

Property & Maintenance Committee  
August 11, 2021

Present: Cedric Schnitzler, Adam Balz, Remy Gomez, Mary Cook, Mark Halverson  
Others: Garry Spohn, Jeremiah Erickson, Tina Osterberg

- The meeting was called to order in the Monroe County Board Assembly Room at 4:00 p.m. by Chair Cedric Schnitzler.
- Public Comment Period – None
- Monthly Meeting Date/Time – Wednesday, September 8, 2021 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Remy Gomez to approve the 07/14/21 minutes. Carried 5-0.
- Monroe County Acceptance of Parcel 034-00059-0000 in Lieu of Future Foreclosure – Jeremy Erickson, GIS Specialist/LIO explained parcel 034-00059-0000 to be accepted in lieu of foreclosure. Discussion. Motion by Remy Gomez second by Mark Halverson to accept parcel 034-00059-0000 in lieu of foreclosure. Carried 5-0.
- Monroe County Acceptance of Parcel 010-00290-0000 via Quit Claim Deed in Lieu of Future Foreclosure – Jeremy Erickson, GIS Specialist/LIO explained parcel 010-00290-0000 to be accepted in lieu of foreclosure. Discussion. Motion by Mary Cook second by Adam Balz to accept parcel 010-00290-0000 in lieu of foreclosure. Carried 5-0.
- Brownfield Properties #281023930000, #281002295000, #281001665000 – Chair Schnitzler explained that Corporation Counsel is currently working with the DNR on the Brownfield Properties. There will be an update provided each month.
- 623 Walrath Street, Sparta, WI Property Owners / Richard Wilcox – Garry Spohn provided members with a letter from Richard Wilcox regarding property boundaries at 623 Walrath Street and the potential for Monroe County to quit claim deed land for the portion of land along the railroad. Discussion. It was a consensus of the committee to send out letters to landowners regarding property lines and potential Brownfield properties. Walrath properties will be included on the agenda in October.
- 123 North Court Street Property / Justice Center Parking – Cedric Schnitzler explained that he doesn't have any current information on 123 North Court Street. Justice Center parking was discussed.
- Rolling Hills/14305 County Highway B Building Options – Garry Spohn provided a cost estimate to members to bring the building up to functional status. It is anticipated to cost approximately \$184,500.00. Areas discussed but not limited to; Gas hook up, electrical, cleaning, water/sewer, internal work, IT work, duct cleaning, blacktop and fire alarm startup. Motion by Remy Gomez second by Mark Cook to explore costs of drilling well and septic for building B. Carried 5-0.
- Demo of 14301 County Highway B Building and Possible Others – No discussion.
- Northern Gas Preliminary Survey Permission – Garry Spohn explained a survey needed to be completed by Northern Gas. Motion by Mary Cook second by Mark Halverson to complete survey as long as it doesn't disturb any crops. Discussion. Carried 5-0.
- 2022 Budget – Garry Spohn explained that there are not a lot of changes from last year in the budget. The budget is slightly less than 2021. Questions were answered.
- The Buildings Manager Report was provided.

*The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.*

- Items for next month's agenda – Brownfield Properties, 14305 County Highway B.
- Chair Cedric Schnitzler adjourned the meeting at 5:27 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk  
Recorder