

Property & Maintenance Committee
October 13, 2021

Present: Cedric Schnitzler, Adam Balz, Mary Cook, Mark Halverson, Remy Gomez
Others: Garry Spohn, Tina Osterberg, Jeremiah Erickson, Lisa Aldinger Hamblin, Members of the Public

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Chair Cedric Schnitzler.
- Public Comment Period – None
- Monthly Meeting Date/Time – Wednesday, November 10, 2021 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Mark Halverson to approve the 09/08/2021 minutes. Carried 5-0.
- Brownfield Properties #281023930000, #281002295000, #281001665000 – Chair Cedric Schnitzler explained that the DNR reached out to the county regarding Brownfield properties. The County Board approved a DNR study through grant funds for the two Monroe County parcels. From there, the county will look at remedies. Surrounding Walrath Street property owners were present. There may be potential of evening out the property lines to the railroad tracks. Discussion.
- Walrath Street Property Owners, City of Sparta / DNR – See above line item.
- Rolling Hills/14305 County Highway B Building, Sparta and other office options – Garry Spohn explained that the Administration Offices of Rolling Hills would be another alternative for the IT, Sanitation, Park Department and GIS Technician. Discussion.
- Demo of 14301 County Highway B Building, Sparta and possible others –

Committee members discussed the potential of developing an RFP to provide options for the sale or demolition of the Rolling Hills properties. Discussion. Motion by Adam Balz second by Mark Halverson to develop an RFP for the sale of all or part of the Rolling Hills buildings and related footprint. Carried 5-0.

Motion by Remy Gomez second by Mary Cook to develop an RFP for the demolition of all or part of the Rolling Hills buildings. Carried 5-0.
- Septic/Well Building B, Sparta and ARPA funds – Motion by Remy Gomez second by Mark Halverson to approve septic/well and HVAC at Building B through ARPA funds, contingent upon the county moving forward with the future use of the existing Rolling Hills buildings. Discussion. Carried 5-0.
- Furnace HVAC Building B, Sparta and ARPA funds – See above line item.
- ADRC rooftop unit – Garry Spohn explained the estimated cost is \$100,000.00 for the ADRC rooftop unit. Discussion. Motion by Adam Balz second by Mark Halverson to move forward with the application of ADRC rooftop unit through ARPA funds. The motion was withdrawn, Garry will bring forth hard numbers next month.
- The Buildings Manager Report was provided.
- Items for next month's agenda – Brownfield Properties, Demo and Sale of Rolling Hills buildings, ADRC Rooftop Unit Cost.
- Motion by Mark Halverson second by Mary Cook to adjourn the meeting at 5:28 p.m. Carried 5-0.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting

Shelley Bohl, Monroe County Clerk
Recorder