

MONROE COUNTY BOARD OF SUPERVISORS



NOTICE OF MEETING

COMMITTEE: FINANCE MEETING

TIME: 9:00 a.m.

PLACE: Justice Center
Monroe County Board Assembly Room
(South Side/Oak Street Entrance)
1st Floor – Room #1200
112 South Court Street
Sparta, WI 54656

DATE: Wednesday, March 20, 2019

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Minutes approval February 14, 2019 and February 27, 2019
3. Public Comment
4. Request for Credit Card Approval – Discussion/Action
 - a. Human Services
5. Request for Line Item Transfer(s) – Discussion/Action
 - a. Register of Deeds
 - b. Human Services
6. Notice of Budgetary Adjustment(s) – Discussion/Action
 - a. Health Department(2)
 - b. County Clerk/Elections
7. Fiscal Note Approval(s) – Discussion/Action
 - a. Resolution Authorizing a Non-Lapsing MDV Program Account
 - b. Resolution Authorizing a Non-Lapsing Capital Improvement Account
 - c. Resolution Amending Monroe County Camping Fees
8. Treasurer
 - a. Monthly Treasurer's Report
 - b. Treasurer Department Monthly Report Review
 - c. Update on Promotion for County Treasurer Position
9. Finance
 - a. Monthly Financial Report
 - b. Finance Department Monthly Report Review
 - c. Credit Card Website Access – Diane Erickson and Susie Brownell – Discussion/Action
 - d. Financial Software Updates – AP Check & Purchase Order Signatures - Discussion
 - e. MUNIS Program Discussion
 - f. Assistant Finance Director/HS Business Services Administrator Position Update – Discussion
10. County Board Lawsuit Costs/Potential Settlement Costs

**FINANCE MEETING
March 20, 2019 Agenda**

11. Monthly Approvals – Discussion/Action
 - a. Notice of Donations/User Fees Received Budget Adjustment
 - b. County Disbursement Journal Approval
 - c. County Board Monthly Per Diem and Voucher Approval
12. Items for next month's agenda
13. Next Meeting Date/Time – Discussion
14. Adjournment

Cedric Schnitzler, Committee Chair
Date notices mailed: March 14, 2019

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Finance Committee
February 14, 2019

Present: Cedric Schnitzler, Pete Peterson, Wallace Habhegger, Mark Halverson; Douglas Path absent
Others: Jim Bialecki, Tina Osterberg, Annette Erickson, Diane Erickson, Wes Revels, Stan Hendrickson, Randy Williams, Eric Weihe, Bob Micheel, Alison Elliott, Ed Smudde, Rob Conroy, Gail Frie, Mary Von Ruden

The meeting was called to order in the Monroe County Highway Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler

- Next meeting date – March 20, 2019 at the Monroe County Assembly Room at 9:00 a.m.
- Minutes Approval – Motion by Wally Habhegger second by Pete Peterson to approve the 01/09 & 01/16/19 minutes. Carried 4-0.
- Public Comment – None.
- Line Item Transfer –
 - a. Medical Examiner – Motion by Wally Habhegger second by Mark Halverson to approve the line item transfer. Tina Osterberg explained the 2018 line item transfer in the amount of \$1,419.38 for salaries overage. Discussion. Carried 4-0.
 - b. Justice Department – Motion by Wally Habhegger second by Pete Peterson to approve the line item transfer. Eric Weihe explained the 2018 line item transfer in the amount of \$11,000.00 for health and dental insurance coverage. Discussion. Carried 4-0.
 - c. Humans Services – Motion by Pete Peterson second by Mark Halverson to approve the line item transfer. Diane Erickson explained the 2018 line item transfer in the amount of \$127,647.00 for clinical services and CH services overage. Discussion. Carried 4-0.
 - d. Sheriff's Department – Motion by Wally Habhegger second by Mark Halverson to approve the line item transfer. Wes Revels explained the 2018 line item transfer in the amount of \$9,500.00 for patrol overtime and investigative salaries overage. Discussion. Carried 4-0.
 - e. Jail – Motion by Wally Habhegger second by Mark Halverson to approve the line item transfer. Wes Revels explained the 2018 line item transfer in the amount of \$750.00 for extended use of the interpreter jail salaries overage. Discussion. Carried 4-0.
 - f. Personnel – Motion by Mark Halverson second by Pete Peterson to approve the line item transfer. Ed Smudde explained the 2018 line item transfer in the amount of \$12.00 for salaries overage. Discussion. Carried 4-0.
- Budget Adjustments -
 - a. Land Conservation – Motion by Mark Halverson second by Pete Peterson to approve budget adjustment. Bob Micheel explained the 2018 budget adjustment in the amount of \$87,426.38 to move the 2018 project funds not used due to the weather into 2019. Carried 4-0.
 - b. Health Department/WIC – Motion by Mark Halverson second by Pete Peterson to approve budget adjustment. Tina Osterberg explained the 2018 budget adjustment in the amount of \$2,000.00 for the purchase of a Lead Care II Analyzer using the grant funds from Wal-Mart. Carried 4-0.
 - c. Dispatch – Motion by Wally Habhegger second by Mark Halverson to approve budget adjustment. Randy Williams explained the 2018 budget adjustment in the amount of \$1,818.82 to cover 2018 travel expenses on the NG 911 project team and the 2018 funds were already transferred to 2019-need to be transferred back to 2018. Carried 4-0.

- d. Jail - Motion by Wally Habegger second by Mark Halverson to approve budget adjustment. Rob Conroy explained the 2019 budget adjustment in the amount of \$4,565.00 to cover the cost of Live Scan software that wasn't included in original quote. Carried 4-0.

Jail - Motion by Wally Habegger second by Pete Peterson to approve budget adjustment. Rob Conroy explained the 2019 budget adjustment in the amount of \$3,995.95 to roll Jail ES Sanction funds to purchase equipment. Carried 4-0.

Jail – The 2019 adjustment in the amount of \$1,375.00 for Zuercher software upgrade was pulled from the agenda.

- e. Information Systems – Motion by Pete Peterson second by Mark Halverson to approve budget adjustment. Tina Osterberg explained the 2019 budget adjustment in the amount of \$8,150.00 to roll the conference and seminar 2018 funds into 2019 as staff wasn't able to do any training in 2018 with all the projects. Carried 4-0.

Information Systems – Motion by Mark Halverson second by Pete Peterson to approve budget adjustment. Tina Osterberg explained the 2019 budget adjustment in the amount of \$18,022.10 to carry over remaining MyEvolv funds for the completion of software implementation of forms training. Carried 4-0.

- f. Treasurer – Motion by Mark Halverson second by Wally Habegger to approve budget adjustment. Annette Erickson explained the 2019 budget adjustment in the amount of \$1,010.00 to cover the cost of publication of unclaimed funds in the local papers. Carried 4-0.

- g. Capital Outlay (Data Processing) – Motion by Wally Habegger second by Pete Peterson to approve budget adjustment. Tina Osterberg explained the 2019 budget adjustment in the amount of \$26,895.31 to roll 2018 data processing funds for continued work on the highway portion of implementation. Carried 4-0.

- Resolution Regarding Section 404 Hazard Mitigation Grant – Motion by Pete Peterson second by Wally Habegger to approve fiscal note. Discussion. Carried 4-0.
- Process of filling the County Treasurer Position midterm – After discussion this will be moved to the Administration and Personnel committee for filling the position. Motion by Wally Habegger and second by Mark Halverson. Carried 4-0.
- CLOSED SESSION per WI Statutes 19.85(1)(C), considering employment, promotion, compensation or performance evaluation data of public employee over which the governmental body has jurisdiction or exercises responsibility – No Closed Session was taken.
- 2018 Flood damage and funding – Bob Micheel explained what the flooding this past year has done to dams and bridges in the area. Discussion about dams and the effect it has on the people and the area around them. Areas need to be cleaned up and debris moved so it is not going down stream in a flood and causing more issues.
- Purchase of Land Conservation Building – Nothing to add since last month.
- Solid Waste Leachate Project Loan Update – Gail Frie gave an update on the Leachate project. There have been many delays with the project due to the manufacturing being out of the country and the tariffs. They start assembly on the machine next week. Gail will be asking for a credit due to the delays.
- Treasurer
 - a. Annette Erickson provided the Monthly Treasurers Report.
 - b. Treasurer Department Monthly Report.

- c. General Fee Schedule- Annette Erickson discussed the rates for tax and assessment data requests from the public or a copy of delinquent tax list. Motion by Wally Habegger to approve, second by Mark Halverson. Carried 4-0
- Finance
 - a. Tina Osterberg provided the Monthly Financial Report.
 - b. Finance Department Monthly Report.
 - c. Updated Credit Card Listing-Tina Osterberg handed out a list of all credit cards and their limits and what is owed for 2018.
 - d. MUNIS Program Discussion-Put on next months agenda.
 - e. Finance Director Position Update-It was put out to all finance staff for interest in the position and interviews were conducted. Diane Erickson will take over as Finance Director on May 5th.
- County Board Lawsuit Costs – As of 12/31/18, the gross paid for the lawsuit is \$6,818.71 according to Monroe County Clerk, Shelley Bohl. This item will be on next month's agenda.
- CDBG, Economic Development Revolving Loan Fund Close/Committee Make-Up – Chair Cedric Schnitzler explained that two meetings were held to discuss the future of the fund-only two people attended. Cedric Schnitzler recommended forming a committee with Finance and the two members that were interested. Schedule a meeting for March 20th @ 10:30, reach out to the interested members and make sure they want to be part of it.
- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by Wally Habegger second by Mark Halverson to approve Monthly Notice of Donations/User Fees Received. Carried 4-0.
 - b. Monthly County Disbursement Journal – Motion by Pete Peterson second by Mark Halverson to approve Monthly County Disbursement Journal. Carried 4-0.
 - c. Monthly Per Diems and Vouchers - Motion by Mark Halverson second by Wally Habegger to approve Monthly County Per Diems and Vouchers. Carried 4-0.
- Items for next month's agenda – County Board Lawsuit Costs, MUNIS program discussion,
- Adjournment – Motion by Pete Peterson second by Mark Halverson to adjourn at 11:09 a.m. Carried 4-0.

Lisa Hanson
Recorder

Finance Committee
February 27, 2019

Present: Cedric Schnitzler, Pete Peterson, Wallace Habegger; Douglas Path, Mark Halverson
Others: Alli Karrels, Tina Osterberg

The meeting was called to order in the Monroe County Board Assembly Room at 5:30 p.m. by Chair Cedric Schnitzler

- Fiscal Note Approval, Resolution Authorizing Monroe County Farm Education Account Funds for Deke Slayton Museum to Host a Traveling Space Museum – Alli Karrels explained traveling space museum. \$3,000.00 is being requested for the program. Discussion. Motion by Mark Halverson second by Wallace Habegger to approve fiscal note. Carried 5-0.
- Adjournment – Motion by Pete Peterson second by Mark Halverson to adjourn at 5:40 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder

Request for Credit Card Approval


Department: Human Services


Committee: Human Services

Name of Card Holder	Title of Postion	Credit Card Limit
Tami Brownell	RN	\$ 1,000.00
Chadwick Swanson	Social Worker	\$ 1,000.00

Justification for Credit Card(s):

Credit card for agency purchases where it is not feasible to use the regular purchasing procedure.
When not in use all credit cards are locked in a safe.

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

REQUEST FOR LINE ITEM TRANSFER

Date: 3/5/2019
Department: Register of Deeds
Amount: \$ 10,800.00
Budget Year Amended: 2019

From Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11710000	521415		COMPUTER OPERATIONS	\$ 42,600.00	\$ 10,800.00	\$ 3,850.00	\$ 31,800.00
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 10,800.00		

To Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11710000	521355		LAREDO USAGE FEE	\$ -	\$ 10,800.00	\$ -	\$ 10,800.00
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 10,800.00		

Explanation for Transfer: In 2019, the Register of Deeds office is using the new recording/document search software from Vendor Fidlar Technologies. Customers are able to use the search feature of the software remotely. Based on the search package that each customer signs up for, the County Register of Deeds Office receives a usage fee. A portion of the total usage fee that Monroe County Register of Deeds is charging will be turned over to Fidlar Technologies as a user fee. The new account "11710000 521355 Laredo Usage Fee" is being asked to be created in the budget for this user fee that the Register of Deeds pays to Fidlar each month.

The expense account charges are being split off of the Technology & Equipment account 11710000 521415 which was budgeted at \$42,600. Of that amount, \$21,600 was budgeted for Fidlar Recording System: Avid Bastion (Hosting/Storage of Documents & Data Offsite) That amount was based on the estimated size of the data repository for real estate indexing data and images. After the conversion was completed, the repository was found to be smaller than what was originally estimated due to having duplicate sets of images on the server (redacted and unredacted) which were being used by the old system. It was found that \$10,600 was a more accurate figure rather than the \$21,400 for hosting services for 2019.

Department Head Approval

Deb Mandat

Governing Committee Approval 03/12/19

Pete Peterson

 If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

_____ Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____

_____ Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

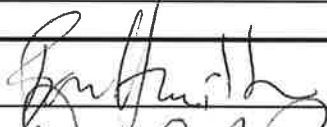
Department: Human Services
 Budget Year Amended: 2018

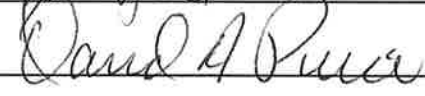
No. _____
Date: _____

	<u>Account #</u>	<u>Account Name</u>	<u>Transfer Amount</u>	<u>Original Budget</u>	<u>Revised Budget</u>
From Account	24950560.525005.HS560	MAYO COMM PROGRAMS (HS613)	\$ 16,000.00	\$ 125,000.00	\$ 109,000.00
	2490500.521415	AMSO COMP OPERATION (HS300)	\$ 19,000.00	\$ 57,400.00	\$ 38,400.00
			\$ -		\$ -
	Total Transfer		\$ 35,000.00		

To Account	24950580.525005.HS690	CCS WRIC REGIONAL (HS600)	\$ 35,000.00	\$ 1,272,000.00	\$ 1,307,000.00
	Total Transfer		\$ 35,000.00		

Explanation for Transfer:
 Reallocate budgeted amount for actual expense.

Department Head Approval  3-5-2019

Governing Committee Approval  3-5-2019

If < \$500:
 Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval given on : _____
 Date

If > \$500:
 Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____
 Date

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: March 5, 2019
 Department: Health Department
 Amount: \$250.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Received funding from the Tomah Hospital Foundation Board for the purpose of providing age appropriate books to improve literacy rates for Monroe County income eligible children. This funding supports the Health Department's Reading Empowers Development (RED) program.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	485000	HS423	RED Program	\$ -	\$ 250.00	\$ 250.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 250.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	534050		Block Grant Supplies	\$ 7,100.00	\$ 250.00	\$ 7,350.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 250.00	

Department Head Approval: _____

Maureen L. Nelson 3/5/2019

Date Approved by Committee of Jurisdiction: _____

David A. Purcell

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: March 5, 2019
 Department: Health Department
 Amount: \$300.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Fourteen states and five local health departments (includes La Crosse County Health Department (LCHD)) are receiving grant funding from the Centers for Disease Control and Prevention to reduce exposure to contaminants in private drinking water, under CDC-RFA-EH15-1507. LCHD is subcontracting with neighboring local health departments (LHDs) to reduce exposure to contaminants in private drinking water, specifically arsenic and lead. Arsenic is associated with a variety of illnesses including several types of cancer. Annually, arsenic alone contributes to approximately 1,000 deaths and \$9.7 billion dollars in economic impact. LHDs will be receiving an additional \$300.00 to conduct outreach activities and education, as well as providing the test kits to county residents. LCHD will perform the testing, which reduces turnaround time and improves the health of well owners.

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	432410		CDC Water Grant	\$ 5,000.00	\$ 300.00	\$ 5,300.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 300.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	534050		Block Grant Supplies	\$ 6,800.00	\$ 300.00	\$ 7,100.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 300.00	

Department Head Approval: *Maureen Nelson* 3/5/2019

Date Approved by Committee of Jurisdiction: *David A. Ricci*

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: March 8, 2019
 Department: Monroe County Clerk/Election
 Amount: \$360.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Revenues Received were Smaller than Anticipated in 2018.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11420000 442000	Marriage License Revenue	\$ 9,080.00	\$ (330.00)	\$ 8,750.00
11421000 473100	Election Revenue	\$ 14,700.00	\$ (30.00)	\$ 14,670.00
				\$ -
Total Adjustment			\$ (360.00)	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
10010000 539200	Contingency Fund	\$130,586.98	\$ (360.00)	\$ 130,226.98
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ (360.00)	

Department Head Approval: *Shelley Bone*
 Date Approved by Committee of Jurisdiction: 03/12/2019

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

1 **RESOLUTION No.** _____

2
3 **RESOLUTION AUTHORIZING A NON-LAPSING MDV PROGRAM ACCOUNT**

4
5 **WHEREAS**, the EPA has established water quality standards and limits for effluent phosphorus
6 discharge from municipalities in the state of WI; and

7
8 **WHEREAS**, the Wisconsin Department of Natural Resources has initiated a Multi-Discharge
9 Variance (MDV) program to provide voluntary access for counties for additional financial resources
10 for nonpoint source pollution control activities, including funds to supplement staff costs; and

11
12 **WHEREAS**, Monroe County Land Conservation Department and the Natural Resources and
13 Extension Committee supports participation in the program; and

14
15 **WHEREAS**, the budgeting/funding cycle for the MDV program will extend beyond one year which
16 exceeds the standard annual budget cycle; and

17
18 **NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors that they do
19 hereby authorize the Finance Department to establish a non-lapsing MDV program account.

20
21 Dated this 27th day of March, 2019.

22
23 Offered by the Natural Resources and Extension Committee

24
25 **Purpose:** This resolution will authorize establishment of a non-lapsing account to receive funding
26 from participating municipalities in accordance with the MDV program.

27
28 **Fiscal note:** This resolution will require a simple majority vote of the entire membership of the
29 Monroe County Board of Supervisors for approval. No county levy will be required with this
30 program.

<p>Finance Vote (if required): ____ Yes ____ No ____ Absent</p> <p>.....</p> <p>Approved as to form on _____</p> <p>_____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>March 12</u>, 20<u>19</u> VOTE: <u>5</u> Yes ____ No <u>1</u> Absent</p> <p>Committee Chair: <u>[Signature]</u> <u>[Signature]</u> <u>[Signature]</u> <u>[Signature]</u> <u>[Signature]</u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

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RESOLUTION AUTHORIZING A NON-LAPSING CAPITAL IMPROVEMENT ACCOUNT

WHEREAS, Monroe County has been providing public recreation opportunities since 1958 with the construction of Wazeda Park (currently McMullen Memorial County Park); and

WHEREAS, the demand for recreational opportunities, improved facilities and operational costs have increased substantially during the past 61 years; and

WHEREAS, the Monroe County Park Department has returned significant amounts of surplus revenue to the General Fund in the past several years; and

WHEREAS, the fees charged to campers at Monroe County parks should be used to maintain and improve the parks for future use; and

WHEREAS, the Natural Resources and Extension Committee realizes that the park will need significant Capital Improvements in the future; and

WHEREAS, future funding sources for maintenance, repairs and improvements is unknown.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that they do hereby authorize the Finance Department to reassign the Park Department's surplus revenue each year going forward. Surplus revenue shall be determined upon the close of the fiscal year accounting. These funds will be placed in a Parks Capital Improvements account, which shall be a non-lapsing account with a maximum balance of \$200,000.00.

Dated this 27th day of March, 2019.

Offered by the Natural Resources and Extension Committee

Purpose: This resolution will authorize a non-lapsing capital improvement account for the Park Department to have funds for future park maintenance and improvements.

Fiscal note: This resolution will authorize reassignment of surplus park revenue, for 2019 and future years, into a Park Capital Improvements account. Per Wisconsin Statute sec. 65.90 this resolution will require a 2/3rds vote of the entire membership of the Monroe County Board of Supervisors for approval. Spending of these funds will also require a 2/3rds majority unless the improvements are included in the annual county budget.

Reviewed as to form on _____ _____ Andy Kaftan, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>3/12</u> 20 <u>19</u> <u>5</u> Yes <u>0</u> No <u>1</u> Absent Committee Chair: <u>Nody Kanyuchen</u> <u>Alan Moran</u> <u>David H. Quinn</u> <u>Walker H. Hoyer</u> <u>James L. Schneider</u>
Finance Vote (If required): ___ Yes ___ No ___ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing Is a true and correct copy of Resolution # _____ acted on by the County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK (A raised seal certifies an official document)
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ___ Yes ___ No ___ Absent	

RESOLUTION NO. _____

RESOLUTION AMENDING MONROE COUNTY CAMPING FEES

WHEREAS, the Monroe County Natural Resources and Extension Committee has reviewed the camping fee structure for the Monroe County Parks Department and determined that changes would be appropriate; and

WHEREAS, a camping unit is defined as any single shelter except sleeping bags and hammocks used for a camp by a camping party except those used exclusively for dining purposes or as otherwise interpreted and applied by the Parks Department; and

WHEREAS, the Monroe County Natural Resources and Extension Committee recommends the following adjustment of fees for the Parks Department:

- (a) Daily Rate. \$23.00 per night per camping unit for all sites except the primitive sites (\$18.00 per night for primitive sites). (Amended from \$21.00 and \$15.00)
(b) Weekly Rate. \$145.00 per camping unit for any consecutive seven day period for all sites. (Amended from \$125.00)
(c) Monthly Rate. \$450.00 per camping unit for any consecutive thirty day period for all sites. (Amended from \$375.00)
(d) Seasonal Rate. \$2,000.00 per camping unit for any 6 month period of time between April 1st and November 30th. (Amended from \$1,600.00)

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that the camping fees for the Monroe County Parks Department are adjusted as stated above and shall be effective upon passage.

BE IT FURTHER RESOLVED that going forward the camping fees shall be reviewed and determined by the Natural Resources and Extension Committee or subsequent committee having jurisdiction over the Monroe County Parks Department.

Dated this 27th day of March, 2019.

Offered by the Natural Resources and Extension Committee

Purpose: Establish camping rates for the Monroe County Parks Department and the process of committee review and determination of the camping rates.

Fiscal note: May increase park revenue.

Form containing signature lines for Andy Kaftan, Committee Chair, Finance Vote, and County Board Vote, along with a certification section for Shelley R. Bohl, Monroe County Clerk.