

8-22-2022

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:00P.M. by Jim Kuhn in the Monroe County Board Assembly Room 1st Floor - Room #1200, 112 South Court Street.

Present: Jim Kuhn, Cedric Schnitzler, Mary Cook, Todd Sparks and Zach Zebell.

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator and Jeremy Erickson-Land Information Officer

Possible Corrections and Approval of July 18, 2022 Meeting Minutes.

A **motion** was made by Mary Cook, seconded by Cedric Schnitzler, to approve the minutes from the July 28, 2022. Motion carried: 5-0.

Public Hearings:

Application of Julie Grenon and Meghan Bemis for a **conditional use permit** to operate a small business-barber shop, at 26983 ST Hwy 71, Wilton, WI in part of the NW 1/4, NW 1/4, Section 36, T16N, R1W, Town of Wilton, parcel number 048-00771-0000, 8.69 acres. The adjoining land use is a campground.

Scott Grenon-property owner and Meghan Bemis-proprietor or barber shop were present. Meghan explained the proposal to have a park model type trailer on site at the campground a couple of days a week to provide barber services. A letter recommending approval was received from the Town of Wilton and read at the meeting. Discussion was held.

A **motion** was made by Mary Cook, seconded by Todd Sparks to approve the application of Julie Grenon and Meghan Bemis for a **conditional use permit** to operate a small business-barber shop, at 26983 ST Hwy 71, Wilton, WI. Motion carried: 5-0.

Monroe county rural addressing and road naming policy

Jeremy Erickson explained to the Committee some of the changes to the policy. Proposed changes included cleaning up typos and clarifying wording, increasing the fee from \$15 to \$20, and changing the way address signs are ordered. Towns will now be provided with the address number assigned and they will need to order the signs directly from the vendor. Jeremy explained the sign vendor is now requiring each municipality to have their own account. This prompted the change in the way address signs will be ordered. This will also prevent the County from being the “middle man” between the property owner and the Town for any questions regarding installation. Discussion was held.

A **motion** was made by Cedric Schnitzler, seconded by Mary Cook to approve the proposed amendments to the rural addressing and road naming policy. Motion carried: 5-0.

Jeremy will be attending the next Public Safety Committee meeting to inform them of the changes and answer any questions they may have.

Office relocation:

It was decided by the Property and Maintenance Committee that the Zoning, Sanitation, Dog Control, Parks, Forestry and Information Systems departments will remain in the 48 addition of the Rolling Hills complex for the time being. Fiber will be run to the 48 addition as soon as possible so that the internet and phone service is no longer provided through building A.

Sanitation & Zoning Update

Discussion of disposition of FEMA buyout properties.

Alison provided the Committee with a summary of the deed restrictions on the properties acquired and demolished in 2021 as part of the FEMA buyout grant. The Committee directed Alison to send the summary, the full deed restrictions and a letter to each of the Towns to keep them informed of the process and future restrictions.

A **motion** was made by Cedric Schnitzler, seconded by Todd Sparks to send a letter to the Land Conservation Committee requesting they look into installing a canoe/kayak landing at 17476 Icarus Rd property. Motion carried: 5-0.

Dog Control

2023 Dog license fee increase resolution.

Discussion was held.

A **motion** was made by Zach Zebell, seconded by Mary Cook to approve the resolution increasing the 2023 dog license fees and forward to the full County Board for approval. Motion carried: 5-0.

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

July 2022

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1955.02	Sanitation		Sanitation Credit	214.00
Zoning	2.60	Zoning		Zoning	197.04
Dog Control	1799.47	Dog Control		Dog Control	403.11
BOA	26.46			LR	
Total	3,783.55				814.15

Discussion was held:

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held Monday, September 26, 2022 (note 4th Monday) and will start at 6:00 pm in the Monroe County Justice Center Monroe County Board Assembly Room 1st Floor - Room #1200, 112 South Court Street, Sparta, WI 54656. Agenda items: (2) CUP, (1) COZ

A **motion** to adjourn was made by Zach Zebell, seconded by Mary Cook. Motion carried: 5-0.

Meeting adjourned at 6:48 PM.

Recorded by Alison Elliott