

Monroe County Land Information Council

Minutes

COMMITTEE: **Land Information Council**
TIME: 1:30 PM
PLACE: Monroe County Board Assembly Room, 1st Floor-Room #1200, 112 S Court St, Sparta, WI 54656
DATE: **Monday, August 9th, 2021**

PRESENT: Jeremiah Erickson, Deb Brandt, Roxie Anderson, Gary Dechant, Sarah Kniprath, Cedric Schnitzler, James Kuhn, Michael Thompson.

1. Call to order/Roll call at 1:30 PM
2. **Deb made a motion to accept the agenda, second by Gary Dechant, all in favor.**
3. Deb made a motion to approve the April 20, 2021 Minutes, second by Michael Thompson, all in favor motion carried.
4. New members were introduced, including Michael Thompson, Sarah Kniprath and Jim Kuhn.
5. Land Information Council Member Updates.
 - a. Deb Brandt, Register of Deeds Office, 43 documents on average are being recorded per day. Part-time member leaving the office to take a full time position elsewhere for Monroe County.
 - b. Roxie Anderson, Land Conservation Department, Voluntary buyout program funded by FEMA, DNR, and Couleecap grant programs to acquire flood prone properties, demolish and remove structures, and return properties to open space in perpetuity. So far 17 acres of land have been acquired. Climate Change Task Force has 5 monitoring stations installed. Every 15 minutes the stream levels and information such as rainfall are updated. More funding from FEMA is being sought for up to 10 more monitoring stations. Funding request is for 40K in grants with a local 10K match (25%). Grant application review process should be completed soon.
 - c. Gary Dechant, County Surveyor, working one half day per week. Reviews CSM of 20 acres or less in areas governed by our land division ordinance. Public Land Survey System maintenance is his #1 task. We need more people entering the workforce as surveyors.
 - d. Sarah Kniprath – Spent some time last year looking for a Section Corner on their property boundary as a school assignment for her kids. Could not locate it as it was missing and a Surveyor located the missing control on their boundary.
 - e. Michael Thompson, Dispatch, Spent 23 years working in Dispatch with La Crosse County. They were involved with reviewing the addresses and names of streets there.
6. Land Information Office Budget was discussed at length. Highlights include increases in costs for LandNav software, potential RFP for Section Corner Monument Maintenance and Survey Grade Section Corner Coordinate Acquisition and potentially the acquisition of additional address information by a third party on our behalf. **Motion to Approve Land Information Office Budget by Cedric Schnitzler. Second by Deb Brandt.** Further discussion took place as Jim Kuhn asked for clarification on the budget report format. Personnel wages and benefits are not present as expenses in the draft budgets report. No further discussion. **All in Favor. None opposed. Motion Carried.** Will be presented to Admin Committee on 8/10/21.
7. Re-scanning project in the Register of Deeds Office will proceed as planned this fall as long as no major changes occur due to COVID-19 or otherwise.
8. Monroe County Retained Fee Grant Report which was discussed at the last meeting shortly before being finalized was shared as a competed document.
9. Under new business items for the next meeting agenda will include Daniel's Law, the Grant Applications and the Land Records Modernization Plan.
 - a. Potential dates for the next meeting will include November 30th or December 14th.
10. **Motion to Adjourn by Jim Kuhn, Second by Michael, All in Favor. Adjourned at 3:30 PM.**