



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
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www.co.monroe.wi.us

NOTICE OF MEETING

COMMITTEE: FINANCE MEETING
TIME: 9:00 a.m.
PLACE: Justice Center
Monroe County Board Assembly Room
South Side/Oak Street Entrance
112 South Court St./1st Floor Rm 1200
Sparta, WI 54656
DATE: Wednesday, August 18, 2021

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of July 7, 2021 and July 21, 2021
4. Public Comment
5. Request For Line Item Transfer(s) – Discussion/Action
 - a. Veterans Service
 - b. Personnel
 - c. Economic Development & Tourism
 - d. Administrator
6. Notice of Budgetary Adjustment(s) – Discussion/Action
 - a. Emergency Management
 - b. Rolling Hills (2)
 - c. Forestry
7. Fiscal Note on Resolution(s) – Discussion/Action
 - a. Resolution Authorizing Monroe County Human Services Program Donation Policy, Non-Lapsing Account and Ledger
 - b. Resolution Approving the Monroe County Forest Annual Work Plan – 2022
 - c. Resolution Increasing the Maximum Balance of the Non-Lapsing Capital Improvement Account for the Park Department
8. Resolution(s) – Discussion/Action
 - a. Resolution Approving Coronavirus State and Local Fiscal Recovery Funds Policy and Procedure
 - b. Resolution Establishing Ho Chunk Funds Allocation for 2022 Budget
9. Refunding of 2013 G.O. County Building Bonds and Rolling Hills G.O. Building Bonds Financing Plans – Brad Viegut
10. Treasurer
 - a. Monthly Treasurer's Report
 - b. Treasurer Department Monthly Report Review
 - c. 2022 Budget Review
11. Finance
 - a. Monthly Financial Report
 - b. Finance Department Monthly Report Review
 - c. 2022 Budget Review

**FINANCE MEETING
August 18, 2021 Agenda**

12. Self-Insurance Balance Update
13. Opioid Updates
14. Budget Report Process
15. Monthly Approvals – Discussion/Action
 - a. Notice of Donations/User Fees Received Budget Adjustment
 - b. County Disbursement Journal Approval
 - c. County Board Monthly Per Diem and Voucher Approval
16. Items for next month's agenda
17. Adjournment

Cedric Schnitzler, Committee Chair
Date notices mailed: August 12, 2021

Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. We will keep distancing of at least 6 feet. Sanitizers will be on location. We ask that if you are running a temperature or not feeling well, please do not place others at risk.

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Finance Committee
July 7, 2021

Present: Cedric Schnitzler, Wallace Habegger, David Pierce, Mark Halverson
Absent: Toni Wissestad
Others: Tina Osterberg

The meeting was called to order at the Sparta American Legion at 4:30 p.m. by Chair Cedric Schnitzler.

- Resolution Approving Purdue Pharma Bankruptcy Settlement Plan in Regards to Opioid Lawsuit – Motion by David Pierce second by Mark Halverson to approve resolution and forward to the full board for approval. Tina Osterberg, County Administrator explained that we do not have an actual settlement dollar amount at this time. Carried 4-0.
- Motion by Mark Halverson second by David Pierce to adjourn the meeting at 4:45 p.m. Carried 4-0.

Tina Osterberg, County Administrator
Recorder

Finance Committee
July 21, 2021

Present: Cedric Schnitzler, Wallace Habhegger, David Pierce, Mark Halverson, Toni Wissestad
Others: Tina Osterberg, Diane Erickson, Deb Carney, Wes Revels, Adrian Lockington, Tiffany Giesler, Ed Smudde, David Ohnstad

The meeting was called to order at the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Next meeting date – Wednesday, August 18, 2021 regular meeting in the Monroe County Assembly Room at 9:00 a.m. Upcoming budget meetings to note: October 7, 18 & 19.
- Minutes Approval - Motion by David Pierce second by Mark Halverson to approve the June 16 and June 23, 2021 minutes. Carried 5-0.
- Public Comment – None
- Notice of Budgetary Adjustment(s) -
 - a. Health Department/WIC – Motion by David Pierce second by Toni Wissestad to approve budget adjustment. Tiffany Giesler, Health Director explained 2021 budget adjustment in the amount of –(\$5,435.00) for grant funding. Discussion. Carried 5-0.
 - b. Personnel – Motion by Wallace Habhegger second by Toni Wissestad to approve budget adjustment pending committee of jurisdiction approval. Ed Smudde, Personnel Director explained 2021 budget adjustment in the amount of \$500,000.00 for self-funded health insurance. Discussion. Carried 5-0.
- Notice of Credit Card Approval(s) -
 - a. Highway – Motion by Wallace Habhegger second by David Pierce to approve credit card. David Ohnstad, Highway Commissioner explained credit card request in the amount of \$5,000.00 for Inventory Specialist. Carried 5-0.
 - b. Dispatch – Motion by Wallace Habhegger second by David Pierce to approve credit card. Wallace Habhegger explained credit card request in the amount of \$1,000.00 for Communications Center Administrator. Carried 5-0.
 - c. Sheriff – Motion by Wallace Habhegger second by David Pierce to approve credit card. Wes Revels, Sheriff explained credit card request in the amount of \$1,000.00 for Patrol Deputy. Carried 5-0.
- Fiscal Note on Resolution –
 - a. Resolution Authorizing the Selection of a Vendor to Complete the Wage and Benefit Study for Monroe County - Motion by Mark Halverson second by Wallace Habhegger to approve fiscal note. Ed Smudde, Personnel Director explained the need for a wage & benefit study to help the county remain competitive with the current job market. The cost of the study is \$78,908.00 with the funds coming from the Contingency Fund. Discussion. Carried 5-0.
- Treasurer
 - a. Debra Carney provided the Monthly Treasurers Report.
 - b. Treasurer Department Monthly Report.
- Resolution Approving Coronavirus State and Local Fiscal Recovery Funds Policy and Procedure - Motion by David Pierce second by Mark Halverson to approve resolution. Tina Osterberg, County Administrator explained policy to set out the procedure request to award funds from the Fiscal Recovery Funding. All requests to be submitted by 12/31/21. Discussion. Carried 5-0.
- Finance
 - a. Diane Erickson provided the Monthly Financial Report.
 - b. Other Post-Employment Benefits Actuarial Study - Diane Erickson, Finance Director provided members with an Post-Employment Benefit Actuarial study update.

c. Finance Department Monthly Report.

- Rolling Hills Builders Risk Insurance Update – Shelley Bohl, County Clerk explained that the Rolling Hills Committee met and approved Builders Risk insurance through Safehold Insurance. This cost will be absorbed through the building project funds. The insurance is in effect for 14 months.
- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by Mark Halverson second by David Pierce to approve notice of donations/user fees received budget adjustment. Carried 5-0.
 - b. Monthly Disbursement Journal – Motion by Toni Wissestad second by Wallace Habegger to approve disbursement journal. Carried 5-0.
 - c. Monthly Per Diems and Vouchers - Motion by Mark Halverson second by David Pierce to approve Monthly County Per Diems and Vouchers. Carried 5-0.
- Items for next month's agenda – Self Insurance Balance Update, Opioid Updates, Budgets
- Motion by David Pierce second by Toni Wissestad to adjourn the meeting at 10:22 a.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

REQUEST FOR LINE ITEM TRANSFER

Date: 8/2/2021
Department: Veterans Service
Amount: \$ 4,000.00
Budget Year Amended: 2021

From Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
1470000	511000		SALARIES	\$ 116,424.00	\$ 2,000.00	\$ 54,528.20	\$ 114,424.00
1470000	579200		DONATION EXPENSE	\$ 1,892.00	\$ 500.00	\$ -	\$ 1,392.00
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 2,500.00		

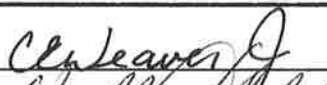
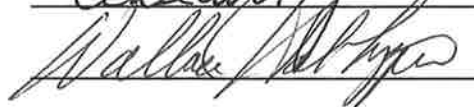
To Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
1470000	534900		FLAGS & MARKERS	\$ 5,800.00	\$ 2,500.00	\$ 5,455.85	\$ 8,300.00
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 2,500.00		

Explanation for Transfer:

We currently do not have any US Veteran maker/flag holders on hand. VSO are replacing broken ones and are short on markers for recently deceased Veterans. IOT ensure our Veterans are honored properly I would like to request that I be allowed to transfer funds from my salaries and my donations account to purchase more of these markers.

Department Head Approval

Governing Committee Approval

8-10-21

If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

_____ _____
Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

_____ _____
Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: _____ Personnel
 Budget Year Amended: _____ 2021

No. _____
Date: _____

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11431000-515700	Education & Training	\$ 7,500.00	\$ 2,321.00	\$ 577.00	\$ 5,179.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 2,321.00		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11430000-519000	Labor Relations	\$ 8,000.00	\$ 2,321.00	\$ 8,321.00	\$ 10,321.00
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 2,321.00		

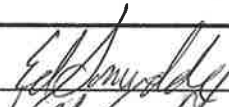
Explanation for Transfer:

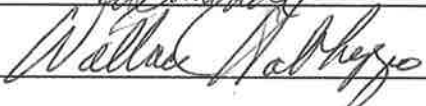
Due to the increase in need for legal counsel regarding personnel matters, the original budgeted amount has been exceeded with five months still remaining of potential costs.

With the use of current vendors the amount of spend from the Education & Training line has decreased enough to allow this to be covered without effecting training opportunities for the staff in 2021.

Department Head Approval

Governing Committee Approval



 8-10-21

If < \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____

Date

REQUEST FOR LINE ITEM TRANSFER

Date: 8/12/2021
Department: Economic Development & Toursim
Amount: \$ 510.00
Budget Year Amended: 2021

From Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
16702000	532100		Econ.Devel.Marketing&Promo	\$ 6,920.00	\$ 510.00	\$ 546.17	\$ 6,410.00
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 510.00		

To Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
16701000	533200		Hidden Valleys Mileage	\$ 1,040.00	\$ 510.00	\$ 660.40	\$ 1,550.00
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 510.00		

Explanation for Transfer: Rob Wilson is regularly attending both the monthly Hidden Valleys meeting and the Economic Development and Tourism meeting. Attendance in past years has been less regular, therefore the budget needs to be increased to cover the increased mileage for attendance of the meetings.

Department Head Approval

Tina Oshley

Governing Committee Approval

 If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

Date

REQUEST FOR LINE ITEM TRANSFER

Date: 8/10/2021
Department: Administrator
Amount: \$ 1,375.00
Budget Year Amended: 2021

From Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11410000	532500		Dues	\$ 1,534.00	\$ 21.00	\$ 1,392.93	\$ 1,513.00
11410000	533010		Conferences/Seminars	\$ 2,460.00	\$ 900.00	\$ 350.00	\$ 1,560.00
11410000	533200		Mileage	\$ 910.00	\$ 454.00	\$ -	\$ 456.00
Total Transfer					\$ 1,375.00		

To Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11410000	511200		Overtime	\$ 1,523.00	\$ 1,200.00	\$ 383.03	\$ 2,723.00
11410000	515005		Retirement	\$ 10,591.00	\$ 81.00	\$ 5,457.73	\$ 10,672.00
11410000	515010		Social Security	\$ 9,729.00	\$ 75.00	\$ 5,003.07	\$ 9,804.00
11410000	515015		Medicare	\$ 2,278.00	\$ 18.00	\$ 1,172.41	\$ 2,296.00
11410000	515020		Work Comp	\$ 63.00	\$ 1.00	\$ 30.74	\$ 64.00
Total Transfer					\$ 1,375.00		

Explanation for Transfer: Due to increased workload in 2021 for the Administrative Office Specialist, I am requesting to move additional funds to the Overtime line to be used during budget season.

Department Head Approval


 8-10-21

Governing Committee Approval

If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

_____ Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

_____ Date

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 10, 2021
 Department: Emergency Management
 Amount: \$2,000.00
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Increasing revenue budget for reimbursements received and increasing expense budget to replenish supplies used from responding to spills.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12902000	462140		Hazmat Spill Response	\$ 1,000.00	\$ 2,000.00	\$ 3,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 2,000.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12902000	579100	EM630	Hazmat Spill Supplies	\$ 1,000.00	\$ 2,000.00	\$ 3,000.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 2,000.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 16, 2021
 Departm ROLLING HILLS
 Amour \$102,755.14
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

2020 CARES ACT Fund Relief monies received but not used in 2020. The funds were put in deferred revenues to be used in 2021 for COVID related needs. Request to move these funds to use them in 2021 for COVID related needs. A portion of these funds (\$15,530.00) will be used for upgrading to Bipolar Ioniations to the HVAC system in the Rolling Hills building project.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210560	435612		FEDERAL AID - COVID 19	\$ -	\$ 102,755.14	\$ 102,755.14
						\$ -
Total Adjustment					\$ 102,755.14	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64750990	521483		CONSTRUCTION - HVAC	\$ -	\$ 15,530.00	\$ 15,530.00
64210120	521415		COVID - TECHNOLOGY	\$ -	\$ 1,754.08	\$ 1,754.08
64210120	512030		COVID SICK PAY	\$ -	\$ 20,000.00	\$ 20,000.00
64210120	515005		COVID RETIREMENT	\$ -	\$ 1,000.00	\$ 1,000.00
64210120	515010		COVID SOCIAL SECURITY	\$ -	\$ 1,000.00	\$ 1,000.00
64210120	515015		COVID MEDICARE	\$ -	\$ 500.00	\$ 500.00
64210120	515040		COVID WORK COMP	\$ -	\$ 100.00	\$ 100.00
64210120	534005		COVID GENERAL SUPPLIES	\$ 30,000.00	\$ 30,000.00	\$ 60,000.00
64210120	534260		COVID NURSING SUPPLIES	\$ 35,000.00	\$ 32,871.06	\$ 67,871.06
Total Adjustment					\$ 102,755.14	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Rev 2/18

Budget Adjustment

Purpose

To comply with State Statute 65.90 (5)

Policy

A budget adjustment should be made when increasing /(decreasing) both your revenue budget and expenditure budget or when requesting funds from an area of the budget outside its originally budgeted department. These changes come from new grants or changes in grant monies, transfers from sources in the county outside a department's original budget, etc. No budget line item should exceed the adopted budget at any time during a fiscal year.

Procedure

To initiate a budget adjustment, the department head shall notice the review, discussion & action of this completed & signed form on the next monthly meeting agenda of their committee of jurisdiction. If the Budgetary Adjustment is approved by the committee of jurisdiction the signed copy of this form along with a copy of the meeting minutes shall be forward to the County Clerk to be noticed on the Finance Committee agenda for review, discussion & action.

Upon Finance Committee approval the signed Budgetary Adjustment form shall be forwarded to the County Clerk to be notice on the County Board agenda for review, discussion and action.

Per WI Stats 65.90(5)(a) the Budgetary Adjustment must be authorized by a vote of two-thirds of the entire membership of the County Board.

A department representative must be available at each meeting to address any questions or concerns that may arise during review and discussion.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 16, 2021
 Department: ROLLING HILLS
 Amount: \$16,769,718.73
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Requesting to take the Construction in Progress budget the Rolling Hills Project and break it down in more detail for reportability purposes. This budget adjustment does not have any financial effect on the revenues or expenses in the Rolling Hills budget.

Revenue Budget Lines Amended:

Org	Object	Proj	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
Total Adjustment					\$	-

Expenditure Budget Lines Amended:

Org	Object	Proj	Account Name	Current Budget	Budget Adjustment	Final Budget
64750990	589000		CONSTRUCTION IN PROGRESS	\$ 17,593,967.13	\$ (16,769,718.73)	\$ 824,248.40
64750990	521000		PROFESSIONAL SERVICES	\$ -	\$ 51,555.00	\$ 51,555.00
64750990	521001		CONSTRUCTION MANAGER	\$ -	\$ 938,000.00	\$ 938,000.00
64750990	521340		CONTRACTED SERVICES	\$ -	\$ 193,000.00	\$ 193,000.00
64750990	521460		DESIGN EXPENSE	\$ -	\$ 657,567.24	\$ 657,567.24
64750990	521480		CONSTRUCTION	\$ -	\$ 9,565,393.15	\$ 9,565,393.15
64750990	521481		CONSTRUCTION - ROOF	\$ -	\$ 473,129.00	\$ 473,129.00
64750990	521482		CONSTRUCTION-PARKING/SIDE	\$ -	\$ 433,820.00	\$ 433,820.00
64750990	521483		CONSTRUCTION - HVAC	\$ -	\$ 2,539,000.00	\$ 2,539,000.00
64750990	521484		CONSTRUCTION - GENERATOR	\$ -	\$ 240,000.00	\$ 240,000.00
64750990	521488		FFET-FURN FIXT EQUIP TECH	\$ -	\$ 1,464,000.00	\$ 1,464,000.00
64750990	522001		UTILITIES - CONSTRUCTION	\$ -	\$ 114,000.00	\$ 114,000.00
64750990	531065		ADVERTISING	\$ -	\$ 1,500.00	\$ 1,500.00
64750990	551010		INSURANCE ON BUILDINGS	\$ -	\$ 98,754.34	\$ 98,754.34
Total Adjustment					\$	0.00

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Rev 2/18

Budget Adjustment

Purpose

To comply with State Statute 65.90 (5)

Policy

A budget adjustment should be made when increasing /(decreasing) both your revenue budget and expenditure budget or when requesting funds from an area of the budget outside its originally budgeted department. These changes come from new grants or changes in grant monies, transfers from sources in the county outside a department's original budget, etc. No budget line item should exceed the adopted budget at any time during a fiscal year.

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Upon Finance Committee approval the signed Budgetary Adjustment form shall be forwarded to the County Clerk to be notice on the County Board agenda for review, discussion and action.

Per WI Stats 65.90(5)(a) the Budgetary Adjustment must be authorized by a vote of two-thirds of the entire membership of the County Board.

A department representative must be available at each meeting to address any questions or concerns that may arise during review and discussion.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 2, 2021
 Department: Forestry
 Amount: \$1,629.31
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

County Forest Administrator Grant was more than anticipated.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16913000	435700		Administrator Grant Forestry	\$ 48,200.00	\$ 1,629.31	\$ 49,829.31
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,629.31	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16913000	579100		Grant Expense	\$ 24,100.00	\$ 1,629.31	\$ 25,729.31
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,629.31	

Department Head Approval: Chal M. Ziegler 8/2/2021

Date Approved by Committee of Jurisdiction: 8/9/2021 Nodji Van Wyche

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING MONROE COUNTY HUMAN SERVICES PROGRAM
DONATION POLICY, NON-LAPSING ACCOUNT AND LEDGER

1 WHEREAS, the Monroe County Human Services Programs are requesting that a non-lapsing
2 account be set up to hold donated funds until the funds are used for Monroe County Human
3 Services Program discretion; and
4

5 WHEREAS, Monroe County Human Services Program(s) receive monetary donations from the
6 community to provide additional supplies and services such as cab or transportation vouchers
7 for participants, emergency housing vouchers for participants, toiletry/hygiene items for
8 participants, gift cards for participants, or miscellaneous supplies or incentives to be used by
9 the Monroe County Human Services Program staff and/or participants; and
10

11 WHEREAS, the donors will be informed that the donated funds will be used to further the
12 mission of the Monroe County Human Services Mission which is to serve people, with an
13 emphasis on Monroe County residents, by empowering participant responsibility and choice
14 toward safe and independent lifestyles through the delivery of services in response to
15 assessed needs. It intends to achieve this mission through providing public awareness,
16 resource and referral information, economic support, and direct provision of services in a
17 fiscally responsible manner; and
18

19 WHEREAS, the Monroe County Department of Human Services Business Unit shall have the
20 responsibility of managing the Monroe County Human Services Donation Policy for the county
21 under the oversight of the Monroe County Human Services Director; and
22

23 WHEREAS, once donated for the Monroe County Human Services Program(s), the funds are
24 to be used only for the donated purposes; and
25

26 WHEREAS, the Department of Human Services Committee recommends approval of
27 the attached Monroe County Human Services Donation Policy.
28

29 NOW, THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors
30 approves the attached Monroe County Human Services Donation Policy; and
31

32 FURTHER BE IT RESOLVED by the Monroe County Board of Supervisors that the Finance
33 Department shall establish a non-lapsing account to hold the funds collected as donations; and
34

35 FURTHER BE IT RESOLVED that the Monroe County Department of Human Services
36 Business Unit shall establish a ledger to monitor the donations pursuant to the Monroe County
37 Human Services Donation Policy. The Director of Human Services shall provide oversight of
38 this non-lapsing fund, policy compliance, and ensure that the funds are used for the purpose
39 that the donor established, and ensure compliance with the mission of the Monroe County
40 Department of Human Services.
41

42 Offered by the Monroe County Department of Human Services Business Services Unit this 6th
43 day of July, 2021.
44

45 Statement of Purpose: This resolution will authorize a non-lapsing account to receive and
46 disburse donations under the Monroe County Human Services Donation Policy.

47

48 Fiscal note: Per Wisconsin Statute, §65.90, this resolution will require a 2/3 vote of the entire
49 membership of the Monroe County Board of Supervisors for approval. No levy dollars to be
50 used as the program will be funded by donations.

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form on _____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>July 6</u>, 20<u>21</u> VOTE: <u>8</u> Yes <u>0</u> No <u>1</u> Absent Committee Chair: <u>David A. Pucie</u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

MONROE COUNTY DEPARTMENT OF HUMAN SERVICES DONATION POLICY

Acceptance and Use of Donations by Monroe County Department of Human Services for the benefit of Monroe County Human Services Program Participants

Approved by Monroe County Resolution No. _____

This policy is created under §59.52(19) Wis. Stats. to allow the acceptance and use of monetary donations for the public governmental purpose of furthering the goals of the Monroe County Human Services Programs.

§59.52(19) Wis. Stats. DONATIONS, GIFTS AND GRANTS. The board may accept donations, gifts or grants for any public governmental purpose within the powers of the county.

Monroe County Department of Human Services may receive monetary donations which will be used to support the Monroe County Human Services Mission Statement; which is to serve people, with an emphasis on Monroe County residents, by empowering participant responsibility and choice toward safe and independent lifestyles through the delivery of services in response to assessed needs. It intends to achieve this mission through providing public awareness, resource and referral information, economic support, and direct provision of services in a fiscally responsible manner. Monroe County Department of Human Services may accept unsolicited donations from the community, donations from programs offered to the public at large or from grants.

The Monroe County Department of Human Services and county personnel involved with the various Human Services Programs are authorized to manage and oversee this donation policy as part of their work for the county. The Human Services Director is responsible for the oversight of this policy. The Human Services Director shall ensure compliance with the policy and that the funds are used for the donated purpose and to fulfill the mission of the Monroe County Department of Human Services.

DONATIONS

Donations must be accounted for through use of the Department of Human Services Business Unit ledger and placed in the designated non-lapsing account. Receipt and disbursement of donated monies and items must be managed according to county policies or under rules created by the Finance Department to ensure proper accounting. The Human Services Director shall ensure compliance with this policy, monitor the non-lapsing donation account, ensure compliance with a donor's purpose for the donation, and verify donations are in compliance with the mission of the Monroe County Department of Human Services.

Listed below are the types of gifts that may be accepted by the Monroe County Department of Human Services for use by the Monroe County Department of Human Services as authorized by the Human Services Director:

- *Monetary Gifts/Donations:* Monetary gifts/donations are acceptable in the form of cash, check, or money order.

In the case of monetary donations, these funds may be used to purchase items to help support the staff and participants in their organization and participation in Monroe County Human Services programs; such as

- Cab or Transportation Vouchers for participants
- Emergency Housing Vouchers for participants
- Toiletry/Hygiene Items for participants
- Gift Cards for participants
- Miscellaneous supplies or incentives to be used by the Monroe County Human Services Program staff for participants.

SOLICITATION

The appearance of inappropriate influence must be avoided.

Donations are monies or other property given as an unsought gift, which is to be distinguished from soliciting or fundraising of funds. The county cannot solicit or fundraise funds. The county may apply for grants or donations through programs open to municipalities at large.

No county employee or official, individually or on behalf of the county, shall receive or offer to receive, either directly or indirectly, any gift, gratuity or other thing of value if it could reasonably be expected to influence the carrying out of duties, responsibilities activities of the county, official actions or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of the county which he is not authorized to receive from any person who has or is seeking to obtain contractual or other business or financial relationships with the county or County Board; or conducts operations or activities which are regulated by the county or County Board; or has interests which may be substantially affected by the county or County Board.

Private citizens who wish to further county programs can donate their money, time and efforts. If county personnel wishes to support a program or fundraising effort, they can donate their private time, effort and money.

TERMINATION

If the Monroe County Human Services program cease to operate, the funds monetary and non-monetary donations and grants will be disbursed pursuant to County Board determination.

RESOLUTION APPROVING
THE
MONROE COUNTY FOREST ANNUAL WORK PLAN - 2022

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WHEREAS, it is required that the Monroe County Board of Supervisors approve the Monroe County Forest Annual Work Plan (see attached); and

WHEREAS, the Monroe County Natural Resources and Extension Committee has reviewed and approved the attached plan.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that they do hereby approve the attached Annual Work Plan for the calendar year of 2022 for the Monroe County Forest.

Dated this 25th of August 2021.

Offered by the NATURAL RESOURCES and EXTENSION COMMITTEE.

Purpose: To approve this Annual Forest Work Plan for the calendar year of 2022; which will allow Monroe County to apply for the County Forest Administrator Grant.

Fiscal Note: Revenue from the County Forest Administrator Grant from the WDNR will be approximately \$51,000.00 and be incorporated into the annual budget.

Drafted by Chad Ziegler.

Reviewed as to form on _____ Lisa Aldinger Hamblin, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>August 9 2021</u> ___ Yes ___ No ___ Absent Committee Chair: <u><i>Nodji Van Wycken</i></u> <u><i>David W. Ziegler</i></u>
Finance Vote (If required): ___ Yes ___ No ___ Absent	<u><i>David A. Bruce</i></u>
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ___ Yes ___ No ___ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK (A raised seal certifies an official document)

MONROE COUNTY FOREST ANNUAL WORK PLAN - 2022

REFERENCES:

1. Annual Planning Meeting (once per year with minutes)
2. Fifteen Year Comprehensive Plan (2021-2035)

INTRODUCTION:

This work plan is intended to give a general overview of the accomplishment goals for 2022, not be a blueprint of what will or will not be done. Issues such as funding, weather, harvesting activity and workload will ultimately impact what will be accomplished. Due to unforeseen circumstances it may be expedient and prudent to perform more of one activity at the expense of another, with the understanding that at another time the situation may be reversed.

TIMBER SALE ADMINISTRATION:

There are eight active timber sale contracts on the county forest. Normal administrative procedures for timber sales include:

- Advertising the sale and negotiating the contract.
- Meeting with the purchaser before the job is started to go over the sale requirements.
- Routinely inspecting the sale once the harvest has started to confirm contract compliance.
- Collecting load tickets, scaling forest products and tracking the volume and type of wood being harvested.
- Making sure landing and road repair is done properly following the harvest.
- Balancing the sale ledger and completing the cutting report at sale close out.

TIMBER SALE PLANNING AND ESTABLISHMENT:

The goals for timber sale establishment and sale in 2022 are:

- Approximately 230 acres of timber will be set up and sold.
- All of the acres will be even-aged harvests with reserve trees and reserve pockets of trees.

Normal sale establishment procedures include:

- Consulting the compartment reconnaissance to determine harvest needs for the year.
- Inspecting the scheduled stands to determine if a harvest is appropriate.
- Marking the timber to be sold in a manner appropriate for the type of sale.
- Preparing a sale prospectus and completing the cutting notice.

FOREST RECONNAISSANCE:

- The goal for compartment reconnaissance in 2022 is 430 acres.
- Reconnaissance of completed timber sales will be done as they are closed out.
- Regeneration surveys will be performed on stands recently harvested.

TIMBER STAND IMPROVEMENT:

- Invasive treatments with herbicides will be performed on timber sale areas before they are sold.

REFORESTATION:

Natural regeneration is anticipated on the mature sites that will be harvested.

FISH AND WILDLIFE MANAGEMENT ACTIVITIES:

The normal activities associated with the Karner blue butterfly program and the maintenance of wildlife openings will continue during 2022.

Several small prescribed burns may be completed to promote native grasses and forbs.

RESOLUTION INCREASING THE MAXIMUM BALANCE OF THE NON-LAPSING CAPITAL IMPROVEMENT ACCOUNT FOR THE PARK DEPARTMENT

WHEREAS, Monroe County Board of Supervisors approved resolution 03-19-04 on March 27th, 2019 which authorizes the Finance Department to place the Park Department's surplus revenue each year into a non-lapsing Long Range Capital Improvements account; and

WHEREAS, the purpose of the Long Range Capital Improvements account is to fund park maintenance, repairs and improvements without levying taxes; and

WHEREAS, the cost of goods and services has increased significantly in the past two years and will continue to increase in the future; and

WHEREAS, future funding sources for maintenance, repairs and improvements is unknown.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that they do hereby authorize the maximum balance of the non-lapsing Long Range Capital Improvements account for the Park Department to be increased from \$200,000.00 to \$300,000.00.

Dated this 25th day of August, 2021.

Offered by the Natural Resources and Extension Committee

Purpose: This resolution will increase the maximum balance of the non-lapsing capital improvement account for the Park Department from \$200,000.00 to \$300,000.00.

Fiscal note: This resolution will authorize reassignment of an additional \$100,000.00 of surplus park revenue into a Park Capital Improvements account. Per Wisconsin Statute sec. 65.90 this resolution will require a 2/3rds vote of the entire membership of the Monroe County Board of Supervisors for approval. Spending of these funds will also require a 2/3rds majority unless the improvements are included in the annual county budget.

Reviewed as to form on _____

Lisa Aldinger Hamblin, Corporation Counsel

Committee of Jurisdiction Forwarded on: August 9 20 21

____ Yes ____ No ____ Absent

Committee Chair: Nodji Vanulychen

Ronald W. Gutes
David A. Kuce

Finance Vote (If required):

____ Yes ____ No ____ Absent

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20 _____

____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing

is a true and correct copy of Resolution # _____ acted on by the County

Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK

(A raised seal certifies an official document)

RESOLUTION NO. 07-21-02

RESOLUTION APPROVING CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS POLICY AND PROCEDURE

1 **WHEREAS**, The American Recovery Plan Act (“ARPA”) appropriated Monroe County
 2 \$8,984,103 in Coronavirus State and Local Fiscal Recovery Funds (Fiscal Recovery Funds); and
 3

4 **WHEREAS**, The funds will be received in two separate payments, 50% was received in May of
 5 2021 and remaining 50% to be paid at least 12 months after the first payment; and
 6

7 **WHEREAS**, Funds will be available through December 31, 2024, and may cover costs from
 8 March 3, 2021, through December 24, 2024; and
 9

10 **WHEREAS**, All funds must be incurred and obligated by December 31, 2024, with funds
 11 expended to cover obligations and all work completed by December 31, 2026; and
 12

13 **WHEREAS**, Funds not incurred or obligated by December 31, 2024 must be returned to the
 14 United States Treasury; and
 15

16 **WHEREAS**, The Fiscal Recovery Funds provide a substantial infusion of resources to help turn
 17 the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable
 18 recovery in Monroe County; and
 19

20 **WHEREAS**, Use of these funds should be reviewed in an equitable manner to determine the most
 21 advantageous long term sustainable use in Monroe County.
 22

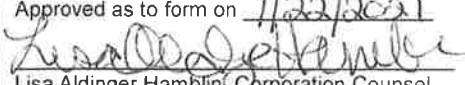
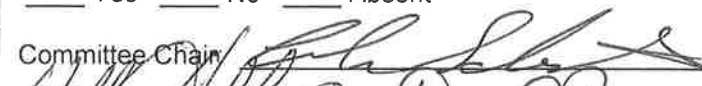

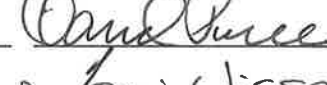


23 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that they
 24 do hereby approve the proposed Coronavirus State and Local Fiscal Recovery Funds Policy and Procedure as
 25 set out in the attached document.
 26

27 Offered this 28^h day of July, 2021 by the Finance Committee.
 28

29 Purpose: To create and execute an equitable review of all Fiscal Recovery Fund Requests. Request in
 30 compliance to policy implemented will be reviewed by the Finance Committee with recommendations
 31 forwarded in resolution form to full county board.
 32

33 Fiscal note: The policy would set out the procedure to request and award funds from the Fiscal Recovery
 34 Funding. All recommendations brought forward in Resolution form by the Finance Committee would be
 35 reviewed and approved by full county board.
 36

37 Drafted by: County Administrator, Tina Osterberg

Finance Vote (If required): <u> 5 </u> Yes <u> 0 </u> No <u> 0 </u> Absent	Committee of Jurisdiction Forwarded on: <u> July 21 </u> , 20 <u> 21 </u> <u> 5 </u> Yes <u> 0 </u> No <u> 0 </u> Absent
Approved as to form on <u> 7/22/2021 </u>  Lisa Aldinger Hamblin, Corporation Counsel	Committee Chair     
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ _____ Yes _____ No _____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.

CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS POLICY AND PROCEDURE

Policy

Monroe County Coronavirus State and Local Fiscal Recovery Funds (CSFRF/CLFRF or Fiscal Recovery Funds)

Introduction

The American Recovery Plan Act (“ARPA”) appropriated Monroe County \$8,984,103 in Coronavirus State and Local Fiscal Recovery funding. The funds will be received in two separate payments, 50% in May of 2021 and remaining 50% to be paid at least 12 months after the first payment. Funds will be available through December 31, 2024, and may cover costs from March 3, 2021, through December 24, 2024. All funds must be incurred and obligated by December 31, 2024, with funds expended to cover obligations and all work completed by December 31, 2026. Funds not incurred or obligated by December 31, 2024 must be returned to the United States Treasury.

Purpose

To create and execute an equitable review of all Fiscal Recovery Fund Requests.

Categories of Eligible Uses

- Replace Public Sector Revenue Loss – Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic.
- Broadband Infrastructure – Make necessary investments to provide unserved or underserved locations with new or expanded broadband access.
- Support Public Health Response – Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff.
- Address Negative Economic Impacts – Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector.

Objective

1. Requested Fiscal Recovery Funds shall have a positive impact to Monroe County citizens.
2. Program/project shall be a one-time use of funds with no new future expenditure requirements.
3. Shall meet all obligation and completion deadlines.
4. Shall be an eligible use of funds. (It is the responsibility of the requesting party to provide proof of eligibility).

Criteria for Requests

The following information shall be included in all requests for fiscal recovery funds.

1. Program/project title/name.
2. Total Funding amount requested. What is the funds for?
3. What is the timeline of the program/project? Begin/End.
4. What is the timeline of the use of funds? Please explain.
5. Will Monroe County staff time be needed? If Yes, please estimate hours and staffing needs.
6. Eligible uses - how will you meet compliance regulations? Please explain.
7. Will the program/project create savings or future income? Please explain.
8. Is there matching funds to extend impact of the program/project? What source of matching funds?
9. Will the program/project create efficiencies? If so, in what way?
10. Does the use of funds increase quality of life? If so, how?
11. What population does the program help?
12. Does the use of funds promote Economic Development in Monroe County?
13. Will the program/project create jobs in Monroe County? If yes, please estimate number of job opportunities? Will the positions be temporary or permanent?

Request for Use Process

1. All requests for Fiscal Recovery Funds shall be submitted to the Finance Director, Diane Erickson 124 N Court Street, Sparta, WI 54665 or diane.erickson@co.monroe.wi.us no later than 12/31/2021.
2. Finance Director shall make available all requested uses to the Finance Committee.
3. All requests shall be reviewed by the Finance Committee for compliance with policy.
4. Requests in compliance with policy requirements will be reviewed at a future date to be set by the Finance Committee.
5. Any requestor shall be in attendance to present the request at said meeting for request to be eligible for consideration, absent any extenuating circumstance.
6. Recommendations by the Finance Committee will be forwarded in resolution form to the Monroe County Board for consideration.
7. Monroe County Board approval. Requestor shall be in attendance to present the request at said meeting for request to be eligible for consideration, absent any extenuating circumstance.

Reporting

The Finance Department with the assistance of the requestor shall provide to the Secretary of the United States Treasury periodic reports providing detailed accounting of the uses of funds. In addition to regular reporting requirements, the requestor may be required to provide other additional information as may be necessary or appropriate.



CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS
REQUEST FORM

Policy Form

To request Monroe County Coronavirus State and Local Fiscal Recovery Funds (CSFRF/CLFRF or Fiscal Recovery Funds) complete the form and attach additional information as necessary.

Objective

1. Requested Fiscal Recovery Funds shall have a positive impact to Monroe County citizens.
2. Program/project shall be a one-time use of funds with no new future expenditure requirements.
3. Shall meet all obligation and completion deadlines.
4. Shall be an eligible use of funds. (It is the responsibility of the requesting party to provide proof of eligibility).

Criteria for Requests

The following information shall be included in all requests for fiscal recovery funds.

1. Program/project title/name. _____

2. Total Funding amount requested. \$ _____

What is the funds for?

3. What is the timeline of the program/project? Please Explain _____

Begin Date ___/___/___ End Date ___/___/___

4. What is the timeline of the use of funds? Please Explain _____

Begin Date ___/___/___ End Date ___/___/___



CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS
REQUEST FORM

5. Will Monroe County staff time be needed? Yes No
If yes, please estimate hours and staffing needs.

Estimated Hours _____

Estimated Staff _____

6. Eligible uses - how will you meet compliance regulations? Please attach Proof of Eligible Use.

Select Category of Eligible Uses

- Replace Public Sector Revenue Loss – Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic.
- Broadband Infrastructure – Make necessary investments to provide unserved or underserved locations with new or expanded broadband access.
- Support Public Health Response – Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff.
- Address Negative Economic Impacts – Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector.

How will you meet compliance regulations?

7. Will the program/project create savings or future income? Please explain _____

8. Is there matching funds to extend impact of the program/project? What source of matching funds? Please attach additional information if necessary _____

9. Will the program/project create efficiencies? If so, in what way? _____



CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS
REQUEST FORM

10. Does the use of funds increase quality of life? If so, how? _____

11. What population does the program help? _____

12. Does the use of funds promote Economic Development in Monroe County? _____

13. Will the program/project create jobs in Monroe County? Yes No
If yes, please estimate number of job opportunities? _____

Please explain what type of workforce the jobs created will fall under _____

Will the positions be? (Select One)

- Temporary
- Permanent

Request for Use Process

1. All requests for Fiscal Recovery Funds shall be submitted to the Finance Director, Diane Erickson 124 N Court Street, Sparta, WI 54665 or diane.erickson@co.monroe.wi.us no later than 12/31/2021.
2. Finance Director shall make available all requested uses to the Finance Committee.
3. All requests shall be reviewed by the Finance Committee for compliance with policy.
4. Requests in compliance with policy requirements will be reviewed at a future date to be set by the Finance Committee.
5. Any requestor shall be in attendance to present the request at said meeting for request to be eligible for consideration, absent any extenuating circumstance.
6. Recommendations by the Finance Committee will be forwarded in resolution form to the Monroe County Board for consideration.
7. Monroe County Board approval. Requestor shall be in attendance to present the request at said meeting for request to be eligible for consideration, absent any extenuating circumstance.



CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS
REQUEST FORM

Reporting

The Finance Department with the assistance of the requestor shall provide to the Secretary of the United States Treasury periodic reports providing detailed accounting of the uses of funds. In addition to regular reporting requirements, the requestor may be required to provide other additional information as may be necessary or appropriate.

Submission

Date _____

Name _____

Address _____

Email _____

Phone _____

Internal Use Only

Finance Director Signature _____

Date Received _____

Finance Committee Vote Approved Yes No

Finance Committee Chair Signature _____

County Board Vote Approved Yes No

County Board Chair Signature _____

1 **RESOLUTION ESTABLISHING HO CHUNK FUNDS ALLOCATION FOR 2022 BUDGET**

2
3 **WHEREAS**, The County and the Ho-Chunk Nation have been good neighbors and desire the
4 spirit of cooperation to continue between the two governments; and

5
6 **WHEREAS**, on November 1, 1994, the United States Secretary of the Interior approved a
7 new Constitution for the Ho-Chunk Nation, formerly known as the Wisconsin Winnebago Tribe; and

8
9 **WHEREAS**, the Ho-Chunk Nation is a federally recognized Indian Tribe, pursuant to the
10 Indian Reorganization Act of 1934; and

11
12 **WHEREAS**, the Nation is a sovereign government possessed of all sovereign powers and
13 rights thereto pertaining; and

14
15 **WHEREAS**, Article V, Section 2(i) of the Ho-Chunk Nation Constitution grants the Ho-
16 Chunk Nation Legislature the power to negotiate and enter into treaties, compacts, contracts, and
17 agreements with other governments, organizations, or individuals; and

18
19 **WHEREAS**, the Congress of the United States has enacted into law the *Indian Gaming*
20 *Regulatory Act*, (hereinafter "IGRA") P.L. 100-497, 25 U.S.C. §2701, et seq., which provides in part
21 that a tribal/state compact may be negotiated between a tribe and a state to set forth the rules,
22 regulations and conditions under which a tribe may conduct Class III gaming, as defined in the Act,
23 on Indian lands within a state permitting Class III gaming; and

24
25 **WHEREAS**, pursuant to IGRA, the Nation and the State of Wisconsin entered into a
26 Compact on June 11, 1992; and

27
28 **WHEREAS**, the Nation and State subsequently amended the Compact three times; and

29
30 **WHEREAS**, in relevant part the Third Amendment to the Compact with the State of
31 Wisconsin provides:

32 Payment to Counties. Commencing May 1, 2010, to make the Annual Payment, the Nation
33 shall deduct from its Annual Payment One Thousand Dollars (\$1,000.00) paid to each county for
34 every acre of land owned by the United States of America in trust for the Nation as of the effective
35 date of this Compact and the Second Amendment which is located within the county's jurisdiction;
36 and

37
38 **WHEREAS**, the effective date of the Compact and the Second Amendment was July 3,
39 2003; and

40
41 **WHEREAS**, Patricia Olby, Realty Officer of the Midwest Regional Office of the Bureau of
42 Indian affairs, sent a letter dated July 29, 2009 to Sheena Schoen, Department of Heritage
43 Preservation, Division of Natural Resources of the Ho-Chunk Nation. The July 29, 2009 letter from
44 Ms. Olby provides that pursuant to documents of record retained in the Bureau of Indian Affairs and
45 approved by the Secretary of Interior of the United States government had taken title to land on
46 behalf of the Ho-Chunk Nation geographically located within the borders of twelve Wisconsin
47 Counties as of July 3, 2003; and

48 **WHEREAS**, the Ho-Chunk Nation and the State of Wisconsin through the Wisconsin
49 Administrator of Gaming for the Department of Administration have agreed the amount and location
50 of acreage held in trust that qualifies for this credit is set out in the July 29, 2009 letter from Patricia
51 Olby, Realty Officer for the Bureau of Indian Affairs, Great Lakes Agency, to Sheena Schoen,
52 Department of Heritage Preservation, Division of Natural Resources of the Ho-Chunk Nation; and
53

54 **WHEREAS**, the County was one of the twelve Wisconsin Counties that the United States
55 government had taken title to land geographically located within the borders of the County on behalf
56 of the Ho-Chunk Nation; and
57

58 **WHEREAS**, according to the Midwest Regional Office of the Bureau of Indian Affairs, as
59 of July 3, 2003 the Department of Interior had taken title to 52.5 acres of land in trust for the Ho-
60 Chunk Nation, which were located within the geographic boundaries of the County of Monroe; and
61

62 **WHEREAS**, pursuant to the terms of the Compact the Nation may provide \$52,500 to the
63 County and, if it makes this payment, the Nation beginning with its payment due on May 1, 2010
64 will receive a corresponding reduction in the amount that is owed by the Nation to the State; and
65

66 **WHEREAS**, pursuant to Wis. Stat. § 59.01, the County “is a body corporate, authorized to
67 sue and be sued,...to make such contracts and to do such other acts as are necessary and proper to
68 the exercise of the powers and privileges granted and the performance of the legal duties charged
69 upon it”; and
70

71 **WHEREAS**, in order to clarify the terms and conditions associated with the County’s receipt
72 of the funds from the Nation, pursuant to Monroe County Resolution 04-10-06 the parties did enter
73 into an Intergovernmental Agreement (“Agreement”); and
74

75 **WHEREAS**, that consistent with the terms of Monroe County Resolution
76 04-10-06 the Treasurer is authorized to accept money from the Nation pursuant to the Agreement
77 and to be used in a manner consistent with the Agreement; and
78

79 **WHEREAS**, that consistent with the terms of the Agreement upon the Nation providing the
80 payment, the County shall provide written notification to the State of Wisconsin of the amount of
81 any payment received in order to ensure that the State has the written notification no later than April
82 2nd; and
83

84 **WHEREAS**, the County may use the money for any purpose as determined by the County in
85 its sole discretion, except that the County cannot use any of the funds paid to it in a manner that
86 would diminish the Nation’s governmental jurisdiction or have an adverse financial impact on the
87 Nation; and
88

89 **WHEREAS**, consistent with the Agreement, the County shall report to the Nation by March
90 1 of each year of the Agreement, how it intends to use the money provided by the Nation and
91 explain, if applicable, how the County believes its proposed use of the money benefits either the Ho-
92 Chunk Nation or Ho-Chunk Nation Tribal Members.
93

94 **NOW, THEREFORE BE IT RESOLVED**, that for the fiscal year 2022 the County will use
95 the money provided by the Nation for the following purpose:

96 **Purpose:** Offset a portion of costs to upgrade phase 1 GEO Diversity for Monroe County's Dispatch
 97 equipment. This would be a voter upgrade from MLC8000 to GVR8000. The "Voter" upgrade
 98 from the Motorola model MLC8000 to the Motorola GVR8000 provides improved quality of voice
 99 and data sent over a multi-site radio system. The 6 voter system compares the signal from multiple
 100 sites and creates a high-quality composite message that is heard by dispatch and units in the
 101 field. This system provides a gateway from a conventional analog system to the newer P25 digital
 102 system and can accommodate future needs without replacement of the entire unit(s). The GVR8000
 103 also provides automatic failure detection and switching to improve reliability over the entire
 104 system. The GVR8000 is all IP based so we would have IP connectivity all the way from the voters
 105 to the GTR base station radios. Moving to the GVR8000 will eliminate the older MLC units, one for
 106 each channel with a total of 52 MLC's currently in use. This is the first step in moving toward a
 107 geo-diverse system giving Monroe County Dispatch capabilities that they do not have today.

108
 109 Offered by the Finance Committee this 25th day of August, 2021.

110
 111 **Fiscal Note:** Will provide \$52,500 of non-levy funding for Dispatch equipment upgrade in 2022
 112 fiscal year budget.

113
 114 Drafted by: County Administrator, Tina Osterberg

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form on _____ _____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20____ VOTE: ____ Yes ____ No ____ Absent Committee Chair: _____ _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

The logo for Baird, featuring the word "BAIRD" in white, uppercase, serif font, set against a dark blue, parallelogram-shaped background.

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Borrowing Amount / Structure / Purpose

Issue:	General Obligation Corporate Purpose Bonds
Estimated Amount:	\$8,485,000
Purpose:	<ul style="list-style-type: none">• \$4,000,000 - Rolling Hills Nursing Home & Senior Living Facility• \$4,485,000 - Refinance 2013 Bonds
Structure:	Matures March 1, 2022-2041
First Interest:	March 1, 2022
Callable:	Callable March 1, 2030
Estimated Interest Rate:	1.83%
Estimated Present Value Savings of 2013 Bonds (\$):	\$112,390
Estimated Present Value Savings of 2013 Bonds (%):	2.512%

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Hypothetical Refinancing Illustration of 2013 Bonds

Calendar Year	BEFORE REFINANCING				AFTER REFINANCING				POTENTIAL DEBT SERVICE SAVINGS	
	\$10,000,000 G.O. County Building Bonds Dated October 16, 2013			TOTAL DEBT SERVICE	\$10,000,000 G.O. County Building Bonds Dated October 16, 2013		\$4,485,000 G.O. Corp. Purp. Bonds (CR) Dated December 1, 2021 ⁽¹⁾			TOTAL NEW DEBT SERVICE
	PRINCIPAL (3/1)	RATE	INTEREST (3/1 & 9/1)		PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1)		
2021	\$300,000	2.000%	\$132,125	\$432,125	\$300,000	\$132,125			\$432,125	\$0
2022	\$200,000	2.125%	\$127,000	\$327,000	\$200,000	\$2,125	\$30,000	\$66,975	\$299,100	\$27,900
2023	\$1,500,000	2.375%	\$107,063	\$1,607,063	***		\$1,505,000	\$74,050	\$1,579,050	\$28,013
2024	\$1,555,000	3.000%	\$65,925	\$1,620,925	***		\$1,550,000	\$43,500	\$1,593,500	\$27,425
2025	\$1,420,000	3.000%	\$21,300	\$1,441,300	***		\$1,400,000	\$14,000	\$1,414,000	\$27,300
	\$4,975,000		\$453,413	\$5,428,413	\$500,000	\$134,250	\$4,485,000	\$198,525	\$5,317,775	\$110,638

Maturities callable 3/1/2022 or any date thereafter.

CALLABLE MATURITIES

*** REFINANCED WITH 2021 ISSUE.

ROUNDING AMOUNT.....	\$4,702
POTENTIAL GROSS SAVINGS.....	\$115,340
⁽²⁾ POTENTIAL PRESENT VALUE SAVINGS \$.....	\$112,390
POTENTIAL PRESENT VALUE SAVINGS %.....	2.512%

(1) This illustration represents a mathematical calculation of potential interest cost savings (cost), assuming hypothetical rates based on current rates for municipal bonds +15 bps as of 7/27/21. Actual rates may vary. If actual rates are higher than those assumed, the interest cost savings would be lower. This illustration provides information and is not intended to be a recommendation, proposal or suggestion for a refinancing or otherwise to be considered as advice.

(2) Present value calculated using the All Inclusive Cost (AIC) of 1.42% as the discount rate. Inclusive of estimated investment earnings calculated using an estimated investment rate of 0.04%.

Interest Rate Sensitivity		
Change in Rates	Est. PV % Savings	Est. PV \$ Savings
-0.30%	3.192%	\$142,825
-0.20%	2.964%	\$132,634
-0.10%	2.738%	\$122,535
+0.10%	2.286%	\$102,289
+0.20%	2.062%	\$92,262
+0.30%	1.837%	\$82,205

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Hypothetical Rolling Hills Financing Plan



PRELIMINARY - ROLLING HILLS									
\$4,000,000									
G.O. CORPORATE PURPOSE BONDS									
<i>Dated December 1, 2021</i>									
<i>(First interest 3/1/2022)</i>									
LEVY YEAR	YEAR DUE	EXISTING DEBT SERVICE - NON-ROLLING HILLS	EXISTING DEBT SERVICE - ROLLING HILLS <i>(Net of Bid Premium from 2021 Bonds)</i>	PRINCIPAL (3/1)	INTEREST (3/1 & 9/1) TIC= 2.05%	HYPOTHETICAL BID PREMIUM	TOTAL	COMBINED ROLLING HILLS DEBT SERVICE <i>(After New Issue)</i>	YEAR DUE
2020	2021	\$2,332,983	\$0					\$0	2021
2021	2022	\$2,507,008	\$600,000		\$94,242	(\$94,242)		\$600,000	2022
2022	2023	\$2,505,308	\$886,456	\$330,000	\$122,356	(\$122,356)	\$330,000	\$1,216,456	2023
2023	2024	\$2,504,639	\$958,738	\$210,000	\$116,956	(\$71,492)	\$255,465	\$1,214,202	2024
2024	2025	\$2,508,151	\$941,363	\$160,000	\$113,256		\$273,256	\$1,214,619	2025
2025	2026	\$2,307,351	\$928,113	\$180,000	\$107,156		\$287,156	\$1,215,269	2026
2026	2027	\$2,308,845	\$913,863	\$205,000	\$97,531		\$302,531	\$1,216,394	2027
2027	2028	\$1,347,623	\$903,488	\$225,000	\$86,781		\$311,781	\$1,215,269	2028
2028	2029		\$901,788	\$235,000	\$75,281		\$310,281	\$1,212,069	2029
2029	2030		\$919,263	\$230,000	\$63,656		\$293,656	\$1,212,919	2030
2030	2031		\$941,463	\$220,000	\$54,606		\$274,606	\$1,216,069	2031
2031	2032		\$952,903	\$215,000	\$48,081		\$263,081	\$1,215,984	2032
2032	2033		\$963,100	\$210,000	\$41,706		\$251,706	\$1,214,806	2033
2033	2034		\$972,003	\$205,000	\$35,481		\$240,481	\$1,212,484	2034
2034	2035		\$979,563	\$205,000	\$29,844		\$234,844	\$1,214,406	2035
2035	2036		\$986,288	\$205,000	\$24,975		\$229,975	\$1,216,263	2036
2036	2037		\$997,675	\$195,000	\$20,475		\$215,475	\$1,213,150	2037
2037	2038		\$1,002,550	\$195,000	\$16,088		\$211,088	\$1,213,638	2038
2038	2039		\$1,010,881	\$190,000	\$11,638		\$201,638	\$1,212,519	2039
2039	2040		\$1,013,819	\$195,000	\$7,066		\$202,066	\$1,215,884	2040
2040	2041		\$1,020,100	\$190,000	\$2,375		\$192,375	\$1,212,475	2041
		\$18,321,906	\$18,793,413	\$4,000,000	\$1,169,552	(\$288,090)	\$4,881,461	\$23,674,874	

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Important Disclosures



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