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# MONROE COUNTY

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**Administration Department**

Tina Osterberg, Administrator  
[Tina.Osterberg@co.monroe.wi.us](mailto:Tina.Osterberg@co.monroe.wi.us)

**Health Department**

Tiffany Giesler, Health Director  
[Tiffany.Giesler@co.monroe.wi.us](mailto:Tiffany.Giesler@co.monroe.wi.us)

**Personnel Department**

Ed Smudde, Personnel Director  
[ed.smudde@co.monroe.wi.us](mailto:ed.smudde@co.monroe.wi.us)

**Date:** June 30, 2022  
**To:** Monroe County Employees, County Board Members  
**From:** Tina Osterberg, County Administrator/Tiffany Giesler, Health Director  
**Re:** Monroe County Personnel Policy – Infectious Disease Policy

At this time, the County Administrator and the Health Director have determined the need to activate the newly formed Monroe County Infectious Disease Policy from section 4.583 of the Monroe County Personnel Policy Manual. This policy is directly related to any serious health concern, and given the current nature of COVID-19 in Monroe County and with Monroe County staff we feel that it is important that our staff have access to the flexibility that this policy creates. This will allow staff to address any missed work with the appropriate accruals or leave without pay, should they choose. Our goal is to insure we are taking the proper risk mitigation strategies for all of our staff's health and well-being.

This policy is being activated for the duration of 7/1/2022 through 12/31/2022. During this time frame we have the right to reduce this time frame should the need warrant a reduction. If the use of this policy is needed beyond this time frame it will be reviewed and another notice will be given to staff.

For any questions regarding this determination please follow up with the Personnel Department. Thank you for your continued service to the members of the Monroe County community.

Sincerely,

  
Tina Osterberg  
County Administrator

  
Tiffany Giesler  
Health Director