULES FOR ADMINISTRATION OF THE COMPENSATION PLAN.

- (1) AUTHORIZED SALARY GRADES SHALL BE INTERPRETED AND APPLIED AS FOLLOWS.
  - (a) Initial Employment. The hire rate shall be the entrance rate payable to any employee upon appointment to a position. If recruitment difficulties exist, or if a potential appointee possesses unusual qualifications directly related to the requirements of the position, the Personnel Department may authorize appointment up to eight percent (8%) above the minimum rate in the grade, as long as the wage remains within the established budget for the department that is hiring. If hiring difficulties still exist after the initial recruitment due to hiring salary range, an appeal may be made to the County Administrator for further consideration which may include approval of a higher rate above 8% above the minimum rate up to the market of the grade or the approval of increased benefit levels on a case-by-case basis.<6/22><10/00> In rare recruiting circumstances the County Administrator may exceed the market of the salary range with the recommendation of the Personnel Director. New employees may receive salary adjustments in coordination with the performance evaluation process.
  - (b) Promotion or Demotion. If an employee is promoted or demoted and the new salary rate is the range minimum, the employee will remain at that rate until the next performance evaluation at which time the rate may be adjusted. Starting salary due to promotion or demotion would be recommended by the Personnel Director, with the approval of the County Administrator. <6/22>
  - (c) Part-time Employment. Unless indicated otherwise, all rates prescribed in the salary grades are the rates authorized for full-time employment. Part-time employees are paid the hire rate which is equivalent to or compatible with the hire rate established for similar full-time positions. Subsequent adjustments shall be in accordance with the performance evaluation process.
  - (d) Compensation During Temporary Assignment. An employee who is temporarily assigned to a position in a higher salary grade than the employee's current rate for a period of sixty days or more, shall be paid at the rate in the higher grade which gives the employee an increase for the period worked in the temporary assignment. An employee who is temporarily assigned to a position with a lower salary grade, for any period, shall not receive a reduction in salary. In any instance, the salary rate during temporary assignment shall be handled on a case-by-case basis between the department head and the Personnel Director with approval of the

County Administrator. The department head is responsible for reporting any temporary assignments to the appropriate committee and the Personnel Director is responsible for reporting any temporary wage rate changes to the Administration and Personnel Committee.

- (e) Establishment of Departmental Work Rules. For any establishment of work rules outside the scope of the Monroe County Personnel Policy, not otherwise vested by law in boards or commissions, or in other elected officers, these are to be approved by the County Administrator on a case by case basis. <6/22>

(4) OVERTIME/COMPENSATORY TIME.

- (a) Exempt employees (see 4.18(7)) shall be compensated as follows:

1. Overtime shall be allowed for necessary work in excess of 40 hours worked in a work week, excluding paid time off, with prior approval of the employee's department head or designee. Paid time off shall not be counted as hours worked. For an hour of overtime, the employee is entitled to an hour of compensatory time. Compensatory time may be accumulated to a maximum of forty hours.<9/90> No excess time less than one-half hour segments thereof (rounded to the nearest one-half hour) in any day shall be considered.
2. Compensatory time may be used with prior approval of the employee's department head or designee. The use of compensatory time shall not conflict with the needs of the department. It is expected that compensatory time be used on an ongoing basis as work loads permit. Compensatory time may be used in segments of one-half hour or increments of same.
3. Exceptions must be approved by the County Administrator.
4. Accumulated time, when an employee is assigned to regular shifts to fill in for other employees, such as Registered Nurses, will not be included in the forty hour maximum accumulation. Full-time Registered Nurses overtime hours will be compensated at the rate of one and one-half times the regular rate of pay when filling in for shifts as assigned. <6/89>
5. ~~The Highway Patrol Superintendent and Highway Supervisor will be compensated at the straight hourly pay rate with one hour for each hour of emergency comp time acquired on weekends and holidays per Resolution 89-84, November 8, 1989.~~

The salaries paid to FLSA Exempt employees are generally intended to compensate for the total responsibilities of the position regardless of the number of hours worked; however, circumstances may exist where hour for hour payment or accrual of compensatory time is appropriate.

- a. The additional hours are generated in required response to an unscheduled event or cause beyond the control of the employee or employee's department and occurring outside regularly scheduled work day and to which response cannot be reasonably delayed (example: response to weather-or climate-related events; response to structure damage or failure; response to traffic incident, crash or recovery; response to civic emergency; response to fire or natural disaster; response to technical or mechanical building emergency, and other specific events not listed). This exemption is not available to respond to a matter to supplement staff coverage due to a staffing shortage.
  - b. If any such event were to occur, the determination of the emergency authorization would be the responsibility of the department head or elected official, and they would report this to the Personnel Department.
6. Each department head is responsible to ensure that accumulation of, reasons for, and use of compensatory time by department is being done correctly, and is submitted through the appropriate payroll timekeeping system for review each bi-weekly payroll. Increments of time should be rounded to the nearest one-half hour. <6/22>
  7. As stated in 4.27(5)(a)(1), compensatory time accrual/usage must be approved by the employee's department head or designee; in addition, compensatory time accrual/usage by a department head must be approved bi-weekly by the County Administrator. <5/90>
  8. Under no circumstances shall employees be permitted to use compensatory time prior to actually earning the time.
  9. In all instances, use of compensatory time shall count as time worked.
  10. An exempt employee's salary may be reduced for partial day absences for personal reasons or because of illness or injuries when accrued leave is not used by the employee because the employee's accrued leave has been exhausted or the employee chooses to use leave without pay while on state FMLA leave.

This policy is established pursuant to principles of public accountability and complies with the requirements of 29 C.F.R. §541.710.

(b) Non-exempt employees [see 4.18(7)] shall be compensated as follows:

1. Overtime shall be allowed for necessary work in excess of 40 hours worked in a work



week, excluding paid time off, with prior approval of the employee's department head or designee. Paid time off shall not count as hours worked. Hours eligible for overtime compensation are any hours worked over forty in a seven day work week (for Sheriff Department officers any hours over 86 in a 14 day work period). These hours must be compensated at time and one-half the regular rate of pay.

2. Employees may be assigned work in excess of eight hours per day without being compensated at time and one-half, if corresponding adjustments are made in the weekly work schedule, providing that the total hours worked do not exceed forty in one week.

(c) Employees covered by a collective bargaining agreement shall be governed by contractual language relative to overtime and/or compensatory time.

(5) PAYROLL TIME SHEETS.

(a) There shall be 26 two week pay periods annually, on a typical year, with the potential of 27 pay periods on some years based on the calendar of bi-weekly pay periods. <6/22> Employees shall be paid every other Friday (effective July 5, 2019) after a holdback not exceeding two weeks. <5/19>

(b) Time sheets shall be submitted in the prescribed format to the Finance Department by 9:00 AM of the Tuesday following each two week period. Each department head is responsible for the accuracy of the information contained on time sheets.

(c) Pay checks shall be direct deposit with pay stubs distributed to employees on the Friday (effective July 5, 2019) following a Monday submission of time sheets. If a pay day falls on a holiday, pay checks will be issued the day before the holiday. <1/95><1/98><5/19>

(7) ROLLING HILLS REGISTERED NURSE SUPERVISORY PAYMENT. ~~The hire rate for Nursing Supervisor shall be paid to a Registered Nurse assigned a full eight hour shift as a Supervising Nurse, providing the nurse does all supervisory duties normally associated with the supervisory position.~~ When a Registered Nurse is operating in the capacity as a Supervising Nurse, providing the nurse does all supervisory duties normally associated with the supervisory position, they shall be paid an additional amount above their normal base pay, as established and approved by the County Administrator.

(8) UNIVERSITY OF WISCONSIN EXTENSION AGENTS. Monroe County and the University of Wisconsin-Extension have entered into a "133" contract. Monroe County may decide on an annual basis to continue, modify, or discontinue the "133" contract. <Resolution 62-90, November 14, 1990>.

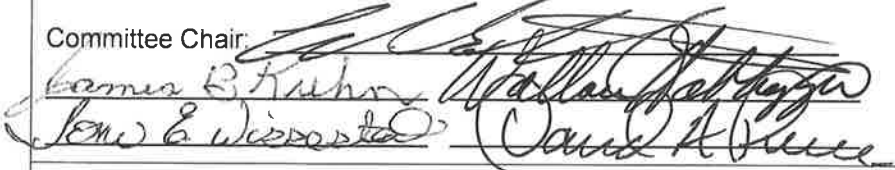
- (9) SHERIFF DEPARTMENT ~~LIEUTENANTS~~—NON-REPRESENTED MANAGEMENT ~~LIEUTENANTS~~. Chief Deputy, Captains, Lieutenants, and the Emergency Management Coordinator shall receive the established uniform allowance; ~~and emergency comp time payout as provided for certain Highway Department administrative employees per 4.25(5)(5). <Resolution 147-91, August 7, 1991>~~ Under mutual aid, assisting another agency and/or grant reimbursement, sworn law enforcement personnel who are classified as exempt or salaried employees of the County, may receive hour for hour pay for each hour worked beyond 40 hrs. within a week, in lieu of compensatory time. These hours worked must be approved by the Sheriff or his designee before it is performed. The cost of this straight pay shall be reimbursed by the grant, or requesting agency/jurisdiction. This additional pay would also apply to the Warrens Cranberry Festival each year for those exempt law enforcement staff assigned to work if their wages are reimbursed by the governing body of this event.
- (10) ON-CALL AVAILABILITY. Departments that require on-call availability (e.g., Human Services, Maintenance, Information Technology, Highway, Health Department, Medical Examiner) a coverage and compensation plan specific to the department's needs, with approval of the County Administrator prior to implementation.



RESOLUTION NO. 10-22-03

**APPROVING WISCONSIN STATE-LOCAL GOVERNMENT OPIOID BANKRUPTCY  
MEMORANDUM OF UNDERSTANDING**

1 WHEREAS, the Wisconsin State-Local Government Opioid Bankruptcy Memorandum of  
2 Understanding is attached to this resolution for consideration; and  
3  
4 WHEREAS, the County is eligible to receive funds to be used for abatement purposes from three  
5 bankruptcies that stemmed out of the National Opioid Litigation; and  
6  
7 WHEREAS, these bankruptcies include: the Mallinckrodt Bankruptcy, the Purdue Bankruptcy, and  
8 (most recently) the Endo Bankruptcy; and  
9  
10 WHEREAS, to facilitate payment of these funds, the bankruptcy plans established a National Opioid  
11 Abatement Trust (NOAT) and each State has the opportunity to file an intra-state allocation plan for the  
12 direct distribution of the funds to the Counties.  
13  
14 **NOW, THEREFORE BE IT RESOLVED** that the Monroe County Board of Supervisors does confirm  
15 its approval of the Memorandum of Understanding for the Wisconsin State-Local Government Opioid  
16 Bankruptcy and authorizes the County Administrator and/or County Board Chairman to act in  
17 accordance with this confirmation.  
18  
19 Dated this 26<sup>th</sup> day of October, 2022.  
20  
21 Offered by the Finance Committee.  
22  
23 Fiscal Note: No impact to the county budget. Impact to the budget would be upon distribution.  
24  
25 Statement of Purpose: To confirm the board's support of the attached Memorandum of Understanding.

Finance Vote (If required):  <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent  *****  Drafted and Approved as to form on _____  Lisa Aldinger Hamblin, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>October 19</u> , 20 <u>22</u>  VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent  Committee Chair: 
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED  <input type="checkbox"/> OTHER _____  County Board Vote on: _____ 20____  <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____  _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>

**WISCONSIN STATE-LOCAL GOVERNMENT OPIOID BANKRUPTCY  
MEMORANDUM OF UNDERSTANDING**

**WHEREAS**, the State of Wisconsin (“State”), its communities, and their people have been harmed by misfeasance, nonfeasance and malfeasance committed by certain entities that engage in or have engaged in the manufacture, marketing, promotion, distribution or dispensing of an opioid analgesic, including but not limited to those persons or entities identified as Defendants in the matter captioned *In re: Opioid Litigation*, MDL 2804 pending in the United States District Court for the Northern District of Ohio (“Litigation”);

**WHEREAS**, certain Wisconsin local governments identified on the attached Exhibit A (“Local Governments”), through their counsel, and the State of Wisconsin, through its Attorney General, are separately engaged in investigations, litigation, and settlement discussions seeking to hold the Defendants in the Litigation accountable for the damage caused by their misfeasance, nonfeasance and malfeasance;

**WHEREAS**, the State of Wisconsin and the Local Governments share a common desire to abate and alleviate the impacts of the misfeasance, nonfeasance and malfeasance described above throughout the State of Wisconsin and in its local communities;

**WHEREAS**, certain opioid Defendants in Litigation – specifically, *In re: Mallinckrodt PLC, et al.*, (Bankr. D. Del. No. 20-12522 (JTD)), *In re: Purdue Pharma L.P., et al.*, (Bankr. S.D.N.Y. No. 19-23649(RDD)), and *In re: Endo International plc, et al.*, (Bankr. S.D.N.Y. No. 22-22549 (JLG)) – have filed for bankruptcy, which are expected to result in bankruptcy court orders that include National Opioid Abatement Trust (“NOAT”) Agreements and Trust Distribution Procedures (“TDP”);

**WHEREAS**, the NOAT TDPs provide, among other things, that a State and its local governments may enter into a Statewide Abatement Agreement (“SAA”) that, according to the terms of the respective TDP, creates an agreed-upon allocation for the NOAT Funds, as defined in the NOAT Agreement, dedicated to the State;

**WHEREAS**, the State and the Local Governments intend for this Memorandum of Understanding (“MOU”) to constitute a SAA for the purposes of the above referenced bankruptcy proceedings;

**NOW, THEREFORE**, the State and the Local Governments, enter into this MOU upon the terms described herein.

1. The State and the Local Governments shall comply with the terms of the NOAT Agreements and TDPs, including but not limited to the approved uses for the NOAT Funds and reporting requirements.
2. NOAT Funds dedicated to Wisconsin shall be allocated as follows: (i) 30% to the State of Wisconsin (“State Share”); and (ii) 70% to Local Governments (“LG Share”).

NOAT Funds shall not be considered funds of the State or any Local Government unless and until such time as each distribution is made.

3. 100% of the State Share shall be deposited with the Department of Health Services.
4. The LG Share shall be paid to each Local Government according to the following formula:

1.	ADAMS COUNTY	0.3270%
2.	ASHLAND COUNTY	0.2250%
3.	BARRON COUNTY	0.4780%
4.	BAYFIELD COUNTY	0.1240%
5.	BROWN COUNTY	2.9000%
6.	BUFFALO COUNTY	0.1260%
7.	BURNETT COUNTY	0.2240%
8.	CALUMET COUNTY	0.3860%
9.	CHIPPEWA COUNTY	0.6960%
10.	CLARK COUNTY	0.2610%
11.	COLUMBIA COUNTY	1.0760%
12.	CRAWFORD COUNTY	0.1950%
13.	Cudahy city	0.0870%
14.	DANE COUNTY	8.2480%
15.	DODGE COUNTY	1.3020%
16.	DOOR COUNTY	0.2820%
17.	DOUGLAS COUNTY	0.5540%
18.	DUNN COUNTY	0.4420%
19.	EAU CLAIRE COUNTY	1.1770%
20.	FLORENCE COUNTY	0.0530%
21.	FOND DU LAC COUNTY	1.1960%
22.	FOREST COUNTY	0.1270%
23.	Franklin city	0.1550%
24.	GRANT COUNTY	0.4980%
25.	GREEN COUNTY	0.4660%
26.	GREEN LAKE COUNTY	0.2800%
27.	Greenfield city	0.1630%
28.	IOWA COUNTY	0.2790%
29.	IRON COUNTY	0.0610%
30.	JACKSON COUNTY	0.2360%
31.	JEFFERSON COUNTY	1.0510%
32.	JUNEAU COUNTY	0.4380%
33.	Kenosha city	0.4840%

34.	KENOSHA COUNTY	3.7120%
35.	KEWAUNEE COUNTY	0.1560%
36.	LA CROSSE COUNTY	1.6490%
37.	LAFAYETTE COUNTY	0.1340%
38.	LANGLADE COUNTY	0.3120%
39.	LINCOLN COUNTY	0.3500%
40.	MANITOWOC COUNTY	1.4030%
41.	MARATHON COUNTY	1.2590%
42.	Marinette city	0.0320%
43.	MARINETTE COUNTY	0.5030%
44.	MARQUETTE COUNTY	0.2460%
45.	MENOMINEE COUNTY	0.0800%
46.	Milwaukee city	7.8150%
47.	MILWAUKEE COUNTY	25.2210%
48.	MONROE COUNTY	0.6550%
49.	Mount Pleasant village	0.1170%
50.	Oak Creek city	0.1660%
51.	OCONTO COUNTY	0.3360%
52.	ONEIDA COUNTY	0.5260%
53.	OUTAGAMIE COUNTY	1.8360%
54.	OZAUKEE COUNTY	1.0360%
55.	PEPIN COUNTY	0.0550%
56.	PIERCE COUNTY	0.3870%
57.	Pleasant Prairie village	0.0590%
58.	PORTAGE COUNTY	0.7290%
59.	PRICE COUNTY	0.1490%
60.	RACINE COUNTY	3.2080%
61.	RICHLAND COUNTY	0.2180%
62.	ROCK COUNTY	2.9470%
63.	RUSK COUNTY	0.1590%
64.	SAUK COUNTY	1.2260%
65.	SAWYER COUNTY	0.2580%
66.	SHAWANO COUNTY	0.4180%
67.	SHEBOYGAN COUNTY	1.4100%
68.	South Milwaukee city	0.0960%
69.	ST CROIX COUNTY	0.8290%
70.	Sturtevant village	0.0180%
71.	Superior city	0.0890%
72.	TAYLOR COUNTY	0.1590%

73.	TREMPEALEAU COUNTY	0.3200%
74.	Union Grove village	0.0070%
75.	VERNON COUNTY	0.3220%
76.	VILAS COUNTY	0.4680%
77.	WALWORTH COUNTY	1.5730%
78.	WASHBURN COUNTY	0.1850%
79.	WASHINGTON COUNTY	1.9910%
80.	WAUKESHA COUNTY	6.0350%
81.	WAUPACA COUNTY	0.6060%
82.	WAUSHARA COUNTY	0.2310%
83.	Wauwatosa city	0.3090%
84.	West Allis city	0.3780%
85.	WINNEBAGO COUNTY	2.1760%
86.	WOOD COUNTY	0.8420%
87.	YORKVILLE TOWN	0.0020%

5. This MOU may be executed in counterparts. Electronic signatures shall in all respects be considered valid and binding.
6. This MOU shall be construed and controlled by the laws of the State of Wisconsin. The State and Local Governments consent to exclusive jurisdiction and venue in Dane County, Wisconsin.

*[Signatures on Following Page]*

RESOLUTION NO. 10-22-04

Resolution Under § 59.69 Wis. Stats. to Amend an Ordinance  
Pertaining to Zoning in the Town of Sparta

**WHEREAS,** The Sanitation/Planning and Zoning/Dog Control Committee held a public hearing on October 17, 2022 on a petition from Ashley Berendes and Dustin Warner to rezone the real property described below from GA- General Agriculture to R3- Rural Residential; and

**WHEREAS,** The Town of Sparta submitted a favorable recommendation on the petition; and

**WHEREAS,** The primary reason for the rezoning is to be able to utilize “sub-standard” lot setbacks for construction of a garage addition; and

**WHEREAS,** This resolution serves as written recommendation from the Sanitation/Planning and Zoning/Dog Control Committee for approval of adoption of the petition request changing county zoning as described in this resolution.

**NOW, THEREFORE, BE IT RESOLVED** the zoning of the real property described below shall now be designated as R3-Rural Residential and the official zoning map of the General Code of the County of Monroe, Wisconsin is hereby amended accordingly.

Lot 1 of 30CSM156 recorded as document #710738

Dated this 26<sup>th</sup> day of October, 2022

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

Purpose: To rezone to be able to utilize “sub-standard” lot setbacks for construction of a garage addition.

Fiscal Note: None

Finance Vote (If required):  
\_\_\_ Yes \_\_\_ No \_\_\_ Absent

Committee of Jurisdiction Forwarded on: Oct. 17<sup>th</sup>, 2022  
5 Yes 0 No 0 Absent

Approved as to form on 10/19/2022  
Lisa Aldinger Hamblin  
Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair: [Signature]  
[Signature]  
[Signature]

ADOPTED  FAILED  AMENDED  
 OTHER \_\_\_\_\_  
County Board Vote on: \_\_\_\_\_ 20\_\_  
\_\_\_ Yes \_\_\_ No \_\_\_ Absent

STATE OF WISCONSIN  
COUNTY OF MONROE  
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe County Board of Supervisors at the meeting held on \_\_\_\_\_  
\_\_\_\_\_  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
A raised seal certifies an official document.

10-22-05  
RESOLUTION NO. \_\_\_\_\_

Resolution Under § 59.69 Wis. Stats. to Amend an Ordinance  
Pertaining to Zoning in the Town of Sparta

**WHEREAS,** The Sanitation/Planning and Zoning/Dog Control Committee held a public hearing on October 17, 2022 on a petition from Andy and Michelle Bee to rezone the real property described below from GA- General Agriculture to R3- Rural Residential; and

**WHEREAS,** The Town of Sparta submitted a favorable recommendation on the petition; and

**WHEREAS,** The primary reason for the rezoning is to be able to utilize “sub-standard” lot setbacks for construction of a proposed shed; and

**WHEREAS,** This resolution serves as written recommendation from the Sanitation/Planning and Zoning/Dog Control Committee for approval of adoption of the petition request changing county zoning as described in this resolution.

**NOW, THEREFORE, BE IT RESOLVED** the zoning of the real property described below shall now be designated as R3-Rural Residential and the official zoning map of the General Code of the County of Monroe, Wisconsin is hereby amended accordingly.

Located in part of the SW ¼, SW ¼, Section 20, T17N, R4W, Town of Sparta, Monroe County, 1.12 acres total, described as follows:

Commencing at a point 150 feet North of the SW corner of the SW ¼ of SW ¼, thence North on the Section line 125 feet; thence East 200 feet; thence South 125 feet; thence West 200 feet to the place of beginning. And,

The South Half (S ½) of the following described parcel of land:

Commencing at the Southwest corner of said Section 20: thence N0°49’14”W 275 feet to the point of beginning; thence continuing N0°49’14”W 240 feet; thence S89°33’41” E 200 feet; thence S0° 49’14”E 240 feet; thence N89°33’41”W 200 feet to the point of beginning.

Dated this 26<sup>th</sup> day of October, 2022

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

Purpose: To rezone to be able to utilize “sub-standard” lot setbacks for construction of a proposed shed.

Fiscal Note: None

Finance Vote (If required):  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent

Committee of Jurisdiction Forwarded on: Oct 17<sup>th</sup>, 2022  
5 Yes 0 No 0 Absent

Approved as to form on 10/19/2022  
Lisa Aldinger Hamblin  
Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair: Liam B. Bohl  
Paul Bohl Michelle Bee  
Mary J. Cook

ADOPTED  FAILED  AMENDED  
 OTHER \_\_\_\_\_  
County Board Vote on: \_\_\_\_\_ 20\_\_\_\_  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent

STATE OF WISCONSIN  
COUNTY OF MONROE  
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe County Board of Supervisors at the meeting held on \_\_\_\_\_.  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
A raised seal certifies an official document.

RESOLUTION NO. 10-22-06

RESOLUTION TRANSFERRING NON-LAPSING ACCOUNT BALANCES FOR USE TOWARDS  
FUNDING OF NEW AGRONOMIST POSITION

1       **WHEREAS**, the Monroe County Natural Resources and Extension Committee has reviewed the  
2 current non-lapsing account balances to include the Farm Proceeds Education Account and Extension  
3 Office Accounts; and  
4

5       **WHEREAS**, The Natural Resources and Extension Committee identified the Farm Proceeds  
6 Education Account, Pesticide Certification Account and Leadership Programming Account to have  
7 minimal or no expected future use; and  
8

9       **WHEREAS**, the Monroe County Natural Resource and Extension Committee and Administrative  
10 & Personnel Committee request the establishment of a full-time Agronomist position in the Land  
11 Conservation Department effective January 3, 2023; and  
12

13       **WHEREAS**, the current UW-Extension Office is no longer supporting Monroe County with a full-  
14 time Livestock/Ag Agent, the new proposed Agronomist position would replace this state position with a  
15 Monroe County employee with an annual cost of \$84,955, with 55% coverage through existing Monroe  
16 County funds designated for the UW-Livestock/Ag Agent and identified non-lapsing accounts along with  
17 the remaining 45% of the cost being funded through WEDC, RCP or NRCS; and  
18

19       **WHEREAS**, The Natural Resources and Extension Committee feels it is appropriate to use the  
20 Farm Proceeds Education Account, Pesticide Certification Account and Leadership Programming Account  
21 to offset the total costs of the new proposed Agronomist position over the next several years; and  
22

23       **NOW THEREFORE BE IT RESOLVED**, by the Monroe County Board of Supervisors, that they  
24 do hereby authorize the establishment of a new non-lapsing account to be created in the Land Conservation  
25 Department with the funds from the following account balances and closure to be used to offset the 55% of  
26 the total costs of the new Agronomist position over the next several years as needed.  
27

28	1. Farm Proceeds Education Account	\$15,037.59
29	2. Pesticide Certification Account	\$6,318.98
30	3. Leadership Programming Account	<u>\$4,216.52</u>
31	<b>Total New Non-lapsing Account Balance</b>	<b><u>\$25,573.09</u></b>

32  
33 Offered this 26<sup>th</sup> day of October, 2022 by the Natural Resources and Extension Committee.  
34

35 Statement of purpose: Approve the establishment of a new non-lapsing account to be created in the Land  
36 Conservation Department from the Farm Proceeds Education Account, Pesticide Certification Account and  
37 Leadership Programming Account balances to offset a portion of Monroe County's 55% costs of the new  
38 Agronomist position over the next several years.  
39

40 Fiscal note: Authorize the transfer of current existing non-lapsing accounts funds (Farm Proceeds  
41 Education Account, UW-Extension Pesticide Certification Account and UW-Extension Leadership  
42 Programming Account) to a new Non-lapsing Land Conservation Department Account for use towards the  
43 New Agronomist position. No new funds are being used in the combining of the existing accounts to one  
44 central account for use over multiple years in funding a portion of the new Agronomist position. This  
45 resolution will require a 2/3<sup>rd</sup>'s vote of the entire membership of the Monroe County Board of Supervisors  
46 for approval.



Finance Vote (If required):  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent

\*\*\*\*\*  
Approved as to form:

\_\_\_\_\_  
Lisa Aldinger Hamblin, Corporation Counsel

ADOPTED  FAILED  AMENDED

OTHER \_\_\_\_\_

County Board Vote on: \_\_\_\_\_ 20\_\_

\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent

Committee of Jurisdiction Forwarded on: \_\_\_\_\_, 20\_\_

VOTE: \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent

Committee Chair: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

STATE OF WISCONSIN  
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe County Board of Supervisors at the meeting held on \_\_\_\_\_.

\_\_\_\_\_  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
*A raised seal certifies an official document.*