PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE - Minutes 8-9-2021

* Call to Order – Wally called the meeting to order at 5pm.
* Roll Call - Wallace Habhegger, Adam Balz, Remy Gomez, Mark Nicholson, Toni Wissestad
  + Also Present: Sheriff Wes Revels, Stan Hendrickson, Eric Weihe, Robert Smith, Tina Osterberg, Michael Thompson, Pat Deethardt, Lynn Kloety, Jared Tessman, Judge Todd Ziegler, Shirley Chapiewsky
* Approval of Previous Meeting Minutes –July 12th, 2021 – Corrected name to Nicholson- motion to approve by Remy 2nd by Adam.
  + Motion carried – 5/5 present committee members
* Budget Reviews:
  + District Attorney
  + Clerk of Courts
  + Justice Department
  + Medical Examiner
  + Circuit Court
  + Dispatch
  + Sheriff’s Office
    - Committee Members see no issues with budgets this month and have no questions.

▪ District Attorney-

ᵒ 2022 Proposed Budget: Lynn Kloety - Areas of concern are related to trials, and trials

expenditures. Would like to budget for 2 Office Manager Positions for 8 weeks, due to Lynn

retiring in February, and to have time to train the new Office Manager. Will be adding

expense to the budget. The State annual budget we are getting another prosecutor in 2022.

Will make do with what they have for supplies, etc. will budget for added expense in the 2023

budget.

▪ Clerk of Courts-

ᵒ 2022 Proposed Budget: Shirley Chapiwesky - Revenue will increase $2,500.00 for Guardian

Ad Litem. Will increase $5,000.00 for Bonds on Forfeitures. Will increase $700.00 for

Circuit Court fees. Decrease $2,500.00 for passports. Just started doing passports on

4/1/2021. Decrease $2,000.00 for Postage. Expenses did not change much for 2022.

▪ Circuit Court-

ᵒ 2022 Proposed Budget: Judge Ziegler - No significant changes. Increase in Attorney fees, and

Guardian Ad Litem, money to reimburse. Expenses are reducing amount spending for

Attorney fees and Guardian Ad Litem cases. There is in increase in Doctor Exams that are

needed for guardianship cases, these fees have increased. Projected expenses are lower

than 2021.

▪ Justice Department-

ᵒ 2022 Proposed Budget: Eric Weihe – At this time do not know if they will be receiving grants

or not. Applied for Federal Grant waiting to hear back on this, should be mid-September, it

would be $490,000.00 for 4 years. Can apply for the States Tad’s/DOJ grant, applications

need to be turned in in September, and would hear back in December. Other options

would be the American Rescue Funds. OWI-3rd program fees will be reduced to 12, to date

we have 7. Expenses will decrease about $7,500.00. There will be a $2,500.00 increase in

supplies. Overall will be a $9,000.00 increase in the budget.

ᵒ 2021 Budget Review-the number of inmates on the bracelets are not increasing, hoping by

the end of the year to have 20 inmates on the bracelets.

ᵒ Justice Program Report-there are 10 inmates active, and 2 in jail. Drug court has increase to

14 with 8 pending. Working on a policy and procedure on how to handle the pending cases.

* Medical Examiner –

ᵒ 2022 Proposed Budget: Robert Smith - Will be close to the 2021 Budget. Will increase

revenue on Death Certificates. Will increase $54,000.00 for autopsies. Telephone will

increase in 2021 will make budget adjustment for this. Total budget will go up $9,200.00 in

net.

* + 2021 Budget Review- Will need to do a budget adjustment for increase in telephone costs.
  + Case Review-looking at a different place to conduct the autopsies, due to UW Madison losing one on their Pathologists. There has been 9 more cases in 2021 verses this same time last year. There is 40 cases more this year than last year to date. Scene investigations are seeing an increase.

▪ Dispatch –

ᵒ 2022 Proposed Budget: Michael Thompson - Budget has not changed a lot for 2022. Slightly

less from 2021 to 2022. $242,800.00 total budget for 2022.

ᵒ Changes in the 2021 Budget-planning for Radio Equipment upgrades-Rather than having 2

alternatives we will have 1. Alternate plan is to take some money from the 2022 budget.

Does effect the 2022 budget by moving Voter upgrade from the 2023 budget to the 2022

budget. Working towards Geo Diversity in 2023. Looking at software change, this would

possibly allow for a 5th workstation. The 5th workstation could be remotely located.

Dispatch phone integration, sending a Tech here to do some configurations/connect wire,

so we can connect headsets, this will be more efficient in the long run. Looking at

replacement vendor for current alarm system, currently have no support from current

vendor.

* Monroe County Sheriff’s Office –

ᵒ 2022 Proposed Budget: Stan Hendrickson - Capital outlay decisions need to be made yet.

Majority parts of the budget will stay the same. 2022 Extradition to increase to $80,000.00.

There will be a $17,000.00 increase in vehicle operations due to the increase in gas.

Security will increase $15,000.00 due to increase in wages, and our cost. Inmate meals will

increase $70,000.00 due to the increase in the cost of meals, and planning to house 120

inmates. Contracted Medical Services will increase by $24,000.00 due to the cost of

medical supplies. Overall will be a $141,000.00 increase for 2022.

ᵒ 2021 Budget Review-used 58.3% of the overall budget. One concern is extraditions

currently at 109.5%, and there will be more extraditions to come. Recruitment for Patrol is

at 86.5%. Contracted Services in at 65.6% in Corrections, this expenditure is paid at the 1st

of each month. Recruitment for Corrections is at 111.9%, anticipate on having money from

Education and Training to cover. EM/EPCRA printing costs are up, and will have money to

cover this by the end of the year.

* + Emergency Management –
  + 2021 Budget Adjustment-Hazmat-Increasing revenue budget for reimbursement receive and increasing expense budget to replenish supplies used from responding to spills. It takes years to be reimbursed by the insurance for theses spills, and don’t have money in the budget to replace these supplies. Will make plans in the future to have these monies available.

- Motion to approve by Toni 2nd by Remy.

* + Motion carried – 5/5 present committee members
  + Monthly Reports-working on closing out grants. 5-8 plus inches of rain fell over Saturday a lot of water over county, highway roads, and STH 27. The southwest corner of the county has the majority of the damage. Most of the water has receded. There were zero evacuation or injuries reported. The town of Portland has been declared a disaster, working on assessments tomorrow. Wisconsin Disaster Fund will reimburse 70%. Will be meeting with Cedric to see if the county should declare a disaster. Friday will be hosting an Active Shooter tabletop at the Tomah High School. Sheriff’s Office, Tomah PD, WEM , and school staff will be involved. Will start at 8am.
  + Sheriff’s Comments- Patrol staffing has all positions filled. There are 4 positions down in corrections, planning on making 2 offers. Video camera and hardware contract, language being worked on and corrected. Bid opening for scanner for court security. Zoom meeting with 2 vendors for asking questions on their equipment, the Sheriff and IT will go over these bids.
* Agenda Items for Next Meeting –
* Next Meeting Date/Time – September 13th, 2021, @ 5pm.
* Adjourn – Wally adjourned the meeting at 6:17pm.

Recorded By:

Jaimie Zimmerman