

Finance Committee
February 16, 2022

Present: Cedric Schnitzler, Wallace Habegger, Mark Halverson, Toni Wissestad, David Pierce
Others: Tina Osterberg, Diane Erickson, Ed Smudde, Chris Weaver, Wes Revels, Jared Tessman, Lynn Kloety, Tiffany Giesler

The meeting was called to order at the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Next meeting date – Wednesday, March 16, 2022 regular meeting in the Monroe County Assembly Room at 9:00 a.m. April's Finance Committee meeting will be held on April 14, 2022 beginning at 11:00 a.m.
- Minutes Approval - Motion by Toni Wissestad second by David Pierce to approve the 01/19 and 01/26/22 minutes. Carried 5-0.
- Public Comment – None.
- Notice of Line Item Transfer(s)-
 - a. Personnel – Motion by Mark Halverson second by David Pierce to approve line item transfer. Ed Smudde, Personnel Director explained the 2021 line item transfer in the amount of \$1,860.00 for salaries. Carried 5-0.
 - b. District Attorney– Motion by Toni Wissestad second by David Pierce to approve line item transfer. Lynn Kloety, Office Manager explained the 2021 line item transfer in the amount of \$855.00 for salaries and fringes. Carried 5-0.
 - c. Health – Motion by David Pierce second by Mark Halverson to approve line item transfer. Tiffany Giesler, Health Director explained the 2021 line item transfer in the amount of \$4,200.00 for phone, equipment and block grant expenses. Carried 5-0.
 - d. Jail – Motion by Mark Halverson second by David Pierce to approve line item transfer. Chris Weaver, Chief Deputy explained the 2021 line item transfer in the amount of \$3,500.00 for salaries and fringes. Carried 5-0.
- Budgetary Adjustment(s) -
 - a. Land Conservation– Motion by David Pierce second by Toni Wissestad to approve budget adjustment. Diane Erickson, Finance Director explained the 2021 budget adjustment in the amount of \$5,165.00 for donations and salary/fringe expenses. Carried 5-0.
 - b. District Attorney/Victim Witness – Motion by Wallace Habegger second by Mark Halverson to approve budget adjustment. Lynn Kloety, Office Manager explained the 2021 budget adjustment in the amount of \$8,557.00 for health insurance. Carried 5-0.
 - c. Health– Motion by David Pierce second by Toni Wissestad to approve budget adjustment. Tiffany Giesler, Health Director explained the 2022 budget adjustment in the amount of \$5,000.00 for donation. Carried 5-0.
 - d. County Board– Motion by Mark Halverson second by David Pierce to approve budget adjustment. Chair Cedric Schnitzler explained the 2021 budget adjustment in the amount of \$11,235.52 for salaries and building rent. Carried 5-0.
 - e. Finance– Motion by Wallace Habegger second by David Pierce to approve budget adjustment. Diane Erickson, Finance Director explained the 2021 budget adjustment in the amount of \$495,359.53 for insurance stop loss reimbursements. Carried 5-0.
 - f. Sheriff– Motion by Toni Wissestad second by David Pierce to approve budget adjustment. Wes Revels, Sheriff explained the 2022 budget adjustment in the amount of \$43,000.00 for UTV. Carried 4-1. Motion by David Pierce second by Wallace Habegger to approve budget adjustment. Chris Weaver, Chief Deputy explained the 2022 budget adjustment in the amount of \$19,950.00 for night vision goggles. Carried 5-0.
- Sheriff Re-Purpose of Funds - Motion by Wallace Habegger second by Toni Wissestad to approve repurpose of funds. Chris Weaver, Chief Deputy explained the 2022 repurpose of funds in the amount of \$151,548.00 for vehicles. Carried 5-0.

- Credit Card Approval
 - a. Sheriff – Motion by Toni Wissestad second by David Pierce to approve credit card. Chris Weaver, Chief Deputy explained request for Patrol Deputy in the amount of \$1,000.00. Carried 5-0.
 - b. Finance – Motion by Mark Halverson second by David Pierce to approve credit card. Diane Erickson, Finance Director explained request for Financial & System Control Coordinator in the amount of \$2,500.00. Carried 5-0.
- Resolution –
 - a. Resolution Approving Monroe County American Recovery Plan Act "ARPA" Coronavirus State and Local Fiscal Recovery Funds Use – Motion by Wallace Habegger second by Toni Wissestad to approve resolution and forward to the full board for approval. Tina Osterberg, County Administrator explained distribution of funds as recommended by the Finance Committee. Discussion. Carried 5-0.
 - b. Resolution Approving Public Private Partnership Agreement by and between the County of Monroe, Wisconsin and Vernon Communications Cooperative. Motion by David Pierce second by Mark Halverson to approve resolution and forward to the full board for approval. Tina Osterberg, County Administrator explained private partnership agreement. Discussion. Carried 5-0.
- Finance
 - a. Diane Erickson provided the Monthly Financial Report.
 - b. Finance Department Monthly Report.
- Self-Insurance Balance Update – Diane Erickson, Finance Director provided a self-insurance update.
- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by David Pierce second by Mark Halverson to approve notice of donations/user fees received budget adjustment. Carried 5-0.
 - b. Monthly Disbursement Journal – Motion by Toni Wissestad second by David Pierce to approve disbursement journal. Carried 5-0.
 - c. Monthly Per Diems and Vouchers - Motion by Wallace Habegger second by Mark Halverson to approve Monthly County Per Diems and Vouchers. Carried 5-0.
- Items for next month's agenda – Bank Investments
- Motion by Mark Halverson second by Toni Wissestad to adjourn the meeting at 10:15 a.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder