



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

MONROE COUNTY BOARD AGENDA

Wednesday, May 25, 2022

Monroe County Justice Center

County Board Assembly Room – 1st Floor, Room #1200

112 South Court Street Sparta, WI 54656

****(Please use South Side/Oak Street Entrance)****

Remote Meeting Information

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 2491 671 2305

Password: Board

Join by phone

+1-404-397-1516 United States Toll

Access code: 2491 671 2305

IT Point of Contact, Rick Folkedahl 608-633-2700

The Monroe County Board Photo Session will begin at 5:30 p.m. at the Monroe County Justice Center.

A quorum of the Monroe County Board or other committees may be present.

The gathering is for the purposes of a photo session only.

No business of the County Board will be conducted.

The Monroe County Board meeting will begin at 6:00 p.m. at the County Board Assembly Room.

5:30 p.m.

County Board Photo Session (*Meet at the front of the Justice Center*)

6:00 p.m.

Call to Order/Roll Call

Pledge of Allegiance

Recognition of Past Supervisors

District 7, Mary Von Ruden & District 15, Jen Schmitz

Colonel Poss, Fort McCoy - Acknowledgement to the County Board

Health Department Recognition – Tomah Parks & Rec for Public Health Response

Joe Protz, Dan Murphy

Approval of Minutes – April 19, 2022

Public Comment Period

Budget Adjustments

Land Records

Sheriff

Solid Waste

Repurpose of Funds – Maintenance

Medical Examiner Appointment - Bob Smith, effective 06/01/2022

Committee Appointments – Discussion/Action (listed on a separate sheet)

Health Insurance Presentation –

Ed Smudde, Personnel Director & Garrett Jerue, The Insurance Center

Rolling Hills Building Update – Rolling Hills Committee Chair, Toni Wissestad

Monthly Treasurers Report – Debra Carney, Treasurer

Monthly Finance Report – Diane Erickson, Finance Director

Monthly Administrators Report – Tina Osterberg, County Administrator

Declaration Ending Extraordinary Circumstances – Discussion/Action

Resolution(s) – Discussion/Action (listed on separate sheet)

Chairman’s Report

Adjournment

**Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations.
We ask that if you are running a temperature or are not feeling well, please do not place others at risk.**

>Supervisors: Do wear your name tags, it helps visitors

>Agenda order may change

The April Organizational meeting of the County Board of Supervisors convened in the Monroe County Board Assembly Room in the City of Sparta, Wisconsin, on Tuesday, April 19, 2022 at 6:00 p.m. County Clerk, Shelley Bohl presiding. Roll Call was called with 15 Supervisors present; Supervisor Gomez absent. The pledge of allegiance to the flag was recited.

Judge Ziegler conducted the swearing-in-ceremony. Supervisors signed their Oaths of Office and provided a brief self-introduction.

Shelley Bohl, County Clerk announced the first item of business was election of a Board Chair. Tina Osterberg, Diane Erickson and Adrian Lockington were appointed tellers. The County Clerk explained that elections for Chair and Vice-Chair will be done by secret ballot. Nominations do not require a second.

Chair

The following nominations were made:

Supervisor Pierce seconded by Supervisor Devine to nominate Supervisor Schnitzler.

The County Clerk called three times for any more nominations. Nominations were closed

1st Ballot
Schnitzler = 15

Supervisor Schnitzler was declared Chair and took the Chairman's seat.

Vice Chair

The following nominations were made:

Supervisor Cook nominated Supervisor Habegger.

The Chair called three times for any more nominations. Motion by Supervisor Wissestad second by Supervisor Pierce to close nominations. Carried by voice vote.

1st Ballot
Habegger = 15

Supervisor Habegger was declared Vice-Chair and joined the head table.

Highway Committee Member #1

The following nominations were made:

Supervisor Balz nominated Supervisor Pierce.
Supervisor Wissestad nominated Supervisor VanWychen.
Supervisor Devine nominated Supervisor Habegger.

The Chair called three times for any more nominations. Nominations were closed.

1st Ballot
Pierce = 8 (Sparks, Zebell, Balz, Schnitzler, Pierce, Kuhn, Rogalla, Kuderer)
VanWychen = 3 (Wissestad, VanWychen, Esterline)
Habegger = 4 (Cook, Habegger, Jandt, Devine)

Supervisor Pierce was declared Highway Committee #1.

Highway Committee Member #2

The following nominations were made:

Supervisor Pierce nominated Supervisor VanWychen.
Supervisor Cook nominated Supervisor Habegger.
Supervisor Wissestad nominated Supervisor Zebell.

The Chair called three times for any more nominations. Motion by Supervisor Pierce second by Supervisor Cook to close nominations. Carried by voice vote.

1st Ballot

VanWychen	=	7 (Wissestad, Esterline, Balz, Sparks, VanWychen, Pierce, Schnitzler)
Habegger	=	6 (Devine, Cook, Habegger, Kuhn, Kuderer, Rogalla)
Zebell	=	2 (Jandt, Zebell)

2nd Ballot

VanWychen	=	7 (Esterline, Schnitzler, VanWychen, Pierce, Wissestad, Balz, Sparks)
Habegger	=	7 (Rogalla, Kuhn, Jandt, Kuderer, Devine, Cook, Habegger)
Zebell	=	1 (Zebell)

3rd Ballot

VanWychen	=	7 (Wissestad, Esterline, Sparks, Schnitzler, Balz, VanWychen, Pierce)
Habegger	=	8 (Rogalla, Cook, Devine, Kuhn, Kuderer, Habegger, Jandt, Zebell)
Zebell	=	0

Supervisor Habegger was declared Highway Committee #2.

Highway Committee Member #3

The following nominations were made:

Supervisor Rogalla nominated Supervisor Sparks.
Supervisor Pierce nominated Supervisor VanWychen.
Supervisor Wissestad nominated Supervisor Zebell.

The Chair called three times for any more nominations. Motion by Supervisor Pierce second by Supervisor Wissestad to close nominations. Carried by voice vote.

1st Ballot

Sparks	=	1 (Rogalla)
VanWychen	=	12 (Cook, Sparks, Wissestad, Kuderer, Schnitzler, Habegger, VanWychen, Pierce, Jandt, Esterline, Balz, Devine)
Zebell	=	2 (Kuhn, Zebell)

Supervisor VanWychen was declared Highway Committee #3.

Highway Committee Member #4

The following nominations were made:

Supervisor Cook nominated Supervisor Rogalla.
Supervisor Wissestad nominated Supervisor Zebell.
Supervisor Rogalla nominated Supervisor Kuderer.

The Chair called three times for any more nominations. Motion by Supervisor Pierce second by Supervisor Balz to close nominations. Carried by voice vote.

1st Ballot

Rogalla	=	5 (Sparks, Cook, Kuderer, Devine, Habegger)
Zebell	=	9 (Wissestad, Zebell, Kuhn, Esterline, Balz, Jandt, VanWychen, Pierce, Schnitzler)

Kuderer = 1 (Rogalla)
Supervisor Zebell was declared Highway Committee #4.

Highway Committee Member #5

The following nominations were made:

Supervisor Cook nominated Supervisor Rogalla.
Supervisor Zebell nominated Supervisor Jandt.

The Chair called three times for any more nominations. Motion by Supervisor Rogalla second by Supervisor Pierce to close nominations. Carried by voice vote.

1st Ballot

Rogalla	=	9 (Rogalla, Sparks, Cook, Kuhn, Devine, Jandt, Kuderer, Schnitzler, Habegger)
Jandt	=	6 (Wissestad, Zebell, Esterline, Balz, VanWychen, Pierce)

Supervisor Rogalla was declared Highway Committee #5.

Motion by Supervisor Pierce second by Supervisor Cook to approve the minutes of the 03/23/22 meeting. Carried by voice vote.

Tina Osterberg, County Administrator announced the appointment of the Human Services Director, Tracy Thorsen.

Budget Adjustments:

Human Services/Information Systems – Motion by Supervisor Pierce second by Supervisor Balz to approve budget adjustment. Ron Hamilton, Human Services Director explained the 2022 budget adjustment in the amount of \$520.00 for MyEvolv subscription fee. All supervisors voted yes.

Health Department – Motion by Supervisor Pierce second by Supervisor Cook to approve budget adjustment. Tiffany Giesler, Health Director explained the 2022 budget adjustment in the amount of \$800.00 for radon testing. Discussion. All supervisors voted yes.

Land Conservation – Motion by Supervisor Balz second by Supervisor VanWychen to approve budget adjustment. Bob Micheel, Land Conservation Director explained the 2022 budget adjustment in the amount of \$40,000.00 for Building Resilient Infrastructure and Communities grant. Discussion. All supervisors voted yes.

Highway – Motion by Supervisor Pierce second by Supervisor Rogalla to approve budget adjustment. David Ohnstad, Highway Commissioner explained the 2022 budget adjustment in the amount of \$5,203,444.90 for bonding funds. Discussion. All supervisors voted yes.

Personnel – Motion by Supervisor Kuderer second by Supervisor Jandt to approve budget adjustment. Ed Smudde, Personnel Director explained the 2022 budget adjustment in the amount of \$73,908.00 for wage study funds to be moved from 2021 to 2022. All supervisors voted yes.

RESOLUTION 04-22-01

RESOLUTION IN SUPPORT OF THE AMERICAN POLICE OFFICER

The foregoing resolution was moved for adoption by Supervisor Wissestad second by Supervisor Kuderer. Wes Revels, Sheriff recited the Resolution in Support of the American Police Officer. Discussion. Motion by Supervisor Esterline second by Supervisor Kuhn to amend resolution,

Line # 7 by adding Conservation Warden. The amendment carried by voice vote. Discussion. The resolution as amended passed with all Supervisors voting yes.

RESOLUTION 04-22-02

RESOLUTION AUTHORIZING THE APPLICATION FOR OUTDOOR RECREATION AIDS

The foregoing resolution was moved for adoption by Supervisor VanWychen second by Supervisor Kuhn. Chad Ziegler, Forest and Parks Administrator explained. Discussion. The resolution passed with all Supervisors voting yes.

RESOLUTION 04-22-03

RESOLUTION INCREASING THE MAXIMUM BALANCE ON RESERVE FUND FOR THE MONROE COUNTY DEPARTMENT OF HUMAN SERVICES

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Cook. Ron Hamilton, Human Services Director explained. Discussion. The resolution passed with 14 Supervisors voting yes, Supervisor Rogalla voted no.

RESOLUTION 04-22-04

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FULL TIME MEDICAL EXAMINER POSITION

The foregoing resolution was moved for adoption by Supervisor Wissestad second by Supervisor Jandt. Ed Smudde, Personnel Director explained. Bob Smith, Medical Director further explained. Discussion. The resolution passed with all Supervisors voting yes.

RESOLUTION 04-22-05

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PART TIME CHIEF DEPUTY MEDICAL EXAMINER POSITION

The foregoing resolution was moved for adoption by Supervisor Balz second by Supervisor Pierce. Ed Smudde, Personnel Director explained. Bob Smith, Medical Director further explained. Discussion. The resolution passed with all Supervisors voting yes.

Chair Schnitzler adjourned the meeting at 8:14 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the April Organizational meeting of the Monroe County Board of Supervisors held on April 19, 2022.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 19, 2022
 Department: Land Records
 Amount: \$10,000.00
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

The Strategic Initiative Grant from the State of Wisconsin increased from 50,000 to 60,000 for 2022. I was awarded a grant of \$60,000, I am going to use the money to increase the size of our section corner maintenance coordinate acquisition projects.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11750000 435122	STRAT. INITIATIVE GRANT	\$ 50,000.00	\$ 10,000.00	\$ 60,000.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 10,000.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11750000 521000	PROGRAM COSTS	\$ 89,863.82	\$ 10,000.00	\$ 99,863.82
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 10,000.00	

Department Head Approval: Jeremiah Erickson

Date Approved by Committee of Jurisdiction: 05/17/2022

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 05/18/2022

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 29, 2022
 Department: Sheriff
 Amount: \$52,870.00
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Budget adjustment to roll funds forward from 2021 to 2022 budget for the purpose of paying the final invoice for the Justice Center CCTV upgrade. Work on this project began in 2021 but due to parts delays work was not completed until 2022, when the final bill will be paid.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10000001	493000		General Fund Balance Appli	\$ 6,706,612.78	\$ 52,870.00	\$ 6,759,482.78
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 52,870.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
71475000	581000		Capital Equip./Software-IT	\$ -	\$ 52,870.00	\$ 52,870.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 52,870.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: Adm B 5/9/2022

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 05/18/22

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: May 17, 2022
 Department: Solid Waste
 Amount: \$28,000.00
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

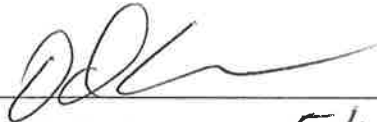
Mobile Fencing for litter control of wind blown materials. This fencing would be 1000 feet long. Enough to cover the North facing slope. This would contain plastic bags to the landfill footprint, and make collection and clean up efforts faster. We also need this to control the wind blown material better for State compliance. \$25,000 would be for the fencing, and \$3,000 is a comfort buffer to ensure we have enough for shipping estimated to be \$1,500 to \$2,000 for shipping.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
63630000	582900		Future Capital Projects	\$486,052	(\$28,000)	\$ 458,052.00
63630000	581000		Capital Equipment	\$5,000	\$ 28,000.00	\$ 33,000.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: 5/17/22

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 05/18/22
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Notice of Re-Purpose of Funds

MONROE COUNTY

Unanticipated Change of What Funds Were Budgeted For

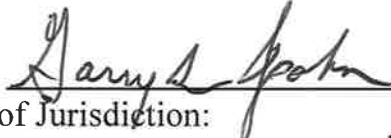
Date: 5/11/2022
 Department: Maintenance
 Amount: \$ 45,000.00
 Budget Year Amended: 2022

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

The Re-Purpose is to replace HVAC equipment in the ADRC building at 315 West Oak.

Original Budgeted Line's Purpose:

<u>Account #</u>	<u>Account Name</u>	<u>Original Purpose</u>	<u>New Purpose</u>	<u>Amount to Re-Purpose</u>
17100169-581050	Building Improvements	Long Range Improvements	HVAC Equipment Replacement	\$ 45,000.00
Total Adjustment				\$ 45,000.00

Department Head Approval:  +
 Date Approved by Committee of Jurisdiction: 05/11/2022

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 05/18/2022
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____



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APPOINTMENT (S)

Date of meeting: May 25, 2022

Hidden Valley Tourism

Rob Williams
Term ending 05/24

Village of Warrens and Monroe County Sewer Commission

David Pierce, Monroe County Board for a term ending 04/2024
City of Tomah Public Works Director for a term ending 04/2025

Health and Human Services Committee, Citizen Appointments

Emma Ledbetter, Kristy Brown, Cyndi Wise, Shelly Egstad
Term ending 05/24

Economic Development & Tourism, Citizen Appointments

Tucker Gretebeck, Maila Kuhn, Sean Truskowski
Term ending 05/24

Aging and Disability Resource Center of Monroe County Advisory

Kristi Brown, Mary Cook, Tim Fuhrmann, Emma Ledbetter, Tonya Olson, Gary Nelson,
Larry Tichenor, Mary Von Ruden
Term ending 03/31/2024

Nutrition Advisory Committee

Patricia Hanson, Gina Trepes, Joyce Schreier, Judy Schure, Pearl Lake,
Alyce Johnson, Barb Akers, Patti Abbott
Term ending 03/31/2024

Coordinated Services Team Committee

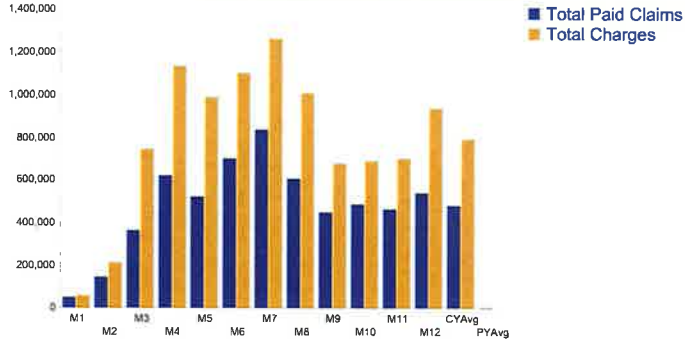
Alicia Darling, Erica Brandau, Amber Kulig, Ashley Brown, Jesana Denter-Eckelberg,
Paul Skofronic, Bridget Kimpel, Tracy Thorsen, Vacant Parent Member, Michelle Larson
Term ending 03/31/2024



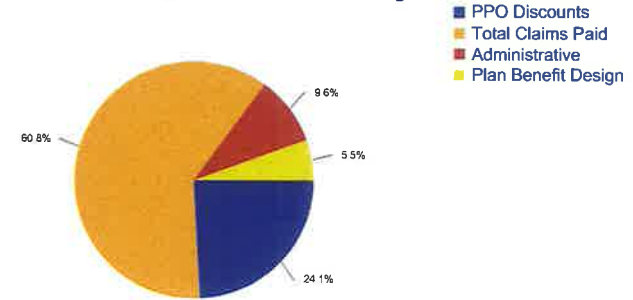
Executive Summary Report
MONROE COUNTY (1006112)
 [All Plans] - Jan 21 thru Dec 21

	2021/Jan	2021/Feb	2021/Mar	2021/Apr	2021/May	2021/June	2021/Jul	2021/Aug	2021/Sep	2021/Oct	2021/Nov	2021/Dec	Total	Previous Period	Percent Change
Total Charges	\$57,155	\$213,532	\$744,022	\$1,132,579	\$988,947	\$1,100,177	\$1,264,867	\$1,008,058	\$679,566	\$690,711	\$702,126	\$936,464	\$9,518,203	\$0	0%
Claims Payment Reductions	\$8,754	\$68,333	\$379,110	\$511,894	\$465,878	\$399,429	\$429,513	\$401,061	\$228,664	\$202,473	\$236,446	\$395,068	\$3,726,622	\$0	0%
Plan Benefit Design	\$8,754	\$36,140	\$104,655	\$89,298	\$59,815	\$26,766	\$39,141	\$40,329	\$32,190	\$31,285	\$25,568	\$31,144	\$525,085	\$0	0%
Other	\$0	\$264	\$24,819	\$170,688	\$137,383	\$128,737	\$134,082	\$136,839	\$68,441	\$24,344	\$22,850	\$63,756	\$912,203	\$0	0%
PPO Discounts	\$0	\$31,929	\$249,636	\$251,908	\$268,680	\$243,925	\$256,290	\$223,894	\$128,033	\$146,844	\$188,028	\$300,169	\$2,289,334	\$0	0%
Total Medical Claims Paid	\$0	\$46,275	\$295,619	\$398,091	\$428,592	\$479,049	\$640,424	\$390,195	\$243,356	\$300,459	\$305,313	\$481,748	\$4,009,121	\$0	0%
Total Pharmacy Claims Paid	\$48,400	\$98,924	\$69,293	\$222,593	\$94,477	\$221,700	\$194,930	\$216,801	\$207,546	\$187,779	\$160,367	\$59,648	\$1,782,459	\$0	0%
Total Claims Paid	\$48,400	\$145,199	\$364,912	\$620,685	\$523,069	\$700,749	\$835,354	\$606,997	\$450,902	\$488,238	\$465,680	\$541,396	\$5,791,581	\$0	0%
Payments as % of Charges	85%	68%	49%	55%	53%	64%	66%	60%	66%	71%	66%	58%	61%		0%
Reinsurance Reimbursements	\$0	\$0	\$0	\$0	\$55,496	\$128,590	\$246,089	\$240,526	\$181,217	\$161,043	\$132,762	\$7,952	\$1,153,675	\$0	0%
Claims Cost - Total	\$48,400	\$145,199	\$364,912	\$620,685	\$467,573	\$572,159	\$589,265	\$366,471	\$269,685	\$327,195	\$332,918	\$533,444	\$4,637,906	\$0	0%
Enrollee	\$25,986	\$71,755	\$173,611	\$284,309	\$186,411	\$378,643	\$304,844	\$185,343	\$199,237	\$190,055	\$203,798	\$229,405	\$2,433,397	\$0	0%
Spouse	\$20,535	\$59,271	\$108,899	\$297,621	\$202,737	\$156,292	\$246,224	\$92,614	\$13,176	\$64,856	\$78,675	\$165,979	\$1,506,878	\$0	0%
Dependent	\$1,880	\$14,173	\$82,402	\$38,755	\$78,426	\$37,225	\$38,197	\$88,513	\$57,272	\$72,283	\$50,445	\$138,060	\$697,631	\$0	0%
Census Count - Member	752	745	740	738	721	728	733	747	730	726	729	721	734	0	0%
Enrollee	291	290	287	287	280	284	283	284	281	277	278	273	283	0	0%
Spouse	174	173	173	172	168	168	170	173	171	169	167	163	170	0	0%
Dependent	287	282	280	279	273	276	280	290	278	280	284	285	281	0	0%
Average Claims Cost - Member	\$64	\$195	\$493	\$841	\$649	\$786	\$804	\$491	\$369	\$451	\$457	\$740	\$528	\$0	0%
Enrollee	\$89	\$247	\$605	\$991	\$666	\$1,333	\$1,077	\$653	\$709	\$686	\$733	\$840	\$719	\$0	0%
Spouse	\$118	\$343	\$629	\$1,730	\$1,207	\$930	\$1,448	\$535	\$77	\$384	\$471	\$1,018	\$741	\$0	0%
Dependent	\$7	\$50	\$294	\$139	\$287	\$135	\$136	\$305	\$206	\$258	\$178	\$484	\$207	\$0	0%
Other Expenses	\$68,901	\$67,628	\$67,477	\$67,401	\$66,105	\$66,686	\$66,924	\$67,653	\$66,510	\$65,830	\$65,675	\$64,413	\$801,202	\$0	0%
Stop Loss - Aggregate	\$2,095	\$2,088	\$2,066	\$2,066	\$2,030	\$2,052	\$2,044	\$2,052	\$2,023	\$1,994	\$2,001	\$1,965	\$24,476	\$0	0%
Stop Loss - Specific	\$57,848	\$57,361	\$56,986	\$56,902	\$55,741	\$56,210	\$56,490	\$57,099	\$56,144	\$55,657	\$55,432	\$54,403	\$676,273	\$0	0%
Fixed Network Access Fees	\$0	\$0	\$294	\$288	\$285	\$285	\$279	\$283	\$282	\$283	\$280	\$277	\$2,836	\$0	0%
Administration Fees	\$8,958	\$8,179	\$8,130	\$8,145	\$8,049	\$8,139	\$8,111	\$8,219	\$8,061	\$7,897	\$7,961	\$7,768	\$97,618	\$0	0%
Total Plan Cost	\$117,301	\$212,827	\$432,388	\$688,086	\$533,679	\$638,844	\$656,190	\$434,123	\$336,194	\$393,025	\$398,592	\$597,857	\$5,439,108	\$0	0%
Total Plan Cost/Enrollee	\$403	\$734	\$1,507	\$2,398	\$1,906	\$2,249	\$2,319	\$1,529	\$1,196	\$1,419	\$1,434	\$2,190	\$1,607	\$0	0%
Large Claims Total (>\$25000)	\$0	\$0	\$59,494	\$171,864	\$94,270	\$337,177	\$380,771	\$246,605	\$139,324	\$175,592	\$162,975	\$143,275	\$1,911,345	\$0	0%
Number of Members	0	0	2	3	2	6	8	3	2	3	3	3	35	0	0%
Average Total/Member	\$0	\$0	\$29,747	\$57,288	\$47,135	\$56,196	\$47,596	\$82,202	\$69,662	\$58,531	\$54,325	\$47,758	\$45,870	\$0	0%
No of Claims	675	930	1903	1805	1526	2008	1524	1421	1462	1530	1387	1630	17801	0	0%
Average Claims Cost	\$174	\$229	\$227	\$381	\$350	\$318	\$431	\$306	\$230	\$257	\$287	\$367	\$296	\$0	0%
Number of Admissions	0	0	2	1	4	3	8	7	0	2	1	3	31	0	0%
Number of In-Patient Days	0	0	9	1	12	7	17	19	0	3	3	14	85	0	0%
Average Length of Stay	0.00	0.00	4.50	1.00	3.00	2.33	2.13	2.71	0.00	1.50	3.00	4.67	2.74	0.00	0%

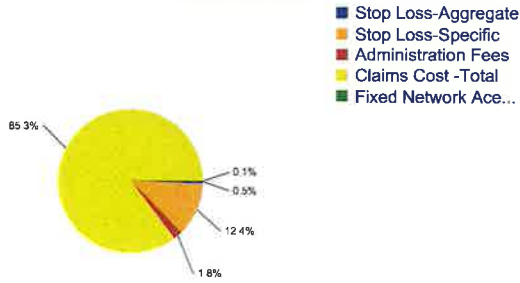
Total Charges vs Total Paid Claims



Breakdown Of Total Charges



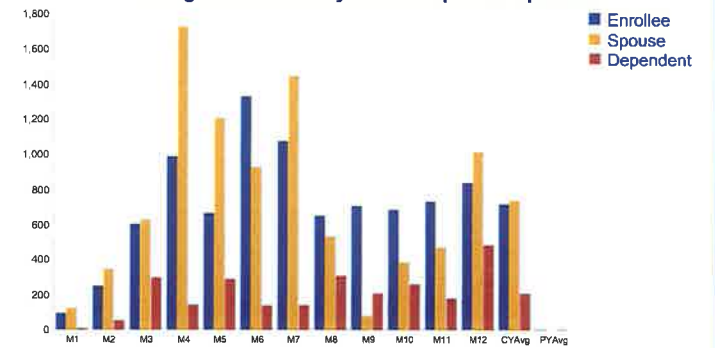
Total Plan Cost



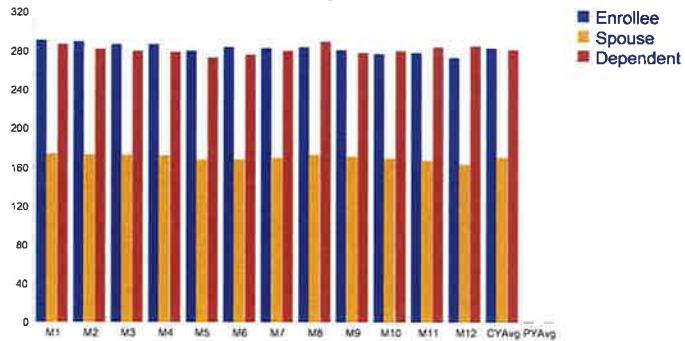
Monthly Plan Cost Per Enrollee



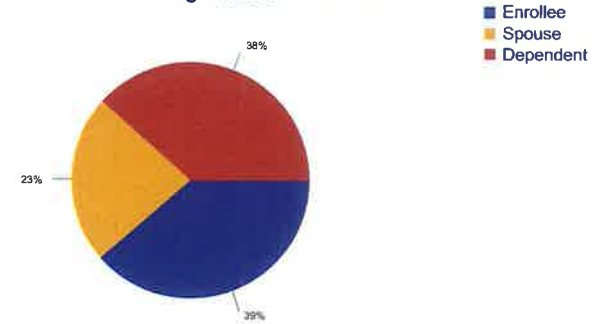
Average Claims Cost by Enrollee/Spouse/Dependent



Monthly Enrollment



Average Census Distribution





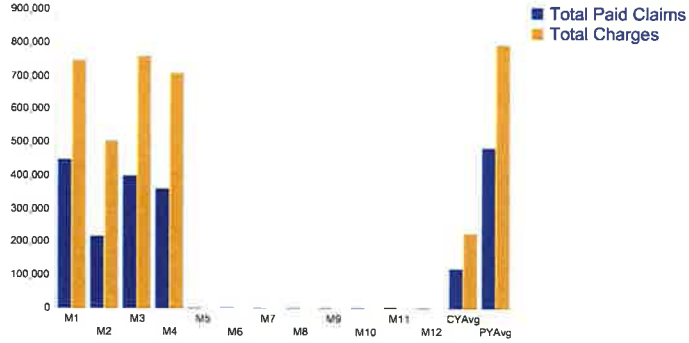
Executive Summary Report

MONROE COUNTY (1006112)

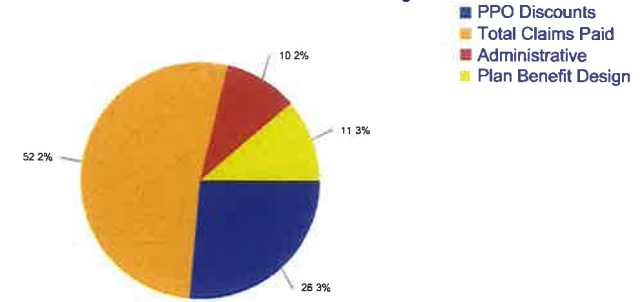
[All Plans] - Jan 22 thru Dec 22

	2022/Jan	2022/Feb	2022/Mar	2022/Apr	2022/May	2022/Jun	2022/Jul	2022/Aug	2022/Sep	2022/Oct	2022/Nov	2022/Dec	Total	Previous Period	Percent Change
Total Charges	\$746,213	\$504,144	\$758,481	\$708,820	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,717,657	\$9,518,203	-71%
Claims Payment Reductions	\$299,389	\$287,840	\$361,464	\$349,830	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,298,523	\$3,726,622	-65%
Plan Benefit Design	\$50,046	\$88,196	\$96,783	\$71,995	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$307,019	\$525,085	-42%
Other	\$59,446	\$59,026	\$59,563	\$98,263	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$276,299	\$912,203	-70%
PPO Discounts	\$189,897	\$140,618	\$205,118	\$179,572	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$715,205	\$2,289,334	-69%
Total Medical Claims Paid	\$404,115	\$180,873	\$322,312	\$318,819	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,226,119	\$4,009,121	-69%
Total Pharmacy Claims Paid	\$42,709	\$35,431	\$74,705	\$40,170	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$193,015	\$1,782,459	-89%
Total Claims Paid	\$446,824	\$216,304	\$397,018	\$358,989	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,419,134	\$5,791,581	-75%
Payments as % of Charges	60%	43%	52%	51%	0%	0%	0%	0%	0%	0%	0%	0%	52%	61%	-14%
Reinsurance Reimbursements	\$123,602	\$34,719	\$0	\$17,654	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175,975	\$1,153,675	-85%
Claims Cost - Total	\$323,222	\$181,584	\$397,018	\$341,335	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,243,159	\$4,637,906	-73%
Enrollee	\$123,249	\$125,807	\$227,862	\$197,462	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$674,379	\$2,433,397	-72%
Spouse	\$156,906	\$23,480	\$86,891	\$73,845	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$341,123	\$1,506,878	-77%
Dependent	\$43,067	\$32,297	\$82,265	\$70,028	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$227,657	\$697,631	-67%
Census Count - Member	689	688	684	673	669	674	674	674	674	674	674	674	677	734	-8%
Enrollee	267	266	266	263	262	265	265	265	265	265	265	265	265	283	-6%
Spouse	158	158	156	153	151	152	152	152	152	152	152	152	153	170	-10%
Dependent	264	264	262	257	256	257	257	257	257	257	257	257	258	281	-8%
Average Claims Cost - Member	\$469	\$264	\$580	\$507	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$152	\$528	-71%
Enrollee	\$462	\$473	\$857	\$751	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$212	\$719	-71%
Spouse	\$993	\$149	\$557	\$483	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$182	\$741	-75%
Dependent	\$163	\$122	\$314	\$272	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$73	\$207	-65%
Other Expenses	\$68,476	\$68,147	\$69,569	\$68,396	\$67,448	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$342,036	\$801,202	-57%
Stop Loss - Aggregate	\$2,210	\$2,202	\$2,202	\$2,168	\$2,135	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,917	\$24,476	-55%
Stop Loss - Specific	\$58,386	\$58,159	\$57,725	\$56,442	\$55,914	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$286,626	\$676,273	-58%
Fixed Network Access Fees	\$278	\$272	\$2,128	\$2,120	\$2,128	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,926	\$2,836	144%
Administration Fees	\$7,602	\$7,515	\$7,515	\$7,666	\$7,270	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,567	\$97,618	-62%
Total Plan Cost	\$391,698	\$249,732	\$466,587	\$409,732	\$67,448	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,585,195	\$5,439,108	-71%
Total Plan Cost/Enrollee	\$1,467	\$939	\$1,754	\$1,558	\$257	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$498	\$1,607	-69%
Large Claims Total (>\$25000)	\$209,886	\$0	\$85,881	\$67,537	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$363,303	\$1,911,345	-81%
Number of Members	5	0	1	2	0	0	0	0	0	0	0	0	8	35	-77%
Average Total/Member	\$41,977	\$0	\$85,881	\$33,768	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,469	\$45,870	-71%
No of Claims	1440	1058	1845	1343	0	0	0	0	0	0	0	0	5686	17801	-68%
Average Claims Cost	\$272	\$236	\$253	\$305	\$67,448	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,709	\$296	1,827%
Number of Admissions	5	3	3	2	0	0	0	0	0	0	0	0	13	31	-58%
Number of In-Patient Days	9	7	10	5	0	0	0	0	0	0	0	0	31	85	-64%
Average Length of Stay	1.80	2.33	3.33	2.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.38	2.07	15%

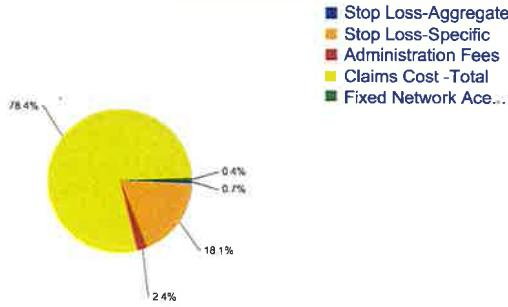
Total Charges vs Total Paid Claims



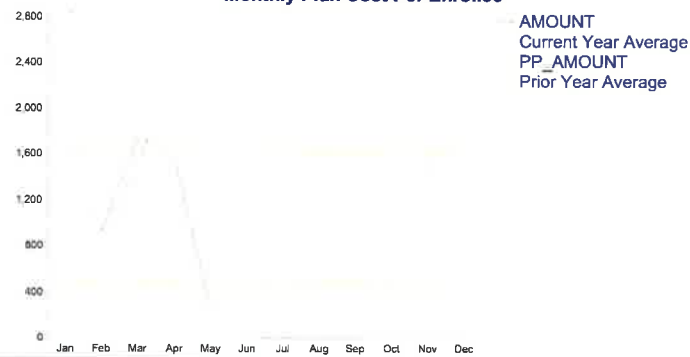
Breakdown Of Total Charges



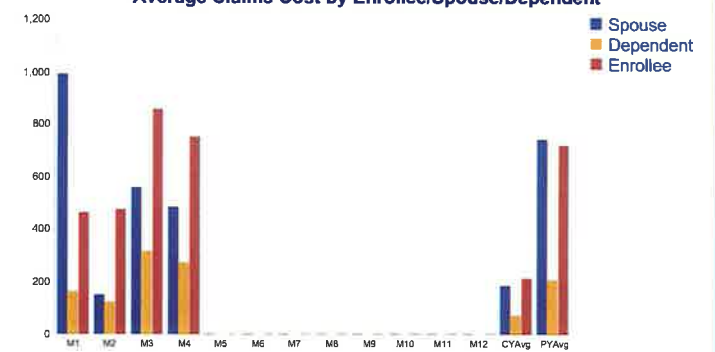
Total Plan Cost



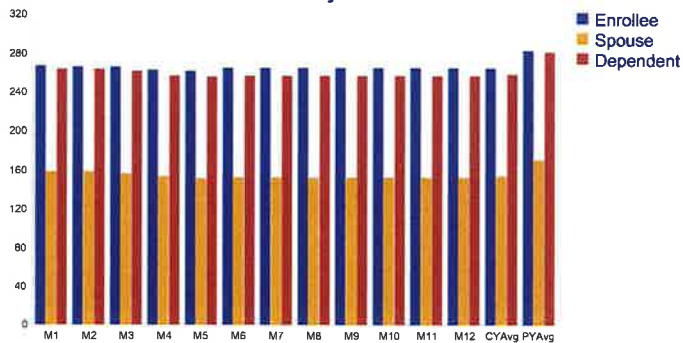
Monthly Plan Cost Per Enrollee



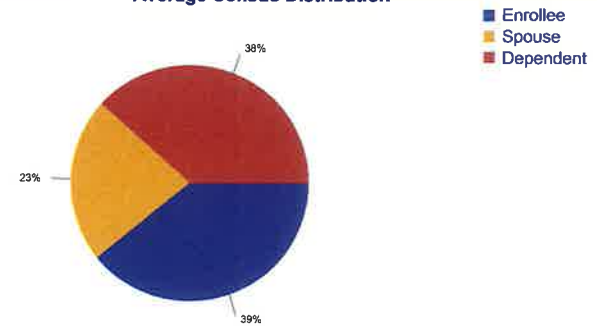
Average Claims Cost by Enrollee/Spouse/Dependent



Monthly Enrollment



Average Census Distribution



Monroe County YTD Plan Performance Summary Schedule

Executive Analytics

MONROE COUNTY



Date Range

Reporting Period: Paid January 2022 to March 2022
Comparison Period: Paid January 2021 to March 2021



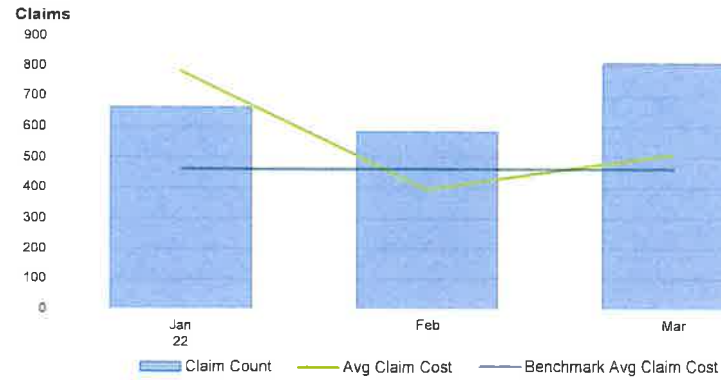
Financial Dashboard

Population: MONROE COUNTY



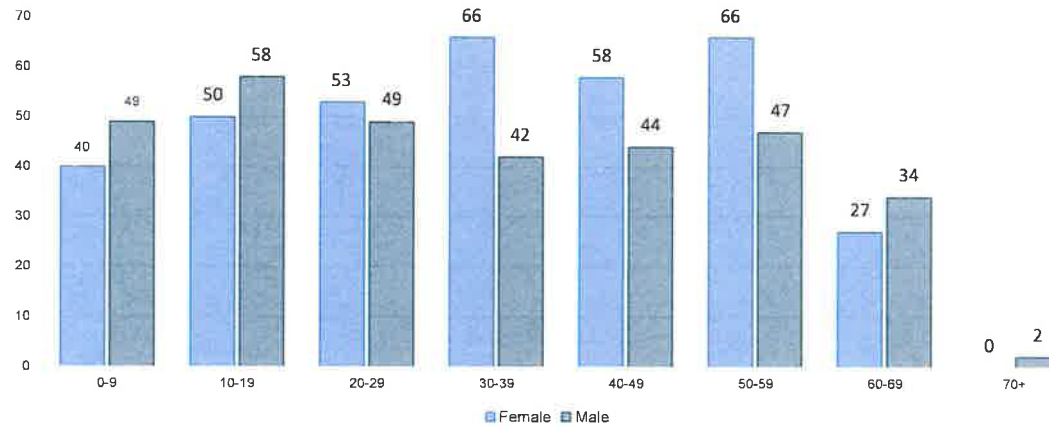
Medical Claims	Pharmacy Claims	Specialty Drugs	Admissions
\$907,300	\$133,389	\$45,255	\$213,445
PEPM / Benchmark \$1,133 / \$665	PEPM / Benchmark \$167 / \$183	% of Total Rx / Benchmark 34% / 65%	Benchmark Rate \$445,245

Paid Claims

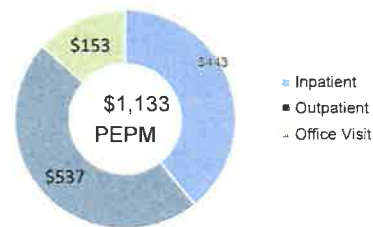


Cost	% Claimants to Members
\$441	63%
Benchmark \$359	Benchmark 63%
\$2,034	
Benchmark \$4,192	

Membership Distribution



Medical PEPM by POS



Employee vs Plan Paid



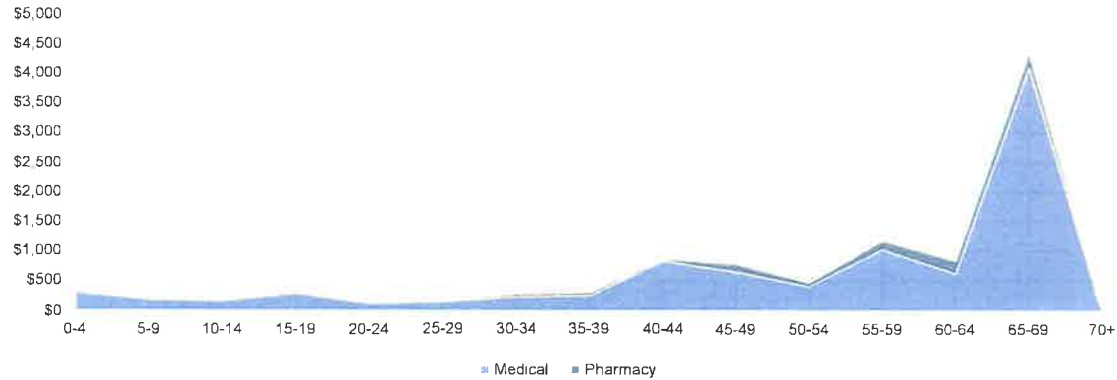
Demographic Cost Distribution

Population: MONROE COUNTY



Age Band	Employee Months	Member Months	Plan Paid			Member Paid		
			Medical	Pharmacy	Total	Medical	Pharmacy	Total
0-4	6	113	\$34,208	\$452	\$34,659	\$12,506	\$262	\$12,767
5-9	0	154	\$28,587	\$2,533	\$31,120	\$7,814	\$358	\$8,173
10-14	0	195	\$31,962	\$1,186	\$33,148	\$16,805	\$2,148	\$18,953
15-19	3	131	\$37,534	\$1,384	\$38,918	\$19,111	\$319	\$19,429
20-24	12	167	\$20,056	\$4,334	\$24,390	\$9,100	\$301	\$9,401
25-29	57	136	\$20,471	\$2,743	\$23,214	\$12,610	\$567	\$13,178
30-34	100	153	\$35,326	\$6,673	\$42,000	\$10,360	\$605	\$10,965
35-39	121	176	\$44,882	\$8,625	\$53,507	\$21,606	\$1,400	\$23,006
40-44	84	144	\$119,244	\$4,916	\$124,159	\$17,167	\$10,821	\$27,989
45-49	92	164	\$107,018	\$21,544	\$128,562	\$23,002	\$1,323	\$24,326
50-54	111	156	\$63,139	\$10,031	\$73,170	\$20,448	\$1,762	\$22,210
55-59	122	180	\$185,001	\$26,645	\$211,646	\$27,402	\$1,476	\$28,878
60-64	84	171	\$105,907	\$37,442	\$143,348	\$20,996	\$4,460	\$25,456
65-69	9	18	\$73,912	\$4,751	\$78,664	\$3,980	\$242	\$4,223
70+	0	6	\$52	\$130	\$182	\$133	\$62	\$195
Total	801	2,064	\$907,300	\$133,389	\$1,040,688	\$223,041	\$26,107	\$249,148

Plan Paid PMPM



Age Band	Employee Months	Member Months	Plan Paid PMPM			Plan Paid PMPM		
			Medical	Pharmacy	Total	Medical	Pharmacy	Total
0-4	6	113	\$5,701.32	\$75.26	\$5,776.58	\$302.72	\$4.00	\$306.72
5-9	0	154	--	--	--	\$185.63	\$16.45	\$202.08
10-14	0	195	--	--	--	\$163.91	\$6.08	\$169.99
15-19	3	131	\$12,511.25	\$461.36	\$12,972.62	\$286.52	\$10.57	\$297.08
20-24	12	167	\$1,671.36	\$361.18	\$2,032.54	\$120.10	\$25.95	\$146.05
25-29	57	136	\$359.14	\$48.13	\$407.27	\$150.52	\$20.17	\$170.69
30-34	100	153	\$353.26	\$66.73	\$420.00	\$230.89	\$43.52	\$274.51
35-39	121	176	\$370.93	\$71.28	\$442.21	\$255.01	\$49.01	\$304.02
40-44	84	144	\$1,419.57	\$58.52	\$1,478.09	\$828.08	\$34.14	\$862.22
45-49	92	164	\$1,163.23	\$234.18	\$1,397.41	\$652.55	\$131.37	\$783.91
50-54	111	156	\$568.82	\$90.37	\$659.19	\$404.74	\$64.30	\$469.04
55-59	122	180	\$1,516.40	\$218.40	\$1,734.80	\$1,027.78	\$148.03	\$1,175.81
60-64	84	171	\$1,260.80	\$445.73	\$1,706.53	\$619.34	\$218.96	\$838.30
65-69	9	18	\$8,212.49	\$527.93	\$8,740.42	\$4,106.24	\$263.97	\$4,370.21
70+	0	6	--	--	--	\$8.67	\$21.61	\$30.28
Total	801	2,064	\$1,132.71	\$166.53	\$1,299.24	\$439.58	\$64.63	\$504.21

Reporting Period: Paid January 2022 to March 2022

Benchmark: North Central Region

April 18, 2022

TREASURER'S REPORT
For the period of April 1, 2022 to April 30, 2022
Debbie Carney, County Treasurer

GENERAL FUND BALANCES	
Month End Balance	\$ -
Outstanding Checks	\$ (516,611.38)
Outstanding Deposits	\$ 630,402.79
General Fund Investments	\$ 27,709,267.20
Totals	\$ 27,823,058.61

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 11,834,752.71
Wires & Disbursements for Current Month:	\$ 11,339,260.40

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 7,465,163.86	none	0.25%
State Investment Pool		\$ 1,038,505.45	none	0.30%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,639.36	none	0.06%
Citizens First Bank MM		\$ 5,419,102.16	none	0.30%
River Bank MM		\$ 13,543,352.34	none	1.00%
TOTAL GENERAL FUND =		\$ 27,709,267.20		

TOTAL GENERAL FUND AS OF APRIL 2021 WAS:	\$ 28,404,352.92
DIFFERENCE FROM ONE YEAR AGO:	\$ (695,085.72)

Delinquent Taxes in April 2022 were:	\$ 769,442.30
Delinquent Taxes in April 2021 were:	\$ 814,019.87
Delinquent Taxes are down from one year ago:	\$ (44,577.57)

AMENDED

TREASURER'S REPORT

For the period of March 1, 2022 to March 31, 2022
Debbie Carney, County Treasurer

GENERAL FUND BALANCES	
Month End Balance	\$ (120,124.59)
Outstanding Checks	\$ (456,012.32)
Outstanding Deposits	\$ 194,436.01
General Fund Investments	\$ 28,492,684.93
Totals	\$ 28,110,984.03

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 20,549,737.80
Wires & Disbursements for Current Month:	\$ 25,550,036.60

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 8,260,228.70	none	0.25%
State Investment Pool		\$ 1,038,253.13	none	0.16%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,628.46	none	0.05%
Citizens First Bank MM		\$ 5,418,845.67	none	0.30%
River Bank MM		\$ 13,532,229.94	none	1.00%
TOTAL GENERAL FUND =		\$ 28,492,684.93		

TOTAL GENERAL FUND AS OF MARCH 2021 WAS:	\$ 25,111,208.87
DIFFERENCE FROM ONE YEAR AGO:	\$ 3,381,476.06

Delinquent Taxes in March 2022 were:	\$ 795,327.02
Delinquent Taxes in March 2021 were:	\$ 837,934.28
Delinquent Taxes are down from one year ago:	\$ (42,607.26)

TREASURER'S REPORT
For the period of April 1, 2022 to April 30, 2022
Debbie Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
Bremer Bank-History Room MMI		\$ 86,998.98	None	0.03%
Bremer Bank-History Room MMII		\$ 10,003.17	None	0.03%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,972,308.16	None	
Bremer Bank-Wegner Grotto Trust		\$ 236,957.41	None	0.03%
Wegner Grotto Endowment-Raymond James		\$ 364,380.77	None	
Haney Fund				
State Bank of Sparta MM		\$ 1,000.34	None	0.09990%
Transportation - ADRC				
Bremer Bank-ADRC Transportation		\$ 39,162.31	None	0.03%
Jail Assessment				
Bank First MM		\$ 381,075.90	None	0.06%
Monroe County Land Information Board				
Bank First MM		\$ 81,318.86	None	0.05%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 212,377.31	12/1/2022	0.19979%
		\$ 222,793.24	12/1/2022	0.19979%
		\$ 208,007.41	12/1/2022	0.19979%
		\$ 210,306.88	12/1/2022	0.19979%
		\$ 209,209.52	1/26/2023	0.39922%
State Bank - Facility Reserve-MM		\$ 3,984.78	None	0.25000%
Section 125 Plan				
State Bank of Sparta		\$ 37,114.59	None	0.25000%
Worker's Comp				
State Bank of Sparta		\$ 1,741,282.61	None	0.25000%
CCF Bank of Tomah		\$ 583,688.03	None	0.71%
Self Funded - Employee Insurance				
State Bank of Sparta		\$ 716,385.75	None	0.24969%
Rolling Hills Building Project				
Wisconsin Investment Series Cooperative (PMA)		\$ 287.70	None	
River Bank MM		\$ 6,247,432.69	None	0.50%
American Rescue Plan				
State Bank of Sparta		\$ 2,321,108.16	None	0.24969%
Bond Holding Account				
State Bank of Sparta		\$0.00	None	0.09990%
Highway Bonds				
River Bank MM		\$5,207,638.81	None	0.50%
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 21,094,823.38		

SALES & USE TAX	
Sales Tax Received in January thru April 2022 Sales tax received is for the month of Nov thru Feb 2022	\$ 1,390,038.42
Sales Tax Received in January thru April 2021 Sales tax received is for the month of Nov thru Feb 2021	\$ 1,268,504.97
Sales tax received is up from one year ago	\$ 121,533.45

TREASURER'S REPORT
For the period of March 1, 2022 to March 31, 2022
Debbie Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
Bremer Bank-History Room MMI		\$ 87,573.77	None	0.03%
Bremer Bank-History Room MMII		\$ 30,050.93	None	0.03%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 2,055,469.55	None	
Bremer Bank-Wegner Grotto Trust		\$ 236,951.57	None	0.03%
Wegner Grotto Endowment-Raymond James		\$ 391,985.29	None	
Haney Fund				
State Bank of Sparta MM		\$ 1,000.26	None	0.09990%
Transportation - ADRC				
Bremer Bank-ADRC Transportation		\$ 39,161.35	None	0.03%
Jail Assessment				
Bank First MM		\$ 381,415.83	None	0.05%
Monroe County Land Information Board				
Bank First MM		\$ 170,099.78	None	0.05%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 212,342.44	12/1/2022	0.19979%
		\$ 222,756.66	12/1/2022	0.19979%
		\$ 207,973.25	12/1/2022	0.19979%
		\$ 210,272.35	12/1/2022	0.19979%
		\$ 209,140.88	1/26/2023	0.39922%
State Bank - Facility Reserve-MM		\$ 3,984.78	None	0.25000%
Section 125 Plan				
State Bank of Sparta		\$ 41,663.60	None	0.25000%
Worker's Comp				
State Bank of Sparta		\$ 1,757,112.94	None	0.25000%
CCF Bank of Tomah		\$ 583,348.60	None	0.71%
Self Funded - Employee Insurance				
State Bank of Sparta		\$ 602,389.64	None	0.24960%
Rolling Hills Building Project				
Wisconsin Investment Series Cooperative (PMA)		\$ 287.70	None	
River Bank MM		\$ 6,244,866.31	None	0.50%
American Rescue Plan				
State Bank of Sparta		\$ 4,503,442.35	None	0.24960%
Bond Holding Account				
State Bank of Sparta		\$35.58	None	0.10472%
Highway Bonds				
River Bank MM		\$5,205,464.00	None	0.50%
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 23,398,789.41		

SALES & USE TAX	
Sales Tax Received in January thru March 2022 (Payment Received April 1st) Sales tax received is for the month of Nov thru Jan 2022	\$ 1,036,345.28
Sales Tax Received in January thru March 2021 Sales tax received is for the month of Nov thru Jan 2021	\$ 923,441.51
Sales tax received is up from one year ago	\$ 112,903.77

2022 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 27,731,215.25	\$ 326,204.52 Sales Tax for Nov. 2021	\$ 856,763.80 *
February	\$ 22,400,606.95	\$ 420,814.34 Sales for Tax Dec. 2021	\$ 841,523.50 *
March	\$ 28,492,684.93	\$ 289,326.42 Sales for Tax Jan. 2022	\$ 795,327.02 *
April	\$ 27,709,267.20	\$ 353,693.14 Sales Tax for Feb. 2022	\$ 769,442.30 *
May		Sales Tax for Mar. 2022	*
June		Sales Tax for April 2022	*
July		Sales Tax for May 2022	*
August		Sales Tax for June 2022	NOW INCLUDES ALL YEARS DELINQUENT TAXES
September		Sales Tax for July 2022	
October		Sales Tax for Aug. 2022	
November		Sales Tax for Sept. 2022	
December		Sales Tax for Oct. 2022	

\$ 1,390,038.42 ← Sales Tax Received in 2022

***THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2021**

2021 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 26,749,416.95	\$ 307,391.02 Sales Tax for Nov. 2020	\$ 959,936.03 *
February	\$ 31,860,476.19	\$ 381,052.93 Sales for Tax Dec. 2020	\$ 923,639.07 *
March	\$ 28,688,241.00	\$ 234,997.56 Sales for Tax Jan. 2021	\$ 837,934.28 *
April	\$ 28,404,352.92	\$ 345,063.46 Sales Tax for Feb. 2021	\$ 814,019.87 *
May	\$ 31,915,664.98	\$ 398,313.67 Sales Tax for Mar. 2021	\$ 773,998.46 *
June	\$ 27,182,057.51	\$ 422,521.20 Sales Tax for April 2021	\$ 701,920.48 *
July	\$ 33,755,564.85	\$ 380,559.34 Sales Tax for May 2021	\$ 648,949.41 *
August	\$ 28,516,288.43	\$ 377,426.96 Sales Tax for June 2021	\$ 1,375,731.67
September	\$ 26,869,387.18	\$ 438,914.08 Sales Tax for July 2021	\$ 1,171,356.59
October	\$ 23,965,266.07	\$ 406,875.08 Sales Tax for Aug. 2021	\$ 1,089,975.81
November	\$ 25,050,444.89	\$ 362,117.38 Sales Tax for Sept. 2021	\$ 972,293.21
December	\$ 20,987,336.80	\$ 407,529.59 Sales Tax for Oct. 2021	\$ 915,146.03

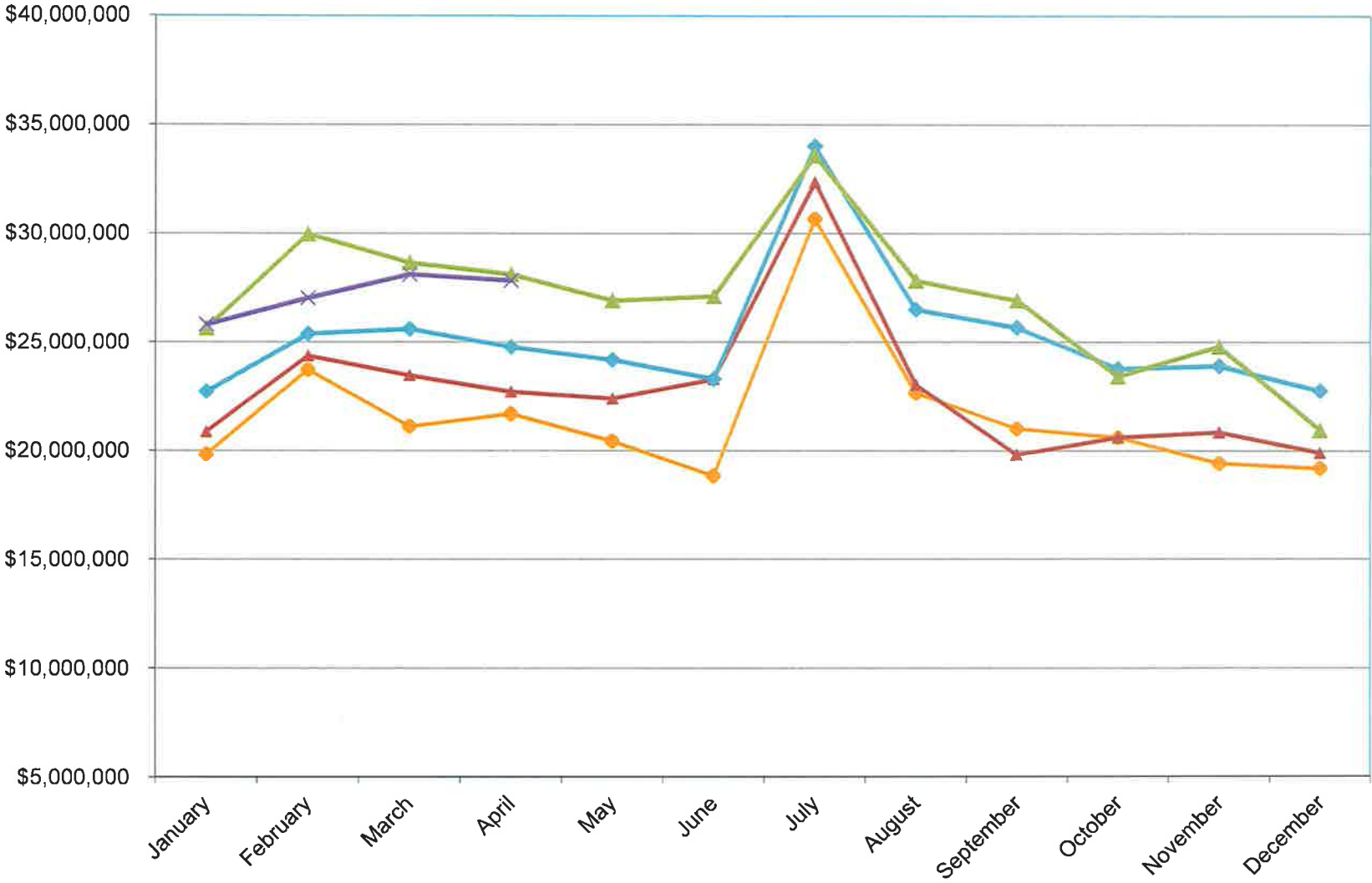
NOW INCLUDES
ALL YEARS
DELINQUENT
TAXES

\$ 4,462,762.27 ← Sales Tax Received in 2021

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2020

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

County Total General Fund Cash Balance



2018 2019 2020 2021 2022

5/11/2022

Diane Erickson

Monroe County Finance Director

MONROE COUNTY MINIMUM FUND BALANCE POLICY

April 2022

Fund Balance in Excess of General and Special Revenue Fund Cash Reserves

General and Special Fund Balance MM/ICS -	\$	27,823,058.61	
General Fund CD's	\$	-	
Total General Fund	\$	27,823,058.61	
Less Employer FICA deferred due to COVID-19	\$	471,304.60	Began with 4/9/2020 paydate
Less Human Services Prepay	\$	138,349.00	Prepay due back to state 12/31/2022 - \$415,047
Total General Fund Cash Balance-Less FICA deferred & Prepay	\$	27,213,405.01	1/12 each month is approximately \$34,587.25

General and Special Revenue Fund Cash Balance 4/30/2022 **\$ 14,539,759.96**

General Fund Restricted Total	\$	666,754.74	
General Fund Committed Total	\$	315,621.58	
General Fund Assigned Total	\$	1,674,398.20	
General Fund Restricted, Committed and Assigned Funds Total:	\$	2,656,774.52	

General Fund cash balance less Restricted, Committed and Assigned Funds: **\$ 11,882,964.44**

Proprietary, Debt & Internal Service Funds Cash: **\$ 13,283,298.65**

Proprietary, Debt & Internal Service Funds Committed: **\$ 986,724.19**

Proprietary, Debt & Internal Service Funds Cash Less Committed: **\$ 12,296,574.46**

Actual 2022 total General & Special revenue budgeted operating expenses	\$	38,136,921.00
Minimum Fund Balance %	(X) 20%	
Minimum Fund Balance Amount	\$	7,627,384.20

General Fund Cash Balance Over/(Under) Minimum Fund Balance Amount **\$ 4,255,580.24**

5/11/2022

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2022\2022 General Fund Reserved-Committed-20%

NURSING HOME PROJECT FUNDING PLAN

Estimated as of May 13, 2022

2020 (Resolution 09-20-02)	General Fund	\$	765,567.00
2020 (RH Repurpose of Funds)	Repurpose Capital Outlay	\$	69,000.00
2021 (Bond Premium-State Bank)	Bond Proceeds	\$	16,000,000.00
2021 (RH Repurpose of Funds)	COVID for HVAC System	\$	200,000.00
2021 (Bond Premium-State Bank)	Bond Proceeds	\$	4,000,000.00
2021(RH Repurpose of Funds)	COVID for HVAC System	\$	15,530.00
2021 (ITP Funds)	Additional ITP Funds in 2021	\$	250,000.00
2022 (ARPA Funds)	General Fund - ARPA	\$	2,437,852.00
			23,737,949.00
<i>Total Interest on Investments</i>		\$	58,511.76
Total Funding Revenue Approved:		\$	23,796,460.76
<i>Total interest on Investments not adjusted</i>		\$	10,048.35
Total Funding Revenue Available:		\$	23,806,509.11
Total Building Invoices Approved & Paid		\$	17,164,685.71
Total Debt Service Invoices Approved & Paid		\$	120,768.26
Total Invoices - Pending Approval		\$	1,336,979.36
Total Debt Service Invoices - Pending Approval		\$	-
Total Estimated Rolling Hills Expenditures		\$	18,622,433.33
Estimated Funding Available		\$	5,174,027.43

Restricted, Committed and Assigned Funds

Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$	915.47	
Child Support - Designated Fund Balance	\$	26,333.13	
Software/computers 21300000 342100 E2200			
WEDCS Election Exp. Fund 11421000 579100	\$	673.03	
Redaction Fees 11715000 461390/521350	\$	14,211.55	
K-9 Donations 12116000 485000/579200	\$	10,551.64	
Dog Control 14195000 485000/579200	\$	66,708.43	
Justice Dept Donations 1295000 485000/579200	\$	339.00	
Veterans Service 14700000 485000/579200	\$	1,644.50	
Park Donations 15200000 485000/579200	\$	6,158.80	
Human Services Donations 24900500 485000/579200	\$	863.50	
Crep Program 16140000	\$	21,346.61	
Broadband Restricted Funds 16702100 485000/579100	\$	14,187.10	Resolution 01-22-04
Forestry Maint. Land Acq. 16919000 580100	\$	49,254.58	
Forestry-Habelman Reforest 16919000 521700	\$	1,471.13	
Wildlife Habitat 16913000 435800/534050	\$	350.86	
Land Cons. CCTF Donations 16942200 485000/579200	\$	10,749.50	
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$	1,210.06	
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$	109,951.75	
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$	39,834.10	
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$	290,000.00	

Committed Funds

Farm Proceeds-Ed Fd 10000000 342400 E4050-11970	\$	15,037.59	
Nonlapsing Capital Parks 17620620 582500	\$	265,887.54	(\$154,474.41 + \$111,413.13 for 2021)Res 08-21-03

Extension

Leadership Prog. Exp. 15620611 579100	\$	6,318.98	
Family Living Agent 15620613 579100	\$	3,462.64	
Agriculture Agent 15620614 579100	\$	13,757.07	
Youth Development Agent 15620615 579100	\$	6,731.04	
Pesticide Certification 15620616 579100	\$	4,426.72	

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$	194,047.14	update for 2021 after audit
Contingency Fund Balance 10010000 539200	\$	117,004.00	
Retirement/Fringe Pool 11435000 515200	\$	102,503.23	
Nonlapsing Capital Pool 17100169	\$	568,200.66	
Nonlapsing Capital Vehicle Pool 17100169 581100	\$	692,643.17	

General Fund Total

\$ 2,656,774.52

Proprietary & Internal Service Funds

Debt Service Fund - Resolution 06-13-02	\$	193,665.05	
Nonlapsing Technology Pool 71490000 599000	\$	625,059.14	
Town Road Sign Replacement-73360470 536005	\$	168,000.00	Resolution 08-20-12 \$168,000 (12/2023)

Proprietary, Debt & Internal Service Funds

\$ 986,724.19

5/9/2022

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2022\2022 General Fund Reserved-Committed-20%

FINANCIAL DATA THROUGH APRIL 30, 2022

Account Type

Revenue

Account Type	2021			2022		
	Total Annual Budget	Month Actual	2021 Actual to Annual Budget %	Total Annual Budget	Month Actual	2022 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	0	0	0.00%	8,784	0	100.00%
1000 - GENERAL GOVERNMENT	17,716,893	9,409,457	53.11%	21,898,142	9,160,227	41.83%
1110 - COUNTY BOARD	0	0		0	0	0.00%
1121 - CIRCUIT COURT	252,075	79,084	31.37%	262,225	82,192	31.34%
1122 - CLERK OF COURT	532,550	172,552	32.40%	577,250	167,633	29.04%
1124 - FAMILY COURT COMMISSIONER	5,320	680	12.78%	5,180	880	16.99%
1127 - MEDICAL EXAMINER	41,300	11,500	27.85%	43,300	13,200	30.48%
1131 - DISTRICT ATTORNEY	68,731	2,990	4.35%	78,711	9,782	12.43%
1132 - CORPORATION COUNSEL	0	0	100.00%	0	0	100.00%
1141 - ADMINISTRATOR	0	0	100.00%	0	0	100.00%
1142 - COUNTY CLERK	72,745	26,294	36.15%	23,310	13,130	56.33%
1143 - PERSONNEL	0	0	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	663,238	184,601	27.83%	729,697	179,246	24.56%
1152 - TREASURER	13,000	2,351	18.08%	13,000	1,263	9.72%
1160 - MAINTENANCE	1	0	0.00%	1	0	0.00%
1171 - REGISTER OF DEEDS	343,538	143,828	41.87%	411,814	125,191	30.40%
1172 - SURVEYOR	2,300	330	14.35%	2,300	480	20.87%
1175 - LAND RECORDS	195,308	62,026	31.76%	217,031	33,877	15.61%
1210 - SHERIFF DEPARTMENT	134,413	41,695	31.02%	88,170	35,216	39.94%
1270 - JAIL	156,303	83,874	53.66%	127,910	29,300	22.91%
1290 - EMERGENCY MANAGEMENT	71,206	15,195	-21.34%	82,938	13,221	-15.94%
1293 - DISPATCH CENTER	0	105	100.00%	0	0	100.00%
1295 - JUSTICE DEPARTMENT	377,761	49,497	13.10%	300,731	63,350	21.07%
1368 - SANITATION	145,835	22,908	15.71%	139,500	16,590	11.89%
1419 - DOG CONTROL	165,512	82,839	50.05%	145,536	85,944	59.05%
1470 - VETERANS SERVICE	12,153	11,900	97.92%	12,650	12,650	100.00%
1512 - LOCAL HISTORY ROOM	83,801	10,006	11.94%	84,128	7,078	8.41%
1520 - PARKS	202,625	65,097	32.13%	213,700	49,023	22.94%
1530 - SNOWMOBILE	200,000	25,697	12.85%	238,915	199,179	83.37%
1560 - UW-EXTENSION	18,739	1,734	9.25%	8,937	11,504	128.71%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	0	0	100.00%	0	0	100.00%
1691 - FORESTRY	151,929	64,667	42.56%	425,100	138,811	32.65%
1694 - LAND CONSERVATION	432,564	36,684	8.48%	511,299	38,259	7.48%
1698 - ZONING	1,893,198	544,487	28.76%	26,629	13,114	49.25%
1700 - CAPITAL OUTLAY	14,500	0	0.00%	103,955	52,500	50.50%
100 - GENERAL FUND Total	23,967,538	11,121,687	46.40%	26,780,844	10,526,398	39.31%
213 - CHILD SUPPORT	605,724	148,650	24.54%	648,965	169,262	26.08%
241 - HEALTH DEPARTMENT	1,716,419	581,590	33.88%	1,367,784	599,144	43.80%
249 - HUMAN SERVICES	16,101,814	5,138,545	31.91%	14,824,985	5,265,161	35.52%
310 - DEBT SERVICE	7,039,920	66,332	0.94%	7,012,646	25,957	0.37%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,704,000	518,542	19.18%	2,704,625	346,130	12.80%
642 - ROLLING HILLS	30,356,865	19,319,988	63.64%	21,662,785	3,659,513	16.89%
714 - INFORMATION SYSTEMS	1,819,224	1,222,766	67.21%	1,257,094	1,197,941	95.29%
715 - INFORMATION TECHNOLOGY POOL	646,568	71,796	11.10%	630,401	63,174	10.02%
717 - SELF FUNDED EMPLOYEE INSURANCE	(7,366,778.78)	2,208,622		(\$5,910,734.00)	(\$2,306,656.95)	39.02%
719 - WORKERS COMPENSATION	333,820	40,556	12.15%	333,820	55,205	16.54%
732 - HIGHWAY	14,989,257	5,640,389	37.63%	20,054,197	10,540,474	52.56%
820 - JAIL ASSESSMENT	142,700	21,323	14.94%	80,000	21,819	27.27%
830 - LOCAL HISTORY ROOM	83,801	228,834	273.07%	84,128	135,789	-161.41%
856 - M.M. HANEY TRUST	0	0	100.00%	0	3	100.00%
860 - REVOLVING LOAN FUND	0	0	100.00%	0	0	100.00%
Grand Total	107,874,428	46,329,620	42.95%	103,353,008	34,641,048	33.52%

This is 4 out of 12 months

These Revenue numbers include the tax appropriations for 2022

58.33%

FINANCIAL DATA THROUGH APRIL 30, 2022

Account Type	Expense					
	2021 Total Annual Budget	2021 Month Actual	2021 Actual to Annual Budget %	2022 Total Annual Budget	2022 Month Actual	2022 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	1,068,145	0	0.00%	2,437,852	2,183,229	100.00%
1000 - GENERAL GOVERNMENT	7,910	0	0.00%	2,178,870	0	0.00%
1110 - COUNTY BOARD	118,860	28,539	24.01%	119,729	33,348	27.85%
1121 - CIRCUIT COURT	688,416	160,654	23.34%	664,599	154,701	23.28%
1122 - CLERK OF COURT	781,181	171,439	21.95%	799,684	181,807	22.73%
1124 - FAMILY COURT COMMISSIONER	40,800	10,200	25.00%	40,800	10,200	25.00%
1127 - MEDICAL EXAMINER	189,701	38,891	20.50%	211,699	41,107	19.42%
1131 - DISTRICT ATTORNEY	630,198	181,094	28.74%	695,881	203,119	29.19%
1132 - CORPORATION COUNSEL	286,735	85,496	29.82%	301,448	65,508	21.73%
1141 - ADMINISTRATOR	227,888	64,674	28.38%	236,854	61,534	25.98%
1142 - COUNTY CLERK	469,528	95,332	20.30%	342,730	93,792	27.37%
1143 - PERSONNEL	440,304	89,253	20.27%	445,798	131,692	29.54%
1151 - FINANCE DEPARTMENT	1,064,135	290,784	27.33%	1,155,573	298,713	25.85%
1152 - TREASURER	313,384	96,020	30.64%	320,315	77,422	24.17%
1160 - MAINTENANCE	891,657	269,049	30.17%	892,705	247,192	27.69%
1171 - REGISTER OF DEEDS	304,408	82,997	27.26%	317,385	79,055	24.91%
1172 - SURVEYOR	27,556	10,060	36.51%	27,556	13,735	49.84%
1175 - LAND RECORDS	195,448	93,892	48.04%	217,031	56,713	26.13%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	539,456	373,412	69.22%	539,805	358,123	66.34%
1210 - SHERIFF DEPARTMENT	3,263,906	870,969	26.68%	3,421,545	934,156	27.30%
1270 - JAIL	3,122,387	809,693	25.93%	3,125,787	819,454	26.22%
1290 - EMERGENCY MANAGEMENT	164,233	29,598	18.02%	172,322	53,108	30.82%
1293 - DISPATCH CENTER	1,309,873	409,852	31.29%	1,251,181	374,956	29.97%
1295 - JUSTICE DEPARTMENT	1,013,389	269,835	26.63%	1,039,910	246,385	23.69%
1368 - SANITATION	187,622	38,006	20.26%	195,552	42,270	21.62%
1419 - DOG CONTROL	245,482	55,906	22.77%	246,166	47,891	19.45%
1470 - VETERANS SERVICE	166,843	53,097	31.82%	181,024	42,092	23.25%
1511 - LIBRARY	456,430	456,430	100.00%	388,328	388,328	100.00%
1512 - LOCAL HISTORY ROOM	208,510	42,167	20.22%	214,175	51,884	24.23%
1520 - PARKS	133,182	18,492	13.88%	140,266	19,923	14.20%
1530 - SNOWMOBILE	200,000	40,000	20.00%	238,915	0	0.00%
1560 - UW-EXTENSION	233,746	68,405	29.26%	229,666	27,158	11.83%
1614 - CONSERV RESERVE ENHANCE PROGR	35,382	0	0.00%	21,347	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	31,821	14,710	46.23%	41,523	12,343	29.73%
1691 - FORESTRY	179,397	61,198	34.11%	183,747	59,429	32.34%
1694 - LAND CONSERVATION	1,166,870	166,068	14.23%	1,155,493	177,115	15.33%
1698 - ZONING	1,973,538	616,982	31.26%	116,882	34,806	29.78%
1700 - CAPITAL OUTLAY	1,589,217	186,871	11.76%	2,470,702	262,562	10.63%
100 - GENERAL FUND Total	23,967,538	6,350,063	26.49%	26,780,844	7,884,850	29.44%
213 - CHILD SUPPORT	605,724	180,835	29.85%	648,965	197,072	30.37%
241 - HEALTH DEPARTMENT	1,716,419	346,506	20.19%	1,367,784	328,072	23.99%
249 - HUMAN SERVICES	16,101,814	3,661,254	22.74%	14,824,985	3,683,340	24.85%
310 - DEBT SERVICE	7,039,920	2,143,666	30.45%	7,012,646	6,861,616	97.85%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,704,000	135,174	5.00%	2,704,625	330,953	12.24%
642 - ROLLING HILLS	30,356,865	2,656,156	8.75%	21,662,785	8,591,587	39.66%
714 - INFORMATION SYSTEMS	1,819,224	369,614	20.32%	1,257,094	372,312	29.62%
715 - INFORMATION TECHNOLOGY POOL	646,568	25,757	3.98%	630,401	4,646	0.74%
717 - SELF FUNDED EMPLOYEE INSURANCE	7,366,779	1,614,041	21.91%	5,910,734	1,288,139	21.79%
719 - WORKERS COMPENSATION	333,820	122,492	36.69%	333,820	142,861	42.80%
732 - HIGHWAY	14,989,257	1,951,592	13.02%	20,054,197	1,728,655	8.62%
820 - JAIL ASSESSMENT	142,700	10,029	7.03%	80,000	33,138	41.42%
830 - LOCAL HISTORY ROOM	83,801	10,006	11.94%	84,128	7,078	8.41%
860 - REVOLVING LOAN FUND	0	0	100.00%	0	0	100.00%
Grand Total	107,874,428	19,577,185	18.15%	103,353,008	31,454,319	30.43%

FINANCIAL DATA THROUGH APRIL 30, 2022

Account Type	Salary & Fringe Expense					
	2021 Total Annual Budget	2021 Month Actual	2021 Actual to Annual Budget %	2022 Total Annual Budget	2022 Month Actual	2022 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	81,185	13,183	16.24%	80,782	17,581	21.76%
1121 - CIRCUIT COURT	344,146	98,471	28.61%	351,392	103,068	29.33%
1122 - CLERK OF COURT	522,374	145,865	27.92%	543,565	152,450	28.05%
1127 - MEDICAL EXAMINER	124,849	35,030	28.06%	125,289	35,375	28.23%
1131 - DISTRICT ATTORNEY	602,275	174,449	28.96%	668,730	191,911	28.70%
1132 - CORPORATION COUNSEL	279,420	84,305	30.17%	293,782	64,525	21.96%
1141 - ADMINISTRATOR	220,129	63,883	29.02%	227,984	59,234	25.98%
1142 - COUNTY CLERK	188,902	56,298	29.80%	199,751	58,665	29.37%
1143 - PERSONNEL	202,262	59,655	29.49%	211,764	62,166	29.36%
1151 - FINANCE DEPARTMENT	1,016,775	289,562	28.48%	1,103,540	292,630	26.52%
1152 - TREASURER	243,694	76,095	31.23%	254,504	72,810	28.61%
1160 - MAINTENANCE	328,945	99,429	30.23%	337,894	100,556	29.76%
1171 - REGISTER OF DEEDS	230,325	68,723	29.84%	242,457	65,145	26.87%
1175 - LAND RECORDS	73,752	21,238	28.80%	75,446	21,447	28.43%
1210 - SHERIFF DEPARTMENT	2,781,805	767,397	27.59%	2,947,779	815,237	27.66%
1270 - JAIL	2,333,548	599,234	25.68%	2,273,789	592,090	26.04%
1290 - EMERGENCY MANAGEMENT	128,262	28,796	22.45%	137,989	49,932	36.19%
1293 - DISPATCH CENTER	1,043,324	299,347	28.69%	1,032,213	253,579	24.57%
1295 - JUSTICE DEPARTMENT	700,985	204,246	29.14%	725,561	184,612	25.44%
1368 - SANITATION	127,059	35,070	27.60%	135,064	39,175	29.00%
1419 - DOG CONTROL	139,412	39,608	28.41%	145,999	37,940	25.99%
1470 - VETERANS SERVICE	141,334	48,828	34.55%	161,672	34,972	21.63%
1512 - LOCAL HISTORY ROOM	123,820	36,355	29.36%	129,485	37,147	28.69%
1520 - PARKS	78,921	16,621	21.06%	85,654	17,242	20.13%
1560 - UW-EXTENSION	155,202	62,792	40.46%	158,028	14,760	9.34%
1691 - FORESTRY	54,464	16,503	30.30%	57,903	17,220	29.74%
1694 - LAND CONSERVATION	348,155	106,645	30.63%	376,179	112,638	29.94%
1698 - ZONING	99,835	27,158	27.20%	108,319	31,799	29.36%
100 - GENERAL FUND Total	12,715,159	3,574,787	28.11%	13,192,514	3,535,905	26.80%
213 - CHILD SUPPORT	492,164	143,164	29.09%	541,909	155,553	28.70%
241 - HEALTH DEPARTMENT	1,593,008	316,179	19.85%	1,245,517	312,335	25.08%
249 - HUMAN SERVICES	5,280,121	1,565,934	29.66%	5,820,161	1,529,920	26.29%
633 - SOLID WASTE	150,563	44,640	29.65%	159,964	45,118	28.21%
642 - ROLLING HILLS	6,452,430	1,686,303	26.13%	6,190,895	1,525,611	24.64%
714 - INFORMATION SYSTEMS	364,686	82,551	22.64%	372,342	104,039	27.94%
732 - HIGHWAY	3,681,123	1,092,291	29.67%	3,797,988	1,060,752	27.93%
Grand Total	30,729,254	8,505,850	27.68%	31,321,290	8,269,234	26.40%


This is 4 out of 12 months Insurance and 8/26 Payrolls

DECLARATION ENDING EXTRAORDINARY CIRCUMSTANCES

Dated this 19th day of April, 2022

1 WHEREAS, on January 31, 2020 the United States Department of Health and Human Services declared
2 a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-19 a
3 pandemic, and on March 12, 2020, the Governor of the State of Wisconsin declared a Health Emergency
4 in the State; and
5
6 WHEREAS, Monroe County has addressed continued operations with safety measures and emergency
7 policies and resolutions since the start of the pandemic; and
8
9 WHEREAS, Monroe County Board of Supervisors in Resolution No. 11-20-09 adopted temporary rules
10 for 90 days, set to expire February 17, 2021, to allow for virtual meetings for the County Board and
11 committees, and in Resolution No. 01-21-04 the County Board adopted Extraordinary County Board
12 Rules; and
13
14 WHEREAS, on February 17, 2021 the Monroe County Chair and Vice Chair signed a Declaration of
15 Extraordinary Circumstances; and
16
17 WHEREAS, the Monroe County Board of Supervisors recognizes that the pandemic has now receded;
18 and
19
20 WHEREAS, the state of emergency is no longer needed and the extraordinary circumstances are now
21 resolved.
22
23 NOW, THEREFORE, the Monroe County Chair and Vice Chair hereby sign this Declaration to End the
24 Extraordinary Circumstances as of the next county board meeting when the Monroe County Board of
25 Supervisors shall consider this Declaration.


Cedric Schnitzler, Chair


Wallace Habegger, Vice Chair

Drafted by: Lisa Aldinger Hamblin, Corporation Counsel

<input type="checkbox"/> RATIFIED <input type="checkbox"/> FAILED County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Declaration # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>
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RESOLUTIONS AND ORDINANCES – MAY 25, 2022

1. RESOLUTION APPROVING THE MONROE COUNTY OUTDOOR RECREATION PLAN 2022-2026

Offered by the Natural Resources & Extension Committee

2. RESOLUTION AUTHORIZING THE ESTABLISHMENT OF PERSONAL CARE ASSISTANT POSITIONS WITHIN ROLLING HILLS SENIOR LIVING

Offered by the Administration & Personnel Committee

3. RESOLUTION AMENDING BOARD RULES FOR IN PERSON MEETING ATTENDANCE CLARIFICATION AND EMERGENCY DECLARATIONS

Offered by the Administration & Personnel Committee

4. AMENDMENT OF CHAPTER 38, ARTICLE VI. ALL-TERRAIN AND UTILITY TERRAIN VEHICLES OF THE MONROE COUNTY CODE

Offered by the Highway Committee

**RESOLUTION APPROVING
THE
MONROE COUNTY OUTDOOR RECREATION PLAN 2022-2026**

1 **WHEREAS**, Monroe County has participated in a County-wide Outdoor Recreation Planning Program
2 covering the inventory and recommended development of outdoor recreation facilities within Monroe
3 County; and
4
5 **WHEREAS**, this planning program has been conducted through the Mississippi River Regional
6 Planning Commission in conjunction with Monroe County; and
7
8 **WHEREAS**, the plan document reflects community recreation needs in light of goals, objectives and
9 generally accepted recreation planning standards; and
10
11 **WHEREAS**, the action and objective items contained within this plan will now qualify for certain state
12 and federal grant applications; and
13
14 **WHEREAS**, the plan is a dynamic document, therefore future changes may be incorporated into the
15 plan by amendment; and
16
17 **WHEREAS**, this plan has been reviewed and approved by the Monroe County Natural Resources and
18 Extension Committee and is being submitted for approval of the Monroe County Board of Supervisors.
19
20 **NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors that they do
21 hereby approve the Monroe County Outdoor Recreation Plan for 2022–2026.
22
23 Dated this 25th day of May, 2022.
24
25 Offered by the NATURAL RESOURCES and EXTENSION COMMITTEE.
26
27 Purpose: To approve the Monroe County Outdoor Recreation Plan for 2022-2026.
28
29 Fiscal Note: No direct impact on the budget.
30
31 Drafted by Chad Ziegler.

Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved by: <u>5/16/2022</u> <u>Lisa Aldinger Hamblin</u> Lisa Aldinger Hamblin, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>May 11</u> , 20 <u>22</u> VOTE: <u>3</u> Yes <u>0</u> No <u>2</u> Absent Committee Chair: <u>Nodji Van Wyche</u> <u>Jay Estelone</u> <u>David A. Rouse</u>
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Finance Vote (If required):
5 Yes 0 No 0 Absent

Committee of Jurisdiction Forwarded on: May 17, 2021
4 Yes 0 No 1 Absent

Drafted & Approved as to form on 5/17/2022
Lisa Aldinger Hamblin
Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair: Walter H. Haggan
John J. Smith Jason A. ...
Low ...

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20__
_____ Yes _____ No _____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

New Position Analysis



- New position
- Increased hours to current position
- Additional existing position

Date: 04/24/2022	Department: Rolling Hills
Department Head Name: Linda Smith	

Explain the necessity of this position (be specific as to the reasons why this position is needed and explain reasons why present staff cannot accomplish tasks):

Rolling Hills is expanding its assisted living services in the new building. We currently have Certified Nursing Assistants (CNA) who work in the CBRF assisted living area (8 bed unit) as they do float to the nursing home as well. State regulations allow us to use personal care workers or assistants (PCA) in the assisted living areas to provide direct care services. Wages are slightly less and the pool of workers is potentially larger. Hiring PCAs offers an opportunity to train them and is a great stepping stone to growing our CNA ranks. We will continue to use some CNAs in the assisted living facilities, however, the total number of PCAs/ CNAs working in the assisted living facilities will be based upon resident census and need. If we staff with 3 direct care staff on a shift this may be any combination of PCAs and CNAs. The new CBRF will be 24 beds and the Assisted Living Apartments (RCAC) will be 24 units (up to 32 residents). We need to have positions added for personal care assistants (PCA) as an option for staffing. If not approved we would use CNA staff across the facility which is more costly and often more difficult to staff.

Suggested Title: Personal Care Assistant		
Personnel Director's Recommended Classification:	Grade: E (new scale)	FLSA Class:
Full-time: <input checked="" type="checkbox"/>	Part-time: fill in/hours	Projected Start Date: June 2022

* Current or newly created Job Description in current County format must be attached.*
* A completed and approved Resolution must also accompany this Position Analysis.*

Funding - Annual Costs to include family insurance coverage:

Hourly Rate	Annual Salary	Retirement	Social Security	Medicare	Work Comp	Health Ins.	Dental Ins.	Life Ins.
16.62	34,570	2,248	2,144	502	409	21,376	784	18

1. Where will the funds for this position come from?
 The current budget includes all staffing for the assisted living facilities. This was budgeted at a CNA wage, however, we can have some savings by filling some of the positions with personal care assistants.
2. What equipment will need to be purchased for this position (desk, etc.)?
 none
 - a. Is office space presently available? yes Where? new facility assisted living charting stations
 - b. Estimated cost of needed equipment? \$0
 - c. Is the cost of needed equipment in the department budget? NA
3. What is the grand total cost of all items this fiscal year? _____
4. What is the annual cost of salary and fringes, thereafter? _____

Supervisory Responsibility (if applicable):

1. In brief detail, explain the supervisory authority this position will have:

none

2. Number of employees Directly supervised: 0 Indirectly: _____

List the position titles that will report to this position:

3. What position title will this position report to? CBRF / RCAC Managers

County Administrator – Action:

Date: 04/14/2022	Position Approved: <input checked="" type="checkbox"/>	Position Denied: <input type="checkbox"/>
------------------	--	---

Committee of Jurisdiction: Rolling Hills – Action:

Date: 04/18/2022	Position Approved: <input checked="" type="checkbox"/>	Position Denied: <input type="checkbox"/>	by a vote of: 5 - 0
------------------	--	---	---------------------

Administration & Personnel Committee – Action:

Date:	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>	by a vote of:
-------	---	---	---------------

Finance Committee – Action on Fiscal Note:

Date:	Funds Approved: <input type="checkbox"/>	Funds Denied: <input type="checkbox"/>	by a vote of:
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County Board – Action:

Date:	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>	
By a vote of:	aye	nay	absent/abstention

Job Title:	Personal Care Assistant (PCA)	Department:	Rolling Hills Senior Living
Location:	Rolling Hills Senior Living, 14400 / 14350 Co Hwy B, Sparta	FLSA Category:	Non-exempt
Immediate Supervisor:	CBRF Manager / RCAC Manager	Salary Grade:	Grade E
Supervision Exercised:	None	Position Type:	Full-time:

Basic Functions and Responsibilities

Under supervision of the CBRF/ RCAC Managers, the Personal Care Assistant will provide direct care and assistance to the assisted living tenants.

Job Description

ROLE AND RESPONSIBILITIES

- Provides direct care to tenants, including personal hygiene, bathing, grooming, dressing, toileting and mealtime assistance.
- Provides medications and treatments as delegated by the assisted living nurse in compliance with physician orders
- Assist with laundry and housekeeping tasks
- Communicates and interacts with residents in a kind and compassionate manner
- Recognizes and reports changes of resident condition
- Assists residents with exercise and therapy restorative programs.
- Provides for social interaction and stimulation by encouraging and assisting with activities
- Observes for safety hazards to residents and staff and reports conditions
- Assists in admission and discharge of residents
- Documents care, meal intakes and medication administration information in the medical record
- Assumes responsibility to obtain at least 15 hours of continuing education annually to meet state requirements.
- Functions within resident rights guidelines and maintains good public relations with residents, families and other healthcare providers
- Maintains satisfactory and diligent work performance, teamwork and business-like dress and deportment
- Attends mandatory educational training as required by federal and state rules and regulations
- Follows all infection prevention and control policies and procedures

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Preference for completion of CBRF training certification in fire safety, first aid, medication management and personal care.
- Preference for previous experience in a healthcare setting or personal care area
- No previous criminal convictions which could threaten the residents' safety.

PHYSICAL DEMANDS

A large percentage of time is spent walking, standing, stooping, balancing, bending, reaching, feeling, talking, hearing, handling, fingering, using near and far vision (color and night vision included), judgment, exposed to adverse environmental and atmospheric conditions, potential infectious human agents. Sits, runs, grapples, climbs intermittently; lifts/carries 1-25 pounds frequently, 26-50 pounds occasionally, 51-70 pounds seldom; may perform minimum to total assists during resident transfers using transfer belts or other mechanical assist devices; pushes/pulls 20-58 pounds to include wheelchairs, lifts, carts and beds.

ADDITIONAL NOTES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Employee Signature: _____ **Date:** _____

Approved by Supervisor: _____ **Date:** _____

**MONROE COUNTY
PERSONNEL COSTS
2022 BUDGET**

DEPARTMENT: Rolling Hills

*round off all totals to the nearest dollar

JOB TITLE	EMPLOYEE NAME	ANNUAL SALARY	OVERTIME	RETIREMENT	SOCIAL SECURITY	MEDICARE	HEALTH	DENTAL	LIFE	TOTAL FRINGE	WORKERS COMP.	TOTAL
PCA - begin 6/1/22	1216 hrs	\$ 20,210		\$ 1,314	\$ 1,254	\$ 294	\$ 12,469	\$ 457	\$ 11	\$ 15,799	\$ 239	\$ 36,248
Grade E market (\$16.62)												
PCA - full year	2080 hrs	\$ 34,570		\$ 2,248	\$ 2,144	\$ 502	\$ 21,376	\$ 784	\$ 18	\$ 27,072	\$ 409	\$ 62,051
Grade E market (\$16.62)												
				\$ -	\$ -	\$ -					\$ -	
CNA - begin 6/1/22	1216 hrs	\$ 22,715		\$ 1,477	\$ 1,409	\$ 330	\$ 12,469	\$ 457	\$ 11	\$ 16,153	\$ 269	\$ 39,137
Grade G market (\$18.68)												
PCA - full year	2080 hrs	\$ 38,854		\$ 2,526	\$ 2,409	\$ 564	\$ 21,376	\$ 784	\$ 18	\$ 27,677	\$ 460	\$ 66,991
Grade G market (\$18.68)												
Grand Total		\$ 96,139		\$ 6,251	\$ 5,962	\$ 1,396	\$ 55,222	\$ 2,025	\$ 47	\$ 70,902	\$ 1,138	\$ 168,179

Wisconsin Retirement

General Employee - 0.0650
Protective Employee - 0.1204

2022 Workers Compensation Rate

Street Const. 0.0186
Protective 0.0095
Municipal Oper. 0.0118
Office/Clerical 0.0006

2022 Health Insurance

87% CoShare
Single **\$734.96**
Family **\$1,781.34**

2022 Dental Insurance

87% CoShare
Single \$21.01
Family \$65.33

Life Insurance \$1.50

Social Security 0.062
Medicare 0.0145

***Insurance Rates for part-time employees are different - please call Personnel or Finance for rates**

RESOLUTION NO. 05-22-03

RESOLUTION AMENDING BOARD RULES FOR IN PERSON MEETING ATTENDANCE
CLARIFICATION AND EMERGENCY DECLARATIONS

1 WHEREAS, the Administration and Personnel Committee are reviewing the current Monroe County
2 Board and Committee Rules; and
3

4 WHEREAS, Monroe County Board of Supervisors in Resolution No. 11-20-09 adopted temporary rules
5 to allow for virtual meetings for the County Board and Committees; and
6

7 WHEREAS, in Resolution No. 01-21-04 the County Board adopted Extraordinary County Board Rules
8 to allow for continued operation of the County Board in the face of the continuing pandemic; and
9

10 WHEREAS, there is a Declaration, pending County Board approval, to end the Extraordinary County
11 Board Rules; and
12

13 WHEREAS, the Committee considered the temporary emergency rules that were established during the
14 State of Emergency declared during COVID-19; and
15

16 WHEREAS, clear meeting rules for quorums, voting, and per diems are necessary; and
17

18 WHEREAS, the Committee wishes to establish set emergency declaration rules for Chair, and Vice-
19 Chair duties and powers, and meeting attendance.
20

21 NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that Monroe
22 County Board Rules shall be amended to read with the addition of 3.j. under meeting as follows:
23

- 24 3.j. County Board members shall attend meetings in person for a determination of a
25 quorum, voting, and per diems.
26

27 FURTHER BE IT RESOLVED by the Monroe County Board of Supervisors that Monroe County Board
28 Rules shall be amended to read with the addition of emergency rules of 1.c. and 3.k. as follows:
29

- 30 1.c. The Chair, in consultation with the Vice-Chair, shall have the power to declare an
31 emergency. Said declaration shall be ratified at the next regularly scheduled meeting
32 of the county board or any special meeting scheduled prior to the next regularly
33 scheduled meeting. The board shall set the duration of the emergency rules when
34 affirming the declaration.
35

- 36 3.k. Emergency Declaration Authorization Rules
37

- 38 i. Meetings may be held virtually, in full or part.
39 ii. A roll call determination of a quorum shall include members that appear
40 virtually.

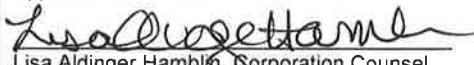

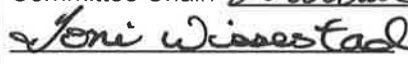
- 41 iii. Those in attendance in person will use voting system first, once votes are
 42 locked, and then those members attending virtually shall be by roll call vote
 43 with sequential rotation of tallying. Roll call votes may be added to the
 44 voting system before votes are revealed.
 45 iv. Members attending virtually shall receive per diems pursuant to the rules as
 46 if they physically attended the meeting.
 47 v. If a closed session is called, members appearing virtually are responsible for
 48 ensuring their participation maintains the confidentiality of the closed
 49 session.

51 Offered this 25th day of May, 2022 by the Administrative and Personnel Committee.

52 Fiscal note: No budget impact as rules are published yearly in the official directory.

53 Statement of purpose: To amend Monroe County Board Rules to include in person meeting attendance
 54 clarification and emergency declaration rules.

55 Drafted by Tina Osterberg, County Administrator

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent</p> <p>Approved as to form: 05/18/2022  Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: May 17, 2022. VOTE: 4 Yes, 0 No, 1 Absent Committee Chair:  </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

Board & Committee Rules

MONROE COUNTY BOARD AND COMMITTEE RULES.

The governing body of Monroe County, Wisconsin enacts the following rules to establish its preferences for self-governance.

Monroe County Board Rules.

1. **Chair. Duties and powers.** The chairperson shall exercise the powers and perform the duties as set out in the Wisconsin Statutes, Monroe County Code, Monroe County Board Rules, and as otherwise directed by the Monroe County Board.
 - a. The Chair shall preside at all meetings of the board, conducting the meeting under the rules adopted by the board. The Chair shall be responsible for ensuring compliance with Chapter 19, Subchapter V, Open Meetings of Governmental Bodies of the Wisconsin Statutes.
 - b. The Chair, in consultation with the Vice-Chair, shall select the standing committee members except the Highway Committee and as otherwise set out in the county ordinances and state statutes.
 - c. The Chair, in consultation with the Vice-Chair, shall have the power to declare an emergency. Said declaration shall be affirmed at the next regularly scheduled meeting of the county board or any special meeting scheduled prior to the next regularly scheduled meeting. The board shall set the duration of the emergency rules when affirming the declaration.
2. **Vice-Chair. Duties and powers.** The Vice-Chair shall act as Chair during the absence or disability of the Chair.
3. **Meetings.**
 - a. The meetings of the Board shall be: the Organizational Meeting on the third Tuesday in April following the spring election, the Annual Meeting on the first Wednesday of November; all other meetings shall be held the fourth Wednesday of each month. Meetings shall start at 6:00 p.m., unless the time or date is changed by the Chair or Vice-Chair of the Board.
 - b. The Chair shall call the board to order at the place and time noticed. At the beginning County Clerk shall then conduct a roll call and note whether a quorum is present; a quorum shall be 60% of the members. If a quorum is present, the business of the Board shall proceed. If a quorum is not present, the meeting shall adjourn until a time specified by the Chair and efforts will be made to reach a quorum. If both the Chair and the Vice-Chair are absent, the Board shall elect a temporary Chair.

- c. Any person not a member, wanting to address the Board on any matter, shall first obtain leave, such leave to be requested by a member. In case of an objection by a member, such person must have a two-thirds vote of those members present to be allowed to address the board. The Chair, without suspension of the rules, shall be permitted to call upon employees of any department for remarks.
- d. Every member, prior to speaking, shall indicate a request to speak electronically or by raising a hand. Priority may be given to electronic requests but the Chair retains discretion in choosing whom to recognize. Upon being recognized by the Chair, a member shall address the Chair and shall not be interrupted except by call to order. No member shall speak more than twice on the same question without leave of the Chair, and a member shall be limited to three minutes for each of their times in addressing the Board. Exempted from this limitation shall be committee chairperson/representative presenting a resolution or answering questions. The Board may, by a two-thirds vote of those members present, suspend the rules limiting time and amount to speak.
- e. When a member is called to order, the member shall not proceed to speak, except in explanation, until the Chair determines whether he/she is in order or not.
- f. It shall be the duty of all members to vote yes or no unless the Chair excuses a member from a vote for good and sufficient reason before the voting has begun.
- g. Every vote upon the levy of a tax or providing an appropriation of money shall be by roll call. All other voting shall be by voice vote, electronic vote, or electronic roll call vote of the majority required, at the discretion of the Chair. Any member may request roll call on any question. All roll call votes shall be electronic unless the Chair rules otherwise. Should the Chair grant an exception to electronic roll call vote, the roll call vote by voice shall be by district numerical order except that the County Clerk shall rotate the order so that the member voting first shall have his/her name called last on the succeeding roll call vote by voice. This sequential rotation shall start with the Organizational Meeting and continue from meeting to meeting. The Chair shall always vote last.
- h. Special Board meetings may be called at the joint request of the Chair and Vice-Chair or upon a written request by a majority of the members of the Board delivered to the County Clerk specifying the time and place of the meeting. Special Meetings require a five (5) day notice to the members before the meeting.
- i. Roberts Rules of Order shall prevail regarding parliamentary procedure when not in conflict with any Board Rule.
- j. County Board members shall attend meetings in person for a determination of a quorum, voting, and per diems.

k. Emergency Declaration Authorization Rules

- i. Meetings may be held virtually, in full or part.
- ii. A roll call determination of a quorum shall include members that appear virtually.
- iii. Those in attendance in person will use voting system first, once votes are locked, then those members attending virtually shall be by roll call vote with sequential rotation of tallying. Roll call votes may be added to the voting system before votes are revealed.
- iv. Members attending virtually shall receive per diems pursuant to the rules as if they physically attended the meeting.
- v. If a closed session is called, members appearing virtually are responsible for ensuring their participation maintains the confidentiality of the closed session.

4. **Agenda.**

- a. The order of reoccurring business shall be as follows: Call to Order, Roll Call, Pledge of Allegiance, Approval of Minutes, Public Comment Period, Appointments, Announcements, County Treasurer's Report, County Financial Report, County Administrator's Report, Budget Adjustments, Resolutions, and Adjournment. Other business shall be prioritized and included by the Chair.
- b. The County Clerk shall, at least five (5) days before each meeting of the Board (except when the Board is in continuous meeting), send to each member an itemized agenda containing copies of all resolutions and other matters to be considered by the Board. All items properly submitted by a committee and not withdrawn shall be placed on the agenda. The agenda shall be prepared by the County Clerk subject to the approval of the Chair.
- c. All resolutions or other matters to be brought before the Board shall be reported to the County Clerk at least six days prior to the Board meeting in order to be placed on the agenda for consideration. Matters brought to the County Clerk which are not properly presented for inclusion on the agenda shall be referred to the appropriate committee by the Chair.
- d. Matters brought up at a meeting which do not appear on the agenda shall not be discussed and shall be referred to the appropriate committee or placed on the next Board meeting agenda for discussion, as determined appropriate by the Chair.

5. **Resolutions.** Items, other than announcements, appointments or budget adjustments, coming before the Board for deliberation and action shall do so in the form of a resolution.

- a. Resolutions shall be identified by number set by the County Clerk. Resolutions shall contain a heading that generally describes the resolution. Resolution shall contain at the bottom a purpose statement, a fiscal note and identify the drafter.
- b. Resolutions received by members with the agenda need not be read. Any member may request

that a resolution be read. Late resolutions not mailed with the agenda shall be read.

- c. Any resolution or motion involving appropriation of money shall include a statement or a fiscal note that states the actual or anticipated cost and identifies the fund from which the money will be appropriated. The resolution shall be offered to the Finance Committee to allow comment on the proposed funding. The resolution shall state if more than a simple majority is required for passage and the size of majority. It shall further be determined that there has been compliance with Wisconsin Statute 65.90 (municipal budgets) and any appropriate County Board resolutions.
- d. Any member who wishes a particular resolution be brought before the entire Board shall do so by use of Committee Rules.
- e. All resolutions shall be reviewed by Corporation Counsel as to form and as to compliance with §65.90 Wis. Stats.

6. **Per Diems.**

- a. Per diem for meetings will be paid on a monthly basis. Members who fail to attend some portion of the meeting, unless excused by the Chair, shall receive a reduced amount equal to one-half the allowable amount.
- b. All reimbursement claims of members and other individuals eligible for per diem and other expenses shall be submitted pursuant to county practice or policy. Claims will be reviewed and allowed or denied by the Finance Committee in accordance with county policies, ordinances and state statute. Expense sheets are to be submitted to the County Clerk's Office in a timely manner in accordance with county practice and policy.
- c. If an individual eligible to claim per diem attends two or more meetings on the same date, per diem shall be allowed for each meeting at which the individual is present for roll call and adjournment of each such meeting.

- 7. **Amendment of Rules.** No rule shall be changed, modified, or amended unless it is presented and voted on in resolution form at a regular meeting.

Committee Rules

Counties are authorized under §59.13 Wis. Stats. to establish the purpose, duties, manner of reporting and remuneration of committees. Committees are as specified in the ordinances and statutes and charged with the duties and responsibilities therein. Committees shall exercise only the authority given them by the Board or law. Committees shall strive to give detailed attention to issues and present options and recommendations to the Board.

The County shall use three types of committees: standing, special (or adhoc) and advisory. Standing committees are set up to address continuing functions and have standing authority to act on behalf of the Board within an identified scope and area as set out in the ordinances or by rule or resolution. Special committees are temporary in nature designed to address an identified project and may do so within scope of authority set up by the Board under a duly enacted resolution, but are not to infringe on a standing committees jurisdiction. Advisory committees are for issue development and cannot have authority to act on behalf of the Board.

1. The chair of a committee shall ensure compliance with Wisconsin Statute Chapter 19, Subchapter V, Open Meetings of Governmental Bodies. The chair of the committee shall coordinate with the County Clerk in regards to conveying meeting notices to the media.
2. Prior approval of the appropriate committee is required for attending conventions, workshops, conferences and training sessions. Approval shall be recorded in committee minutes. The Board Chair is authorized to attend or designate a member to attend special meetings, etc.
3. If it is recorded in committee minutes that a representative from that committee is to attend a meeting of another committee or a committee-related function, per diem payment shall be allowed. If there is no time to obtain committee approval prior to the other meeting or function, the committee chair shall authorize attendance and it shall be retroactively approved at the next meeting by the committee.
4. The Board Chair and Vice-Chair shall serve as ex-officio members of all committees. The Chair and/or Vice-Chair, as ex-officio members, shall have the power to vote in a committee only in the event that the committee lacks a quorum.
5. Any member who wishes a particular resolution be brought before the entire Board shall do so by petitioning, in writing, the appropriate committee and filing a copy with the County Clerk. Said petition to bear the signatures of three (3) members and have the proposed resolution attached. A petition with more or less than three signatures shall be invalid. Upon presentation to the appropriate committee, the committee chair shall place it upon the committee agenda for discussion and comment at the next committee meeting. From that meeting, the petition and resolution with comments, shall be forwarded to the Board Chair to be considered at the next scheduled board meeting. Said resolution shall conform to all other requirements provided for in these Rules.
6. Committee chairs shall accept resolutions from individual members for committee deliberation at the next available meeting. The committee may take any action it sees fit on the resolution. Said resolution shall

conform to all other requirements provided for in the Board and Committee Rules.

7. Committees shall use Robert's Rules of Order for parliamentary procedure unless County Rules dictate otherwise.

8. Committee chairs shall designate a member of the committee as Vice-Chair. The committee chairs shall select a recorder who shall record and forward a copy of the minutes to the County Clerk and posted on the county website within five business days of the meeting and send an approved copy when approved by the committee. The County Clerk shall keep these minutes on file for five years.

AMENDMENT OF CHAPTER 38, ARTICLE VI. ALL-TERRAIN AND UTILITY TERRAIN VEHICLES OF THE MONROE COUNTY CODE

1 **WHEREAS**, all county trunk highways have been opened to ATV traffic under Sec. 38-212 of the
2 Monroe County Code, and
3

4 **WHEREAS**, the Wisconsin Department of Transportation has requested an amendment to the Monroe
5 County All-Terrain and Utility Terrain Vehicles ordinance to authorize ATV/UTV traffic on:
6

- 7 1. State Trunk Highway (STH) 21 between CTH I in the Town of Angelo and CTH A in the Town
8 of Angelo, and
9
- 10 2. State Trunk Highway (STH) 131 between Mead Avenue in the Town of Wellington and South
11 Street in the Town of Wellington, and
12
- 13 3. State Trunk Highway (STH) 16 between CTH M (north) in the Town of Tomah and CTH M
14 (south) in the Town of Tomah.
15

16 **WHEREAS**, enacting such an amendment invokes §23.33(4)(d)3.b. Wis. Stats.
17

18 A person may operate an all-terrain vehicle or utility terrain vehicle on the roadway or
19 shoulder of any highway to cross a bridge that is 1,000 feet in length or less if the
20 operation is in compliance with a county ordinance adopted under sub. (11) (am) 3. that
21 applies to that bridge and a city, village, or town ordinance adopted under sub. (11) (am)
22 3. that applies to that bridge.
23

24 **WHEREAS**, the Highway Committee has discussed and recommends the amendment to authorize
25 ATV traffic on:
26

- 27 1. STH 21 for the purpose of crossing a bridge over the La Crosse River, and
28
- 29 2. STH 131 for the purpose of crossing a bridge over the Kickapoo River, and
30
- 31 3. STH 16 for the purpose of crossing a bridge over the Southfork Lemonweir River.
32

33 **NOW, THEREFORE, BE IT RESOLVED**, the Monroe County Board of Supervisors does ordain the
34 amendment of the following section of Chapter 38 of the Monroe County Code to read as follows:
35

36 Sec. 38-212. – Designated and authorized ATV and UTV routes.

37 (a) All Monroe County CTHs are designated as ATV and UTV routes, except where otherwise
38 indicated.

39 (b) ATV and UTV operation is authorized on:

- 40 1. STH 71 in the Village of Norwalk from CTH T (north) to the 25/55 MPH speed limit
41 transition to cross the bridge over Moore Creek, and
- 42 2. STH 71 in the Village of Norwalk from the 25/55 MPH speed limit transition to the Town
43 of Ridgeville boundary, and from the Town of Ridgeville boundary to CTH T (south), to
44 cross the bridge over Moore Creek tributary, and
- 45 3. STH 21 in the Town of Angelo from CTH I to CTH A to cross the bridge over the La
46 Crosse River, and

- 47 4. STH 131 in the Town of Wellington from Mead Avenue to South Street to cross the
48 bridge over the Kickapoo River, and
49 5. STH 16 in the Town of Tomah from CTH M (west) to CTH M (south) to cross the bridge
50 over the Southfork Lemonweir River.

51 (c) Drivers crossing bridges on an ATV or UTV shall do all of the following:

- 52 1. Cross the bridge in the most direct manner practicable and at a place where no
53 obstruction prevents a quick and safe crossing.
54
55 2. Stay as far to the right of the roadway or shoulder as practicable.
56
57 3. Stop the vehicle prior to the crossing.
58
59 4. Yield the right-of-way to other vehicles, pedestrians, electric scooters, and electric
60 personal assistive mobility devices using the roadway or shoulder.
61
62 5. Exit the highway as quickly and safely as practicable after crossing the bridge.
63

64 **FURTHER BE IT RESOLVED**, This ordinance shall not be published and made effective until the
65 County Clerk receives copies of similar ordinances passed by the:

- 66
67 1. Town of Angelo which authorizes ATV and UTV operation over the same portion of STH
68 21, and
69
70 2. Town of Wellington which authorizes ATV and UTV operation over the same portion of
71 STH 131, and
72
73 3. Town of Tomah which authorizes ATV and UTV operation over the same portion of STH
74 16.
75

76 Offered by the Highway Committee this 25th day of May, 2022.

77 Purpose: To amend the ATV route ordinance to authorize travel on:

- 78
79
80 1. STH 21 in the Town of Angelo for the purpose of crossing a bridge over the La Crosse
81 River, and
82
83 2. STH 131 in the Town of Wellington for the purpose of crossing a bridge over the
84 Kickapoo River, and
85
86 3. STH 16 in the Town of Tomah for the purpose of crossing a bridge over the Southfork
87 Lemonweir River.
88

89 Fiscal Note: The costs of amending an ordinance. Signage cost will be covered by route sponsors.

Finance Vote (If required):

___ Yes ___ No ___ Absent

Approved as to form: 05/18/2022

Lisa Aldinger Hamblin
Lisa Aldinger Hamblin, Corporation Counsel

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

___ Yes ___ No ___ Absent

Committee of Jurisdiction Forwarded on: May 17, 2022

VOTE: 3 Yes 0 No 2 Absent

Committee Chair:

Paul A. Ricci
Walter A. Kopy Bill Schell

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.