



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

## MONROE COUNTY BOARD AGENDA

Wednesday, August 24, 2022

Monroe County Justice Center

County Board Assembly Room – 1<sup>st</sup> Floor, Room #1200

112 South Court Street Sparta, WI 54656

*\*(Please use South Side/Oak Street Entrance)\**

### Remote Meeting Information

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 2485 977 3964

Password: Monroe

Join by phone

+1-404-397-1516 United States Toll

Access code: 2485 977 3964

IT Point of Contact, Rick Folkedahl 608-633-2700

6:00 p.m.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes – July 26, 2022

Public Comment Period

Appointment - Mississippi River Regional Planning, James Kuhn for a term ending 07/15/28

### Budget Adjustments

WIC

Economic Development & Tourism

Maintenance/Sheriff's Office

Jail (2)

Rolling Hills Building Update – Rolling Hills Committee Chair, Toni Wissestad

Monthly Treasurer's Report – Debra Carney, Treasurer

Monthly Finance Report – Diane Erickson, Finance Director

Monthly Administrators Report – Tina Osterberg, County Administrator

Resolution(s) – Discussion/Action (listed on separate sheet)

Chairman's Report

County Board Member Prioritization Survey for future Planning and Projects

2022 WCA Resolution Review – Monroe County Member Feedback, Discussion/Action

Adjournment

Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. We ask that if you are running a temperature or are not feeling well, please do not place others at risk.

>Supervisors: Do wear your name tags, it helps visitors

>Agenda order may change

The July meeting of the Monroe County Board of Supervisors convened in the Monroe County Board Assembly Room in the City of Sparta, Wisconsin, on Tuesday, July 26, 2022 at 6:00 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 15 Supervisors present; Supervisor Wissestad absent. The Pledge of Allegiance was recited.

Motion by Supervisor Pierce second by Supervisor Jandt to approve the June 22, 2022 minutes. Carried by voice vote.

Public Comment Period – No members of the public addressed the board.

Highway Department Repurpose of Funds – Motion by Supervisor Pierce second by Supervisor VanWychen to approve repurpose of funds. David Ohnstad, Highway Commissioner explained the 2022 repurpose of funds in the amount of \$125,000.00 for fuel system. Discussion. The repurpose of funds passed with all Supervisors voting yes.

Budget Adjustments:

Rolling Hills – Motion by Supervisor Balz second by Supervisor Jandt to approve budget adjustment. Tina Osterberg, County Administrator explained the 2022 budget adjustment in the amount of \$38,650.00 for garbage compactor. The budget adjustment passed with all Supervisors voting yes.

Zoning Board of Adjustments – Motion by Supervisor Gomez second by Supervisor Rogalla to approve budget adjustment. Alison Elliott, Sanitation, Planning & Zoning and Dog Control Administrator explained the 2022 budget adjustment in the amount of \$471.00 for variance requests. Discussion. The budget adjustment passed with all Supervisors voting yes.

Justice Programs – Motion by Supervisor Jandt second by Supervisor Pierce to approve budget adjustment. Eric Weihe, Justice Programs Director explained the 2022 budget adjustment in the amount of \$40,965.00 for BJA Federal Grant money received for drug court. Discussion. The budget adjustment passed with all Supervisors voting yes.

Debbie Carney, Treasurer provided the monthly Treasurer's report and answered questions.

Diane Erickson, Finance Director provided the monthly Finance Director's report and answered questions.

Tina Osterberg, County Administrator provided the monthly Administrator's report and answered questions.

**PROCLAMATION DECLARING A STATE OF EMERGENCY ON 06/15/22  
PROCLAMATION ENDING STATE OF EMERGENCY ON 06/29/22**

The forgoing proclamations were moved for adoption by Supervisor Gomez second by Supervisor Kuhn. Chair Schnitzler explained. The proclamations carried by voice vote.

**RESOLUTION 07-22-01**

**RESOLUTION TO CONDUCT A COUNTYWIDE ADVISORY REFERENUM ON CLEAN WATER  
NOW FOR WISCONSIN**

Chair Schnitzler announced that this resolution was pulled from the agenda at request of the Administrative & Personnel Committee Chair, Wallace Habegger.

**RESOLUTION 07-22-02**

**RESOLUTION AUTHORIZING THE PURCHASE OF A TRANSPORT VEHICLE FOR THE MONROE COUNTY AGING AND DISABILITY RESOURCE CENTER (ADRC)**

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Cook. Tracy Thorsen, Human Services Director explained. Discussion. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

**RESOLUTION 07-22-03**

**RESOLUTION FOR PSAP GRANT FUNDING FOR ONE PUBLIC SAFETY ANSWERING POINT PER COUNTY**

The foregoing resolution was moved for adoption by Supervisor Balz second by Supervisor Jandt. Michael Thompson, 911 Communications Director explained. Discussion. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

**RESOLUTION 07-22-04**

**RESOLUTION FOR APPROVAL OF PARTICIPATION AGREEMENT FOR UPGRADE AND IMPLEMENTATION OF NEXTGEN 9-1-1**

The foregoing resolution was moved for adoption by Supervisor Gomez second by Supervisor Esterline. Michael Thompson, 911 Communications Director explained. Discussion. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

**RESOLUTION 07-22-05**

**RESOLUTION ESTABLISHING 2023 ANNUAL BUDGETED ALLOCATION FOR PAY FOR PERFORMANCE**

The foregoing resolution was moved for adoption by Supervisor Kuhn second by Supervisor Sparks. Tina Osterberg, County Administrator explained. Discussion. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

**RESOLUTION 07-22-06**

**RESOLUTION TO ESTABLISH MILEAGE REIMBURSEMENT RATE EFFECTIVE AUGUST 1, 2022 FOR MONROE COUNTY**

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Sparks. Tina Osterberg, County Administrator explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

**RESOLUTION 07-22-07**

**RESOLUTION TO ESTABLISH MILEAGE REIMBURSEMENT RATES FOR FUTURE BUDGETS AND REIMBURSEMENT PURPOSES IN MONROE COUNTY**

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Devine. Tina Osterberg, County Administrator explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

Chairman's Report – August 9, 2022 is the Rolling Hills ribbon cutting ceremony. The regular meeting in November is on the 22<sup>nd</sup>. The regular meeting in December is on the 21<sup>st</sup>.

Motion by Supervisor Zebell second by Supervisor Pierce to adjourn the meeting at 7:09 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the July meeting of the Monroe County Board of Supervisors held on July 26, 2022.

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 2, 2022  
 Department: WIC  
 Amount: -\$17,225.00  
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

DHS released final/actual funding for 2022. WIC Nutritionist position will need to be filled (previous staff retired 7/15/22) and no longer providing ADRC nutrition services through Health Department. Process of hiring a new BFPC.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24120000	435500		WIC CARS	\$ 189,474.00	\$ (11,325.00)	\$ 178,149.00
24120000	461900		WIC ADRC	\$ 13,700.00	\$ (7,700.00)	\$ 6,000.00
24120000	435505		WIC Interpreters	\$ -	\$ 1,800.00	\$ 1,800.00
Total Adjustment					\$ (17,225.00)	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24120000	511000		Salary	\$ 164,618.00	\$ (13,073.00)	\$ 151,545.00
24120000	515005		Retirement	\$ 10,258.00	\$ (403.00)	\$ 9,855.00
24120000	515010		Social Security	\$ 10,209.00	\$ (813.00)	\$ 9,396.00
24120000	515015		Medicare	\$ 2,389.00	\$ (192.00)	\$ 2,197.00
24120000	515020		Health Insurance	\$ 17,640.00	\$ (3,048.00)	\$ 14,592.00
24120000	515025		Dental Insurance	\$ 1,037.00	\$ (275.00)	\$ 762.00
24120000	515030		Life Insurance	\$ 54.00	\$ (6.00)	\$ 48.00
24120000	515040		Work Comp	\$ 173.00	\$ 419.00	\$ 592.00
24120000	531000		Office Supplies Expense	\$ 715.00	\$ 993.00	\$ 1,708.00
24120000	532500		Dues	\$ 500.00	\$ 200.00	\$ 700.00
24120000	522025		Telephone	\$ 520.00	\$ 1,080.00	\$ 1,600.00
24120000	533010		Conferences/Seminars	\$ 500.00	\$ (250.00)	\$ 250.00
24120000	533200		Mileage	\$ 750.00	\$ (150.00)	\$ 600.00
24120000	534150		Nutrition Ed Supplies	\$ 2,230.00	\$ (870.00)	\$ 1,360.00
24120000	534250		Medical Supplies	\$ 3,337.00	\$ (837.00)	\$ 2,500.00
Total Adjustment					\$ (17,225.00)	

Department Head Approval:

*[Signature]*

Date Approved by Committee of Jurisdiction:

*[Signature]*

8-2-22

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08/17/2022

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

Rev 2/18

## **Budget Adjustment**

### Purpose

To comply with State Statute 65.90 (5)

### Policy

A budget adjustment should be made when increasing /(decreasing) both your revenue budget and expenditure budget or when requesting funds from an area of the budget outside it's originally budgeted department. These changes come from new grants or changes in grant monies, transfers from sources in the county outside a department's original budget, etc. No budget line item should exceed the adopted budget at any time during a fiscal year.

### Procedure

To initiate a budget adjustment, the department head shall notice the review, discussion & action of this completed & signed form on the next monthly meeting agenda of their committee of jurisdiction. If the Budgetary Adjustment is approved by the committee of jurisdiction the signed copy of this form along with a copy of the meeting minutes shall be forward to the County Clerk to be noticed on the Finance Committee agenda for review, discussion & action.

Upon Finance Committee approval the signed Budgetary Adjustment form shall be forwarded to the County Clerk to be notice on the County Board agenda for review, discussion and action.

Per WI Stats 65.90(5)(a) the Budgetary Adjustment must be authorized by a vote of two-thirds of the entire membership of the County Board.

A department representative must be available at each meeting to address any questions or concerns that may arise during review and discussion.

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 11, 2022  
 Department: Economic Development & Tourism  
 Amount: \$11,955.65  
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Adjust the Economic Development & Tourism budget to include Southwest ITBEC funds. Southwest ITBEC dissolved in June 2022 with the remaining funds being returned to Monroe County as the only remaining member.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16702000	485100		Contribution Revenue	\$ -	\$ 11,955.65	\$ 11,955.65
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 11,955.65	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16700000	579100		Grants and Contributions	\$ -	\$ 11,955.65	\$ 11,955.65
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 11,955.65	

Digitally signed by Tina S Osterberg  
 DN: cn=Tina S Osterberg, o=Monroe County, ou,  
 email=tina.osterberg@co.monroe.wi.us, c=US  
 Date: 2022.07.29 13:33:44 -05'00'

Department Head Approval: Tina S Osterberg

Date Approved by Committee of Jurisdiction:  8-11-2022  
*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 08/17/2022

Date Approved by County Board: \_\_\_\_\_

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 2, 2022  
 Department: Maintenance / Sheriff's Office  
 Amount: \$9,200.00  
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)


Maintenance will pay the difference of \$9,200 to the Sheriff's Office for vehicle sales.  
Maintenance receives 2 Ford Sport Utility Vehicles and Sheriff's Office receives a Ford Van.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
17100169	483000		Property Sales	\$ 6,000.00	\$ 9,200.00	\$ 15,200.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 9,200.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
17100169	581100	SH815	Non-Laps Sheriff Vehicles	\$ 514,801.29	\$ 9,200.00	\$ 524,001.29
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 9,200.00	

Department Head Approval:   
 Date Approved by Committee of Jurisdiction: Aden Balz 8/11/2022  
 Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08/17/2022  
 Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_



# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 11, 2022  
 Department: Jail  
 Amount: \$1,880.00  
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

SCAAP FY2020 awards were received July 2022, our fee for processing was more than the amount budgeted in 2022 for FY2022 SCAAP.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12700000	432150		SCAAP	\$ 2,250.00	\$ 1,880.00	\$ 4,130.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,880.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12700000	579130		SCAAP Grant Exp	\$ 1,500.00	\$ 1,880.00	\$ 3,380.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,880.00	

Department Head Approval: \_\_\_\_\_

*Wesley D. Givels*

Date Approved by Committee of Jurisdiction: Adam Balz 8/11/2022

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 08/17/2022

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 11, 2022  
 Department: Jail  
 Amount: \$60,000.00  
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Requesting and increase to the Jail Assessment Medical Expense line in the amount of \$60,000.00  
due to the cost of hospitalizations and required specific medications for inmates.  
Anticipate \$10,000 more in collections than budgeted and \$50,000 from Jail Assessment Fund Balance.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
82700000	462430		Jail Fees	\$ 60,000.00	\$ 10,000.00	\$ 70,000.00
82700000	493000		Fund Balance Applied	\$ 20,000.00	\$ 50,000.00	\$ 70,000.00
						\$ -
						\$ -
Total Adjustment					\$ 60,000.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
82700000	521158		Medical Expense	\$ 60,000.00	\$ 60,000.00	\$ 120,000.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 60,000.00	

Department Head Approval: \_\_\_\_\_

*Wendy D. Jones*

Date Approved by Committee of Jurisdiction: Adam Balz 8/11/2022

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 08/17/2022

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

**TREASURER'S REPORT**  
**For the period of July 1, 2022 to July 31, 2022**  
**Debbie Carney, County Treasurer**

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
Receipts for Current Month:	\$ 21,817,888.25
Wires & Disbursements for Current Month:	\$ 20,807,726.38

<b>INVESTMENTS - GENERAL FUND</b>				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 4,672,340.57	none	1.18%
State Investment Pool		\$ 10,049,393.94	none	1.55%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,902.96	none	0.76%
Citizens First Bank MM		\$ 5,422,392.87	none	0.47%
River Bank MM		\$ 13,577,517.74	none	1.00%
<b>TOTAL GENERAL FUND INVESTMENTS</b>		<b>\$ 33,965,052.11</b>		

<b>GENERAL FUND BALANCES</b>	
Month End Balance	\$ (51,117.85)
Outstanding Checks	\$ (319,046.32)
Outstanding Deposits	\$ 1,134,370.16
General Fund Investments	\$ 33,965,052.11
<b>Totals</b>	<b>\$ 34,729,258.10</b>

<b>TOTAL GENERAL FUND AS OF JULY 2021</b>	<b>\$ 33,597,902.21</b>
<b>General fund is up from a year ago:</b>	<b>\$ 1,131,355.89</b>

<b>DELINQUENT TAXES</b>	
Delinquent Taxes in July 2022 were:	\$ 663,058.00
Delinquent Taxes in July 2021 were:	\$ 648,949.41
Delinquent Taxes are up from one year ago:	\$ 14,108.59

<b>SALES &amp; USE TAX</b>	
Sales tax received January 2022 to July 2022	\$ 2,555,352.26
Sales tax is for the months of November 2021 thru May 2022	
Sales tax received January 2021 to July 2021	\$ 2,469,899.18
Sales tax is for the months of November 2020 thru May 2021	
<b>SALES TAX IS UP FROM ONE YEAR AGO:</b>	<b>\$ 85,453.08</b>

**TREASURER'S REPORT**  
 For the period of June 1, 2022 to June 30, 2022  
 Debbie Carney, County Treasurer

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
Receipts for Current Month:	\$ 17,345,981.32
Wires & Disbursements for Current Month:	\$ 17,335,200.71

<b>INVESTMENTS - GENERAL FUND</b>				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 3,221,932.40	none	0.82%
State Investment Pool		\$ 5,041,706.88	none	0.98%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,757.17	none	0.42%
Citizens First Bank MM		\$ 5,420,238.79	none	0.47%
River Bank MM		\$ 13,565,995.92	none	1.00%
<b>TOTAL GENERAL FUND INVESTMENTS</b>		<b>\$ 27,493,135.19</b>		

<b>GENERAL FUND BALANCES</b>	
Month End Balance	\$ -
Outstanding Checks	\$ (331,643.34)
Outstanding Deposits	\$ 85,687.46
General Fund Investments	\$ 27,493,135.19
<b>Totals</b>	<b>\$ 27,247,179.31</b>

<b>TOTAL GENERAL FUND AS OF JUNE 2021</b>	<b>\$ 27,102,154.11</b>
General fund is up from a year ago:	\$ 145,025.20

<b>DELINQUENT TAXES</b>	
Delinquent Taxes in June 2022 were:	\$ 686,167.88
Delinquent Taxes in June 2021 were:	\$ 701,920.48
Delinquent Taxes are down from one year ago:	\$ (15,752.60)

<b>SALES &amp; USE TAX</b>	
Sales tax received January 2022 to June 2022	\$ 2,163,235.65
Sales tax is for the months of November 2021 thru April 2022	
Sales tax received January 2021 to June 2021	\$ 2,089,339.84
Sales tax is for the months of November 2020 thru April 2021	
<b>SALES TAX IS UP FROM ONE YEAR AGO:</b>	<b>\$ 73,895.81</b>

**TREASURER'S REPORT**  
For the period of July 1, 2022 to July 31, 2022  
Debbie Carney, County Treasurer

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
Bremer Bank-History Room MMI		\$ 86,957.67	None	0.15%
Bremer Bank-History Room MMII		\$ 10,005.27	None	0.15%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,960,607.96	None	
Bremer Bank-Wegner Grotto Trust		\$ 250,606.92	None	0.15%
Wegner Grotto Endowment-Raymond James		\$ 359,834.54	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,000.58	None	0.09990%
<b>Transportation - ADRC</b>				
Bremer Bank-ADRC Transportation		\$ 39,170.56	None	0.15%
<b>Jail Assessment</b>				
Bank First MM		\$ 337,852.55	None	0.76%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 98,754.54	None	0.76%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 212,484.28	12/1/2022	0.19979%
		\$ 222,905.47	12/1/2022	0.19979%
		\$ 208,112.19	12/1/2022	0.19979%
		\$ 210,412.81	12/1/2022	0.19979%
		\$ 209,420.15	1/26/2023	0.39922%
State Bank - Facility Reserve-MM		\$ 129,910.03	None	0.83000%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 36,033.48	None	0.83000%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 1,728,963.48	None	0.83000%
CCF Bank of Tomah		\$ 584,732.37	None	0.71%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 598,593.07	None	0.24970%
<b>Rolling Hills Building Project</b>				
Wisconsin Investment Series Cooperative (PMA)		\$ 288.47	None	
River Bank MM		\$ 2,584,997.20	None	0.50%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 6,561,511.25	None	0.24970%
<b>Bond Holding Account</b>				
State Bank of Sparta		\$ -	None	0.09990%
<b>Highway Bonds</b>				
River Bank MM		\$ 5,214,204.61	None	0.50%
<b>Revolving Loan Fund</b>				
State Bank of Sparta		\$ -	None	0.00%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 21,647,359.45</b>		

**TREASURER'S REPORT**  
**For the period of June 1, 2022 to June 30, 2022**  
**Debbie Carney, County Treasurer**

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
Bremer Bank-History Room MMI		\$ 84,079.21	None	0.15%
Bremer Bank-History Room MMII		\$ 10,004.00	None	0.15%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,883,684.05	None	
Bremer Bank-Wegner Grotto Trust		\$ 231,998.51	None	0.15%
Wegner Grotto Endowment-Raymond James		\$ 339,415.61	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,000.50	None	0.09990%
<b>Transportation - ADRC</b>				
Bremer Bank-ADRC Transportation		\$ 39,165.57	None	0.15%
<b>Jail Assessment</b>				
Bank First MM		\$ 340,344.81	None	0.42%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 93,545.74	None	0.43%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 212,448.23	12/1/2022	0.19979%
		\$ 222,867.65	12/1/2022	0.19979%
		\$ 208,076.88	12/1/2022	0.19979%
		\$ 210,377.11	12/1/2022	0.19979%
		\$ 209,349.15	1/26/2023	0.39922%
State Bank - Facility Reserve-MM		\$ 3,988.41	None	0.47000%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 33,029.32	None	0.47000%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 1,736,953.12	None	0.47000%
CCF Bank of Tomah		\$ 584,382.03	None	0.71%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 586,835.38	None	0.24970%
<b>Rolling Hills Building Project</b>				
Wisconsin Investment Series Cooperative (PMA)		\$ 288.16	None	
River Bank MM		\$ 3,370,142.62	None	0.50%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 6,560,120.02	None	0.24970%
<b>Bond Holding Account</b>				
State Bank of Sparta		-	None	0.09990%
<b>Highway Bonds</b>				
River Bank MM		\$ 5,211,991.30	None	0.50%
<b>Revolving Loan Fund</b>				
State Bank of Sparta		-	None	0.00%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 22,174,087.38</b>		

## 2022 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 25,792,909.82	\$ 326,204.52 Sales Tax for Nov. 2021	\$ 856,763.80 *
February	\$ 27,019,204.85	\$ 420,814.34 Sales for Tax Dec. 2021	\$ 841,523.50 *
March	\$ 28,110,984.03	\$ 289,326.42 Sales for Tax Jan. 2022	\$ 795,327.02 *
April	\$ 27,823,058.91	\$ 353,693.14 Sales Tax for Feb. 2022	\$ 769,442.30 *
May	\$ 27,730,766.13	\$ 331,738.81 Sales Tax for Mar. 2022	\$ 725,094.55 *
June	\$ 27,247,179.31	\$ 441,458.42 Sales Tax for April 2022	\$ 686,167.88 *
July	\$ 33,965,052.11	\$ 392,116.61 Sales Tax for May 2022	\$ 663,058.00 *
August		Sales Tax for June 2022	NOW INCLUDES ALL YEARS DELINQUENT TAXES
September		Sales Tax for July 2022	
October		Sales Tax for Aug. 2022	
November		Sales Tax for Sept. 2022	
December		Sales Tax for Oct. 2022	

**\$ 2,555,352.26 ← Sales Tax Received in 2022**

\*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2021

**AMENDED**

**2021 MONTHLY GENERAL INFORMATION**

<b>MONTH</b>	<b>GENERAL FUND</b>	<b>SALES TAX</b>	<b>DELINQUENT TAXES</b>
<b>January</b>	\$ 25,647,464.06	\$ 307,391.02 Sales Tax for Nov. 2020	\$ 959,936.03 *
<b>February</b>	\$ 29,967,952.16	\$ 381,052.93 Sales for Tax Dec. 2020	\$ 923,639.07 *
<b>March</b>	\$ 28,653,526.32	\$ 234,997.56 Sales for Tax Jan. 2021	\$ 837,934.28 *
<b>April</b>	\$ 28,114,123.18	\$ 345,063.46 Sales Tax for Feb. 2021	\$ 814,019.87 *
<b>May</b>	\$ 26,914,901.72	\$ 398,313.67 Sales Tax for Mar. 2021	\$ 773,998.46 *
<b>June</b>	\$ 27,102,154.11	\$ 422,521.20 Sales Tax for April 2021	\$ 701,920.48 *
<b>July</b>	\$ 33,597,902.21	\$ 380,559.34 Sales Tax for May 2021	\$ 648,949.41 *
<b>August</b>	\$ 27,826,159.15	\$ 377,426.96 Sales Tax for June 2021	\$ 1,375,731.67
<b>September</b>	\$ 26,918,527.15	\$ 438,914.08 Sales Tax for July 2021	\$ 1,171,356.59
<b>October</b>	\$ 23,420,672.19	\$ 406,875.08 Sales Tax for Aug. 2021	\$ 1,089,975.81
<b>November</b>	\$ 24,788,823.17	\$ 362,117.38 Sales Tax for Sept. 2021	\$ 972,293.21
<b>December</b>	\$ 20,963,521.02	\$ 407,529.59 Sales Tax for Oct. 2021	\$ 915,146.03

NOW INCLUDES  
ALL YEARS  
DELINQUENT  
TAXES

**\$ 4,462,762.27 ← Sales Tax Received in 2021**

\*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2020



## NURSING HOME PROJECT FUNDING PLAN

Estimated as of August 15, 2022

2020 (Resolution 09-20-02)	General Fund	\$	765,567.00
2020 (RH Repurpose of Funds)	Repurpose Capital Outlay	\$	69,000.00
2021 (Bond Premium-State Bank)	Bond Proceeds	\$	16,000,000.00
2021 (RH Repurpose of Funds)	COVID for HVAC System	\$	200,000.00
2021 (Bond Premium-State Bank)	Bond Proceeds	\$	4,000,000.00
2021 (RH Repurpose of Funds)	COVID for HVAC System	\$	15,530.00
2021 (ITP Funds)	Additional ITP Funds in 2021	\$	250,000.00
2022 (ARPA Funds)	General Fund - ARPA	\$	2,437,852.00
			\$ 23,737,949.00
<i>Total Interest on Investments</i>		\$	58,511.76
<b>Total Funding Revenue Approved:</b>		\$	23,796,460.76
<i>Total interest on Investments not adjusted</i>		\$	15,634.84
<b>Total Funding Revenue Available:</b>		\$	23,812,095.60
<b>Total Building Invoices Approved &amp; Paid</b>		\$	20,440,942.47
<b>Total Debt Service Invoices Approved &amp; Paid</b>		\$	145,535.35
<b>Total Invoices - Pending Approval</b>		\$	1,043,897.23
<b>Total Debt Service Invoices - Pending Approval</b>		\$	-
<b>Total Estimated Rolling Hills Expenditures</b>		\$	21,630,375.05
<b>Estimated Funding Available</b>		\$	2,166,085.71

## Restricted, Committed and Assigned Funds

### Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$	915.47	
Child Support - Designated Fund Balance	\$	26,333.13	
Software/computers 21300000 342100 E2200			
WEDCS Election Exp. Fund 11421000 579100	\$	673.03	
Redaction Fees 11715000 461390/521350	\$	14,211.55	
K-9 Donations 12116000 485000/579200	\$	13,661.64	
Dog Control 14195000 485000/579200	\$	66,162.03	
Justice Dept Donations 1295000 485000/579200	\$	339.00	
Veterans Service 14700000 485000/579200	\$	1,644.50	
Park Donations 15200000 485000/579200	\$	6,173.80	
Human Services Donations 24900500 485000/579200	\$	853.50	
Crep Program 16140000	\$	21,346.61	
Broadband Restricted Funds 16702100 485000/579100	\$	14,187.10	Resolution 01-22-04
Forestry Maint. Land Acq. 16919000 580100	\$	49,254.58	
Forestry-Habelman Reforest 16919000 521700	\$	1,471.13	
Wildlife Habitat 16913000 435800/534050	\$	350.86	
Land Cons. CCTF Donations 16942200 485000/579200	\$	384.94	
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$	2,057.86	
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$	109,951.75	
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$	39,040.10	
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$	290,000.00	

### Committed Funds

Farm Proceeds-Ed Fd 10000000 342400 E4050-11970	\$	15,037.59	
Nonlapsing Capital Parks 17620620 582500	\$	265,887.54	(\$154,474.41 + \$111,413.13 for 2021)Res 08-21-03
<u>Extension</u>			
Leadership Prog. Exp. 15620611 579100	\$	6,318.98	
Family Living Agent 15620613 579100	\$	3,462.64	
Agriculture Agent 15620614 579100	\$	14,350.01	
Youth Development Agent 15620615 579100	\$	6,387.97	
Pesticide Certification 15620616 579100	\$	4,426.72	

### Assigned Funds

Human Services Reserve Fund 24900000 343000	\$	300,000.00
Contingency Fund Balance 10010000 539200	\$	83,265.00
Retirement/Fringe Pool 11435000 515200	\$	109,326.23
Nonlapsing Capital Pool 17100169	\$	579,701.90
Nonlapsing Capital Vehicle Pool 17100169 581100	\$	537,785.34

<b>General Fund Total</b>	<b>\$</b>	<b>2,584,962.50</b>
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### Proprietary & Internal Service Funds

Debt Service Fund - Resolution 06-13-02	\$	193,665.05	
Nonlapsing Technology Pool 71490000 599000	\$	624,147.03	
Town Road Sign Replacement-73360470	\$	50,521.93	Resolution 08-20-12 \$168,000 (12/2023)
<b>Proprietary, Debt &amp; Internal Service Funds</b>	<b>\$</b>	<b>868,334.01</b>	

8/1/2022

Diane Erickson Monroe County Finance Director

## General Fund Balances

		<b>2019</b>		<b>2020</b>		
January	\$	20,868,214	\$	22,711,767	\$	1,843,553
February	\$	24,345,318	\$	25,386,603	\$	1,041,285
March	\$	23,447,707	\$	25,609,602	\$	2,161,895
April	\$	22,696,536	\$	24,778,942	\$	2,082,406
May	\$	22,383,043	\$	24,183,414	\$	1,800,371
June	\$	23,279,922	\$	23,314,454	\$	34,533
July	\$	32,361,641	\$	34,031,682	\$	1,670,041
August	\$	23,022,337	\$	26,500,992	\$	3,478,655
September	\$	19,821,399	\$	25,685,674	\$	5,864,275
October	\$	20,613,637	\$	23,782,519	\$	3,168,882
November	\$	20,848,570	\$	23,908,747	\$	3,060,177
December	\$	19,915,953	\$	22,768,894	\$	2,852,940

		<b>2020</b>		<b>2021</b>		
January	\$	22,711,767	\$	25,647,464	\$	2,935,697
February	\$	25,386,603	\$	29,967,952	\$	4,581,349
March	\$	25,609,602	\$	28,652,526	\$	3,042,925
April	\$	24,778,942	\$	28,113,123	\$	3,334,181
May	\$	24,183,414	\$	26,914,902	\$	2,731,488
June	\$	23,314,454	\$	27,102,154	\$	3,787,700
July	\$	34,031,682	\$	33,597,902	\$	(433,779)
August	\$	26,500,992	\$	27,826,159	\$	1,325,167
September	\$	25,685,674	\$	26,918,527	\$	1,232,853
October	\$	23,782,519	\$	23,420,672	\$	(361,846)
November	\$	23,908,747	\$	24,788,823	\$	880,076
December	\$	22,768,894	\$	20,963,521	\$	(1,805,372)

		<b>2021</b>		<b>2022</b>		
January	\$	25,647,464	\$	25,791,910	\$	144,446
February	\$	29,967,952	\$	27,019,205	\$	(2,948,747)
March	\$	28,652,526	\$	28,110,984	\$	(541,542)
April	\$	28,113,123	\$	27,823,059	\$	(290,065)
May	\$	26,914,902	\$	27,730,766	\$	815,864
June	\$	27,102,154	\$	27,247,179	\$	145,025
July	\$	33,597,902	\$	34,729,258	\$	1,131,356
August	\$	27,826,159				
September	\$	26,918,527				
October	\$	23,420,672				
November	\$	24,788,823				
December	\$	20,963,521				

**These numbers include the Outstanding checks, deposits, and check account balance at month-end.**

8/16/2022

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2022\2022 General Fund Reserved-Committed-20%

# MONROE COUNTY MINIMUM FUND BALANCE POLICY

July 2022

## Fund Balance in Excess of General and Special Revenue Fund Cash Reserves

General and Special Fund Balance MM/ICS -	\$	34,729,258.10	
General Fund CD's	\$	-	
<b>Total General Fund</b>	<b>\$</b>	<b>34,729,258.10</b>	
Less Employer FICA deferred due to COVID-19	\$	471,304.60	Began with 4/9/2020 paydate
Less Human Services Prepay	\$	242,110.75	Prepay due back to state 12/31/2022 - \$415,047
<b>Total General Fund Cash Balance-Less FICA deferred &amp; Prepay</b>	<b>\$</b>	<b>34,015,842.75</b>	1/12 each month is approximately \$34,587.25

**General and Special Revenue Fund Cash Balance 7/31/2022** **\$ 20,660,979.41**

General Fund Restricted Total	\$	659,012.58
General Fund Committed Total	\$	315,871.45
General Fund Assigned Total	\$	1,610,078.47
<b>General Fund Restricted, Committed and Assigned Funds Total:</b>	<b>\$</b>	<b>2,584,962.50</b>

**General Fund cash balance less Restricted, Committed and Assigned Funds:** **\$ 18,075,995.91**

Proprietary, Debt & Internal Service Funds Cash: **\$ 13,354,863.34**

Proprietary, Debt & Internal Service Funds Committed: **\$ 868,334.01**

**Proprietary, Debt & Internal Service Funds Cash Less Committed:** **\$ 12,486,529.33**

**Actual 2022 total General & Special revenue budgeted operating expenses** **\$ 38,136,921.00**

**Minimum Fund Balance %** (X) 20%

**Minimum Fund Balance Amount** **\$ 7,627,384.20**

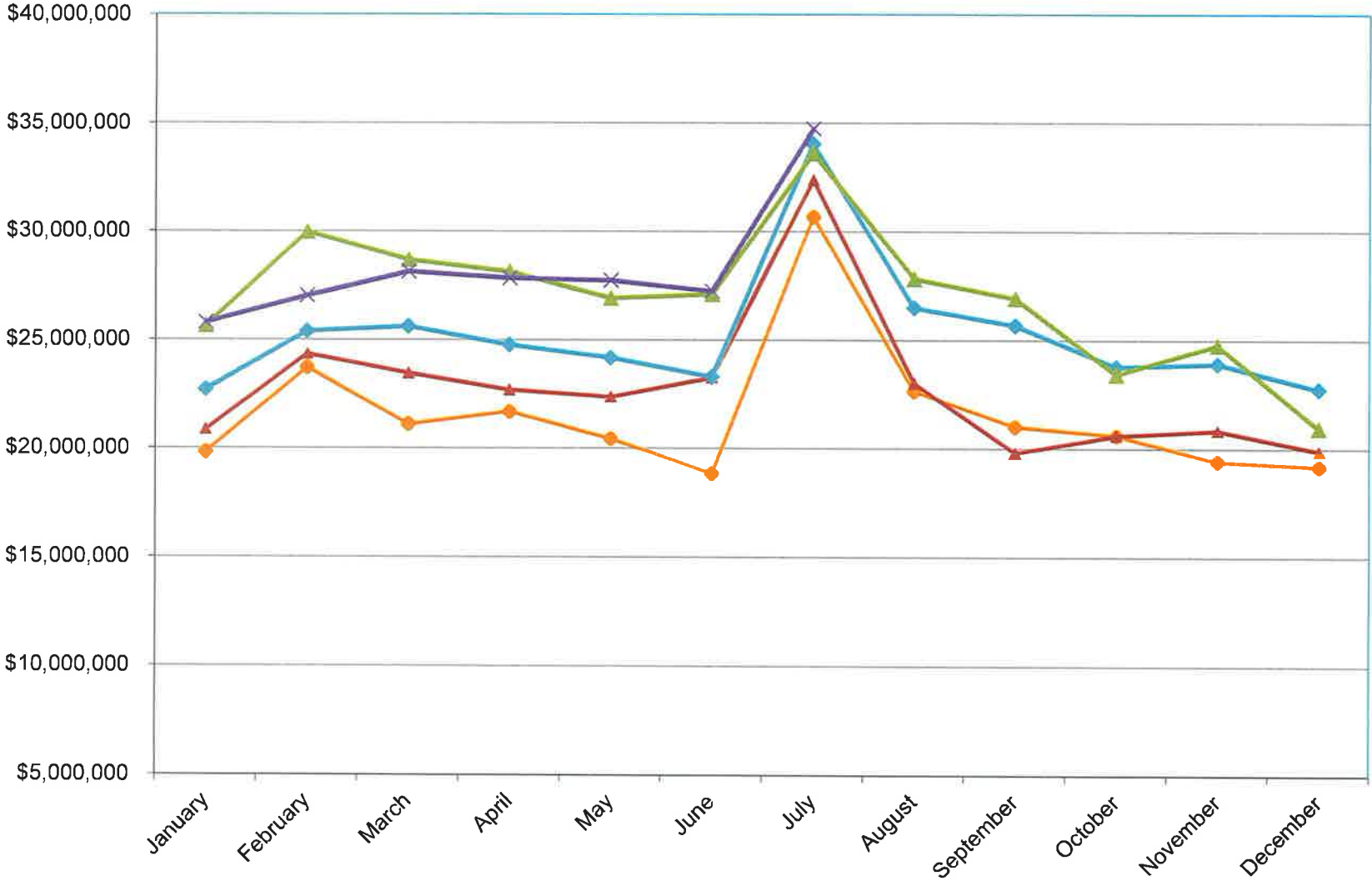
**General Fund Cash Balance Over/(Under) Minimum Fund Balance Amount** **\$ 10,448,611.71**

8/17/2022

Diane Erickson Monroe County Finance Director

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

### County Total General Fund Cash Balance



Legend: 2018 (orange diamond), 2019 (red triangle), 2020 (blue diamond), 2021 (green triangle), 2022 (purple cross)

8/16/2022

Diane Erickson

Monroe County Finance Director

**FINANCIAL DATA THROUGH JULY 31, 2022**

Account Type

Revenue

	2021			2022		
	Total Annual Budget	Month Actual	2021 Actual to Annual Budget %	Total Annual Budget	Month Actual	2022 Actual to Annual Budget %
<b>100 - GENERAL FUND</b>						
0000 - UNDEFINED	0	0	0.00%	8,784	0	100.00%
1000 - GENERAL GOVERNMENT	17,716,893	15,399,179	86.92%	26,337,273	18,330,362	69.60%
1110 - COUNTY BOARD	0	0		0	0	0.00%
1121 - CIRCUIT COURT	252,075	104,803	41.58%	264,157	97,633	36.96%
1122 - CLERK OF COURT	532,550	312,966	58.77%	577,250	301,517	52.23%
1124 - FAMILY COURT COMMISSIONER	5,320	2,540	47.74%	5,180	2,580	49.81%
1127 - MEDICAL EXAMINER	41,300	22,100	53.51%	43,300	25,084	57.93%
1131 - DISTRICT ATTORNEY	68,731	39,158	56.97%	78,711	37,097	47.13%
1132 - CORPORATION COUNSEL	0	0	100.00%	0	0	100.00%
1141 - ADMINISTRATOR	0	0	100.00%	0	0	100.00%
1142 - COUNTY CLERK	72,745	32,048	44.05%	23,310	16,457	70.60%
1143 - PERSONNEL	0	0	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	663,238	361,041	54.44%	729,697	330,034	45.23%
1152 - TREASURER	13,000	3,035	23.35%	13,000	1,336	10.27%
1160 - MAINTENANCE	1	0	0.00%	1	0	0.00%
1171 - REGISTER OF DEEDS	343,538	259,975	75.68%	411,814	226,564	55.02%
1172 - SURVEYOR	2,300	900	39.13%	2,300	930	40.43%
1175 - LAND RECORDS	195,308	120,732	61.82%	227,031	110,268	48.57%
1210 - SHERIFF DEPARTMENT	134,413	61,813	45.99%	91,275	71,710	78.56%
1270 - JAIL	156,303	132,359	84.68%	127,910	63,730	49.82%
1290 - EMERGENCY MANAGEMENT	71,206	4,887	-6.86%	82,938	13,221	-15.94%
1293 - DISPATCH CENTER	0	150	100.00%	0	0	100.00%
1295 - JUSTICE DEPARTMENT	377,761	105,625	27.96%	457,045	114,081	24.96%
1368 - SANITATION	145,835	55,968	38.38%	139,500	51,503	36.92%
1419 - DOG CONTROL	165,512	113,913	68.82%	149,079	124,221	83.33%
1470 - VETERANS SERVICE	12,153	12,053	99.18%	12,650	12,650	100.00%
1512 - LOCAL HISTORY ROOM	83,801	14,568	17.38%	84,128	17,908	21.29%
1520 - PARKS	202,625	157,670	77.81%	213,710	137,228	64.21%
1530 - SNOWMOBILE	200,000	46,305	23.15%	238,915	231,467	96.88%
1560 - UW-EXTENSION	18,739	4,916	26.23%	15,280	14,928	97.69%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	0	0	100.00%	0	11,956	100.00%
1691 - FORESTRY	151,929	85,488	56.27%	425,100	141,849	33.37%
1694 - LAND CONSERVATION	432,564	59,487	13.75%	515,958	125,148	24.26%
1698 - ZONING	1,893,198	557,091	29.43%	27,100	21,660	79.93%
1700 - CAPITAL OUTLAY	14,500	0	0.00%	103,955	52,500	50.50%
<b>100 - GENERAL FUND Total</b>	<b>23,967,538</b>	<b>18,060,995</b>	<b>75.36%</b>	<b>31,406,352</b>	<b>20,659,177</b>	<b>65.78%</b>
<b>213 - CHILD SUPPORT</b>	<b>605,724</b>	<b>294,679</b>	<b>48.65%</b>	<b>648,965</b>	<b>337,314</b>	<b>51.98%</b>
<b>241 - HEALTH DEPARTMENT</b>	<b>1,716,419</b>	<b>870,237</b>	<b>50.70%</b>	<b>1,394,641</b>	<b>758,743</b>	<b>54.40%</b>
<b>249 - HUMAN SERVICES</b>	<b>16,101,814</b>	<b>7,133,585</b>	<b>44.30%</b>	<b>14,900,579</b>	<b>8,844,776</b>	<b>59.36%</b>
<b>310 - DEBT SERVICE</b>	<b>7,039,920</b>	<b>154,447</b>	<b>2.19%</b>	<b>7,012,646</b>	<b>49,357</b>	<b>0.70%</b>
<b>410 - CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>633 - SOLID WASTE</b>	<b>2,704,000</b>	<b>1,180,077</b>	<b>43.64%</b>	<b>2,704,625</b>	<b>1,179,059</b>	<b>43.59%</b>
<b>642 - ROLLING HILLS</b>	<b>30,356,865</b>	<b>21,219,316</b>	<b>69.90%</b>	<b>21,678,741</b>	<b>6,216,285</b>	<b>28.67%</b>
<b>714 - INFORMATION SYSTEMS</b>	<b>1,819,224</b>	<b>1,250,605</b>	<b>68.74%</b>	<b>1,311,301</b>	<b>1,254,915</b>	<b>95.70%</b>
<b>715 - INFORMATION TECHNOLOGY POOL</b>	<b>646,568</b>	<b>71,796</b>	<b>11.10%</b>	<b>630,401</b>	<b>63,174</b>	<b>10.02%</b>
<b>717 - SELF FUNDED EMPLOYEE INSURANCE</b>	<b>7,366,779</b>	<b>3,981,541</b>	<b>54.05%</b>	<b>5,910,734</b>	<b>3,813,051</b>	<b>64.51%</b>
<b>719 - WORKERS COMPENSATION</b>	<b>333,820</b>	<b>73,781</b>	<b>22.10%</b>	<b>333,820</b>	<b>105,862</b>	<b>31.71%</b>
<b>732 - HIGHWAY</b>	<b>14,989,257</b>	<b>7,643,727</b>	<b>50.99%</b>	<b>20,057,381</b>	<b>12,853,944</b>	<b>64.09%</b>
<b>820 - JAIL ASSESSMENT</b>	<b>142,700</b>	<b>44,850</b>	<b>31.43%</b>	<b>80,000</b>	<b>43,389</b>	<b>54.24%</b>
<b>830 - LOCAL HISTORY ROOM</b>	<b>83,801</b>	<b>327,821</b>	<b>391.19%</b>	<b>84,128</b>	<b>107,598</b>	<b>-127.90%</b>
<b>856 - M.M. HANEY TRUST</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>3</b>	<b>100.00%</b>
<b>860 - REVOLVING LOAN FUND</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>Grand Total</b>	<b>107,874,428</b>	<b>62,307,455</b>	<b>57.76%</b>	<b>108,154,314</b>	<b>56,071,450</b>	<b>51.84%</b>

This is 7 out of 12 months

These Revenue numbers include the tax appropriations for 2022

58.33%

**FINANCIAL DATA THROUGH JULY 31, 2022**

Account Type

Expense

	2021	2021	2021 Actual to	2022	2022	2022 Actual to
	Total Annual Budget	Month Actual	Annual Budget %	Total Annual Budget	Month Actual	Annual Budget %
<b>100 - GENERAL FUND</b>						
0000 - UNDEFINED	1,068,145	0	0.00%	2,556,095	2,437,852	100.00%
1000 - GENERAL GOVERNMENT	7,910	0	0.00%	4,583,265	0	0.00%
1110 - COUNTY BOARD	118,860	61,751	51.95%	119,729	60,074	50.18%
1121 - CIRCUIT COURT	688,416	323,301	46.96%	667,906	324,047	48.52%
1122 - CLERK OF COURT	781,181	352,691	45.15%	799,435	352,174	44.05%
1124 - FAMILY COURT COMMISSIONER	40,800	20,400	50.00%	40,800	20,400	50.00%
1127 - MEDICAL EXAMINER	189,701	84,524	44.56%	245,438	91,529	37.29%
1131 - DISTRICT ATTORNEY	630,198	341,891	54.25%	699,330	384,662	55.00%
1132 - CORPORATION COUNSEL	286,735	166,600	58.10%	299,623	133,908	44.69%
1141 - ADMINISTRATOR	227,888	124,792	54.76%	237,855	120,300	50.58%
1142 - COUNTY CLERK	469,528	150,482	32.05%	343,045	153,834	44.84%
1143 - PERSONNEL	440,304	156,050	35.44%	453,500	201,675	44.47%
1151 - FINANCE DEPARTMENT	1,064,135	599,760	56.36%	1,156,513	583,402	50.44%
1152 - TREASURER	313,384	163,832	52.28%	320,789	150,418	46.89%
1160 - MAINTENANCE	891,657	461,649	51.77%	892,280	480,348	53.83%
1171 - REGISTER OF DEEDS	304,408	151,520	49.78%	316,581	144,390	45.61%
1172 - SURVEYOR	18,180	27,556	65.97%	27,556	18,155	65.88%
1175 - LAND RECORDS	195,448	115,139	58.91%	227,181	88,069	38.77%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	539,456	597,696	110.80%	539,805	646,386	119.74%
1210 - SHERIFF DEPARTMENT	3,263,906	1,667,192	51.08%	3,449,968	1,769,744	51.30%
1270 - JAIL	3,122,387	1,566,018	50.15%	3,122,519	1,570,045	50.28%
1290 - EMERGENCY MANAGEMENT	164,233	57,605	35.08%	173,246	90,972	52.51%
1293 - DISPATCH CENTER	1,309,873	718,799	54.88%	1,247,436	680,813	54.58%
1295 - JUSTICE DEPARTMENT	1,013,389	522,329	51.54%	1,079,562	483,946	44.83%
1368 - SANITATION	187,622	76,106	40.56%	196,026	82,224	41.95%
1419 - DOG CONTROL	245,482	102,077	41.58%	249,855	97,119	38.87%
1470 - VETERANS SERVICE	166,843	92,131	55.22%	181,289	84,145	46.41%
1511 - LIBRARY	456,430	456,430	100.00%	388,328	388,328	100.00%
1512 - LOCAL HISTORY ROOM	208,510	82,959	39.79%	214,562	94,619	44.10%
1520 - PARKS	133,182	56,601	42.50%	146,356	60,730	41.49%
1530 - SNOWMOBILE	200,000	92,610	46.31%	238,915	0	0.00%
1560 - UW-EXTENSION	233,746	103,608	44.32%	236,207	113,031	47.85%
1614 - CONSERV RESERVE ENHANCE PROGR	35,382	0	0.00%	21,347	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	31,821	15,269	47.98%	1,798,227	72,835	4.05%
1691 - FORESTRY	179,397	75,469	42.07%	183,974	77,839	42.31%
1694 - LAND CONSERVATION	1,166,870	343,080	29.40%	1,291,333	438,553	33.96%
1698 - ZONING	1,973,538	758,216	38.42%	117,704	66,048	56.11%
1700 - CAPITAL OUTLAY	1,589,217	261,127	16.43%	2,542,772	528,279	20.78%
<b>100 - GENERAL FUND Total</b>	<b>23,967,538</b>	<b>10,937,885</b>	<b>45.64%</b>	<b>31,406,352</b>	<b>13,090,891</b>	<b>41.68%</b>
<b>213 - CHILD SUPPORT</b>	<b>605,724</b>	<b>331,073</b>	<b>54.66%</b>	<b>648,965</b>	<b>376,181</b>	<b>57.97%</b>
<b>241 - HEALTH DEPARTMENT</b>	<b>1,716,419</b>	<b>608,752</b>	<b>35.47%</b>	<b>1,394,641</b>	<b>635,911</b>	<b>45.60%</b>
<b>249 - HUMAN SERVICES</b>	<b>16,101,814</b>	<b>7,142,161</b>	<b>44.36%</b>	<b>14,900,579</b>	<b>7,476,904</b>	<b>50.18%</b>
<b>310 - DEBT SERVICE</b>	<b>7,039,920</b>	<b>2,143,666</b>	<b>30.45%</b>	<b>7,012,646</b>	<b>6,861,814</b>	<b>97.85%</b>
<b>410 - CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>633 - SOLID WASTE</b>	<b>2,704,000</b>	<b>866,092</b>	<b>32.03%</b>	<b>2,704,625</b>	<b>1,298,901</b>	<b>48.03%</b>
<b>642 - ROLLING HILLS</b>	<b>30,356,865</b>	<b>6,514,244</b>	<b>21.46%</b>	<b>21,678,741</b>	<b>13,689,534</b>	<b>63.15%</b>
<b>714 - INFORMATION SYSTEMS</b>	<b>1,819,224</b>	<b>675,038</b>	<b>37.11%</b>	<b>1,311,301</b>	<b>771,669</b>	<b>58.85%</b>
<b>715 - INFORMATION TECHNOLOGY POOL</b>	<b>646,568</b>	<b>29,632</b>	<b>4.58%</b>	<b>630,401</b>	<b>6,253</b>	<b>0.99%</b>
<b>717 - SELF FUNDED EMPLOYEE INSURNCE</b>	<b>7,366,779</b>	<b>3,793,403</b>	<b>51.49%</b>	<b>5,910,734</b>	<b>2,911,393</b>	<b>49.26%</b>
<b>719 - WORKERS COMPENSATION</b>	<b>333,820</b>	<b>159,021</b>	<b>47.64%</b>	<b>333,820</b>	<b>189,206</b>	<b>56.68%</b>
<b>732 - HIGHWAY</b>	<b>14,989,257</b>	<b>3,360,338</b>	<b>22.42%</b>	<b>20,057,381</b>	<b>3,598,504</b>	<b>17.94%</b>
<b>820 - JAIL ASSESSMENT</b>	<b>142,700</b>	<b>44,996</b>	<b>31.53%</b>	<b>80,000</b>	<b>63,598</b>	<b>79.50%</b>
<b>830 - LOCAL HISTORY ROOM</b>	<b>83,801</b>	<b>14,568</b>	<b>17.38%</b>	<b>84,128</b>	<b>17,908</b>	<b>21.29%</b>
<b>860 - REVOLVING LOAN FUND</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>Grand Total</b>	<b>107,874,428</b>	<b>36,620,871</b>	<b>33.95%</b>	<b>108,154,314</b>	<b>50,988,669</b>	<b>47.14%</b>

This is 7 out of 12 months

58.33%

## FINANCIAL DATA THROUGH JULY 31, 2022

Account Type	Salary & Fringe Expense					
	2021 Total Annual Budget	2021 Month Actual	2021 Actual to Annual Budget %	2022 Total Annual Budget	2022 Month Actual	2022 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	81,185	39,912	49.16%	80,782	35,408	43.83%
1121 - CIRCUIT COURT	344,146	186,976	54.33%	354,699	198,462	55.95%
1122 - CLERK OF COURT	522,374	275,438	52.73%	543,316	292,711	53.87%
1127 - MEDICAL EXAMINER	124,849	67,071	53.72%	159,028	71,259	44.81%
1131 - DISTRICT ATTORNEY	602,275	331,266	55.00%	672,179	366,984	54.60%
1132 - CORPORATION COUNSEL	279,420	164,004	58.69%	291,957	131,313	44.98%
1141 - ADMINISTRATOR	220,129	122,119	55.48%	228,985	115,937	50.63%
1142 - COUNTY CLERK	188,902	105,793	56.00%	200,066	111,528	55.75%
1143 - PERSONNEL	202,262	112,492	55.62%	212,643	119,682	56.28%
1151 - FINANCE DEPARTMENT	1,016,775	560,797	55.15%	1,104,480	542,704	49.14%
1152 - TREASURER	243,694	139,700	57.33%	254,978	138,331	54.25%
1160 - MAINTENANCE	328,945	185,209	56.30%	337,469	195,857	58.04%
1171 - REGISTER OF DEEDS	230,325	129,201	56.10%	241,653	123,150	50.96%
1175 - LAND RECORDS	73,752	41,090	55.71%	75,596	42,339	56.01%
1210 - SHERIFF DEPARTMENT	2,781,805	1,472,290	52.93%	2,949,177	1,546,045	52.42%
1270 - JAIL	2,333,548	1,160,109	49.71%	2,270,521	1,173,329	51.68%
1290 - EMERGENCY MANAGEMENT	128,262	55,444	43.23%	138,913	85,289	61.40%
1293 - DISPATCH CENTER	1,043,324	577,295	55.33%	1,028,468	527,503	51.29%
1295 - JUSTICE DEPARTMENT	700,985	386,793	55.18%	719,314	344,760	47.93%
1368 - SANITATION	127,059	69,442	54.65%	135,538	76,778	56.65%
1419 - DOG CONTROL	139,412	75,757	54.34%	146,145	74,977	51.30%
1470 - VETERANS SERVICE	141,334	81,153	57.42%	161,937	76,052	46.96%
1512 - LOCAL HISTORY ROOM	123,820	68,836	55.59%	129,872	73,790	56.82%
1520 - PARKS	78,921	40,013	50.70%	85,884	42,307	49.26%
1560 - UW-EXTENSION	155,202	79,806	51.42%	158,227	80,471	50.86%
1691 - FORESTRY	54,464	30,653	56.28%	58,130	33,008	56.78%
1694 - LAND CONSERVATION	348,155	201,488	57.87%	377,360	216,788	57.45%
1698 - ZONING	99,835	53,891	53.98%	108,670	61,687	56.77%
<b>100 - GENERAL FUND Total</b>	<b>12,715,159</b>	<b>6,814,040</b>	<b>53.59%</b>	<b>13,225,987</b>	<b>6,898,448</b>	<b>52.16%</b>
213 - CHILD SUPPORT	492,164	270,752	55.01%	541,909	293,837	54.22%
241 - HEALTH DEPARTMENT	1,593,008	565,277	35.48%	1,248,603	592,285	47.44%
249 - HUMAN SERVICES	5,280,121	2,961,127	56.08%	5,830,342	3,002,819	51.50%
633 - SOLID WASTE	150,563	86,280	57.30%	159,964	87,781	54.88%
642 - ROLLING HILLS	6,452,430	3,167,783	49.09%	6,168,201	2,940,156	47.67%
714 - INFORMATION SYSTEMS	364,686	139,451	38.24%	373,679	200,582	53.68%
732 - HIGHWAY	3,681,123	2,001,501	54.37%	3,801,172	2,019,025	53.12%
<b>Grand Total</b>	<b>30,729,254</b>	<b>16,006,212</b>	<b>52.09%</b>	<b>31,349,857</b>	<b>16,034,932</b>	<b>51.15%</b>

This is 8 out of 12 months Insurance and 15/26 Payrolls



**RESOLUTIONS AND ORDINANCES – AUGUST 24, 2022**

**1. RESOLUTION AUTHORIZING LEASE OF ROLLING HILLS BUILDING C,  
FARM HOUSE 14307 COUNTY HIGHWAY B, SPARTA, WI**

Offered by the Property & Maintenance Committee

**2. RESOLUTION AMENDING DOG LICENSE FEES**

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

**3. RESOLUTION AUTHORIZING THE ESTABLISHMENT OF AN  
ADDITIONAL FULL-TIME BAILIFF WITHIN THE SHERIFF'S  
DEPARTMENT**

Offered by the Administration & Personnel Committee

**4. RESOLUTION ESTABLISHING HO CHUNK FUNDS ALLOCATION FOR  
2023 BUDGET**

Offered by the Finance Committee

RESOLUTION NO. 08-22-01

**AUTHORIZING LEASE OF ROLLING HILLS BUILDING C, FARM HOUSE  
14307 COUNTY HIGHWAY B, SPARTA, WI**

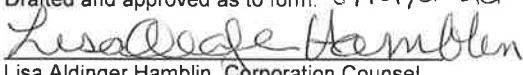

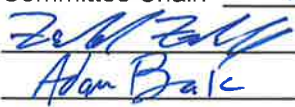

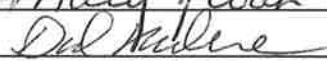
1 WHEREAS, the Rolling Hills, Building C, Farm House, is in need of extensive renovation; and  
 2  
 3 WHEREAS, Flocks Guardians, Inc., operating as a not-for-profit corporation, has offered to make the  
 4 necessary repairs and capital improvements to Building C in exchange for a 1 year lease with an option  
 5 to renew as a 5 year lease upon agreement of terms, *See attached*; and  
 6  
 7 WHEREAS, the use of county property, by entering into the lease, is not contrary to county policy or  
 8 state and federal law; and  
 9  
 10 WHEREAS, the services provided by Flocks Guardians, Inc. will be privately funded and be offered in a  
 11 non-discriminatory manner to the community.  
 12  
 13 NOW THEREFORE BE IT RESOLVED, by the Monroe County Board of Supervisors, we hereby  
 14 authorize the County Board Chairman to sign the lease with Flocks Guardians, Inc.

Dated this 24<sup>th</sup> day of August, 2022.

Offered By Property & Maintenance Committee.

Fiscal note: There is no direct cost to enter into the lease.

Statement of purpose: To authorize the lease of Rolling Hills Building C, Farm House and garage,  
14307 County Highway B, Sparta, WI.

Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent ***** Drafted and approved as to form: 8/12/2022  Lisa Aldinger Hamblin, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>August 10</u> , 20 <u>22</u> VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent Committee Chair:    
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. <hr/> SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>

## LEASE

THIS LEASE entered into this 25<sup>th</sup> day of August, 2022 by and between Monroe County, c/o Monroe County Clerk, 202 S. K Street, Sparta, WI 54656 (hereinafter "Lessor") and Flocks Guardians, Inc. 606 Cap Street, Sparta, WI 54656 (hereinafter "Lessee").

Lessor, who is the landlord, and Lessee, who is the renter, agree as follows:

### Article 1: Premises

A. Lessor's Demise. Upon the terms and conditions hereinafter set forth, Lessor does lease to Lessee and Lessee does hereby lease from Lessor the real property at 14307 County Highway B, Building C, Farm House and garage, consisting of approximately 2850 square feet of living space and the land noted on the attached map, Exhibit B, attached (hereinafter "Premises").

B. Conditions. This lease is subject to the following: Conditions, restrictions and limitations, if any, now appearing of record; zoning ordinances; and the proper performance by Lessee of all of the terms and conditions contained in this Lease.

### Article 2: Term

The initial term of this Lease shall be for a period of 1 year with the option to renew for five (5) years upon agreement to the terms, unless sooner terminated as hereinafter provided. This Lease commences on August 25, 2022.

### Article 3: Rent

A. Rent. Shall be \$2,850.00 per month due no later than the 5<sup>th</sup> of each month.

B. Improvements. During the initial period of occupancy, Lessee agrees to complete improvements as listed in Exhibit A, *attached*, in lieu of rent and make other improvements as approved. All materials are guaranteed to be new. All work is to be completed in a workman like manner according to standard practice and copies of receipts shall be provided the Lessor upon request.

C. The house on the premises was built before 1978 and may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not taken care of properly. Lead exposure is especially harmful to young children and pregnant women. Prior to beginning improvements, Lessee shall have a lead paint abatement inspection completed by a certified inspector. Lessee shall comply with the Wisconsin Lead-Safe Renovation program.

D. The house on the premises contains asbestos. Prior to beginning improvements, Lessee shall have an asbestos abatement inspection completed by a certified inspector. Lessee shall comply with the Wisconsin asbestos removal and abatement rules. It is known that there is asbestos located in the garage.

F. Building Permits. Lessee shall be responsible, before making any improvements, to make certain that all applicable state and local building and construction permits have been issued as required both under state laws and/or local ordinances. The cost of any such permits shall be paid for by the Lessee. In the event, midpoint or final, inspections are required under any state law or local ordinance, copies of such inspection certificates shall be furnished to the Lessor herein when construction is completed.

G. Additional Duties of Lessee.

1. Lessee at all times shall enforce strict discipline and good order among Lessee's workers and shall not allow any unfit persons, or anyone not skilled in the tasks assigned to that person, to work.
2. Lessee warrants to the Lessor that all materials and equipment incorporated in the work will be new, unless otherwise specified and that all work will be of good quality, free from faults and defects.
3. All improvements shall be the property of the Lessor.

H. When the leasehold improvements are completed the property shall be free from all mechanics' or other liens; and further, that lessee shall, upon demand, furnish to lessor full and satisfactory evidence in writing of the actual cost of the materials and labor hours and from liability arising from improving the building.

I. Duty to maintain and repair nonresidential premises. Lessee agrees, at Lessee's own expense, to maintain the leased premises and appurtenances to such premises in good repair, and in at least as good of condition as that in which they were delivered, allowing for ordinary wear and tear. Lessor agrees to maintain and keep the exterior walls and roofs of the leased premises in good repair.

#### **Article 4: Surety Bond**

Surety bond will be required as follows: A bond in the amount of \$50,000.00.

Surety Bond must be secured from or countersigned by an agency or surety company recognized in good standing and authorized to do business in the State of Wisconsin.

#### **Article 5: Heat and Utilities**

A. Lessor shall provide snow removal for the parking spots designated in Exhibit B and for the driveway to the Farm House. Any vehicle not removed at the time of plowing that impedes snow removal will then result in Lessee being responsible for removal of snow in those areas.

B. Lessee shall pay charges for telephone, garbage removal, water and sewer, reimburse the County for electricity, cooling and other utility expenses for the Premises. Lessee shall provide lawn care and remove snow from sidewalks, steps, and porch around the Farm House. Lessee

shall maintain fire extinguishers, CO2 detectors and fire alarms per the standards set by law/code.

#### **Article 6: Assignment and sublease**

Lessee shall not assign this lease, or any interest, or sublet the leased premises, or any part of the premises, or any right or privilege to it, or allow any person other than lessee and lessee's agents and employees or invitees to occupy or use the premises or any part of them, without first obtaining lessor's written consent. Lessor's consent to one assignment, sublease, or use shall not be consent to any subsequent assignment or sublease, or occupancy or use by another person. Any unauthorized assignment or sublease shall be void, and shall terminate this lease at the Lessor's option. Lessee's interest in this lease is not assignable by operation of law without Lessor's written consent.

#### **Article 7: Permitted Use**

Lessee may use the Premises only for purposes reasonably related to the operations of Flocks Guardians, Inc.

#### **Article 8: Indemnification of Lessor Against Liability**

Lessee will indemnify and save harmless Lessor against any and all claims, debts, demands, or obligations which may be made against Lessor or against Lessor's title in the Premises arising by reason of, or in connection with, any alleged act or omission of Lessee or any person claiming under, by, or through Lessee; and if it becomes necessary for Lessor to defend any action seeking to impose any such liability, Lessee will pay Lessor all costs of court and attorneys' fees incurred by Lessor in effecting such defense in addition to any other sums which Lessor may be called upon to pay by reason of the entry of a judgment against Lessor in the litigation in which such claim is asserted.

#### **Article 9: Indemnification of Lessee Against Liability**

Lessor will indemnify and save harmless Lessee against any and all claims, debts, demands, or obligations which may be made against Lessee or against Lessee's title arising by reason of, or in connection with, any alleged act or omission of Lessor or any person claiming under, by, or through Lessor; and if it becomes necessary for Lessee to defend any action seeking to impose any such liability, Lessor will pay Lessee all costs of court and attorneys' fees incurred by Lessee in effecting such defense in addition to any other sums which Lessee may be called upon to pay by reason of the entry of a judgment against Lessee in the litigation in which such claim is asserted.

#### **Article 10: Insurance**

A. Liability Insurance. At all times during the term of this Lease, Lessee shall keep liability insurance, at Lessee's sole cost and expense, by general public liability insurance with limits of at least \$2,000,000 single unit for bodily injury and property damage. All such policies shall

name Lessee, as their respective interest may appear, as the entity insured by such policies; and certificate evidencing such coverage shall be delivered by Lessee to Lessor promptly upon the writing of such policies, together with adequate evidence of the fact that the premiums are paid. Lessee shall also carry insurance on Lessee's personal property on the Premises, with such limits of coverage as Lessee shall determine.

B. Casualty Insurance. Lessor shall keep any and all buildings and improvements upon the Premises insured against loss or damage by fire and windstorm, and what is generally termed in the insurance trade as "all physical loss" which said insurance will be maintained in such amounts as Lessor deems appropriate.

C. Payment of Premiums. Lessee shall pay premiums for all of the insurance policies which the Lessee is obligated to carry under the terms of this Lease and will deliver to Lessor evidence of such payment before the payment of any such premiums become in default; and Lessee will cause renewals of expiring policies to be written and the policies or copies thereof, to be delivered to Lessor at least ten (10) days before the expiration date of such expiring policies.

D. Fire Insurance. In the event that the fire insurance rate on the building on the demised premises shall be increased by reason of lessee's occupancy of the premises, over and above the fire rate fixed for Lessor's previous use and occupancy of the premises, then lessee shall pay to Lessor the additional premium by reason of such increase in insurance rate for the unexpired portion of the term of this lease. This additional premium shall be paid to Lessor on demand and on submission to Lessee of the proper evidence indicating such increase in rate.

#### **Article 11: Alterations and Fixtures**

A. After the Leasehold improvements, as set out in Exhibit A, are completed Lessee may, at Lessee's own expense, make such alterations, improvements, additions, and changes to the Premises as it may deem necessary or expedient in the operation of Lessee's stated purpose, provided that Lessee shall not, without the written consent of Lessor, tear down or materially demolish any of the improvements on the Premises or make any material change or alteration in such improvements which, when completed, would substantially diminish the value of the Premises. All improvements by Lessee shall comply with all applicable state, municipal and federal codes and regulations. All alterations, additions, and improvements, including paneling, partitions, railings, and the like, shall become the property of Lessor. Decorations and removable appliances/fixtures such as dehumidifiers and window air conditioners remain the property of the Lessee and can be removed as long as the removal does not result in damage to the Lessee

B. Lessee shall provide Lessor within sixty (60) days of completion of any improvements to the Premises full construction lien waivers from all contractors and subcontractors engaged by Lessee in making such improvements.

#### **Article 12: Repair Obligations**

Except as otherwise provided herein, Lessee will keep the Premises and all furnishings, fixtures, and equipment thereon in good condition and repair. Lessee will provide all cleaning and janitorial services for the rented area. Lessee is authorized to trim trees and shrubs but no trees are to be cut/removed without prior authorization of the Property & Maintenance Committee.

### **Article 13: Signs**

The Lessee may at its expense place a sign or signs on the exterior of the Premises and at locations on the surrounding property as approved by the Property & Maintenance Committee. All such signs shall comply with all applicable ordinances, laws, and regulations. All such signs shall be removed from the Premises at Lessee's expense on termination of this Lease.

### **Article 14: Default**

A. Landlord-Renter Relationship Only. The parties understand and agree that the relationship between them is that of landlord and renter, and Lessee specifically acknowledges that all statutory proceedings in the State of Wisconsin regulating the relationship of landlord and renter respecting collection of rent or possession of the Premises, accrue to Lessor hereunder.

B. Legal Costs. Lessee shall pay all costs, including reasonable attorneys' fees, incurred by Lessor in enforcing any remedy hereunder; whether or not suit is instituted.

### **Article 15: Subrogation Rights**

Lessor and Lessee release each other from any and all liability or responsibility (to the other or anyone claiming through or under them by way of subrogation or otherwise) under fire and extended coverage or supplementary contract casualties, if such fire or other casualty shall have been caused by the fault or negligence of the other party, or anyone for whom such party may be responsible; provided, however, that this release shall be applicable and in force and effect only with respect to loss or damage occurring during such time as the releaser's insurance policy or policies shall contain a clause or endorsement to the effect that any such release shall not adversely affect or impair said policy or policies or prejudice the right of the releaser to recover there under. Lessor and Lessee may attempt to obtain policies containing such a clause or endorsement so long as the same shall be obtainable without extra cost. If such clause or endorsement is not available, or if either party should not desire the coverage at extra cost to it, then the provisions of this paragraph shall not apply to the policy or policies in question.

### **Article 16: Security Deposit**

[Intentionally omitted]

### **Article 17: Option to Purchase**

[Intentionally omitted]

### **Article 18: Discrimination**

marital status, or physical appearance. Such equal opportunity shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, or any other form of compensation. Lessee agrees to post in conspicuous places, available to all employees and applicants for employment, notices setting forth the provisions of this Agreement as they relate to affirmative action and nondiscrimination.

**Article 19: Miscellaneous**

A. Entire Agreement. This instrument contains the entire agreement between parties as of this date and that there are no collateral agreements, stipulations, promises, or undertakings whatsoever upon the respective parties in any way touching the subject matter of this instrument which are not expressly contained in this instrument.

B. Termination of agreement by Lessee. Flocks Guardians, Inc. may sever or terminate this Lease with six (6) months written notice delivered to the Monroe County Clerk.

C. Termination of agreement by Lessor. Monroe County may sever or terminate this Lease with Flocks Guardians, Inc. with six (6) months notice in writing.


IN WITNESS WHEREOF, Lessor and Lessee have executed this Lease as of the day and year first written above.


LESSOR: Monroe County

By: \_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_

LESSEE: Flocks Guardians, Inc.

By:   
Douglas S Flock

By:   
Kimberly Johnson





606 Cap Street • Sparta, WI 54656 • Phone 608-487-9263 • Fax 608-269-1685 • Flocksguardians@gmail.com

August 9, 2022

Exhibit A for lease agreement between Flock's Guardians Inc. and Monroe County

Flock's Guardians will be responsible for the following improvements to be considered in lieu of rent until the improvements are paid. Should the improvements exceed \$34,200 in the first year we request the reduced rental amount be carried over until the bill is zeroed out. Rent will commence upon full payment of improvements. This is also true if the improvements do not exceed \$34,200.00.

- Flooring for the kitchen, three offices in the new addition, bathroom in the new addition and the middle first floor office.
- Kitchen appliances (refrigerator, stove, microwave, dishwasher?) and a kitchen countertop.
- 8 replacement windows in the new addition
- Replacement sill caulking and painting of all existing windows
- Assessment of current wiring and infrastructure for computers and networking.
- Boiler system for heating
- Assessment for natural gas and installation
- Painting all rooms of the house and new addition to seal in any lead-based paint at \$15.00 per hour. Flock's Guardians staff will do the painting.
- Landscaping: removal of many small trees, reestablish suitable entrance for public use at \$15.00 per hour. Flock's Guardians staff will be responsible for this.
- Cooling system: removable items such as window air conditioners, dehumidifiers and removable window treatments will be the property of Flock's Guardians Inc. These items will be at Flock's Guardians expense.
- Office décor will be at the expense of Flock's Guardians and will be removed at the termination of the lease.
- Flock's Guardians will replace damaged garage roof shingles and potential encapsulation of asbestos in the garage.
- Replacement of two front entrance light fixtures and the addition of a safety light by the new addition front door.

Kimberly Johnson and Doug Flock, Directors

Two handwritten signatures are present. The top signature is in cursive and appears to be "Doug Flock". The bottom signature is also in cursive and appears to be "Kimberly Johnson".



**RESOLUTION AMENDING DOG LICENSE FEES**

**WHEREAS**, the Monroe County Sanitation, Planning & Zoning and Dog Control Committee met on July 18, 2022 to consider the increase in dog license taxes; and

**WHEREAS**, Wisconsin Statutes Chap. 174.05 authorizes an increase in dog license tax in various categories; and

**WHEREAS**, the Sanitation, Planning & Zoning and Dog Control Committee does recommend to the County Board that a change in the dog license tax be authorized.

**NOW, THEREFORE, BE IT RESOLVED** that the Monroe County Board of Supervisors does ordain that the following fees be changed in the Monroe County Dog Control Dept. as follows:

Under Appendix A- Fee Schedule. The dog license tax shall be as follows:

Spayed:	<b>\$15.00</b> increase from \$12.00
Neutered:	<b>\$15.00</b> increase from \$12.00
Male:	<b>\$30.00</b> increase from \$27.00
Female:	<b>\$30.00</b> increase from \$27.00

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that this change shall take effect on December 1, 2022.

Dated this 24<sup>th</sup> day of August, 2022

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

Purpose: To offset the cost of the Dog Control Department. License fees were last increased in 2018.

Fiscal Note: Increase revenue. Will be budgeted in 2023.

Finance Vote (If required):  
 5 Yes  0 No  0 Absent

Committee of Jurisdiction Forwarded on: August 22, 2022  
 Yes  No  Absent

Approved as to form on 8/17/2022  
*Lisa Aldinger Hamblin*  
 Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ADOPTED  FAILED  AMENDED  
 OTHER \_\_\_\_\_  
 County Board Vote on: \_\_\_\_\_ 20\_\_  
 Yes  No  Absent

STATE OF WISCONSIN  
 COUNTY OF MONROE  
 I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe County Board of Supervisors at the meeting held on \_\_\_\_\_.

\_\_\_\_\_  
 SHELLEY R. BOHL, MONROE COUNTY CLERK  
 A raised seal certifies an official document.

RESOLUTION NO. 08-22-03

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF AN ADDITIONAL FULL-TIME BAILIFF WITHIN THE SHERIFF'S DEPARTMENT**

**WHEREAS**, the Monroe County Public Safety and Justice Coordinating Committee and Administrative & Personnel Committee request the establishment of a full-time Bailiff position in the Sheriff Department effective October 30, 2022; and

**WHEREAS**, the current Justice Center Building security is contracted with Per Mar, this position would replace the need of the contract with an annual cost of \$105,194.70 for those services, and replace them with a full-time Monroe County employee; and

**WHEREAS**, the additional Bailiff position, coupled with operational changes within the court services division, would increase security within the justice center by putting a sworn, armed, law enforcement officer at the screening area during business hours; and

**NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors, that they do hereby authorize the establishment of a full-time Bailiff position in place of the current Per Mar contract in the Sheriff Department for the Monroe County Justice Center front entry security, effective October 30, 2022.

Dated this 24<sup>th</sup> day of August, 2022.

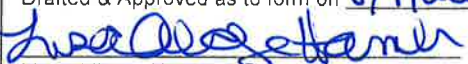
Offered by the Administrative & Personnel Committee.




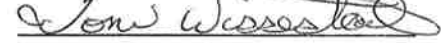
Purpose: Approve creating a full-time Bailiff position to replace the Per Mar contract effective October 30, 2022.

Fiscal Note: The cost for salary and fringe benefits for a full-time Bailiff position would be \$93,302 annually, comparative to the Per Mar contract cost of \$105,194.70, offering a potential savings to Monroe County of \$11,892.70. The funding for this position would reallocate the funding designated for the Per Mar contract in 2023 to a full-time Bailiff within the Sheriff's Department and subsequent years going forward. This resolution will require a simple majority vote of the entire membership of the Monroe County Board of Supervisors for approval.

Finance Vote (If required):  
5 Yes 0 No 0 Absent

Committee of Jurisdiction Forwarded on: August 9, 2022  
5 Yes 0 No 0 Absent

Drafted & Approved as to form on 8/9/2022  
  
Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair:   
   


ADOPTED  FAILED  AMENDED  
 OTHER \_\_\_\_\_  
County Board Vote on: \_\_\_\_\_ 20\_\_\_\_  
\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Absent

STATE OF WISCONSIN  
COUNTY OF MONROE  
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe County Board of Supervisors at the meeting held on \_\_\_\_\_.  
  
\_\_\_\_\_  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
*A raised seal certifies an official document.*

# New Position Analysis



- New position
- Increased hours to current position
- Additional existing position

<b>Date:</b> 07/15/22	<b>Department:</b> Monroe County Sheriff's Office
<b>Department Head Name:</b> Sheriff Wes Revels	

Explain the necessity of this position (be specific as to the reasons why this position is needed and explain reasons why present staff cannot accomplish tasks):

The current use of a contracted service for security at the front of the justice center could be improved greatly by the creation of one additional bailiff position. This additional position, coupled with operational changes within the court services division, would increase security within the justice center by putting a sworn, armed, law enforcement officer at the screening area during business hours. It would give greater control back to the county as it would be a county employee working in that capacity.

Lastly, it would also bring a cost savings to the county as the operational changes coupled with the new position would be less of an expense than the current security contract.

<b>Suggested Title:</b> Bailiff			
<b>Personnel Director's Recommended Classification:</b>		<b>Grade:</b> Union Contract	<b>FLSA Class:</b> Non-Exempt
<b>Full-time:</b>	<input checked="" type="checkbox"/>	<b>Part-time:</b> /hours	<b>Projected Start Date:</b> 10/01/2022

\*Current or newly created Job Description in current County format must be attached.\*  
\*A completed and approved Resolution must also accompany this Position Analysis.\*

## Funding - Annual Costs to include family insurance coverage:

Hourly Rate	Annual Salary	Retirement	Social Security	Medicare	Work Comp	Health Ins.	Dental Ins.	Life Ins.
\$26.55	\$55,224	\$6,649	\$3,424	\$801	\$526	\$21,376	\$784	\$18

1. Where will the funds for this position come from?  
 Elimination of PerMar contract

---

2. What equipment will need to be purchased for this position (desk, etc.)?  
 Uniform/equipment
  - a. Is office space presently available? Yes Where? Entry- Justice Center
  - b. Estimated cost of needed equipment? \$500
  - c. Is the cost of needed equipment in the department budget? Yes
3. What is the grand total cost of all items this fiscal year? \$93,302
4. What is the annual cost of salary and fringes, thereafter? \$94,399

**Supervisory Responsibility** (if applicable):

1. In brief detail, explain the supervisory authority this position will have:

None

2. Number of employees Directly supervised: 0 Indirectly: 0

List the position titles that will report to this position:


3. What position title will this position report to? \_\_\_\_\_

**County Administrator** – Action:

Date: \_\_\_\_\_ Position Approved:  Position Denied:

**Committee of Jurisdiction:** \_\_\_\_\_ – Action:

Date: \_\_\_\_\_ Position Approved:  Position Denied:  by a vote of: \_\_\_\_\_

**Administration & Personnel Committee** – Action:

Date: \_\_\_\_\_ Position Approved:  Position Denied:  by a vote of: \_\_\_\_\_

**Finance Committee** – Action on Fiscal Note:

Date: \_\_\_\_\_ Funds Approved:  Funds Denied:  by a vote of: \_\_\_\_\_

**County Board** – Action:

Date: _____	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>
By a vote of: _____	aye	nay absent/abstention

<b>Job Title:</b>	Bailiff	<b>Department:</b>	Sheriff
<b>Location:</b>	Monroe County Justice Center	<b>FLSA Category:</b>	Non-exempt
<b>Immediate Supervisor:</b>	Lieutenant, Chief Deputy and/or Sheriff	<b>Salary Grade:</b>	WPPA Contract
<b>Supervision Exercised:</b>	None.	<b>Position Type:</b>	Full-time:

**Basic Functions and Responsibilities**

Under supervision of the Lieutenant, Chief Deputy and/or Sheriff, the Bailiff provides courtroom security through custody of inmates and control of courtroom activity.

**Job Description**

**ROLE AND RESPONSIBILITIES**

- Serves as court security when inmates are in court or if presence is otherwise requested
- Provides security for courthouse and offices
- Maintains public security and confidence in dealing with the public either in person or by phone
- Provides jail security through care, custody and control of inmates
- Assists with warrant apprehension when assigned
- Assists with EMP, Huber, OWI, and any other county supervised program or assignment
- Any other duties as assigned
- Prepares paperwork, forms, booking forms, information, reports
- Transports inmates to and from jail and secures state's witnesses to and from other jurisdictions
- Provides information for District Attorney, Clerk of Courts, other court related offices
- A more detailed listing of specific duties is available in the Sheriff's Office upon request

**QUALIFICATIONS AND EDUCATION REQUIREMENTS**

- Valid Wisconsin driver's license.
- The required hours of law enforcement training established by Law Enforcement Standards Board beyond high school graduation.
- Experience in law enforcement area preferred.

**PHYSICAL DEMANDS**

A large percentage of time is spent sitting, walking, standing, climbing, bending, talking, hearing, keyboarding, handling, using near vision, judgment, lifting, carrying up to 40 pounds, exposed to potential for physical attack. Stoops, crawls, runs, grapples, bends, reaches, uses far vision, lifts, carries, pushes/pulls 100 pounds or more, is exposed to adverse environmental and atmospheric conditions.

**ADDITIONAL NOTES**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

RESOLUTION NO. 08-22-04

1     **RESOLUTION ESTABLISHING HO CHUNK FUNDS ALLOCATION FOR 2023 BUDGET**

2  
3     **WHEREAS**, The County and the Ho-Chunk Nation have been good neighbors and desire the  
4 spirit of cooperation to continue between the two governments; and

5  
6     **WHEREAS**, on November 1, 1994, the United States Secretary of the Interior approved a  
7 new Constitution for the Ho-Chunk Nation, formerly known as the Wisconsin Winnebago Tribe; and

8  
9     **WHEREAS**, the Ho-Chunk Nation is a federally recognized Indian Tribe, pursuant to the  
10 Indian Reorganization Act of 1934; and

11  
12     **WHEREAS**, the Nation is a sovereign government possessed of all sovereign powers and  
13 rights thereto pertaining; and

14  
15     **WHEREAS**, Article V, Section 2(i) of the Ho-Chunk Nation Constitution grants the Ho-  
16 Chunk Nation Legislature the power to negotiate and enter into treaties, compacts, contracts, and  
17 agreements with other governments, organizations, or individuals; and

18  
19     **WHEREAS**, the Congress of the United States has enacted into law the *Indian Gaming*  
20 *Regulatory Act*, (hereinafter "IGRA") P.L. 100-497, 25 U.S.C. §2701, et seq., which provides in part  
21 that a tribal/state compact may be negotiated between a tribe and a state to set forth the rules,  
22 regulations and conditions under which a tribe may conduct Class III gaming, as defined in the Act,  
23 on Indian lands within a state permitting Class III gaming; and

24  
25     **WHEREAS**, pursuant to IGRA, the Nation and the State of Wisconsin entered into a  
26 Compact on June 11, 1992; and

27  
28     **WHEREAS**, the Nation and State subsequently amended the Compact three times; and

29  
30     **WHEREAS**, in relevant part the Third Amendment to the Compact with the State of  
31 Wisconsin provides:

32     Payment to Counties. Commencing May 1, 2010, to make the Annual Payment, the Nation  
33 shall deduct from its Annual Payment One Thousand Dollars (\$1,000.00) paid to each county for  
34 every acre of land owned by the United States of America in trust for the Nation as of the effective  
35 date of this Compact and the Second Amendment which is located within the county's jurisdiction;  
36 and

37  
38     **WHEREAS**, the effective date of the Compact and the Second Amendment was July 3,  
39 2003; and

40  
41     **WHEREAS**, Patricia Olby, Realty Officer of the Midwest Regional Office of the Bureau of  
42 Indian affairs, sent a letter dated July 29, 2009 to Sheena Schoen, Department of Heritage  
43 Preservation, Division of Natural Resources of the Ho-Chunk Nation. The July 29, 2009 letter from  
44 Ms. Olby provides that pursuant to documents of record retained in the Bureau of Indian Affairs and  
45 approved by the Secretary of Interior of the United States government had taken title to land on  
46 behalf of the Ho-Chunk Nation geographically located within the borders of twelve Wisconsin  
47 Counties as of July 3, 2003; and



48           **WHEREAS**, the Ho-Chunk Nation and the State of Wisconsin through the Wisconsin  
49 Administrator of Gaming for the Department of Administration have agreed the amount and location  
50 of acreage held in trust that qualifies for this credit is set out in the July 29, 2009 letter from Patricia  
51 Olby, Realty Officer for the Bureau of Indian Affairs, Great Lakes Agency, to Sheena Schoen,  
52 Department of Heritage Preservation, Division of Natural Resources of the Ho-Chunk Nation; and  
53

54           **WHEREAS**, the County was one of the twelve Wisconsin Counties that the United States  
55 government had taken title to land geographically located within the borders of the County on behalf  
56 of the Ho-Chunk Nation; and  
57

58           **WHEREAS**, according to the Midwest Regional Office of the Bureau of Indian Affairs, as  
59 of July 3, 2003 the Department of Interior had taken title to 52.5 acres of land in trust for the Ho-  
60 Chunk Nation, which were located within the geographic boundaries of the County of Monroe; and  
61

62           **WHEREAS**, pursuant to the terms of the Compact the Nation may provide \$52,500 to the  
63 County and, if it makes this payment, the Nation beginning with its payment due on May 1, 2010  
64 will receive a corresponding reduction in the amount that is owed by the Nation to the State; and  
65

66           **WHEREAS**, pursuant to Wis. Stat. § 59.01, the County “is a body corporate, authorized to  
67 sue and be sued,...to make such contracts and to do such other acts as are necessary and proper to  
68 the exercise of the powers and privileges granted and the performance of the legal duties charged  
69 upon it”; and  
70

71           **WHEREAS**, in order to clarify the terms and conditions associated with the County’s receipt  
72 of the funds from the Nation, pursuant to Monroe County Resolution 04-10-06 the parties did enter  
73 into an Intergovernmental Agreement (“Agreement”); and  
74

75           **WHEREAS**, that consistent with the terms of Monroe County Resolution  
76 04-10-06 the Treasurer is authorized to accept money from the Nation pursuant to the Agreement  
77 and to be used in a manner consistent with the Agreement; and  
78

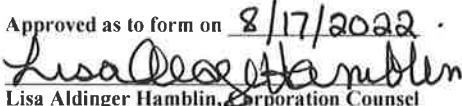
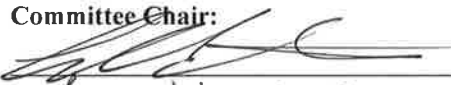
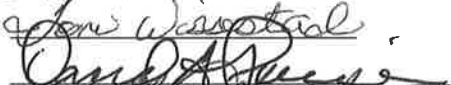
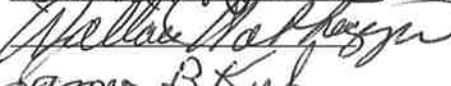
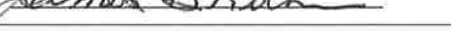
79           **WHEREAS**, that consistent with the terms of the Agreement upon the Nation providing the  
80 payment, the County shall provide written notification to the State of Wisconsin of the amount of  
81 any payment received in order to ensure that the State has the written notification no later than April  
82 2<sup>nd</sup>; and  
83

84           **WHEREAS**, the County may use the money for any purpose as determined by the County in  
85 its sole discretion, except that the County cannot use any of the funds paid to it in a manner that  
86 would diminish the Nation’s governmental jurisdiction or have an adverse financial impact on the  
87 Nation; and  
88

89           **WHEREAS**, consistent with the Agreement, the County shall report to the Nation by March  
90 1 of each year of the Agreement, how it intends to use the money provided by the Nation and  
91 explain, if applicable, how the County believes its proposed use of the money benefits either the Ho-  
92 Chunk Nation or Ho-Chunk Nation Tribal Members.  
93

94           **NOW, THEREFORE BE IT RESOLVED**, that for the fiscal year 2023 the County will use  
95 the money provided by the Nation for the following purpose:

96 **Purpose:** To upgrade and replace Monroe County wireless access points to include configuration.  
 97  
 98 Offered by the Finance Committee this 24<sup>th</sup> day of August, 2022.  
 99  
 100 **Fiscal Note:** Will provide \$52,500 of non-levy funding for wireless upgrade and replacement in  
 101 2023 fiscal year budget.  
 102  
 103 Drafted by: County Administrator, Tina Osterberg

<p><b>Finance Vote (If required):</b>        ___ Yes ___ No ___ Absent</p> <p>*****</p> <p>Approved as to form on <u>8/17/2022</u>          Lisa Aldinger Hamblin, Corporation Counsel</p>	<p><b>Committee of Jurisdiction Forwarded on:</b>        August 17, 20 22</p> <p><b>VOTE:</b> <u>5</u> Yes <u>0</u> No <u>0</u> Absent</p> <p><b>Committee Chair:</b>        </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__</p> <p>___ Yes ___ No ___ Absent</p>	<p>STATE OF WISCONSIN        COUNTY OF MONROE        I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that        the foregoing is a true and correct copy of Resolution # _____        acted on by the Monroe County Board of Supervisors at the meeting held on        _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK  <i>A raised seal certifies an official document.</i></p>