



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

## MONROE COUNTY BOARD AGENDA

**Tuesday, December 21, 2021**

**American Legion Post #100**

**1116 Angelo Road Sparta, WI 54656**

**Public**, due to the COVID-19 Pandemic, you may access the meeting **remotely**

Meeting Information

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 2489 586 4595

Password: Monroe

Join by phone

+1-404-397-1516 United States Toll

Access code: 2489 586 4595

IT Point of Contact, Rick Folkedah 608-633-2700

**6:00 p.m.**

**Call to Order/Roll Call**

**Pledge of Allegiance**

**Retirement Recognition – Shirley Chapiewsky, Clerk of Circuit Court**

**3<sup>rd</sup> Annual Deck the Halls “Christmas Tree” Award Presentation**

Most Original/Creative Award

Best of Show Award

Monroe County Award

**Approval of Minutes – November 23, 2021**

**Public Comment Period**

**Budget Adjustments**

Corporation Counsel/Child Support

Justice Programs

Rolling Hills

Sheriff's Office

Jail

Finance

**Rolling Hills Building Update – Rolling Hills Committee Chair, Toni Wissestad**

**Monthly Treasurers Report – Debra Carney, Treasurer**

**Monthly Finance Report – Diane Erickson, Finance Director**

**Monthly Administrators Report – Tina Osterberg, County Administrator**

**Highway Annual Report – David Ohnstad, Highway Commissioner**

**Resolution(s) – Discussion/Action (listed on separate sheet)**

Resolution 12-21-04. Closed Session Per WI. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. See listed separate resolution sheet.

**Chairman's Report**

**Adjournment**

**Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. Masks and hand sanitizers will be on location. We ask that if you are running a temperature or are not feeling well, please do not place others at risk.**

**>Supervisors: Do wear your name tags, it helps visitors**

**>Agenda order may change**

The November meeting of the Monroe County Board of Supervisors convened at the Sparta American Legion Post #100 in the City of Sparta, Wisconsin, on Tuesday, November 23, 2021 at 6:00 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 15 Supervisors present, Supervisor Halverson absent. The Pledge of Allegiance was recited.

Motion by Supervisor Schmitz second by Supervisor Kuhn to approve the October 27 and November 3, 2021 minutes. Carried by voice vote.

Public Comment Period – No one from the public signed up to speak to the board.

Budget Adjustments:

Sanitation/Zoning– Motion by Supervisor Luethe second by Supervisor Cook to approve budget adjustment. Chair Schnitzler explained the 2021 budget adjustment in the amount of \$600.00 for vehicle gas. The budget adjustment passed with all Supervisors voting yes.

Sanitation/Zoning– Motion by Supervisor Gomez second by Supervisor Larkin to approve budget adjustment. Chair Schnitzler explained the 2021 budget adjustment in the amount of \$1,000.00 for printing costs. The budget adjustment passed with all Supervisors voting yes.

Sheriff Administration– Motion by Supervisor Luethe second by Supervisor Pierce to approve budget adjustment. Chief Deputy, Chris Weaver explained the 2021 budget adjustment in the amount of \$970.00 for x-ray machine fees. The budget adjustment passed with all Supervisors voting yes.

Human Services/ADRC– Motion by Supervisor Pierce second by Supervisor Wissestad to approve budget adjustment. Diane Erickson, Finance Director explained the 2021 budget adjustment in the amount of \$0.00 to redistribute GWAAR funding allocation. The budget adjustment passed with all Supervisors voting yes.

Human Services– Motion by Supervisor Pierce second by Supervisor Schmitz to approve budget adjustment. Diane Erickson, Finance Director explained the 2021 budget adjustment in the amount of \$50,000.00 for youth justice innovation grant. The budget adjustment passed with all Supervisors voting yes.

Human Services– Motion by Supervisor Schmitz second by Supervisor Pierce to approve budget adjustment. Diane Erickson, Finance Director explained the 2021 budget adjustment in the amount of \$0.00 for allocation of budget based on actual expenses. The budget adjustment passed with all Supervisors voting yes.

Finance, Debt/Rolling Hills– Motion by Supervisor Wissestad second by Supervisor Von Ruden to approve budget adjustment. Diane Erickson, Finance Director explained the 2021 budget adjustment in the amount of \$8,705,511.88 for good faith funds and bonding. The budget adjustment passed with all Supervisors voting yes.

Toni Wissestad, Rolling Hills Committee Chair provided the Rolling Hills Building Update and answered questions.

Debbie Carney, Treasurer provided the monthly Treasurer's report and answered questions.

Diane Erickson, Finance Director provided the monthly Finance Director's report and answered questions.

Tina Osterberg, County Administrator provided the monthly Administrator's report and answered questions.

**RESOLUTION 11-21-01**

**RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY  
MANUAL FOR DECEMBER 1, 2021 TO MARCH 31, 2022, COVID-19 POLICY**

The foregoing resolution was moved for adoption by Supervisor Larkin second by Supervisor Nicholson. Ed Smudde, Personnel Director explained. Discussion. The resolution passed with all Supervisors voting yes.

**RESOLUTION 11-21-02**

**RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO  
ZONING IN THE TOWN OF SPARTA**

The foregoing resolution was moved for adoption by Supervisor Kuhn second by Supervisor Cook. Supervisor McCoy explained. The resolution passed with all Supervisors voting yes.

**RESOLUTION 11-21-03**

**RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO  
ZONING IN THE TOWN OF WELLS**

The foregoing resolution was moved for adoption by Supervisor Luethe second by Supervisor Kuhn. Supervisor McCoy explained. The resolution passed with all Supervisors voting yes.

**RESOLUTION 11-21-04**

**RESOLUTION AUTHORIZING MONROE COUNTY LAND CONSERVATION DEPARTMENT  
TO SUBMIT APPLICATION TO THE SURFACE WATER GRANT PROGRAM AND ENTER A  
GRANT AGREEMENT TO COMPLETE AN OPEN SPACE SHORELAND PROTECTION  
PROJECT ALONG THE LITTLE LA CROSSE RIVER**

The foregoing resolution was moved for adoption by Supervisor Balz second by Supervisor Pierce. Bob Micheel, Land Conservation Director explained. The resolution passed with all Supervisors voting yes.

**RESOLUTION 11-21-05**

**RESOLUTION AUTHORIZING MONROE COUNTY LAND CONSERVATION DEPARTMENT  
TO SUBMIT APPLICATION TO THE SURFACE WATER GRANT PROGRAM AND ENTER A  
GRANT AGREEMENT TO COMPLETE A STREAM CROSSING INVENTORY AND  
ASSESSMENT IN MONROE COUNTY**

The foregoing resolution was moved for adoption by Supervisor Luethe second by Supervisor Nicholson. Bob Micheel, Land Conservation Director explained. Discussion. The resolution passed with all Supervisors voting yes.

**RESOLUTION 11-21-06**

**RESOLUTION ENACTING MONROE COUNTY BROADBAND NETWORK PROJECT  
ORDINANCE (BROADBAND FORWARD! COMMUNITY CERTIFICATION)**

The foregoing resolution was moved for adoption by Supervisor Gomez second by Supervisor Von Ruden. Supervisor Luethe explained. Discussion. The resolution passed with all Supervisors voting yes.

**RESOLUTION 11-21-07**

**RESOLUTION IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND  
TELECOMMUTER FORWARD! COMMUNITY CERTIFICATION**

The foregoing resolution was moved for adoption by Supervisor Larkin second by Supervisor Gomez. The resolution passed with all Supervisors voting yes.

Chairman's Report – The next monthly County Board meeting is Tuesday, December 21, 2021.

Motion by Supervisor Balz second by Supervisor Pierce to adjourn the meeting at 7:20 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the November meeting of the Monroe County Board of Supervisors held on November 23, 2021.

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 14, 2021  
 Department: Corporation Counsel/Child Support  
 Amount: \$13,500.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

A transfer of funds is needed from Corporation Counsel to Child Support to cover the expense of a contracted attorney to cover child support hearings until a new Assistant Corporation Counsel can be hired.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
11320000	511000		Salaries	\$ 219,248.00	\$ (13,500.00)	\$ 205,748.00
10000000	599999		General Fund Transfer Out	\$ 1,054,645.00	\$ 13,500.00	\$ 1,068,145.00
21330000	499999		Child Support Transfer In	\$ -	\$ 13,500.00	\$ 13,500.00
21330000	521340		Contracted Services	\$ -	\$ 13,500.00	\$ 13,500.00
						\$ -
Total Adjustment					\$ 27,000.00	

Department Head Approval: Lea Clark Hamilton

Date Approved by Committee of Jurisdiction: 12/14/2021

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 12/15/2021

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 7, 2021  
 Department: Justice Programs  
 Amount: \$69,401.00  
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

WI DOJ awarded our office a \$92,535 grant. Of that \$92,535, the state will contribute \$69,401 to Monroe County, while county will match \$23,134. Justice Programs will use staff time to cover the entire \$23,134 match so no county dollars will be required. \$60,000 will be used to fund Drug Court's AODA & Mental Health services contract and the remaining \$9,401 will be used for variety of other line items. Other items will include paying for non-county treatment court team members to attend training and trainings such as motivational interviewing (\$7,700), office supplies (\$1,000), and participant rewards (\$701)

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12951000	435238		JUSTICE DEPT GRANT REV	\$ -	\$ 68,201.00	\$ 68,201.00
12950000	435238		JUSTICE DEPT GRANT REV		\$ 1,200.00	\$ 1,200.00
						\$ -
						\$ -
Total Adjustment					\$ 69,401.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12951000	521340	J7010	CONTRACTED SERVICES	\$ 4,900.00	\$ 67,201.00	\$ 72,101.00
12951000	531000		OFFICE SUPPLIES	\$ 1,120.00	\$ 1,000.00	\$ 2,120.00
12950000	533010	J7030	CONFERENCE/SEMINARS	\$ 3,660.00	\$ 1,200.00	\$ 4,860.00
						\$ -
						\$ -
Total Adjustment					\$ 69,401.00	

Department Head Approval: \_\_\_\_\_

*Eric White 12-07-2021*

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*Wallace Nobrega 12-13-21*

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

*12/15/2021*

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 13, 2021  
 Department: ROLLING HILLS  
 Amount: \$36,756.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

COVID supplies was budgeted in our 2021 operating expenses due to not knowing if there would be federal funds available.  
 2020 COVID money was carried over at then end of the year into 2021 for expenses related to COVID.  
 A budget was assigned to COVID that is not needed. Would like to use these funds to purchase items for new building -  
 Rolling Hills also received additional ITP Funds and would like to use these for supplies needed for the new building.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210560	43550		Supplmental Pymt Funds ITP	\$ 910,000.00	\$ 36,756.00	\$ 946,756.00
64210560	435612		Federal Aid - COVID 19	\$ 102,755.14	\$ (15,530.00)	\$ 87,225.14
64750990	493000		Fund Balance Applied	\$ 882,543.73	\$ 15,530.00	\$ 898,073.73
Total Adjustment					\$ 36,756.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210120	534005		COVID General Supplies	\$ 60,000.00	\$ (30,000.00)	\$ 30,000.00
64210120	534260		COVID Nursing Supplies	\$ 67,871.06	\$ (35,000.00)	\$ 32,871.06
64210810	539200		Other Expense	\$ 2,000.00	\$ 8,650.00	\$ 10,650.00
64210990	581060		Capital Outlay - Moveable	\$ 30,200.00	\$ 66,098.10	\$ 96,298.10
64210561	534005		Dietary General Supplies	\$ 21,000.00	\$ 20,892.00	\$ 41,892.00
6421710	534005		Housekeeping General Supp	\$ 30,000.00	\$ 6,115.90	\$ 36,115.90
Total Adjustment					\$ 36,756.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: Joni Weststad 12-13-21

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 12/15/2021

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 7, 2021  
 Department: SHERIFF  
 Amount: \$5,000.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

TRANSFER OF FUNDS FROM JAIL TRAINING TO SHERIFF TRAINING FOR THE PURCHASE  
OF TRAINING WEAPONS, AMMUNITION AND PROTECTIVE GEAR.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12701000	515700		JAIL ED & TRAIN	\$ 14,200.00	\$ (5,000.00)	\$ 9,200.00
12111000	515700		PATROL ED & TRAIN	\$ 15,748.00	\$ 5,000.00	\$ 20,748.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval:



Date Approved by Committee of Jurisdiction:

*Walker* 12-13-21

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee:

12/15/2021

Date Approved by County Board:

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment:



# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 13, 2021  
 Department: Jail  
 Amount: \$29,300.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Requesting an increase to the Jail Assesment medical expense line in the amount of \$29,300.00 due to the cost of required specific medications for inmates.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
82700000	462430		Jail Fees	\$ 87,500.00	\$ 29,300.00	\$ 116,800.00
						\$ -
Total Adjustment					\$ 29,300.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
82700000	521158		Medical expense	\$ 87,500.00	\$ 29,300.00	\$ 116,800.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 29,300.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction:  12-13-21

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 12/15/2021

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

### Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 15, 2021  
 Department: Finance  
 Amount: \$15,565.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Admin from Drug Court CDBG Activies. Additional revenue from Human Services for changes in Health and Dental Insurance and retirement payout.

2 positions in central finance were not budgeted for Health or Dental insuarncce.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
11510000	435250		CDBG Admin Revenue		\$ 4,440.00	\$ 4,440.00
11510000	474600		Finance Revenue HS Fees	\$ 405,555.00	\$ 13,020.00	\$ 418,575.00
11510000	474652		Finance Revenue RH Fees	\$ 241,998.00	\$ (1,895.00)	\$ 240,103.00
						\$ -
Total Adjustment					\$ 15,565.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
11510000	511000		Salaries	\$ 675,436.00	\$ 4,832.00	\$ 680,268.00
11510000	515020		Health Insurance	\$ 184,752.00	\$ 43,542.00	\$ 228,294.00
11510000	515025		Dental Insurance	\$ 8,093.00	\$ 1,793.00	\$ 9,886.00
11510000	533010		Conference/Seminars	\$ 6,427.00	\$ (5,722.00)	\$ 705.00
11510000	531000		Office Supplies	\$ 1,900.00	\$ (500.00)	\$ 1,400.00
11510000	515700		Emp Education & Training	\$ 690.00	\$ (690.00)	\$ -
11510000	533200		Mileage	\$ 728.00	\$ (550.00)	\$ 178.00
11435000	515200		Retirement/Fringe Pool	\$ 130,512.79	\$ (27,140.00)	\$ 103,372.79
Total Adjustment					\$ 15,565.00	

Department Head Approval: *Diane Erickson*

Date Approved by Committee of Jurisdiction: 12/15/2021

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 12/15/2021

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

**TREASURER'S REPORT**  
**For the period of November 1, 2021 to November 30, 2021**  
**Debbie Carney, County Treasurer**

<b>GENERAL FUND BALANCES</b>	
Month End Balance	\$ (51,971.88)
Outstanding Checks	\$ (569,587.57)
Outstanding Deposits	\$ 359,937.73
General Fund Investments	\$ 25,050,444.89
<b>Totals</b>	<b>\$ 24,788,823.17</b>

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
Receipts for Current Month:	\$ 17,704,828.23
Wires & Disbursements for Current Month:	\$ 17,421,856.07

<b>INVESTMENTS - GENERAL FUND</b>				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 5,864,057.06	none	0.25%
State Investment Pool		\$ 38,021.73	none	0.08%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,588.25	none	0.05%
Citizens First Bank MM		\$ 5,417,811.38	none	0.30%
River Bank MM		\$ 13,487,462.44	none	1.00%
<b>TOTAL GENERAL FUND =</b>		<b>\$ 25,050,444.89</b>		

<b>TOTAL GENERAL FUND AS OF NOVEMBER 2020 WAS:</b>	<b>\$ 24,563,718.93</b>
<b>DIFFERENCE FROM ONE YEAR AGO:</b>	<b>\$ 486,725.96</b>

<b>Delinquent Taxes in November 2021 were:</b>	<b>\$ 972,293.21</b>
<b>Delinquent Taxes in November 2020 were:</b>	<b>\$ 1,125,054.82</b>
<b>Delinquent Taxes are down from one year ago:</b>	<b>\$ (152,761.61)</b>

**TREASURER'S REPORT**  
**For the period of October 1, 2021 to October 31, 2021**  
**Debbie Carney, County Treasurer**

<b>GENERAL FUND BALANCES</b>	
Month End Balance	\$ (46,680.56)
Outstanding Checks	\$ (517,361.31)
Outstanding Deposits	\$ 19,447.99
General Fund Investments	\$ 23,965,266.07
<b>Totals</b>	<b>\$ 23,420,672.19</b>

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
Receipts for Current Month:	\$ 7,196,871.10
Wires & Disbursements for Current Month:	\$ 7,790,604.95

<b>INVESTMENTS - GENERAL FUND</b>				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 1,790,881.14	none	0.25%
State Investment Pool		\$ 38,019.36	none	0.05%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,577.62	none	0.05%
Citizens First Bank MM		\$ 5,417,554.97	none	0.30%
River Bank MM		\$ 16,475,728.95	none	1.00%
<b>TOTAL GENERAL FUND =</b>		<b>\$ 23,965,266.07</b>		

<b>TOTAL GENERAL FUND AS OF OCTOBER 2020 WAS:</b>	<b>\$ 24,324,103.78</b>
<b>DIFFERENCE FROM ONE YEAR AGO:</b>	<b>\$ (358,837.71)</b>

<b>Delinquent Taxes in October 2021 were:</b>	<b>\$ 1,089,975.81</b>
<b>Delinquent Taxes in October 2020 were:</b>	<b>\$ 1,204,440.06</b>
<b>Delinquent Taxes are down from one year ago:</b>	<b>\$ (114,464.25)</b>

**TREASURER'S REPORT**  
**For the period of November 1, 2021 to November 30, 2021**  
**Debbie Carney, County Treasurer**

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
Bremer Bank-History Room MMI		\$ 89,565.52	None	0.03%
Bremer Bank-History Room MMII		\$ 25,614.46	None	0.03%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,957,061.86	None	
Bremer Bank-Wegner Grotto Trust		\$ 236,343.65	None	0.03%
Wegner Grotto Endowment-Raymond James		\$ 398,325.19	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,002.46	None	0.09990%
<b>Transportation - ADRC</b>				
Bremer Bank-ADRC Transportation		\$ 23,499.94	None	0.03%
<b>Jail Assessment</b>				
Bank First MM		\$ 397,893.20	None	0.05%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 148,265.47	None	0.05%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 212,200.68	12/2/2021	0.39922%
		\$ 222,607.95	12/2/2021	0.39922%
		\$ 207,834.41	12/2/2021	0.39922%
		\$ 210,131.97	12/2/2021	0.39922%
		\$ 208,913.05	1/27/2022	0.24968%
State Bank - Facility Reserve-MM		\$ 3,981.47	None	0.25000%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 41,889.90	None	0.25000%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 1,895,209.76	None	0.25000%
CCF Bank of Tomah		\$ 581,977.30	None	0.71%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 378,861.40	None	0.24960%
<b>Rolling Hills Building Project</b>				
Wisconsin Investment Series Cooperative		\$ 287.70	None	
River Bank MM		\$ 9,845,330.15	None	0.50%
State Bank Financial (Bond Holding Account)		\$ 25.53	None	0.20968%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 4,499,717.95	None	0.20968%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 21,586,540.97</b>		

<b>SALES &amp; USE TAX</b>	
Sales Tax Received in January 2021 thru November 2021 Sales tax received is for the month of Nov 2020 thru September 2021	\$ 4,055,232.68
Sales Tax Received in January 2020 thru November 2020 Sales tax received is for the month of Nov 2019 thru September 2020	\$ 3,445,459.93
<b>Sales tax received is up from one year ago</b>	<b>\$ 609,772.75</b>

**TREASURER'S REPORT**  
**For the period of October 1, 2021 to October 31, 2021**  
**Debbie Carney, County Treasurer**

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
Bremer Bank-History Room MMI		\$ 84,274.83	None	0.03%
Bremer Bank-History Room MMII		\$ 25,613.83	None	0.03%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 2,004,698.16	None	
Bremer Bank-Wegner Grotto Trust		\$ 235,337.84	None	0.03%
Wegner Grotto Endowment-Raymond James		\$ 414,659.53	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,002.38	None	0.09990%
<b>Transportation - ADRC</b>				
Bremer Bank-ADRC Transportation		\$ 23,499.36	None	0.03%
<b>Jail Assessment</b>				
Bank First MM		\$ 398,311.13	None	0.05%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 142,483.02	None	0.05%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 212,131.06	12/2/2021	0.39922%
		\$ 222,534.92	12/2/2021	0.39922%
		\$ 207,766.22	12/2/2021	0.39922%
		\$ 210,063.02	12/2/2021	0.39922%
		\$ 208,870.18	1/27/2022	0.24968%
State Bank - Facility Reserve-MM		\$ 3,980.65	None	0.25000%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 33,039.57	None	0.25000%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 1,887,378.24	None	0.25000%
CCF Bank of Tomah		\$ 581,635.70	None	0.71%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 385,193.82	None	0.25442%
<b>Rolling Hills Building Project</b>				
Wisconsin Investment Series Cooperative		\$ 287.70	None	
River Bank MM		\$ 13,749,935.93	None	0.50%
State Bank Financial (Bond Holding Account)		\$ 169,715.80	None	0.12404%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 4,498,795.02	None	0.25442%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 25,699,207.91</b>		

<b>SALES &amp; USE TAX</b>	
Sales Tax Received in January 2021 thru October 2021 Sales tax received is for the month of Nov 2020 thru August 2021	\$ 3,693,115.30
Sales Tax Received in January 2020 thru October 2020 Sales tax received is for the month of Nov 2019 thru August 2020	\$ 3,158,056.48
<b>Sales tax received is up from one year ago</b>	<b>\$ 535,058.82</b>

## 2021 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 26,749,416.95	\$ 307,391.02 Sales Tax for Nov. 2020	\$ 959,936.03 *
February	\$ 31,860,476.19	\$ 381,052.93 Sales for Tax Dec. 2020	\$ 923,639.07 *
March	\$ 28,688,241.00	\$ 234,997.56 Sales for Tax Jan. 2021	\$ 837,934.28 *
April	\$ 28,404,352.92	\$ 345,063.46 Sales Tax for Feb. 2021	\$ 814,019.87 *
May	\$ 31,915,664.98	\$ 398,313.67 Sales Tax for Mar. 2021	\$ 773,998.46 *
June	\$ 27,182,057.51	\$ 422,521.20 Sales Tax for April 2021	\$ 701,920.48 *
July	\$ 33,755,564.85	\$ 380,559.34 Sales Tax for May 2021	\$ 648,949.41 *
August	\$ 28,516,288.43	\$ 377,426.96 Sales Tax for June 2021	\$ 1,375,731.67
September	\$ 26,869,387.18	\$ 438,914.08 Sales Tax for July 2021	\$ 1,171,356.59
October	\$ 23,965,266.07	\$ 406,875.08 Sales Tax for Aug. 2021	\$ 1,089,975.81
November	\$ 25,050,444.89	\$ 362,117.38 Sales Tax for Sept. 2021	
December		Sales Tax for Oct. 2021	

NOW INCLUDES  
ALL YEARS  
DELINQUENT  
TAXES

**\$ 4,055,232.68 ← Sales Tax Received in 2021**

\*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2020

## 2020 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 23,531,176.98	\$ 309,903.08 Sales Tax for Nov. 2019	\$ 1,180,671.02 *
February	\$ 26,090,630.60	\$ 283,313.44 Sales for Tax Dec. 2019	\$ 1,074,833.05 *
March	\$ 25,111,208.87	\$ 255,231.93 Sales for Tax Jan. 2020	\$ 916,090.84 *
April	\$ 24,953,317.17	\$ 277,829.58 Sales Tax for Feb. 2020	\$ 872,488.52 *
May	\$ 24,645,739.56	\$ 298,021.05 Sales Tax for Mar. 2020	\$ 843,006.23 *
June	\$ 23,203,776.42	\$ 289,680.05 Sales Tax for April 2020	\$ 810,983.19 *
July	\$ 32,440,891.55	\$ 357,599.49 Sales Tax for May 2020	\$ 756,293.39 *
August	\$ 27,155,737.71	\$ 372,610.73 Sales Tax for June 2020	\$ 1,616,317.16
September	\$ 25,775,359.70	\$ 350,396.67 Sales Tax for July 2020	\$ 1,325,662.48
October	\$ 24,324,103.78	\$ 363,470.46 Sales Tax for Aug. 2020	\$ 1,204,440.06
November	\$ 24,563,718.93	\$ 287,403.45 Sales Tax for Sept. 2020	\$ 1,125,054.82
December	\$ 23,313,514.45	\$ 312,099.05 Sales Tax for Oct. 2020	\$ 1,039,081.03

NOW INCLUDES  
ALL YEARS  
DELINQUENT  
TAXES

**\$ 3,757,558.98 ← Sales Tax Received in 2020**

\*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2019



## NURSING HOME PROJECT FUNDING PLAN

Estimated as of November 30, 2021

<b>2020 (Resolution 09-20-02)</b>	General Fund	\$	765,567.00
<b>2020 (RH Repurpose of Funds)</b>	Repurpose Capital Outlay	\$	69,000.00
<b>2021 (Bond Premium-State Bank)</b>	Bond Proceeds	\$	16,000,000.00
<b>2021 (RH Repurpose of Funds)</b>	COVID for HVAC System	\$	200,000.00
<b>2021 (Bond Premium-State Bank)</b>	Bond Proceeds	\$	4,000,000.00
<b>2021(RH Repurpose of Funds)</b>	COVID for HVAC System	\$	15,530.00
		\$	<u>21,050,097.00</u>
<i>Total Interest on Investments</i>		\$	-
<b>Total Funding Revenue Approved:</b>		\$	<u>21,050,097.00</u>
<b>Total Building Invoices Approved &amp; Paid</b>		\$	7,971,482.24
<b>Total Debt Service Invoices Approved &amp; Paid</b>		\$	112,825.00
<b>Total Invoices - Pending Approval</b>		\$	1,507,595.89
<b>Total Debt Service Invoices - Pending Approval</b>		\$	-
<b>Total Estimated Rolling Hills Expenditures</b>		\$	<u>9,591,903.13</u>
<b>Estimated Funding Available</b>		\$	<u><u>11,458,193.87</u></u>

## Restricted, Committed and Assigned Funds

### Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$	912.92
Child Support - Designated Fund Balance	\$	26,333.13
Software/computers 21300000 342100 E2200		
WEDCS Election Exp. Fund 11421000 579100	\$	673.03
Redaction Fees 11715000 461390/521350	\$	14,211.55
K-9 Donations 12116000 485000/579200	\$	11,039.49
Dog Control 14195000 485000/579200	\$	51,156.29
Justice Dept Donations 1295000 485000/579200	\$	339.00
Veterans Service 14700000 485000/579200	\$	1,544.50
Park Donations 15200000 485000/579200	\$	6,155.80
Human Services Donations 24900500 485000/579200	\$	468.00
Crep Program 16140000	\$	35,382.43
Forestry Maint. Land Acq. 16919000 580100	\$	49,254.58
Forestry-Habelman Reforest 16919000 521700	\$	1,471.13
Wildlife Habitat 16913000 435800/534050	\$	351.03
Land Cons. CCTF Donations 16942200 485000/579200	\$	10,749.50
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$	910.06
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$	119,697.10
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$	48,267.30
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$	290,000.00

### Committed Funds

Farm Proceeds-Ed Fd 10000000 342400 E4050-11971	\$	15,037.59
Nonlapsing Capital Parks 17620620 582500	\$	154,474.41 (\$89,884.93 + \$64,589.48 for 2020)Res 08-21-03
Cloud-Based ERP Financial Software 17100151	\$	26,895.31

### Extension

Leadership Prog. Exp. 15620611 579100	\$	6,318.98
Family Living Agent 15620613 579100	\$	3,462.64
Agriculture Agent 15620614 579100	\$	13,711.07
Youth Development Agent 15620615 579100	\$	9,044.21
Pesticide Certification 15620616 579100	\$	2,706.72

### Assigned Funds

Human Services Reserve Fund 24900000 343000	\$	194,047.14
Contingency Fund Balance 10010000 539200	\$	15,484.00
Retirement/Fringe Pool 11435000 515200	\$	130,512.79
Nonlapsing Capital Pool 17100169	\$	539,239.98
Nonlapsing Capital Vehicle Pool 17100169 581100	\$	351,642.82

**General Fund Total** **\$ 2,131,494.50**

### Proprietary & Internal Service Funds

Debt Service Fund - Resolution 06-13-02	\$	2,369,250.29
Nonlapsing Technology Pool 71490000 599000	\$	582,882.45
Town Road Sign Replacement-73360470 536005	\$	168,000.00 Resolution 08-20-12 \$168,000 (12/2023)

**Proprietary, Debt & Internal Service Funds** **\$ 3,120,132.74**

12/13/2021

Diane Erickson Monroe County Finance Director

**General Fund Balances**

		<b>2018</b>		<b>2019</b>		
January	\$	19,839,994	\$	20,868,214	\$	1,028,220
February	\$	23,718,957	\$	24,345,318	\$	626,361
March	\$	21,112,887	\$	23,447,707	\$	2,334,820
April	\$	21,686,251	\$	22,696,536	\$	1,010,285
May	\$	20,445,078	\$	22,383,043	\$	1,937,966
June	\$	18,852,321	\$	23,279,922	\$	4,427,601
July	\$	30,661,483	\$	32,361,641	\$	1,700,157
August	\$	22,650,395	\$	23,022,337	\$	371,942
September	\$	21,024,536	\$	19,821,399	\$	(1,203,137)
October	\$	20,616,113	\$	20,613,637	\$	(2,476)
November	\$	19,439,204	\$	20,848,570	\$	1,409,365
December	\$	19,209,987	\$	19,915,953	\$	705,966

		<b>2019</b>		<b>2020</b>		
January	\$	20,868,214	\$	22,711,767	\$	1,843,553
February	\$	24,345,318	\$	25,386,603	\$	1,041,285
March	\$	23,447,707	\$	25,609,602	\$	2,161,895
April	\$	22,696,536	\$	24,778,942	\$	2,082,406
May	\$	22,383,043	\$	24,183,414	\$	1,800,371
June	\$	23,279,922	\$	23,314,454	\$	34,533
July	\$	32,361,641	\$	34,031,682	\$	1,670,041
August	\$	23,022,337	\$	26,500,992	\$	3,478,655
September	\$	19,821,399	\$	25,685,674	\$	5,864,275
October	\$	20,613,637	\$	23,782,519	\$	3,168,882
November	\$	20,848,570	\$	23,908,747	\$	3,060,177
December	\$	19,915,953	\$	22,768,894	\$	2,852,940

		<b>2020</b>		<b>2021</b>		
January	\$	22,711,767	\$	25,647,464	\$	2,935,697
February	\$	25,386,603	\$	29,967,952	\$	4,581,349
March	\$	25,609,602	\$	28,652,526	\$	3,042,925
April	\$	24,778,942	\$	28,113,123	\$	3,334,181
May	\$	24,183,414	\$	26,914,902	\$	2,731,488
June	\$	23,314,454	\$	27,102,154	\$	3,787,700
July	\$	34,031,682	\$	33,597,902	\$	(433,779)
August	\$	26,500,992	\$	27,826,159	\$	1,325,167
September	\$	25,685,674	\$	26,918,527	\$	1,232,853
October	\$	23,782,519	\$	23,420,672	\$	(361,846)
November	\$	23,908,747	\$	24,788,823	\$	880,076
December	\$	22,768,894				

**These numbers include the Outstanding checks, deposits, and check account balance at month-end.**

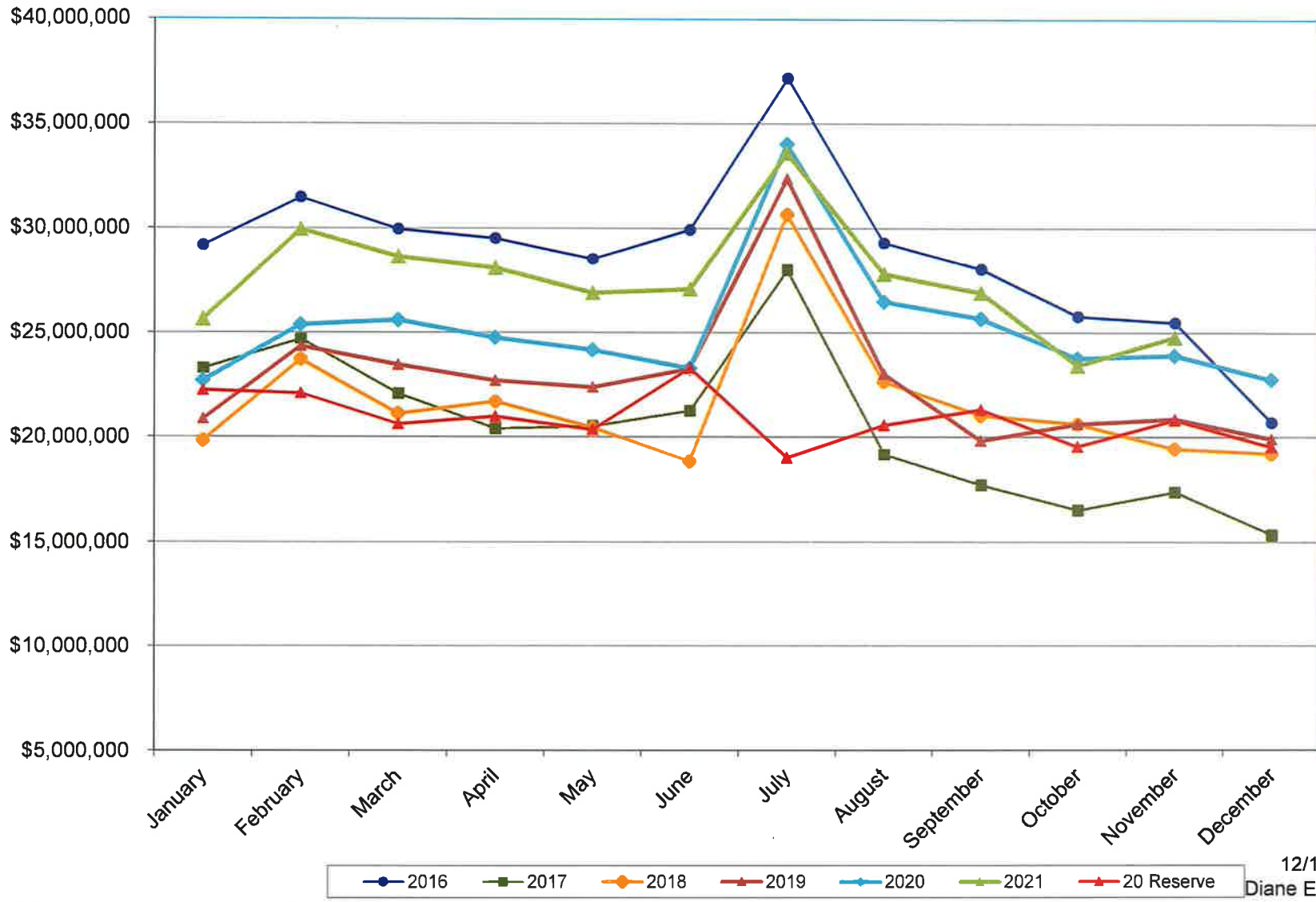
12/13/2021

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2021\2021 General Fund Reserved-Committed-20%

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

### County Total General Fund Cash Balance



12/13/2021

Diane Erickson

Minimum Fund Balance Reserve + Restricted/Committed Fd Balance

Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2021\2021 General Fund Reserved-Committed-20%

**MONROE COUNTY MINIMUM FUND BALANCE POLICY  
NOVEMBER 2021**

**Fund Balance in Excess of General and Special Revenue Fund Cash Reserves**

General and Special Fund Balance MM/ICS -	\$	24,788,823.17	
General Fund CD's	\$	-	
<b>Total General Fund</b>	\$	<b>24,788,823.17</b>	
Less Employer FICA deferred due to COVID-19	\$	942,607.57	Began with 4/9/2020 paydate
Less Human Services Prepay	\$	380,459.75	Prepay due back to state 12/31/2021 - \$415,047
<b>Total General Fund Cash Balance-Less FICA deferred &amp; Prepay</b>	\$	<b>23,465,755.85</b>	1/12 each month is approximately \$34,587.25

**General and Special Revenue Fund Cash Balance 11/30/2021** **\$ 13,011,738.26**

General Fund Restricted Total	\$	668,916.84	
General Fund Committed Total	\$	231,650.93	
General Fund Assigned Total	\$	1,230,926.73	
<b>General Fund Restricted, Committed and Assigned Funds Total:</b>	\$	<b>2,131,494.50</b>	

**General Fund cash balance less Restricted, Committed and Assigned Funds:** **\$ 10,880,222.76**

Proprietary, Debt & Internal Service Funds Cash:	\$	<b>11,777,084.91</b>	
Proprietary, Debt & Internal Service Funds Committed:	\$	<b>3,120,132.74</b>	
<b>Proprietary, Debt &amp; Internal Service Funds Cash Less Committed:</b>	\$	<b>8,656,952.17</b>	

<b>Actual 2021 total General &amp; Special revenue budgeted operating expenses</b>	\$	36,390,765.00	
<b>Minimum Fund Balance %</b>	(X) 20%		
<b>Minimum Fund Balance Amount</b>	\$	<b>7,278,153.00</b>	

**General Fund Cash Balance Over/(Under) Minimum Fund Balance Amount** **\$ 3,602,069.76**

12/13/2021

Diane Erickson Monroe County Finance Director

**FINANCIAL DATA THROUGH NOVEMBER 30**

Account Type	Revenue					
	2020 Total Annual Budget	2020 Month Actual	2020 Actual to Annual Budget %	2021 Total Annual Budget	2021 Month Actual	2021 Actual to Annual Budget %
<b>100 - GENERAL FUND</b>						
0000 - UNDEFINED	53,699	2,178	0.00%	0	0	100.00%
1000 - GENERAL GOVERNMENT	19,318,742	13,449,473	69.62%	17,676,893	18,929,703	107.09%
1110 - COUNTY BOARD	4,365	2,869		0	0	0.00%
1121 - CIRCUIT COURT	280,607	317,100	113.01%	252,075	280,892	111.43%
1122 - CLERK OF COURT	553,829	478,380	86.38%	532,550	538,850	101.18%
1124 - FAMILY COURT COMMISSIONER	5,400	4,360	80.74%	5,320	4,720	88.72%
1127 - MEDICAL EXAMINER	42,597	33,444	78.51%	41,300	37,700	91.28%
1131 - DISTRICT ATTORNEY	74,230	42,170	56.81%	68,731	42,894	62.41%
1132 - CORPORATION COUNSEL	775	528	100.00%	0	0	100.00%
1141 - ADMINISTRATOR	19,381	16,205	100.00%	0	0	100.00%
1142 - COUNTY CLERK	250,135	188,804	75.48%	72,745	55,530	76.33%
1143 - PERSONNEL	7,514	6,960	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	604,142	545,177	90.24%	647,673	570,175	88.03%
1152 - TREASURER	18,542	7,527	40.60%	13,000	3,327	25.59%
1160 - MAINTENANCE	70,106	42,501	60.62%	1	0	0.00%
1171 - REGISTER OF DEEDS	311,511	346,643	111.28%	343,538	407,098	118.50%
1172 - SURVEYOR	1,500	1,940	129.33%	2,300	1,710	74.35%
1175 - LAND RECORDS	295,558	158,004	53.46%	195,308	171,092	87.60%
1210 - SHERIFF DEPARTMENT	132,750	101,911	76.77%	95,320	131,234	137.68%
1270 - JAIL	282,570	229,332	81.16%	156,303	238,391	152.52%
1290 - EMERGENCY MANAGEMENT	80,384	11,437	-14.23%	71,206	4,887	-6.86%
1293 - DISPATCH CENTER	39,209	2,895	100.00%	0	712	100.00%
1295 - JUSTICE DEPARTMENT	492,487	187,929	38.16%	417,761	238,214	57.02%
1368 - SANITATION	188,304	149,473	79.38%	140,100	103,289	73.73%
1419 - DOG CONTROL	151,903	150,042	98.78%	153,608	150,913	98.25%
1470 - VETERANS SERVICE	14,901	14,631	98.19%	12,053	12,053	100.00%
1512 - LOCAL HISTORY ROOM	95,829	29,621	30.91%	83,801	21,114	25.20%
1520 - PARKS	197,677	157,007	79.43%	202,622	233,074	115.03%
1530 - SNOWMOBILE	200,000	183,905	91.95%	200,000	131,140	65.57%
1560 - UW-EXTENSION	12,852	11,544	89.82%	10,593	11,700	110.45%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	0	0	100.00%	0	0	100.00%
1691 - FORESTRY	161,091	137,362	85.27%	151,929	145,600	95.83%
1694 - LAND CONSERVATION	462,598	194,048	41.95%	427,399	110,768	25.92%
1698 - ZONING	1,888,886	23,480	1.24%	1,888,673	739,485	39.15%
1700 - CAPITAL OUTLAY	285,033	185,279	65.00%	14,500	0	0.00%
<b>100 - GENERAL FUND Total</b>	<b>26,599,104</b>	<b>17,391,286</b>	<b>65.38%</b>	<b>23,877,301</b>	<b>23,306,493</b>	<b>97.61%</b>
<b>213 - CHILD SUPPORT</b>	<b>574,555</b>	<b>461,401</b>	<b>80.31%</b>	<b>592,224</b>	<b>452,405</b>	<b>76.39%</b>
<b>241 - HEALTH DEPARTMENT</b>	<b>1,576,852</b>	<b>1,044,509</b>	<b>66.24%</b>	<b>1,715,944</b>	<b>1,080,794</b>	<b>62.99%</b>
<b>249 - HUMAN SERVICES</b>	<b>14,542,032</b>	<b>11,029,203</b>	<b>75.84%</b>	<b>14,183,827</b>	<b>11,591,904</b>	<b>81.73%</b>
<b>310 - DEBT SERVICE</b>	<b>4,101,367</b>	<b>1,823,115</b>	<b>44.45%</b>	<b>7,039,920</b>	<b>179,898</b>	<b>2.56%</b>
<b>410 - CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>633 - SOLID WASTE</b>	<b>2,772,545</b>	<b>1,842,549</b>	<b>66.46%</b>	<b>2,704,000</b>	<b>1,863,620</b>	<b>68.92%</b>
<b>642 - ROLLING HILLS</b>	<b>9,902,043</b>	<b>8,128,646</b>	<b>82.09%</b>	<b>30,320,109</b>	<b>23,477,969</b>	<b>77.43%</b>
<b>714 - INFORMATION SYSTEMS</b>	<b>1,473,896</b>	<b>1,370,349</b>	<b>92.97%</b>	<b>1,819,224</b>	<b>1,252,345</b>	<b>68.84%</b>
<b>715 - INFORMATION TECHNOLOGY POOL</b>	<b>635,211</b>	<b>94,870</b>	<b>14.94%</b>	<b>646,568</b>	<b>71,796</b>	<b>11.10%</b>
<b>717 - SELF FUNDED EMPLOYEE INSURANCE</b>	<b>0.00</b>	<b>0</b>		<b>5,670,064</b>	<b>6,177,418</b>	<b>108.95%</b>
<b>719 - WORKERS COMPENSATION</b>	<b>312,718</b>	<b>211,561</b>	<b>67.65%</b>	<b>333,820</b>	<b>112,323</b>	<b>33.65%</b>
<b>732 - HIGHWAY</b>	<b>11,965,177</b>	<b>9,178,123</b>	<b>76.71%</b>	<b>14,989,257</b>	<b>8,800,687</b>	<b>58.71%</b>
<b>820 - JAIL ASSESSMENT</b>	<b>133,699</b>	<b>56,948</b>	<b>42.59%</b>	<b>107,500</b>	<b>70,469</b>	<b>65.55%</b>
<b>830 - LOCAL HISTORY ROOM</b>	<b>87,241</b>	<b>417,403</b>	<b>478.45%</b>	<b>83,801</b>	<b>315,815</b>	<b>376.86%</b>
<b>856 - M.M. HANEY TRUST</b>	<b>0</b>	<b>21</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>860 - REVOLVING LOAN FUND</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>Grand Total</b>	<b>74,676,441</b>	<b>53,049,983</b>	<b>71.04%</b>	<b>104,083,559</b>	<b>78,753,936</b>	<b>75.66%</b>

This is 11 out of 12 months

These Revenue numbers include the tax appropriations for 2021

58.33%

## FINANCIAL DATA THROUGH NOVEMBER 30

Account Type	Expense					
	2020 Total Annual Budget	2020 Month Actual	2020 Actual to Annual Budget %	2021 Total Annual Budget	2021 Month Actual	2021 Actual to Annual Budget %
<b>100 - GENERAL FUND</b>						
0000 - UNDEFINED	3,033,966	2,697,176	88.90%	1,054,645	0	100.00%
1000 - GENERAL GOVERNMENT	28,777	0	0.00%	15,484	0	0.00%
1110 - COUNTY BOARD	113,121	78,618	69.50%	111,286	92,218	82.87%
1121 - CIRCUIT COURT	746,541	557,682	74.70%	688,416	526,867	76.53%
1122 - CLERK OF COURT	790,037	562,559	71.21%	781,181	569,676	72.92%
1124 - FAMILY COURT COMMISSIONER	40,800	34,000	83.33%	40,800	34,000	83.33%
1127 - MEDICAL EXAMINER	177,376	133,343	75.18%	189,701	135,930	71.65%
1131 - DISTRICT ATTORNEY	581,526	493,923	84.94%	621,641	539,719	86.82%
1132 - CORPORATION COUNSEL	296,213	253,709	85.65%	300,235	258,772	86.19%
1141 - ADMINISTRATOR	233,347	180,197	77.22%	227,888	196,417	86.19%
1142 - COUNTY CLERK	526,284	279,559	53.12%	469,528	429,006	91.37%
1143 - PERSONNEL	712,986	403,091	56.54%	476,001	229,536	48.22%
1151 - FINANCE DEPARTMENT	1,033,942	899,696	87.02%	1,021,430	925,140	90.57%
1152 - TREASURER	306,710	231,909	75.61%	313,384	248,280	79.23%
1160 - MAINTENANCE	1,022,068	695,597	68.06%	891,657	700,872	78.60%
1171 - REGISTER OF DEEDS	299,118	215,307	71.98%	304,408	229,908	75.53%
1172 - SURVEYOR	27,556	24,485	88.86%	27,556	23,495	85.26%
1175 - LAND RECORDS	295,558	243,900	82.52%	195,448	168,599	86.26%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	539,618	619,242	114.76%	539,456	656,775	121.75%
1210 - SHERIFF DEPARTMENT	3,293,568	2,485,444	75.46%	3,219,813	2,600,769	80.77%
1270 - JAIL	3,049,394	2,367,256	77.63%	3,127,387	2,393,670	76.54%
1290 - EMERGENCY MANAGEMENT	155,856	105,004	67.37%	164,233	107,228	65.29%
1293 - DISPATCH CENTER	1,264,092	1,075,392	85.07%	1,309,873	1,066,877	81.45%
1295 - JUSTICE DEPARTMENT	1,122,919	833,323	74.21%	1,013,389	798,172	78.76%
1368 - SANITATION	233,924	151,290	64.67%	181,887	121,424	66.76%
1419 - DOG CONTROL	224,473	135,839	60.51%	233,578	157,345	67.36%
1470 - VETERANS SERVICE	160,961	125,897	78.22%	166,743	128,687	77.18%
1511 - LIBRARY	442,676	442,676	100.00%	456,430	456,430	100.00%
1512 - LOCAL HISTORY ROOM	212,785	133,929	62.94%	208,510	129,870	62.28%
1520 - PARKS	131,959	85,446	64.75%	133,179	103,646	77.82%
1530 - SNOWMOBILE	200,000	116,962	58.48%	200,000	92,610	46.31%
1560 - UW-EXTENSION	231,378	152,679	65.99%	225,600	173,199	76.77%
1614 - CONSERV RESERVE ENHANCE PROGR	24,297	0	0.00%	35,382	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	28,656	16,472	57.48%	31,821	16,842	52.93%
1691 - FORESTRY	176,740	93,351	52.82%	179,397	93,592	52.17%
1694 - LAND CONSERVATION	1,220,638	487,665	39.95%	1,161,705	509,228	43.83%
1698 - ZONING	1,967,023	89,328	4.54%	1,969,013	831,214	42.21%
1700 - CAPITAL OUTLAY	1,652,221	452,263	27.37%	1,589,217	360,989	22.71%
<b>100 - GENERAL FUND Total</b>	<b>26,599,104</b>	<b>17,954,205</b>	<b>67.50%</b>	<b>23,877,301</b>	<b>16,107,000</b>	<b>67.46%</b>
213 - CHILD SUPPORT	574,555	474,648	82.61%	592,224	510,908	86.27%
241 - HEALTH DEPARTMENT	1,576,852	1,096,143	69.51%	1,715,944	1,003,488	58.48%
249 - HUMAN SERVICES	14,542,032	11,181,656	76.89%	14,183,827	11,672,503	82.29%
310 - DEBT SERVICE	4,101,367	2,336,808	56.98%	7,039,920	2,342,355	33.27%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,772,545	1,921,027	69.29%	2,704,000	1,661,412	61.44%
642 - ROLLING HILLS	9,902,043	6,864,940	69.33%	30,320,109	14,349,488	47.33%
714 - INFORMATION SYSTEMS	1,473,896	1,024,775	69.53%	1,819,224	1,037,727	57.04%
715 - INFORMATION TECHNOLOGY POOL	635,211	60,439	9.51%	646,568	63,685	9.85%
717 - SELF FUNDED EMPLOYEE INSURANCE	0	0		5,670,064	6,267,367	110.53%
719 - WORKERS COMPENSATION	312,718	285,788	91.39%	333,820	163,561	49.00%
732 - HIGHWAY	11,965,177	5,443,200	45.49%	14,989,257	7,263,089	48.46%
820 - JAIL ASSESSMENT	133,699	42,910	32.09%	107,500	85,295	79.34%
830 - LOCAL HISTORY ROOM	87,241	24,842	28.48%	83,801	21,114	25.20%
860 - REVOLVING LOAN FUND	0		100.00%	0	0	100.00%
<b>Grand Total</b>	<b>74,676,441</b>	<b>48,711,382</b>	<b>65.23%</b>	<b>104,083,559</b>	<b>62,548,992</b>	<b>60.09%</b>

This is 11 out of 12 months

58.33%

## FINANCIAL DATA THROUGH NOVEMBER 30

Account Type

### Salary & Fringe Expense

	2020 Total Annual Budget	2020 Month Actual	2020 Actual to Annual Budget %	2021 Total Annual Budget	2021 Month Actual	2021 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	62,919	45,326	72.04%	69,999	61,001	87.15%
1121 - CIRCUIT COURT	323,845	279,331	86.25%	334,946	302,191	90.22%
1122 - CLERK OF COURT	517,067	422,820	81.77%	522,374	428,797	82.09%
1127 - MEDICAL EXAMINER	115,698	98,631	85.25%	114,266	109,051	95.44%
1131 - DISTRICT ATTORNEY	559,326	479,946	85.81%	592,863	525,331	88.61%
1132 - CORPORATION COUNSEL	286,615	247,813	86.46%	292,920	254,925	87.03%
1141 - ADMINISTRATOR	218,489	173,496	79.41%	220,129	192,133	87.28%
1142 - COUNTY CLERK	183,809	160,544	87.34%	188,902	164,372	87.01%
1143 - PERSONNEL	197,066	164,645	83.55%	199,302	175,643	88.13%
1151 - FINANCE DEPARTMENT	983,665	853,868	86.80%	966,608	879,910	91.03%
1152 - TREASURER	248,369	207,051	83.36%	243,694	214,762	88.13%
1160 - MAINTENANCE	391,707	272,173	69.48%	328,945	275,741	83.83%
1171 - REGISTER OF DEEDS	226,546	185,237	81.77%	230,325	197,969	85.95%
1175 - LAND RECORDS	72,292	62,890	86.99%	73,752	63,849	86.57%
1210 - SHERIFF DEPARTMENT	2,830,664	2,201,248	77.76%	2,781,805	2,252,855	80.99%
1270 - JAIL	2,332,324	1,804,837	77.38%	2,330,048	1,786,506	76.67%
1290 - EMERGENCY MANAGEMENT	125,332	95,306	76.04%	128,262	92,849	72.39%
1293 - DISPATCH CENTER	1,039,696	883,130	84.94%	1,043,324	880,223	84.37%
1295 - JUSTICE DEPARTMENT	717,669	585,693	81.61%	700,985	602,147	85.90%
1368 - SANITATION	119,380	102,960	86.25%	121,324	109,753	90.46%
1419 - DOG CONTROL	137,313	107,721	78.45%	139,412	118,014	84.65%
1470 - VETERANS SERVICE	138,888	111,350	80.17%	141,334	113,763	80.49%
1512 - LOCAL HISTORY ROOM	123,849	99,619	80.44%	123,820	107,412	86.75%
1520 - PARKS	78,098	62,840	80.46%	78,921	69,619	88.21%
1560 - UW-EXTENSION	160,031	136,312	85.18%	155,202	143,492	92.45%
1691 - FORESTRY	52,291	45,495	87.00%	54,009	47,746	88.40%
1694 - LAND CONSERVATION	352,850	298,795	84.68%	343,617	302,832	88.13%
1698 - ZONING	94,926	79,973	84.25%	95,310	86,078	90.31%
<b>100 - GENERAL FUND Total</b>	<b>12,690,724</b>	<b>10,269,051</b>	<b>80.92%</b>	<b>12,616,398</b>	<b>10,558,962</b>	<b>83.69%</b>
<b>213 - CHILD SUPPORT</b>	<b>473,919</b>	<b>396,469</b>	<b>83.66%</b>	<b>492,164</b>	<b>421,917</b>	<b>85.73%</b>
<b>241 - HEALTH DEPARTMENT</b>	<b>1,313,097</b>	<b>880,981</b>	<b>67.09%</b>	<b>1,592,308</b>	<b>904,036</b>	<b>56.78%</b>
<b>249 - HUMAN SERVICES</b>	<b>5,365,216</b>	<b>4,438,809</b>	<b>82.73%</b>	<b>5,260,121</b>	<b>4,586,172</b>	<b>87.19%</b>
<b>633 - SOLID WASTE</b>	<b>173,402</b>	<b>147,202</b>	<b>84.89%</b>	<b>150,563</b>	<b>131,478</b>	<b>87.32%</b>
<b>642 - ROLLING HILLS</b>	<b>6,304,007</b>	<b>5,043,683</b>	<b>80.01%</b>	<b>6,452,430</b>	<b>4,853,627</b>	<b>75.22%</b>
<b>714 - INFORMATION SYSTEMS</b>	<b>422,058</b>	<b>318,112</b>	<b>75.37%</b>	<b>364,686</b>	<b>232,867</b>	<b>63.85%</b>
<b>732 - HIGHWAY</b>	<b>3,608,774</b>	<b>3,038,402</b>	<b>84.19%</b>	<b>3,681,123</b>	<b>3,090,090</b>	<b>83.94%</b>
<b>Grand Total</b>	<b>30,351,196</b>	<b>24,532,710</b>	<b>80.83%</b>	<b>30,609,793</b>	<b>24,779,150</b>	<b>80.95%</b>

This is 11 out of 12 months Insurance and 23/26 Payrolls



**RESOLUTIONS AND ORDINANCES – DECEMBER 21, 2021**

**1. RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PROMISSORY NOTES IN AN AMOUNT NOT TO EXCEED \$5,000,000 FOR HIGHWAY IMPROVEMENT PROJECTS**

Offered by the Finance Committee

**2. RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – FLOATING HOLIDAY AND FAMILY SICK LEAVE**

Offered by the Administrative and Personnel Committee

**3. RESOLUTION AUTHORIZING APPROVAL OF UPDATES AND CHANGES TO THE MONROE COUNTY ACCOUNTING & FINANCIAL POLICIES AND PROCEDURES MANUAL**

Offered by the Finance Committee

Closed Session Per WI. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

**4. AUTHORIZING MONROE COUNTY TO ENTER INTO THE SETTLEMENT AGREEMENTS WITH MCKESSON CORPORATION, CARDINAL HEALTH, INC., AMERISOURCEBERGEN CORPORATION, JOHNSON & JOHNSON, JANSSEN PHARMACEUTICALS, INC., ORTHO-MCNEIL-JANSSEN PHARMACEUTICALS, INC., AND JANSSEN PHARMACEUTICA, INC., AGREE TO THE TERMS OF THE MOU ALLOCATING SETTLEMENT PROCEEDS, AND AUTHORIZE ENTRY INTO THE MOU WITH THE ATTORNEY GENERAL**

Offered by the Finance Committee

Motion to Return to Open Session

RESOLUTION NO. 12-21-01

RESOLUTION AUTHORIZING THE ISSUANCE OF  
GENERAL OBLIGATION PROMISSORY NOTES  
IN AN AMOUNT NOT TO EXCEED \$5,000,000  
FOR HIGHWAY IMPROVEMENT PROJECTS

WHEREAS, the County Board of Supervisors of Monroe County, Wisconsin (the "County") has determined that the County is in need of an amount not to exceed \$5,000,000 for the public purpose of financing the construction and improvement of highways (the "Project"); and

WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes for such purpose pursuant to Chapter 67, Wis. Stats.; and

WHEREAS, the County may issue general obligation promissory notes only if one or more of the conditions specified in Section 67.045, Wis. Stats., apply; and

WHEREAS, general obligation promissory notes may be issued under Section 67.045, Wis. Stats., if the County Board of Supervisors adopts a resolution to issue the debt by a vote of at least three-fourths of its members-elect; and

WHEREAS, the County Board of Supervisors of the County hereby finds and determines that general obligation promissory notes should be issued in an amount not to exceed \$5,000,000 for the purpose described above, and it is now necessary and desirable to authorize their issuance.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Authorization of the Notes. There shall be issued, pursuant to Chapter 67 of the Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$5,000,000 (the "Notes") for the public purpose of financing the Project.

There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on the Notes.

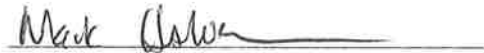
Section 2. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

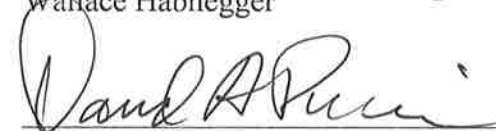
Adopted and recorded this 21st day of December, 2021.

Offered by the Finance Committee:

  
Cedric Schnitzler

  
Wallace Habegger

  
Mark Halverson

  
David Pierce

  
Toni Wissestad

Finance Committee vote: 5 yes 0 no 0 absent

County Board vote:     yes     no     absent

\_\_\_\_\_  
Cedric Schnitzler, County Board Chairperson

\_\_\_\_\_  
Shelley Bohl, County Clerk

The logo for BAIRD is a dark blue parallelogram tilted to the right, containing the word "BAIRD" in white, uppercase, serif font.

BAIRD

# Monroe County

Finance Committee Meeting

December 15, 2021

Bradley D. Viegut, Managing Director

[bviegut@rwbaird.com](mailto:bviegut@rwbaird.com)  
777 East Wisconsin Avenue  
Milwaukee, WI 53202  
Phone 414.765.3827  
Fax 414.298.7354

# Monroe County

Finance Committee Meeting

December 15, 2021



## Borrowing Amount / Structure / Purpose

<b>Issue:</b>	General Obligation Promissory Notes
<b>Estimated Amount:</b>	\$5,000,000
<b>Purpose:</b>	Highway Projects
<b>Structure:</b>	Matures March 1, 2023 – 2032
<b>First Interest:</b>	September 1, 2022
<b>Callable:</b>	March 1, 2030
<b>Estimated Interest Rate:</b>	1.57%

## Tentative Timeline

- Highway Committee considers financing plan..... December 9, 2021
- Finance Committee considers Initial Resolution and financing plan..... December 15, 2021
- Board considers Initial Resolution and financing plan..... December 21, 2021
  - Preparations are made for Issuance:
    - ✓ Official Statement
    - ✓ Bond Rating
    - ✓ Marketing
- Special meeting of the Finance Committee..... January 26, 2022
- Board considers Award Resolution..... January 26, 2022
- Closing (funds available)..... March 1, 2022

# Monroe County

Finance Committee Meeting

December 15, 2021

## Hypothetical Financing Plan



LEVY YEAR	YEAR DUE	EXISTING ROLLING HILLS DEBT SERVICE <i>(Net of Bid Premium from the 2021 Issues)</i>	EXISTING LEVY SUPPORTED DEBT SERVICE	PRELIMINARY - HIGHWAY \$5,000,000 GENERAL OBLIGATION PROMISSORY NOTES <i>Dated March 1, 2022 (First interest 9/1/22)</i>				PRELIMINARY - HIGHWAY \$5,000,000 GENERAL OBLIGATION PROMISSORY NOTES <i>Dated March 1, 2027 (First interest 9/1/27)</i>			COMBINED NEW HIGHWAY DEBT SERVICE	COMBINED LEVY SUPPORTED DEBT SERVICE <i>(After New Issues)</i>	MILL RATE <i>(A)</i>	YEAR DUE
				PRINCIPAL (3/1)	INTEREST (3/1 & 9/1) TIC= 1.57%	HYPOTHETICAL BID PREMIUM	TOTAL	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1) AVG= 2.00%	TOTAL				
2021	2022	\$600,000	\$2,473,783											
2022	2023	\$1,248,647	\$2,471,945	\$550,000	\$61,038	(\$61,038)	\$550,000				\$550,000	\$2,473,783	\$0.66	2022
2023	2024	\$1,292,444	\$2,471,964	\$515,000	\$115,888	(\$115,888)	\$548,726				\$548,726	\$3,021,945	\$0.81	2023
2024	2025	\$1,186,019	\$2,470,751	\$455,000	\$103,906	(\$70,180)	\$547,994				\$547,994	\$3,020,690	\$0.81	2024
2025	2026	\$1,187,569	\$2,307,351	\$465,000	\$92,994		\$547,644				\$547,994	\$3,018,745	\$0.81	2025
2026	2027	\$1,185,719	\$2,308,845	\$430,000	\$82,644		\$502,575				\$547,644	\$2,854,995	\$0.76	2026
2027	2028	\$1,186,944	\$1,347,623	\$490,000	\$72,575		\$552,225	\$50,000	\$50,000		\$552,575	\$2,861,420	\$0.76	2027
2028	2029	\$1,191,144		\$490,000	\$62,225		\$548,900	\$380,000	\$96,200	\$476,200	\$1,028,425	\$2,376,048	\$0.63	2028
2029	2030	\$1,196,619		\$500,000	\$48,900		\$552,638	\$395,000	\$88,450	\$483,450	\$1,032,350	\$1,032,350	\$0.28	2029
2030	2031	\$1,199,369		\$520,000	\$32,638		\$548,225	\$400,000	\$80,500	\$480,500	\$1,033,138	\$1,033,138	\$0.28	2030
2031	2032	\$1,201,559		\$530,000	\$18,225		\$551,131	\$410,000	\$72,400	\$482,400	\$1,030,625	\$1,030,625	\$0.27	2031
2032	2033	\$1,207,556		\$545,000	\$6,131			\$415,000	\$64,150	\$479,150	\$1,030,281	\$1,030,281	\$0.27	2032
2033	2034	\$1,207,309						\$980,000	\$50,200	\$1,030,200	\$1,030,200	\$1,030,200	\$0.27	2033
2034	2035	\$1,210,769						\$1,000,000	\$30,400	\$1,030,400	\$1,030,400	\$1,030,400	\$0.27	2034
2035	2036	\$1,210,769						\$1,020,000	\$10,200	\$1,030,200	\$1,030,200	\$1,030,200	\$0.27	2035
2036	2037	\$1,210,881												2036
2037	2038	\$1,211,734												2037
2038	2039	\$1,210,975												2038
2039	2040	\$1,209,875												2039
2040	2041	\$1,212,119												2040
		\$23,565,694	\$15,852,261	\$5,000,000	\$697,163	(\$247,105)	\$5,450,057	\$5,000,000	\$542,500	\$5,542,500	\$10,992,557	\$26,844,819		2041

(A) Mill rate based on 2021 Equalized Valuation (TID-OUT) of \$3,747,918,300 with annual growth of 0.00% thereafter.

RESOLUTION NO. 12-21-02

**RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – FLOATING HOLIDAY AND FAMILY SICK LEAVE**

1 **WHEREAS**, the Monroe County Administration and Personnel Committee, recommends approval of the  
2 Personnel Policy Manual changes proposed by the Personnel Director to section 4.30(1)(b) Benefits-Holidays,  
3 section 4.76(2)(a)(5) Part-Time Employee Benefits, section 4.40(2)(c)(3) Leaves of Absence – Sick leave, as  
4 referenced on the attached document; and  
5

6 **WHEREAS**, to remove the language in red on the attached document referencing the amounts and  
7 utilization of floating holiday in section 4.30(1)(b) and section 4.76(2)(a)(5); and  
8

9 **WHEREAS**, to replace that language with the highlighted text in yellow of the attached document. This  
10 language references more commonly used practices within the county and provide flexibility for staff when  
11 requesting floating holiday off to be used in the same increments of all other accruals not less than one-half hour;  
12 and  
13

14 **WHEREAS**, to remove the language referencing “24” listed in 4.40(2)(c)(3) and replace it with “forty  
15 (40),” to allow staff greater access to care for family members outside of other methods of extended leave or  
16 FMLA.  
17

18 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that effective this  
19 date they do hereby authorize the proposed Personnel Policy Manual changes as set out in the attached document  
20 adjusting the language in sections 4.30(1)(b) Benefits – Holidays, 4.76(2)(a)(5) Part-Time Employee Benefits, and  
21 4.40 (2)(c)(3) Leaves of Absence – Sick Leave to go into effect January 1, 2022.  
22

23 Dated this 21<sup>st</sup> day of December 2021.

24 Offered by the Administration & Personnel Committee.

25 Purpose: Approve changes to Personnel Policy Manual in sections 4.30(1)(b) Benefits – Holidays, 4.76(2)(a)(5)  
26 Part-Time Employee Benefits, and 4.40 (2)(c)(3) Leaves of Absence – Sick Leave effective January 1, 2022.  
27

28 Fiscal note: No direct costs.  
29  
30

Finance Vote (If required):  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent

Committee of Jurisdiction Forwarded on: \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent

Approved as to form on 12/15/2021  
*Lisa Aldinger Hamblin*  
Lisa Aldinger Hamblin, Corporation Counsel

Committee Chair: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ADOPTED  FAILED  AMENDED  
 OTHER \_\_\_\_\_  
County Board Vote on: \_\_\_\_\_ 20\_\_\_\_  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Absent

STATE OF WISCONSIN  
COUNTY OF MONROE  
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is  
a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe  
County Board of Supervisors at the meeting held on \_\_\_\_\_.  
  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
*A raised seal certifies an official document.*

# December 2021 Proposed Personnel Policy Manual Changes:

## BENEFITS – HOLIDAYS - 4.30(1)(b) – Page 20

- (b) Full-time employees shall receive ~~One and one-half floating holidays are authorized~~ 12 hours of floating holiday annually. Floating holiday shall not be used in increments of less than one-half hour. ~~The one day and the one-half day shall each be taken in full and the hours may not be split up.~~ Prior authorization is required before using any floating holiday for time off ~~the one day or the one-half day.~~ Department heads shall govern whether requests are approved. The ~~day and the one-half day~~ floating holiday may be used any time after the hire date. New employees are entitled to ~~one day and one-half day~~ floating holiday in the year of hire according to the following schedule: hired January 1 to June 30, ~~one day and one-half day~~ 12 hours of floating holiday; hired July 1 to October 31, ~~one-half day and one-fourth day~~ 6 hours of floating holiday; hired November 1 or after, no floating holidays. If this floating holiday time is not used in the calendar year, it is lost. There is no payout of floating holiday upon termination. <6/94>

## PART-TIME EMPLOYEE BENEFITS

### BENEFITS – 4.76 (2)(a)(5) – Page 60

5. Part-time employees working ~~shall have one and one-half floating holidays to be used, in blocks of time with the hours of each not split, i.e.~~ 30 to 39 hours shall receive 9 hours of floating holiday ~~six hours and three hours~~; and 20 to 29 hours shall receive 6 hours of floating holiday ~~four hours and two hours~~. The usage of floating holiday time shall be with prior supervisory approval and without creating a disruption in departmental services. Floating holiday shall not be used in increments of less than one-half hour. Part-time status as of January 1<sup>st</sup> of each year shall dictate the allocated amount of floating holiday as indicated above and in section 4.30(1)(b), and this determination will be made by the Personnel Department each year as indicated in the table below.

Status	Average Hours Per Week	Floating Holiday Received January 1 <sup>st</sup>
Full-Time	40	12
3/4	30-39.5	9
1/2	20-29.5	6
No Benefit	Under 20	Not Eligible

## LEAVES OF ABSENCE

### SICK LEAVE 4.40 (2)(c)(3) – Page 28

3. Is required to give care and attendance to a member of the immediate family (spouse, child, or other relative who is a member of the employee's immediate household) <1/95> up to a maximum of ~~24~~ forty (40) hours per year. <12/99> The hours, if used, shall be taken from the annual accrual of sick leave of the employee.



RESOLUTION NO. 12-21-03

RESOLUTION AUTHORIZING APPROVAL OF UPDATES AND CHANGES TO THE  
MONROE COUNTY ACCOUNTING & FINANCIAL POLICIES AND PROCEDURES  
MANUAL

WHEREAS, the Accounting and Financial Manual provides an overview of the Accounting and Financial Policies and Procedures for Monroe County; and

WHEREAS, the County Board approved the Manual on April 17, 2018; and

WHEREAS, the Finance Committee and Finance Director will review the Manual every 2 years, prior to December 31 in each odd numbered years; and

WHEREAS, the County Board will approve this manual every 4 years prior to December 31 of odd numbered years; and.

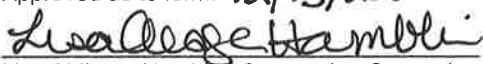


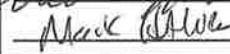
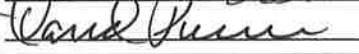
THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors hereby approves that effective this date they do hereby authorize the proposed updates and changes to the Accounting & Financial Policies and Procedures Manual set out in the attached document.

Offered by the Finance Committee this 15<sup>th</sup> day of December, 2021.

Purpose: To approve changes and updates to the Accounting & Financial Policies and Procedures Manual.

Fiscal Note: No direct impact to the County budget.

Drafted by Diane Erickson, Finance Director

Finance Vote (If required): ___ Yes ___ No ___ Absent	Committee of Jurisdiction Forwarded on: <u>December 15, 20 21</u> VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent
Approved as to form: <u>12/15/2021</u>  Lisa Aldinger Hamblin, Corporation Counsel	Committee Chair:    
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ___ Yes ___ No ___ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. <hr/> SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>

RESOLUTION NO. 12-21-04

**Authorizing Monroe County to Enter Into the Settlement Agreements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc., Agree to the Terms of the MOU Allocating Settlement Proceeds, and Authorize Entry Into the MOU with the Attorney General**

1           **WHEREAS**, in Resolution No. 11a-19-05, the County Board of Supervisors authorized the  
2 County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC  
3 and Simmons Hanly Conroy LLC (the “Law Firms”) to pursue litigation against certain manufacturers,  
4 distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the  
5 Opioid Defendants financially responsible for the County’s expenditure of vast money and resources to  
6 combat the opioid epidemic; and  
7

8           **WHEREAS**, on behalf of the County, the Law Firms filed a lawsuit against the Opioid  
9 Defendants; and  
10

11           **WHEREAS**, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties and  
12 all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same or  
13 substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned *In re:*  
14 *Opioid Litigation*, MDL 2804 (the “Litigation”); and  
15

16           **WHEREAS**, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and  
17 Walworth) hired separate counsel and joined the Litigation; and  
18

19           **WHEREAS**, since the inception of the Litigation, the Law Firms have coordinated with counsel  
20 from around the country (including counsel for Milwaukee, Dane, Waukesha, and Walworth Counties) to  
21 prepare the County’s case for trial and engage in extensive settlement discussions with the Opioid  
22 Defendants; and  
23

24           **WHEREAS**, the settlement discussions with McKesson Corporation, Cardinal Health, Inc.,  
25 AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-  
26 Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. (the “Settling Defendants”) resulted in a  
27 tentative agreement as to settlement terms pending agreement from the County and other plaintiffs  
28 involved in the Litigation; and  
29

30           **WHEREAS**, copies of the Distributors Settlement Agreement and Janssen Settlement Agreement  
31 (collectively “Settlement Agreements”) representing the terms of the tentative settlement agreements with  
32 the Settling Defendants have been provided with this Resolution; and  
33

34           **WHEREAS**, the Settlement Agreements provide, among other things, for the payment of certain  
35 sums to Participating Subdivisions (as defined in the Settlement Agreements) upon the occurrence of  
36 certain events detailed in the Settlement Agreements; and  
37

38           **WHEREAS**, the County is a Participating Subdivision in the Settlement Agreements and has the  
39 opportunity to participate in the benefits associated with the Settlement Agreement provided the County  
40 (a) approves the Settlement Agreements; (b) approves the Memorandum of Understanding allocating  
41 proceeds from the Settlement Agreements among the various Wisconsin Participating Subdivisions, a  
42 copy of which is attached to this Resolution (the “Allocation MOU”); (c) approves the Memorandum of

43 Understanding with the Wisconsin Attorney General regarding allocation of settlement proceeds, a copy  
44 of which is attached to this Resolution (the “AG MOU”); and (d) the Legislature’s Joint Committee on  
45 Finance approves the terms of the Settlement Agreements and the AG MOU; and  
46

47 **WHEREAS**, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes relating to  
48 the settlement of all or part of the Litigation; and  
49

50 **WHEREAS**, pursuant to Wis. Stat. § 165.12(2), the Legislature’s Joint Committee on Finance is  
51 required to approve the Settlement Agreements and the AG MOU; and  
52

53 **WHEREAS**, pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all or part of  
54 the Litigation are distributed 70% to local governments in Wisconsin that are parties to the Litigation and  
55 30% to the State; and  
56

57 **WHEREAS**, Wis. Stat. § 165.12(4)(b)2. provides the proceeds from the Settlement Agreement  
58 must be deposited in a segregated account (the “Opioid Abatement Account”) and may be expended only  
59 for approved uses for opioid abatement as provided in the Settlement Agreements; and  
60

61 **WHEREAS**, Wis. Stat. § 165.12(7) bars claims from any Wisconsin local government against the  
62 Opioid Defendants filed after June 1, 2021; and  
63

64 **WHEREAS**, the definition of Participating Subdivisions in the Settlement Agreements recognizes  
65 a statutory bar on claims such as that set forth in Wis. Stat. § 165.12(7) and, as a result, the only  
66 Participating Subdivisions in Wisconsin are those counties and municipalities that were parties to the  
67 Litigation (or otherwise actively litigating a claim against one, some, or all of the Opioid Defendants) as  
68 of June 1, 2021; and  
69

70 **WHEREAS**, the Legislature’s Joint Committee on Finance is not statutorily authorized or required  
71 to approve the allocation of proceeds of the Settlement Agreements among Wisconsin Participating  
72 Subdivisions; and  
73

74 **WHEREAS**, the Law Firms have engaged in extensive discussions with counsel for all other  
75 Wisconsin Participating Subdivisions resulting in the proposed Allocation MOU, which is an agreement  
76 between all of the entities identified in the Allocation MOU as to how the proceeds payable to those  
77 entities under the Settlement Agreements will be allocated; and  
78

79 **WHEREAS**, there is provided with this Resolution a summary of the essential terms of the  
80 Settlement Agreements, the deadlines related to the effective dates of the Settlement Agreements, the  
81 ramifications associated with the County’s refusal to enter into the Settlement Agreements, the form of  
82 the Allocation MOU, the form of the AG MOU, and an overview of the process for finalizing the  
83 Settlement Agreements; and  
84

85 **WHEREAS**, the County, by this Resolution, shall establish the Opioid Abatement Account for  
86 the receipt of the proceeds of the Settlement Agreements consistent with the terms of this Resolution; and  
87

88 **WHEREAS**, the County’s Opioid Abatement Account shall be separate from the County’s general  
89 fund, shall not be commingled with any other County funds, and shall be dedicated to funding opioid  
90 abatement measures as provided in the Settlement Agreements; and  
91

92           **WHEREAS**, pursuant to the County’s engagement agreement with the Law Firms, the County  
93 shall pay up to an amount equal to 25% of the proceeds from successful resolution of all or part of the  
94 Litigation, whether through settlement or otherwise, plus the Law Firms’ costs and disbursements, to the  
95 Law Firms as compensation for the Law Firms’ efforts in the Litigation and any settlement; and  
96

97           **WHEREAS**, the Law Firms anticipate making application to the national fee fund established in  
98 the Settlement Agreements seeking payment, in whole or part, of the fees, costs, and disbursements owed  
99 the Law Firms pursuant to the engagement agreement with the County; and  
100

101           **WHEREAS**, it is anticipated the amount of any award from the fee fund established in the  
102 Settlement Agreements will be insufficient to satisfy the County’s obligations under the engagement  
103 agreement with the Law Firms; and  
104

105           **WHEREAS**, the County, by this Resolution, and pursuant to the authority granted the County in  
106 the applicable Order emanating from the Litigation in relation to the Settlement Agreements and payment  
107 of attorney fees, shall execute an Escrow Agreement, which shall among other things direct the escrow  
108 agent responsible for the receipt and distribution of the proceeds from the Settlement Agreements to  
109 establish an account for the purpose of segregating funds to pay the fees, costs, and disbursements of the  
110 Law Firms owed by the County (the “Attorney Fees Account”) in order to fund a state-level “backstop”  
111 for payment of the fees, costs, and disbursements of the Law Firms; and  
112

113           **WHEREAS**, in no event shall payments to the Law Firms out of the Attorney Fees Account and  
114 the fee fund established in the Settlement Agreements exceed an amount equal to 25% of the amounts  
115 allocated to the County in the Allocation MOU; and  
116

117           **WHEREAS**, the intent of this Resolution is to authorize the County to enter into the Settlement  
118 Agreements, the Allocation MOU, and the AG MOU, establish the County’s Opioid Abatement Account,  
119 and establish the Attorney Fees Account; and  
120

121           **WHEREAS**, the County, by this Resolution, shall authorize the County’s corporation counsel to  
122 finalize and execute any escrow agreement and other document or agreement necessary to effectuate the  
123 Settlement Agreements and the other agreements referenced herein.  
124

125           **NOW, THEREFORE, BE IT RESOLVED:** the County Board of Supervisors hereby approves:  
126

- 127           1.     The execution of the Distributors Settlement Agreement and any and all documents  
128           ancillary thereto and authorizes the Board Chair or the County Administrator to execute  
129           same.  
130
- 131           2.     The execution of the Janssen Settlement Agreement and any and all documents ancillary  
132           thereto and authorizes the Board Chair or County Administrator to execute same.  
133
- 134           3.     The final negotiation and execution of the Allocation MOU in form substantially similar  
135           to that presented with this Resolution and any and all documents ancillary thereto and  
136           authorizes the Board Chair or County Administrator to execute same upon finalization  
137           provided the percentage share identified as allocated to the County is substantially similar  
138           to that identified in the Allocation MOU provided to the Board with this Resolution.  
139

140 4. The final negotiation and execution of the AG MOU in form substantially similar to that  
141 presented with this Resolution and any and all documents ancillary thereto and authorizes  
142 the Board Chair or County Administrator to execute same.

143  
144 5. The corporation counsel's negotiation and execution of the Escrow Agreement for the  
145 receipt and disbursement of the proceeds of the Settlement Agreements as referenced in  
146 the Allocation MOU.

147  
148 **BE IT FURTHER RESOLVED:** the County hereby establishes an account separate and distinct  
149 from the County's general fund which shall be titled "Opioid Abatement Account." All proceeds from  
150 the Settlement Agreements not otherwise directed to the Attorney Fees Account established under the  
151 Escrow Agreement shall be deposited in the Opioid Abatement Account. The Opioid Abatement Account  
152 shall be administered consistent with the terms of this Resolution, Wis. Stat. § 165.12(4), and the  
153 Settlement Agreements.

154  
155 **BE IT FURTHER RESOLVED:** the County hereby authorizes the escrow agent under the  
156 Escrow Agreement to establish an account separate and distinct from any account containing funds  
157 allocated or allocable to the County which shall be referred to by the County as the "Attorney Fees  
158 Account." The escrow agent shall deposit a sum equal to up to, but in no event exceeding, an amount  
159 equal to 20% of the County's proceeds from the Settlement Agreements into the Attorney Fees Account.  
160 If the payments to the County are not enough to fully fund the Attorney Fees Account as provided herein  
161 because such payments are made over time, the Attorney Fees Account shall be funded by placing up to,  
162 but in no event exceeding, an amount equal to 20% of the proceeds from the Settlement Agreements  
163 attributable to Local Governments (as that term is defined in the Allocation MOU) into the Attorney Fees  
164 Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs,  
165 and disbursements owed to the Law Firms pursuant to the engagement agreement between the County and  
166 the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled  
167 under their fee contract when considering the amounts paid the Law Firms from the fee fund established  
168 in the Settlement Agreements and allocable to the County. The Law Firms may make application for  
169 payment from the Attorney Fees Account at any time and the County shall cooperate with the Law Firms  
170 in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees  
171 Account.

172  
173 **BE IT FURTHER RESOLVED** that all actions heretofore taken by the Board of Supervisors and  
174 other appropriate public officers and agents of the County with respect to the matters contemplated under  
175 this Resolution are hereby ratified, confirmed and approved.

176  
177 Offered by the Finance Committee on this 21<sup>st</sup> day of December, 2021.

178  
179 Fiscal Note: None

Finance Vote (If required):

\_\_\_ Yes \_\_\_ No \_\_\_ Absent

\*\*\*\*\*  
Drafted & Approved as to form: 12/15/21

Lisa Aldinger Hamblin  
Lisa Aldinger Hamblin, Corporation Counsel

Committee of Jurisdiction Forwarded on: December 15, 2021

VOTE: 5 Yes 0 No 0 Absent

Committee Chair

Wallace McPherson Don Wipprecht  
Mark Hill David A. Rice

ADOPTED  FAILED  AMENDED

OTHER \_\_\_\_\_

County Board Vote on: \_\_\_\_\_ 20\_\_

\_\_\_ Yes \_\_\_ No \_\_\_ Absent

STATE OF WISCONSIN  
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # \_\_\_\_\_ acted on by the Monroe County Board of Supervisors at the meeting held on \_\_\_\_\_.

\_\_\_\_\_  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
*A raised seal certifies an official document.*