PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE - Minutes 11-08-2021

* Call to Order – Wally called the meeting to order at 5:02pm.
* Roll Call - Wallace Habhegger, Adam Balz, Remy Gomez, Mark Nicholson, Toni Wissestad

ᵒ Excused Absence- Eric Weihe

* + Also Present: Stan Hendrickson, Christopher Weaver, Jared Tessman, Michael Thompson, Robert Smith, Shirley Chapiewsky, Shelly Muller
* Approval of Previous Meeting Minutes – October 11th , 2021

Motion to approve by Toni, 2nd by Mark

* + Motion carried – 5/5 present committee members
* Budget Reviews:
  + District Attorney
  + Clerk of Courts
  + Justice Department
  + Medical Examiner
  + Circuit Court
  + Dispatch
  + Sheriff’s Office
    - Committee Members see no issues with budgets this month and have no questions.

▪ Clerk of Courts –

ᵒ Clerk of Courts Updates-There is one vacancy that has been open for a few months. Trying

to fill this position, if unable will reopen applications again. Shirley will be retiring on January 10th, 2022 with 33 years of service.

▪ Medical Examiner –

ᵒ 2021 Budget Review-the budget is okay as of right now. Salaries is going to be an issue but

cannot prevent this.

ᵒ Case Review-October 2021 had 53 cases, 419 cases year to date. Autopsies were at

1 for October 2021, 12 year to date. Scene Investigations at 13 in October 2021, 106 cases

year to date. Cremations were at 17 for October 2021, and 268 cases year to date.

Autopsies are down this year, are up almost 100 cases in the last 2 years. They have had 15

calls in November so far. Cases are trending up every year. Dr. Corliss will continue to do

autopsies, and the backup for autopsies is Minnesota. Remy asked about making the

Medical Examiner position full time in the future.

▪ Dispatch –

ᵒ 2021 Budget Review-Overtime is up, but overall budget is good. There are 2 full time

positions open. Testing will be next week, hopefully will fill both positions. Is going to

request from Personnel to leave the position up until filled and maybe have an eligibility

list.

ᵒ Life Saving Award Shelly Muller- Presentation of Life Saving Award to Shelly Muller, she

was also recognized for her previous save from the Seventh River Cardiac Group, they

presented Shelly with an award, pin, and a $10.00 Gift Certificate from Kwik Trip. Captain

Ryan Lee, and Deputy Mihai David also received the award, pin, and $10.00 Gift Certificate

from Kwik Trip. Chief Deputy Weaver will disburse the awards to them.

ᵒ Memorandum of Understanding between Dispatch and Tomah Area Medical Responders-

The Tomah Area Medical Responders are a private group, unpaid and will go on calls. They

will be replacing the Oakdale 1st Responders. The Tomah Area Medical Responders will be

on our Radio System/CAD once they go live, and the Memorandum of Understanding is

approved. Our insurance covers us for what we do, and their insurance will cover them for

what they do. Memorandum of Understanding does not require committee action per

Corporation Counsel.

* Monroe County Sheriff’s Office –

ᵒ 2021 Budget Review- Review of budget today everything is in good order. Recruitment has

increased by will cover this with other budget lines.

ᵒ Budget Adjustment Security Services-Adjustment need to finalize the purchase of the body

scanner. Need $700.00 for disposal of old scanner, and $270.00 for purchase of a second

monitor. Will move $970.00 from Security Services to Capital Equipment-Sheriff.

Motion to approve by Mark 2nd by Adam

Motion carried – 5/5 present committee members.

* + Emergency Management –

ᵒ Last month held Hazmat Training with the Sparta Area Fire Department. Had 2 spills, the

first was on Hwy 21 with 100 gallons of fuel released, spill was contained. Assisted Tomah

Police Department with an unknown hazardous substance left along the road, it ended up

not being a hazardous substance. Planning is underway for a knock out exercise with

tabletop will be completed sometime after the 1st of the year, will be a hazardous materials

incident involving the railroad, and Ft. McCoy. Attended day long EOC training, next day

stand up EOC was good training. Homeland Security training is complete, and know can

facilitate own trainings. Finalized the City of Tomah Emergency Plan.

ᵒ Chief Deputy Comments –

ᵒ Applied for the Northern Mid States Assistance Grant did not receive the grant was over

before the grant was submitted, the grant is open until the money is gone. Sgt. Ryan Lee

moved to the interim Captain’s Position effective November 3rd 2021. Continuing to

monitor things with Fort McCoy. Held an Active Shooter Training at the Justice Center to

test the alert system, and for employee’s to follow the protocol’s they have in place. Judge

Ziegler is already working on scheduling one for next fall. We have positive feedback that

this training was beneficial. Will hold the next Conceal Carry Class on December 11th, 2021.

this training will be held at Murray’s on Main. The new video camera system for the Jail is

progressing will start to install and the end of the month, will take about 3 weeks to install

the whole system.

* Agenda Items for Next Meeting –
* Next Meeting Date/Time – December 13th, 2021, @ 5pm.
* Remy motion to adjourn, 2nd by Mark
* Adjourn – Wally adjourned the meeting at 5:58pm

Recorded By:

Jaimie Zimmerman