

Finance Committee
October 20, 2021

Present: Cedric Schnitzler, Wallace Habegger, David Pierce, Toni Wissestad, Mark Halverson
Others: Tina Osterberg, Diane Erickson, Ron Hamilton, Stan Hendrickson, Chris Weaver, Wes Revels, Michelle Tryggestad; Press

The meeting was called to order at the Monroe County Board Assembly Room at 9:30 a.m. by Chair Cedric Schnitzler.

- Next meeting date – Wednesday, November 17, 2021 regular meeting in the Monroe County Assembly Room at 9:00 a.m.
- Minutes Approval - Motion by Toni Wissestad second by David Pierce to approve the 9/15, 9/22 and 10/07 minutes. Carried 5-0.
- Public Comment – None.
- Human Services Credit Card Approval – Motion by David Pierce second by Mark Halverson to approve credit cards. Ron Hamilton, Human Services Director explained two credit card requests for Social Workers in the amount of \$1,000.00 each; six credit card increase requests for Social Workers in the amount of \$5,000.00 each the ADRC Manager in the amount of \$5,000.00 each. Carried 5-0.
- Corporation Counsel Credit Card Approval – Motion by Toni Wissestad second by Wallace Habegger to approve credit card. Assistant Corporation Counsel credit card request in the amount of \$1,000.00. Carried 5-0.
- Health Line Item Transfer – Motion by David Pierce second by Mark Halverson to approve line item transfer. Diane Erickson explained 2021 line item transfer in the amount of \$3,000.00 for cell phones used for Covid-19 tracking. Discussion. Carried 5-0.
- Notice of Budgetary Adjustment(s) -
 - a. WIC – Motion by David Pierce second by Wallace Habegger to approve budget adjustment. Diane Erickson explained 2021 budget adjustment in the amount of \$4,000.00 for partnership/program work with Aging Disability Resource Center. Carried 5-0.
 - b. Jail – Motion by Mark Halverson second by Toni Wissestad to approve budget adjustment. Stan Hendrickson explained 2021 budget adjustment in the amount of \$27,500.00 for medical expenses. Carried 5-0.
- Sparta Free Library Update, expansion, funding request for board consideration – Michelle Tryggestad explained programs and services provided by the Sparta Free Library.
- Fiscal Note on Resolution -
 - a. Resolution Authorizing Purchase of 234.41 Acres for County Forest in the Town of Byron. Motion by David Pierce second by Toni Wissestad to approve fiscal note. Funding to come from the Wisconsin DNR grant, County Forest Loan funding and pursue the sale of parcel 024-00677-0000. Carried 5-0.
 - b. Resolution Amending Monroe County Zoning Permit Fees. Motion by Wallace Habegger second by David Pierce to approve fiscal note. Increase in revenue for zoning permit fees. Carried 5-0.
- Resolutions –
 - a. Resolution Providing Award of \$8,485,000 General Obligation Corporate Purpose Bonds – Pulled from agenda. This resolution will be awarded at the special finance committee meeting on October 27, 2021.

- Treasurer – Debra Carney, Treasurer was excused from the meeting. The Treasurer's report was included in the packet.
- Finance
 - a. Diane Erickson provided the Monthly Financial Report.
 - b. Finance Department Monthly Report.
- Self-Insurance Balance Update – Diane Erickson, Finance Director provided a self-insurance update.
- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by Mark Halverson second by Wallace Habhegger to approve notice of donations/user fees received budget adjustment. Carried 5-0.
 - b. Monthly Disbursement Journal – Motion by Wallace Habhegger second by Toni Wissestad to approve disbursement journal. Carried 5-0.
 - c. Monthly Per Diems and Vouchers - Motion by Wallace Habhegger second by Mark Halverson to approve Monthly County Per Diems and Vouchers. Carried 5-0.
- Items for next month's agenda – Self Insurance Balance Update.
- Motion by David Pierce second by Mark Halverson to adjourn the meeting at 10:31 a.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder