



Rolling Hills Committee & Building Meeting May 16, 2022

Present: Dave Kuderer, Adam Balz, Toni Wissestad, Wally Habegger, Eric Devine joined the meeting at 4:46 pm.

Others: Linda Smith, Tina Osterberg, Cedric Schnitzler, Diane Erickson

- **Call to Order/Roll Call** – The meeting was called to order at the Monroe County Assembly Room at 4:00 p.m. by Chair T. Wissestad. Roll call completed.
- **Public Comment-** No public comment.
- **Review of Minutes –Motion to approve the minutes of the April 18, 2022 meeting by W. Habegger, Seconded by A Balz. Motion carried 4-0.**
- **Business Report –**
 - Monthly Financials** – D. Erickson presented monthly financials for March 2022.
 - **Administrator’s Report –**
 - Census Update** – L. Smith
 - Today’s Nursing Home Census = 51 (80 total licensed beds)
 - Today’s Assisted Living Census = 8 (8 total licensed beds)
 - Monthly Report** – L. Smith presented her monthly Administrator report.
- **Building Project**
 - Building update-** T. Wissestad updated the committee on the progress at the build site. The project remains within budget.
 - Change Order Request** – No change orders to review at this time.
 - Invoices** –T. Osterberg distributed an amended invoice list. She reported that there were additional invoices in the amount of \$25,068.54 that came in since the agenda documents were sent out to the committee. **Motion made by A. Balz, seconded by W. Habegger to approve building project invoices in the amount of \$1,336,979.36. Motion carried 4-0.**
- **Election of Committee Vice Chair** – T. Wissestad called for nominations for vice chair. D. Kuderer made a motion to nominate W. Habegger as RH Committee vice chair, Seconded by A. Balz. No other nominations were heard. Motion carried 5-0
- **Future Meeting Dates-** The committee discussed future meeting dates. The Rolling Hills Committee will continue to meet on the 3rd Monday of each month with a time change to 5:00 pm. The next meeting will be held on June 20th at 5:00 pm in the Monroe County Assembly Room.
- **Adjournment** – Motion made by D. Kuderer, seconded by E. Devine to adjourn the meeting at 4:55 pm. Motion carried 5-0.

Respectfully Submitted by,
Linda Smith LNHA