



NOTICE OF MEETING
ROLLING HILLS COMMITTEE MEETING
Monday, June 20, 2022

Present: Toni Wissestad, Wally Habegger, Eric Devine, Adam Balz
Others: Linda Smith, Tina Osterberg, Diane Erickson, Adrian Lockington

- Call to Order/Roll Call - Meeting was called to order in the Monroe County Board Assembly Room at 5:00 p.m. by Chair Toni Wissestad. Carried.
- Public Comment - No Public Comment
- Review of Minutes - Motion by Adam Balz second by Wally Habegger to approve the May 16, 2022 minutes. Carried.
- Business Report - Monthly Financials - Diane Erickson presented monthly financials for April 2022 and Staffing Update.
- Administrator's Report
 - Census Update - Linda Smith
 - Nursing Home Census= 50 (80 total licensed beds)
 - Assisted Living Census= 8 (8 total licensed beds)
 - Monthly Report - Linda Smith presented her monthly Administrators Report
 - Staffing/Senior Meals Update - Linda Smith updated committee with staffing update in reference to senior meal site deliveries and is currently being outsourced.
- Building Project
 - Building Update** - Toni Wissestad reminded committee of upcoming tour Wednesday June 22, 2022 prior to county board. Updated committee on the progress of the build site. Linda Smith comments to the upcoming inspections.
 - Moving Services RFP Recommendation Discussion/Action** - Toni Wissestad comments to the Moving Services RFP and background. Tina Osterberg explains bidder and proposal submitted. Motion by Adam Balz second by Wally Habbegger to approve the GWS proposal for moving services contingent on cooperative agreement between Monroe County and GWS for Standard Terms and Conditions of engagement not to exceed \$41,040.00. Carried.
 - Change Order Request** – Toni Wissestad reporting none
 - Invoice(s)** - Tina Osterberg distributed invoice list. Motion by Eric Devine second by Wally Habegger to approve building project invoices in the amount of \$1,222,121.32 Carried.
 - Ribbon Cutting/Dedication**
Grand Opening set for August 9, 2022 from 3-7 p.m. Ceremony to begin at 3:00 p.m. with tours beginning at 3:30 through 7:00 p.m. Will be announced at County Board.
- Next Meeting Date and Time

ROLLING HILLS

Care In Your Community!

July 18, 2022 at 5:00 p.m. in the Monroe County Board Assembly Room

- Next Month Agenda Items
 - Future Bus Garage/Storage at New Facility
 - Budget Adjustment
- Adjournment -Motion by Adam Balz second by Eric Devine to adjourn the meeting at 5:48 p.m.Carried.

Recorded by Adrian Lockington
Administrative Office Specialist