

4-18-2022

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:01 P.M. by Jim Kuhn.

Present: Jim Kuhn, Ron Luethe, Mary Cook, Cedric Schnitzler and Wally Habhegger. Absent: Alan McCoy.

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator and Jeff Leis- Humane Officer.

Possible Corrections and Approval of March 21, 2021 Meeting Minutes.

A **motion** was made by Ron Luethe, seconded by Mary Cook, to approve the minutes from the March 21, 2022 meeting. Motion carried: 5-0.

Public Hearings:

Application of Kyle Schmitz for a **conditional use permit** for an Archery Range/Clubhouse located at 12833 County Hwy XX, Norwalk, WI., in part of the E ½ , Section 28, T16N, R3W, in the Town of Wells, 200 acres. The adjoining land use is woodland and agriculture.

Kyle Schmitz was present.

Alison addressed the Committee informing them that she received a request from the Town Board of Wells to postpone the application until next month, May 16, 2022 so that they could obtain more information before making a recommendation on this permit.

Kyle asked the Committee why the Town was asking for a postponement because the Town Board did not ask him to present any further information just that they would like to make a site visit. He stated that he was informed that the Sanitation & Zoning Committee is the one that approve these applications and wanted to know why this could not be done tonight. Cedric informed Kyle that the Town has the final say and usually when they make a request to obtain more information the Committee likes to give the Towns that opportunity. If the Committee made a decision tonight the Town could deny the application and he would have to reapply and this process would take even longer. One of the Committee members asked Kyle if he had distances marked between the stations. Kyle stated that he did and they were on the map provided to the Committee. Kyle stated that he would rather reapply again then have the application postponed. The Committee explained that reapplying would only delay the process longer and that it was in his best interest to just attend the May meeting after the Town of Wells has a chance to do a site visit.

Discussion was held:

A **motion** was made by Cedric Schnitzler, seconded by Ron Luethe to postpone the public hearing, per the Town of Wells request, for Kyle Schmitz for a conditional use permit for an archery Range/Clubhouse at 12833 County Hwy XX Norwalk, WI until the May 16th, 2022 meeting. Motion carried: 5-0.

Application of Neal Troyer for a **conditional use permit** for a Dog Kennel, at 24741 Logan Rd Wilton, WI in part of the SE 1/4, SE 1/4, Section 35, T16N, R1W, Town of Wilton, parcel number 048-00762-0000, 10 acres. The adjoining land use is agriculture and woodlands.

Mr. Troyer was not present.

Jeff Leis-On-Call Humane Officer spoke regarding his inspection for Mr. Troyer. Mr. Troyer currently has 9 dogs, all licensed for 2022. Jeff stated that he has a new 12 x 24 building. He has 8 foot runs, 3 foot high. He has 6 main pens and 5 whelping pens. The building floor is all tiled with sloping floors so there is good run off and also has slotted floors. Jeff stated this meets the housing requirements for these types of dogs.

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Jeff also stated that Mr. Troyer has applied for his State License and has been waiting for them to come for a site visit. The State currently only has two inspectors and one is new so they are behind.

Becky Pitel, Town Clerk of Wilton was present. She informed the Committee that Mr. Troyer did not attend the Town meeting as well. Becky stated that Mr. Troyer still does not have a State License. The Town is also concerned that Mr. Troyer is working with his neighbor across the road that also has a Kennel. The Town of Wilton is recommending denial of the permit due to these issues and his lack of interest in obtaining these permits by not showing up for the Town meeting.

Ron Luethe suggested a postponement of the public hearing rather than a denial. Alison clarified that denial by the Zoning Committee would require the applicant to wait 9 months before they could reapply.

Discussion was held:

A **motion** was made by Wally Habegger, seconded by Mary Cook to deny the application of Neal Troyer for a conditional use permit for a Dog Kennel at 24741 Logan Rd, Wilton. Motion carried 4-1 (Jim Kuhn).

Application of Tabitha Gnewikow for a **conditional use permit** for a Dog Kennel, located at 21514 Kent Ave, Wilton, in part of the NW ¼ of SE ¼, Section 24, T16N, R2W, in the Town of Ridgeville, Tax Parcel ID# 034-00514-2000, 10 acres. The adjoining land use is agriculture.

Tabitha and her husband Brian were present.

Alison gave hand-outs to the Committee regarding this application. The hand out contained the recommendation by the of Town of Ridgeville for denial of the permit as well as several letters received by the Town and Zoning Dept from neighboring property owners bringing up concerns.

Jim Kuhn asked Tabitha to explain her request for this Dog Kennel application.

Tabitha stated that they currently have 10 dogs. Tabitha stated that they moved to this property about 1 ½ years ago and had called the Town of Ridgeville to ask if they had a limit on the number of dogs and if there were any restrictions on the breed of dogs they could have. (German Shepherd). Tabitha stated the Town informed them that there was no limit and had no issues with the breed of dogs. They have 8 German Shepherds, 1-rat terrier and 1-labradore retriever. Two of the dogs are family pets, and two dogs are for sale. They only breed two of the female German Shepherds and usually only have two litters a year. Tabitha stated that they have a 12 x 24 shed and have 3-12 x 12 outside kennels. However only four of the dogs stay out in the shed at one time and the other 6 are in the house. They rotate every month or so which dogs stay outside and which one stay in the house.

The Committee took a few minutes to read the handouts.

Discussion was held:

Jim Kuhn opened the floor to anyone that would like to make any comments on this application.

Several neighbors were present with concerns: Walt & Angela Neas, Jeff Vann and Monica Hahn. Issues and concerns were: Dogs running at large, barking, defecating in the neighbors yards, and being potentially aggressive while off their property. The Neas presented several videos from their property cameras showing dogs running loose in their yard and defecating. Ms. Hahn brought up the constant barking all day and night. All neighbors expressed concern for their safety with the dogs being allowed to run loose and especially worried about visiting grandchildren and the potential aggressive nature of the breed of German Sheppard.

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Tabitha stated they were unaware of their dogs running loose and are looking into fencing to keep them contained. They are looking at having fencing installed by M&G but this would not be until August/September of 2022. The fencing would be around the house so that they could let the dogs out and not run away.

They are aware of the barking issue and are working on this. They stated they have three dogs that are barkers and are willing to try barking collars. They have also moved those three into the house to help with the barking. Tabitha stated that the two dogs currently for sale are two of the three that bark.

Jeff Leis-On-Call Humane Officer stated he received a call in September 2021 regarding the number of dogs and went to investigate the situation. Jeff found them to have 10 dogs which were not licensed and not all of them were up to date on rabies vaccines. Jeff informed them that they needed to do to be in compliance for the State of Wisconsin and Monroe County. The Town of Ridgeville is also zoned and that would also need a Conditional Use Permit for a Kennel. The dogs were not licensed for 2021 until December of 2021. On March 14, 2022 Tabitha purchased 2022 dog tags and applied for the Kennel conditional use permit.

Jeff stated to the neighboring property owners they should notify him if there are any more issues with dogs running at large.

Jeff did a site visit on Wednesday, April 13th, 2022. There were 4 dogs in the building, three out of four were in temporary crates. All the other dogs were in the house, some were in crates (due to work being done in the house). Jeff reported there were several issues that need to be addressed concerning materials being used in the shed for the dog bedding and size of the area housing the dogs. Woodchips are currently being used for bedding in the shed which he informed them was not recommended due to the absorption of urine and feces. Building was on a dirt but kennels have recently been moved to the blacktop, however there still is no shade or wind breaks for the dogs in the outdoor kennels. Building needs to be updated with larger kennel areas for the dogs. Jeff gave Tabitha a handout with the requirements for this size of dog that would meet state code. Tabitha also needs to obtain a zoning permit for and move the existing building to be in compliance with the zoning code minimum setback for a structure to a property line. Tabitha stated should be done this week.

Keith Giraud: Town Chair of Ridgeville was present. Mr. Giraud would like to see these issues corrected before issuing the conditional use permit for a Dog Kennel. He stated the Town of Ridgeville has recommended denial of the permit due to these concerns and issues.

The Committee asked Tabitha if she felt they could be in compliance by next month's meeting or if they needed more time.

Tabitha and her husband Brian felt they could work on these requirements be in compliance by the meeting in two months, ~~except~~ ~~Accept~~ for the fencing due to contractor's schedule.

Keith Giraud stated the Gnewikows should attend their Town Board meeting in June prior to the June 20th Zoning Committee meeting.

A **motion** was made by Cedric Schnitzler, seconded by Mary Cook to postpone the public hearing for Tabitha Gnewikow for a conditional use permit for a Dog Kennel at 21514 Kent Ave, Wilton Town of Ridgeville until the June 20th, 2022 Zoning Committee meeting. Motion Carried: 5-0.

Office relocation:

Nothing at this time.

Sanitation & Zoning- New position request

Alison presented an updated presentation to the Committee for the requested new Sanitation & Zoning Specialist position.

Discussion was held:

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A **motion** was made by Mary Cook, seconded by Ron Luethe to approve the resolution for the new position for Sanitation & Zoning Specialist and move it forward in the process to the Administration & Personnel Committee. Motion carried: 5-0.

Dog Control

Nothing to report at this time.

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Discussion was held.

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Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	170.74	Sanitation		Sanitation Credit	
Zoning	174.61	Zoning		Zoning	180.08
Dog Control	2379.04	Dog Control	315.00	Dog Control	424.79
BOA	160.90				
Total	2885.29		315.00		604.87

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held Monday, May 16, 2022 and will start at 6:00 pm at the at the Monroe County Justice Center Monroe County Board Assembly Room 1st Floor - Room #1200, 112 South Court Street, Sparta, WI 54656.

Agenda items: New member orientation, (3) new CUP's and Kyle Schmitz-postponed CUP from Town of Wells.

A **motion** to adjourn was made by Ron Luethe, seconded by Mary Cook. Motion carried: 5-0.

Meeting adjourned at 8:30 PM.

Recorded by Gretchen Jilek