

Property & Maintenance Committee
December 8, 2021

Present: Cedric Schnitzler, Adam Balz, Mary Cook, Mark Halverson, Remy Gomez
Others: Garry Spohn, Tina Osterberg

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Chair Cedric Schnitzler.
- Public Comment Period – None
- Monthly Meeting Date/Time – Wednesday, January 12, 2022 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Mark Halverson to approve the 11/10/2021 minutes. Carried 5-0.
- Brownfield Properties #281023930000, #281002295000, #281001665000 – Chair Schnitzler explained that grants have been approved for a study of the properties. The study will be completed onsite. The county will apply for a remediation grant if contamination is found.
- Justice Center Safety Committee Requests – Garry Spohn explained Justice Center safety requests but not limited to doorways, hallways, card reader, chamber locks, lockdown. Departments will present individual needs to the committee. These requests are not included in the budget. Discussion.
- ADRC Rooftop Unit ARPA Funds – Garry Spohn explained that the furnace is in need of heating elements. Discussion. Motion by Remy Gomez second by Mary Cook to request \$40,000 plus the cost of electric elements not to exceed \$50,000.00 in ARPA funds. Carried 5-0.
- Building Improvement Requests – Garry Spohn explained building improvement requests by departments. Simple or daily repairs to be completed and or approved by the Property Manager and/or Administrator. It was a recommendation for any building improvement enhancements to come to the committee for approval.
- The Buildings Manager Report was provided.
- Items for next month's agenda – Brownfield Property Update, Rolling Hills Snowplowing, Justice Center Improvement.
- Motion by Adam Balz second by Mark Halverson to adjourn the meeting at 5:04 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder