



MONROE COUNTY BOARD OF SUPERVISORS

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NOTICE OF MEETING

COMMITTEE: PROPERTY & MAINTENANCE
DATE: Wednesday, 7/13/2022
TIME: 3:00p.m.
PLACE:

112 South Court Street (South Entrance)

Tour will begin at 14307 County Highway B at 3:00

Meeting will begin with a tour of 14305 County Highway B, 14307 County Highway B and 14345 County Highway B. Other building near this location may be visited if requested and time permits.

Regular meeting will begin at approximately 4:00

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at the tour locations. No business of the County Board or other committees will be conducted at the location. The gathering is for purposes of viewing the location only. Decisions will be made at the regular meeting portion that begins at approximately 4:00

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Election of Vice*Chair
3. Establishment of Monthly Meeting date and time.
4. Set next meeting date/time
5. Public Comment, 3 Minute Limit Rule Applies
6. Minutes Approval - (enclosure)
7. Brownfield properties. Parcels 281023930000, 281002295000, 281001665000
8. Emergency Management Space Needs (Tomah Location)
9. 100% Generator Power at Justice Center
10. Space Management (Offices Currently Located at 14345 County Highway B)
11. Apprentice Option
12. Museum
13. Long Range Plan
14. Vehicle trade
15. 2023 Budget Kickoff
16. Building Managers Report
17. Future Agenda Items
18. Adjournment

Remy Gomez, Committee Chair

PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: July 7, 2022

**Property & Maintenance Meeting
Assembly Room
July 13, 2022**

Justice Center/Courthouse/Jail

-My staff has finished the remodel project to improve the Child Support/Corporation Counsel area.

-Human Services AC unit has been replaced.

I met with the electrician and he is working on what we need to have all of the Justice Center on the generator.

We have found the geo thermal discharge line leak and repaired it.

Rolling Hills:

-We have been watering the new grass along with moving some attic stock from the new building to storage. I am hoping to get a list so we can prepare a spot instead of moving it after we see the final amount.

Museum:

AC unit has been replaced.

Property Manager:

-We will be discussing the 2023 budget.

-We will be discussing the buildings that we visited on our tour.

-I have contacted the City to see who is responsible for sidewalks and try to get them to patch alley.

-We did trade the van for one of the explorers from the Sheriff's department. I am hoping to get a second vehicle.

Property & Maintenance Committee
June 8, 2022

Present: Adam Balz, Mary Cook, David Kuderer, Zach Zebell

Absent: Remy Gomez

Others: Garry Spohn, Cedric Schnitzler, Wes Revels, Jared Tessman

- The meeting was called to order in the Monroe County Board Assembly Room at 4:03 p.m. by Vice-Chair Adam Balz.
- Monthly Meeting Date/Time – July 13, 2022 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period – None
- Minutes Approval – Motion by Mary Cook second by Zach Zebell to approve the 05/11/2022 minutes. Carried 4-0.
- Brownfield Properties #281023930000, #281002295000, #281001665000 – No new updates on this agenda item.
- Emergency Management Space Needs, Tomah Location – Wes Revels, Sheriff explained that he had contacted the Mayor of Tomah a 2nd time. He spoke with Kirk Arity, Public Works Director who explained that the city isn't doing much with the old fire station at this time. This will take some time. Some city departments are interested and there are some zoning concerns. All of this would need to be considered before there would be an intergovernmental cooperative.
- 100% Generator Power at Justice Center – Garry Spohn explained that one piece of the building is not on generator power. He is proceeding forward with being on 100% generator and interruptible power.
- Repurpose of Funds – Motion by Mary Cook second by Zach Zebell to approve repurpose of funds. Garry Spohn explained the 2022 repurpose of funds in the amount of \$24,566.95 to add the remaining portion of the Justice Center to the generator circuit. Discussion. Carried 4-0.
- Space Management, Offices Currently Located at 14345 County Highway B – Garry Spohn explained relocation options that the committee has been looking into for the Sanitation, Forestry and GIS Departments once the Rolling Hills Building has been vacated. Options discussed were: Building B, the Rolling Hills 48 addition, the Rolling Hills Administration Office and the farmhouse buildings. Discussion. The committee will meet next month beginning at 3:00 p.m. at the farmhouse for a tour of buildings. An invite will be extended to those departments affected.
- Apprentice Option – No new updates on this agenda item.
- Museum – Cedric Schnitzler, Board Chair explained that the Administrator and Corporation Counsel have met with the museum regarding liability concerns. Currently we are working with insurance regarding concerns. This item will be revisited next month.
- Long Range Plan – Garry Spohn provided members with the counties long range plan which was established a few years ago. Estimated costs were provided along with amounts to bring the county up to date.
- Justice Center/Human Services AC Unit – No discussion.
- Building A Vandalism – No discussion.
- The Buildings Manager Report was provided.

- Items for next month's agenda – Rolling Hills Rental; Apprentice Option, Museum, Long Range Plan
- Motion by Zach Zebell second by Mary Cook to adjourn the meeting at 5:30 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder