

Property & Maintenance Committee
April 14, 2021

Present: Cedric Schnitzler, Adam Balz, Mary Cook, Mark Halverson

Absent: Remy Gomez

Others: Garry Spohn, Tina Osterberg, Wallace Habhegger

- The meeting was called to order in the Monroe County Board Assembly Room at 4:15 p.m. by Chair Cedric Schnitzler.
- Public Comment Period – None.
- Monthly Meeting Date/Time – Wednesday, May 12, 2021 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mark Halverson second by Mary Cook to approve the 03/10/21 minutes. Carried 4-0.
- Tax Delinquent Properties –

Parcel #048-00054-0000. Garry Spohn explained that the committee accepted the high bid of \$1,500.00 on 01/13/21 for parcel #048-00054-0000. However, Sara Violette forfeited the bid by not paying the full amount of the bid within 30 days. The county has deposited and kept her initial deposit in the amount of \$350.00. Discussion. Motion by Mark Halverson second by Mary Cook to accept the 2nd bid in the amount of \$50.00 from Shannon and Carla O'Rourke on 01/13/21. Carried 4-0.

- Brownfield Properties #281023930000, #281002295000, #281001665000 – No discussion. Cedric Schnitzler explained that this item will be placed on next month's meeting agenda.
- Motion by Adam Balz second by Mark Halverson to move into closed session. Cedric Schnitzler, Adam Balz, Mary Cook and Mark Halverson all voting yes.

Property Discussion, 210 South K Street, Sparta, WI 54656

Closed Session per WI Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Motion by Mary Cook second by Mark Halverson to reconvene to open session. Cedric Schnitzler, Adam Balz, Mary Cook and Mark Halverson all voting yes.
- Rolling Hills – The landscaping around the pipeline project site was discussed. It was explained that a bid had been received for the project.
- 14301 County Highway B/Human Services Building – Garry Spohn explained that demolition costs are anticipated at \$800,000.00 for the Human Services Building. Buildings included to the north of town include Senior Services, Human Services, Rolling Hills and the farm house. Included in the underground tunnel connecting the buildings are streamlines, IT phone lines, water and electrical lines.
- Vehicle Purchase/Trades – Garry Spohn explained the need to upgrade a maintenance vehicle. The thought would be to get rid of the maintenance van and trade a used squad from our Sheriff's Department. Discussion. Motion by Mark Halverson second by Adam Balz to approve re-purpose of funds up to the amount of \$7,200.00 for a trade in for a Sheriff's vehicle. Carried 4-0.
- Budget Adjustment – Garry Spohn explained that an update to the Justice Center x-ray machine may require a budget adjustment. Discussion. Motion by Mary Cook second by Mark Halverson

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting

to forward a recommendation to fix the x-ray machine to the Sheriff's Department for review. Carried 4-0.

- Repurpose of Funds – *See above section, Vehicle Purchase/Trades
- The Buildings Manager Report was provided.
- Items for next month's agenda – Brownfield Properties, Tax Delinquent Parcels
- Motion by Mary Cook second by Adam Balz to adjourn the meeting at 5:26 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder