

Property & Maintenance Committee
March 10, 2021

Present: Cedric Schnitzler, Adam Balz, Mary Cook, Mark Halverson, Remy Gomez

Others: Garry Spohn, Tina Osterberg, Wallace Habegger, Rick Folkedahl, Alan McCoy, Andrew Kaftan, Toni Wissestad, Garlynn Brookshaw, Linda Smith, Mary Von Ruden

- The meeting was called to order at the Sparta American Legion at 3:45 p.m. by Chair Cedric Schnitzler.
- Public Comment Period – None.
- Monthly Meeting Date/Time – Wednesday, April 14, 2021 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Adam Balz second by Mark Halverson to approve the 02/10/21 minutes. Carried 5-0.
- Tax Delinquent Properties – Garry Spohn explained that Monroe County Resolution 2-07-1 authorized the discontinuance of payments in full of delinquent special assessments and special charges as a part of the annual August settlement by the Office of the Monroe County Treasurer. This resolution will be discussed at next week's Finance Meeting.

Parcel #048-00054-0000 was placed out for bid. Andrew Kaftan, Corporation Counsel explained that the bidder has 30 days to pay within notification as advertised. If payment is not received, the committee will need to determine how to move forward.

- Property Discussion – 211 West Oak, 121 East Oak and 212 Jefferson Avenue in Sparta or other Parcels Located near the Justice Center – Chair Schnitzler explained that a letter was sent out to the 219 W Oak Street from last meeting, declining any interest in the property.

The committee discussed the Torkelson properties. It would cost approximately \$8,000.00 to demo the building. It is estimated that concrete parking could cost up to \$200,000.00.

The committee discussed the only remaining South K Street property in the Administration Building block. Discussion. Motion by Mark Halverson second by Mary Cook to have the County Administrator pursue the South K Street property to see if the property owner would have any interest in selling. Carried 5-0.

Garry Spohn explained that he had some updates regarding the City of Sparta Police Station. The city could repair the boiler that is currently under warranty for around \$2,000.00. It is estimated the roof could cost around \$75,000.00 to \$100,000.00. Utility costs for a total year were \$8,373.00. Discussion.

- Rolling Hills – Garry Spohn explained that buildings to the north include the Rolling Hills, Human Services, farm and Senior Services Buildings. Is it worth to have on record the feasibility of the buildings and whether or not they can be refurbished before determining what to do with the facilities? Discussion. Motion by Mark Halverson second by Remy Gomez to have the Monroe County Administrator look into a feasibility study along with demolition costs. Carried 5-0.
- Building Heating Issues – Garry Spohn explained heating issues during the cold weather to include the Justice Center and Courthouse.
- The Buildings Manager Report was provided.
- Items for next month's agenda – Tax Delinquent Properties

- Motion by Adam Balz second by Mary Cook to adjourn the meeting at 4:28 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder