

January 18, 2021

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:00 P.M. by Alan McCoy.

Present: Mary Cook, Cedric Schnitzler, Ron Luethe, Alan McCoy and Sharon Folcey.

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator

Possible Corrections and Approval of December 21, 2020 Meeting Minutes.

A **motion** was made by Cedric Schnitzler and seconded by Ron Luethe to approve the minutes from the December 21, 2020 meeting. Motion carried: 5-0.

Public Comments: (3 minutes each, one time only)- None.

Public Hearings:

Application of Jeffrey & Donna Bass for a **conditional use permit** to operate a Campground/RV Park on property located at 9547 Hwy 12, in part of the NE 1/4, SW 1/4, Section 16, T18N, R1W, Town of LaGrange, parcel number 020-00429-0000, 16.98 acres. The adjoining land use recreation & residential.

Jeff and Donna Bass were present to present their proposed campground. The existing access off State Highway 12 will be closed off as the Department of Transportation DOT will not give approval for a business access. They are proposing to install a new driveway off of Embay Ave to the east of the existing easement currently used for access. They plan to install a fence along the northwestern property line separating the easement from the new access. They are hoping to get things cleaned up and ready for a soft opening in April 2021.

John Guthrie-Chairman, Town of LaGrange was present and stated the Town approved the new driveway and recommended approval of the conditional use permit for the campground.

Jessica & Anthony Reeves (neighbors) were present and asked if fencing was a requirement?

Alison stated that any new or replaced buildings will need to get separate zoning permits. They also will need to get a wetland delineation done before any improvements, creation of new campsites, roads or bringing in new gravel.

Discussion was held.

A **motion** was made by Ron Luethe, seconded by Cedric Schnitzler to approve the conditional use permit of Jeffrey & Donna Bass to operate a Campground/RV Park on property located at 9547 Hwy 12, Town of LaGrange with the following conditions:

1. Fencing will be installed along the northwestern property line dividing the existing easement from the new access that will be installed off of Embay Ave to the east of the existing easement.
2. The property owners will obtain an approved wetland delineation prior to any improvements to existing or creation of new campsites and roads in the areas mapped as potential wetlands on the Wisconsin Department of Natural resources Surface Water Data Viewer. Motion carried: 5-0.

A petition by Marc & Gina L'Herault, for a **change of zoning** district from Business to R3-Rural Residential for a parcel of land located at 25822 State Hwy 21, Tomah, WI, in the NE ¼ -NE ¼ and SE¼ -NE¼, Section 22, T18N, R1W, tax parcel # 020-00697-0000 and # 020-00670-0000, Town of LaGrange, Monroe County, 9.88 acres.

Marc and Gina L'Herault currently are living in Tennessee. They would like to have their property at 25822 State Hwy 21 Tomah, WI rezoned from B-Business to R3-Rural Residential to reflect the actual usage of the property and be able to sell for residential occupancy.

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John Guthrie, Town of LaGrange Chairman, was present and stated the Town approved the petition.

Discussion was held.

A **motion** was made by Cedric Schnitzler, seconded by Mary Cook to approve the change of zoning from Business to R3-Rural Residential for parcel of land located at 25822 State Hwy 21. Town of LaGrange and will be forwarded to the County Board on January 27th for final approval. Motion carried: 5-0.

Application of Ronald and Donna Luethe for a **conditional use permit** for a small business/one chair studio-salon, located at 16273 Landmark Ave, Norwalk in part of the SE ¼ of SW ¼ and SW ¼ of SE ¼, Section 30, T16N, R2W, in the Town of Ridgeville, Tax Parcel ID# 034-00650-0001, 28.79 acres. The adjoining land use is agriculture.

Ron Luethe excused himself from the public hearing. Donna Luethe was present and explained her plans for her small business/one chair studio.

Town of Ridgeville submitted an email stating they approved the application.

Discussion was held:

A **motion** was made by Mary Cook, seconded by Cedric Schnitzler to approve the conditional use permit to operate a small business/salon, located at 16273 Landmark Ave, Norwalk in part of the SE ¼ of SW ¼ and SW ¼ of SE ¼, Section 30, T16N, R2W, in the Town of Ridgeville. Motion carried: 4-0 with Ron Luethe abstaining.

Application of Andrew Christensen for a **conditional use permit** for a Dog Kennel, at 23509 County Hwy X, Cashton, WI in part of the NE1/4, SE 1/4, Section 26 T16N, R4W, Town of Leon, parcel number 022-00575-5000, 1.5 acre parcel. The adjoining land use is agriculture.

Andrew has hunting dogs. He currently has over five dogs which requires a conditional use permit. Greg Selbrede, Town of Leon-Chairman, stated that a neighbor had attended the Town Board meeting with questions which were answered by Andy at that time.

Greg stated the Town of Leon recommended approval the application.

Discussion was held:

A **motion** was made by Sharon Folcey and seconded by Ron Luethe to approve the conditional use permit for a Dog Kennel at 23509 County Hwy X, Cashton, WI. Town of Leon. Motion carried: 5-0.

Sanitation & Zoning:

FEMA Floodplain Mitigation Grant/ DNR Municipal Flood Control Grant

Alison addressed the Committee with an update on the FEMA Floodplan Grant. Three properties will use CBDG monies for the “local” match. There are two property closings on Jan. 26th and a third one on February 4th, 2021.

Sealed bids for the demolitions on those properties will be accepted until February 11th with the bid opening at 8:30am February 12th in the Assembly Room.

DNR Municipal Flood Control Grant will be used as “local” match for the other 3 properties located in Sparta, Portland and Leon. This grant requires the Town and County to enter into Memorandums of Understanding so the County may administer the grants. Offers to purchase will move forward on the remaining three properties depending on the Towns.

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Shoreland Zoning violation in the Town of Wilton (Borntreger)

Alison explained the possibility of cooperating with the Town to be able to place the cost of demolition on the tax bill. Alison will be getting estimates and then discussing with the Town of Wilton.

Dog Control: Monthly statistic were reviewed. Alison stated that end of the year numbers for 2020 will be presented in the annual reports at the February meeting.

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Line item transfers:

Dog Control department had an overage in motor vehicle due to the on-call Humane Officer utilizing a county owned vehicle instead of getting mileage for using a personal vehicle. Money is to be transferred from the mileage line item to cover.

A **motion** was made by Cedric Schnitzler and seconded by Sharon Folcey to approve the line item transfer for Dog Control. Motion carried: 5-0.

Discussion was held and the financial report was reviewed by the Committee.

December 2020

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	\$1,314.75	Sanitation		Sanitation	\$275.00
Zoning	218.96	Zoning		Zoning	\$310.25
Dog Control BOA	779.51	Dog Control		Dog Control	\$614.97
Total	\$2,313.22	0			\$1,200.22

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held Monday, February 15, 2021 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Possible agenda items: One public hearing-Change of Zoning

A **motion** to adjourn was made by Ron Luethe, seconded by Alan McCoy. Motion carried: 5-0.

Meeting adjourned at 7:00 p.m.

Recorded by Cassie Cunitz