



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

NOTICE OF MEETING

COMMITTEE: FINANCE MEETING
TIME: 9:00 a.m.
PLACE: Justice Center
Monroe County Board Assembly Room
South Side/Oak Street Entrance
112 South Court St./1st Floor Rm 1200
Sparta, WI 54656
DATE: Wednesday, July 20, 2022

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of June 15, 2022
4. Public Comment
5. Notice of Re-Purpose of Funds – Discussion/Action
 - a. Highway
6. Request for Credit Card Approval(s) – Discussion/Action
 - a. Human Services
 - b. Rolling Hills
7. Notice of Budgetary Adjustment(s) – Discussion/Action
 - a. Rolling Hills
 - b. Justice Programs
 - c. Zoning
8. Fiscal Note on Resolution(s) – Discussion/Action
 - a. Resolution to Conduct a Countywide Advisory Referendum on Clean Water Now for Wisconsin
 - b. Resolution Authorizing the Purchase of a Transport Vehicle for the Monroe County Aging and Disability Resource Center (ADRC)
 - c. Resolution for Approval of Participation Agreement for Upgrade and Implementation of NextGen 9-1-1
 - d. Resolution for PSAP Grant Funding for One Public Safety Answering Point Per County
 - e. Resolution Establishing 2023 Annual Budgeted Allocation for Pay for Performance
9. Resolution(s) – Discussion/Action
 - a. Resolution to Establish Mileage Reimbursement Rate Effective August 1, 2022 for Monroe County
 - b. Resolution to Establish Mileage Reimbursement Rates for Future Budgets and Reimbursement Purposes in Monroe County
10. Treasurer
 - a. Monthly Treasurer's Report
 - b. Treasurer Department Monthly Report Review
 - c. Investment Policy Update
 - d. Bank RFPs
 - e. Cancelled Checks Update
 - f. Assessment Appeal Process Update

**FINANCE MEETING
July 20, 2022 Agenda**

11. Work Comp Rates – 2023 Budget – Discussion/Action
12. Self-Insurance Balance Update
13. Finance
 - a. Monthly Financial Report
 - b. Finance Department Monthly Report Review
 - c. RFP Cost Allocation Contract – Discussion/Action
 - d. RFP OPEB Contract – Discussion/Action
14. Monroe County Cell Phone Policy – Discussion/Action
15. Securitization of Opioid Funds – Discussion/Action
16. Planned Use of Opioid Settlement Funds – Discussion/Action
17. Budget Summary Overview
18. Monthly Approvals – Discussion/Action
 - a. Notice of Donations/User Fees Received Budget Adjustment
 - b. County Disbursement Journal Approval
 - c. County Board Monthly Per Diem and Voucher Approval
19. Items for next month's agenda
20. Adjournment

Cedric Schnitzler, Committee Chair
Date notices mailed: July 14, 2022

Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations.
We ask that if you are running a temperature or not feeling well, please do not place others at risk.

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Finance Committee
June 15, 2022

Present: Cedric Schnitzler, Wallace Habegger, James Kuhn, Toni Wissestad, David Pierce
Others: Tina Osterberg, Diane Erickson, Debbie Carney, Chris Weaver, Tiffany Giesler, Bob Smith, Tracy Thorsen, Garry Spohn, David Ohnstad, Adam Balz, David Hesel, Bob Micheel

The meeting was called to order at the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Next Meeting Date – Wednesday, July 20, 2022 in the Monroe County Assembly Room at 9:00 a.m.

Future Budget Meetings to Note:

Oct 7, 2022 – Budget Publication

October 24 & 25, 2022 – Department Budget Meetings

November 2, 2022 Annual Budget Meeting

- Minutes Approval - Motion by David Pierce second by Toni Wissestad to approve the 05/18/2022 minutes. Motion to amend by James Kuhn second by David Pierce to mark James Kuhn as absent for the 05/18/2022 meeting. The minutes as amended carried 5-0.
- Public Comment – None.
- Human Services Credit Card – Motion by David Pierce second by Toni Wissestad to approve credit card request. Tracy Thorsen, Human Services Director explained CFS Social Worker I credit card in the amount of \$1,000.00. Carried 5-0.
- Maintenance Repurpose of Funds. Motion by Wallace Habegger second by David Pierce to approve Repurpose of Funds. Garry Spohn, Property Manager explained the 2022 repurpose of funds in the amount of \$24,566.95 to add remaining portion of the Justice Center to the generator circuit. Carried 5-0.
- Budgetary Adjustment(s) –
 - a. Circuit Court - Motion by David Pierce second by James Kuhn to approve budget adjustment. Supervisor Adam Balz explained the 2022 budget adjustment in the amount of \$1,932.00 for LTE needed due to maternity leave. Carried 5-0.
 - b. Health Department - Motion by David Pierce second by Toni Wissestad to approve budget adjustment. Tiffany Giesler, Health Director explained the 2022 budget adjustment in the amount of \$28,424.00 for rollover of preparedness grant not used in 2021. Discussion. Carried 5-0.
 - c. Land Conservation - Motion by David Pierce second by James Kuhn to approve budget adjustment. Bob Micheel, Land Conservation Director explained the 2022 budget adjustment in the amount of \$1,512.00 for tree sales program. Carried 5-0.
 - d. Solid Waste - Motion by Toni Wissestad second by Wallace Habegger to approve budget adjustment. David Hesel, Solid Waste Manager explained the 2022 budget adjustment in the amount of \$4,502.42 for well monitoring. Discussion. Carried 5-0.
- Fiscal Note on Resolution(s) –
 - a. Resolution Increasing the Fee Assessed for a Cremation Permit by the Monroe County Medical Examiner's Office Effective July 1, 2022 – Motion by James Kuhn second by Toni Wissestad to approve fiscal note. Bob Smith, Medical Examiner explained cremation permit based annually on the U.S. Consumer Price Index. Discussion. Carried 5-0.
 - b. Resolution Authorizing the Establishment of a Full-Time Community Health Educator in the Monroe County Health Department – Motion by David Pierce second by Toni Wissestad to approve fiscal note. Tiffany Giesler, Health Director explained that the position will be funded through grants. Carried 5-0.

- Resolution Creating Restricted Opioid Settlement Non-Lapsing Account for Future Opioid Abatement Uses – Motion by David Pierce second by Wallace Habhegger to adopt resolution. Tina Osterberg, County Administrator explained that the resolution authorizes the creation of non-lapsing revenue and expenditure abatement accounts. Discussion. Carried 5-0.
 - Securitization of Opioid Funds – Tina Osterberg, County Administrator explained that securitization of opioid funding would have to be determined by the Monroe County Board. Discussion.
 - Planned Use of Opioid Settlement Funds – Chair Cedric Schnitzler placed this item on floor. Some fund suggestions were: Drug Task Force, Human Services for Recovery and Public Health, Justice Systems.
 - Treasurer Report –
 - a. Debbie Carney provided the Monthly Treasurers Report.
 - b. Treasurer Department Monthly Report Review
 - c. Investment Policy – Debbie provided members with a draft resolution. Debbie suggested that #4, should be removed from the resolution due to low interest rates. She also suggested removing 1% or greater of. Discussion. This resolution will be revisited in the future.
 - d. Bank RFP's – Debbie explained that we currently have a low rate on charges from our bank contract. The concern would be if the low rate on charges would continue. Also, there may be costs associated with munis for changes in accounts. Discussion. Motion by Wallace Habhegger second by David Pierce to place bank contract out for RFP. Carried 5-0.
 - e. Cancelled Checks – Debbie explained that she is currently working on cancelled checks. Some checks are being re-issued. Discussion. A resolution will be drafted in the future.
 - f. Tax Delinquent Properties – Debbie provided a listing of tax delinquent properties to members. Title work has not been returned from the title company. Once completed, the process can begin.
 - Self-Insurance Balance Update – Diane Erickson, Finance Director provided a self-insurance update.
 - Finance
 - a. Diane Erickson provided the Monthly Financial Report.
 - b. Finance Department Monthly Report Review.
 - c. RFP Audit Contract – Diane explained that two RFP's were received. Kerber-Rose for a 5 year, 2022-2026 year contract in the amount of \$295,575.00 and WIPFLI for a 3 year contract in the amount of \$187,500.00. Discussion. Motion by Wallace Habhegger second by Toni Wissestad to accept Kerber-Rose 5 year contract in the amount of \$295,575.00 pending cost verification. Carried 5-0.
 - d. RFP Cost Allocation Contract – This item will be placed on the July agenda.
 - e. RFP OPEB Contract – This item will be placed on the July agenda.
 - Human Services Reserve Fund/Cash Reserve Policy – Chair Cedric Schnitzler explained that we have \$300,000 for a Human Services Reserve Fund. Is the county also reserving another \$300,000 in our cash reserve policy? David Pierce explained that Human Services has established \$300,000 in a reserve fund which was recently increased to \$400,000. Discussion. The question is whether or not it effects the cash reserve policy? Are we counting for it twice? This item will be re-visited next month.
 - IRS Mileage Rate – Diane Erickson, Finance Director provided members with what staff/departments have been paid for mileage and completed a comparison for what the current IRS rate is. Discussion. Motion by Wallace Habhegger second by Toni Wissestad to set the mileage rate at the IRS rate effective January 1, 2023 based on the July 15, 2022 IRS mileage rate. Carried 5-0.
- Motion by Wallace Habhegger second by Toni Wissestad to set the mileage rate for the current year on August 1, 2022 based on the IRS mileage to \$62.5 cents for the remainder of 2022. Carried 5-0.
- Treasurer Support Staff – The Deputy position is currently open and waiting for appointment.
 - Fuel Costs – Chris Weaver, Chief Deputy provided members the current fuel expense from the Sheriff's Department. Currently the department is slightly over in fuel costs to date.

- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by Wallace Habegger second by Toni Wissestad to approve notice of donations/user fees received budget adjustment. Carried 5-0.
 - b. Monthly Disbursement Journal – Motion by Toni Wissestad second by James Kuhn to approve disbursement journal. Carried 5-0.
 - c. Monthly Per Diems and Vouchers – Motion by David Pierce second by Wallace Habegger to approve Monthly County Per Diems and Vouchers. Carried 5-0.
- Items for next month's agenda – Securitization of Opioid Funds, Planned Use of Opioid Settlement Funds, Investment Policy Resolution, Bank RFP's, Cancelled Check Resolution, Highway Budget, RFP Cost Allocation Contract, RFP OPEB Contract, Human Services Reserve Fund/Cash Reserve Policy, Resolution Increasing the 2022 mileage rate, Budget Summary Overview, Pay for Performance Resolution, Assessment Appeal Process.
- Motion by Toni Wissestad second by David Pierce to adjourn the meeting at 11:49 a.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Notice of Re-Purpose of Funds
MONROE COUNTY

Unanticipated Change of What Funds Were Budgeted For

Date: 7/11/2022
 Department: Highway
 Amount: \$ 125,000.00
 Budget Year Amended: 2022

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

Increase allowance of Sparta Fuel System to be installed at our Sand Pit Location off of State Highway 16, amending from our excavator, as we will not see the excavator until 2023.


Original Budgeted Line's Purpose:

Org	Object	Project	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
73310281	581000		Acquisition of Capital Assets-Equ	Excavator to Fuel System	See description above	\$ 125,000.00
Total Adjustment						\$ 125,000.00

Department Head Approval:

 7/5/2022

Date Approved by Committee of Jurisdiction:

 July 11, 2022

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee:

7/20/2022

Date Approved by County Board:

7/26/2022

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Request for Credit Card Approval

Department: Human Services

Committee: Human Services

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Jana Valdez	CCS Social Worker I	\$ 1,000.00

Justification for Credit Card(s):

Credit card requests are for agency purchases where it is not feasible to use the regular purchasing procedure.
When not in use all credit cards are locked in a safe.

Department Head Approval:  7/5/2022

Date Approved by Committee of Jurisdiction:  7/5/2022

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

Request for Credit Card Approval

Department: ROLLING HILLS

Committee: ROLLING HILLS

Name of Card Holder	Title of Position	Credit Card Limit
CHELSEA KARACSON	BUSINESS MANAGER	\$5,000

Justification for Credit Card(s):

THE ABOVE STAFF PURCHASE FREQUENTLY FOR THE FACILITY AS WELL AS THE RESIDENTS.

Department Head Approval: *Red Smith WHA*

Date Approved by Committee of Jurisdiction: _____

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: July 18, 2022
 Department: Rolling Hills
 Amount: \$38,650.00
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

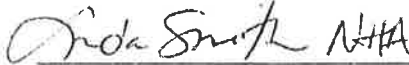
Our current garbage compactor was purchased in 1984 and is well past it's life expectancy. The bottom of the compactor is coming apart and is not easily repaired. We would like to replace this unit before it fails. We will be replacing it with a similar unit with the addition of a side mount cart dumper. This will reduce the risk of injury when lifting heavy loads. The lead time on a new unit is 22-28 weeks

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210560	493000		Fund Balance Applied-RH	\$ 746,430.46	\$ 38,650.00	\$ 785,080.46
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 38,650.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210990	581050	61600	Fixed Equipment	\$ -	\$ 38,650.00	\$ 38,650.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 38,650.00	

Department Head Approval:  NHA

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: July 14, 2022
 Department: Justice Programs
 Amount: \$40,965.00
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Request to receive BJA Federal Grant monies to reimburse all costs associated with Drug Court. Summary of changes: remove participant fees, moving \$1,000 TAD Grant from office supplies to rewards to pay for gift cards (Federal Grant wont pay for gift cards), \$26,000 for Technology Center, purchase tablets and data plans for drug court participants to bridge technology gap, pay Human Services for AODA assessments for Drug Court applicants, & provide emergency housing. Required county match will come from both county employees' and drug court team member(s) time, no county levy to be used.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
12951000 435239	JUSTICE DEPT FED. GRANT REV	\$ -	\$ 157,214.00	
12951000 462130	JUSTICE DEPT FEES	\$ 900.00	\$ (900.00)	\$ -
10000001 493000	FUND BALANCE APPLIED	\$ 6,833,390.78	\$ (115,349.00)	\$ 6,718,041.78
Total Adjustment			\$ 40,965.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
12951000 511000	SALARIES	\$ 43,428.00	\$ 3,862.00	\$ 47,290.00
12951000 511200	OVERTIME	\$ 500.00	\$ 3,266.00	\$ 3,766.00
12951000 515005	RETIREMENT	\$ 2,857.00	\$ 403.00	\$ 3,260.00
12951000 515010	SOCIAL SECURITY	\$ 2,725.00	\$ 384.00	\$ 3,109.00
12951000 515015	MEDICARE	\$ 639.00	\$ 89.00	\$ 728.00
12951000 515040	WORK COMP	\$ 508.00	\$ 85.00	\$ 593.00
12951000 515020	HEALTH INSURANCE	\$ 21,377.00	\$ (12,491.00)	\$ 8,886.00
12951000 515025	DENTAL INSURANCE	\$ 784.00	\$ (532.00)	\$ 252.00
12951000 521210	DRUG TEST	\$ 17,223.00	\$ (5,223.00)	\$ 12,000.00
12951000 521230	EMP/SOBIETOR	\$ 9,600.00	\$ (4,200.00)	\$ 5,400.00
12951000 521340 J7010	REWARDS & SANCTIONS	\$ 72,101.00	\$ 755.00	\$ 72,856.00
12951000 522025	TELEPHONE	\$ 628.00	\$ 1,232.00	\$ 1,860.00
12951000 531000	OFFICE SUPPLIES	\$ 2,120.00	\$ 701.00	\$ 2,821.00
12951000 531050	POSTAGE	\$ 116.00	\$ (48.00)	\$ 68.00
12951000 533010	CONFERENCE/SEMINARS	\$ 2,112.00	\$ 6,748.00	\$ 8,860.00
12951000 553100	EQPT. SERVICE CONTRACTS	\$ 100.00	\$ 650.00	\$ 750.00
12951000 521415	COMPUTER OPERATION	\$ 7,394.00	\$ 1,848.00	\$ 9,242.00
12951000 599000	TECHNOLOGY POOL	\$ 220.00	\$ (220.00)	\$ -
12951000 521340 J7050	HUMAN SERVICES AODA Ax.	\$ -	\$ 3,000.00	\$ 3,000.00
12951000 521340 J7015	EMERGENCY HOUSING	\$ -	\$ 14,656.00	\$ 14,656.00
12951000 521340 J7040	TECHNOLOGY CENTER	\$ -	\$ 26,000.00	\$ 26,000.00

Total Adjustment

\$ 40,965.00

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Rev 3/15

Budget Adjustment

Purpose

To comply with State Statute 65.90 (5)

Policy

A budget adjustment should be made when increasing /(decreasing) both your revenue budget and expenditure budget. These changes come from new grants or changes in grant monies, transfers from sources in the county outside a department's original budget, etc. No budget line item should exceed the adopted budget at any time during a fiscal year.

Procedure

To initiate a budget adjustment, the department head shall notice the review, discussion & action of this completed & signed form on the next monthly meeting agenda of their committee of jurisdiction. If the Budgetary Adjustment is approved by the committee of jurisdiction the signed copy of this form along with a copy of the meeting minutes shall be forward to the County Clerk to be noticed on the Finance Committee agenda for review, discussion & action.

Upon Finance Committee approval the signed Budgetary Adjustment form shall be forwarded to the County Clerk to be notice on the County Board agenda for review, discussion and action.

Per WI Stats 65.90(5)(a) the Budgetary Adjustment must be authorized by a vote of two-thirds of the entire membership of the County Board.

A department representative must be available at each meeting to address any questions or concerns that may arise during review and discussion.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 20, 2022
 Department: Zoning Board of Adjustments
 Amount: \$471.00
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)



Unanticipated number of Variance Requests in 2022. This increased the revenue projected as well as the expense of printing the public hearing notices.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
16983000 468800	Zoning Board of Adjustments	\$ 3,129.00	\$ 471.00	\$ 3,600.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 471.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
16983000 531060	Printing	\$ 490.00	\$ 471.00	\$ 961.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 471.00	

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: June 20, 2022 

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

RESOLUTION NO. _____

RESOLUTION TO CONDUCT A COUNTYWIDE ADVISORY REFERENDUM ON CLEAN WATER NOW FOR WISCONSIN

1 WHEREAS, the Monroe County Board of Supervisors on March 23, 2022 approved a resolution supporting the
2 right to clean water to protect human health, the environment, and the diverse cultural and natural heritage of
3 Wisconsin for the citizens of Monroe County; and that the actions, policies, plans and procedures of the County of
4 Monroe will reflect the intent to conserve, protect and restore clean water; and
5

6 WHEREAS, pursuant to Wis. Stat. 59.52(25) the County Board may conduct a countywide advisory referendum
7 to determine whether the people of Monroe County Support the right to clean water; and
8

9 WHEREAS, there are numerous issues regarding surface and groundwater that the citizens of Monroe County are
10 concerned with, including, but not limited to: contamination from nitrates, bacteria, PFAS, lead in drinking water,
11 toxic algae blooms, flooding, an excess of sediment and nutrients with associated public health and economic
12 impacts; and
13

14 WHEREAS, Wisconsinites have been asking elected representatives to take action on public policies to cleanup
15 and protect our water resources for years without significant action; and
16

17 WHEREAS, Clean Water Now is an effort to show the Wisconsin Legislature that clean water is highly regarded
18 by Wisconsin and Monroe County citizens.
19

20 THEREFORE BE IT RESOLVED that the Monroe County Board of Supervisors, in legal session assembled, does
21 hereby approve that the following question be placed on the November 8, 2022 ballot as an advisory referendum
22 questions:

23 Question: Should the State of Wisconsin support the right to clean water to protect human health, the
24 environment, and the diverse cultural and natural heritage of Wisconsin? Yes _____ No _____.
25

26 BE IT FURTHER RESOLVED that the Monroe County Clerk will prepare a Notice of Referendum and publish it in
27 accordance with statutory requirements.
28

29 BE IT FURTHER RESOLVED that this resolution and referendum shall be filed with the Monroe County Clerk no
30 later than 70 days prior to the November 8, 2022 election at which the question will appear on the ballot.
31

32 BE IT FURTHER RESOLVED that the Monroe County Clerk is directed to send results of the referendum to the
33 Governor of the State of Wisconsin, the Wisconsin Counties Association, and members of the State Legislature
34 representing Monroe County Municipalities and Townships.
35
36

Dated this 26th day of July, 2022.

Offered By The Administration/Personnel Committee:

Fiscal Note: Both a Type A & Type C Notice of Referenda shall be published per WI Statutes. Monroe County has three designated papers for election notices. These funds are not budgeted in the 2022 Election Budget. Cost not to exceed \$1,000.00

Statement of purpose: To conduct a Countywide Advisory Referendum on Clean Water Now for Wisconsin.

Finance Vote (If required):

____ Yes ____ No ____ Absent

Drafted & approved as to form:

Lisa Aldinger Hamblin, Corporation Counsel

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20

____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: July 12, 2022

VOTE: 4 Yes, 0 No, 1 Absent

Committee Chair: _____

STATE OF WISCONSIN

COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK

A raised seal certifies an official document.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE PURCHASE OF A TRANSPORT VEHICLE FOR THE MONROE COUNTY AGING AND DISABILITY RESOURCE CENTER (ADRC)

1 **WHEREAS**, Monroe County Board of Supervisors did previously approve the purchase of a
2 transportation used handicap accessible vehicle for the Monroe County ADRC at their meeting in
3 February, 2022 by Resolution No. 02-22-01; and
4

5 **WHEREAS**, the Monroe County ADRC did conduct a search of available and acceptable
6 vehicles for the purpose stated above; and
7

8 **WHEREAS**, there is currently a shortage of available acceptable vehicles for the transportation
9 of disabled individuals; and
10

11 **WHEREAS**, a suitable vehicle has been located through TESCO Transportation Equipment
12 Sales Corporation, said vehicle being a 2018 Ford Transit Van meeting all the requirements for a
13 transportation van for the Monroe County ADRC having a total purchase price of \$63,910.00 (sixty-
14 three thousand, nine hundred ten dollars and zero cents); and
15

16 **WHEREAS**, this vehicle is available now for purchase; and
17

18 **WHEREAS**, the Monroe County Accounting & Financial Policies and Procedures Manual,
19 Capital outlay purchases, requires that sealed bids be obtained for purchases over \$10,000.00;
20 and
21

22 **WHEREAS**, this sealed bid process will require a length of time during which it is likely that the
23 currently available vehicle will be sold; and
24

25 **WHEREAS**, due to the present shortage of acceptable vehicles, it is not in the best interests of
26 Monroe County to follow the procedure outlined in the Accounting & Financial Policies and Procedures
27 Manual for Monroe County, since, due to the length of time necessary to obtain sealed bids, by the time
28 that process would be completed, the current available vehicle would, more than likely be sold; and
29

30 **WHEREAS**, as a result of this shortage of available acceptable vehicles, it is in the best
31 interests of Monroe County to deviate from the current policy requiring sealed bids so as to be able to
32 take advantage of the opportunity to purchase the currently available vehicle which meets the
33 specifications and needs of Monroe County.
34

35 **NOW THEREFORE BE IT RESOLVED**, that the Monroe County Board of Supervisors does
36 hereby authorize the deviation from the Monroe County Accounting & Financial Policies and
37 Procedures Manual by not requiring that the County follow the procedures outlined for purchases over
38 \$10,000.00 and does hereby approve the purchase of the 2018 Ford Transit van from TESCO
39 Transportation Equipment Sales Corporation, for the purchase price of \$63,910.00 (sixty-three
40 thousand nine hundred ten dollars and zero cents).
41

42
43 Offered by the Health & Human Services Committee
44

45 Purpose: Authorize deviation from the Monroe County Accounting & Financial Policies and Procedures to
46 allow for the purchase of a transportation van for the Monroe County ADRC without requiring sealed bids.

47 Fiscal Note: Purchase of a vehicle was previously authorized by Monroe County Board Resolution 02-
 48 22-01 for \$65, 373.00 (sixty- five thousand, three hundred seventy three dollars and zero cents).
 49
 50 Drafted by Kerry Sullivan-Flock, Assistant Corporation Counsel

<p>Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>.....</p> <p>Approved as to form: _____ Kerry Sullivan - Flock, Assistant Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>July 5</u>, 20 <u>22</u> VOTE: <u>9</u> Yes <u>0</u> No <u>0</u> Absent Committee Chair: <u>David P. Preece</u> <u>FLO</u> <u>Cynthia Wrie</u> <u>Joey Esterline</u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION NO. _____

APPROVAL OF PARTICIPATION AGREEMENT FOR UPGRADE AND IMPLEMENTATION OF NEXTGEN 9-1-1

1 WHEREAS, under Wis. Stats. § 256.35 (3s), the State of Wisconsin Department of Military
2 Affairs ("State"), as advised by the 9-1-1 Subcommittee, is providing the network necessary for Public
3 Safety Answering Points ("PSAP") to implement and upgrade to NextGen9-1-1 services; and
4

5 WHEREAS, AT&T Corp. ("AT&T") and the State are parties to Contract Number 465OEC-
6 ESIMAJ0619-00, dated June 29, 2021 (the "Contract") for the Statewide Emergency Service Internet
7 Protocol Network (AT&T ESInet™), Next Generation Core Services (NGCS) based on NENA i3
8 standards, and ECaTS reporting project as detailed in the State's Request for Proposal # MAJ0619 and
9 the Contractor's response thereto ("Services"). All of these Services combined are referred to as System
10 as a Service (SYSaaS); and
11

12 WHEREAS, Monroe County ("Participant") operates a PSAP or an Emergency Communications
13 Center ("ECC") authorized and operating under the laws of the State of Wisconsin; and
14 WHEREAS, Participant wishes to obtain the SYSaaS provided by AT&T under the Contract.
15

16 THEREFORE BE IT RESOLVED, that the Monroe County Board Agrees to the attached
17 Wisconsin Participation Agreement; and
18

19 BE IT FURTHER RESOLVED that Monroe County Board Chair is authorized to sign any
20 documents needed as part of this agreement.

Dated this 26th day of July, 2022.

Offered By The Public Safety and Justice Committee:

Fiscal note: There is no direct cost to enter into the Participation Agreement but to move forward with the agreement additional funds will need to be budgeted for in 2023 an approximate amount of \$10,035.31 based on a current quote from Central Square.

Statement of purpose: To allow for the implementation and upgrade of NextGen9-1-1 services.

Finance Vote (If required): _____ Yes _____ No _____ Absent	Committee of Jurisdiction Forwarded on: _____, 20____
.....	VOTE: _____ Yes _____ No _____ Absent
Drafted and approved as to form:	Committee Chair: _____
_____ Lisa Aldinger Hamblin, Corporation Counsel	_____ _____

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK

A raised seal certifies an official document.

Wisconsin Participation Agreement

WHEREAS, under Wis. Stats. § 256.35 (3s), the State of Wisconsin Department of Military Affairs (“State”), as advised by the 9-1-1 Subcommittee, is providing the network necessary for Public Safety Answering Points (“PSAP”) to implement and upgrade to NextGen9-1-1 services; and

WHEREAS, AT&T Corp. (“AT&T”) and the State are parties to Contract Number 465OEC-ESIMAJ0619-00, dated June 29, 2021 (the “Contract”) for the Statewide Emergency Service Internet Protocol Network (AT&T ESInet™), Next Generation Core Services (NGCS) based on NENA i3 standards, and ECaTS reporting project as detailed in the State’s Request for Proposal # MAJ0619 and the Contractor’s response thereto (“Services”). All of these Services combined are referred to as System as a Service (SYSaaS); and

WHEREAS, Monroe County (“Participant”) operates a PSAP or an Emergency Communications Center (“ECC”) authorized and operating under the laws of the State of Wisconsin; and

WHEREAS, Participant wishes to obtain the SYSaaS provided by AT&T under the Contract.

NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, INCLUDING THE PROMISES SET FORTH BELOW, THE ACCEPTANCE OF WHICH IS HEREBY ACKNOWLEDGED AND ACCEPTED, AND IN LIGHT OF THE PREMISES SET FORTH ABOVE, PARTICIPANT, STATE, AND AT&T AGREE AS FOLLOWS:

1. This Participation Agreement, which includes Attachment 1 and the attached addendums, incorporated by reference, is made between the State, Participant, and AT&T (collectively, the “Parties”), and is effective on the date when first signed by all Parties subject to funding availability as determined by the State.
2. The implementation of this Participation Agreement may be delayed if the State or Monroe County determines funding is unavailable.
3. Participant agrees to join the SYSaaS established by the Contract. All Parties shall agree to items set forth in the Party Obligations Document attached hereto as Attachment 1. The Participant will not use the SYSaaS and/or equipment except as otherwise specified herein. The Participant agrees to only use the provided SYSaaS equipment in support of its role as a PSAP.
4. The SYSaaS monthly recurring charges for the Services for each Participant are paid for by the State under the Contract. Site remediation necessary to meet the minimum requirements to join the SYSaaS or for any services outside the scope of the Contract will be the responsibility of the Participant and is outside the scope of this Participation Agreement. To the extent that Participant desires services outside of the scope of the Contract, AT&T and Participant will enter into a separate agreement. The integration of a Participant’s Call Handling solution (including associated Call Handling customer premise equipment configurations and cabling), are outside the scope of the SYSaaS. This applies to Call Handling customer premise equipment which is managed by AT&T or some other provider.
5. Equipment, components and software installed on behalf of the State at the Participant’s location will remain the property of AT&T. Should the Contract between the State and AT&T terminate at any time for any reason, all equipment, installed on behalf of the State at the Participant’s location will have to be returned by the Participant to a location designated by



AT&T following the transition to an alternate service that ensures the continuity of 9-1-1 services. The Participant agrees to reasonably cooperate and facilitate the return of any and all equipment, on behalf of the State at the Participant's location as may be required.

6. Under this Participation Agreement, all orders for the SYSaaS must be entered no later than August 7, 2029. Services obtained under this Participation Agreement will terminate on or before August 7, 2031. The State may terminate this Participation Agreement upon the termination, cancellation, expiration or amendment of the Contract. The Participant may terminate for convenience prior to acceptance of the site survey or after 36 months from going live on the SYSaaS. The Participant may terminate for cause upon written notice to AT&T and the State that AT&T has failed to perform under the Participation Agreement and AT&T fails or is unable to cure that failure within 30 days of the notice.
7. This Participation Agreement may not be assigned by Participant. Any such assignment shall be null and void.
8. The State shall be the last party to sign the Participation Agreement and shall provide a copy of the fully executed Participation Agreement and any attachments, exhibits, or appendices to all Parties within 30 business days of signature.
9. Any required notices under this Participation Agreement shall be in writing and shall be sent to the office of the recipient with a copy to the State as set forth below or to such other office or recipient as designated in writing from time to time:

To Participant:	To AT&T:	To State:
Name: <u>Cedric Schnitzler</u>	Name: <u>Paul Rzezniak</u>	Name: <u>Jessica Jimenez</u>
Title: <u>Board Chair</u>	Title: <u>Public Safety Specialist</u>	Title: <u>NextGen911 Program Manager</u>
Address: <u>District.01@co.monroe.wi.us</u>	Address: <u>pr6251@att.com</u>	Email: <u>interop@wisconsin.gov</u>

10. This Participation Agreement constitutes the entire agreement between and among the Parties regarding its subject matter, except to the extent this Participation Agreement conflicts with the respective obligations and rights of AT&T and the State under the Contract, in which case, the provisions of the Contract shall control as between AT&T and the State.

This Participation Agreement shall not be modified or supplemented unless such modification or supplementation is agreed to in writing by all Parties.

11. AT&T and the State shall not be liable for any cybersecurity incidents that occur on the Participant's side of demarcation point for Participant's PSAP installation. Participant shall not be liable for any cybersecurity incidents propagated by the SYSaaS that occur beyond the Participant's side of demarcation point.
12. If (a) Participant chooses to conduct a background check as part of conducting a background and/or criminal history investigation pursuant to Section 23.5 of the Contract General Terms and Conditions; and (b) Participant or its designee(s) obtains information regarding AT&T employees or subcontractors, which includes, but is not limited to, name, address, telephone number, driver's license number, date of birth, health information, biometric data, social security number,



and other personal information obtained in connection with the investigation (collectively, "Sensitive Personal Information" or "SPI"), then:

- 12.1. Participant and its designee(s) shall consider the SPI to be private, sensitive and confidential.
- 12.2. Participant acknowledges that SPI may be subject to certain privacy laws and regulations and requirements and requires a high degree of protection.
- 12.3. Participant shall only utilize the information for the authorized purposes above, and shall comply with all applicable privacy laws and regulations and must treat such SPI with the same degree of care as Participant would treat SPI of its own employees and subcontractors including, without limitation:
 - 12.3.1. Collect SPI only as needed for a background and/or criminal history investigation;
 - 12.3.2. Not use, disclose, or distribute any SPI except in connection with a background and/or criminal history investigation;
 - 12.3.3. Store and transmit SPI securely, including without limitation encrypting SPI when it is at rest and being transmitted;
 - 12.3.4. Restrict access to SPI only to those employees of Participant or its designee(s) that require access to perform the services under this Participation Agreement or the Contract;
 - 12.3.5. Implement any reasonable administrative, physical, and technical safeguards to ensure proper use, and protect against any unauthorized disclosure, of SPI. If Participant becomes aware of an unauthorized disclosure of SPI, notify AT&T within 10 business days and cooperate with AT&T on any corrective actions needed.
13. Participant shall hold the State and the State shall hold the Participant harmless and each shall defend and indemnify the Agencies, officers and employees of the other against any and all claims, suits, actions, liabilities and costs of any kind, including attorney's fees, for personal injury or damage to property arising from the negligent, intentional or willful acts or omissions by agents, officers, employees or Subcontractors in performance of their obligations under this Participation Agreement to the extent to which those acts were done in the scope of their employment. Participant will be responsible for any charges incurred on Participant's side of the demarcation. The demarcation point is the edge router placed on the Participant's premises or such other location as may be agreed upon by the Participant and AT&T.
14. Except as already set forth herein, ownership of all records related to specific requests for emergency services (9-1-1 calls) or information within the Wisconsin SYSaaS are and shall remain the property of the Participant creating the record. All public records requests made to the State for such materials shall be referred to the Participant who created the record. The State will have access to aggregate data and reports regarding overall system use and individual Participant use. Such aggregate information will be the property of the State and subject to the open records laws.



15. Public Records Law. Section 19.36 of the Wisconsin Statutes, subject to § 19.36(5), requires the State and Participant to make records produced or collected by AT&T under this Participation Agreement and the Contract (collectively “Records”) available upon request for inspection and copying by any requestor as provided in Wis. Stat. § 19.35. The Parties recognize that some Records may contain trade secrets and that, pursuant to § 19.36(5), the State and/or participant may withhold or redact documents containing such information. If the State or Participant notifies AT&T of its intent to provide Records that may contain AT&T’s trade secrets, AT&T shall have five (5) business days to request a consultation with the State and/or Participation regarding the release of such Records. The State and/or Participant will consult with AT&T to the extent able to do so and still timely respond to the request for the Records. The State and/or Participant will withhold Records and redact information from Records as requested by AT&T only as permitted by statute, including, without limitation, Wis. Stat. § 19.36, or the common law.
16. Insurance. AT&T will cover the participating PSAPs with the same insurance limits and coverages as provided to the State under Section 14 of the Contract.
17. This Participation Agreement shall be governed by, construed, interpreted, and enforced in accordance with the laws of the State of Wisconsin. The Parties agree that for any claim or suit or other dispute relating to this Participation Agreement that cannot be mutually resolved, jurisdiction and venue shall be in Monroe County, Wisconsin, for matters arising under state law or, should federal courts have jurisdiction, the Western District of Wisconsin. The Parties agree to submit themselves to the jurisdiction of said courts, to the exclusion of any other court that may have jurisdiction over such a dispute according to any other law.
18. Each signatory below represents that he or she is authorized to sign this Participation Agreement on behalf of the party designated.

IN WITNESS WHEREOF, the State, AT&T, and Participant have caused this Participation Agreement to be executed by their duly authorized representatives as of the date written below.



Participant (PSAP)

By: _____
(by its authorized representatives)

Cedric Schnitzler, Monroe County Board Chair
(Typed or Printed Name & Title)

Monroe County
(Agency Name)

(Date)

**State of Wisconsin
Department of Military Affairs**

By: _____
(by its authorized representatives)

Erik Viel
(Typed or Printed Name)

Director of Emergency Communications
(Title)

(Date)

AT&T Corp.

By: _____
(by its authorized representatives)

Paul Rzeznik
(Typed or Printed Name)

Public Safety Specialist
(Title)

(Date)



ATTACHMENT 1: Party Obligations

The items listed below outline specific obligations under the Contract Number 465OEC-ESIMAJ0619-00 and the Wisconsin Participation Agreement that fall to the Participant (PSAP), AT&T Corp., and the State (DMA) to ensure a successful implementation of the SYSaaS.

PSAP Implementation Phase:

Participant Responsibilities –

- Appoint a Participant Project Manager to interface directly with the AT&T Project Manager.
- Designate a Geographic Information Systems (GIS) point of contact for data preparation and submissions.
- Supply required data via the PSAP Data Collection Template and the PSAP Site Survey Template in the timeframes outlined in the Project Plan. Additional details to be found in the Initial Discovery Survey document.
- Participate in status meetings regarding the project and approve mutually agreed to Project Plan.
- Ensure Call Processing Equipment (CPE)/Call Handling Equipment (CHE) provider is available at appropriate project team meetings and for testing. Coordinate any necessary compatibility testing directly with the AT&T Project Manager, if needed.
- Work with CPE/CHE provider to ensure costs for CPE/CHE connections are understood by the Participant.
- Participant shall ensure CPE at Participant site(s) interface with the SYSaaS via the supported NENA i3 interfaces.
- Connect any CAMA trunks and all relevant CPE/CHE connections including ANI/ALI controller (CPE/CHE) ports to the demarcation points of the PSAP Equipment, where applicable.
- Network edge equipment is the AT&T ESInet™ Network Termination Equipment (NTE). Participant shall ensure all NTE is located within one (1) equipment closet (MDF/IDF) per PSAP/Host site. The demarcation point is the edge router placed on the Participant's premises or such other location as may be agreed upon by the Participant and AT&T.
- Participant understands the potential costs associated with joining the SYSaaS and agrees to make any necessary and reasonable modifications needed, and maintain those modifications, including suitable space, power, ground, security, and environmental controls.
 - Costs covered by the Participant include:
 - Service connection at the Participant's side of the demarcation and any necessary site remediation (e.g., Call handling equipment connection, electrical work, backroom setup, SIP licensing, etc.)
 - Participants may incur additional monthly recurring charges if the final deployment configuration requires multiple locations
 - ECaTs Staffing Forecast Module – value add service
 - Report customization of ECaTS – value add service

AT&T Responsibilities –



- Assign a designated AT&T Project Manager to interface directly with the Participant during implementation.
- Conduct a project kick off call.
- Provide a project team contact list along with appropriate escalation paths. AT&T will provide updated contact information for any personnel changes within thirty (30) days of the change.
- Complete a mutually agreed upon project plan and timeline and obtain Participant approval.
- Conduct status meetings regarding the project.
- Provide site requirements and a site drawing for Participant review. AT&T may provide compatibility testing with a variety of vendors' equipment. Compatibility testing needs to be coordinated directly with the AT&T Project Manager, if needed.
- Conduct a site survey. Additional details to be found in the Initial Discovery Survey document.
- Coordinate the onsite installation of AT&T provided equipment/circuits including transport connections and test and turn up at the Participant Sites. All NTE is to be located within one (1) equipment closet (MDF/IDF) per PSAP/Host site.
- Installation services provided at the network edge are to be conducted during standard business hours (Mon-Fri 8 am-5 pm local).
- Coordinate with Participant for cut over and redirect of call traffic.
- Conduct Participant training.
- Provide supporting documentation on trouble ticket system and escalation procedures.
- As part of the project plan, AT&T Project Management will schedule an overview of the service and processes to use to request support.
- Review the acceptance test plan and coordinate execution of testing with Participant prior to cut-over.
- Participant Contact Information (AT&T Responsibility to Capture from Participant):
 - Survey Requestor – This is the contact information of the individual that has requested the site survey be performed.
 - Technical Site Contact – This individual will be consulted on all the technical aspects of the physical installation and any subsequent clarifications needed.
 - Site Survey Technical Contact – This is the contact information of technician assisting AT&T with the site survey. This information will be used to gather initial site information and subsequent clarifications.
 - Site Delivery Contact – This individual will be available to receive, and sign for, deliveries of equipment and supplies.
 - Management Site Contacts – Contact to authorize changes, to assist in escalations, and to provide necessary information throughout the life cycle of the service. Depending on the size of the PSAP, may require multiple management site contacts.
 - Information will contain the following data points:
 - Contact Name
 - Address 1
 - Address 2
 - City State, Zip Code
 - Work Phone
 - Mobile Phone
 - Email



State Responsibilities –

- Maintain awareness of planned and ongoing PSAP implementations and funding availability.
- Determine operational date for each county per Wis. Stats. § [256.35 \(3s\) \(c\)](#).
- Assist with issue escalation between AT&T and PSAP during service implementation.
- Education and outreach, as needed.

ALI Database, GIS, and Other Data Responsibilities:

Participant’s Responsibilities –

- The Participant agrees to work with the State and AT&T to migrate their Automatic Location Identification (ALI) database from the current provider to the SYSaaS location database system (EGDMS), as well as maintain the Master Street Address Guide (MSAG) database for validation, until such time as the State develops a GIS derived MSAG.
- The Participant agrees to work with the State and AT&T regarding GIS data needs specific to implementing geospatial routing on the SYSaaS.
- The Participant will be provided training, assistance, and the systems needed to receive this data for the first time and on an on-going basis. The State may provide separate GIS data management services to the Participant and/or local GIS resource.
- The Participant and/or its local GIS resource agree to work with AT&T or other contractor to resolve identified GIS data issues as quickly as possible. In general, local GIS resources will not be required to change their local GIS data formats, at the time of this Agreement. AT&T will make all reasonable efforts to work with the local data’s existing formats. However, in some cases, a local GIS resource may be asked to add, for example, an additional data field, such as a unique identifier, to help aid in support of the overall SYSaaS.

AT&T Responsibilities –

- AT&T will provide any assistance and training needed when such a change is requested.

All Parties’ Responsibilities –

- All GIS data provided to the State or AT&T under this Agreement will only be used for public safety purposes, primarily within the SYSaaS. Any requests received by the State or AT&T for local data will be referred to the local source of data.

Originating Service Providers Migration Phase:

Participant Responsibilities –

- Provide AT&T a Letter of Authorization (LOA) to communicate/coordinate with OSPs.
- Provide all required notices to the appropriate government agencies regarding needed network changes.
- Work with AT&T to establish target timeframes for OSPs to move their trunks to the Point of Interconnection (POI) and communicate interface information to the OSPs.
- Assist in addressing OSP delay in moving trunks to AT&T ESInet POIs.

AT&T Responsibilities –



- Provide POIs, order information, and assist any build-out that is required.
- Advise the PSAP with any issues with the OSPs moving their trunks within the target timeframe.
- Notify OSPs that the Emergency Service Provider is changing to AT&T ESInet™.

State Responsibilities –

- Assist in identifying OSPs for connection.
- Provide 30-day written notification to applicable parties regarding the end of legacy E9-1-1 county contract and any charges previously authorized under Wis. Stats. § [256.35 \(3\) \(b\)](#).

Test and Turn-up of Service Phase:

Participant Responsibilities –

- This is the process where the service is tested and turned over to the Participant.
- AT&T will develop a test plan with the Participant.
- Participant will designate a coordinator for the test and turn-up process. If necessary, ensure the CPE vendor is accessible during the testing process.
- Participant has 14 days to let AT&T know if there are any issues that are within the scope of this project. All issues must be in writing and should be sent to the AT&T Project Manager. Information on how this should be done will be provided during the implementation project team meetings.
- During Participant Training, a one-page job aid is provided with a reminder of how to contact AT&T for additional assistance.
- The Participant will be provided a Satisfaction Survey at the conclusion of the project.

AT&T Responsibilities –

- Develop test plan and conduct all SYSaaS testing and turn-up of services with the Participant.
- Coordinate testing schedule and tasks with Participant’s coordinator.
- At the completion of the installation of the service described in the agreed upon project plan, the Project Manager will conduct a completion / closeout meeting with the Participant.

State Responsibilities –

- Review test plans and ORT results.
- Track progress during turn-up, attend on-site as needed.

Post-Implementation and LifeCycle Management Phase:

Participant Responsibilities –

- Report any and all service issues, facility and equipment changes, point of contact updates to AT&T and State.
- Continuity of Operations Planning (COOP), including maintaining alternative routing paths on the SYSaaS policy store. Participant agrees that such policy store rules will be in compliance with the SYSaaS and will be in general compliance with industry standards, such as NENA, for NextGen9-1-1 call routing as deemed appropriate for Wisconsin by the State or 9-1-1 Subcommittee.



- Coordinate with State and AT&T on system upgrades and future capabilities. The Participant agrees to provide 24/7/365 access to AT&T, as coordinated with the Participant, for scheduled and emergency maintenance of all SYSaaS equipment and components installed in the PSAP in accordance with the access terms contained within this Participation Agreement. The Participant agrees to periodic inspections of the equipment and audits of its use by the State or AT&T in accordance with the access terms contained within this Participation Agreement. Any such audit shall be conducted during regular business hours at the facility at which the SYSaaS is being used, and all reasonable efforts shall be made to avoid unreasonable interference with the Participant's business activities. The Participant agrees to work with the State and AT&T to resolve any facility or use related issues determined to be having any adverse impact on the Participant or other agencies on the SYSaaS.
- Maintain an updated GIS point of contact for data maintenance and error remediation.
- Data collection for federal reporting, as requested by the State or AT&T.
- Operational and physical security of the SYSaaS at the Participant's location.
 - Maintain all security patches and current security protocols for call processing equipment (CPE).
 - Ensure proper safety precautions to prevent unauthorized operational or physical access to the SYSaaS. Only Participant staff and support personnel will be authorized to log on to the SYSaaS.
 - No Participant staff or any other unauthorized person may connect any device to any piece of equipment or component without direct authorization by the State and AT&T.
 - Participant agrees to comply with all other SYSaaS security measures as may be specified by the State or AT&T.
- Costs for additional equipment or related costs requested by the Participant. If the Participant requests a change after initial installation that results in additional costs to the State, the Participant may be required to pay some or all such related costs, depending on the nature and scope of the requested change, as determined by the State.
- Any and all costs associated with any replacement of the SYSaaS equipment, components or software installed in the PSAP that are damaged or rendered inoperable due to the improper use or negligence by the Participant, as determined by the State or AT&T.

AT&T Responsibilities –

- Maintain the SYSaaS, including system security associated with the SYSaaS in accordance with the terms of the Contract and all subcontractor provided Services.
- Maintain AT&T 9-1-1 Resolution Center and respond to PSAP trouble tickets and assist in resolving issues.
- Report service issues identified by AT&T, facility and equipment changes, point of contact updates to Participant and State.
- Coordinate and perform scheduled and emergency SYSaaS maintenance.
- Coordinate with State and PSAP on system upgrades and future capabilities.
 - SYSaaS equipment, components or software installed in the Participant's facilities that is faulty or fails under normal use conditions will be replaced at no cost to the State or Participant.



- Periodic equipment, component or software lifecycle replacements or upgrades will be performed by AT&T at no cost to the State or Participant.

State Responsibilities –

- Under the Contract, State will cover monthly recurring costs for:
 - PSAP and core connections
 - Call access network
 - Project management for system implementation
 - Service management and maintenance after implementation, including AT&T 9-1-1 Resolution Center services
 - ECaTS reporting system, including the:
 - Reporting dashboard/portal
 - Management Information System (MIS) reporting
 - NG9-1-1 i3 reporting
 - Text-to-911 reporting
 - Wireless Routing Analysis Module
- Federal and State reporting on behalf of Wisconsin regarding 9-1-1 fee usage and NG9-1-1 implementation status.
- Coordinate with PSAP and AT&T on system upgrades and future capabilities.
- Review change order requests that would impact contract terms or monthly costs.

Definitions and Acronyms

Term	Acronym	Definition
9-1-1 Subcommittee		The governing body made up of 9-1-1 stakeholders appointed by the Governor and tasked with advising the Department of Military Affairs on NG9-1-1 in Wisconsin.
Automatic Location Identification	ALI	The automatic display at the PSAP of the caller's address/location of the telephone and supplementary emergency services information of the location from which a call originates.
Automatic Number Identification	ANI	A system which has the ability to automatically identify the caller's telephone number and to provide a display on CPE/CHE.
Call Handling Equipment	CHE	Communications or terminal equipment located in the PSAP's facilities to receive, distribute, present and process requests for emergency assistance.
Contract		Contract #465OEC-ESIMAJ0619-00 for Statewide ESInet, NextGen Core Services, and reporting.
Continuity of Operations Plan	COOP	
Customer Premises Equipment	CPE	Communications or terminal equipment located in the PSAP's facilities. Also see Call Handling Equipment.
Demarcation Point		The edge router placed on the Participant's premises or such other location as may be agreed upon by the Participant and AT&T.



Emergency Call Tracking System	ECaTS	
Emergency Services IP Network	ESInet	A managed IP network that is used for emergency services communications, and which can be shared by all public safety agencies. It provides the IP transport infrastructure upon which independent application platforms and core functional processes can be deployed, including, but not restricted to, those necessary for providing Next Generation 9-1-1 services. ESInets may be constructed from a mix of dedicated and shared facilities. ESInets may be interconnected at local, regional, state, federal, national, and international levels to form an IP-based inter-network (network of networks).
Enterprise Geospatial Database Management System	EGDMS	EGDMS serves as the Spatial Interface to upload GIS data to the AT&T ESInet.
Geographic Information System	GIS	A computer software system that enabled one to visualize geographic aspects of a body of data. It contains the ability to translate implicit geographic data (such as civic address) into an explicit map location. It has the ability to query and analyze data in order to receive the results in the form of a map. It also can be used to graphically display coordinates on a map i.e., latitude/longitude from a wireless 9-1-1 call.
Master Street Address Guide	MSAG	A database of street names and house number ranges within their associated communities defining Emergency Service Zones (ESZs) and their associated Emergency Service Numbers (ESNs) to enable proper routing of 9-1-1 calls.
National Emergency Number Association i3 Standard	NENA i3	NENA Next Generation 9-1-1 standards and requirements, including without limitation, the NENA Security for Next Generation 9-1-1 Standard, and the NENA i3 Technical Requirements Documents, now available and as may become available in the future.
Network Termination Equipment	NTE	A device that connects the PSAP's data or telephone equipment to a service provider's line that comes into a building or an office.
Next Generation Core Services	NGCS	The base set of services needed to process a 9-1-1 call on an ESInet. Includes the ESRP, ECRF, LVF, BCF, Bridge, Policy Store, Logging Services, and typical IP services such as DNS and DHCP. The term "NGCS" includes the services and not the network on which they operate.
Next Generation 9-1-1	NextGen9-1-1 or NG9-1-1	A statewide emergency number system regardless of technology platform that does all of the following: a. Provides standardized interfaces for requests for emergency assistance.



		<p>b. Processes all types of requests for emergency assistance, including calls and nonvoice and multimedia messages.</p> <p>c. Acquires and integrates data useful to the delivery or routing and handling of requests for emergency assistance.</p> <p>d. Delivers requests for emergency assistance and data to appropriate public safety answering points and emergency responders.</p> <p>e. Supports data and communications needs for coordinated incident response and management.</p> <p>f. Provides a secure environment for emergency communications.</p>
Operational Readiness Testing	ORT	
Originating Service Provider	OSP	A business that provides voice and data transmission services. The services are provided over a telecommunications network that transmits any combination of voice, video and/or data between users. An OSP could be, but is not limited to, a Local Exchange Carrier (LEC), a wireless telecommunications provider, a Commercial Mobile Radio Service provider, or a PBX service provider.
Point of Interconnection	POI	A physical demarcation between an originating service provider and an NG9-1-1 network.
Public Safety Answering Point	PSAP	A facility equipped and staffed to receive 9-1-1 calls. A primary PSAP receives the calls directly. If the call is relayed or transferred, the next receiving PSAP is designated a secondary PSAP. Also referred to as an Emergency Communications Center (ECC).
Service		See System as a Service (SYSaaS).
Sensitive Personal Information	SPI	Includes, but is not limited to, names, address, telephone number, driver's license number, date of birth, health information, biometric data, social security number, and other personal information.
System as a Service	SYSaaS	The SYSaaS includes the ESInet, NGCS, and reporting all as required by Request for Proposal # MAJ0619 and all work performed, and labor, actions, recommendations, plans, research, customizations, modifications, documentation, and maintenance and support provided by AT&T necessary to fulfill that which AT&T is obligated to accomplish under this Contract. Also referred to as Service.



RESOLUTION NO. _____

PSAP GRANT FUNDING FOR ONE PUBLIC SAFETY ANSWERING POINT PER COUNTY

1 WHEREAS, every municipal and state agency that provides fire suppression, law enforcement, and
2 EMS, may establish a 911 system. Most counties operate their own Public Safety Answering Point
3 (PSAP) to meet the needs of their citizens; and
4

5 WHEREAS, the 2017-19 Wisconsin state budget required DMA to create an emergency services IP
6 network to be provided to all PSAPs. This digital network is essential in transitioning the state's 911
7 system from the old and outdated analog system to a current and advanced NextGeneration 911 system;
8 and
9

10 WHEREAS, 2019 Wisconsin Act 26 created a much needed PSAP grant program aimed to provide
11 grant dollars for advanced training of telecommunicators; equipment or software expense; and
12 incentives to consolidate some or all of the functions of two or more PSAP; and
13

14 WHEREAS, 2019 Wisconsin Act 26 requires that only one PSAP per county receive the grant funds;
15 and
16

17 WHEREAS, DMA Chapter 2 requires the county board of supervisors determine the one PSAP per
18 county via resolution except for Milwaukee County where the Intergovernmental Cooperative Council
19 will make the determination.
20

21 NOW THEREFORE BE IT RESOLVED, that Monroe County Board does hereby designate the Monroe
22 County Public Safety Answering point for the purposes of 2019 Wisconsin Act 26 grant dollars or
23 federal grant opportunities.
24

25 Offered this 26th day of July, 2022 by the Public Safety and Justice Committee.
26

27 Fiscal note: Approval of this resolution will allow Monroe County to be eligible for PSAP grant
28 funding for training, and equipment or software upgrades. A future budget adjustment will be needed
29 when funding amounts are known.
30

31 Statement of purpose: To establish Monroe County as the one Public Safety Answering Point (PSAP)
32 for the County of Monroe.

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent </p> <p>Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20____ VOTE: ____ Yes ____ No ____ Absent Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION NO. _____

ESTABLISHING 2023 ANNUAL BUDGETED ALLOCATION FOR PAY FOR PERFORMANCE

1 WHEREAS, Monroe County strives to provide maximum service to its residents while minimizing the
2 financial impact of County taxes on taxpayers, and
3

4 WHEREAS, the State imposed budgetary constraints while providing mandated services to be provided
5 by the County, and
6

7 WHEREAS, McGrath Human Resources Group recommended increasing Salary Schedules annually by
8 the Consumer Price Index – Urban (CPI-U) percentage; and
9

10 WHEREAS, Monroe County has a policy of compensating employees based on a competitive market
11 salary rate, the quality of their performance, and basing future non-union wage adjustments on the
12 merits of employee performance, and
13

14 WHEREAS, the County Administrator will be developing the 2023 Proposed Annual Budget for review
15 and adoption by the Monroe County Board in November 2022, and wage costs must be incorporated
16 into the budget as proposed and adopted.
17

18 NOW THEREFORE BE IT RESOLVED, by the Monroe County Board of Supervisors that each
19 departmental 2023 budget may include an allocation amount up to 2.0% for increases based on the
20 Consumer Price Index-Urban (CPI-U) for the previous 12 months as of July 1, 2022, and 2.0% of gross
21 wages to be available for increases based on the merits of employee performance as established during
22 their individual annual performance review; and
23

24 BE IT FURTHER RESOLVED, that any agreed upon increased allocation in accordance with the (CPI-
25 U) will be applied to the current Monroe County wage scale structure to increase the amounts of the
26 wage ranges effective with the second payroll of April 2023, to ensure it remains current and ensure the
27 longevity of the structure; and
28

29 BE IT FURTHER RESOLVED, that any performance wage increases will be effective with the second
30 payroll of April 2023 and that the funds shall be awarded based strictly on the merits of the employees
31 performance; and
32

33 BE IT FURTHER RESOLVED that effective January 1, 2023 any non-union, non-elected staff who
34 have held their current position for 5 years or more and have had satisfactory (score 3.0 or higher)
35 performance evaluations for the past two years will be compensated at a minimum rate of 10% above
36 minimum on the wage scale of their current pay grade; and
37

38 BE IT FURTHER RESOLVED that any departmental funds budgeted for these merit-based wage
39 adjustments, which remain after the annual performance review process has been completed, shall be
40 applied by the Finance Department to any department merit pay line shortages and then transferred to
41 the Non-Lapsing Retirement/Fringe Pool (Acct# 11435000.515200) to be available to cover budget
42 variations that occur due to internal position postings, new position hires, retirements, and the like that
43 are unknown variables that impact budgeted salary/fringe benefits for the year; and
44

45 BE IT FURTHER RESOLVED that the purpose statement and fiscal note are made a directive of the
46 County Board.

47
48 Offered this 26th day of July, 2022 by the Administration & Personnel Committee.
49

50 Fiscal note: For 2023 the levied general pay increase based on CPI-U and employee performance shall
51 not exceed \$669,200. Budgeted funds not allocated as a CPI-U or merit increase shall be transferred to
52 the Non-Lapsing Retirement/Fringe Pool (Acct# 11435000.515200) to cover budget variations that
53 occur due to internal position postings, new position hires, retirements, and other unknown variables that
54 impact budgeted salary/fringe benefits for the year.
55

56 Statement of purpose: To establish 2023 budget for CPI-U and merit-based pay adjustments along with
57 adjusting the wage scale structure by the CPI-U and fund the Non-Lapsing Retirement/Fringe Pool.
58

59 Drafted by County Administrator, Tina Osterberg

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: July 12, 2022 VOTE: 4 Yes, 0 No, 1 Absent Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION TO ESTABLISH MILEAGE REIMBURSEMENT RATE EFFECTIVE AUGUST 1, 2022 FOR MONROE COUNTY

1 WHEREAS, the Finance Committee has reviewed the current mileage reimbursement rate being paid to
2 Monroe County employees and members of the Monroe County Board of Supervisors and other various
3 appointees to boards, committees, and commissions; and
4

5 WHEREAS, since gas prices and vehicle operating expenses have escalated dramatically since the current
6 employee mileage reimbursement rate equal to 90% of the IRS rate was established by resolution 04-12-01
7 to take effect on April 17, 2012; and
8

9 WHEREAS, since gas prices and vehicle operating expenses have escalated dramatically since the adoption
10 of the 2022 annual budget; and
11

12 WHEREAS, it has been determined by the Monroe County Finance Committee that it would be appropriate
13 to change the mileage rate for all Monroe County employees and members of the Monroe County Board of
14 Supervisors and other various appointees to boards, committees, and commissions to equal the IRS rate in
15 effect on July 1, 2022 of \$.625 per mile.
16

17 NOW THEREFORE BE IT RESOLVED, by the Monroe County Board of Supervisors does hereby adopt a
18 mileage reimbursement rate equal to the current effective IRS mileage reimbursement rate of \$.625 per
19 mile for all employees County Board Supervisors and appointees to Monroe County boards, committees,
20 and commissions, to be effective August 1, 2022.
21

22 Offered this 26th day of July, 2022 by the Finance Committee.
23

24 Fiscal note: A 2022 Monroe County Budget Adjustment may need to be brought forward at the close of the
25 fiscal year to approve the transfer of funds from Contingency to cover any mileage reimbursement costs
26 that exceeded the amount adopted as part of the annual budget and sufficient funds to cover the overage are
27 not available in the other departmental budget line items. This resolution also gives the Finance
28 Department the authorization to override budget overages due to the mileage increase in Munis until such
29 time a budget adjustment is completed during the last 5 months of 2022.
30

31 Statement of purpose: This resolution will change the mileage reimbursement rate for all employees,
32 County Board Supervisors and appointees to Monroe County boards, committees and commissions to the
33 IRS rate of \$.625 per mile effective August 1, 2022.

<p>Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent ***** Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20____ VOTE: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.</p>

RESOLUTION TO ESTABLISH MILEAGE REIMBURSEMENT RATES FOR FUTURE BUDGETS AND REIMBURSEMENT PURPOSES IN MONROE COUNTY

1 WHEREAS, the Finance Committee has reviewed the current mileage reimbursement rate being paid to
 2 Monroe County employees and members of the Monroe County Board of Supervisors and other various
 3 appointees to boards, committees, and commissions; and
 4

5 WHEREAS, since gas prices and vehicle operating expenses have escalated dramatically since the
 6 current employee mileage reimbursement rate equal to 90% of the IRS rate established by resolution 04-
 7 12-01 to take effect on April 17, 2012; and
 8

9 WHEREAS, it has been determined by the Monroe County Finance Committee that it would be
 10 appropriate to change the mileage rate for all Monroe County employees and members of the Monroe
 11 County Board of Supervisors and other various appointees to boards, committees, and commissions to
 12 equal the IRS rate in effect on July 1 of each preceding year for budgeting and reimbursement purposes
 13 for the subsequent calendar year.
 14

15 NOW THEREFORE BE IT RESOLVED, that the Monroe County Board of Supervisors does hereby
 16 adopt a mileage reimbursement rate equal to the current effective IRS mileage reimbursement rate in
 17 effect on July 1 of each preceding year to be the mileage reimbursement rate effective for budgeting and
 18 reimbursement purposes for the subsequent calendar year effective with the 2023 budget year.
 19

20 Offered this 26th day of July, 2022 by the Finance Committee.
 21

22 Fiscal note: Funding for future mileage reimbursements will be included in future annual budgets.
 23

24 Statement of purpose: Approval of this resolution sets the future mileage reimbursement rates for
 25 Monroe County employees, and members of the Monroe County Board of Supervisors and other various
 26 appointees to boards, committees, and commissions to the IRS rate in effect on July 1 of the preceding
 27 year.

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20____ VOTE: ____ Yes ____ No ____ Absent Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.</p>

MONROE COUNTY CELL PHONE POLICY

ISSUANCE OF COUNTY CELL PHONES

Monroe County recognizes that certain job functions require that an employee be accessible when away from the office or during times outside scheduled working hours. For this reason, Monroe County will provide cell phones to select employees as a working condition fringe benefit. Monroe County will include language in employment contracts, job descriptions, and personnel manuals documenting the business reasons for providing employee with cell phones. Employee will be required to sign a cell phone agreement acknowledging that the cell phone shall be used for legitimate County related business purposes. Employee also agrees to take reasonable precautions to protect the cell phone from damage, loss or theft by storing it in a secure location. While County issued cell phones are intended for County related business use, Monroe County recognizes that occasional personal use may occur. Monroe County employees should make every effort to keep personal use of company cell phones to a minimum.

CELL PHONE USE

Employees are prohibited from using a personal or County provided handheld cellular phone or other electronic device (including answering, talking, listening, dialing, texting, data entry, or otherwise manipulating the controls of the device) while driving a County-owned vehicle or a personal vehicle on County business due to safety concerns (unless responding to a life threatening/emergency situation or necessary law enforcement). Instead, employees should legally and safely park the vehicle to make or receive calls. If an employee is unable to pull over or stop before receiving a call/message, they should return the call later when they are able to find a safe and legal spot to park their vehicle. Employees may use a hands-free or voice-operated device if the driver does not use his or her hands to operate the device, except to activate or deactivate a feature or function of the device by touching a single button for increased safety. Employees should keep the conversation brief, and immediately locate a legal and safe area to park their vehicle to complete the call/message.

CELL PHONE PLANS

All County issued cell phones are to be acquired through Administration Department with the preapproved vendor. Exceptions to this policy may be made. Any exceptions must be approved by Administration. Administration Department will monitor usage and recommend adjustments to terms as needed to ensure that the appropriate plans are efficient for the needs of said position. Cell Phone plan and subsequent changes will be approved by the Department Head.

PERSONAL CELL PHONES

Each department may restrict the carrying or use of cell phones by staff as deemed appropriate for the department working conditions in the judgment of the Department Head with advance notice to staff. Carrying or use of personal cell phones on Monroe county premises is a privilege for employees who are expected abide by this policy regarding cell phone use. Employees of Monroe County are asked to minimize the use of personal cell phones in the workplace. Violations of this policy may result in revocation of the permission to carry a cell phone on county premises in addition to discipline depending on the violation.

PICTURE DEVICES

Use of device, whether County or Personal must be in compliance with the County Code of Ethics and respectful of client and staff privacy rights. Generally, photographs should not be taken contrary to a person's wishes, nor where a client or personal confidentiality or privacy may be violated. Absolutely no lewd or obscene photographs may be taken or displayed at work. Violations may result in confiscation of the device in addition to discipline.

REVOCAION OF COUNTY CELL PHONES OR DEVICES

Failure to comply with any of these policies associated with the use of Monroe County's cell phones shall be subject to possible revocation of cell phone privileges. The Administration Department with approval of the Department Head, shall determine whether cell phones are to be revoked.

EMPLOYEE CELL PHONE AGREEMENT

I, (employee name) _____, agree to comply with the following terms and conditions regarding my use of a County-Issued Cell Phone.

I understand that this cell phone shall be used for legitimate County-Related business purposes only. Any fraudulent or other unauthorized usage shall be immediately pointed out to the Administration Department for further investigation with the cell phone provider.

I understand this cell phone is considered a working fringe benefit, and will be used for County-related business use as outlined on pg. 74-75 of the Monroe County Accounting Financial Policies and Procedures Manual.

I understand that this cell phone shall not be used while driving. Employees are prohibited from using a personal or County provided handheld cellular phone or other electronic device (including answering, talking, listening, dialing, texting, data entry, or otherwise manipulating the controls of the device) while driving a County-owned vehicle or a personal vehicle on County business due to safety concerns (unless responding to a life threatening/emergency situation or necessary law enforcement). Instead, employees should legally and safely park the vehicle to make or receive calls. If an employee is unable to pull over or stop before receiving a call/message, they should return the call later when they are able to find a safe and legal spot to park their vehicle. Employees may use a hands-free or voice-operated device if the driver does not use his or her hands to operate the device, except to activate or deactivate a feature or function of the device by touching a single button for increased safety. Employees should keep the conversation brief, and immediately locate a legal and safe area to park their vehicle to complete the call/message.

I understand cell phone plan terms will initially be set based on each employee's anticipated needs for said position. Adjustments to the plan terms will be made, only if required.

I agree to make every effort to keep personal use of this cell phone to a minimum. Monroe County recognizes that occasional personal use may occur. Personal email, social media, and any other personal information on the County-issued cell phone becomes applicable to the Wisconsin Open Records Law (Wisconsin Statute 19.21 et seq.)

I agree to take reasonable precautions to protect the cell phone from damage, loss, or theft by storing it in a secure location. If the cell phone is damaged, lost, or stolen, I agree to notify the Department Head immediately.

I agree to secure the device appropriately (pin, passcode, etc.) to safeguard the information that is on the device. The cell phone should have passcode/pin to secure the device. Screen Timeout should be set to 5 minutes or less. "Find my Device", "Send last location", and "device Backup" should not be disabled. I agree to report any security breach to my Department Head immediately.

I agree to, prior to departing Monroe County employment, pass along all information in regards to access to the cell phone. Provide the account used to establish the device, the security passcode/pin to unlock the device, and any other information required to return the device to as it came from the factory. If a personal email was established to set up the device, please change it to a Monroe County issued email address.

Failure to comply with any of these policies associated with the use of Monroe County's corporate cell phones shall be subject to possible revocation of corporate cell phone privileges.

Department: _____

Position: _____

Employee Name (Print): _____

Employee Signature: _____

Date: _____



Projected WI LG Settlement Payments (Net of 20% for Legal)
 Ex. No. 1 - As Scheduled (No Securitization)
 Ex. No. 2 - Distributor Payments Partially Securitized

Monroe County

0.655% Share of LG Total

Example No. 1 - Estimated Payments As Scheduled					
PMT	Year	0.655%	0.655%	Total Scheduled LG Payment	Present Value Scheduled PMTs Using USTs
		Janssen Scheduled LG Payment	Distributor Scheduled LG Payment		
1	2022	18,198	51,118	69,316	69,316
2	2022	42,457	53,722	96,179	96,179
3	2023	33,982	53,722	87,704	85,892
4	2024	52,177	67,241	119,419	113,377
5	2025	57,833	67,241	125,074	115,197
6	2026	10,322	67,241	77,563	69,425
7	2027	10,322	67,241	77,563	67,429
8	2028	10,322	79,084	89,405	75,511
9	2029	13,141	79,084	92,225	75,653
10	2030	13,141	79,084	92,225	73,600
11	2031	13,141	66,478	79,619	61,827
12	2032	--	66,478	66,478	50,241
13	2033	--	66,478	66,478	48,645
14	2034	--	66,478	66,478	47,063
15	2035	--	66,478	66,478	45,497
16	2036	--	66,478	66,478	43,950
17	2037	--	66,478	66,478	42,422
18	2038	--	66,478	66,478	40,915
Total		275,037	1,196,601	1,471,638	
P.V. Total		255,140	966,998	1,222,138	1,222,138
P.V. 2023-2038			862,158		

Example No. 2 - Estimated Payments with Distributor Securitization							
PMT	Year	0.655%	0.655%	Distributor LG Payments		Total Estimated LG Payment	Present Value Estimated PMTs Using USTs
		Janssen Scheduled LG Payment	Scheduled 2022 PMTs	Securitization			
				Proceeds (Est.)	Residual (Est.)		
1	2022	18,198	51,118	--	--	69,316	69,316
2	2022	42,457	53,722	593,394	--	689,573	689,573
3	2023	33,982	--	--	8,954	42,935	42,048
4	2024	52,177	--	--	11,207	63,384	60,177
5	2025	57,833	--	--	11,207	69,040	63,588
6	2026	10,322	--	--	11,207	21,529	19,270
7	2027	10,322	--	--	11,207	21,529	18,716
8	2028	10,322	--	--	13,181	23,502	19,850
9	2029	13,141	--	--	13,181	26,322	21,592
10	2030	13,141	--	--	13,181	26,322	21,006
11	2031	13,141	--	--	11,080	24,221	18,809
12	2032	--	--	--	11,080	11,080	8,373
13	2033	--	--	--	11,080	11,080	8,107
14	2034	--	--	--	11,080	11,080	7,844
15	2035	--	--	--	11,080	11,080	7,583
16	2036	--	--	--	11,080	11,080	7,325
17	2037	--	--	--	11,080	11,080	7,070
18	2038	--	--	--	11,080	11,080	6,819
Total		275,037	104,840	593,394	181,960	1,155,231	
P.V. Total		255,140	104,840	593,394	143,693	1,097,067	1,097,067
				P.V. Securitization	737,087		
							Nominal Securitization / Nominal Payments 2023-2038
							71.0%
							P.V. Securitization / P.V. Payments 2023-2038
							85.5%

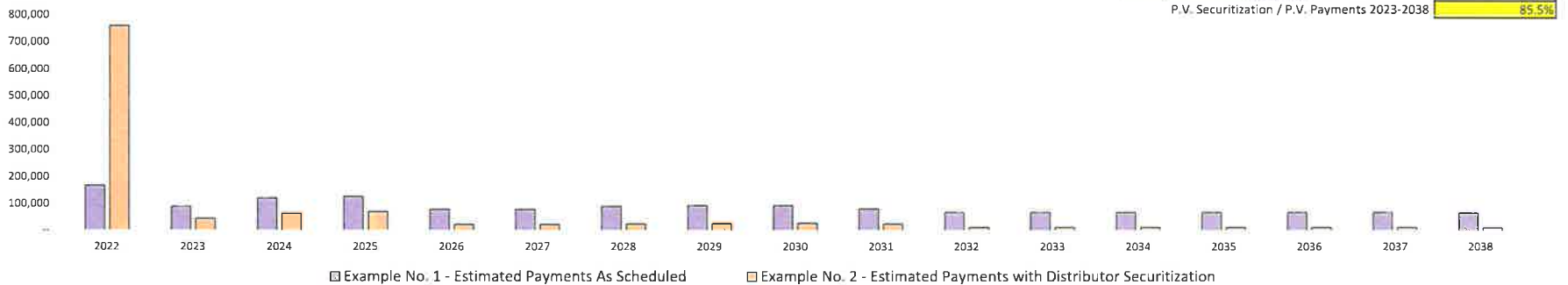


EXHIBIT E**List of Opioid Remediation Uses****Schedule A
Core Strategies**

States and Qualifying Block Grantees shall choose from among the abatement strategies listed in Schedule B. However, priority shall be given to the following core abatement strategies (“*Core Strategies*”).¹⁴

- A. **NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES**
1. Expand training for first responders, schools, community support groups and families; and
 2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.
- B. **MEDICATION-ASSISTED TREATMENT (“MAT”) DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT**
1. Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service;
 2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;
 3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and
 4. Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services.

¹⁴ As used in this Schedule A, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

C. **PREGNANT & POSTPARTUM WOMEN**

1. Expand Screening, Brief Intervention, and Referral to Treatment (“*SBIRT*”) services to non-Medicaid eligible or uninsured pregnant women;
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder (“*OUD*”) and other Substance Use Disorder (“*SUD*”)/Mental Health disorders for uninsured individuals for up to 12 months postpartum; and
3. Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare.

D. **EXPANDING TREATMENT FOR NEONATAL ABSTINENCE SYNDROME (“*NAS*”)**

1. Expand comprehensive evidence-based and recovery support for NAS babies;
2. Expand services for better continuum of care with infant-need dyad; and
3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

E. **EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES**

1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;
2. Expand warm hand-off services to transition to recovery services;
3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions;
4. Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare; and
5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

F. **TREATMENT FOR INCARCERATED POPULATION**

1. Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and
2. Increase funding for jails to provide treatment to inmates with OUD.

G. **PREVENTION PROGRAMS**

1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);
2. Funding for evidence-based prevention programs in schools;
3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);
4. Funding for community drug disposal programs; and
5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

H. **EXPANDING SYRINGE SERVICE PROGRAMS**

1. Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases.

I. **EVIDENCE-BASED DATA COLLECTION AND RESEARCH ANALYZING THE EFFECTIVENESS OF THE ABATEMENT STRATEGIES WITHIN THE STATE**

Schedule B
Approved Uses

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (“*OUD*”) and any co-occurring Substance Use Disorder or Mental Health (“*SUD/MH*”) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:¹⁵

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (“*MAT*”) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“*ASAM*”) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including *MAT*, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (“*OTPs*”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Provide treatment of trauma for individuals with OUD (*e.g.*, violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (*e.g.*, surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

¹⁵ As used in this Schedule B, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“*DATA 2000*”) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Disseminate of web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.
14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service for Medication–Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED
(CONNECTIONS TO CARE)**

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
 1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“*PAARF*”);
 2. Active outreach strategies such as the Drug Abuse Response Team (“*DART*”) model;
 3. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“*LEAD*”) model;
 5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
 6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (“CTP”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families; including babies with neonatal abstinence syndrome (“NAS”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.
6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.
10. Provide support for Children's Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs ("PDMPs"), including, but not limited to, improvements that:

1. Increase the number of prescribers using PDMPs;
2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increasing electronic prescribing to prevent diversion or forgery.
8. Educating dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Funding community anti-drug coalitions that engage in drug prevention efforts.
6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).
7. Engaging non-profits and faith-based communities as systems to support prevention.

8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities providing free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.
8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment

intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g., Hawaii HOPE and Dakota 24/7).
7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“ADAM”) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.