

Property & Maintenance Committee
August 10, 2022

Present: Adam Balz, Mary Cook, Zach Zebell, David Kuderer, Remy Gomez

Others: Garry Spohn, Tina Osterberg, Jeremiah Erickson, Lisa Aldinger Hamblin, Cedric Schnitzler, Alison Elliott, Rick Folkedahl, Doug Flock, Kim Johnson, Chad Ziegler, Chris Weaver, Tom Coogan, Tim Zeichert, Members of the Public

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Chair Remy Gomez.
- Monthly Meeting Date/Time – September 7, 2022 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period – None
- Minutes Approval – Motion by Mary Cook second by Adam Balz to approve the 07/13 & 07/20/22 minutes. Carried 5-0.
- Farmhouse 14307/14309 County Highway B Lease/Rent Options/Resolution – Lisa Aldinger Hamblin, Corporation Counsel explained that she is currently working on finalization of the lease of the Farmhouse between Monroe County and Flocks Guardians, Inc. Discussion. Motion to approve resolution and finalization of the lease by Zach Zebell second by Adam Balz. Discussion. Carried 5-0.
- Consideration for a Quit Claims Deed Parcel 030-00318-9900 & 006-00404-2000 – Jeremiah Erickson provided members with two quit claim deeds in lieu of foreclosure. Discussion. Motion by Zach Zebell second by Mary Cook to accept parcel in lieu of quit claim deed for parcel #030-00318-9900. Carried 5-0. Discussion. Motion by Mary Cook second by Zach Zebell to accept parcel in lieu of quit claim deed for parcel #006-00404-2000. Carried 5-0.
- Brownfield Properties and Adjoining Properties, Parcels 281023930000, 281002295000, 281001665000 – Garry Spohn provided final environmental site assessment reports to members. Grant funding was used to conduct the studies. Tim Zeichert provided a summary, several soil borings were completed. There is concern with PAH's and metals. Discussion. The county can handle the contamination in a few ways: (1) Excavate the property by removing a few feet or (2) cap the property. Members discussed providing the parcels to adjacent landowners following the remediation. There is potential to receive funding for remediation through the DNR, ready for reuse grant & loan program or the Wisconsin Economic Develop Corporation site assessment or Brownfield grants.
- 100% Generator Power at Justice Center – Garry Spohn explained that he is currently working on costs.
- Space Management, Including Use of Existing Buildings (Offices Currently Located at 14345 County Highway B) - See study/long range plan below.
- Fiber Removal from 14301 County Highway B and new Location for Fiber at 14345 County Highway B – Richard Folkedahl, IT Director explained the need to relocate the fiber for Rolling Hills, Zoning and the IT Department. He has reached out to Lynxx and they are working on a time table for moving the fiber. This would be a short term solution with minimal costs to reconfigure devices. Discussion. Motion by Zach Zebell second by David Kuderer to relocate fiber from building A to the Rolling Hills 48 addition. Carried 5-0.
- Study/Long Range Plan for Rolling Hills Complex Buildings – The committee discussed the potential to hire a consultant for a plan for the future of the Rolling Hills building. It was recommended that a committee be formed to deal with a long term range plan or to have a separate meeting of Property & Maintenance to begin the plan.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting

- RFP for Building A & B (14301 County Highway B/14305 County Highway B) – County Board Chair Cedric Schnitzler explained that the building A is in bad condition and is a hazard. Discussion. Motion by Adam Balz second by Zach Zebell to send out an RFP for demolition of building A, either hauling it away or burying it on site. Carried 5-0. Motion by Zach Zebell second by David Kuderer to send out an RFP to move the power out of building A back to the boiler building and to access outlying buildings suggested by the Property Manager, by the most economical way. Discussion. Carried 5-0.
- Land Conservation Lease Agreement – Tina Osterberg, County Administrator explained that the Land Conservation lease is through 2024.
- Hansen Park – Lisa Aldinger Hamblin, Corporation Counsel explained that Hansen Park is not defined as an actual park. The board can determine at this point what they want to do. Ideas discussed were: recognizing the monument as landmark, establishing a park.
- Museum – Lisa Aldinger Hamblin, Corporation Counsel provided a museum lease agreement to members. Discussion. Motion by Zach Zebell second by Mary Cook to authorize the museum lease with historical society. Carried 5-0.
- Long Range Plan – No Discussion.
- Vehicle Addition/Trade – Garry Spohn explained that he traded a van to receive a SUV from the Sheriff's Department. Since then, he has now received an additional Sheriff's vehicle for the department.
- 2023 Budget Kickoff – Garry Spohn explained his budget and answered questions.
- The Buildings Manager Report was provided.
- Future Agenda Items – Brownfield properties, Study/Long Range Plan
- Motion by Mary Cook second by Adam Balz to adjourn the meeting at 6:34 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder