

Property & Maintenance Committee
January 13, 2021

Present: Cedric Schnitzler, Adam Balz, Mary Cook, Mark Halverson

Absent: Remy Gomez

Others: Garry Spohn, Tina Osterberg, Wallace Habegger, Andrew Kaftan, Members of the public

- The meeting began at the Torkelson Funeral Home at 219 West Oak Street for a tour at 4:00 p.m.
 - At 4:30 p.m. the meeting portion was called to order in the Monroe County Assembly Room by Chair Cedric Schnitzler.
 - Public Comment Period – None.
 - Monthly Meeting Date/Time – Wednesday, February 10, 2021 at 4:00 p.m. in the Monroe County Board Assembly Room.
 - Minutes Approval – Motion by Mark Halverson second by Mary Cook to approve the 12/09/20 minutes. Carried 4-0.
 - Tax Delinquent Properties –
 - Parcel #048-00054-0000 – Garry Spohn explained that two bids were received. The sealed bids were opened by Vice-Chair, Wallace Habegger.
 - 1st bid, Shannon and Carla O'Rourke in the amount of \$50.00
 - 2nd bid, Sarah Violette in the amount of \$1,500.00Motion by Adam Balz second by Mary Cook to accept high bid in the amount of \$1,500.00 from Sarah Violette. Discussion. Carried 4-0.
 - Parcel #004-00440-0000 – Garry Spohn explained that two bids were received. The sealed bids were opened by Chair, Cedric Schnitzler.
 - 1st bid, Quintin Schaitel and Trent Ziegler in the amount of \$5,500.00
 - 2nd bid, William H. Kapas Jr and Maryann Kapas in the amount of \$9,000.00Motion by Mary Cook second by Mark Halverson to accept high bid in the amount of \$9,000.00 from William and Maryann Kapas and forward to the full board for approval. Discussion. Carried 4-0. The \$550.00 down payment enclosed was returned to Quintin Schaitel. Discussion. Carried 4-0.
 - Motion to move into closed session by Adam Balz second by Mark Halverson. Adam Balz, Mary Cook, Mark Halverson and Cedric Schnitzler all voted yes.
 - Closed Session per WI Statute Sec. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion on the merits of purchase and the offer to purchase of properties at 211 W Oak Street and 212 Jefferson Street owned by Torkelson Properties LLC and property located at 219 W Oak Street in Sparta.
 - Motion by Mary Cook second by Adam Balz to move back to regular session. Adam Balz, Mary Cook, Mark Halverson and Cedric Schnitzler all voted yet.
- No decisions were made in closed session.
- Defibrillator – Garry Spohn explained that the county has 4 to 5 requests for defibrillators. No monies are in the budget for the defibrillators. The estimate cost is \$1,200.00 - \$1,500.00 each. Discussion. Motion by Mark Halverson second by Mary Cook to approve six defibrillator's with the funds to come out of the contingency fund. Discussion. Carried 4-0. A budget adjustment will be forwarded to Finance for approval.

- Rolling Hills – Chair Cedric Schnitzler explained that there is no new information regarding the future use of Rolling Hills.
- Vehicle acquisition – Tina Osterberg, County Administrator explained that Land Conservation is in the process of getting a new vehicle. With the Maintenance Department's interest in the old truck, an option is to trade in the maintenance van on the purchase of the new Land Conservation vehicle and make up the value difference to the Land Conservation Department.
- Budget Adjustment – Motion by Mark Halverson second by Adam Balz to approve budget adjustment. Garry Spohn explained budget adjustment in the amount of \$5,750.00 for USPS batteries. Carried 4-0.
- The Buildings Manager Report was provided.
- Items for next month's agenda – Tax Delinquent Properties.
- Motion by Adam Balz second by Mark Halverson to adjourn the meeting at 5:38 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder