

Rolling Hills Committee Meeting
August 15, 2022

Present: Toni Wissestad, Wally Habegger, Adam Balz, David Kuderer, Eric Devine,
Other: Tina Osterberg, Adrian Lockington, Linda Smith, Chelsea Karacson, Diane Erickson

Meeting was called to order at 5:00 p.m. in the Monroe County Board Assembly Room by Chair Toni Wissestad.

Public Comment- Al McCoy offers public comment. Toni Wissestad responds.

Review of Minutes- Motion by Wally Habegger second by Adam Balz to approve the July 18, 2022 minutes. Carried.

2023 Budget Presentation- Linda Smith comments to the 2023 Budget and will present at next month's meeting.

Business Report

- Monthly Financials- Linda Smith introduces Chelsea Karacson, Finance Accounting Manager to the committee and presents report.

Line Item Transfer – Linda Smith comments to the Line Item Transfer for Vehicle Maintenance needs. Motion by Adam Balz second by Eric Devine to approve line item transfer in the amount of \$5500.00 Carried.

Administrator's Report

- Census Update - Skilled Nursing 49 CBRF 7
- Monthly Report – Linda Smith provides report
- Staffing Update – Linda Smith comments to job fair held on August 11, 2022 at the new building

Building Project

- Building Update – Linda Smith provides update on licensing status and other project updates.
- Future Bus Garage/Storage at New Facility Discussion/Action- Toni Wissestad and Linda Smith comments to the future building. Linda Smith provides re-design fee for CLS in the amount of \$16,900.00- Decision to not proceed with the proposed re-design from CLS at this time and to look into other building options.
- Change Order Request – None at this time
- Invoice(s) Tina Osterberg presents invoices for the Building Project. Motion by Wally Habegger second by David Kuderer to approve the invoices as presented in the amount of \$1,038,971.70. Carried.

Next Meeting Date and Time- September 20, 2022 at 4:00 p.m.in the Monroe County Board Assembly Room.

Adjournment- Motion by Adam Balz second by Eric Devine to adjourn at 5:54 p.m. Carried.

Recorded by Adrian Lockington, Executive Assistant