

Property & Maintenance Committee
September 7, 2022

Present: Adam Balz, Mary Cook, Zach Zebell, Remy Gomez

Absent: David Kuderer

Others: Garry Spohn, Cedric Schnitzler, Tina Osterberg, Kerry Sullivan Flock

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Chair Remy Gomez.
- Monthly Meeting Date/Time – October 12, 2022 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period – None
- Minutes Approval – Motion by Zach Zebell second by Mary Cook to approve the 08/10/22 minutes. Carried 4-0.
- Brownfield Properties and Adjoining Properties, Parcels 281023930000, 281002295000, 281001665000 – No updates.
- 100% Generator Power at Justice Center – Garry Spohn explained that the cost is under \$7,000.00 to convert to complete generator power. Three vendors have provided quotes. Discussion. Motion by Zach Zebell second by Mark Cook to accept quote from Olson Electric. Carried 4-0.
- Justice Center Lighting Controls – Garry Spohn explained that the lighting controls are obsolete. To control lighting, portion of the lights are being replaced.
- Justice Center Hot Water Heaters – Garry Spohn explained that all four of the water heaters are leaking. At this time Garry is looking into alternatives.
- Museum – Kerry Sullivan Flock, Assistant Corporation Counsel explained that insurance recommends that a structural engineer take a look at the museum. Currently there are two airplanes and a hang glider suspended from the ceiling. Discussion. The committee is recommending to have a structural engineer examine the Museum roof and ask if the Historical Society would pick up the cost. The alternative would be that if the structure is not reviewed, the items may have to be removed from the building for liability reasons.
- Space Management, Including Use of Existing Buildings (Offices Currently Located at 14345 County Highway B) – Garry Spohn explained that the fiber has been run to the 48 building. Locks have been placed on doors.
- Study/Long Range Plan for Highway B North Complex Buildings – Couleecap toured the north complex today.
- RFP for Building A Demo (14301 County Highway B) – Kerry Sullivan Flock, Assistant Corporation Counsel explained that an RFP is in process. More information is needed in order to complete the request for proposal. Members discussed demolition of Building A along with a partial demolition of the utility tunnel.
- Long Range Plan – No discussion.
- 2023 Budget – Garry Spohn provided members with budget detail. There are not a huge amount of changes. Questions were answered.
- The Buildings Manager Report was provided.

- Future Agenda Items – Brownfield Properties, Museum.
- Motion by Adam Balz second by Mary Cook to adjourn the meeting at 6:37 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder