

May 17, 2021

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:03 P.M. by Alan McCoy.

Present: Cedric Schnitzler, Ron Luethe, Alan McCoy, Mary Cook and Wallace Habegger. Sharon Folcey was absent.

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator

Possible Corrections and Approval of April 19, 2021 Meeting Minutes.

A **motion** was made by Mary Cook and seconded by Ron Luethe to approve the minutes from the April 19, 2021 meeting. Motion carried: 5-0.

Public Comments: (3 minutes each, one time only). None

Public Hearing:

Application of Moses Lee/Henry Miller for a **conditional use permit** for a Dog Kennel, at 24794 Logan Wilton, WI in part of the NW1/4, SW 1/4, Section 36 T16N, R1W, Town of Wilton, parcel number 048-00777-0000, 40 acres. The adjoining land use is agriculture and woodlands.

Moses Lee or Henry Miller were not present. Alison spoke to the Committee and public regarding their request for a conditional use permit for a dog kennel. Alison stated that they currently have 33 dogs licensed of various breeds. They are currently a breeding facility and have a State breeders license.

The Town of Wilton sent a letter regarding the application and was in favor of approving the conditional use with the following conditions:

- 1) He needs to be in full compliance with Monroe County.
- 2) No more than 10 licensed dogs on the property at all times. This includes breeding dogs and any additional "farm" dogs. Must comply with Monroe County for kenneling standards, definitions and licensing.
- 3) The CUP is issued to these parties at this location only. If either move or the property changes hands, the CUP is null and void.

Discussion was held:

A **motion** was made by Ron Luethe, seconded by Mary Cook to approve the application of Moses Lee/Henry Miller for conditional use permit for a Dog Kennel with the conditions stated by the Town of Wilton, at 24794 Logan Wilton, WI. Motion carried: 5-0 .

Moses Lee arrived to the meeting at 6:55, with Scott Grenon who provided transportation for him. Moses was informed of the Committee's decision and the conditions requested by the Town. He did not attend the Town meeting and was not aware of their recommendation to limit the number of adult dogs to 10. Alison informed Moses that he should be receiving a letter in the mail from the zoning office. Alison also informed him that after he receives the letter and makes plans to limit the number of dogs he should call and inform her or Jeff Leis-Humane Officer of his plans and timeline.

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Application of Daniel Schrock for a **conditional use permit** for a Dog Kennel located at 27311 County Hwy A, Tomah, WI, in part of the SW ¼ of SW ¼ Section 36, T17N, R1W, in the Town of Tomah, part of Tax Parcel ID# 042-00891-1000, 5.5 acres. The adjoining land use is agriculture.

Daniel Schrock was present as well as Howard Hanson (Town Chair-Tomah) on behalf of the application for a dog kennel. Mr. Schrock currently has 8 dogs that are licensed. He operates a breeding facility. Howard Hanson stated that at the Town board meeting they had a discussion with Mr. Schrock and they came to a mutual agreement to limit the number of dogs to 8 adult. The other condition recommended by the Town is that the permit is non transferrable to different landowners.

Discussion was held.

A **motion** was made by Mary Cook, seconded by Ron Luethe to approve the application for Daniel Schrock for conditional use permit for a Dog Kennel at 27311 County Hwy A, Tomah, WI with the conditions that the number of adult dogs be limited to no more than 8 and the CUP be non-transferable to a different owner. Motion carried: 5.0.

Application of Penny & Kenneth Hanson for a **conditional use permit** for a Dog Kennel located at 26238 Highland Ave, Tomah, WI, in part of the SW ¼ of NW ¼ Section 23, T17N, R1W, in the Town of Tomah, part of Tax Parcel ID# 042-00624-5000, 1.49 acres. The adjoining land use is agriculture.

Penny or Kenneth Hanson were not present. Alison spoke on behalf of the Hanson's regarding their application for a conditional use permit for a dog kennel.

Howard Hanson, Town chair for Town of Tomah spoke to the Committee. The Hanson's currently have seven Pomeranians that are pets. All of them have been spayed or neutered. The Town recommended approval of the application with the following conditions. Limit of eight adult dogs and the permit is non transferrable to different landowners.

Discussion was held.

A **motion** was made by Cedric Schnitzler, seconded by Ron Luethe to approve the application of Penny & Kenneth Hanson for a conditional use permit for a Dog Kennel located at 26238 Highland Ave, Tomah, WI with the conditions recommended by the Town of Tomah,. Motion carried: 5-0.

Penny Hanson called in by phone at approximately 6:50pm and apologized for missing her part of the meeting. Alison informed her of the Committee's decision and that she would be sending a letter out to her with the details.

Application of William and Rhonda Phillips and Paul Dwyer for a **conditional use permit** for a trucking service and storage facility, located at 22862 Cty Hwy CM & Gondola Rd Tomah, WI, in part of the NE ¼ of NE ¼ Section 7, T17N, R1W, in the Town of Tomah, part of Tax Parcel ID# 042-00102-0000, 13.883 acres. The adjoining land use is agriculture.

This hearing is cancelled due to last month's denial of the petition to change the zoning on the parcel.

Application of Francis & Tammy Hewuse and Tia Hewuse for a **conditional use permit** to operate a community based residential facility located at 21344 Inshore Ave, Tomah, WI, in part of the NE ¼ of SW ¼ Section 25, T17N, R2W, in the Town of Adrian, part of Tax Parcel ID# 002-00324-0000, 0.89 acres. The adjoining land use is agriculture and residential.

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Town of Adrian contacted Alison requesting a postponement for this application until June meeting. The Hewuse's were unable to attend the Town meeting and the Town had questions regarding the application and would like to review it at their June meeting.

A **motion** was made by Wally Habegger, seconded by Cedric Schnitzler to postpone the public hearing of Francis & Tammy Hewuse and Tia Hewuse for a conditional use permit to operate a community based residential facility located at 21344 Inshore Ave, Tomah, WI., until June 21, 2021 at 6pm in the Monroe County Board Assembly Room, 1st Floor - Room #1200, 112 South Court Street, Sparta, WI 54656. Motion carried: 5-0.

Application of Donald and Donna Justin for a **conditional use permit** to operate a tourist rooming house located at 7452 Kathryn Ave, Sparta, WI, in part of the SE $\frac{1}{4}$ of NW $\frac{1}{4}$ Section 22, T16N, R4W, in the Town of Leon, part of Tax Parcel ID# 022-00470-0000, 39 acres. The adjoining land use is agriculture.

Donna and Donald Justin were present for their conditional use permit application. Alison explained that the Justin's would like to convert one of their existing garages into a tourist rooming house.

Town Chair of Leon-Greg Selbrede was present. He stated that the Town board recommended approval of the application with no conditions.

Discussion was held:

A **motion** was made by Ron Luethe, seconded by Wally Habegger to approve the application of Donald and Donna Justin for a conditional use permit to operate a tourist rooming house located at 7452 Kathryn Ave, Sparta, WI. Motion carried: 5-0.

Application of Stephen & Kelley Becker for a **conditional use permit** to build mini-storage units located at 19161 State Hwy 27, Sparta, WI, in part of the NE $\frac{1}{4}$ of NE $\frac{1}{4}$ Section 03, T16N, R4W, in the Town of Leon, part of Tax Parcel ID# 022-00056-2000, 1.5 acres. The adjoining land use is agriculture and residential.

Scott Brooks (builder) and Kelley Becker were present for the hearing. Alison stated that at the April Committee meeting the Becker's were present for their change of zoning petition from General Agriculture-GA to Business, which was approved by the full County Board in April. Tonight the Becker's would like to move forward with the application of a conditional use permit for building mini-storage units. Alison stated she received a call this past week from Joe Rox, State Department of Transportation, regarding the status of the application. Scott Brooks stated that he has also been working with Mr. Rox but has not had any feedback from him at this time. Scott stated they are also currently working with a civil engineer to look at moving the location of the entrance onto the state highway so it would have less of a grade for safety purposes.

The Greg Selbrede stated that the Town of Leon has no concerns other than the driveway which is the jurisdiction of the DOT. The Town recommended approval of the CUP with no conditions.

Discussion was held:

A **motion** was made by Cedric Schnitzler and seconded by Mary Cook to approve the application of Stephen & Kelley Becker for a conditional use permit to build mini-storage units located at 19161 State Highway 27, Sparta, WI. Motion carried: 5-0.

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Office relocation

Alison reported the Property and Maintenance Committee toured Bldg B, out on County Hwy B for possible relocation for the Sanitation/Zoning department. The Zoning Committee felt this could be a good location long term for the department and has been the best location they have checked out by far. Cedric stated he will be talking with the City of Sparta and looking into various options for water and sewer situations. There is heating and cooling in the building. The building needs cleaning/maintenance for mold removal. Also would need electric run directly to it. Maintenance Dept. Director Gary Spohn will be looking into pricing what it would take to get the building ready.

Sanitation & Zoning

FEMA Floodplain Mitigation Grant. DNR municipal flood control grant

Alison gave an update to the Committee.

Two properties on Jameson and one on Hammer have been demolished. However there was still a lot of flood debris and junk that was found on the properties now that the snow is off. Final site cleanup is scheduled to be completed by the end of May.

Closing for the property located at 21284 St Hwy 27 was at the end of April. Walk-through for contractors was done and bids are due by the 21st and will be opened on the 24th of May for the demolition. Closing on the one more property will be the 28th.

Closings for the two properties Coulee Cap is funding will be on May the 25th and the demolitions will be handled by Coulee Cap.

Alison stated that we have been very busy with all of these projects but hopefully we will have everything completed by the end of the year including all the paperwork.

Discussion held.

Shoreland zoning violation in the Town of Wilton. (Borntreger)

Mr. Borntreger has been issued a citation, went out today. June 1st is court date.

Discussion was held:

Zoning violation in the Town of Ridgeville (Swenson)

Alison had a discussion with Mr. Swenson who is willing to work with the county. He does want to get this cleaned up. He is already working on the clean-up. On June 2nd Alison has a site visit with Mr. Swenson to check on the progress. The court date has been postponed until August 3rd. He is currently focusing on cleaning up along the road due to the right of way.

Dog Control:

Alison reported that the new turf for the dog shelter will be arriving tomorrow, Tuesday 5-18-20. The Highway department will be prepping the area and would like to have completed by the end of the month. Maintenance will then be installing the new turf.

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Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Discussion was held.

April 2021

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1,928.94	Sanitation		Sanitation Credit	190.80 (-203.41)
Zoning	15,942.67	Zoning		Zoning	143.20
Dog Control BOA	9,664.13	Dog Control	116.00	Dog Control	259.75
Total	27,651.74	0			390.34

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held Monday, June 21, 2021 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Agenda items: Dog fees as well as Sanitation/Zoning fees to help cover the proposed new zoning & sanitation officer position. There will be one PH-CUP rescheduled from tonight's meeting, Hewuse. August Committee meeting will be moved to August 23rd at 6:00 p.m.

A **motion** to adjourn was made by Alan McCoy seconded by Cedric Schnitzler. Motion carried: 5-0.

Meeting adjourned at 7:03 p.m.

Recorded by Gretchen Jilek