



Rolling Hills Committee & Building Meeting September 20, 2021

Present: Toni Wissestad, Mary VonRuden, Adam Balz, Wallace Habegger, Alan McCoy
Others: Cedric Schnitzler, Linda Smith, Tina Osterberg

- **Call to Order/Roll Call** – The meeting was called to order at the Justice Center Assembly Room at 4:00 p.m. by Chair T. Wissestad. Roll Call: T. Wissestad, here; M. VonRuden, here; A. Balz, here; W. Habegger, here; and A. McCoy, here.
- **Public Comment** – No comments.
- **Review of Minutes - Motion made by A. McCoy, seconded by M. VonRuden, to approve the minutes of August 16, 2021 and August 23, 2021. Motion carried 5-0.**
- **Business Report – Presentation of Finances** – L. Smith presented the financials for July 2021.

2022 Preliminary Budget – T. Osterberg and L. Smith presented a summarized 2022 budget.

- **Administrator's Report -**

Census Update – L. Smith updated on our current census.

Today's Nursing Home Census = 56 (80 total licensed beds)

Today's Assisted Living Census = 7 (8 total licensed beds)

Monthly Report – L. Smith reported admissions to Rolling Hills continue to be on hold due to staffing levels. Currently the facility is in outbreak status for COVID. Rolling Hills has had 2 staff members test positive for COVID.

L. Smith informed the committee they started a flooring project today and planned to be completed by end of week. Unfortunately, additional asbestos removal may be required. Linda will keep the committee updated as to the progress on this project.

- **State Survey Results** – L. Smith reported that they had several state surveyors come in for 4 days. Overall the clinical side went really well, only two sites in total. One Citation was due to only verbal and not in written communication when coming off Medicare. The second citation was due to a change made in August of the screening process for staff. The facility started having staff sign off on screening at home before coming to work. They have gone back to screening staff as they come into the building.
- **Life Safety Code** – 10 citations were issued by a new surveyor. Many corrections have already been completed. All outstanding citations are being addressed.
- **Staffing Update** – L. Smith reported they have had some staff leave and have been able to hire some new staff to fill open positions.
- **Building Project**

Building Update – Pictures are website for citizens to view the progress of the building. The building project is mostly on time. Walls are going up in areas A and B, and areas A through D have had the slabs poured. Area E slabs will start being poured this week.



Resolution Approving Equipment and Technology for Monroe County Nursing Home and Senior Care Facility Project – T. Osterberg explained the resolution and addendum awarding \$535,955 in bids for residential appliances (\$100,031 to WESCO), IT infrastructure and wireless access (\$177,044 to 3RT Networks), overhead paging (\$69,431 to IDeACOM), cameras (123,608 IDeACOM), and door access (\$65,841 to IDeACOM).

County Board of Supervisors Site Visit – County Board will be meeting at Rolling Hills east parking lot at 4:30. Committee members should bring hard hats and vest to the meeting. All other Board members will receive their hard hats and vests that evening.

Invoices – L. Smith explained the building project invoices. Motion made by A McCoy, seconded by A Balz, to approve the invoices in the amount of \$1,296,569.84. Motion carried 5-0.

- Future meeting date October 18, 2021, at 4 p.m. in the Monroe County Assembly Room.
- **Adjournment** – Motion made by A Balz, seconded by W. Habegger, to adjourn the meeting 5:27. Motion carried 5-0.

Recorder