



MONROE COUNTY BOARD OF SUPERVISORS
202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656
Phone: 608-269-8705 Fax: 608-269-8747 www.co.monroe.wi.us

NOTICE OF MEETING

COMMITTEE: PROPERTY & MAINTENANCE
DATE: Wednesday, March 10, 2021
TIME: 3:45 p.m.
PLACE: Sparta American Legion Post 100
1116 Angelo Road
Sparta, WI 54656

****PUBLIC:** Due to the COVID-19 Pandemic, you may access this meeting remotely:

<https://monroecountywi.webex.com/> or Join by phone: +1-404-397-1516 United States Toll
Meeting Number: 187 607 9712 Access Code: 187 607 9712
Password: Monroe

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval 02/10/2021- (enclosure)
5. Tax Delinquent Properties
6. Property Discussion - 211 West Oak, 121 East Oak and 212 Jefferson Avenue in Sparta or other Parcels Located Near the Justice Center.
7. Rolling Hills
8. Building Heating Issues
9. Building Managers Report
10. Future Agenda Items
11. Adjournment

Cedric Schnitzler, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 03/04/2021

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
February 10, 2021

Present: Cedric Schnitzler, Adam Balz, Mary Cook, Mark Halverson, Remy Gomez

Others: Garry Spohn, Wallace Habegger, Tina Osterberg, Rick Folkedahl, Andrew Kaftan, Chance Gomez

- The meeting began at the City of Sparta Police Department at 121 East Oak Street for a tour at 4:00 p.m. Supervisors Schnitzler, Balz, Cook and Halverson present.
 - At 4:30 p.m. the meeting portion was called to order in the Monroe County Assembly Room by Chair Cedric Schnitzler. All five board members present.
 - Public Comment Period – None.
 - Monthly Meeting Date/Time – Wednesday, March 10, 2021 at 4:00 p.m. in the Monroe County Board Assembly Room.
 - Minutes Approval – Motion by Mary Cook second by Adam Balz to approve the 01/31/21 minutes. Carried 5-0.
 - Tax Delinquent Properties – Garry Spohn provided information on county owned railroad parcels near the highway shop, parcels #281-02393-0000, 281-00166-5000 and 281-00229-5000. Discussion. Parcel 281-00229-5000 contains other land owner's structures on the property. Corporation Counsel will research the parcel for the cleanest way to potentially split the parcel. Brownfield and division of the properties were also discussed.
 - Motion to move into closed session by Remy Gomez second by Mary Cook. Adam Balz, Mary Cook, Mark Halverson, Remy Gomez and Cedric Schnitzler all voted yes.
 - Closed Session per WI Statute Sec. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion on the merits of purchase and the offer to purchase of properties at 211 W Oak Street and 212 Jefferson Street owned by Torkelson Properties LLC and property located at 219 W Oak Street in Sparta.
 - Motion by Remy Gomez second by Mary Cook to move back to regular session. Adam Balz, Mary Cook, Mark Halverson, Remy Gomez and Cedric Schnitzler all voted yes.
- Chair Schnitzler announced that members voted 5-0 to decline making an offer on the house for sale located at 219 W Oak Street.
- Property Discussion/Sparta Police Department, 121 East Oak Street, Sparta – Chair, Cedric Schnitzler explained that the City of Sparta is placing the police department property for sale. The committee took a tour at 4:00 p.m. before the meeting. Discussion. Garry Spohn explained that the building will need a roof and boiler replacement. This item will be revisited next month.
 - Tax delinquent properties – Garry Spohn explained that there are three tax delinquent parcels located in the Village of Warrens near 3 Bears Lodge. Discussion. Motion by Remy Gomez second by Adam Balz to offer parcels to the Village of Warrens at no cost. This would require full board approval. Carried 5-0.
 - Rolling Hills – None.
 - The Buildings Manager Report was provided.
 - Items for next month's agenda – Tax Delinquent Parcel #281-00229-5000, Property Discussion/Sparta Police Department.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

- Motion by Remy Gomez second by Mary Cook to adjourn the meeting at 6:08 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder

Property & Maintenance Meeting
March 10, 2021
3:45 PM
American Legion

Justice Center/Courthouse/Jail:

- The awning has been installed.
- The replacement electrical panel install was done on the 28th.
- We had some issues with heating during the cold weather. The Human Services area was the worst.
- I am working with WHV to correct some of the problems that we have with the old courthouse heating system.

Admin Center:

- We have finished the counter and started flooring.

Rolling Hills:

- We had the control panel replaced on the generator.
- We had to replace a VFD and the disconnect on the kitchen rooftop unit.

-ADRC/HEALTH

- We had to replace a blower wheel in the air handler. We were lucky that the worst of the cold was passed before it failed.

Dog Pound:

- We replaced a door on the inside of the dog pound.

Property Manager:

- I have been working with Cedric to get answers regarding costs of potential properties.
- I worked with the insurance company for about a half of a day looking at some of our buildings for their appraisal.
- The extreme cold caused us quite a bit of grief.