



# MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

## MONROE COUNTY BOARD AGENDA

**Wednesday, August 25, 2021**

**McMullen Memorial County Park**

**Park Shelter**

**1703 Atlantic Road Warrens, WI 54666**

**\*In case of inclement weather, the meeting will be held at the American Legion 1116 Angelo Road, Sparta, WI 54656**

*Weatherby Cranberry Tours will begin at 9:00 a.m. McMullen Park tours will begin at 11:00 a.m.  
A quorum of the Monroe County Board or other committees may be present during these tours.*

*The gathering is for the purposes of touring the locations only.*

*No business of the County Board will be conducted during these tours.*

*The Monroe County Board meeting will begin at 1:00 p.m. at McMullen Park.*

**9:00 a.m.**

**Weatherby Cranberry Tours beginning at 9:00 a.m.  
3365 Auger Road Warrens, WI 54666**

**11:00 p.m.**

**McMullen Memorial County Park Tours beginning at 11:00 a.m.**

**12:00 p.m.**

**Lunch Break**

**1:00 p.m.**

**County Board Meeting - Call to Order/Roll Call**

**Pledge of Allegiance**

**Recognition of Emergency First Responders – Sheriff Wes Revels,  
Supervisor Brett Larkin**

**Approval of Minutes – July 28, 2021**

**Public Comment Period**

**Budget Adjustments  
Emergency Management  
Rolling Hills  
Forestry & Parks**

**Highway Project Bonding Presentation – David Ohnstad, Highway Commissioner**

**Rolling Hills Building Update – Toni Wissestad, Rolling Hills Committee Chair**

**Monthly Treasurers Report – Debra Carney, Treasurer**

**Monthly Finance Report – Diane Erickson, Finance Director**

**Monthly Administrators Report – Tina Osterberg, County Administrator**

**Resolution(s) – Discussion/Action (listed on separate sheet)**

**Chairman's Report**

**Adjournment**

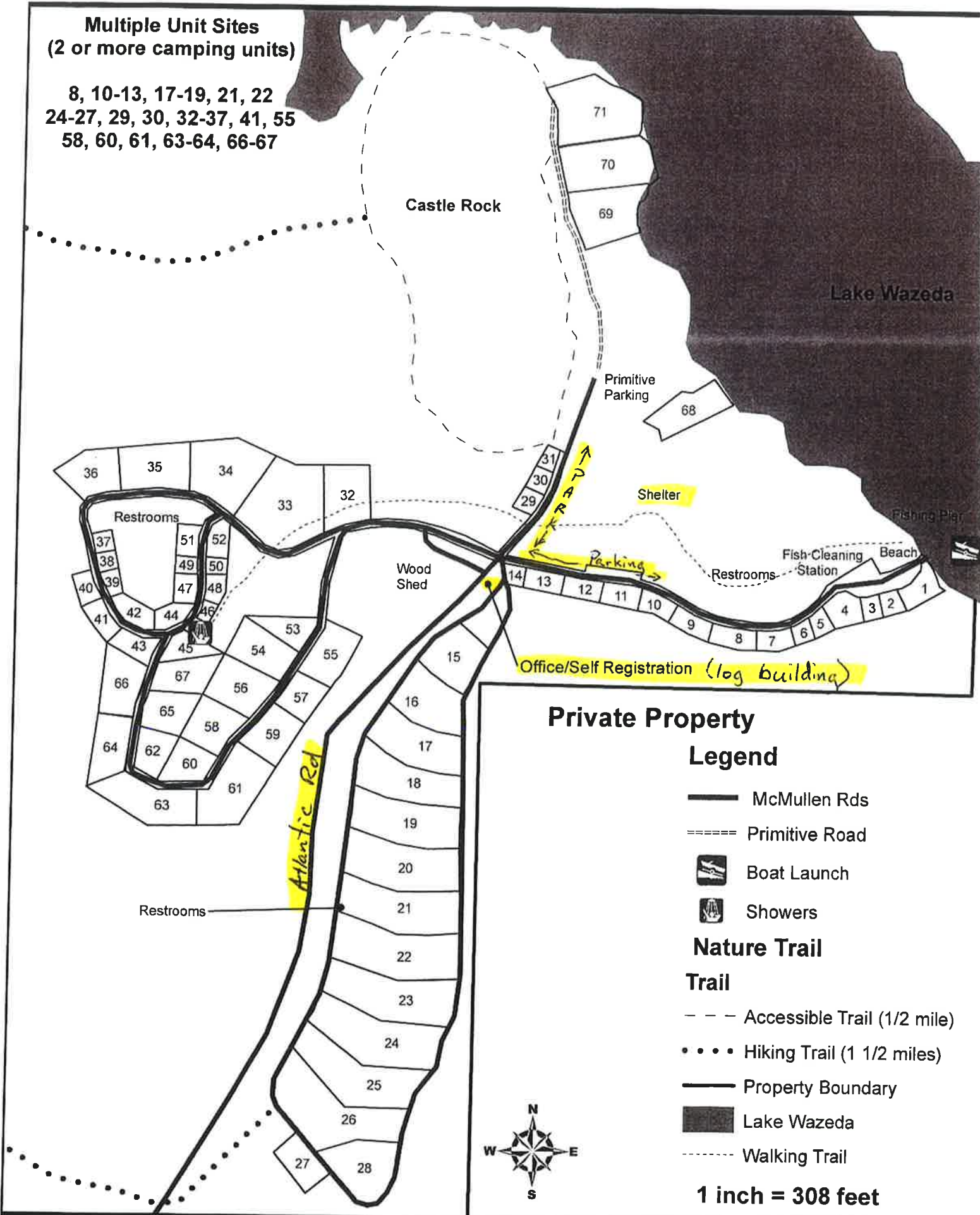
**Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations.  
We ask that if you are running a temperature or are not feeling well, please do not place others at risk.**

**>Supervisors: Do wear your name tags, it helps visitors  
>Agenda order may change**

# McMullen Memorial County Park










**Multiple Unit Sites  
(2 or more camping units)**

8, 10-13, 17-19, 21, 22  
24-27, 29, 30, 32-37, 41, 55  
58, 60, 61, 63-64, 66-67



## Private Property

### Legend

-  McMullen Rds
-  Primitive Road
-  Boat Launch
-  Showers
- Nature Trail**
- Trail**
-  Accessible Trail (1/2 mile)
-  Hiking Trail (1 1/2 miles)
-  Property Boundary
-  Lake Wazeda
-  Walking Trail



**1 inch = 308 feet**

# McMullen Memorial County Park

## Facilities

60 acre campground and day use park  
Campsites with water & electric hookups (67)  
Primitive campsites (4)  
Shower house/restroom facility  
Vault toilets (4)  
Hiking trails (2 miles)  
Boat launch (no gasoline powered engines on Wazeda Lake)  
Fish cleaning station  
Playgrounds (2)  
Beach  
50 acre Wazeda Lake  
1,000 acres of County Forest Land surrounding the park

## Visitors:

Campers: 5,000/year  
Day use: 3,000/year

Park Revenue: \$200,000 annually  
Park Expenditures: \$120,000 – \$160,000 annually – Capital Expenses are variable

## Camping Rates:

Sites 1-67	\$23/night	\$145/week
	\$450/month	\$2,000/season (limited sites)

## History

1958 Lester McMullen (Board Chair) appointed a board to survey sites for a county park  
1958 Construction began on Wazeda Park in the fall.  
1971 Mr. McMullen passed away; the county board officially renamed Wazeda Park to “McMullen Memorial County Park”  
1996 Shower Building Construction, Electrical Upgrades, Accessible Trail  
1997 Electrical Additions  
1998 Paved West Loop  
2001 Pull-through Site Additions  
2007 Wood Shed Construction  
2010 Fishing Pier Upgrade  
2011 Asphalt Maintenance  
2012 Electrical Additions: Lake Sites and 8 Overflow Sites  
2015 New Boat Launch  
2017 Maintenance Shed Addition  
2018 Asphalt Chip-seal  
2019 Electrical Upgrades & Additions West Loop



Monroe County Forestry & Parks Address:  
14345 County Hwy B, Suite 5 • Sparta, WI 54656  
Phone: (608) 269-8736

Park Address:  
1704 Atlantic Road • Warrens, WI 54666  
Phone: (608) 378-4913  
www.co.monroe.wi.us  
(Navigate to Forestry & Parks Department page)

## ANNUAL EVENTS:

**Park Clean-up Day – last Saturday  
in April**

Please bring any equipment or tools to help  
with the clean-up.

### Warrens Cranberry Festival

Last full weekend in September. Enjoy the  
fall colors and a festival that features arts &  
crafts, flea market, farmers market, cranberry  
marsh tours and a parade. Recognized as  
one of the best festivals in the Midwest.

## PETS:

Pets must be on a leash not exceeding  
8 feet in length and must be under the  
owner's control at all times. Beaches, picnic  
areas, public buildings and the children's  
playgrounds are off limits to pets. All pet  
waste must be cleaned up and disposed of  
in the trash receptacle.

## Quiet Hours:

11:00pm – 6:00am

Monroe County Sheriff's Department  
911 (Emergency) • 608-269-2117



**No reservations  
First come, first served**  
(Campers must register, pay for the site and  
leave a camping unit, tent or vehicle on site.)  
Camping season: April 1 – December 1  
Hours: 6am – 11pm daily

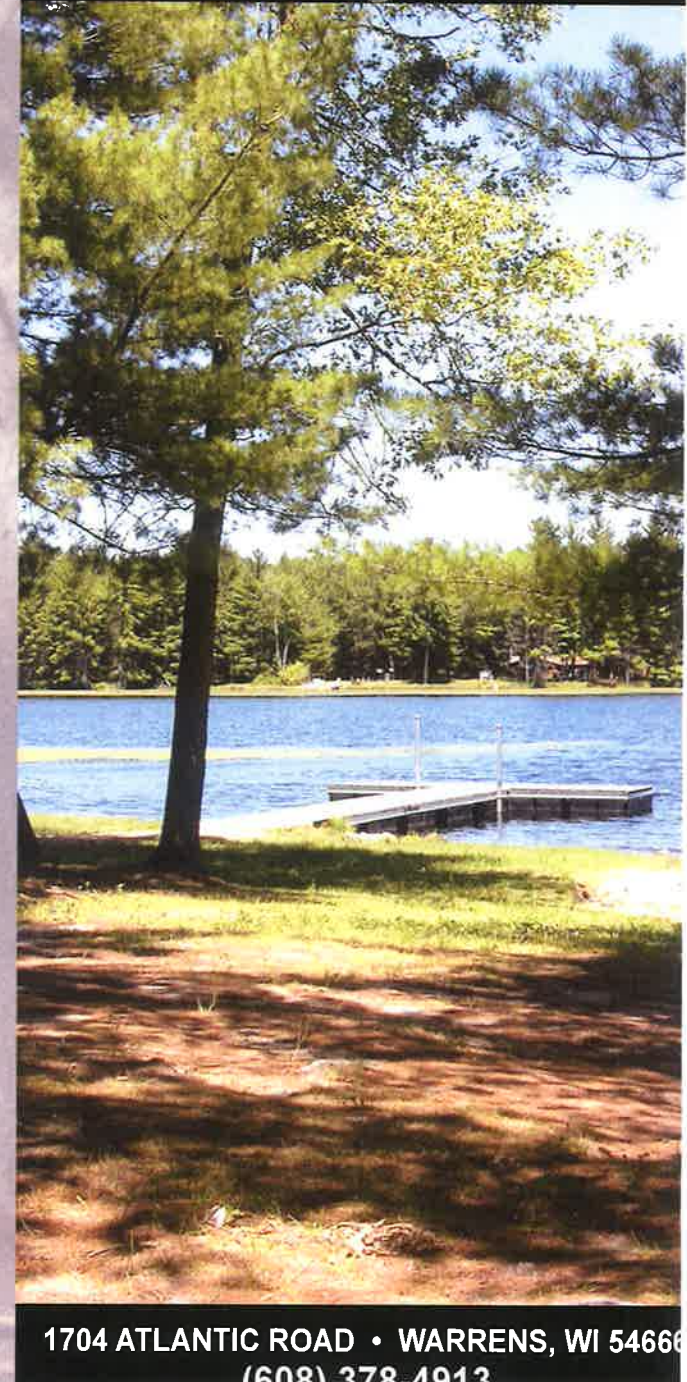
## RATES:

- Sites 1-67: \$23.00 per night/camping unit
  - Sites 68-71: \$18.00 per night/camping unit
  - \$145.00/week
  - \$450.00/month
  - \$2,000.00/seasonal (April 1 - October 15)
- \*subject to annual review

## PARK FEATURES:

- 60 acre campground & park
- 71 campsites – sites are multiple unit sites  
for family & friends
- 50 amp, 30 amp, 20 amp electric
- Water available on most sites
- Restroom & shower facility
- Shelter: Call 608-269-8736 to make reservation
- Paved roads
- 2 playground areas
- 50 acre lake  
(human powered or electric powered crafts only)
- Boat launch & fishing pier
- Beach
- Volleyball
- Horseshoes
- Hiking trails
- 1,100 acres of County Forest Land

# Monroe County McMullen Memorial County Park



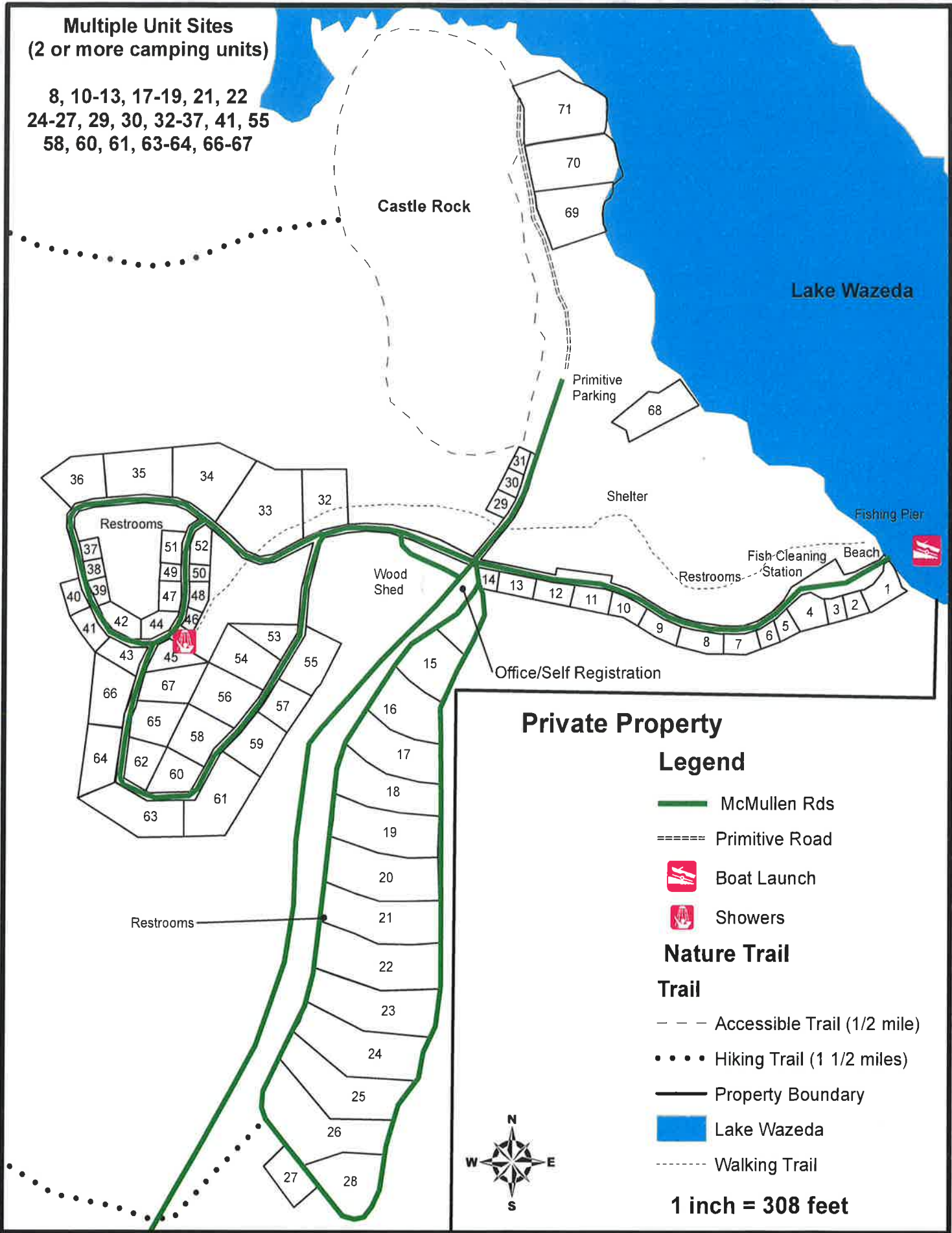
1704 ATLANTIC ROAD • WARRENS, WI 54666  
(608) 378-4913



# McMullen Memorial County Park





**Multiple Unit Sites  
(2 or more camping units)**

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24-27, 29, 30, 32-37, 41, 55  
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

## Private Property

### Legend

-  McMullen Rds
-  Primitive Road
-  Boat Launch
-  Showers

### Nature Trail

#### Trail

-  Accessible Trail (1/2 mile)
-  Hiking Trail (1 1/2 miles)
-  Property Boundary
-  Lake Wazeda
-  Walking Trail



**1 inch = 308 feet**

The July meeting of the County Board of Supervisors convened in the Sparta American Legion Post 100 in the City of Sparta, Wisconsin, on Wednesday, July 28, 2021 at 6:00 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 14 Supervisors present; Supervisors Halverson and Gomez absent. The Pledge of Allegiance was recited.

Motion by Supervisor McCoy second by Supervisor Pierce to approve the June 23 and July 7, 2021 minutes. Carried by voice vote.

Public Comment Period – No members of the public addressed the board.

Appointments:

Land Information Counsel for a term ending 10/22; James Kuhn-County Board Member, Michael Thompson-Communications Center Administrator, Sara Kniprath-At Large Motion by Supervisor Wissestad second by Supervisor Cook to approve appointments. Carried by voice vote.

Budget Adjustments:

Health Department/WIC – Motion by Supervisor Pierce second by Supervisor Von Ruden to approve budget adjustment. Tiffany Giesler, Health Director explained the 2021 budget adjustment in the amount of -(\$5,435.00) for Department of Health Service grant funding decrease. The budget adjustment passed by voice vote.

Personnel – Motion by Supervisor Kuhn second by Supervisor Luethe to approve budget adjustment. Ed Smudde, Personnel Director explained the 2021 budget adjustment in the amount of \$500,000.00 for self-funded health insurance claims. A roll call vote was taken. 13 yes, 1 no. Supervisor Kuhn asked the vote be re-set as he accidentally pushed the wrong button. Without any objection by the board, the vote was re-set. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Toni Wissestad, Rolling Hills Committee Chair provided the Rolling Hills Building Update and answered questions.

Debra Carney, Treasurer provided the monthly Treasurers report and answered questions.

Diane Erickson, Finance Director provided the monthly Finance Director's report and answered questions.

Tina Osterberg provided the monthly Administrator's report and answered questions.

**RESOLUTION 07-21-01**

**RESOLUTION AUTHORIZING THE SELECTION OF A VENDOR TO COMPLETE THE WAGE AND BENEFIT STUDY FOR MONROE COUNTY**

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Von Ruden. Ed Smudde, Personnel Director explained. Victoria McGrath of McGrath Human Resources Group provided a presentation of the wage and benefit study and answered questions. Discussion. A roll call vote was taken. The resolution passed with 13 Supervisors voting yes, Supervisor Nicholson voting no.

**RESOLUTION 07-21-02**

**RESOLUTION APPROVING CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS POLICY AND PROCEDURE**

The foregoing resolution was moved for adoption by Supervisor Luethe second by Supervisor Balz. Tina Osterberg, County Administrator explained. Discussion. Motion by Supervisor Kuhn

second by Supervisor McCoy to postpone resolution until next month and return it to the Finance Committee for further review. Discussion. A roll call vote was taken. The resolution was postponed with 13 Supervisors voting yes, Supervisor Habhegger voting no.

Chairman's Report –

Poll: County Board rule change regarding scheduled day of monthly meeting for next supervisory term. Supervisor Von Ruden expressed idea of switching the monthly board meeting to Tuesday night instead of Wednesday evening. Discussion. With a show of hands, 8 supervisors were interested in discussions of changing the monthly board meeting day, 6 supervisors were not in favor.

August County Board meeting agenda/itinerary – Chair Schnitzler announced that cranberry tours will begin at 9:00 a.m.; park tours at 11:00 a.m.; lunch at noon with the monthly board meeting beginning at 1:00 p.m.

Safety training was conducted for County Board Members for the new Nursing Home Building Site.

Chair Cedric Schnitzler adjourned the meeting at 7:51 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the July meeting of the Monroe County Board of Supervisors held on July 28, 2021.

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 10, 2021  
 Department: Emergency Management  
 Amount: \$2,000.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Increasing revenue budget for reimbursements received and increasing expense budget to replenish supplies used from responding to spills.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12902000	462140		Hazmat Spill Response	\$ 1,000.00	\$ 2,000.00	\$ 3,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 2,000.00	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12902000	579100	EM630	Hazmat Spill Supplies	\$ 1,000.00	\$ 2,000.00	\$ 3,000.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 2,000.00	

Department Head Approval: \_\_\_\_\_

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

*Per W1 Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

**Budget Adjustment**



# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 16, 2021  
 Department: ROLLING HILLS  
 Amount: \$16,769,718.73  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Requesting to take the Construction in Progress budget the Rolling Hills Project and break it down in more detail for reportability purposes. This budget adjustment does not have any financial effect on the revenues or expenses in the Rolling Hills budget.

**Revenue Budget Lines Amended:**

Org	Object	Proj	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
Total Adjustment					\$ -	

**Expenditure Budget Lines Amended:**

Org	Object	Proj	Account Name	Current Budget	Budget Adjustment	Final Budget
64750990	589000		CONSTRUCTION IN PROGRESS	\$ 17,593,967.13	\$ (16,769,718.73)	\$ 824,248.40
64750990	521000		PROFESSIONAL SERVICES	\$ -	\$ 51,555.00	\$ 51,555.00
64750990	521001		CONSTRUCTION MANAGER	\$ -	\$ 938,000.00	\$ 938,000.00
64750990	521340		CONTRACTED SERVICES	\$ -	\$ 193,000.00	\$ 193,000.00
64750990	521460		DESIGN EXPENSE	\$ -	\$ 657,567.24	\$ 657,567.24
64750990	521480		CONSTRUCTION	\$ -	\$ 9,565,393.15	\$ 9,565,393.15
64750990	521481		CONSTRUCTION - ROOF	\$ -	\$ 473,129.00	\$ 473,129.00
64750990	521482		CONSTRUCTION-PARKING/SIDE	\$ -	\$ 433,820.00	\$ 433,820.00
64750990	521483		CONSTRUCTION - HVAC	\$ -	\$ 2,539,000.00	\$ 2,539,000.00
64750990	521484		CONSTRUCTION - GENERATOR	\$ -	\$ 240,000.00	\$ 240,000.00
64750990	521488		FFET-FURN FIXT EQUIP TECH	\$ -	\$ 1,464,000.00	\$ 1,464,000.00
64750990	522001		UTLITIES - CONSTRUCTION	\$ -	\$ 114,000.00	\$ 114,000.00
64750990	531065		ADVERTISING	\$ -	\$ 1,500.00	\$ 1,500.00
64750990	551010		INSURANCE ON BUILDINGS	\$ -	\$ 98,754.34	\$ 98,754.34
Total Adjustment					\$ 0.00	

Department Head Approval: *Orin Smith NHA*

Date Approved by Committee of Jurisdiction: *8-16-21 Tom Wisniewski*

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: *08-18-2021*

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 16, 2021  
 Departm ROLLING HILLS  
 Amour \$102,755 14  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

2020 CARES ACT Fund Relief monies received but not used in 2020. The funds were put in deferred revenues to be used in 2021 for COVID related needs. Request to move these funds to use them in 2021 for COVID related needs. A portion of these funds (\$15,530.00) will be used for upgrading to Bipolar Ioniations to the HVAC system in the Rolling Hills building project.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210560	435612		FEDERAL AID - COVID 19	\$ -	\$ 102,755 14	\$ 102,755 14
						\$ -
Total Adjustment					\$ 102,755 14	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64750990	521483		CONSTRUCTION - HVAC	\$ -	\$ 15,530 00	\$ 15,530 00
64210120	521415		COVID - TECHNOLOGY	\$ -	\$ 1,754 08	\$ 1,754 08
64210120	512030		COVID SICK PAY	\$ -	\$ 20,000 00	\$ 20,000 00
64210120	515005		COVID RETIREMENT	\$ -	\$ 1,000 00	\$ 1,000 00
64210120	515010		COVID SOCIAL SECURITY	\$ -	\$ 1,000 00	\$ 1,000 00
64210120	515015		COVID MEDICARE	\$ -	\$ 500 00	\$ 500 00
64210120	515040		COVID WORK COMP	\$ -	\$ 100 00	\$ 100 00
64210120	534005		COVID GENERAL SUPPLIES	\$ 30,000 00	\$ 30,000 00	\$ 60,000 00
64210120	534260		COVID NURSING SUPPLIES	\$ 35,000 00	\$ 32,871 06	\$ 67,871 06
Total Adjustment					\$ 102,755 14	

Department Head Approval: *David Smith NHA*

Date Approved by Committee of Jurisdiction: 8-16-21 *Low Wesssted*

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 08-18-2021

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65 90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 2, 2021  
 Department: Forestry  
 Amount: \$1,629.31  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

County Forest Administrator Grant was more than anticipated.

**Revenue Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16913000	435700		Administrator Grant Forestry	\$ 48,200.00	\$ 1,629.31	\$ 49,829.31
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,629.31	

**Expenditure Budget Lines Amended:**

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16913000	579100		Grant Expense	\$ 24,100.00	\$ 1,629.31	\$ 25,729.31
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,629.31	

Department Head Approval: Chel Mzied 8/2/2021

Date Approved by Committee of Jurisdiction: 8/9/2021 Nodji Van Wycken

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 08/18/2021

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_



**TREASURER'S REPORT**  
For the period of July 1, 2021 to July 31, 2021  
Debra J Carney, County Treasurer

<b>GENERAL FUND BALANCES</b>	
Month End Balance	\$ (358,626.30)
Outstanding Checks	\$ (293,520.53)
Outstanding Deposits	\$ 494,484.19
General Fund Investments	\$ 33,755,564.85
<b>Totals</b>	<b>\$ 33,597,902.21</b>

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
Receipts for Current Month:	\$ 16,873,806.23
Wires & Disbursements for Current Month:	\$ 16,951,565.47

<b>INVESTMENTS - GENERAL FUND</b>				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 5,623,605.67	none	0.25%
State Investment Pool		\$ 6,037,868.27	none	0.05%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,547.38	none	0.05%
Citizens First Bank MM		\$ 5,416,768.78	none	0.30%
River Bank MM		\$ 16,434,270.72	none	1.00%
<b>TOTAL GENERAL FUND =</b>		<b>\$ 33,755,564.85</b>		

<b>TOTAL GENERAL FUND AS OF JULY 2020 WAS:</b>	<b>\$ 32,440,891.55</b>
<b>DIFFERENCE FROM ONE YEAR AGO:</b>	<b>\$ 1,314,673.30</b>

<b>Delinquent Taxes in July 2021 were:</b>	<b>\$ 648,949.41</b>
<b>Delinquent Taxes in July 2020 were:</b>	<b>\$ 756,293.39</b>
<b>Delinquent Taxes are down from one year ago:</b>	<b>\$ (107,343.98)</b>

**TREASURER'S REPORT**  
For the period of June 1, 2021 to June 30, 2021  
Debra J Carney, County Treasurer

<b>GENERAL FUND BALANCES</b>	
Month End Balance	\$ -
Outstanding Checks	\$ (186,770.71)
Outstanding Deposits	\$ 106,867.31
General Fund Investments	\$ 27,182,057.51
<b>Totals</b>	<b>\$ 27,102,154.11</b>

<b>RECEIPTS &amp; DISBURSEMENTS</b>	
Receipts for Current Month:	\$ 11,986,138.11
Wires & Disbursements for Current Month:	\$ 7,065,278.11

<b>INVESTMENTS - GENERAL FUND</b>				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 5,064,365.51	none	0.25%
State Investment Pool		\$ 37,821.90	none	0.04%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,537.41	none	0.05%
Citizens First Bank MM		\$ 5,416,503.99	none	0.30%
River Bank MM		\$ 16,420,324.67	none	1.00%
<b>TOTAL GENERAL FUND =</b>		<b>\$ 27,182,057.51</b>		

<b>TOTAL GENERAL FUND AS OF JUNE 2020 WAS:</b>	<b>\$ 23,203,776.42</b>
<b>DIFFERENCE FROM ONE YEAR AGO:</b>	<b>\$ 3,978,281.09</b>

<b>Delinquent Taxes in June 2021 were:</b>	<b>\$ 701,920.48</b>
<b>Delinquent Taxes in June 2020 were:</b>	<b>\$ 810,983.19</b>
<b>Delinquent Taxes are down from one year ago:</b>	<b>\$ (109,062.71)</b>

**TREASURER'S REPORT**  
**For the period of July 1, 2021 to July 31, 2021**  
**Debra J Carney, County Treasurer**

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
Bremer Bank-History Room MMI		\$ 82,601.71	None	0.03%
Bremer Bank-History Room MMII		\$ 25,611.90	None	0.03%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,982,171.10	None	
Bremer Bank-Wegner Grotto Trust		\$ 237,428.05	None	0.03%
Wegner Grotto Endowment-Raymond James		\$ 402,447.81	None	
<b>Haney Fund</b>				
State Bank of Sparta MM		\$ 1,002.12	None	0.13990%
<b>Transportation - ADRC</b>				
Bremer Bank-ADRC Transportation		\$ 33,733.25	None	0.03%
<b>Jail Assessment</b>				
Bank First MM		\$ 407,034.84	None	0.05%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 129,250.04	None	0.05%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 211,917.70	12/2/2021	0.39922%
		\$ 222,311.08	12/2/2021	0.39922%
		\$ 207,557.25	12/2/2021	0.39922%
		\$ 209,851.74	12/2/2021	0.39922%
		\$ 208,738.77	1/27/2022	0.24968%
State Bank - Facility Reserve-MM		\$ 3,978.14	None	0.25000%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 31,541.66	None	0.25000%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 1,858,224.46	None	0.25000%
CCF Bank of Tomah		\$ 580,596.91	None	0.71%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 636,105.53	None	0.33934%
<b>Rolling Hills Building Project</b>				
Wisconsin Investment Series Cooperative		\$ 287.70	None	
River Bank MM		\$ 16,685,895.16	None	0.50%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 4,495,347.79	None	0.43900%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 28,653,634.71</b>		

<b>SALES &amp; USE TAX</b>	
Sales Tax Received in January thru July 2021 Sales tax for the month of Nov 2020 thru May 2021	\$ 2,469,899.18
Sales Tax Received in January thru July 2020 Sales tax for the month of Nov 2019 thru May 2020	\$ 2,071,578.62
<b>Sales tax received is up from one year ago</b>	<b>\$ 398,320.56</b>



**TREASURER'S REPORT**  
**For the period of June 1, 2021 to June 30, 2021**  
**Debra J Carney, County Treasurer**

<b>INVESTMENTS</b>				
<b>BANK</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE</b>	<b>DUE DATES</b>	<b>INTEREST RATE</b>
<b>History Room</b>				
Bremer Bank-History Room MMI		\$ 81,931.67	None	0.03%
Bremer Bank-History Room MMII		\$ 25,511.24	None	0.03%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,968,229.20	None	
Bremer Bank-Wegner Grotto Trust		\$ 217,422.29	None	0.03%
Wegner Grotto Endowment-Raymond James		\$ 383,727.78	None	
<b>Haney Fund</b>				
State Bank of Sparta CD		\$ 1,000.00	6/23/2021	0.75%
<b>Transportation - ADRC</b>				
Bremer Bank-ADRC Transportation		\$ 33,732.30	None	0.03%
<b>Jail Assessment</b>				
Bank First MM		\$ 403,984.86	None	0.05%
<b>Monroe County Land Information Board</b>				
Bank First MM		\$ 121,292.94	None	0.05%
<b>Solid Waste Management</b>				
State Bank - Ridgeview II-Closure Escrow		\$ 211,845.86	12/2/2021	0.39922%
		\$ 222,235.72	12/2/2021	0.39922%
		\$ 207,486.88	12/2/2021	0.39922%
		\$ 209,780.60	12/2/2021	0.39922%
		\$ 208,694.51	1/27/2022	0.24968%
State Bank - Facility Reserve-MM		\$ 3,977.30	None	0.25000%
<b>Section 125 Plan</b>				
State Bank of Sparta		\$ 25,232.05	None	0.25000%
<b>Worker's Comp</b>				
State Bank of Sparta		\$ 1,878,257.16	None	0.25000%
CCF Bank of Tomah		\$ 580,248.00	None	0.71%
<b>Self Funded - Employee Insurance</b>				
State Bank of Sparta		\$ 177,321.25	None	0.33934%
<b>Rolling Hills Building Project</b>				
Wisconsin Investment Series Cooperative		\$ 287.70	None	
River Bank MM		\$ 16,678,812.39	None	0.50%
<b>American Rescue Plan</b>				
State Bank of Sparta		\$ 4,493,672.33	None	0.43900%
<b>TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:</b>		<b>\$ 28,134,684.12</b>		

<b>SALES &amp; USE TAX</b>	
Sales Tax Received in January thru June 2021 Sales tax for the month of Nov 2020 thru April 2021	\$ 2,089,339.84
Sales Tax Received in January thru June 2020 Sales tax for the month of Nov 2019 thru April 2020	\$ 1,713,979.13
<b>Sales tax received is up from one year ago</b>	<b>\$ 375,360.71</b>

## 2021 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 26,749,416.95	\$ 307,391.02 Sales Tax for Nov. 2020	\$ 959,936.03 *
February	\$ 31,860,476.19	\$ 381,052.93 Sales for Tax Dec. 2020	\$ 923,639.07 *
March	\$ 28,688,241.00	\$ 234,997.56 Sales for Tax Jan. 2021	\$ 837,934.28 *
April	\$ 28,404,352.92	\$ 345,063.46 Sales Tax for Feb. 2021	\$ 814,019.87 *
May	\$ 31,915,664.98	\$ 398,313.67 Sales Tax for Mar. 2021	\$ 773,998.46 *
June	\$ 27,182,057.51	\$ 422,521.20 Sales Tax for April 2021	\$ 701,920.48 *
July	\$ 33,755,564.85	\$ 380,559.34 Sales Tax for May 2021	\$ 648,949.41 *
August		Sales Tax for June 2021	NOW INCLUDES ALL YEARS DELINQUENT TAXES
September		Sales Tax for July 2021	
October		Sales Tax for Aug. 2021	
November		Sales Tax for Sept. 2021	
December		Sales Tax for Oct. 2021	

\$ 2,469,899.18 ← Sales Tax Received in 2021

\*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2020

## 2020 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	DELINQUENT TAXES
January	\$ 23,531,176.98	\$ 309,903.08 Sales Tax for Nov. 2019	\$ 1,180,671.02 *
February	\$ 26,090,630.60	\$ 283,313.44 Sales for Tax Dec. 2019	\$ 1,074,833.05 *
March	\$ 25,111,208.87	\$ 255,231.93 Sales for Tax Jan. 2020	\$ 916,090.84 *
April	\$ 24,953,317.17	\$ 277,829.58 Sales Tax for Feb. 2020	\$ 872,488.52 *
May	\$ 24,645,739.56	\$ 298,021.05 Sales Tax for Mar. 2020	\$ 843,006.23 *
June	\$ 23,203,776.42	\$ 289,680.05 Sales Tax for April 2020	\$ 810,983.19 *
July	\$ 32,440,891.55	\$ 357,599.49 Sales Tax for May 2020	\$ 756,293.39 *
August	\$ 27,155,737.71	\$ 372,610.73 Sales Tax for June 2020	\$ 1,616,317.16
September	\$ 25,775,359.70	\$ 350,396.67 Sales Tax for July 2020	\$ 1,325,662.48
October	\$ 24,324,103.78	\$ 363,470.46 Sales Tax for Aug. 2020	\$ 1,204,440.06
November	\$ 24,563,718.93	\$ 287,403.45 Sales Tax for Sept. 2020	\$ 1,125,054.82
December	\$ 23,313,514.45	\$ 312,099.05 Sales Tax for Oct. 2020	\$ 1,039,081.03

NOW INCLUDES  
ALL YEARS  
DELINQUENT  
TAXES

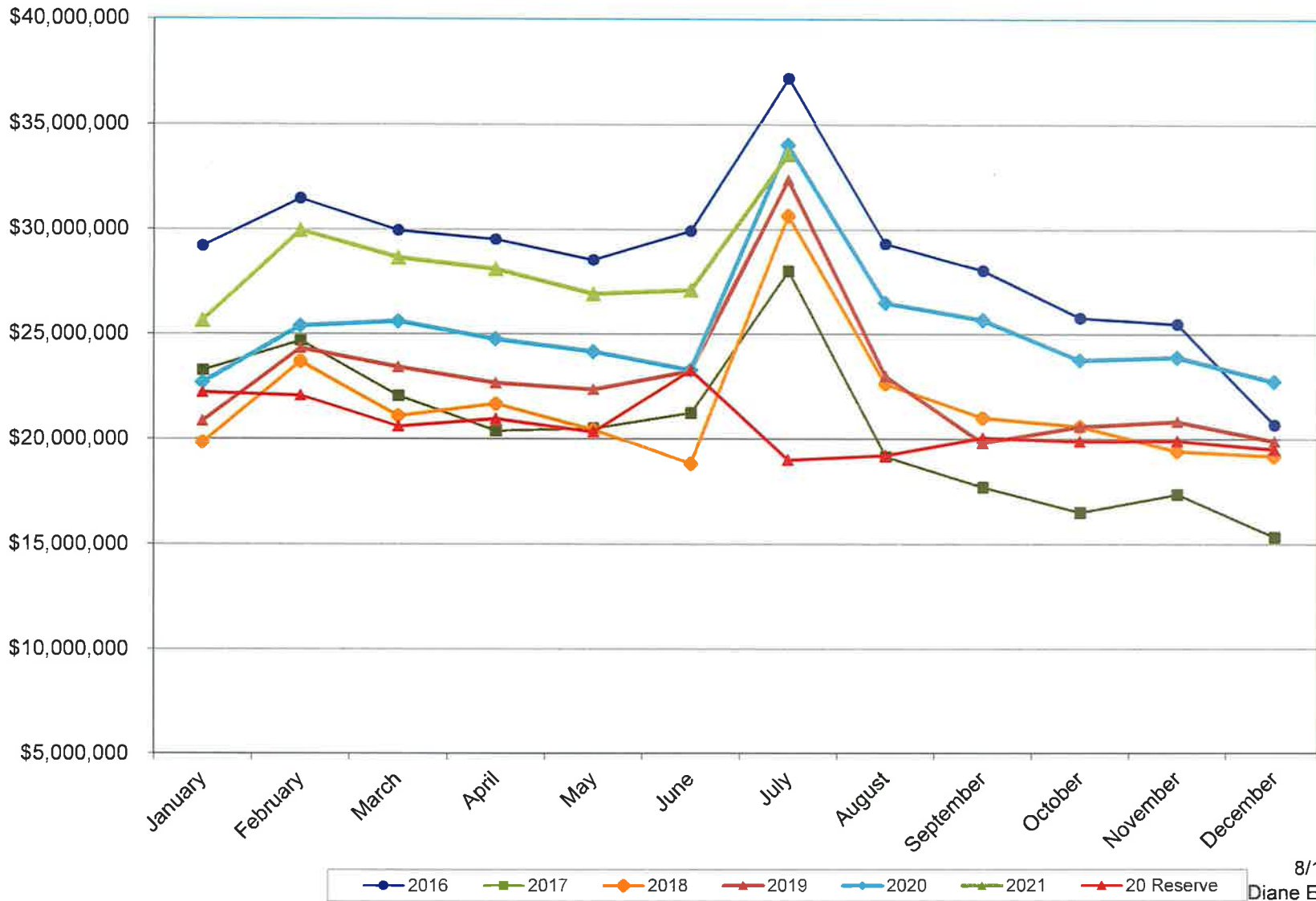
**\$ 3,757,558.98 ← Sales Tax Received in 2020**

\*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2019



# County Total General Fund Cash Balance

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM



Minimum Fund Balance Reserve + Restricted/Committed Fd Balance

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2021\2021 General Fund Reserved-Committed-20%

8/16/2021

Diane Erickson

Monroe County Finance Director

## MONROE COUNTY MINIMUM FUND BALANCE POLICY

July 2021

### Fund Balance in Excess of General and Special Revenue Fund Cash Reserves

General and Special Fund Balance MM/ICS -	\$	33,597,902.21	
General Fund CD's	\$	-	
<b>Total General Fund</b>	\$	<b>33,597,902.21</b>	
Less Employer FICA deferred due to COVID-19	\$	942,607.57	Began with 4/9/2020 paydate
Less Human Services Prepay	\$	242,110.75	Prepay due back to state 12/31/2021 - \$415,047
<b>Total General Fund Cash Balance-Less FICA deferred &amp; Prepay</b>	\$	<b>32,413,183.89</b>	1/12 each month is approximately \$34,587.25

General and Special Revenue Fund Cash Balance 7/31/2021 **\$ 17,647,469.95**

General Fund Restricted Total	\$	667,581.28
General Fund Committed Total	\$	227,155.63
General Fund Assigned Total	\$	1,326,779.95
<b>General Fund Restricted, Committed and Assigned FundsTotal:</b>	\$	<b>2,221,516.86</b>

**General Fund cash balance less Restricted, Committed and Assigned Funds:** **\$ 15,425,932.09**

Proprietary, Debt & Internal Service Funds Cash: **\$ 15,950,432.26**

Proprietary, Debt & Internal Service Funds Committed: **\$ 3,154,185.70**

**Proprietary, Debt & Internal Service Funds Cash Less Committed:** **\$ 12,796,246.56**

**Actual 2021 total General & Special revenue budgeted operating expenses** \$ 36,390,765.00

**Minimum Fund Balance %** (X) 20%

**Minimum Fund Balance Amount** **\$ 7,278,153.00**

**General Fund Cash Balance Over/(Under) Minimum Fund Balance Amount** **\$ 8,147,779.09**

8/16/2021

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2021\2021 General Fund Reserved-Committed-20%

### General Fund Balances

	<b>2018</b>		<b>2019</b>		
January	\$	19,839,994	\$	20,868,214	\$ 1,028,220
February	\$	23,718,957	\$	24,345,318	\$ 626,361
March	\$	21,112,887	\$	23,447,707	\$ 2,334,820
April	\$	21,686,251	\$	22,696,536	\$ 1,010,285
May	\$	20,445,078	\$	22,383,043	\$ 1,937,966
June	\$	18,852,321	\$	23,279,922	\$ 4,427,601
July	\$	30,661,483	\$	32,361,641	\$ 1,700,157
August	\$	22,650,395	\$	23,022,337	\$ 371,942
September	\$	21,024,536	\$	19,821,399	\$ (1,203,137)
October	\$	20,616,113	\$	20,613,637	\$ (2,476)
November	\$	19,439,204	\$	20,848,570	\$ 1,409,365
December	\$	19,209,987	\$	19,915,953	\$ 705,966

	<b>2019</b>		<b>2020</b>		
January	\$	20,868,214	\$	22,711,767	\$ 1,843,553
February	\$	24,345,318	\$	25,386,603	\$ 1,041,285
March	\$	23,447,707	\$	25,609,602	\$ 2,161,895
April	\$	22,696,536	\$	24,778,942	\$ 2,082,406
May	\$	22,383,043	\$	24,183,414	\$ 1,800,371
June	\$	23,279,922	\$	23,314,454	\$ 34,533
July	\$	32,361,641	\$	34,031,682	\$ 1,670,041
August	\$	23,022,337	\$	26,500,992	\$ 3,478,655
September	\$	19,821,399	\$	25,685,674	\$ 5,864,275
October	\$	20,613,637	\$	23,782,519	\$ 3,168,882
November	\$	20,848,570	\$	23,908,747	\$ 3,060,177
December	\$	19,915,953	\$	22,768,894	\$ 2,852,940

	<b>2020</b>		<b>2021</b>		
January	\$	22,711,767	\$	25,647,464	\$ 2,935,697
February	\$	25,386,603	\$	29,967,952	\$ 4,581,349
March	\$	25,609,602	\$	28,652,526	\$ 3,042,925
April	\$	24,778,942	\$	28,113,123	\$ 3,334,181
May	\$	24,183,414	\$	26,914,902	\$ 2,731,488
June	\$	23,314,454	\$	27,102,154	\$ 3,787,700
July	\$	34,031,682	\$	33,597,902	\$ (433,779)
August	\$	26,500,992			
September	\$	25,685,674			
October	\$	23,782,519			
November	\$	23,908,747			
December	\$	22,768,894			

**These numbers include the Outstanding checks, deposits, and check account balance at month-end.**

8/16/2021

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2021\2021 General Fund Reserved-Committed-20%

## Restricted, Committed and Assigned Funds

### Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$	912.92
Child Support - Designated Fund Balance	\$	26,333.13
Software/computers 21300000 342100 E2200		
WEDCS Election Exp. Fund 11421000 579100	\$	673.03
Redaction Fees 11715000 461390/521350	\$	14,211.55
K-9 Donations 12116000 485000/579200	\$	10,854.89
Dog Control 14195000 485000/579200	\$	38,022.12
Justice Dept Donations 1295000 485000/579200	\$	89.00
Veterans Service 14700000 485000/579200	\$	2,044.50
Park Donations 15200000 485000/579200	\$	6,095.80
Crep Program 16140000	\$	35,382.43
Forestry Maint. Land Acq. 16919000 580100	\$	49,254.58
Forestry-Habelman Reforest 16919000 521700	\$	1,471.13
Wildlife Habitat 16913000 435800/534050	\$	351.03
Land Cons. CCTF Donations 16942200 485000/579200	\$	10,723.65
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$	910.06
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$	132,670.33
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$	47,581.13
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$	290,000.00

### Committed Funds

Farm Proceeds-Ed Fd 10000000 342400 E4050-11970	\$	15,037.59
Nonlapsing Capital Parks 17620620 582500	\$	154,474.41
Cloud-Based ERP Financial Software 17100151	\$	26,895.31
Angelo Wayside Improvement-17620620 582000	\$	527.19

### Extension

Leadership Prog. Exp. 15620611 579100	\$	6,318.98
Family Living Agent 15620613 579100	\$	3,322.48
Agriculture Agent 15620614 579100	\$	13,783.63
Youth Development Agent 15620615 579100	\$	4,179.32
Pesticide Certification 15620616 579100	\$	2,616.72

### Assigned Funds

Human Services Reserve Fund 24900000 343000	\$	194,047.14
Contingency Fund Balance 10010000 539200	\$	15,484.00
Retirement/Fringe Pool 11435000 515200	\$	130,512.79
Nonlapsing Capital Pool 17100169	\$	540,689.98
Nonlapsing Capital Vehicle Pool 17100169 581100	\$	446,046.04

### **General Fund Total**

**\$ 2,221,516.86**

### Proprietary & Internal Service Funds

Debt Service Fund - Resolution 06-13-02	\$	2,369,250.29
Nonlapsing Technology Pool 71490000 599000	\$	616,935.41
Town Road Sign Replacement-73360470 536005	\$	168,000.00

Resolution 08-20-12 \$168,000 (12/2023)

### **Proprietary, Debt & Internal Service Funds**

**\$ 3,154,185.70**

8/16/2021

Diane Erickson Monroe County Finance Director



**FINANCIAL DATA THROUGH JULY 31**

Account Type

Revenue

Account Type	2020			2021		
	Total Annual Budget	Month Actual	2020 Actual to Annual Budget %	Total Annual Budget	Month Actual	2021 Actual to Annual Budget %
<b>100 - GENERAL FUND</b>						
0000 - UNDEFINED	53,699	2,020	0.00%	0	0	100.00%
1000 - GENERAL GOVERNMENT	19,318,742	10,043,188	51.99%	17,505,293	15,399,179	87.97%
1110 - COUNTY BOARD	4,365			0	0	0.00%
1121 - CIRCUIT COURT	280,607	275,885	98.32%	252,075	104,803	41.58%
1122 - CLERK OF COURT	553,829	302,791	54.67%	532,550	312,966	58.77%
1124 - FAMILY COURT COMMISSIONER	5,400	2,580	47.78%	5,320	2,540	47.74%
1127 - MEDICAL EXAMINER	42,597	18,800	44.14%	41,300	22,100	53.51%
1131 - DISTRICT ATTORNEY	74,230	29,459	39.69%	68,731	39,158	56.97%
1132 - CORPORATION COUNSEL	775	0	100.00%	0	0	100.00%
1141 - ADMINISTRATOR	19,381	0	100.00%	0	0	100.00%
1142 - COUNTY CLERK	250,135	18,012	7.20%	26,545	32,048	120.73%
1143 - PERSONNEL	7,514	0	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	604,142	346,498	57.35%	647,673	361,041	55.74%
1152 - TREASURER	18,542	2,168	11.69%	13,000	3,035	23.35%
1160 - MAINTENANCE	70,106	199	0.28%	1	0	0.00%
1171 - REGISTER OF DEEDS	311,511	198,801	63.82%	343,538	259,975	75.68%
1172 - SURVEYOR	1,500	1,310	87.33%	2,300	900	39.13%
1175 - LAND RECORDS	295,558	107,597	36.40%	195,308	120,732	61.82%
1210 - SHERIFF DEPARTMENT	132,750	52,925	39.87%	94,770	58,912	62.16%
1270 - JAIL	282,570	83,538	29.56%	156,303	126,566	80.97%
1290 - EMERGENCY MANAGEMENT	80,384	14,904	-18.54%	69,206	4,887	-7.06%
1293 - DISPATCH CENTER	39,209	1,274	100.00%	0	150	100.00%
1295 - JUSTICE DEPARTMENT	492,487	89,992	18.27%	417,511	105,625	25.30%
1368 - SANITATION	188,304	61,650	32.74%	139,500	55,968	40.12%
1419 - DOG CONTROL	151,903	122,347	80.54%	137,835	113,913	82.64%
1470 - VETERANS SERVICE	14,901	11,900	79.86%	12,053	12,053	100.00%
1512 - LOCAL HISTORY ROOM	95,829	11,725	12.23%	83,801	14,568	17.38%
1520 - PARKS	197,677	97,290	49.22%	202,190	157,670	77.98%
1530 - SNOWMOBILE	200,000	116,962	58.48%	200,000	46,305	23.15%
1560 - UW-EXTENSION	12,852	6,075	47.27%	3,514	4,916	139.90%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	0			0	0	100.00%
1691 - FORESTRY	161,091	89,414	55.51%	150,300	85,488	56.88%
1694 - LAND CONSERVATION	462,598	63,584	13.74%	427,373	59,487	13.92%
1698 - ZONING	1,888,886	14,960	0.79%	1,887,673	557,091	29.51%
1700 - CAPITAL OUTLAY	285,033	100,439	35.24%	14,500	0	0.00%
<b>100 - GENERAL FUND Total</b>	<b>26,599,104</b>	<b>12,258,481</b>	<b>46.09%</b>	<b>23,630,162</b>	<b>18,052,300</b>	<b>76.40%</b>
<b>213 - CHILD SUPPORT</b>	<b>574,555</b>	<b>255,220</b>	<b>44.42%</b>	<b>592,224</b>	<b>294,679</b>	<b>49.76%</b>
<b>241 - HEALTH DEPARTMENT</b>	<b>1,576,852</b>	<b>649,475</b>	<b>41.19%</b>	<b>1,711,944</b>	<b>870,237</b>	<b>50.83%</b>
<b>249 - HUMAN SERVICES</b>	<b>14,542,032</b>	<b>7,897,585</b>	<b>54.31%</b>	<b>14,133,359</b>	<b>7,129,872</b>	<b>50.45%</b>
<b>310 - DEBT SERVICE</b>	<b>4,101,367</b>	<b>1,813,763</b>	<b>44.22%</b>	<b>2,334,408</b>	<b>140,636</b>	<b>6.02%</b>
<b>410 - CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>633 - SOLID WASTE</b>	<b>2,772,545</b>	<b>1,062,464</b>	<b>38.32%</b>	<b>2,704,000</b>	<b>1,180,077</b>	<b>43.64%</b>
<b>642 - ROLLING HILLS</b>	<b>9,902,043</b>	<b>4,717,593</b>	<b>47.64%</b>	<b>26,217,354</b>	<b>20,774,410</b>	<b>79.24%</b>
<b>714 - INFORMATION SYSTEMS</b>	<b>1,473,896</b>	<b>1,361,356</b>	<b>92.36%</b>	<b>1,819,224</b>	<b>1,250,605</b>	<b>68.74%</b>
<b>715 - INFORMATION TECHNOLOGY POOL</b>	<b>635,211</b>	<b>94,870</b>	<b>14.94%</b>	<b>646,568</b>	<b>71,796</b>	<b>11.10%</b>
<b>717 - SELF FUNDED EMPLOYEE INSURANCE</b>	<b>0.00</b>	<b>0</b>		<b>5,670,064</b>	<b>3,981,541</b>	<b>70.22%</b>
<b>719 - WORKERS COMPENSATION</b>	<b>312,718</b>	<b>147,542</b>	<b>47.18%</b>	<b>333,820</b>	<b>73,781</b>	<b>22.10%</b>
<b>732 - HIGHWAY</b>	<b>11,965,177</b>	<b>7,811,839</b>	<b>65.29%</b>	<b>14,989,257</b>	<b>7,643,727</b>	<b>50.99%</b>
<b>820 - JAIL ASSESSMENT</b>	<b>133,699</b>	<b>32,258</b>	<b>24.13%</b>	<b>80,000</b>	<b>44,850</b>	<b>56.06%</b>
<b>830 - LOCAL HISTORY ROOM</b>	<b>87,241</b>	<b>264,018</b>	<b>302.63%</b>	<b>83,801</b>	<b>327,821</b>	<b>391.19%</b>
<b>856 - M.M. HANEY TRUST</b>	<b>0</b>	<b>21</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>860 - REVOLVING LOAN FUND</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>Grand Total</b>	<b>74,676,441</b>	<b>38,366,484</b>	<b>51.38%</b>	<b>94,946,184</b>	<b>61,836,331</b>	<b>65.13%</b>

This is 7 out of 12 months

These Revenue numbers include the tax appropriations for 2021

58.33%

**FINANCIAL DATA THROUGH JULY 31**

Account Type	Expense					
	2020 Total Annual Budget	2020 Month Actual	2020 Actual to Annual Budget %	2021 Total Annual Budget	2021 Month Actual	2021 Actual to Annual Budget %
<b>100 - GENERAL FUND</b>						
0000 - UNDEFINED	3,033,966	1,763,609	58.13%	1,054,645	0	100.00%
1000 - GENERAL GOVERNMENT	28,777	0	0.00%	15,484	0	0.00%
1110 - COUNTY BOARD	113,121	49,816	44.04%	111,286	61,751	55.49%
1121 - CIRCUIT COURT	746,541	319,321	42.77%	688,416	323,301	46.96%
1122 - CLERK OF COURT	790,037	338,361	42.83%	781,181	352,691	45.15%
1124 - FAMILY COURT COMMISSIONER	40,800	20,400	50.00%	40,800	20,400	50.00%
1127 - MEDICAL EXAMINER	177,376	80,033	45.12%	189,701	84,524	44.56%
1131 - DISTRICT ATTORNEY	581,526	314,086	54.01%	621,641	341,891	55.00%
1132 - CORPORATION COUNSEL	296,213	164,625	55.58%	300,235	166,600	55.49%
1141 - ADMINISTRATOR	233,347	110,388	47.31%	227,888	124,792	54.76%
1142 - COUNTY CLERK	526,284	166,132	31.57%	251,728	150,482	59.78%
1143 - PERSONNEL	712,986	250,831	35.18%	476,001	156,050	32.78%
1151 - FINANCE DEPARTMENT	1,033,942	587,800	56.85%	1,021,430	599,760	58.72%
1152 - TREASURER	306,710	157,668	51.41%	313,384	163,832	52.28%
1160 - MAINTENANCE	1,022,068	445,981	43.64%	891,657	461,649	51.77%
1171 - REGISTER OF DEEDS	299,118	140,802	47.07%	304,408	151,520	49.78%
1172 - SURVEYOR	27,556	16,875	61.24%	27,556	18,180	65.97%
1175 - LAND RECORDS	295,558	178,659	60.45%	195,448	115,139	58.91%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	539,618	568,772	105.40%	539,456	597,696	110.80%
1210 - SHERIFF DEPARTMENT	3,293,568	1,583,299	48.07%	3,220,233	1,667,192	51.77%
1270 - JAIL	3,049,394	1,548,613	50.78%	3,127,387	1,566,018	50.07%
1290 - EMERGENCY MANAGEMENT	155,856	67,675	43.42%	162,233	57,605	35.51%
1293 - DISPATCH CENTER	1,264,092	715,544	56.61%	1,309,873	718,799	54.88%
1295 - JUSTICE DEPARTMENT	1,122,919	526,704	46.90%	1,013,139	522,329	51.56%
1368 - SANITATION	233,924	70,057	29.95%	181,287	76,106	41.98%
1419 - DOG CONTROL	224,473	87,909	39.16%	217,805	102,077	46.87%
1470 - VETERANS SERVICE	160,961	78,777	48.94%	166,743	92,131	55.25%
1511 - LIBRARY	442,676	442,676	100.00%	456,430	456,430	100.00%
1512 - LOCAL HISTORY ROOM	212,785	84,672	39.79%	208,510	82,959	39.79%
1520 - PARKS	131,959	44,145	33.45%	132,746	56,601	42.64%
1530 - SNOWMOBILE	200,000	116,962	58.48%	200,000	92,610	46.31%
1560 - UW-EXTENSION	231,378	85,618	37.00%	218,520	103,608	47.41%
1614 - CONSERV RESERVE ENHANCE PROGR	24,297	0	0.00%	35,382	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	28,656	10,071	35.15%	31,821	15,269	47.98%
1691 - FORESTRY	176,740	68,551	38.79%	177,768	75,469	42.45%
1694 - LAND CONSERVATION	1,220,638	277,451	22.73%	1,161,679	343,080	29.53%
1698 - ZONING	1,967,023	59,432	3.02%	1,968,013	758,216	38.53%
1700 - CAPITAL OUTLAY	1,652,221	228,706	13.84%	1,588,247	261,127	16.44%
<b>100 - GENERAL FUND Total</b>	<b>26,599,104</b>	<b>11,771,020</b>	<b>44.25%</b>	<b>23,630,162</b>	<b>10,937,885</b>	<b>46.29%</b>
<b>213 - CHILD SUPPORT</b>	<b>574,555</b>	<b>299,309</b>	<b>52.09%</b>	<b>592,224</b>	<b>331,073</b>	<b>55.90%</b>
<b>241 - HEALTH DEPARTMENT</b>	<b>1,576,852</b>	<b>553,233</b>	<b>35.08%</b>	<b>1,711,944</b>	<b>608,752</b>	<b>35.56%</b>
<b>249 - HUMAN SERVICES</b>	<b>14,542,032</b>	<b>6,997,694</b>	<b>48.12%</b>	<b>14,133,359</b>	<b>7,126,939</b>	<b>50.43%</b>
<b>310 - DEBT SERVICE</b>	<b>4,101,367</b>	<b>2,127,666</b>	<b>51.88%</b>	<b>2,334,408</b>	<b>2,143,666</b>	<b>91.83%</b>
<b>410 - CAPITAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>633 - SOLID WASTE</b>	<b>2,772,545</b>	<b>1,230,715</b>	<b>44.39%</b>	<b>2,704,000</b>	<b>866,092</b>	<b>32.03%</b>
<b>642 - ROLLING HILLS</b>	<b>9,902,043</b>	<b>4,320,327</b>	<b>43.63%</b>	<b>26,217,354</b>	<b>5,415,210</b>	<b>20.66%</b>
<b>714 - INFORMATION SYSTEMS</b>	<b>1,473,896</b>	<b>674,303</b>	<b>45.75%</b>	<b>1,819,224</b>	<b>675,038</b>	<b>37.11%</b>
<b>715 - INFORMATION TECHNOLOGY POOL</b>	<b>635,211</b>	<b>19,028</b>	<b>3.00%</b>	<b>646,568</b>	<b>29,632</b>	<b>4.58%</b>
<b>717 - SELF FUNDED EMPLOYEE INSURNCE</b>	<b>0</b>	<b>0</b>		<b>5,670,064</b>	<b>3,793,403</b>	<b>66.90%</b>
<b>719 - WORKERS COMPENSATION</b>	<b>312,718</b>	<b>235,388</b>	<b>75.27%</b>	<b>333,820</b>	<b>159,021</b>	<b>47.64%</b>
<b>732 - HIGHWAY</b>	<b>11,965,177</b>	<b>2,723,503</b>	<b>22.76%</b>	<b>14,989,257</b>	<b>3,360,338</b>	<b>22.42%</b>
<b>820 - JAIL ASSESSMENT</b>	<b>133,699</b>	<b>28,109</b>	<b>21.02%</b>	<b>80,000</b>	<b>45,133</b>	<b>56.42%</b>
<b>830 - LOCAL HISTORY ROOM</b>	<b>87,241</b>	<b>14,656</b>	<b>16.80%</b>	<b>83,801</b>	<b>14,568</b>	<b>17.38%</b>
<b>860 - REVOLVING LOAN FUND</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>Grand Total</b>	<b>74,676,441</b>	<b>30,994,953</b>	<b>41.51%</b>	<b>94,946,184</b>	<b>35,506,751</b>	<b>37.40%</b>

## FINANCIAL DATA THROUGH JULY 31

Account Type	Salary & Fringe Expense					
	2020 Total Annual Budget	2020 Month Actual	2020 Actual to Annual Budget %	2021 Total Annual Budget	2021 Month Actual	2021 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	62,919	26,941	42.82%	69,999	39,912	57.02%
1121 - CIRCUIT COURT	323,845	179,931	55.56%	334,946	186,976	55.82%
1122 - CLERK OF COURT	517,067	272,300	52.66%	522,374	275,438	52.73%
1127 - MEDICAL EXAMINER	115,698	64,359	55.63%	114,266	67,071	58.70%
1131 - DISTRICT ATTORNEY	559,326	304,648	54.47%	592,863	331,266	55.88%
1132 - CORPORATION COUNSEL	286,615	159,677	55.71%	292,920	164,004	55.99%
1141 - ADMINISTRATOR	218,489	106,872	48.91%	218,754	122,119	55.82%
1142 - COUNTY CLERK	183,809	102,223	55.61%	188,902	105,793	56.00%
1143 - PERSONNEL	197,066	106,696	54.14%	199,302	112,492	56.44%
1151 - FINANCE DEPARTMENT	983,665	550,243	55.94%	966,608	560,797	58.02%
1152 - TREASURER	248,369	141,410	56.94%	243,694	139,700	57.33%
1160 - MAINTENANCE	391,707	178,879	45.67%	328,945	185,209	56.30%
1171 - REGISTER OF DEEDS	226,546	120,468	53.18%	230,325	129,201	56.10%
1175 - LAND RECORDS	72,292	40,646	56.23%	73,752	41,090	55.71%
1210 - SHERIFF DEPARTMENT	2,830,664	1,412,661	49.91%	2,781,805	1,472,290	52.93%
1270 - JAIL	2,332,324	1,164,993	49.95%	2,330,048	1,160,109	49.79%
1290 - EMERGENCY MANAGEMENT	125,332	65,148	51.98%	128,262	55,444	43.23%
1293 - DISPATCH CENTER	1,039,696	566,403	54.48%	1,043,324	577,295	55.33%
1295 - JUSTICE DEPARTMENT	717,669	376,461	52.46%	700,985	386,793	55.18%
1368 - SANITATION	119,380	66,719	55.89%	121,324	69,442	57.24%
1419 - DOG CONTROL	137,313	67,814	49.39%	139,412	75,757	54.34%
1470 - VETERANS SERVICE	138,888	70,063	50.45%	143,334	81,153	56.62%
1512 - LOCAL HISTORY ROOM	123,849	63,804	51.52%	123,820	68,836	55.59%
1520 - PARKS	78,098	34,720	44.46%	78,921	40,013	50.70%
1560 - UW-EXTENSION	160,031	74,917	46.81%	155,202	79,806	51.42%
1691 - FORESTRY	52,291	29,122	55.69%	54,009	30,653	56.76%
1694 - LAND CONSERVATION	352,850	188,080	53.30%	343,617	201,488	58.64%
1698 - ZONING	94,926	52,068	54.85%	95,310	53,891	56.54%
<b>100 - GENERAL FUND Total</b>	<b>12,690,724</b>	<b>6,588,266</b>	<b>51.91%</b>	<b>12,617,023</b>	<b>6,814,040</b>	<b>54.01%</b>
213 - CHILD SUPPORT	473,919	253,340	53.46%	492,164	270,752	55.01%
241 - HEALTH DEPARTMENT	1,313,097	509,658	38.81%	1,591,558	565,277	35.52%
249 - HUMAN SERVICES	5,365,216	2,829,032	52.73%	5,491,021	2,961,127	53.93%
633 - SOLID WASTE	173,402	102,981	59.39%	150,563	86,280	57.30%
642 - ROLLING HILLS	6,304,007	3,317,433	52.62%	6,429,830	3,167,783	49.27%
714 - INFORMATION SYSTEMS	422,058	210,124	49.79%	364,686	139,451	38.24%
732 - HIGHWAY	3,608,774	1,962,170	54.37%	3,681,123	2,001,501	54.37%
<b>Grand Total</b>	<b>30,351,196</b>	<b>15,773,004</b>	<b>51.97%</b>	<b>30,817,968</b>	<b>16,006,212</b>	<b>51.94%</b>

This is 7 out of 12 months Insurance and 14/26 Payrolls

**RESOLUTIONS AND ORDINANCES – AUGUST 25, 2021**

**RESOLUTION 07-21-02**

**RESOLUTION APPROVING CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS POLICY AND PROCEDURE**

Offered by the Finance Committee

**1. RESOLUTION AUTHORIZING MONROE COUNTY HUMAN SERVICES PROGRAM DONATION POLICY, NON-LAPSING ACCOUNT AND LEDGER**

Offered by the Health and Human Services Committee

**2. RESOLUTION APPROVING THE MONROE COUNTY FOREST WORK PLAN - 2022**

Offered by the Natural Resources and Extension Committee

**3. RESOLUTION INCREASING THE MAXIMUM BALANCE OF THE NON-LAPSING CAPITAL IMPROVEMENT ACCOUNT FOR THE PARK DEPARTMENT**

Offered by the Natural Resources and Extension Committee

**4. RESOLUTION ESTABLISHING HO CHUNK FUNDS ALLOCATION FOR 2022 BUDGET**

Offered by the Finance Committee



**RESOLUTION APPROVING CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS POLICY AND PROCEDURE**

1 **WHEREAS**, The American Recovery Plan Act (“ARPA”) appropriated Monroe County  
 2 \$8,984,103 in Coronavirus State and Local Fiscal Recovery Funds (Fiscal Recovery Funds); and  
 3

4 **WHEREAS**, The funds will be received in two separate payments, 50% was received in May of  
 5 2021 and remaining 50% to be paid at least 12 months after the first payment; and  
 6

7 **WHEREAS**, Funds will be available through December 31, 2024, and may cover costs from  
 8 March 3, 2021, through December 24, 2024; and  
 9

10 **WHEREAS**, All funds must be incurred and obligated by December 31, 2024, with funds  
 11 expended to cover obligations and all work completed by December 31, 2026; and  
 12

13 **WHEREAS**, Funds not incurred or obligated by December 31, 2024 must be returned to the  
 14 United States Treasury; and  
 15

16 **WHEREAS**, The Fiscal Recovery Funds provide a substantial infusion of resources to help turn  
 17 the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable  
 18 recovery in Monroe County; and  
 19

20 **WHEREAS**, Use of these funds should be reviewed in an equitable manner to determine the most  
 21 advantageous long term sustainable use in Monroe County.  
 22

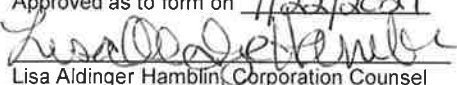

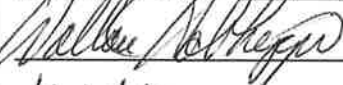
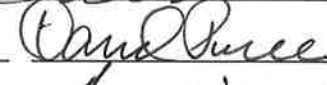


23 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that they  
 24 do hereby approve the proposed Coronavirus State and Local Fiscal Recovery Funds Policy and Procedure as  
 25 set out in the attached document.  
 26

27 Offered this 28<sup>h</sup> day of July, 2021 by the Finance Committee.  
 28

29 Purpose: To create and execute an equitable review of all Fiscal Recovery Fund Requests. Request in  
 30 compliance to policy implemented will be reviewed by the Finance Committee with recommendations  
 31 forwarded in resolution form to full county board.  
 32

33 Fiscal note: The policy would set out the procedure to request and award funds from the Fiscal Recovery  
 34 Funding. All recommendations brought forward in Resolution form by the Finance Committee would be  
 35 reviewed and approved by full county board.  
 36

37 Drafted by: County Administrator, Tina Osterberg

Finance Vote (If required): <u>5</u> Yes <u>0</u> No <u>0</u> Absent	Committee of Jurisdiction Forwarded on: <u>July 21</u> , 20 <u>21</u> <u>5</u> Yes <u>0</u> No <u>0</u> Absent
Approved as to form on <u>7/22/2021</u>  Lisa Aldinger Hamblin, Corporation Counsel	Committee Chair     
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ _____ Yes _____ No _____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ <hr/> SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.

# CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS POLICY AND PROCEDURE

## Policy

Monroe County Coronavirus State and Local Fiscal Recovery Funds (CSFRF/CLFRF or Fiscal Recovery Funds)

## Introduction

The American Recovery Plan Act (“ARPA”) appropriated Monroe County \$8,984,103 in Coronavirus State and Local Fiscal Recovery funding. The funds will be received in two separate payments, 50% in May of 2021 and remaining 50% to be paid at least 12 months after the first payment. Funds will be available through December 31, 2024, and may cover costs from March 3, 2021, through December 24, 2024. All funds must be incurred and obligated by December 31, 2024, with funds expended to cover obligations and all work completed by December 31, 2026. Funds not incurred or obligated by December 31, 2024 must be returned to the United States Treasury.

## Purpose

To create and execute an equitable review of all Fiscal Recovery Fund Requests following federal and state use guidelines.

## Categories of Eligible Uses

- Replace Public Sector Revenue Loss – Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic.
- Broadband Infrastructure – Make necessary investments to provide unserved or underserved locations with new or expanded broadband access.
- Support Public Health Response – Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff.
- Address Negative Economic Impacts – Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector.
- Water and Sewer Infrastructure – Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure.

Note: Not all inclusive

## Objective

1. Requested Fiscal Recovery Funds shall have a positive impact to Monroe County citizens.
2. Program/project shall be a one-time use of funds with no new future expenditure requirements.
3. Shall meet all obligation and completion deadlines.
4. Shall be an eligible use of funds. (It is the responsibility of the requesting party to provide proof of eligibility).
5. Must be a Monroe County Department or Monroe County Board Committee to apply for Fiscal Recovery Funds.

## Criteria for Requests

The following information shall be included in all requests for fiscal recovery funds.

1. Program/project title/name.
2. Total Funding amount requested. What is the funds for?
3. What is the timeline of the program/project? Begin/End.
4. What is the timeline of the use of funds? Please explain.
5. Will Monroe County staff time be needed? If Yes, please estimate hours and staffing needs.
6. Eligible uses - how will you meet compliance regulations? Please explain.
7. Will the program/project create savings or future income? Please explain.
8. Is there matching funds to extend impact of the program/project? What source of matching funds?
9. Will the program/project create efficiencies? If so, in what way?
10. Does the use of funds increase quality of life? If so, how?
11. What population does the program help?
12. Does the use of funds promote Economic Development in Monroe County?
13. Will the program/project create jobs in Monroe County? If yes, please estimate number of job opportunities? Will the positions be temporary or permanent?

## Request for Use Process

1. All requests for Fiscal Recovery Funds shall be submitted to the Finance Director, Diane Erickson 124 N Court Street, Sparta, WI 54665 or [diane.erickson@co.monroe.wi.us](mailto:diane.erickson@co.monroe.wi.us) no later than 12/31/2021.
2. Finance Director shall make available all requested uses to the Finance Committee.
3. All requests shall be reviewed by the Finance Committee for compliance with policy.
4. Requests in compliance with policy requirements will be reviewed at a future date to be set by the Finance Committee.
5. Any requestor shall be in attendance to present the request at said meeting for request to be eligible for consideration, absent any extenuating circumstance.
6. Recommendations by the Finance Committee will be forwarded in resolution form to the Monroe County Board for consideration.
7. Monroe County Board approval. Requestor shall be in attendance to present the request at said meeting for request to be eligible for consideration, absent any extenuating circumstance.

## Reporting

The Finance Department with the assistance of the requestor shall provide to the Secretary of the United States Treasury periodic reports providing detailed accounting of the uses of funds. In addition to regular reporting requirements, the requestor may be required to provide other additional information as may be necessary or appropriate.



**CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**  
**REQUEST FORM**

**Policy Form**

To request Monroe County Coronavirus State and Local Fiscal Recovery Funds (CSFRF/CLFRF or Fiscal Recovery Funds) complete the form and attach additional information as necessary.

**Objective**

1. Requested Fiscal Recovery Funds shall have a positive impact to Monroe County citizens.
2. Program/project shall be a one-time use of funds with no new future expenditure requirements.
3. Shall meet all obligation and completion deadlines.
4. Shall be an eligible use of funds. (It is the responsibility of the requesting party to provide proof of eligibility).
5. Must be a Monroe County Department or Monroe County Board Committee to apply for Fiscal Recovery Funds.

**Criteria for Requests**

The following information shall be included in all requests for fiscal recovery funds.

1. Program/project title/name. \_\_\_\_\_  
\_\_\_\_\_

2. Total Funding amount requested. \$ \_\_\_\_\_

What is the funds for?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. What is the timeline of the program/project? Please Explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Begin Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ End Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

4. What is the timeline of the use of funds? Please Explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Begin Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ End Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_





**CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**  
**REQUEST FORM**

5. Will Monroe County staff time be needed? Yes  No   
If yes, please estimate hours and staffing needs.

Estimated Hours \_\_\_\_\_

Estimated Staff \_\_\_\_\_

6. Eligible uses - how will you meet compliance regulations? Please attach Proof of Eligible Use.

Select Category of Eligible Uses

Replace Public Sector Revenue Loss – Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic.

Broadband Infrastructure – Make necessary investments to provide unserved or underserved locations with new or expanded broadband access.

Support Public Health Response – Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff.

Address Negative Economic Impacts – Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector.

Water and Sewer Infrastructure – Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure.

Note: Not all inclusive

How will you meet compliance regulations?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Will the program/project create savings or future income? Please explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Is there matching funds to extend impact of the program/project? What source of matching funds? Please attach additional information if necessary \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

9. Will the program/project create efficiencies? If so, in what way? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**  
**REQUEST FORM**

10. Does the use of funds increase quality of life? If so, how? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. What population does the program help? \_\_\_\_\_

12. Does the use of funds promote Economic Development in Monroe County? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Will the program/project create jobs in Monroe County? Yes                      No  
If yes, please estimate number of job opportunities? \_\_\_\_\_

Please explain what type of workforce the jobs created will fall under \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will the positions be? (Select One)

Temporary

Permanent

**Request for Use Process**

1. All requests for Fiscal Recovery Funds shall be submitted to the Finance Director, Diane Erickson 124 N Court Street, Sparta, WI 54665 or [diane.erickson@co.monroe.wi.us](mailto:diane.erickson@co.monroe.wi.us) no later than 12/31/2021
2. Finance Director shall make available all requested uses to the Finance Committee.
3. All requests shall be reviewed by the Finance Committee for compliance with policy.
4. Requests in compliance with policy requirements will be reviewed at a future date to be set by the Finance Committee.
5. Any requestor shall be in attendance to present the request at said meeting for request to be eligible for consideration, absent any extenuating circumstance.
6. Recommendations by the Finance Committee will be forwarded in resolution form to the Monroe County Board for consideration.
7. Monroe County Board approval. Requestor shall be in attendance to present the request at said meeting for request to be eligible for consideration, absent any extenuating circumstance.



**CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**  
**REQUEST FORM**

**Reporting**

The Finance Department with the assistance of the requestor shall provide to the Secretary of the United States Treasury periodic reports providing detailed accounting of the uses of funds. In addition to regular reporting requirements, the requestor may be required to provide other additional information as may be necessary or appropriate.

**Submission**

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

**Internal Use Only**

Finance Director Signature \_\_\_\_\_

Date Received \_\_\_\_\_

Finance Committee Vote Approved      Yes       No

Finance Committee Chair Signature \_\_\_\_\_

County Board Vote Approved      Yes       No

County Board Chair Signature \_\_\_\_\_

RESOLUTION NO. 08-21-01

RESOLUTION AUTHORIZING MONROE COUNTY HUMAN SERVICES PROGRAM  
DONATION POLICY, NON-LAPSING ACCOUNT AND LEDGER

1 WHEREAS, the Monroe County Human Services Programs are requesting that a non-lapsing  
2 account be set up to hold donated funds until the funds are used for Monroe County Human  
3 Services Program discretion; and  
4

5 WHEREAS, Monroe County Human Services Program(s) receive monetary donations from the  
6 community to provide additional supplies and services such as cab or transportation vouchers  
7 for participants, emergency housing vouchers for participants, toiletry/hygiene items for  
8 participants, gift cards for participants, or miscellaneous supplies or incentives to be used by  
9 the Monroe County Human Services Program staff and/or participants; and  
10

11 WHEREAS, the donors will be informed that the donated funds will be used to further the  
12 mission of the Monroe County Human Services Mission which is to serve people, with an  
13 emphasis on Monroe County residents, by empowering participant responsibility and choice  
14 toward safe and independent lifestyles through the delivery of services in response to  
15 assessed needs. It intends to achieve this mission through providing public awareness,  
16 resource and referral information, economic support, and direct provision of services in a  
17 fiscally responsible manner; and  
18

19 WHEREAS, the Monroe County Department of Human Services Business Unit shall have the  
20 responsibility of managing the Monroe County Human Services Donation Policy for the county  
21 under the oversight of the Monroe County Human Services Director; and  
22

23 WHEREAS, once donated for the Monroe County Human Services Program(s), the funds are  
24 to be used only for the donated purposes; and  
25

26 WHEREAS, the Department of Human Services Committee recommends approval of  
27 the attached Monroe County Human Services Donation Policy.  
28

29 NOW, THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors  
30 approves the attached Monroe County Human Services Donation Policy; and  
31

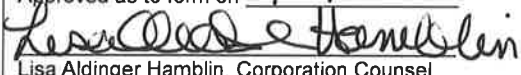
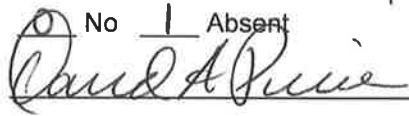
32 FURTHER BE IT RESOLVED by the Monroe County Board of Supervisors that the Finance  
33 Department shall establish a non-lapsing account to hold the funds collected as donations; and  
34

35 FURTHER BE IT RESOLVED that the Monroe County Department of Human Services  
36 Business Unit shall establish a ledger to monitor the donations pursuant to the Monroe County  
37 Human Services Donation Policy. The Director of Human Services shall provide oversight of  
38 this non-lapsing fund, policy compliance, and ensure that the funds are used for the purpose  
39 that the donor established, and ensure compliance with the mission of the Monroe County  
40 Department of Human Services.  
41

42 Offered by the Monroe County Department of Human Services Business Services Unit this 6<sup>th</sup>  
43 day of July, 2021.  
44



45 Statement of Purpose: This resolution will authorize a non-lapsing account to receive and  
 46 disburse donations under the Monroe County Human Services Donation Policy.  
 47  
 48 Fiscal note: Per Wisconsin Statute, §65.90, this resolution will require a 2/3 vote of the entire  
 49 membership of the Monroe County Board of Supervisors for approval. No levy dollars to be  
 50 used as the program will be funded by donations.

<p>Finance Vote (If required):  <u>  5  </u> Yes <u>  0  </u> No <u>  0  </u> Absent</p> <p>Approved as to form on <u>8/16/2021</u>            Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>July 6</u>, 20<u>21</u>          VOTE: <u>8</u> Yes <u>0</u> No <u>1</u> Absent          Committee Chair: </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED  <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__  <u>      </u> Yes <u>      </u> No <u>      </u> Absent</p>	<p>STATE OF WISCONSIN          COUNTY OF MONROE          I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK  <i>A raised seal certifies an official document.</i></p>

## MONROE COUNTY DEPARTMENT OF HUMAN SERVICES DONATION POLICY

### **Acceptance and Use of Donations by Monroe County Department of Human Services for the benefit of Monroe County Human Services Program Participants**

Approved by Monroe County Resolution No. 08-21-01

This policy is created under §59.52(19) Wis. Stats. to allow the acceptance and use of monetary donations for the public governmental purpose of furthering the goals of the Monroe County Human Services Programs.

§59.52(19) Wis. Stats. DONATIONS, GIFTS AND GRANTS. The board may accept donations, gifts or grants for any public governmental purpose within the powers of the county.

Monroe County Department of Human Services may receive monetary donations which will be used to support the Monroe County Human Services Mission Statement; which is to serve people, with an emphasis on Monroe County residents, by empowering participant responsibility and choice toward safe and independent lifestyles through the delivery of services in response to assessed needs. It intends to achieve this mission through providing public awareness, resource and referral information, economic support, and direct provision of services in a fiscally responsible manner. Monroe County Department of Human Services may accept unsolicited donations from the community, donations from programs offered to the public at large or from grants.

The Monroe County Department of Human Services and county personnel involved with the various Human Services Programs are authorized to manage and oversee this donation policy as part of their work for the county. The Human Services Director is responsible for the oversight of this policy. The Human Services Director shall ensure compliance with the policy and that the funds are used for the donated purpose and to fulfill the mission of the Monroe County Department of Human Services.

#### DONATIONS

Donations must be accounted for through use of the Department of Human Services Business Unit ledger and placed in the designated non-lapsing account. Receipt and disbursement of donated monies and items must be managed according to county policies or under rules created by the Finance Department to ensure proper accounting. The Human Services Director shall ensure compliance with this policy, monitor the non-lapsing donation account, ensure compliance with a donor's purpose for the donation, and verify donations are in compliance with the mission of the Monroe County Department of Human Services.

Listed below are the types of gifts that may be accepted by the Monroe County Department of Human Services for use by the Monroe County Department of Human Services as authorized by the Human Services Director:

- *Monetary Gifts/Donations:* Monetary gifts/donations are acceptable in the form of cash, check, or money order.

In the case of monetary donations, these funds may be used to purchase items to help support the staff and participants in their organization and participation in Monroe County Human Services programs; such as

- Cab or Transportation Vouchers for participants
- Emergency Housing Vouchers for participants
- Toiletry/Hygiene Items for participants
- Gift Cards for participants
- Miscellaneous supplies or incentives to be used by the Monroe County Human Services Program staff for participants.

### SOLICITATION

The appearance of inappropriate influence must be avoided.

Donations are monies or other property given as an unsought gift, which is to be distinguished from soliciting or fundraising of funds. The county cannot solicit or fundraise funds. The county may apply for grants or donations through programs open to municipalities at large.

No county employee or official, individually or on behalf of the county, shall receive or offer to receive, either directly or indirectly, any gift, gratuity or other thing of value if it could reasonably be expected to influence the carrying out of duties, responsibilities activities of the county, official actions or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of the county which he is not authorized to receive from any person who has or is seeking to obtain contractual or other business or financial relationships with the county or County Board; or conducts operations or activities which are regulated by the county or County Board; or has interests which may be substantially affected by the county or County Board.

Private citizens who wish to further county programs can donate their money, time and efforts. If county personnel wishes to support a program or fundraising effort, they can donate their private time, effort and money.

### TERMINATION

If the Monroe County Human Services program cease to operate, the funds monetary and non-monetary donations and grants will be disbursed pursuant to County Board determination.

**RESOLUTION APPROVING  
THE  
MONROE COUNTY FOREST ANNUAL WORK PLAN - 2022**

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**WHEREAS**, it is required that the Monroe County Board of Supervisors approve the Monroe County Forest Annual Work Plan (see attached); and

**WHEREAS**, the Monroe County Natural Resources and Extension Committee has reviewed and approved the attached plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors that they do hereby approve the attached Annual Work Plan for the calendar year of 2022 for the Monroe County Forest.


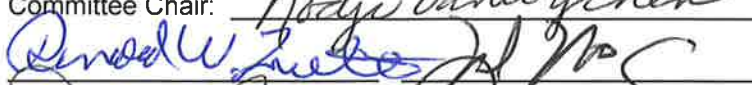

Dated this 25<sup>th</sup> of August 2021.

Offered by the NATURAL RESOURCES and EXTENSION COMMITTEE.

Purpose: To approve this Annual Forest Work Plan for the calendar year of 2022; which will allow Monroe County to apply for the County Forest Administrator Grant.

Fiscal Note: Revenue from the County Forest Administrator Grant from the WDNR will be approximately \$51,000.00 and be incorporated into the annual budget.

Drafted by Chad Ziegler.

Reviewed as to form on <u>8/16/2021</u>  Lisa Aldinger Hamblin, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>August 9 2021</u> <u>5</u> Yes <u>0</u> No <u>0</u> Absent Committee Chair: <u>Noddy Van Wycken</u>  
Finance Vote (If required): <u>5</u> Yes <u>0</u> No <u>0</u> Absent	
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ <u>20</u> _____ Yes   _____ No   _____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK (A raised seal certifies an official document)

# MONROE COUNTY FOREST ANNUAL WORK PLAN - 2022

## REFERENCES:

1. Annual Planning Meeting (once per year with minutes)
2. Fifteen Year Comprehensive Plan (2021-2035)

## INTRODUCTION:

This work plan is intended to give a general overview of the accomplishment goals for 2022, not be a blueprint of what will or will not be done. Issues such as funding, weather, harvesting activity and workload will ultimately impact what will be accomplished. Due to unforeseen circumstances it maybe expedient and prudent to perform more of one activity at the expense of another, with the understanding that at another time the situation may be reversed.

## TIMBER SALE ADMINISTRATION:

There are eight active timber sale contracts on the county forest. Normal administrative procedures for timber sales include:

- Advertising the sale and negotiating the contract.
- Meeting with the purchaser before the job is started to go over the sale requirements.
- Routinely inspecting the sale once the harvest has started to confirm contract compliance.
- Collecting load tickets, scaling forest products and tracking the volume and type of wood being harvested.
- Making sure landing and road repair is done properly following the harvest.
- Balancing the sale ledger and completing the cutting report at sale close out.

## TIMBER SALE PLANNING AND ESTABLISHMENT:

The goals for timber sale establishment and sale in 2022 are:

- Approximately 230 acres of timber will be set up and sold.
- All of the acres will be even-aged harvests with reserve trees and reserve pockets of trees.

Normal sale establishment procedures include:

- Consulting the compartment reconnaissance to determine harvest needs for the year.
- Inspecting the scheduled stands to determine if a harvest is appropriate.
- Marking the timber to be sold in a manner appropriate for the type of sale.
- Preparing a sale prospectus and completing the cutting notice.

## FOREST RECONNAISSANCE:

- The goal for compartment reconnaissance in 2022 is 430 acres.
- Reconnaissance of completed timber sales will be done as they are closed out.
- Regeneration surveys will be performed on stands recently harvested.

## TIMBER STAND IMPROVEMENT:

- Invasive treatments with herbicides will be performed on timber sale areas before they are sold.

## REFORESTATION:

Natural regeneration is anticipated on the mature sites that will be harvested.

## FISH AND WILDLIFE MANAGEMENT ACTIVITIES:

The normal activities associated with the Karner blue butterfly program and the maintenance of wildlife openings will continue during 2022.

Several small prescribed burns may be completed to promote native grasses and forbs.

**RESOLUTION INCREASING THE MAXIMUM BALANCE OF THE NON-LAPSING CAPITAL IMPROVEMENT ACCOUNT FOR THE PARK DEPARTMENT**

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**WHEREAS**, Monroe County Board of Supervisors approved resolution 03-19-04 on March 27<sup>th</sup>, 2019 which authorizes the Finance Department to place the Park Department's surplus revenue each year into a non-lapsing Long Range Capital Improvements account; and

**WHEREAS**, the purpose of the Long Range Capital Improvements account is to fund park maintenance, repairs and improvements without levying taxes; and

**WHEREAS**, the cost of goods and services has increased significantly in the past two years and will continue to increase in the future; and

**WHEREAS**, future funding sources for maintenance, repairs and improvements is unknown.


**NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors that they do hereby authorize the maximum balance of the non-lapsing Long Range Capital Improvements account for the Park Department to be increased from \$200,000.00 to \$300,000.00.

Dated this 25<sup>th</sup> day of August, 2021.

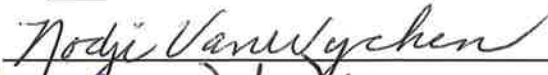
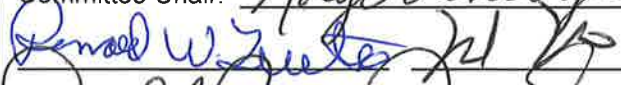

Offered by the Natural Resources and Extension Committee

**Purpose:** This resolution will increase the maximum balance of the non-lapsing capital improvement account for the Park Department from \$200,000.00 to \$300,000.00.

**Fiscal note:** This resolution will authorize reassignment of an additional \$100,000.00 of surplus park revenue into a Park Capital Improvements account. Per Wisconsin Statute sec. 65.90 this resolution will require a 2/3rds vote of the entire membership of the Monroe County Board of Supervisors for approval. Spending of these funds will also require a 2/3rds majority unless the improvements are included in the annual county budget.

Reviewed as to form on 8/16/2021  
  
Lisa Aldinger Hamblin, Corporation Counsel

Committee of Jurisdiction Forwarded on: August 9 20 21  
5 Yes 0 No 0 Absent

Committee Chair:   
  


Finance Vote (If required):  
5 Yes 0 No 0 Absent

ADOPTED  FAILED  AMENDED  
 OTHER \_\_\_\_\_  
County Board Vote on: 20  
       Yes        No        Absent

STATE OF WISCONSIN  
COUNTY OF MONROE  
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing  
is a true and correct copy of Resolution # \_\_\_\_\_ acted on by the County  
Board of Supervisors at the meeting held on \_\_\_\_\_  
\_\_\_\_\_  
SHELLEY R. BOHL, MONROE COUNTY CLERK  
(A raised seal certifies an official document)



RESOLUTION NO. 08-21-04

1     **RESOLUTION ESTABLISHING HO CHUNK FUNDS ALLOCATION FOR 2022 BUDGET**

2  
3     **WHEREAS**, The County and the Ho-Chunk Nation have been good neighbors and desire the  
4 spirit of cooperation to continue between the two governments; and  
5

6     **WHEREAS**, on November 1, 1994, the United States Secretary of the Interior approved a  
7 new Constitution for the Ho-Chunk Nation, formerly known as the Wisconsin Winnebago Tribe; and  
8

9     **WHEREAS**, the Ho-Chunk Nation is a federally recognized Indian Tribe, pursuant to the  
10 Indian Reorganization Act of 1934; and  
11

12     **WHEREAS**, the Nation is a sovereign government possessed of all sovereign powers and  
13 rights thereto pertaining; and  
14

15     **WHEREAS**, Article V, Section 2(i) of the Ho-Chunk Nation Constitution grants the Ho-  
16 Chunk Nation Legislature the power to negotiate and enter into treaties, compacts, contracts, and  
17 agreements with other governments, organizations, or individuals; and  
18

19     **WHEREAS**, the Congress of the United States has enacted into law the *Indian Gaming*  
20 *Regulatory Act*, (hereinafter "IGRA") P.L. 100-497, 25 U.S.C. §2701, et seq., which provides in part  
21 that a tribal/state compact may be negotiated between a tribe and a state to set forth the rules,  
22 regulations and conditions under which a tribe may conduct Class III gaming, as defined in the Act,  
23 on Indian lands within a state permitting Class III gaming; and  
24

25     **WHEREAS**, pursuant to IGRA, the Nation and the State of Wisconsin entered into a  
26 Compact on June 11, 1992; and  
27

28     **WHEREAS**, the Nation and State subsequently amended the Compact three times; and  
29

30     **WHEREAS**, in relevant part the Third Amendment to the Compact with the State of  
31 Wisconsin provides:

32         Payment to Counties. Commencing May 1, 2010, to make the Annual Payment, the Nation  
33 shall deduct from its Annual Payment One Thousand Dollars (\$1,000.00) paid to each county for  
34 every acre of land owned by the United States of America in trust for the Nation as of the effective  
35 date of this Compact and the Second Amendment which is located within the county's jurisdiction;  
36 and  
37

38     **WHEREAS**, the effective date of the Compact and the Second Amendment was July 3,  
39 2003; and  
40

41     **WHEREAS**, Patricia Olby, Realty Officer of the Midwest Regional Office of the Bureau of  
42 Indian affairs, sent a letter dated July 29, 2009 to Sheena Schoen, Department of Heritage  
43 Preservation, Division of Natural Resources of the Ho-Chunk Nation. The July 29, 2009 letter from  
44 Ms. Olby provides that pursuant to documents of record retained in the Bureau of Indian Affairs and  
45 approved by the Secretary of Interior of the United States government had taken title to land on  
46 behalf of the Ho-Chunk Nation geographically located within the borders of twelve Wisconsin  
47 Counties as of July 3, 2003; and

48           **WHEREAS**, the Ho-Chunk Nation and the State of Wisconsin through the Wisconsin  
49 Administrator of Gaming for the Department of Administration have agreed the amount and location  
50 of acreage held in trust that qualifies for this credit is set out in the July 29, 2009 letter from Patricia  
51 Olby, Realty Officer for the Bureau of Indian Affairs, Great Lakes Agency, to Sheena Schoen,  
52 Department of Heritage Preservation, Division of Natural Resources of the Ho-Chunk Nation; and  
53

54           **WHEREAS**, the County was one of the twelve Wisconsin Counties that the United States  
55 government had taken title to land geographically located within the borders of the County on behalf  
56 of the Ho-Chunk Nation; and  
57

58           **WHEREAS**, according to the Midwest Regional Office of the Bureau of Indian Affairs, as  
59 of July 3, 2003 the Department of Interior had taken title to 52.5 acres of land in trust for the Ho-  
60 Chunk Nation, which were located within the geographic boundaries of the County of Monroe; and  
61

62           **WHEREAS**, pursuant to the terms of the Compact the Nation may provide \$52,500 to the  
63 County and, if it makes this payment, the Nation beginning with its payment due on May 1, 2010  
64 will receive a corresponding reduction in the amount that is owed by the Nation to the State; and  
65

66           **WHEREAS**, pursuant to Wis. Stat. § 59.01, the County “is a body corporate, authorized to  
67 sue and be sued,...to make such contracts and to do such other acts as are necessary and proper to  
68 the exercise of the powers and privileges granted and the performance of the legal duties charged  
69 upon it”; and  
70

71           **WHEREAS**, in order to clarify the terms and conditions associated with the County’s receipt  
72 of the funds from the Nation, pursuant to Monroe County Resolution 04-10-06 the parties did enter  
73 into an Intergovernmental Agreement (“Agreement”); and  
74

75           **WHEREAS**, that consistent with the terms of Monroe County Resolution  
76 04-10-06 the Treasurer is authorized to accept money from the Nation pursuant to the Agreement  
77 and to be used in a manner consistent with the Agreement; and  
78

79           **WHEREAS**, that consistent with the terms of the Agreement upon the Nation providing the  
80 payment, the County shall provide written notification to the State of Wisconsin of the amount of  
81 any payment received in order to ensure that the State has the written notification no later than April  
82 2<sup>nd</sup>; and  
83

84           **WHEREAS**, the County may use the money for any purpose as determined by the County in  
85 its sole discretion, except that the County cannot use any of the funds paid to it in a manner that  
86 would diminish the Nation’s governmental jurisdiction or have an adverse financial impact on the  
87 Nation; and  
88

89           **WHEREAS**, consistent with the Agreement, the County shall report to the Nation by March  
90 1 of each year of the Agreement, how it intends to use the money provided by the Nation and  
91 explain, if applicable, how the County believes its proposed use of the money benefits either the Ho-  
92 Chunk Nation or Ho-Chunk Nation Tribal Members.  
93

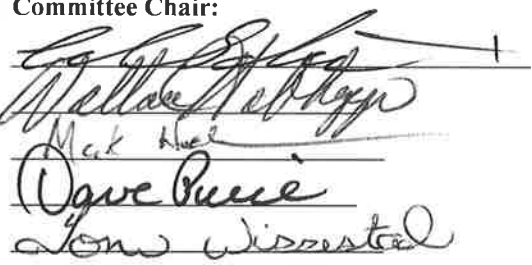
94           **NOW, THEREFORE BE IT RESOLVED**, that for the fiscal year 2022 the County will use  
95 the money provided by the Nation for the following purpose:

96 **Purpose:** Offset a portion of costs to upgrade phase 1 GEO Diversity for Monroe County's Dispatch  
 97 equipment. This would be a voter upgrade from MLC8000 to GVR8000. The "Voter" upgrade  
 98 from the Motorola model MLC8000 to the Motorola GVR8000 provides improved quality of voice  
 99 and data sent over a multi-site radio system. The 6 voter system compares the signal from multiple  
 100 sites and creates a high-quality composite message that is heard by dispatch and units in the  
 101 field. This system provides a gateway from a conventional analog system to the newer P25 digital  
 102 system and can accommodate future needs without replacement of the entire unit(s). The GVR8000  
 103 also provides automatic failure detection and switching to improve reliability over the entire  
 104 system. The GVR8000 is all IP based so we would have IP connectivity all the way from the voters  
 105 to the GTR base station radios. Moving to the GVR8000 will eliminate the older MLC units, one for  
 106 each channel with a total of 52 MLC's currently in use. This is the first step in moving toward a  
 107 geo-diverse system giving Monroe County Dispatch capabilities that they do not have today.

108  
 109 Offered by the Finance Committee this 25<sup>th</sup> day of August, 2021.

110  
 111 **Fiscal Note:** Will provide \$52,500 of non-levy funding for Dispatch equipment upgrade in 2022  
 112 fiscal year budget.

113  
 114 Drafted by: County Administrator, Tina Osterberg

<p><b>Finance Vote (If required):</b>          ____ Yes ____ No ____ Absent</p> <p>*****</p> <p>Approved as to form on _____</p> <p>_____          Lisa Aldinger Hamblin, Corporation Counsel</p>	<p><b>Committee of Jurisdiction Forwarded on:</b>          August 18, 2021</p> <p><b>VOTE:</b> 5 Yes 0 No 0 Absent</p> <p><b>Committee Chair:</b>  </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20 _____</p> <p>____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN          COUNTY OF MONROE          I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that          the foregoing is a true and correct copy of Resolution # _____          acted on by the Monroe County Board of Supervisors at the meeting held on          _____.</p> <p>_____          SHELLEY R. BOHL, MONROE COUNTY CLERK  <i>A raised seal certifies an official document.</i></p>