



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

## MONROE COUNTY BOARD AGENDA

Wednesday, January 26, 2022

American Legion Post #100

1116 Angelo Road Sparta, WI 54656

**Public**, due to the COVID-19 Pandemic, you may access the meeting **remotely**

Meeting Information

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 2492 300 9287

Password: County

Join by phone

+1-404-397-1516 United States Toll

Access code: 2492 300 9287

IT Point of Contact, Rick Folkedahl 608-633-2700

**6:00 p.m.**

**Call to Order/Roll Call**

**Pledge of Allegiance**

**Appointment of Supervisor District #12, Eric Devine**

**Oath of Office**

**Approval of Minutes – December 21, 2021**

**Public Comment Period**

**Budget Adjustments**

Highway

Health

Justice Programs

Human Services

Solid Waste

Zoning

Sanitation

Jail

Sheriff's Office

Finance

**Appointments (listed on separate sheet)**

**OWI Treatment Court Presentation – Judge Ziegler**

**Solid Waste Leachate Update - David Heser, Solid Waste Manager**

**Monthly Treasurers Report – Debra Carney, Treasurer**

**Monthly Finance Report – Diane Erickson, Finance Director**

**Monthly Administrators Report – Tina Osterberg, County Administrator**

**Resolution(s) – Discussion/Action (listed on separate sheet)**

**Chairman's Report**

**Adjournment**

**Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. Masks and hand sanitizers will be on location. We ask that if you are running a temperature or are not feeling well, please do not place others at risk.**

**>Supervisors: Do wear your name tags, it helps visitors**

**>Agenda order may change**

The December meeting of the Monroe County Board of Supervisors convened at the Sparta American Legion Post #100 in the City of Sparta, Wisconsin, on Tuesday, December 21, 2021 at 6:00 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 15 Supervisors present, District 12 Seat Vacant. The Pledge of Allegiance was recited.

Retirement Recognition – Shirley Chapiewsky, Clerk of Court

3<sup>rd</sup> Annual Deck the Halls "Christmas Tree" Award Presentation by Chair Cedric Schnitzler  
Most Original/Creative Award – Administrative Center  
Best of Show Award – Clerk of Court  
Monroe County Award – Rolling Hills  
Honorable Mention - Finance

Motion by Supervisor Gomez second by Supervisor McCoy to approve the November 23, 2021 minutes. Carried by voice vote.

Public Comment Period – One member from the public signed up to speak to the board.

Budget Adjustments:

Corporation Counsel/Child Support – Motion by Supervisor Pierce second by Supervisor Von Ruden to approve budget adjustment. Lisa Aldinger Hamblin, Corporation Counsel explained the 2021 budget adjustment in the amount of \$13,500.00 for attorney contracted services. The budget adjustment passed with all Supervisors voting yes.

Justice Programs – Motion by Supervisor Balz second by Supervisor Luethe to approve budget adjustment. Eric Weihe, Justice Programs Coordinator explained the 2022 budget adjustment in the amount of \$69,401.00 for WI Department of Justice grant. The budget adjustment passed with all Supervisors voting yes.

Rolling Hills – Motion by Supervisor Von Ruden second by Supervisor Wissestad to approve budget adjustment. Tina Osterberg, County Administrator explained the 2021 budget adjustment in the amount of \$36,756.00 for new building supplies. The budget adjustment passed with all Supervisors voting yes.

Sheriff's Office – Motion by Supervisor Luethe second by Supervisor Gomez to approve budget adjustment. Chris Weaver, Chief Deputy explained the 2021 budget adjustment in the amount of \$5,000.00 for training weapons, ammunition and protective gear. The budget adjustment passed with all Supervisors voting yes.

Jail – Motion by Supervisor Gomez second by Supervisor Cook to approve budget adjustment. Chris Weaver, Chief Deputy explained the 2021 budget adjustment in the amount of \$29,300.00 for inmate medical expenses. The budget adjustment passed with all Supervisors voting yes.

Finance – Motion by Supervisor Toni Wissestad second by Supervisor Mark Halverson to approve budget adjustment. Diane Erickson, Finance Director explained the 2021 budget adjustment in the amount of \$15,565.00 for health and dental insurance. The budget adjustment passed with all Supervisors voting yes.

Toni Wissestad, Rolling Hills Committee Chair provided the Rolling Hills Building Update and answered questions.

Debbie Carney, Treasurer provided the monthly Treasurer's report and answered questions.

Diane Erickson, Finance Director provided the monthly Finance Director's report and answered questions.

Tina Osterberg, County Administrator provided the monthly Administrator's report and answered questions.

David Ohnstad, Highway Commissioner provided the annual Highway report and answered questions.

#### **RESOLUTION 12-21-01**

##### **RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PROMISSORY NOTES IN AN AMOUNT NOT TO EXCEED \$5,000,000 FOR HIGHWAY IMPROVEMENT PROJECTS**

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Gomez. Brad Viegut, Baird explained. Discussion. David Ohnstad, Highway Commissioner further explained. The resolution passed with all Supervisors voting yes.

#### **RESOLUTION 12-21-02**

##### **RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – FLOATING HOLIDAY AND FAMILY SICK LEAVE**

The foregoing resolution was moved for adoption by Supervisor Schmitz second by Supervisor Gomez. Ed Smudde, Personnel Director explained. Discussion. The resolution passed with all Supervisors voting yes.

#### **RESOLUTION 12-21-03**

##### **RESOLUTION AUTHORIZING APPROVAL OF UPDATES AND CHANGES TO THE MONROE COUNTY ACCOUNTING AND FINANCIAL POLICIES AND PROCEDURES MANUAL**

The foregoing resolution was moved for adoption by Supervisor Kuhn second by Supervisor Schmitz. Diane Erickson, Finance Director explained. The resolution passed with all Supervisors voting yes.

Motion to move into closed session by Supervisor Kuhn second by Supervisor Balz. All Supervisors voted yes.

Closed Session Per W.I. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Resolution 12-21-04.

Motion to return to open session by Supervisor Cook second by Supervisor McCoy. All Supervisors voted yes.

#### **RESOLUTION 12-21-04**

##### **RESOLUTION AUTHORIZING MONROE COUNTY TO ENTER INTO THE SETTLEMENT AGREEMENTS WITH MCKESSON CORPORATION, CARDINAL HEALTH, INC., AMERISOURCEBERGEN CORPORATION, JOHNSON & JOHNSON, JANSSEN PHARMACEUTICALS, INC., ORTHO-MCNEIL-JANSSEN PHARMACEUTICALS, INC., AND JANSSEN PHARMACEUTICA, INC., AGREE TO THE TERMS OF THE MOU ALLOCATING SETTLEMENT PROCEEDS, AND AUTHORIZE ENTRY INTO THE MOU WITH THE ATTORNEY GENERAL**

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Von Ruden. The resolution passed with all Supervisors voting yes.

Chairman's Report – Chair Schnitzler wished everyone a Happy Holiday.

Motion by Supervisor Pierce second by Supervisor Nicholson to adjourn the meeting at 7:50 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the December meeting of the Monroe County Board of Supervisors held on December 21, 2021.

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 20, 2020  
 Department: Highway  
 Amount: \$291,500.00  
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Delivery of two Light Duty Trucks & Tractor with Boom Mower was originally programmed and budgeted in 2021. Manufacturing delays have caused the delivery to now be 2022. We are requesting the transfer of funds for F/Y 2021 to 2022.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
73310281	493000		Funds Balance Applied	\$ -	\$ 291,500.00	\$ 291,500.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 291,500.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
73310281	581000		Capital Outlay-Equipment	\$ 1,860,000.00	\$ 291,500.00	\$ 2,151,500.00
						\$ -
						\$ -
Total Adjustment					\$ 291,500.00	

Department Head Approval: \_\_\_\_\_ 1/12/2022

Date Approved by Committee of Jurisdiction: \_\_\_\_\_ 1/20/2022

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_ 1/19/2022

Date Approved by County Board: \_\_\_\_\_ 1/26/2022

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 7, 2021  
 Department: Health  
 Amount: \$475.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Funds received from the WWPBRC ( Pierce County fiscal agent) for purchasing DoucSign and Journal of PH Management and Practice.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	465900		Misc.	\$ 6,500.00	\$ 475.00	\$ 6,975.00
Total Adjustment					\$ 475.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	531060		Printing	\$ 150.00	\$ 475.00	\$ 625.00
Total Adjustment					\$ 475.00	

Department Head Approval: \_\_\_\_\_

*[Signature]*

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*[Signature]* 1-4-22

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

01/19/2022

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 10, 2022  
 Department: Justice Programs  
 Amount: \$40,000.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

2021, I budgeted for an average 21 inmates out on our Electronic Monitoring Program (EMP). Covid-19 was a large contributing factor in 2021 towards criminal cases not being resolved & defendants not being placed on EMP. The number of defendants being placed on EMP is out of my control and I did not meet my revenue goal. Asking to increase the County Interest Income budget to cover a reduction in the Justice Department Other Revenue Budget. Current Interest Income balance is \$193,301.01.

**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
10000001 481000	Interest Income Budget	\$ 120,000.00	\$ 40,000.00	\$ 160,000.00
12950000 462115 J1040	Other Revenue or Fees	\$ 195,375.00	\$ (40,000.00)	\$ 155,375.00
				\$ -
				\$ -
Total Adjustment			\$ -	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: Eric Wate 01-10-2022  
 Date Approved by Committee of Jurisdiction: Walter K. Page 1/10/22  
*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 01/19/2022  
 Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 4, 2022  
 Department: Human Services  
 Amount: \$495,000.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Estimated WIMCR was less than actual received.

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**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24900500	435603		WIMCR	\$ 2,108,002.00	\$ 495,000.00	\$ 2,603,002.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 495,000.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget	
21900500	511000		AMSO Salaries	\$ 517,397.00	\$ 20,000.00	\$ 537,397.00	HS100
24960500	534105		HDM Site Supplies	\$ 9,000.00	\$ 10,000.00	\$ 19,000.00	HS200
24930550	525005	HS440	Clinical Psychiatric Services	\$ 249,000.00	\$ 300,000.00	\$ 549,000.00	HS613
24930550	525005	HS460	WRIC Clinical - Avatar Chg	\$ 210,372.00	\$ 85,000.00	\$ 295,372.00	HS613
24910520	525005	HS343	Contracted Provider: Norris, Inc	\$ -	\$ 40,000.00	\$ 40,000.00	HS600
24910520	525005	HS373	Contracted Provider: Lad Lake	\$ -	\$ 40,000.00	\$ 40,000.00	HS600
Total Adjustment					\$ 495,000.00		

Department Head Approval: \_\_\_\_\_

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_



# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 11, 2021  
 Department: Solid Waste  
 Amount: \$11,000.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Purchase a semi-trailer to load mattresses in and then when full it will be hauled to a recycling Center

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
63630000	581000		Capital Equip - Solid Waste	\$ 5,000.00	\$ 11,000.00	\$ 16,000.00
63630000	521340	SW200	Landfill Operations	\$ 485,000.00	\$ (11,000.00)	\$ 474,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 01/19/2022

Date Approved by County Board: \_\_\_\_\_

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Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 20, 2021  
 Department: Zoning  
 Amount: \$4,525.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Revenue for zoning permit fees was more than anticipated in 2021 increasing revenue bugeted.  
 Sanitation & Zoning Employee started on health insurance during 2021 which was not previously budgeted for.

**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
16980000 444000	Zoning Permits and Fees	\$ 19,000.00	\$ 4,525.00	\$ 23,525.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 4,525.00	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
16980000 515020	Health Insurance	\$ 8,556.00	\$ 4,525.00	\$ 13,081.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 4,525.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: Dec 20, 2021

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 01/19/2022

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 20, 2021  
 Department: Sanitation  
 Amount: \$5,735.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Revenue for sanitatry permit fees was more than anticipated in 2021 increasing revenue bugeted.  
 Sanitation & Zoning Employee started on health insurance during 2021 which was not previously budgeted for.

**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
13680000 44300	Sanitation Fees	\$ 88,100.00	\$ 5,735.00	\$ 93,835.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 5,735.00	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
13680000 515020	Health Insurance	\$ 8,556.00	\$ 5,735.00	\$ 14,291.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 5,735.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: Dec 20, 2021

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 01/19/2022

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 10, 2022  
 Department: Jail  
 Amount: \$5,900.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Requesting an incresase to the Jail Assesemt medical expense line in the amount of \$5,900.00 due to the cost of required specific medications for inmates.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
82700000	462430		Jail Fees	\$ 116,800.00	\$ 5,900.00	\$ 122,700.00
						\$ -
Total Adjustment					\$ 5,900.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
82700000	521158		Medical expense	\$ 116,800.00	\$ 5,900.00	\$ 122,700.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 5,900.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction:  1/10/22

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 01/19/2022

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 29, 2021  
 Department: SHERIFF  
 Amount: \$39,078.21  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

SHERIFF'S OFFICE RECEIVED BUREAU OF TRAFFIC SAFETY GRANT FUNDING FROM STATE OF WISCONSIN. THIS ADJUSTMENT WILL MOVE THE MONEY FROM THE GRANT REVENUE ACCOUNT TO THE GRANT EXPENSE ACCOUNT, WHICH IS WHERE TASK FORCE AGENCY OVERTIME AND SHERIFF'S OFFICE EXPENSES ARE PAID.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12110000	435210		GRANT REVENUE	0	\$ 39,078.21	\$ 39,078.21
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 39,078.21	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12110000	579100		GRANT EXPENSE	0	\$ 39,078.21	\$ 39,078.21
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 39,078.21	

Department Head Approval: 

Date Approved by Committee of Jurisdiction:  1/10/22

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 01/19/2022

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 19, 2022  
 Department: Finance  
 Amount: \$1,201,355.25  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Record budget for Stop Loss reimbursement payments received for 2021 claims  
and record the budget for the expense associated with the stop loss amounts received.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
71730000	489260		Stop Loss Reimbursement	\$ -	\$ 1,201,355.25	\$ 1,201,355.25
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,201,355.25	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
71730000	573010		Insurance Claims	\$ 4,598,350.00	\$ 1,201,355.25	\$ 5,799,705.25
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,201,355.25	

Department Head Approval: *Diane Erickson*

Date Approved by Committee of Jurisdiction: 01/19/2022

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 01/19/2022

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1  
SPARTA, WISCONSIN 54656  
PHONE 608-269-8705  
FAX 608-269-8747  
[www.co.monroe.wi.us](http://www.co.monroe.wi.us)

## APPOINTMENT (S)

Date of meeting: January 26, 2022

### Veterans Service Commission

Casey Moen  
Term ending 12/31/22

### Winding Rivers Library System

Marsha Lukasek  
Term ending 12/31/24

### Local History Room Trustees

Eric Pederson, Carolyn Habelman  
Term ending 02/01/25

### Monroe County Justice Coordinating Council

Term ending 01/01/23

Monroe County Board Chair  
Health/Human Services Board Chair  
Monroe County Administrator  
Monroe County Corporation Counsel  
City of Sparta Police Chief  
City of Tomah Police Chief  
Monroe County District Attorney  
Monroe County Sheriff  
WI Public Defenders Office Rep

WI DOC-P&P Field Supervisor  
Judge Mark Goodman  
Judge Todd Ziegler  
Judge Richard Radcliffe  
Justice Department Coordinator

Ex-Officio Members:  
Monroe County Jail Administrator  
Monroe County Human Services Director

### Ethics Board

Chris Anderson, Scott Wall  
Term ending 01/31/25

### Monroe County Housing Authority

Carrie Rand  
Term ending 03/31/22

**TREASURER'S REPORT**  
**For the period of December 1, 2021 to December 31, 2021**  
**Debbie Carney, County Treasurer**

<b>GENERAL FUND BALANCES</b>	
Month End Balance	\$ (993,751.55)
Outstanding Checks	\$ (609,668.91)
Outstanding Deposits	\$ 1,579,604.68
General Fund Investments	\$ 20,987,336.80
<b>Totals</b>	<b>\$ 20,963,521.02</b>

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
Receipts for Current Month:	\$ 28,129,354.61
Wires & Disbursements for Current Month:	\$ 27,891,548.67

<b>INVESTMENTS - GENERAL FUND</b>				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 1,789,216.65	none	0.25%
State Investment Pool		\$ 38,023.67	none	0.06%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,598.55	none	0.05%
Citizens First Bank MM		\$ 5,418,076.34	none	0.30%
River Bank MM		\$ 13,498,917.56	none	1.00%
<b>TOTAL GENERAL FUND =</b>		<b>\$ 20,987,336.80</b>		

<b>TOTAL GENERAL FUND AS OF DECEMBER 2020 WAS:</b>	<b>\$ 23,313,514.45</b>
<b>DIFFERENCE FROM ONE YEAR AGO:</b>	<b>\$ (2,326,177.65)</b>

<b>Delinquent Taxes in December 2021 were:</b>	<b>\$ 915,146.03</b>
<b>Delinquent Taxes in December 2020 were:</b>	<b>\$ 1,039,081.03</b>
<b>Delinquent Taxes are down from one year ago:</b>	<b>\$ (123,935.00)</b>



**TREASURER'S REPORT**  
**For the period of November 1, 2021 to November 30, 2021**  
**Debbie Carney, County Treasurer**

<b>GENERAL FUND BALANCES</b>	
Month End Balance	\$ (51,971.88)
Outstanding Checks	\$ (569,587.57)
Outstanding Deposits	\$ 359,937.73
General Fund Investments	\$ 25,050,444.89
<b>Totals</b>	<b>\$ 24,788,823.17</b>

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
Receipts for Current Month:	\$ 17,704,828.23
Wires & Disbursements for Current Month:	\$ 17,421,856.07

<b>INVESTMENTS - GENERAL FUND</b>				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 5,864,057.06	none	0.25%
State Investment Pool		\$ 38,021.73	none	0.08%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,588.25	none	0.05%
Citizens First Bank MM		\$ 5,417,811.38	none	0.30%
River Bank MM		\$ 13,487,462.44	none	1.00%
<b>TOTAL GENERAL FUND =</b>		<b>\$ 25,050,444.89</b>		

<b>TOTAL GENERAL FUND AS OF NOVEMBER 2020 WAS:</b>	<b>\$ 24,563,718.93</b>
<b>DIFFERENCE FROM ONE YEAR AGO:</b>	<b>\$ 486,725.96</b>

<b>Delinquent Taxes in November 2021 were:</b>	<b>\$ 972,293.21</b>
<b>Delinquent Taxes in November 2020 were:</b>	<b>\$ 1,125,054.82</b>
<b>Delinquent Taxes are down from one year ago:</b>	<b>\$ (152,761.61)</b>

**TREASURER'S REPORT**  
**For the period of December 1, 2021 to December 31, 2021**  
**Debbie Carney, County Treasurer**

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
Bremer Bank-History Room MMI		\$ 86,361.10	None	0.03%
Bremer Bank-History Room MMII		\$ 28,855.20	None	0.03%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 2,048,317.63	None	
Bremer Bank-Wegner Grotto Trust		\$ 236,349.67	None	0.03%
Wegner Grotto Endowment-Raymond James		\$ 413,631.70	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,002.55	None	0.09990%
<b>Transportation - ADRC</b>				
Bremer Bank-ADRC Transportation		\$ 26,450.54	None	0.03%
<b>Jail Assessment</b>				
Bank First MM		\$ 376,210.76	None	0.05%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 154,479.93	None	0.05%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 212,237.85	12/1/2022	0.19979%
		\$ 222,646.95	12/1/2022	0.19979%
		\$ 207,870.81	12/1/2022	0.19979%
		\$ 210,168.78	12/1/2022	0.19979%
		\$ 208,957.36	1/27/2022	0.24968%
State Bank - Facility Reserve-MM		\$ 3,982.32	None	0.25000%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 43,949.30	None	0.25000%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 1,842,991.23	None	0.25000%
CCF Bank of Tomah		\$ 582,328.32	None	0.71%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 371,132.90	None	0.24960%
<b>Rolling Hills Building Project</b>				
Wisconsin Investment Series Cooperative (PMA)		\$ 287.70	None	
River Bank MM		\$ 13,681,200.79	None	0.50%
State Bank Financial (Bond Holding Account)		\$ -	None	0.9990%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 4,500,671.84	None	0.24960%
<b>Justice Center 2013 Bond Refinance</b>				
River Bank MM		\$ 4,707,187.81	None	0.50%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 30,167,273.04</b>		

<b>SALES &amp; USE TAX</b>	
Sales Tax Received in January 2021 thru December 2021 Sales tax received is for the month of Nov 2020 thru October 2021	\$ 4,462,762.27
Sales Tax Received in January 2020 thru December 2020 Sales tax received is for the month of Nov 2019 thru October 2020	\$ 3,757,558.98
<b>Sales tax received is up from one year ago</b>	<b>\$ 705,203.29</b>

**TREASURER'S REPORT**  
**For the period of November 1, 2021 to November 30, 2021**  
**Debbie Carney, County Treasurer**

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
Bremer Bank-History Room MMI		\$ 89,565.52	None	0.03%
Bremer Bank-History Room MMII		\$ 25,614.46	None	0.03%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,957,061.86	None	
Bremer Bank-Wegner Grotto Trust		\$ 236,343.65	None	0.03%
Wegner Grotto Endowment-Raymond James		\$ 398,325.19	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,002.46	None	0.09990%
<b>Transportation - ADRC</b>				
Bremer Bank-ADRC Transportation		\$ 23,499.94	None	0.03%
<b>Jail Assessment</b>				
Bank First MM		\$ 397,893.20	None	0.05%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 148,265.47	None	0.05%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 212,200.68	12/2/2021	0.39922%
		\$ 222,607.95	12/2/2021	0.39922%
		\$ 207,834.41	12/2/2021	0.39922%
		\$ 210,131.97	12/2/2021	0.39922%
		\$ 208,913.05	1/27/2022	0.24968%
State Bank - Facility Reserve-MM		\$ 3,981.47	None	0.25000%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 41,889.90	None	0.25000%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 1,895,209.76	None	0.25000%
CCF Bank of Tomah		\$ 581,977.30	None	0.71%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 378,861.40	None	0.24960%
<b>Rolling Hills Building Project</b>				
Wisconsin Investment Series Cooperative		\$ 287.70	None	
River Bank MM		\$ 9,845,330.15	None	0.50%
State Bank Financial (Bond Holding Account)		\$ 25.53	None	0.20968%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 4,499,717.95	None	0.20968%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 21,586,540.97</b>		

<b>SALES &amp; USE TAX</b>	
Sales Tax Received in January 2021 thru November 2021 Sales tax received is for the month of Nov 2020 thru September 2021	\$ 4,055,232.68
Sales Tax Received in January 2020 thru November 2020 Sales tax received is for the month of Nov 2019 thru September 2020	\$ 3,445,459.93
<b>Sales tax received is up from one year ago</b>	<b>\$ 609,772.75</b>

## 2021 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 26,749,416.95	\$ 307,391.02 Sales Tax for Nov. 2020	\$ 959,936.03 *
February	\$ 31,860,476.19	\$ 381,052.93 Sales for Tax Dec. 2020	\$ 923,639.07 *
March	\$ 28,688,241.00	\$ 234,997.56 Sales for Tax Jan. 2021	\$ 837,934.28 *
April	\$ 28,404,352.92	\$ 345,063.46 Sales Tax for Feb. 2021	\$ 814,019.87 *
May	\$ 31,915,664.98	\$ 398,313.67 Sales Tax for Mar. 2021	\$ 773,998.46 *
June	\$ 27,182,057.51	\$ 422,521.20 Sales Tax for April 2021	\$ 701,920.48 *
July	\$ 33,755,564.85	\$ 380,559.34 Sales Tax for May 2021	\$ 648,949.41 *
August	\$ 28,516,288.43	\$ 377,426.96 Sales Tax for June 2021	\$ 1,375,731.67
September	\$ 26,869,387.18	\$ 438,914.08 Sales Tax for July 2021	\$ 1,171,356.59
October	\$ 23,965,266.07	\$ 406,875.08 Sales Tax for Aug. 2021	\$ 1,089,975.81
November	\$ 25,050,444.89	\$ 362,117.38 Sales Tax for Sept. 2021	\$ 972,293.21
December	\$ 20,987,336.80	\$ 407,529.59 Sales Tax for Oct. 2021	\$ 915,146.03

NOW INCLUDES  
ALL YEARS  
DELINQUENT  
TAXES

**\$ 4,462,762.27 ← Sales Tax Received in 2021**

\*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2020

## 2020 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 23,531,176.98	\$ 309,903.08 Sales Tax for Nov. 2019	\$ 1,180,671.02 *
February	\$ 26,090,630.60	\$ 283,313.44 Sales for Tax Dec. 2019	\$ 1,074,833.05 *
March	\$ 25,111,208.87	\$ 255,231.93 Sales for Tax Jan. 2020	\$ 916,090.84 *
April	\$ 24,953,317.17	\$ 277,829.58 Sales Tax for Feb. 2020	\$ 872,488.52 *
May	\$ 24,645,739.56	\$ 298,021.05 Sales Tax for Mar. 2020	\$ 843,006.23 *
June	\$ 23,203,776.42	\$ 289,680.05 Sales Tax for April 2020	\$ 810,983.19 *
July	\$ 32,440,891.55	\$ 357,599.49 Sales Tax for May 2020	\$ 756,293.39 *
August	\$ 27,155,737.71	\$ 372,610.73 Sales Tax for June 2020	\$ 1,616,317.16
September	\$ 25,775,359.70	\$ 350,396.67 Sales Tax for July 2020	\$ 1,325,662.48
October	\$ 24,324,103.78	\$ 363,470.46 Sales Tax for Aug. 2020	\$ 1,204,440.06
November	\$ 24,563,718.93	\$ 287,403.45 Sales Tax for Sept. 2020	\$ 1,125,054.82
December	\$ 23,313,514.45	\$ 312,099.05 Sales Tax for Oct. 2020	\$ 1,039,081.03

NOW INCLUDES  
ALL YEARS  
DELINQUENT  
TAXES

**\$ 3,757,558.98 ← Sales Tax Received in 2020**

\* THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2019

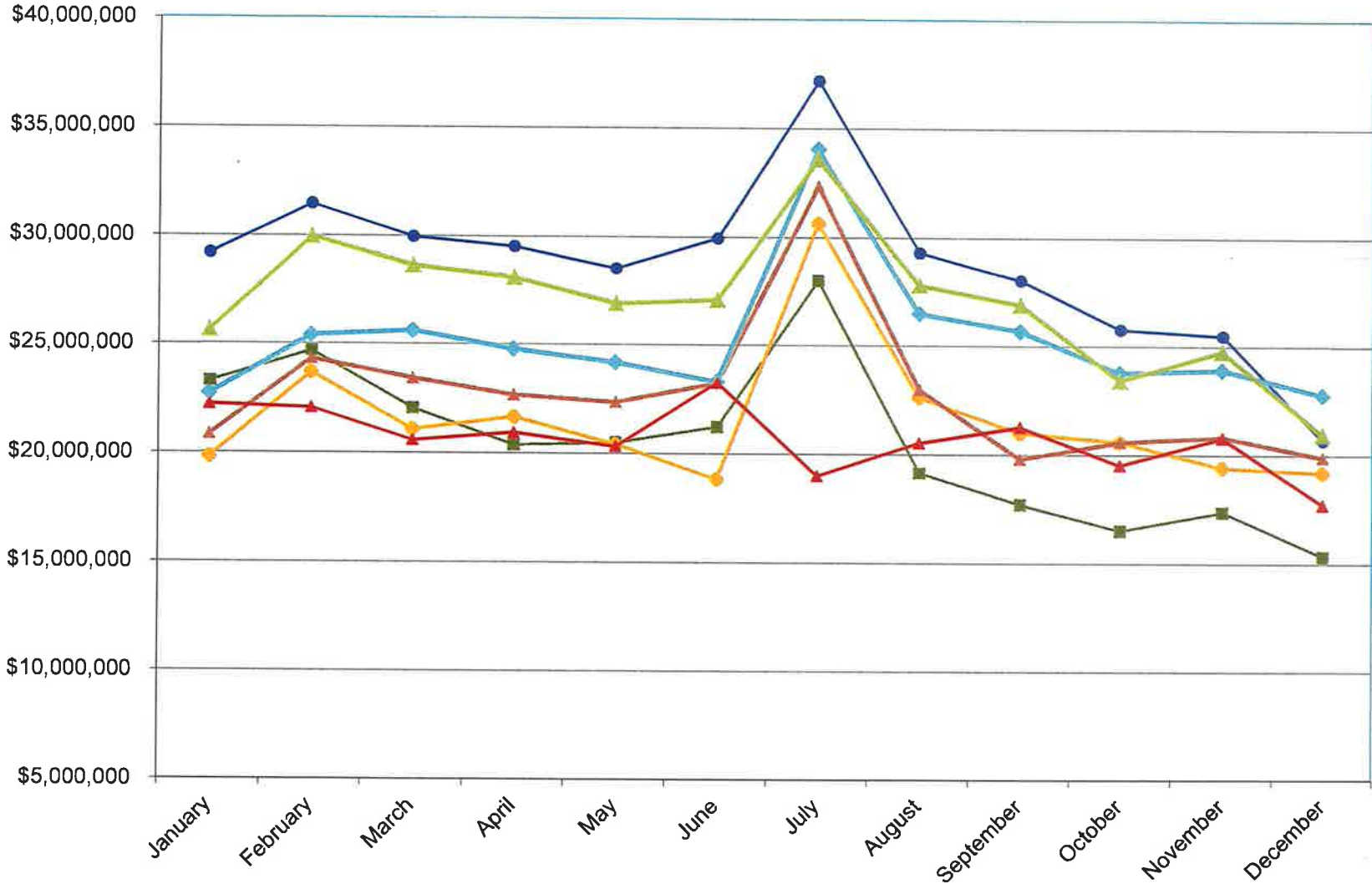
## NURSING HOME PROJECT FUNDING PLAN

Estimated as of December 31, 2021

2020 (Resolution 09-20-02)	General Fund	\$	765,567.00
2020 (RH Repurpose of Funds)	Repurpose Capital Outlay	\$	69,000.00
2021 (Bond Premium-State Bank)	Bond Proceeds	\$	16,000,000.00
2021 (RH Repurpose of Funds)	COVID for HVAC System	\$	200,000.00
2021 (Bond Premium-State Bank)	Bond Proceeds	\$	4,000,000.00
2021(RH Repurpse of Funds)	COVID for HVAC System	\$	15,530.00
			21,050,097.00
<i>Total Interest on Investments</i>		\$	-
<b><i>Total Funding Revenue Approved:</i></b>		<b>\$</b>	<b>21,050,097.00</b>
<b><i>Total Building Invoices Approved &amp; Paid</i></b>		<b>\$</b>	<b>9,479,078.13</b>
<b><i>Total Debt Service Invoices Approved &amp; Paid</i></b>		<b>\$</b>	<b>112,825.00</b>
<b><i>Total Invoices - Pending Approval</i></b>		<b>\$</b>	<b>1,715,675.30</b>
<b><i>Total Debt Service Invoices - Pending Approval</i></b>		<b>\$</b>	<b>7,943.26</b>
<b><i>Total Estimated Rolling Hills Expenditures</i></b>		<b>\$</b>	<b>11,315,521.69</b>
<b><i>Estimated Funding Available</i></b>		<b>\$</b>	<b>9,734,575.31</b>

# County Total General Fund Cash Balance

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM



● 2016   
 ■ 2017   
 ◆ 2018   
 ▲ 2019   
 ◆ 2020   
 ▲ 2021   
 ▲ 20 Reserve

1/17/2022

Diane Erickson

Minimum Fund Balance Reserve + Restricted/Committed Fd Balance

Monroe County Finance Director

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## Restricted, Committed and Assigned Funds

### Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$	912.92
Child Support - Designated Fund Balance	\$	26,333.13
Software/computers 21300000 342100 E2200		
WEDCS Election Exp. Fund 11421000 579100	\$	673.03
Redaction Fees 11715000 461390/521350	\$	14,211.55
K-9 Donations 12116000 485000/579200	\$	10,989.49
Dog Control 14195000 485000/579200	\$	60,268.63
Justice Dept Donations 1295000 485000/579200	\$	339.00
Veterans Service 14700000 485000/579200	\$	1,644.50
Park Donations 15200000 485000/579200	\$	6,158.80
Human Services Donations 24900500 485000/579200	\$	468.00
Crep Program 16140000	\$	35,382.43
Forestry Maint. Land Acq. 16919000 580100	\$	49,254.58
Forestry-Habelman Reforest 16919000 521700	\$	1,471.13
Wildlife Habitat 16913000 435800/534050	\$	351.03
Land Cons. CCTF Donations 16942200 485000/579200	\$	10,749.50
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$	910.06
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$	110,776.75
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$	39,475.10
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$	290,000.00

### Committed Funds

Farm Proceeds-Ed Fd 10000000 342400 E4050-11970	\$	15,037.59	
Nonlapsing Capital Parks 17620620 582500	\$	154,474.41	(\$89,884.93 + \$64,589.48 for 2020)Res 08-21-03
Cloud-Based ERP Financial Software 17100151	\$	26,895.31	

### Extension

Leadership Prog. Exp. 15620611 579100	\$	6,318.98
Family Living Agent 15620613 579100	\$	3,462.64
Agriculture Agent 15620614 579100	\$	13,711.07
Youth Development Agent 15620615 579100	\$	7,295.54
Pesticide Certification 15620616 579100	\$	2,976.72

### Assigned Funds

Human Services Reserve Fund 24900000 343000	\$	194,047.14
Contingency Fund Balance 10010000 539200	\$	15,484.00
Retirement/Fringe Pool 11435000 515200	\$	103,372.77
Nonlapsing Capital Pool 17100169	\$	535,907.98
Nonlapsing Capital Vehicle Pool 17100169 581100	\$	341,958.39

**General Fund Total** **\$ 2,081,312.17**

### Proprietary & Internal Service Funds

Debt Service Fund - Resolution 06-13-02	\$	2,369,250.29	
Nonlapsing Technology Pool 71490000 599000	\$	567,226.52	
Town Road Sign Replacement-73360470 536005	\$	168,000.00	Resolution 08-20-12 \$168,000 (12/2023)
<b>Proprietary, Debt &amp; Internal Service Funds</b>	<b>\$</b>	<b>3,104,476.81</b>	

1/17/2022

Diane Erickson Monroe County Finance Director



### General Fund Balances

	<b>2018</b>		<b>2019</b>		
January	\$	19,839,994	\$	20,868,214	\$ 1,028,220
February	\$	23,718,957	\$	24,345,318	\$ 626,361
March	\$	21,112,887	\$	23,447,707	\$ 2,334,820
April	\$	21,686,251	\$	22,696,536	\$ 1,010,285
May	\$	20,445,078	\$	22,383,043	\$ 1,937,966
June	\$	18,852,321	\$	23,279,922	\$ 4,427,601
July	\$	30,661,483	\$	32,361,641	\$ 1,700,157
August	\$	22,650,395	\$	23,022,337	\$ 371,942
September	\$	21,024,536	\$	19,821,399	\$ (1,203,137)
October	\$	20,616,113	\$	20,613,637	\$ (2,476)
November	\$	19,439,204	\$	20,848,570	\$ 1,409,365
December	\$	19,209,987	\$	19,915,953	\$ 705,966

	<b>2019</b>		<b>2020</b>		
January	\$	20,868,214	\$	22,711,767	\$ 1,843,553
February	\$	24,345,318	\$	25,386,603	\$ 1,041,285
March	\$	23,447,707	\$	25,609,602	\$ 2,161,895
April	\$	22,696,536	\$	24,778,942	\$ 2,082,406
May	\$	22,383,043	\$	24,183,414	\$ 1,800,371
June	\$	23,279,922	\$	23,314,454	\$ 34,533
July	\$	32,361,641	\$	34,031,682	\$ 1,670,041
August	\$	23,022,337	\$	26,500,992	\$ 3,478,655
September	\$	19,821,399	\$	25,685,674	\$ 5,864,275
October	\$	20,613,637	\$	23,782,519	\$ 3,168,882
November	\$	20,848,570	\$	23,908,747	\$ 3,060,177
December	\$	19,915,953	\$	22,768,894	\$ 2,852,940

	<b>2020</b>		<b>2021</b>		
January	\$	22,711,767	\$	25,647,464	\$ 2,935,697
February	\$	25,386,603	\$	29,967,952	\$ 4,581,349
March	\$	25,609,602	\$	28,652,526	\$ 3,042,925
April	\$	24,778,942	\$	28,113,123	\$ 3,334,181
May	\$	24,183,414	\$	26,914,902	\$ 2,731,488
June	\$	23,314,454	\$	27,102,154	\$ 3,787,700
July	\$	34,031,682	\$	33,597,902	\$ (433,779)
August	\$	26,500,992	\$	27,826,159	\$ 1,325,167
September	\$	25,685,674	\$	26,918,527	\$ 1,232,853
October	\$	23,782,519	\$	23,420,672	\$ (361,846)
November	\$	23,908,747	\$	24,788,823	\$ 880,076
December	\$	22,768,894	\$	20,963,521	\$ (1,805,372)

**These numbers include the Outstanding checks, deposits, and check account balance at month-end.**

1/17/2022

Diane Erickson Monroe County Finance Director

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**FINANCIAL DATA THROUGH DECEMBER 31 - NOT FINAL**

Account Type

Revenue

	2020		2020 Actual to Annual Budget %	2021		2021 Actual to Annual Budget %
	Total Annual Budget	Month Actual		Total Annual Budget	Month Actual	
<b>100 - GENERAL FUND</b>						
0000 - UNDEFINED	53,699	2,178	0.00%	0	0	100.00%
1000 - GENERAL GOVERNMENT	19,318,742	14,521,374	75.17%	17,676,893	19,241,466	108.85%
1110 - COUNTY BOARD	4,365	4,365		0	0	0.00%
1121 - CIRCUIT COURT	280,607	353,154	125.85%	252,075	293,578	116.46%
1122 - CLERK OF COURT	553,829	556,087	100.41%	532,550	615,167	115.51%
1124 - FAMILY COURT COMMISSIONER	5,400	4,860	90.00%	5,320	5,020	94.36%
1127 - MEDICAL EXAMINER	42,597	39,597	92.96%	41,300	42,000	101.69%
1131 - DISTRICT ATTORNEY	74,230	59,246	79.81%	68,731	57,695	83.94%
1132 - CORPORATION COUNSEL	775	775	100.00%	0	0	100.00%
1141 - ADMINISTRATOR	19,381	19,381	100.00%	0	0	100.00%
1142 - COUNTY CLERK	250,135	203,213	81.24%	72,745	56,030	77.02%
1143 - PERSONNEL	7,514	7,514	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	604,142	619,254	102.50%	663,238	651,797	98.27%
1152 - TREASURER	18,542	9,350	50.43%	13,000	4,947	38.06%
1160 - MAINTENANCE	70,106	73,694	105.12%	1	900	90000.00%
1171 - REGISTER OF DEEDS	311,511	385,949	123.90%	343,538	442,283	128.74%
1172 - SURVEYOR	1,500	2,060	137.33%	2,300	1,800	78.26%
1175 - LAND RECORDS	295,558	257,450	87.11%	195,308	176,867	90.56%
1210 - SHERIFF DEPARTMENT	132,750	123,648	93.14%	95,335	163,718	171.73%
1270 - JAIL	282,570	306,794	108.57%	156,303	247,482	158.34%
1290 - EMERGENCY MANAGEMENT	80,384	74,333	92.47%	71,206	4,887	-6.86%
1293 - DISPATCH CENTER	39,209	40,598	100.00%	0	712	100.00%
1295 - JUSTICE DEPARTMENT	492,487	364,852	74.08%	417,761	252,385	60.41%
1368 - SANITATION	188,304	158,703	84.28%	140,100	107,199	76.52%
1419 - DOG CONTROL	151,903	165,548	108.98%	156,257	162,669	104.10%
1470 - VETERANS SERVICE	14,901	14,901	100.00%	12,053	12,153	100.83%
1512 - LOCAL HISTORY ROOM	95,829	37,180	38.80%	83,801	26,460	31.58%
1520 - PARKS	197,677	157,799	79.83%	202,622	235,515	116.23%
1530 - SNOWMOBILE	200,000	158,207	79.10%	200,000	131,140	65.57%
1560 - UW-EXTENSION	12,852	13,073	101.72%	12,551	18,575	147.99%
1614 - CONSERV RESERVE ENHANCE PROGR	0	11,086	100.00%	0	12,036	100.00%
1670 - ECON DEV COMMERCE & TOURISM	0		100.00%	0	0	100.00%
1691 - FORESTRY	161,091	158,013	98.09%	151,929	149,921	98.68%
1694 - LAND CONSERVATION	462,598	401,752	86.85%	427,399	109,087	25.52%
1698 - ZONING	1,888,886	30,851	1.63%	1,888,673	784,773	41.55%
1700 - CAPITAL OUTLAY	285,033	278,124	97.58%	14,500	0	0.00%
<b>100 - GENERAL FUND Total</b>	<b>26,599,104</b>	<b>19,614,962</b>	<b>73.74%</b>	<b>23,897,489</b>	<b>23,974,416</b>	<b>100.32%</b>
<b>213 - CHILD SUPPORT</b>	<b>574,555</b>	<b>584,853</b>	<b>101.79%</b>	<b>605,724</b>	<b>465,994</b>	<b>76.93%</b>
<b>241 - HEALTH DEPARTMENT</b>	<b>1,576,852</b>	<b>1,485,827</b>	<b>94.23%</b>	<b>1,715,944</b>	<b>1,191,539</b>	<b>69.44%</b>
<b>249 - HUMAN SERVICES</b>	<b>14,542,032</b>	<b>14,175,715</b>	<b>97.48%</b>	<b>14,183,827</b>	<b>13,292,584</b>	<b>93.72%</b>
<b>310 - DEBT SERVICE</b>	<b>4,101,367</b>	<b>1,897,379</b>	<b>46.26%</b>	<b>7,039,920</b>	<b>191,815</b>	<b>2.72%</b>
<b>410 - CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>633 - SOLID WASTE</b>	<b>2,772,545</b>	<b>2,183,752</b>	<b>78.76%</b>	<b>2,704,000</b>	<b>2,289,149</b>	<b>84.66%</b>
<b>642 - ROLLING HILLS</b>	<b>9,902,043</b>	<b>8,729,909</b>	<b>88.16%</b>	<b>30,356,865</b>	<b>24,537,782</b>	<b>80.83%</b>
<b>714 - INFORMATION SYSTEMS</b>	<b>1,473,896</b>	<b>1,385,130</b>	<b>93.98%</b>	<b>1,819,224</b>	<b>1,281,241</b>	<b>70.43%</b>
<b>715 - INFORMATION TECHNOLOGY POOL</b>	<b>635,211</b>	<b>125,081</b>	<b>19.69%</b>	<b>646,568</b>	<b>71,796</b>	<b>11.10%</b>
<b>717 - SELF FUNDED EMPLOYEE INSURANCE</b>	<b>0.00</b>	<b>42</b>		<b>5,670,064</b>	<b>7,233,790</b>	<b>127.58%</b>
<b>719 - WORKERS COMPENSATION</b>	<b>312,718</b>	<b>235,953</b>	<b>75.45%</b>	<b>333,820</b>	<b>125,629</b>	<b>37.63%</b>
<b>732 - HIGHWAY</b>	<b>11,965,177</b>	<b>9,393,221</b>	<b>78.50%</b>	<b>14,989,257</b>	<b>9,066,720</b>	<b>60.49%</b>
<b>820 - JAIL ASSESSMENT</b>	<b>133,699</b>	<b>67,843</b>	<b>50.74%</b>	<b>136,800</b>	<b>81,806</b>	<b>59.80%</b>
<b>830 - LOCAL HISTORY ROOM</b>	<b>87,241</b>	<b>493,791</b>	<b>566.01%</b>	<b>83,801</b>	<b>318,504</b>	<b>380.07%</b>
<b>856 - M.M. HANEY TRUST</b>	<b>0</b>	<b>21</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>860 - REVOLVING LOAN FUND</b>	<b>0</b>		<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>Grand Total</b>	<b>74,676,441</b>	<b>60,373,479</b>	<b>80.85%</b>	<b>104,183,302</b>	<b>84,122,764</b>	<b>80.74%</b>

This is 12 out of 12 months

These Revenue numbers include the tax appropriations for 2021

58.33%

**FINANCIAL DATA THROUGH DECEMBER 31 - NOT FINAL**

Account Type

Expense

	2020 Total Annual Budget	2020 Month Actual	2020 Actual to Annual Budget %	2021 Total Annual Budget	2021 Month Actual	2021 Actual to Annual Budget %
<b>100 - GENERAL FUND</b>						
0000 - UNDEFINED	3,033,966	2,612,017	86.09%	1,068,145	542,396	100.00%
1000 - GENERAL GOVERNMENT	28,777	0	0.00%	15,484	0	0.00%
1110 - COUNTY BOARD	113,121	101,769	89.96%	111,286	110,711	99.48%
1121 - CIRCUIT COURT	746,541	679,973	91.08%	688,416	608,321	88.37%
1122 - CLERK OF COURT	790,037	666,808	84.40%	781,181	670,547	85.84%
1124 - FAMILY COURT COMMISSIONER	40,800	40,800	100.00%	40,800	40,800	100.00%
1127 - MEDICAL EXAMINER	177,376	156,124	88.02%	189,701	169,241	89.21%
1131 - DISTRICT ATTORNEY	581,526	564,943	97.15%	621,641	622,392	100.12%
1132 - CORPORATION COUNSEL	296,213	289,783	97.83%	286,735	283,792	98.97%
1141 - ADMINISTRATOR	233,347	207,244	88.81%	227,888	223,594	98.12%
1142 - COUNTY CLERK	526,284	305,343	58.02%	469,528	454,576	96.82%
1143 - PERSONNEL	712,986	529,740	74.30%	448,861	258,983	57.70%
1151 - FINANCE DEPARTMENT	1,033,942	1,029,681	99.59%	1,064,135	1,066,351	100.21%
1152 - TREASURER	306,710	276,432	90.13%	313,384	282,715	90.21%
1160 - MAINTENANCE	1,022,068	838,009	81.99%	891,657	798,723	89.58%
1171 - REGISTER OF DEEDS	299,118	265,610	88.80%	304,408	284,318	93.40%
1172 - SURVEYOR	27,556	26,745	97.06%	27,288	27,288	99.03%
1175 - LAND RECORDS	295,558	290,135	98.17%	195,448	184,730	94.52%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	539,618	462,471	85.70%	539,456	650,124	120.51%
1210 - SHERIFF DEPARTMENT	3,293,568	2,948,138	89.51%	3,224,828	3,004,062	93.15%
1270 - JAIL	3,049,394	2,726,143	89.40%	3,122,387	2,760,775	88.42%
1290 - EMERGENCY MANAGEMENT	155,856	130,778	83.91%	164,233	129,420	78.80%
1293 - DISPATCH CENTER	1,264,092	1,222,845	96.74%	1,309,873	1,209,700	92.35%
1295 - JUSTICE DEPARTMENT	1,122,919	971,217	86.49%	1,013,389	931,094	91.88%
1368 - SANITATION	233,924	170,877	73.05%	181,887	139,693	76.80%
1419 - DOG CONTROL	224,473	160,240	71.38%	236,227	177,412	75.10%
1470 - VETERANS SERVICE	160,961	143,174	88.95%	166,743	143,330	85.96%
1511 - LIBRARY	442,676	442,676	100.00%	456,430	456,430	100.00%
1512 - LOCAL HISTORY ROOM	212,785	156,218	73.42%	208,510	147,605	70.79%
1520 - PARKS	131,959	93,162	70.60%	133,179	112,900	84.77%
1530 - SNOWMOBILE	200,000	158,207	79.10%	200,000	163,428	81.71%
1560 - UW-EXTENSION	231,378	162,697	70.32%	227,558	190,533	83.73%
1614 - CONSERV RESERVE ENHANCE PROGR	24,297	0	0.00%	35,382	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	28,656	21,993	76.75%	31,821	21,767	68.41%
1691 - FORESTRY	176,740	100,483	56.85%	179,397	103,289	57.58%
1694 - LAND CONSERVATION	1,220,638	628,696	51.51%	1,161,705	607,107	52.26%
1698 - ZONING	1,967,023	100,671	5.12%	1,969,013	844,692	42.90%
1700 - CAPITAL OUTLAY	1,652,221	569,772	34.49%	1,589,217	450,645	28.36%
<b>100 - GENERAL FUND Total</b>	<b>26,599,104</b>	<b>20,251,614</b>	<b>76.14%</b>	<b>23,897,489</b>	<b>18,873,486</b>	<b>78.98%</b>
<b>213 - CHILD SUPPORT</b>	<b>574,555</b>	<b>541,491</b>	<b>94.25%</b>	<b>605,724</b>	<b>588,346</b>	<b>97.13%</b>
<b>241 - HEALTH DEPARTMENT</b>	<b>1,576,852</b>	<b>1,340,042</b>	<b>84.98%</b>	<b>1,715,944</b>	<b>1,141,985</b>	<b>66.55%</b>
<b>249 - HUMAN SERVICES</b>	<b>14,542,032</b>	<b>13,981,699</b>	<b>96.15%</b>	<b>14,183,827</b>	<b>13,682,980</b>	<b>96.47%</b>
<b>310 - DEBT SERVICE</b>	<b>4,101,367</b>	<b>2,337,758</b>	<b>57.00%</b>	<b>7,039,920</b>	<b>2,372,572</b>	<b>33.70%</b>
<b>410 - CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>633 - SOLID WASTE</b>	<b>2,772,545</b>	<b>3,122,361</b>	<b>112.62%</b>	<b>2,704,000</b>	<b>1,896,620</b>	<b>70.14%</b>
<b>642 - ROLLING HILLS</b>	<b>9,902,043</b>	<b>7,520,623</b>	<b>75.95%</b>	<b>30,356,865</b>	<b>16,590,308</b>	<b>54.65%</b>
<b>714 - INFORMATION SYSTEMS</b>	<b>1,473,896</b>	<b>1,108,564</b>	<b>75.21%</b>	<b>1,819,224</b>	<b>1,445,545</b>	<b>79.46%</b>
<b>715 - INFORMATION TECHNOLOGY POOL</b>	<b>635,211</b>	<b>60,439</b>	<b>9.51%</b>	<b>646,568</b>	<b>79,341</b>	<b>12.27%</b>
<b>717 - SELF FUNDED EMPLOYEE INSURANCE</b>	<b>0</b>	<b>0</b>		<b>5,670,064</b>	<b>6,277,559</b>	<b>110.71%</b>
<b>719 - WORKERS COMPENSATION</b>	<b>312,718</b>	<b>308,360</b>	<b>98.61%</b>	<b>333,820</b>	<b>224,701</b>	<b>67.31%</b>
<b>732 - HIGHWAY</b>	<b>11,965,177</b>	<b>6,421,187</b>	<b>53.67%</b>	<b>14,989,257</b>	<b>8,791,212</b>	<b>58.65%</b>
<b>820 - JAIL ASSESSMENT</b>	<b>133,699</b>	<b>59,027</b>	<b>44.15%</b>	<b>136,800</b>	<b>116,576</b>	<b>85.22%</b>
<b>830 - LOCAL HISTORY ROOM</b>	<b>87,241</b>	<b>31,524</b>	<b>36.13%</b>	<b>83,801</b>	<b>21,114</b>	<b>25.20%</b>
<b>860 - REVOLVING LOAN FUND</b>	<b>0</b>		<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>Grand Total</b>	<b>74,676,441</b>	<b>57,084,688</b>	<b>76.44%</b>	<b>104,183,302</b>	<b>72,102,345</b>	<b>69.21%</b>

This is 12 out of 12 months

58.33%

## FINANCIAL DATA THROUGH DECEMBER 31 - NOT FINAL

Account Type

### Salary & Fringe Expense

	2020			2021		
	Total Annual Budget	Month Actual	2020 Actual to Annual Budget %	Total Annual Budget	Month Actual	2021 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	62,919	62,875	99.93%	69,999	74,857	106.94%
1121 - CIRCUIT COURT	323,845	318,808	98.44%	344,146	345,889	100.51%
1122 - CLERK OF COURT	517,067	482,278	93.27%	522,374	488,380	93.49%
1127 - MEDICAL EXAMINER	115,698	115,648	99.96%	114,266	125,011	109.40%
1131 - DISTRICT ATTORNEY	559,326	549,433	98.23%	592,863	605,891	102.20%
1132 - CORPORATION COUNSEL	286,615	283,483	98.91%	279,420	278,927	99.82%
1141 - ADMINISTRATOR	218,489	199,552	91.33%	220,129	218,678	99.34%
1142 - COUNTY CLERK	183,809	183,735	99.96%	188,902	188,776	99.93%
1143 - PERSONNEL	197,066	187,610	95.20%	200,402	203,037	101.31%
1151 - FINANCE DEPARTMENT	983,665	983,012	99.93%	1,016,775	1,020,110	100.33%
1152 - TREASURER	248,369	235,721	94.91%	243,694	243,791	100.04%
1160 - MAINTENANCE	391,707	315,338	80.50%	328,945	320,268	97.36%
1171 - REGISTER OF DEEDS	226,546	211,643	93.42%	230,325	227,502	98.77%
1175 - LAND RECORDS	72,292	72,248	99.94%	73,752	73,768	100.02%
1210 - SHERIFF DEPARTMENT	2,830,664	2,568,103	90.72%	2,781,805	2,594,717	93.27%
1270 - JAIL	2,332,324	2,081,999	89.27%	2,330,048	2,064,017	88.58%
1290 - EMERGENCY MANAGEMENT	125,332	108,547	86.61%	128,262	108,844	84.86%
1293 - DISPATCH CENTER	1,039,696	1,010,054	97.15%	1,043,324	993,488	95.22%
1295 - JUSTICE DEPARTMENT	717,669	672,902	93.76%	700,985	693,843	98.98%
1368 - SANITATION	119,380	118,974	99.66%	121,324	127,451	105.05%
1419 - DOG CONTROL	137,313	123,440	89.90%	139,412	134,842	96.72%
1470 - VETERANS SERVICE	138,888	127,972	92.14%	141,334	127,998	90.56%
1512 - LOCAL HISTORY ROOM	123,849	114,031	92.07%	123,820	123,454	99.70%
1520 - PARKS	78,098	69,070	88.44%	78,921	76,600	97.06%
1560 - UW-EXTENSION	160,031	142,559	89.08%	155,202	150,476	96.95%
1691 - FORESTRY	52,291	51,798	99.06%	54,009	54,727	101.33%
1694 - LAND CONSERVATION	352,850	342,869	97.17%	343,617	352,360	102.54%
1698 - ZONING	94,926	90,539	95.38%	95,310	98,844	103.71%
<b>100 - GENERAL FUND Total</b>	<b>12,690,724</b>	<b>11,824,239</b>	<b>93.17%</b>	<b>12,663,365</b>	<b>12,116,546</b>	<b>95.68%</b>
213 - CHILD SUPPORT	473,919	452,651	95.51%	492,164	486,888	98.93%
241 - HEALTH DEPARTMENT	1,313,097	1,096,691	83.52%	1,592,308	1,034,468	64.97%
249 - HUMAN SERVICES	5,365,216	5,107,852	95.20%	5,260,121	5,273,842	100.26%
633 - SOLID WASTE	173,402	167,552	96.63%	150,563	150,233	99.78%
642 - ROLLING HILLS	6,304,007	5,791,265	91.87%	6,452,430	5,536,213	85.80%
714 - INFORMATION SYSTEMS	422,058	364,925	86.46%	364,686	278,197	76.28%
732 - HIGHWAY	3,608,774	3,527,825	97.76%	3,681,123	3,633,447	98.70%
<b>Grand Total</b>	<b>30,351,196</b>	<b>28,333,001</b>	<b>93.35%</b>	<b>30,656,760</b>	<b>28,509,833</b>	<b>93.00%</b>

This is 12 out of 12 months Insurance and 26/26 Payrolls

**RESOLUTIONS AND ORDINANCES – JANUARY 26, 2022**

**1. RESOLUTION AWARDING THE SALE OF \$5,000,000 GENERAL OBLIGATION PROMISSORY NOTES**

Offered by the Finance Committee

**2. RESOLUTION SUPPORTING MEMORANDUM OF UNDERSTANDING BETWEEN TASK FORCE MCCOY AND MONROE COUNTY DEPARTMENT OF HUMAN SERVICES**

Offered by the Health & Human Services Committee

**3. RESOLUTION APPROVING UPDATE TO THE MONROE COUNTY ETHICS CODE**

Offered by the Administration & Personnel Committee

**4. RESOLUTION AUTHORIZING RESTRICTED BROADBAND FUNDS TO NON-LAPSING ACCOUNTS FOR MONROE COUNTY**

Offered by the Economic Development & Tourism Committee

**5. RESOLUTION DENYING CLAIM OF KATHY M. FRIDAY**

Offered by the Finance Committee

# RatingsDirect®

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**Summary:**

## Monroe County, Wisconsin; General Obligation

**Primary Credit Analyst:**

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## Summary:

# Monroe County, Wisconsin; General Obligation

## Credit Profile

US\$5.0 mil GO prom nts ser 2022 dtd 03/01/2022 due 03/01/2032

Long Term Rating

AA-/Stable

New

## Rating Action

S&P Global Ratings assigned its 'AA-' long-term rating to Monroe County, Wis.' \$5 million general obligation promissory notes. The outlook is stable.

The notes are secured by unlimited ad valorem property taxes. The county is issuing the notes for the public purpose of financing the construction and improvement of highways.

## Credit overview

Monroe County is in western Wisconsin, and its local economy, while somewhat limited, experienced solid growth in recent years. Supporting the local economy is Fort McCoy, a significant Army training center and the county's largest employer. The county's budgetary performance has been somewhat mixed in recent years, leading to a reduction of general fund reserves, although this is primarily attributable to discretionary transfers made by the county to its debt service fund. We consider the county's liquidity and strong debt profile to be credit strengths.

The rating further reflects our view of the county's:

- Steady tax base growth, with annual average market value growth of over 4.5% the past four years;
- Very strong reserves, with an available fund balance greater than 30% of expenditures in recent years, a level that the county is expected to maintain; and
- Standard management under our Financial Management Assessment (FMA), including a fund balance policy, and strong institutional framework score.

Partially offsetting these strengths are the county's weaker economic metrics, limiting upward rating potential.

## Environmental, social, and governance

We consider the county's social risks to be in line with those of the sector. We also view governance and environmental risks as being in line with our view of the sector.

## Stable Outlook

### Upside scenario

We could raise the rating if the county's incomes and market value per capita improve to levels commensurate with those of its higher-rated peers.

### **Downside scenario**

We could lower the rating if the county were to experience a sustained period of weaker budgetary performance, leading to a material reduction in reserves.

## **Credit Opinion**

### **Weak economy partially offset by strong market value growth**

Monroe County is in western Wisconsin, encompassing an area of approximately 915 square miles 30 miles east of La Crosse. The county's tax base consists of residential (61.1%), commercial (18.1%), and agricultural properties (12.7%). The county's market value has grown by an annual average of 4.5% during the past four years.

Most of Monroe County's residents work in the county, but some commute to La Crosse for employment. The county's projected per capita incomes are below average at 83.4%, which accounts, in part, for our weak assessment of the local economy. The county's unemployment rate was 5.5% in 2020, which was higher than in previous years because of the pandemic. The county also is the site of Fort McCoy, which serves as a military training center and is the county's largest employer with 2,622 employees. We note that sandmining is a prominent industry in the county, with sandmining companies representing two of the top 10 taxpayers in 2020.

### **Adequate management, with standard FMA, highlighted by the county's reserve policy**

We view the county's management as adequate, with standard financial policies and practices under our FMA methodology, indicating the finance department maintains adequate policies in some but not all key areas.

Management highlights include:

- Use of at least three years of historical information in the formulation of the upcoming years revenue and expenditure assumptions with the help of outside sources and the use of zero-based budgeting;
- Monthly budget-to-actual reporting of budget-to-actual performance to the council with the ability to make amendments to the budget;
- No formalized long-term financial plan;
- Long-term capital planning involving road improvements that extend 10 years that are updated annually, with costs, but not funding sources identified;
- Formalized investment management policy with monthly reporting of investments and holdings;
- No formalized debt management policy, although the county adheres to state guidelines; and
- Formalized fund balance policy of maintaining 20% of operating expenditures tied to cash flow needs.

### **Adequate budgetary performance, with better-than-budgeted results anticipated in fiscal 2021**

The county's general fund performance in recent years has been somewhat mixed, with positive operations in fiscal 2018 and deficits in fiscal years 2019 and 2020 as a result of planned transfers to its debt service fund for future debt payments to limit its debt service levy. Without these discretionary transfers, the county would have achieved surpluses in the general fund in fiscal years 2019 and 2020. The county's fiscal year ends on Dec. 31 and its major revenue streams include taxes (primarily property taxes), representing 58.2% of general fund revenue, followed by



intergovernmental revenue (24.5%).

For fiscal 2021, the county adopted a breakeven budget and officials indicate that they are running ahead of forecasts, with a possible more than \$700,000 surplus expected. Driving this result is materially higher sales tax revenue than originally budgeted and reduced personnel expenditures. For fiscal 2022, the county has received a four-years federal grant and adopted a break-even budget.

In fiscal 2020, the county reported a \$177,000 deficit, which represented a better-than-forecasted result of a \$1 million drawdown. Contributing to this result was an approximate 5% decline in sales tax revenue because of the pandemic. The county received approximately \$750,000 pursuant to the CARES Act in 2020. The county made a large discretionary transfer of \$1.7 million to its debt service fund in fiscal 2020, in accordance with its fund balance policy. The county was allocated \$8.98 million in American Rescue Plan Act funds, none of which has been recognized. The county plans to use the allocation strategically over the next three years.

The county's budgetary flexibility is very strong, with available reserves greater than 30% in recent years, a level that we expect the county to maintain with an anticipated surplus in fiscal 2021.

In addition, we consider the county's liquidity to be very strong. In assessing the county's liquidity position, we have removed approximately \$9.3 million in restricted cash that is unavailable from its highway, nursing home, and solid waste funds. After this adjustment, the county had \$17.1 million in cash available at the end of fiscal 2020. The county's solid waste department has entered into a capital lease and has approximately \$281,080 outstanding on this obligation, which matures in June 2022. We do not consider the provisions of the lease as posing a potentially contingent liability risk for the county. In addition, we are aware that the county has been notified of potential violations by the Wisconsin Dept. of Natural Resources regarding the reporting of data by its solid waste department. While the amount that the county could be fined for these matters is unclear, we do not consider this situation as presenting a potential risk to county's liquidity.

**Strong debt and contingent liability profile, with limited future debt plans and relatively low unfunded pension liabilities**

In our view, Monroe County's debt and contingent liability profile is strong. Approximately 71% of the direct debt is scheduled to be repaid within 10 years, which is in our view a positive credit factor. The county anticipates no additional debt during the next two years.

Monroe County's combined required pension and actual other postemployment benefits (OPEB) contributions totaled 3.9% of total governmental fund expenditures in 2019. The county made its full annual required pension contribution in 2020.

- Monroe County's pension costs are modest as a share of total spending and are not likely to accelerate significantly in the medium term, especially given the pension plan's strong funded status.
- The county participates in the Wisconsin Retirement System (WRS), a multiple-employer, defined-benefit pension plan that has in recent years been among the best-funded multiple-employer pension plans in the country. The plan is 105.3% funded (as of Dec. 31, 2020), with an estimated county proportionate share of the plan's net pension liability of \$7.3 million.

- The county provides OPEB for certain early retirees who pay the full premium. The county funds this cost on a pay-as-you-go basis and the county's total OPEB liability as of Dec. 31, 2020, was \$698,000.

The plan's investment rate of return assumption was lowered to 7.0% from 7.2% in late 2018. Although the revised return assumption exceeds our 6.0% guideline, exposure to market volatility is mitigated because the plan employs a shared-risk model where investment performance fluctuations are offset by changes in active employee contributions and in adjustments in benefit payments. Because of these features, we expect contributions will remain relatively stable, and given the plan's strong funded status and strong contribution practices, contributions will remain affordable.

### Strong institutional framework score

The institutional framework score for Wisconsin counties with populations greater than 25,000 is strong.

Monroe County, Wisconsin--Key Credit Metrics				
	Most recent	Historical information		
		2020	2019	2018
<b>Weak economy</b>				
Projected per capita EBI % of U.S.	83.4			
Market value per capita (\$)	84,797			
Population		46,401	45,858	45,810
County unemployment rate (%)	5.5			
Market value (\$000)	3,934,665	3,771,061	3,579,764	
Top 10 taxpayers % of taxable value	6.1			
<b>Adequate budgetary performance</b>				
Operating fund result % of expenditures	(0.9)	(15.6)	6.7	
Total governmental fund result % of expenditures	1.7	0.1	6.7	
<b>Very strong budgetary flexibility</b>				
Available reserves % of operating expenditures	35.5	33.1	56.4	
Total available reserves (\$000)	7,184	7,471	10,326	
<b>Very strong liquidity</b>				
Total government cash % of governmental fund expenditures	47.7	58.7	62.0	
Total government cash % of governmental fund debt service	720.7	863.0	854.9	
<b>Adequate management</b>				
Financial Management Assessment	Standard			
<b>Strong debt &amp; long-term liabilities</b>				
Debt service % of governmental fund expenditures	6.6	6.8	7.2	
Net direct debt % of governmental fund revenue	109.1			
Overall net debt % of market value	3.5			
Direct debt 10-year amortization (%)	71.0			
Required pension contribution % of governmental fund expenditures	3.8			
OPEB actual contribution % of governmental fund expenditures	0.1			
<b>Strong institutional framework</b>				

EBI--Effective buying income. OPEB--Other postemployment benefits.

## **Related Research**

- Through The ESG Lens 2.0: A Deeper Dive Into U.S. Public Finance Credit Factors, April 28, 2020
- 2021 Update Of Institutional Framework For U.S. Local Governments

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at [www.standardandpoors.com](http://www.standardandpoors.com) for further information. Complete ratings information is available to subscribers of RatingsDirect at [www.capitaliq.com](http://www.capitaliq.com). All ratings affected by this rating action can be found on S&P Global Ratings' public website at [www.standardandpoors.com](http://www.standardandpoors.com). Use the Ratings search box located in the left column.

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RESOLUTION NO. 01-22-01

RESOLUTION AWARDING THE SALE OF \$5,000,000  
GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, on December 21, 2021, the County Board of Supervisors of Monroe County, Wisconsin (the "County") adopted, by a vote of at least three-fourths of the members-elect, an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation promissory notes in an amount not to exceed \$5,000,000 for the public purpose of paying the cost of the construction and improvement of highways (the "Project");

WHEREAS, the County Board of Supervisors hereby finds and determines that the Project is within the County's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the County is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, none of the proceeds of the Notes shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes;

WHEREAS, the County has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell general obligation promissory notes (the "Notes") to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the County, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on January 26, 2022;

WHEREAS, the County Clerk (in consultation with Baird) caused a form of notice of the sale to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on January 26, 2022;

WHEREAS, the County has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the County. Baird has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The County Board of Supervisors hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the County and Baird in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of FIVE MILLION DOLLARS (\$5,000,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$5,000,000; shall be dated March 1, 2022; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on March 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2022. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on March 1, 2031 and thereafter are subject to redemption prior to maturity, at the option of the County, on March 1, 2030 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

¶ If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be

credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the County shall direct.】

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2022 through 2031 for the payments due in the years 2022 through 2032 in the amounts set forth on the Schedule. The amount of tax levied in the year 2022 shall be the total amount of debt service due on the Notes in the years 2022 and 2023; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2022.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The County hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the County on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2022 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, dated March 1, 2022" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which



obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the

officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the County's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The County hereby authorizes the Chairperson and County Clerk or other appropriate officers of the County to enter a Fiscal Agency Agreement between the County and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company,

New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 18. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference

required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 26th day of January, 2022.

Offered by the Finance Committee:

\_\_\_\_\_  
Cedric Schnitzler

\_\_\_\_\_  
Wallace Habegger

\_\_\_\_\_  
Mark Halverson

\_\_\_\_\_  
David Pierce

\_\_\_\_\_  
Toni Wissestad

Finance Committee vote: \_\_\_ yes \_\_\_ no \_\_\_ absent

County Board vote: \_\_\_ yes \_\_\_ no \_\_\_ absent

\_\_\_\_\_  
Cedric Schnitzler, County Board Chairperson

\_\_\_\_\_  
Shelley Bohl, County Clerk

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)



EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on March 1, \_\_\_\_, \_\_\_\_, and \_\_\_\_ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on March 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on March 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on March 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on March 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)

For the Term Bonds Maturing on March 1, \_\_\_\_

<u>Redemption Date</u>	<u>Amount</u>
____	\$ ____
____	____
____	____ (maturity)]

EXHIBIT E

(Form of Note)

REGISTERED NO. R- \_\_\_\_\_ UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
MONROE COUNTY  
GENERAL OBLIGATION PROMISSORY NOTE DOLLARS  
\$ \_\_\_\_\_

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
March 1, \_\_\_\_\_ March 1, 2022 \_\_\_\_\_% \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, Monroe County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2022 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$5,000,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of paying the cost of the construction and improvement of highways, as authorized by resolutions adopted on December 21, 2021 and January 26, 2022 (collectively, the "Resolutions"). The Resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

The Notes maturing on March 1, 2031 and thereafter are subject to redemption prior to maturity, at the option of the County, on March 1, 2030 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

【The Notes maturing in the years \_\_\_\_\_ are subject to mandatory redemption by lot as provided in the Resolutions referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.】

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the County appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such

registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Monroe County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MONROE COUNTY, WISCONSIN

By: \_\_\_\_\_  
Cedric Schnitzler  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Shelley Bohl  
County Clerk

Date of Authentication: \_\_\_\_\_, \_\_\_\_\_

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolutions of Monroe County, Wisconsin.

ASSOCIATED TRUST COMPANY,  
NATIONAL ASSOCIATION,  
GREEN BAY, WISCONSIN

By \_\_\_\_\_  
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

RESOLUTION SUPPORTING MEMORADNUM OF UNDERSTANDING BETWEEN TASK FORCE MCCOY AND MONROE COUNTY DEPARTMENT OF HUMAN SERVICES

1 WHEREAS, a Memorandum of Understanding (MOU) between Task Force McCoy and Monroe County  
2 Department of Human Services regarding the protection of the Afghan evacuee children is requested to  
3 delineate responsibilities for the Afghan children; and  
4

5 WHEREAS, the Monroe County Department of Human Services is the designated agency to received  
6 mandated reports regarding child abuse and neglect for children in Monroe County; and  
7

8 WHEREAS, Fort McCoy is under federal jurisdiction but sits within the borders of Monroe County,  
9 Wisconsin; and  
10

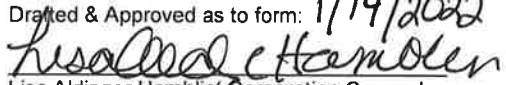

11 WHEREAS, Task Force McCoy has proposed the adoption of the attached MOU to address the handling  
12 of the protection of the Afghan evacuee children currently located at Fort McCoy.  
13

14 NOW, THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors does hereby  
15 adopt and approve the attached Memorandum of Understanding between Task Force McCoy and Monroe  
16 County Department of Human Services concerning the protection of the Afghan evacuee children and  
17 authorize the County Board Chair to sign the MOU.  
18

19 Offered this 26<sup>th</sup> day of January, 2022 by the Health & Human Services Committee.  
20

21 Fiscal Note: Undetermined costs.  
22

23 Statement of Purpose: Delineate responsibility and establish working relationship between Task Force  
24 McCoy and Monroe County Department of Human Services.

<p>Finance Vote (If required):  <u>3</u> Yes <u>0</u> No <u>2</u> Absent</p> <p>*****</p> <p>Drafted &amp; Approved as to form: <u>1/14/2022</u>            Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>January 4</u>, 20<u>22</u>          VOTE: <u>9</u> Yes <u>0</u> No <u>0</u> Absent          Committee Chair: </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED  <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20____          _____ Yes _____ No _____ Absent</p>	<p>STATE OF WISCONSIN          COUNTY OF MONROE          I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____          SHELLEY R. BOHL, MONROE COUNTY CLERK  <i>A raised seal certifies an official document.</i></p>



MEMORANDUM OF UNDERSTANDING  
BETWEEN  
TASK FORCE MCCOY  
AND  
MONROE COUNTY DEPARTMENT OF HUMAN SERVICES  
CONCERNING  
PROTECTION OF AFGHAN EVACUEE CHILDREN

This Memorandum of Understanding (MOU) is between Task Force McCoy (TF MCCOY) and Monroe County Department of Human Services (MCDHS). When referred to collectively, the parties hereto are referred to as the "Parties;" when used singularly, the term "Party" may be used.

1. **PURPOSE:** The purpose of this MOU is to delineate responsibilities and establish working relationships between TF MCCOY and MCDHS Child Protective Services (CPS) for the protection of children who are Afghan Evacuees.

2. **AUTHORITY:**

2.1. This MOU is entered into pursuant to the authorities described in Paragraphs 3.5 and 3.6 below.

2.2. The State of Wisconsin Court System is empowered with original jurisdiction to adjudicate child abuse cases in Wisconsin.

2.3. MCDHS CPS is the agency mandated by state law to receive reports of suspected Child Abuse/Neglect in Monroe County, Wisconsin, and is primarily responsible for the intake, investigation, and management of such Child Abuse/Neglect.

3. **REFERENCES:**

3.1. Memorandum of Understanding between The United States Army Garrison (USAG) Fort McCoy and Monroe County Department of Human Services (MCDHS) for Child Abuse and Neglect, Agreement Number I-W91ESJ-20-046, 5 May 2020

3.2. DOD Support to DOS for Afghan SIV Applicants EXORD Rev. 01, 15 August 2021

3.3. Task Force McCoy Operation Order 21-001 (88th Readiness Division (RD), Support to Operation Allies Refuge) (CUI), 10 August 2021

3.4. Task Force McCoy Operation Order 21-003 (Operation (OP) Stetson Welcome) (CUI), 16 September 2021

3.5. Department of Defense Instruction (DODI) 4000.19, Support Agreements, 16 December 2020

3.6. Army Regulation (AR) 5-9, Installation Agreements, 17 April 2018

3.7. Army Regulation 608-18, The Army Family Advocacy Program, 13 September 2011

3.8. 34 United States Code § 20341

3.9. 42 United States Code § 13031

3.10. 32 Code of Federal Regulations, Part 516, Litigation

3.11. 45 Code of Federal Regulations, Part 164, Health Insurance Portability and Accountability Act (HIPPA)

3.12. Wisconsin Statute 48.981, Abused or Neglected Children and Abused Unborn Children

3.13. Child Protective Services Access & Initial Assessment Standards, Wisconsin Division of Safety and Performance, April 2021 (WI Access Standards)

#### 4. UNDERSTANDING OF THE PARTIES:

4.1. Definitions: The following definitions apply:

4.1.1. Afghan Evacuee (AE) means a person evacuated from Afghanistan who is temporarily residing at Fort McCoy and is awaiting resettlement in the United States pursuant to Operation Allies Welcome (OAW).

4.1.2. AE Child means a person under the age of 18 who is a natural child, adopted child, stepchild, foster child, or ward of an AE. When more than one AE Child is being referenced, the term AE Children will be used.

4.1.3. Child Abuse means the physical or mental injury, sexual abuse or exploitation, Negligent Treatment, or maltreatment of a child under the age of 18 by a person(s) (including any employee of a residential facility or any staff person providing out-of-home care who is responsible for the child's welfare), under circumstances that indicate the child's health or welfare is harmed or threatened. Child Abuse as used in this MOU includes physical abuse, emotional abuse, sexual abuse, and child neglect.

4.1.4. Child Abuse Incident means an act of Child Abuse perpetrated against an AE Child.

4.1.5. Lead Federal Agency (LFA) means, with respect to OAW, the Department of Homeland Security (DHS), with support from the Department of State (DOS).

4.1.6. Negligent Treatment means the failure to provide, for reasons other than poverty, adequate food, clothing, shelter, or medical care so as to seriously endanger the physical health of a child.

#### 4.2. Scope of Obligations.

4.2.1. For Child Abuse involving military family members that occurs on Fort McCoy, and Child Abuse within the jurisdiction of Monroe County that involve a military family member as the alleged abuser, whether within the boundaries of or off of Fort McCoy, the Parties will apply the terms of the MOU between Fort McCoy and MCDHS referenced in paragraph 2.1.

4.2.2. For Child Abuse involving AE Children, the Parties intend that, in conjunction with TF MCCOY and the LFA and within budgetary, personnel, and regulatory constraints, all available medical and social assets for use in treatment programs will be used to address Child Abuse Incidents. To that end, any assets of TF MCCOY that are available for use in addressing Child Abuse Incidents may be provided, to the extent permitted by regulation, into MCDHS CPS or court-mandated treatment plans.

#### 4.3. Report and Notification requirements:

4.3.1. MCDHS CPS is the primary Report Point of Contact (RPOC) for all allegations of Child occurring in Monroe County, Wisconsin, including on Fort McCoy.

4.3.2. The Fort McCoy Directorate of Emergency Services (DES) coordinates all law enforcement activity on Fort McCoy and is responsible for investigating crimes involving Child Abuse on the installation. DES coordinates investigations of crimes involving child abuse or neglect on the installation with the United States Military Criminal Investigation Command (CID), Federal, and State law enforcement authorities, as appropriate. DES is secondarily responsible for the intake aspect of Child Abuse cases occurring on Fort McCoy.

4.3.3. Every military and civilian member of the Fort McCoy community will report non-privileged information about known and suspected cases of Child Abuse occurring on the installation, whether involving a military member, a family member, an AE, or any other person, to the RPOC, MCDHS CPS, in addition to notifying the appropriate authorities as required by this MOU, the references cited herein, and TF MCCOY policy.

4.3.4. MCDHS CPS will notify the appropriate authorities of all Child Abuse Incidents involving an AE Child that are presented to MCDHS CPS by a party other than DES.

4.3.5. All suspected Child Abuse Incidents will be reported to TF Force McCoy by contacting the Joint Operations Center (JOC) at (608) 388-8016. When a report of a Child Abuse Incident is received, TF MCCOY will immediately report information about the case to DES and will coordinate with G34 to produce a CCIR. TF MCOY will also notify MCDHS CPS.

#### 4.4. Intake Procedures:

4.4.1. MCDHS CPS has primary responsibility for the intake of information regarding Child Abuse Incidents. MCDHS CPS will coordinate with Fort McCoy law enforcement or civilian law enforcement personnel, as appropriate, to investigate incidents. As the RPOC and agency with primary responsibility for intake, MCDHS CPS will determine, in its judgment and pursuant to WI Access Standards, whether a call regarding a Child Abuse Incident will be screened-in for initial assessment or screened-out as not warranting a CPS response, subject to the notification requirements in the WI Access Standards.

4.4.2. Prior to entering the installation for any investigation, the MCDHS CPS investigator will notify the DES law enforcement office and request assistance.

4.4.3. Upon investigation of a Child Abuse Incident, MCDHS CPS will seek, in appropriate cases as determined by WI Access Standards, authority for temporary protective custody through the State of Wisconsin court system. MCDHS CPS will coordinate temporary placement of the child or children, arrange for the initiation of child protective proceedings, notify the parties of the hearing date and time, and initiate services.

4.4.4. In the event a Child Abuse Incident results in MCDHS CPS advising that foster care is appropriate, the parties will coordinate with the relevant agencies to determine the most suitable solution. As appropriate and consistent with the WI Access Standards, CPS in the new location where the parents and child(ren) affected by Child Abuse will be engaged.

4.4.5. AE Children who are removed from their homes on the installation through MCDHS CPS protective custody action may be examined at a civilian hospital. Parental consent for a medical examination in such cases is not required but should be obtained if possible. Sexual abuse cases should be taken to the designated center for sexual abuse cases.

#### 4.5 TF MCCOY Responsibilities:

4.5.1. TF MCCOY will coordinate with MCDHS CPS for the assessment and evaluation of each Child Abuse Incident and take appropriate action to protect the health and welfare of the AE Child or AE Children involved in the incident. TF MCCOY will seek to resolve Child Abuse Incidents locally provided that a local resolution will ensure the safety of the AE Child or AE Children involved in the Child Abuse Incident.

4.5.2. If a court orders an AE Child into protective custody, TF MCCOY will arrange for the temporary care of the AE Child at Fort McCoy pending resettlement unless MCDHS CPS or a court directs an off-post placement of the AE Child.

4.5.3 If the services of an interpreter are needed during MCDHS CPS' performance of its responsibilities, TF MCCOY will provide an interpreter to aid MCDHS CPS.

4.6. MCDHS CPS Responsibilities: In addition to the reporting, notification and intake processing described above, MCDHS CPS will have the following responsibilities.

4.6.1. MCDHS CPS will provide a MCDHS CPS liaison to attend teleconference meetings with TF MCCOY concerning child abuse or neglect cases.

4.6.2. MCDHS CPS will receive reports provided by TF MCCOY regarding Child Abuse Incidents and will coordinate with the appropriate civilian court and civilian law enforcement agencies.

4.6.3. MCDHS CPS, in conjunction with the AUSA, will be responsible for the presentation of cases to the court. If a case is brought in Monroe County (MC) Circuit Court, MC Corporation Counsel will be responsible for such cases on behalf of MCDHS.

#### 4.7. Treatment of Protected Health Information (PHI):

4.7.1. Terms used in this section have the meanings set forth in 45 CFR 160 (Public Welfare and Human Services, General Administrative Requirements) and/or DoD Regulation 6025.18 (DoD Health Information Privacy Regulation).

4.7.2. MCDHS CPS will not use or disclose PHI other than as permitted or required by agreement or law.

4.7.3. MCDHA CPS will use appropriate safeguards to prevent use or disclosure of PHI other than as provided for by this MOU.

4.7.4. MCDHS CPS will implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic PHI it creates, receives, maintains, or transmits on behalf of the U.S. Government.

4.7.5. MCDHS CPS will ensure that any agent to whom it provides electronic PHI it creates, receives, maintains, or transmits on behalf of the U.S. Government, agrees to the same restrictions and conditions that apply through this MOU to CPS with respect to such information.

4.7.6. MCDHS CPS will mitigate, as practicable, any harmful effect known to MCDHS CPS of a security incident or use/disclosure of PHI by MCDHS CPS in violation of the requirements of this MOU.

4.7.7. MCDHS CPS will provide access, at the request of the U.S. Government, to meet the requirements of 45 CFR 164.254.

4.7.8. MCDHS CPS will make any amendment(s) to PHI in a Designated Record Set that the U.S. Government directs or agrees to pursuant to 45 CFR 526.

4.7.9. MCDHS CPS will make available internal practices, books, and records relating to the use and disclosure of PHI for purposes of the Secretary, Health and Human Services determining the U.S. Government's compliance with the privacy or security rule.

4.7.9. MCDHS CPS will document such disclosures of PHI and information related to such disclosures as would be required for the U.S. Government to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR 164.528.

4.7.10. MCDHS CPS will provide to the U.S. Government information collected in accordance with this clause to permit the U.S. Government to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR 164.528.

4.7.11. Except as otherwise limited in this MOU, MCDHS CPS:

4.7.11.1. May use PHI for the proper management and administration of CPS or to carry out the legal responsibilities of CPS.

4.7.11.2. May disclose PHI for the proper management and administration of CPS, provided that disclosures are required by law or CPS obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies CPS of any instances of which it is aware in which the confidentiality of the information has been breached.

**5. CONFIDENTIALITY AND HANDLING OF INFORMATION:** The Parties will abide by all laws and regulations governing the confidentiality of patient information and will safeguard privileged information in accordance with HIPAA and other applicable laws, statutes, ordinances, or regulations.

6. PERSONNEL AND SUPERVISION: Each Party is responsible for all costs of its personnel including pay and benefits, support, and travel. Each party is responsible for supervision and management of its personnel.

7. GENERAL PROVISIONS:

7.1. POINTS OF CONTACT: The following points of contact will be used by the Parties to communicate in the implementation of this MOU. Each Party may change its' point of contact upon reasonable notice to the other Party.

7.1.1. For Task Force McCoy –

7.1.1.1. Primary: Ms. Allison Fedorka, Telephone: 202-258-7995

7.1.1.2. Alternate: The Task Force McCoy JOC can be reached at 608-388-8016 or [usarmy.usarc.88-rd.mbx.eoc@mail.mil](mailto:usarmy.usarc.88-rd.mbx.eoc@mail.mil).

7.1.2. For MCDHS CPS –

7.1.2.1. Primary: Make a CPS report: <https://dcf.wisconsin.gov/reportabuse>

7.1.2.2. Alternate: Monroe County Human Services, 608-269-8600  
112 South Court St, Sparta, WI 54656.

7.2. CORRESPONDENCE: All correspondence to be sent and notices to be given pursuant to this MOU will be addressed, if to Fort McCoy, to –

7.2.1. Task Force McCoy to MAJ Jessica Herdrich, 60 South O Street, Fort McCoy, WI 54656 and [jessica.n.herdrich.mil@mail.mil](mailto:jessica.n.herdrich.mil@mail.mil), with a copy to: Ms. Allison Fedorka at [Allison.l.fedorka@uscis.dhs.gov](mailto:Allison.l.fedorka@uscis.dhs.gov).

7.2.2 For MCDHS, to Ron Hamilton, Monroe County OHS Director, 112 South Court St, Sparta, WI 54656 and [ron.hamilton@co.monroe.wi.us](mailto:ron.hamilton@co.monroe.wi.us).

7.3. FUNDS AND MANPOWER: This MOU does not document nor provide for the exchange of funds or manpower between the Parties nor does it make any commitment of funds or resources.

7.4. MODIFICATION OF MOU: This MOU may only be modified by the written agreement of the Parties, duly signed by their authorized representatives.

7.5. DISPUTES: Any disputes relating to the MOU will, subject to any applicable law, Executive Order, Directive, or Instruction, be resolved by consultation between the Parties or in accordance with DoDI 4000.19.

7.6. TERMINATION OF UNDERSTANDING: This MOU may be terminated upon 60 days written notice by either Party.

7.7. TRANSFERABILITY: This MOU is not transferable except with the written consent of the Parties.

7.8. ENTIRE UNDERSTANDING: This MOU embodies the entire understanding between the Parties regarding the MOU's subject matter.

7.9. EFFECTIVE DATE: This MOU takes effect beginning on the day after the last Party signs.

7.10. EXPIRATION DATE: This MOU expires on the earlier of the day that OAW is deemed to have achieved mission complete or six months after the last party signs below.

(Signature Page Follows)



APPROVED:

For TF MCCOY

---

ANDREE G. CARTER  
Brigadier General, USA

---

(Date)

For MCDHS

---

Cedric Schnitzler  
**Chair**, Monroe County Board

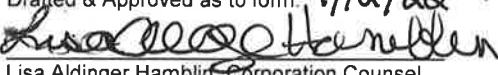
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(Date)

RESOLUTION NO. 01-22-03

RESOLUTION APPROVING UPDATE TO THE MONROE COUNTY ETHICS CODE

1 **WHEREAS**, the Ethics Board met on October 27, 2021 to review the Monroe County Ethics Code and  
 2 possible changes; and  
 3  
 4 **WHEREAS**, Corporation Counsel provided a draft to the Ethics Board; and  
 5  
 6 **WHEREAS**, the Ethics Board approved the incorporation of an update to section 8.5 of the Ethics Code;  
 7 and  
 8  
 9 **WHEREAS**, the update to Section 8.5 is to update the language to be in compliance with State Statute;  
 10 and  
 11  
 12 **WHEREAS**, the proposed updated Ethics Code is attached for review.  
 13  
 14 **NOW, THEREFORE, BE IT RESOLVED** that the Monroe County Board of Supervisors does hereby  
 15 adopt and approve the attached Ethics Code as the current Ethics Code for Monroe County.  
 16  
 17 Offered this 26<sup>th</sup> day of January, 2022 by the Administration & Personnel Committee.  
 18  
 19 Fiscal Note: There is no cost to the County.  
 20  
 21 Statement of Purpose: Update the Monroe County Ethics Code.

Finance Vote (If required): ___ Yes ___ No ___ Absent ***** Drafted & Approved as to form: <u>1/12/22</u>  Lisa Aldinger Hamblir, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>January 11</u> , 20 <u>22</u> VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent Committee Chair: <u>Wallace Webber</u> <u>James B. Kuhn</u> <u>Mark Dube</u> <u>[Signature]</u> <u>Mary Von Ruden</u>
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ___ Yes ___ No ___ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>



# **MONROE COUNTY**

# **ETHICS CODE**

Adopted by Monroe County Board of Supervisors  
June 4, 1997 under Resolution 6-97-7  
Amended by Corporation Counsel

## INDEX

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### Section 1.0 – Declaration of Policy

The proper operation of county government demands that:

- (1) county officials and employees be independent, impartial, and responsible to the people;
- (2) decisions be made in the proper channels of the county governmental structure;
- (3) county offices should not be used for personal gain;
- (4) county business should be conducted in such a way so as to re-enforce the public's confidence in its integrity.

In recognition of these fundamental principles, there is hereby created a code of ethics and county ethics board to establish ethical guidelines, render confidential opinions regarding what conduct is appropriate and redress violations under this code.

### Section 2.0 – Purpose

The purpose of this code is to establish ethical standards of conduct for all county officials and employees by identifying those acts or actions that are not compatible with the best interest of the county. Because representatives of the county are drawn from society, they cannot and should not be without all personal and economic interest in the decisions and policies of government. Citizens who serve as county officials and employees retain their rights as citizens to personal and economic interests. Therefore, the standards of ethical conduct for county officials and employees must distinguish between minor and inconsequential conflicts which are unavoidable in a free society and those conflicts which are substantial and material.

This Code of Ethics is not intended to be an adoption of a criminal code and is not meant to bypass the Wisconsin Statutes, which set forth various items of conduct which are unlawful.

The items covered herein do not require an intention to do wrong, rather they are mere acts in themselves, which in doing, might cast doubt upon the integrity of the party or parties involved.

County officials and employees have a right to:

- (a) engage in employment and professional or business activities, other than official duties, in order to support themselves and their families;
- (b) maintain continuity in their professional or business activities;
- (c) maintain investments or activities which do not conflict with specific provisions of this code.

The provisions of this code, and such rules and regulations which may be established, are to be interpreted in the context of the above principles and are deemed to be in the best interest of the public. It is the intent of the county that the operations of the Board of Ethics shall strive to protect to the fullest extent possible the rights of individuals affected.

#### Section 3.0 – Responsibility of Public Offices

County officials and employees are agents of public interest. They are bound to uphold the Constitution of the United States, the Constitution of the State of Wisconsin and to carry out efficiently and impartially all laws of the United States, the State of Wisconsin and Monroe County. Further, they are bound to observe in their official acts, the standards of ethics set forth in this code and to faithfully discharge the duties of their office. The public interest must be their primary concern.

#### Section 4.0 – Coverage

This code governs all county officials, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions, department heads or other county employees that have management, purchasing and other discretionary duties.

#### Section 5.0 – Exemptions

Political contributions which are reported under Chapter 11, Wis. Stats., are exempt from the provisions of this code.

#### Section 6.0 – Definitions

Section 6.1. Person. Any individual, corporation, partnership, joint venture, association or organization.

Section 6.2. Financial Interest. Any interest which yields, directly or indirectly, a monetary or other material benefit to the county officer or employee or to any person employing or retaining services of the county officer or employee.

Section 6.3. Anything of Value. Any money or property, favor, service, payment, advance forbearance, loan, or promise of future employment, but DOES NOT INCLUDE such things as compensation and expenses paid by the state or county, fees, honorariums and expenses, unsolicited advertising or promotional material such as pens, pencils, notepads, calendars, informational or educational materials of unexceptional value, plaques, other advertising giveaways, or any other thing which is not likely to influence the judgment of individuals covered by this code.

Section 6.4. Privileged Information. Any written or oral material related to county government which has not become part of the body of public information and which is designated by statute, court decision, lawful orders, ordinances, resolution or custom as privileged.

Section 6.5. Official. All county department heads or directors, county supervisors, and all other county elected officers, except judges and district attorneys.

Section 6.6. Employee. All persons filling an allocated position of county employment and all members of boards, committees, and commissions except members of the County Ethics Board and those individuals included in Section 6.5.

Section 6.7. Immediate Family. An official's or employee's spouse or family member who contributes more than one-half of the support of the official or receives that level of support from the official or employee.

#### Section 7.0 – Fair and Equal Treatment

Section 7.1. Use of Public Property. An official or employee shall not use or knowingly permit the use of county services or county-owned vehicles, equipment, materials for unauthorized non-governmental purposes or for unauthorized personal conveniences or for profit, unless such services or use are available to the public generally and consistent with practices and policies of the County.

Section 7.2. Obligations to Citizens. An official or employee shall not grant any special consideration, treatment, or advantages to any citizen beyond that which is available to every other citizen. This section does not affect the duty of county supervisors to diligently represent their constituency.

#### Section 8.0 – Conflict of Interest

Section 8.1. Receipt of Gifts and Gratuities Prohibited. An official or employee shall not accept anything of value whether in the form of a gift, service, loan, or promise from any person which may impair his or her independence of judgment or action in the performance of his or her official duties.

Section 8.2. Exception. It is not a conflict of interest for an official or employee to receive a gift of gratuity that is an unsolicited item of insignificant value or anything which is given to them independent of their position as an official or employee.

Section 8.3. Business Interest. An official or employee shall not engage in any business, transaction, or act in regard to any financial interest, direct or indirect, which:



- (a) is incompatible with the proper discharge of his or her official duties for the benefit of the public;
- (b) is contrary to the provisions of this code; or
- (c) may impair his or her independence of judgment or action in the performance of his or her official duties.

Section 8.4. Employment. An official or employee shall not engage in or accept any private employment or render any service for a private interest when such employment or service is incompatible with the proper discharge of his or her official duties or which may impair his or her independence of judgment or action in the performance of his or her official duties unless otherwise permitted by law or unless disclosure is made as hereinafter provided.

Section 8.5. Contracting. An official or employee or a business in which an official or employee holds a 10% or greater interest, may not enter into a contract with the county involving a payment or payments of more than \$2,000 amount within a twelve month period unless the official or employee has made a written disclosure of the nature and extent of such relationship or interest to the county clerk and reported such interest to the county board. Further, pursuant to s. 946.13, Wis. Stats., an official or employee is prohibited from participating in the formation of a contract(s) with Monroe County involving the receipts or disbursements not more than an amount per s. 946.13, Wis. Stats.

Section 8.6. Financial Interest of Legislation. A member of the county board who has a financial interest in any proposed action before the county board shall disclose the nature and extent of such interest to the county clerk and the county board prior to or during the initial discussion of such action. Any other official or employee who has a financial interest in any proposed action before the county board and who participates in discussion with or gives an official opinion or recommendation to the county board shall first disclose the nature and extent of such interest to the county board.

Section 8.7. Disclosure of Privileged Information. An official or employee shall not knowingly disclose or permit the disclosure of privileged information to any person not lawfully authorized to receive such privileged information. An official or employee shall not use privileged information to advance his or her personal financial interest or that of his or her immediate family.

Section 8.8. Gifts and Favors. An official or employee shall not accept, from any person or organization directly or indirectly, anything of value without full payment, if it could reasonably be expected to influence his or her vote, governmental actions or judgments or could reasonably be considered as an incentive for any governmental action or inaction.

Every county public official and employee is encouraged to meet with clubs, conventions, special interest groups, and school groups to discuss and to interpret legislative, administrative, executive or judicial processes and proposals and issues initiated by or affecting a department.

Free meals offered in connection with such gatherings are not in violation of this code and need not be reported.

#### Section 9.0. – Compliance with State Statutes

Section 9.1. Statutes Incorporated by Reference. The following sections of the Wisconsin Statutes are hereby incorporated by reference and made a part of this Code of Ethics:

Sec. 19.01 (Oaths and Bonds)

Sec. 19.21 (Custody and Delivery of Official Property and Records)

Sec. 19.81-19.89 (Open Meeting of Governmental Bodies)

Sec. 19.59 (Codes of Ethics for Local Governmental Officials, Employees and Candidates).

Section 9.2. Violation of Incorporated Statutes. Officials shall comply with the sections of the Wisconsin Statutes incorporated in this code and failure to do so shall constitute a breach of this Code of Ethics.

Section 10.0 – Ethics Board

Section 10.1. Creation and Composition of the Board. Pursuant to Section 19.59, Wis. Stats., there is hereby created an Ethics Board (Board) consisting of three to five members who shall serve without compensation unless the County Board otherwise provides. The members of the Board of Ethics shall be residents of the County, one of which may be a non-voting county board member. However, no voting board member shall be an elected official or employee.

Further, no board member shall be currently serving on any other County Board or Commission. Each member shall be appointed by the County Board Chairman (County Executive or Administrator) and subject to the confirmation of the County Board. Members of the board shall be appointed to staggered three year terms. An alternative shall be selected and shall serve if one of the members of the Board is unavailable. The term of the alternative shall be for three years. The Ethics Board shall elect its own Chairman and Vice Chairman. The County Corporation Counsel shall furnish the Board whatever legal assistance which may be necessary.

Section 11.0 – Duties of Ethics Board

Section 11.1. Rules of the Board. The Ethics Board shall adopt and develop written rules which shall be submitted to the County Board for approval. A copy of the rules shall be filed with the County Clerk.

Section 11.2. Advisory Opinions. Any person governed by this code may apply in writing to the Ethics Board for an advisory opinion and shall be guided by any opinion rendered. The applicant shall

present his or her interpretation of the facts at issue and of the applicability of the provisions of this Code before the advisory opinion is rendered. All opinions shall be in writing and adopted by the Board by resolution. The Board's deliberations and action upon such applications shall be in meetings not open to the public, but notice of such meetings shall be given pursuant to Sec. 19.84, Wis. Stats. Records of the Board's opinions, opinion requests and investigations of violations shall be closed to public inspection, as permitted by Chapter 19, Wis. Stats. The Board, however, may make such records public with the consent of the applicant.

Section 11.3. Complaints. The Board shall accept from any person a verified written complaint which states the name of the officer or employee alleged to have committed a violation of this Code and sets forth the material facts involved in the allegation. The Board shall forward a copy of the complaint to the accused officer or employee within ten (10) days. If no action on the verified complaint is taken by the Board within sixty (60) days, the complaint shall be dismissed.

Section 11.4 Investigation. Following the receipt of a verified complaint, the Board may make preliminary investigations with respect to alleged violation of this Code. A preliminary investigation shall not be initiated unless the accused officer or employee is notified in writing. The notice shall state the exact nature and purpose of the investigation, the individual's specific action or activities to be investigated and a statement of such person's due process rights.

Section 11.5 Time Limitations. The Board shall investigate any complaint properly filed with it. However, no action may be taken on any complaint which is filed more than one year after a violation of the Ethics Code is alleged to have occurred.

Section 11.6. Hearings. If the Board finds that probable cause exists for believing the allegations of the complaint, the Board may issue an order setting a date for a hearing or make a recommendation for enforcement to the District Attorney pursuant to Sec. 19.59, Wis. Stats. If the Board elects to hold a

hearing, the Board shall give the accused at least 20-days' notice of the hearing date. Such hearing shall be conducted in accordance with the contested case hearing requirements of Ch. 227, Wis. Stats., at open session unless the accused petitions for a hearing closed to the public and good cause to close the hearing is shown. A Reserve Court Judge, or if one is not available, a Circuit Court Judge, shall act as the Hearing Examiner.

Section 11.7. Right to Representation. During all stages of an investigation or proceeding conducted under this section, the accused or any person whose activities are under investigation shall be entitled to be represented by counsel of his/her own choosing, at his/her own expense.

Section 11.8. Due Process. The accused or the accused's representative shall have an adequate opportunity to:

- (a) examine all documents and records to be used at the hearing under Section 11.6 at a reasonable time before the date of the hearing as well as during the hearing;
- (b) bring witnesses;
- (c) establish all pertinent facts and circumstances; and
- (d) question or refute any testimony or evidence, including the opportunity to confront and cross-examine adverse witnesses.

Section 11.9. Power to Subpoena. The Board shall have the power to compel the attendance of witnesses and to issue subpoenas under Sec. 885.01(3), Wis. Stats.

Section 11.10. Vote of the Board. The affirmative vote of the Board shall be required for any action taken by the Board except action(s) taken by the Board, pursuant to a hearing conducted under Section 11.6, shall require a unanimous vote.

Section 11.11. Recommendations and Evidentiary Standard. Within 30 days after the hearing is concluded, the Hearing Examiner shall render a written decision containing the findings of fact and the conclusions concerning the propriety of the conduct of the officer or employee to the Board. The Board may adopt the Hearing Examiner's recommendation. If the recommendation is that a violation of the Ethics Code has occurred, the Board must be convinced by clear and convincing evidence that such violation occurred.

Section 11.12. Violations and Penalties. If the Board finds that a violation of the ethics code has occurred, the Board may:

- (a) Order the officer or employee to confirm his or her conduct to the Ethics Code and the recommendation of the Hearing Examiner.
- (b) Recommend to the County Board that the official or employee be censured, suspended, or removed from office.
- (c) Subject violators to a civil forfeiture of not more than \$500.00 for each violation or for intentional violators a forfeiture of not less than \$100.00 nor more than \$1,000.00 for each violation.

#### Section 12.0 – Applicability

This section shall be operative in all instances covered by its provisions except when superseded by an applicable statutory provision. This section is mandatory except in cases where the application of a statute is discretionary, but determined by the Ethics Board to be more appropriate or desirable.

RESOLUTION NO. 01-22-04

RESOLUTION AUTHORIZING RESTRICTED BROADBAND FUNDS TO NON-LAPSING  
ACCOUNTS FOR MONROE COUNTY

1 WHEREAS, Resolution 04-21-01 Authorizing Broadband Special Committee was approved by the  
2 Monroe County Board establishing a committee to develop a vision and goals for a Broadband projects  
3 as well as identify resources, funding, partners, and a timeline; and  
4

5 WHEREAS, Resolution 11-21-06 Enacting Monroe County Broadband Network Project Ordinance  
6 (Broadband Forward! Community Certification) was approved by the Monroe County Board providing  
7 for an application process for Broadband network applications to encourage the development of  
8 Broadband access in Monroe County by reducing administrative obstacles to Broadband service  
9 providers and coordinating the review; and  
10

11 WHEREAS, Resolution 11-21-07 in support of Telecommuting Opportunities and Telecommuter  
12 Forward! Community Certification was approved by the Monroe County Board to support and commit  
13 to promoting the availability of Telecommuting options in Monroe County; and  
14

15 WHEREAS, the Monroe County Economic Development and Tourism Committee has funds remaining  
16 in their 2021 budget available to support future Broadband projects; and  
17

18 WHEREAS, Monroe County Economic Development and Tourism Committee recommended  
19 submission of an application for American Rescue Plan Act (ARPA) funds to cover Broadband projects  
20 in Monroe County; and  
21

22 WHEREAS, Monroe County local municipalities are interested in applying local ARPA funds towards  
23 Broadband projects in Monroe County that serve their perspective area; and  
24

25 WHEREAS, use of ARPA funds requires special tracking of funds; and  
26

27 NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that the Finance  
28 Department Shall establish a non-lapsing account in the Economic Development section with ORG  
29 16702100 to hold the funds received for Broadband projects.  
30

31 FURTHER BE IT RESOLVED that all remaining 2021 funds from the Economic Development and  
32 Tourism accounts ORG's 16700000 through 16703000 be rolled into the new non-lapsing Broadband  
33 accounts.  
34

35 FURTHER BE IT RESOLVED that such funds shall be accepted in trust and restricted for use of  
36 Broadband projects. Non-lapsing revenue and expenditure lines would be created in ORG 16702100 for  
37 the acceptance and use of restricted funds. Use of funds would be approved by the Economic  
38 Development and Tourism Committee.  
39

40 FURTHER BE IT RESOLVED that if Monroe County discontinues Broadband projects/partnerships all  
41 remaining County funds would be returned to the general fund and no additional funds would be  
42 accepted.  
43

RESOLUTION NO. 01-22-05

RESOLUTION DENYING CLAIM OF KATHY M. FRIDAY

1 WHEREAS, A Notice of Claim was served upon Monroe County on April 12, 2021 on behalf of Kathy M.  
2 Friday, 861 Maple Grove Street, Tomah, WI 54660 which alleges damages concerning injuries; and  
3

4 WHEREAS, the Monroe County Finance Committee, along with legal counsel, has reviewed the  
5 claims and recommends disallowance of Kathy M. Friday's claims pursuant to §893.80 of the Wisconsin  
6 Statutes.  
7

8 NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that the  
9 claims of Kathy M. Friday, are hereby disallowed.  
10

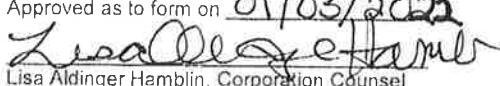
11 FURTHER BE IT RESOLVED that Corporation Counsel is directed to send notice, pursuant to  
12 statute, of this disallowance to the claimant.  
13



14 Offered this 26<sup>th</sup> day of January, 2022, by the Finance Committee.  
15  
16

17 Statement of Purpose: This resolution denies the claim of Kathy M. Friday against the county and allows the  
18 legal process to unfold.

Finance Vote (If required):  
\_\_\_ Yes \_\_\_ No \_\_\_ Absent

Committee of Jurisdiction Forwarded on: January 19, 2022  
3 Yes 0 No 2 Absent

Approved as to form on 01/03/2022  
  
Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair:   


ADOPTED  FAILED  AMENDED  
 OTHER \_\_\_\_\_  
County Board Vote on: \_\_\_\_\_ 20\_\_  
\_\_\_ Yes \_\_\_ No \_\_\_ Absent

STATE OF WISCONSIN  
COUNTY OF MONROE  
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is  
a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe  
County Board of Supervisors at the meeting held on \_\_\_\_\_  
\_\_\_\_\_  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
A raised seal certifies an official document.