



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

AMENDED NOTICE OF MEETING

COMMITTEE: FINANCE MEETING
TIME: 9:00 a.m.
PLACE: Justice Center
Monroe County Board Assembly Room
South Side/Oak Street Entrance
112 South Court St./1st Floor Rm 1200
Sparta, WI 54656
DATE: Wednesday, January 20, 2021

****PUBLIC:** Due to the COVID-19 Pandemic, you may access this meeting remotely:

Wednesday, Nov. 18, 2020 9:00 am | 3 hours | (UTC-05:00) Central Time (US & Canada)

<https://monroecountywi.webex.com/> or **Join by phone:** +1-404-397-1516 United States Toll

Meeting Number: 146 386 0719

Access Code: 146 386 0719

Password: Finance

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of December 16, 2020 and December 17, 2020
4. Notice of Re-Purpose of Funds – Discussion/Action
 - a. Rolling Hills
5. Request for Line Item Transfer(s) – Discussion/Action
 - a. Child Support
 - b. Land Conservation
 - c. Health Department (2)
 - d. County Clerk
 - e. Land Records
6. Notice of Budgetary Adjustment(s) – Discussion/Action
 - a. Land Records
 - b. Maintenance (2)
 - c. Economic Development & Tourism
 - d. Human Services (2)
 - e. Sheriff
 - f. Jail (2)
 - g. Finance
7. Resolution for Reauthorization of Self-Insurance – Discussion/Action
8. Treasurer
 - a. Monthly Treasurer's Report
 - b. Treasurer Department Monthly Report Review
 - c. Rolling Hills Bond Proceeds Investment – PMA Financial Network

**FINANCE MEETING
January 20, 2021 Agenda**

9. Finance
 - a. Monthly Financial Report
 - b. Finance Department Monthly Report Review
10. Per Diem Payment - Discussion
11. Monthly Approvals – Discussion/Action
 - a. Notice of Donations/User Fees Received Budget Adjustment
 - b. County Disbursement Journal Approval
 - c. County Board Monthly Per Diem and Voucher Approval
12. Items for next month's agenda
13. Adjournment

Cedric Schnitzler, Committee Chair

Date notices mailed: January 18, 2021

Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. We will keep distancing of at least 6 feet. Sanitizers will be on location. We ask that if you are running a temperature or not feeling well, please do not place others at risk.

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.



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**FINANCE MEETING
January 20, 2021 Agenda**

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Cedric Schnitzler, Committee Chair
Date notices mailed: January 13, 2021

Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. We will keep distancing of at least 6 feet. Sanitizers will be on location. We ask that if you are running a temperature or not feeling well, please do not place others at risk.

PLEASE NOTE: *A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.*

Finance Committee
December 16, 2020

Present: Cedric Schnitzler, Wallace Habegger, David Pierce, Toni Wissestad; Mark Halverson (WebEx)
Others: Tina Osterberg, Diane Erickson, Wes Revels, Stan Hendrickson, David Hesel, Rick Folkedahl
WebEx: Brad Viegut, Ron Hamilton, Ed Smudde, Sharon Nelson, Deb Brandt, Linda Anderson

The meeting was called to order at the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Rolling Hills Building Project Financing Plan – Brad Viegut, Baird provided the financing plan summary and interest rates. The county will be going out for bids in January 2021.
- Next meeting date – Wednesday, January 20, 2021 regular Meeting in the Monroe County Assembly Room at 9:00 a.m. A Special Meeting will be held just before the Monroe County Board meeting on January 27, 2021.
- Minutes Approval - Motion by Wallace Habegger second by David Pierce to approve the 10/26, 10/27 and 11/18/20 minutes. Carried 5-0.
- Human Services Credit Card – Motion by Toni Wissestad second by David Pierce to approve two credit card requests. Ron Hamilton, Human Services Director explained \$1,000.00 credit card request each for Dementia Care Specialist and Social Worker. Carried 5-0.
- Rolling Hills Re-Purpose of Funds – Motion by Toni Wissestad second by David Pierce to approve re-purpose of funds. Linda Anderson, Nursing Home Administrator explained the 2020 re-purpose of funds in the amount of \$1,343.44 for flooring repairs. Carried 5-0.
- Notice of Budgetary Adjustment(s) -
 - a. Rolling Hills – Motion by Wallace Habegger second by David Pierce to approve budget adjustment. Linda Anderson, Nursing Home Administrator explained the 2020 budget adjustment in the amount of \$39,097.30 for Health & Human Services funding under the Cares Act Relief Fund for Covid-19. Carried 5-0.
 - b. Finance – Motion by Wallace Habegger second by David Pierce to approve budget adjustment. Diane Erickson, Finance Director explained the 2020 budget adjustment in the amount of \$37,577.33 for Cares Act Routes to Recovery Funding for Covid-19. Carried 5-0.
- Request for Line Item Transfer(s) -
 - a. Register of Deeds – Motion by Wallace Habegger second by Toni Wissestad to approve line item transfer. Deb Brandt, Register of Deeds explained the 2020 line item transfer in the amount of \$1,350.00 for repository size increase due for indexing data and recording digitized images. Carried 5-0.
 - b. Health Department – Motion by David Pierce second by Toni Wissestad to approve line item transfer. Sharon Nelson, Health Director explained the 2020 line item transfer in the amount of \$20,000.00 for flu vaccine and Block Grant supplies. Carried 5-0.
 - c. Human Services – Motion by David Pierce second by Wallace Habegger to approve line item transfer. Ron Hamilton, Human Services Director explained the 2020 line item transfer in the amount of \$48,500.00 for home meal and caregiver support programs. Carried 5-0.
 - d. Personnel – Motion by Wallace Habegger second by Toni Wissestad to approve line item transfer. Ed Smudde, Personnel Director explained the 2020 line item transfer in the amount of \$530.00 for phone and EAP program. Carried 5-0.
- Fiscal Note on Resolution
 - a. Resolution Authorizing Approval the Transfer of Solid Waste Facilities Reserve Funds – Motion by David Pierce second by Mark Halverson to approve fiscal note. David Hesel, Solid Waste Manager explained transfer of Solid Waste Facilities Reserve Funds. Discussion. Carried 5-0.

- Resolution Authorizing Changes to the Monroe County Accounting & Financial Policies and Procedures Manual, Minimum Fund Balance – Motion by Toni Wissestad second by David Pierce to approve resolution and forward to the full board for approval. Tina Osterberg, County Administrator explained Minimum Fund Balance Policy updates. Discussion. Carried 5-0.
- Treasurer
 - a. Monthly Treasurers Report – None.
 - b. Treasurer Department Monthly Report included in packet.
- Finance
 - a. Diane Erickson provided the Monthly Financial Report.
 - b. Finance Department Monthly Report.
- FICA Portion of Payroll Deferment – Diane Erickson, Finance Director provided an update of the estimated portion of FICA that will be deferred for 2020.
- Work Comp Excess Insurance Renewal –Shelley Bohl, County Clerk provided members with the bids for excess insurance. Discussion. Motion by Wallace Habhegger second by Mark Halverson to approve excess insurance renewal with Midwest Employers Casualty Company, Option 2 with a deposit premium of \$72,938.00. Carried 5-0.
- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by Wallace Habhegger second by David Pierce to approve notice of donations/user fees received budget adjustment. Carried 5-0.
 - b. Monthly Disbursement Journal – Motion by David Pierce second by Toni Wissestad to approve disbursement journal. Carried 5-0.
 - c. Monthly Per Diems and Vouchers - Motion by Mark Halverson second by Toni Wissestad to approve Monthly County Per Diems and Vouchers, this would include Jennifer Schmitz request for WCA Virtual Meeting attendance on 10/12, 10/15, 10/19, 10/26, 11/2, 11/9 and 11/10; the Clerk will look further into Watershed Planning and Golden Sands as to if the Committee of Jurisdiction had approved these two attendances before per diem payment would be made. Carried 5-0.
- Items for next month's agenda – Per Diem Payment Discussion.
- Chair Schnitzler adjourned the meeting at 10:29 a.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Finance Committee
December 17, 2020

Present: Cedric Schnitzler, Wallace Habegger, David Pierce, Toni Wissestad, Mark Halverson
Others: Tina Osterberg, Rick Folkedahl, Wes Revels, Mary Cook, Bob Smith, Al McCoy, Adam Balz

The meeting was called to order at the Sparta American Legion Post #100 at 5:45 p.m. by Chair Cedric Schnitzler.

- Request for Line Item Transfer(s) -
 - a. Emergency Management – Motion by David Pierce second by Mark Halverson to approve line item transfer. Wes Revels, Sheriff explained the 2020 line item transfer in the amount of \$1,800.00 for masks and haz-mat spill supplies. Carried 5-0.
 - b. Medical Examiner – Motion by Toni Wissestad second by David Pierce to approve line item transfer. Bob Smith explained the 2020 line item transfer in the amount of \$4,000.00 for body bags and supplies. Carried 5-0.
- Motion by David Pierce second by Toni Wissestad to adjourn the meeting at 5:48 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

MONROE COUNTY

Notice of Re-Purpose of Funds

Unanticipated Change of What Funds Were Labeled For

Date: December 21, 2020
 Department: ROLLING HILLS
 Amount: \$69,000.00
 Budget Year Amended: 2020

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

SOME CAPITAL OUTLAY ITEMS WILL NOT BE PURCHASED DUE TO MOVING FORWARD WITH A NEW BUILDING. THEREFORE, WE REQUEST THAT THE MONEY BUDGETED FOR THESE ITEMS BE RE-PURPOSED TO THE BUILDING PROJECT.

Original Budgeted Line's Purpose:

Account #	Account Name	Original Purpose	Amount to Re-Purpose
64210990 581060	CAPITAL OUTLAY - MOVEABLE	WHEELCHAIR WASHER	\$ 17,000.00
64210990 581050	CAPITAL OUTLAY - FIXED	ALARM PHONES/CALL LIGHT SYS	\$ 40,000.00
64210990 581050	CAPITAL OUTLAY - FIXED	TUB REPLACEMENT	\$ 4,000.00
64210990 580550	CAPITAL OUTLAY - BLDG IMPROV	HAVEN HOUSE PLUMBING PROJ	\$ 8,000.00
Total Adjustment			\$ 69,000.00

New Budgeted Line's Purpose:

Account #	Account Name	New Purpose	Amount Re-Purposed
64750990 589000	CAPITAL PROJECT	CONSTRUCTION IN PROGRESS	\$ 69,000.00
Total Adjustment			\$ 69,000.00

Department Head Approval: *Judith Smith MHA*
 Date Approved by Committee of Jurisdiction: *Jessie W. W. 12-21-20*
Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

REQUEST FOR LINE ITEM TRANSFER

Date: 12/17/2020
Department: child support
Amount: \$ 1,500.00
Budget Year Amended: 2020

From Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
21330000	521340	CS250	Child Support Contracted Services-bailiff	\$ 4,500.00	\$ 1,500.00	\$ 1,243.57	\$ 3,000.00
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 1,500.00		

To Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
21330000	521415		Computer Operation	\$ 10,300.00	\$ 1,500.00	\$ 9,625.99	\$ 11,800.00
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 1,500.00		

Explanation for Transfer:

IT needs a new Router to fix the child support printing issue longterm. Since child support gets 66% reimbursement and we have money in our 2020 budget to cover this expense, child support shall be paying for it. We just need to transfer money to computer operation to cover it.

Department Head Approval



Governing Committee Approval

Walker 01/13/2021

If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

Date

REQUEST FOR LINE ITEM TRANSFER

Date: 1/13/2021
Department: Land Conservation
Amount: \$ 2,890.00
Budget Year Amended: 2020

From Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
16940000	515700		Emp Education & Training	\$ 3,000.00	\$ 1,360.00	\$ 1,565.00	\$ 1,640.00
16940000	511000		Salaries	\$ 279,788.00	\$ 1,530.00	\$ 250,487.60	\$ 278,258.00
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 2,890.00		

To Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
16943000	534005		Operating Expenses - LCD	\$ 6,000.00	\$ 1,530.00	\$ 2,147.57	\$ 7,530.00
16940000	522025		Telephone	\$ 1,140.00	\$ 872.00	\$ 1,793.11	\$ 2,012.00
16940000	553100		Equipment Service Contract	\$ 1,820.00	\$ 488.00	\$ 2,107.17	\$ 2,308.00
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 2,890.00		

Explanation for Transfer:

Line item transfer to cover realized expenses for telephone, copier and LCD project expenses at the end of 2020.

Department Head Approval Bob Michel 1-11-21

Governing Committee Approval Nodji Van Wychem 1-13-21

If <= \$500:
Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____ Date _____

If > \$500:
Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____ Date _____

REQUEST FOR LINE ITEM TRANSFER

Date: 5-Jan-21
Department: Health Department
Amount: \$12,000.00
Budget Year Amended: 2020

From Account

Org	Object	Projec	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
24110000	511000		Salaries	\$ 957,152.15	\$ 12,000.00	\$ 597,770.34	\$ 945,152.15
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 12,000.00		

To Account

Org	Object	Projec	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
							\$ -
24110000	534050		Block Grant Supplies	\$ 57,500.00	\$ 12,000.00	\$ 47,835.30	\$ 69,500.00
							\$ -
Total Transfer					\$ 12,000.00		

Explanation for Transfer:

The \$12,000.00 transfer to Block Grant Supplies is due to equipment necessary for the COVID-19 pandemic going on.

Department Head Approval

Tiffany E. ...

Governing Committee Approval

... 1-5-21

If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

Date

REQUEST FOR LINE ITEM TRANSFER

Date: 5-Jan-21
Department: Health/WIC
Amount: \$8,900.00
Budget Year Amended: 2020

From Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
24120000	533200		Mileage	\$ 750.00	\$ 700.00	\$ 6.76	\$ 50.00
24120000	533010		Conferences/Seminars	\$ 1,000.00	\$ 600.00	\$ 370.00	\$ 400.00
24120000	531000		Office Supplies	\$ 5,750.00	\$ 1,000.00	\$ 4,488.13	\$ 4,750.00
24120000	534150		Nutrition Education Supplies	\$ 5,500.00	\$ 3,500.00	\$ 1,150.51	\$ 2,000.00
24120000	534250		Medical Supplies Expense	\$ 5,000.00	\$ 3,100.00	\$ 671.00	\$ 1,900.00
							\$ -
Total Transfer					\$ 8,900.00		

To Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
24120000	522025		Telephone	\$ 1,500.00	\$ 300.00	\$ 1,533.38	\$ 1,800.00
24120000	523600		Equipment Service Contract	\$ 685.00	\$ 200.00	\$ 744.79	\$ 885.00
24120000	511000		Salaries	\$ 143,278.00	\$ 8,400.00	\$ 149,450.14	\$ 151,678.00
							\$ -
Total Transfer					\$ 8,900.00		

Explanation for Transfer:

During 2020, WIC has increased telephone use as services had transitioned to remote work from the office related to COVID-19. There has been increased use in telephone and internet communication with participants.

WIC offered services remotely through the rest of 2020 needed focus on budget on staff instead of supplies since did not offer face to face services and received federal waiver that we did not need to obtain weights, heights, and hemoglobins for risk determination. Revised Budget since we did not need to purchase additional supplies to offer services this year.

Department Head Approval

1-5-21

Governing Committee Approval

If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

_____ Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

_____ Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

No. _____
Date: _____

Department: _____ County Clerk
 Budget Year Amended: _____ 2020

From Account


Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11421000 521420	Election Programming	\$ 74,125.00	\$ 2,050.00	\$ 65,024.75	\$ 72,075.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 2,050.00		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11420000 511000	Salaries	\$ 123,718.00	\$ 1,600.00	\$ 121,854.24	\$ 125,318.00
11420000 553100	Equipment Service	\$ 3,000.00	\$ 410.00	\$ 3,486.62	\$ 3,410.00
11420000 533200	Mileage	\$ 182.00	\$ 40.00	\$ 220.48	\$ 222.00
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 2,050.00		

Explanation for Transfer:
Our 2020 salaries, copier expenses and mileage were up due to increased demand in absentee ballot requests and turnout for the General Election. We have enough funds to cover all expenses from our election programming account.

Department Head Approval _____
 Governing Committee Approval _____



If < \$500:
 Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:
 Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____
Date

REQUEST FOR LINE ITEM TRANSFER

Date: 12/30/2020
Department: land records
Amount: \$ 10,594.52
Budget Year Amended: 2020

From Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11750000	515700		Employee Education & Training	\$ 6,444.00	\$ 5,594.52	\$ -	\$ 849.48
11750000	521000		Professional Services	\$ 182,540.00	\$ 5,000.00		\$ 177,540.00
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 10,594.52		

To Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
11750000	521415		Computer Operation	\$ 29,670.00	\$ 10,594.52	\$ 30,264.52	\$ 40,264.52
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 10,594.52		

Explanation for Transfer:

We have a need for two GPS units. We currently have two, one being very old. The newer unit needed a repair and in my discussion with our vendor mentioned that we were probably going to be looking to purchase a second new unit and they informed me that they are currently taking trade-ins of old equipment through the end of the year. By acquiring equipment now vs later next year or in 2022, we will save \$2995. This was a opportunity that will make our staff more efficient immediately and save us some money in the process. This fall especially, juggling the use of our new equipment between the Land Conservation Office, Forestry, and Sanitation has become even more difficult. I also had an extra \$200 fee from ADC to get our new imagery on our website. I also had a difference in a prorated fee for an additional ESRI seat license of \$394.52 this year.

Department Head Approval

Jeremiah Smith

Governing Committee Approval

William McPherson 01/12/2021

If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

_____ Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

_____ Date

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 4, 2020
 Department: Land Records
 Amount: \$7,000.00
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)


This budget adjustment will allow us to proceed with an item that we budgeted for in 2019, GIS Server Replacement & Configuration. We signed a contract with ProWest&Associates 7/2/19 (\$5000). Work was to take place that fall, however changes in timelines for dispatch and IT projects resulted in this project being put on hold. We are on schedule for 1/19/21. I also need to adjust my budget to cover an additional seat license for ESRI products (\$1200). I adjusted to cover it last year but failed to budget for it. I also need to add some funds to cover the repair of a GPS Tablet screen and shipping (\$800).

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11750000 493000	LAND REC BAL APPLIED	\$ 54,864.76	\$ 7,000.00	\$ 61,864.76
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,000.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11750000 521000	PROFESSIONAL SERVICES	\$ 74,215.00	\$ 5,000.00	\$ 79,215.00
11750000 521415	COMPUTER OPERATIONS	\$ 14,800.00	\$ 2,000.00	\$ 16,800.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,000.00	

Department Head Approval: 
Jeremiah Erickson

Date Approved by Committee of Jurisdiction: 01/12/2021

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 13, 2021
 Department: Maintenance
 Amount: \$5,750.00
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This adjustment will move money from the Equipment repair account to the battery account. Install is included in battery pricing.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
11630600	524600		Equipment Repair	\$ 13,000.00	\$ (5,750.00)	\$ 7,250.00
17100169	581070		Maintenance Capital	\$ 15,000.00	\$ 5,750.00	\$ 20,750.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: _____



Date Approved by Committee of Jurisdiction: 1-13-2021

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 6, 2021
 Department: Economic Development & Tourism
 Amount: \$4,485.00
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)


This adjustment is to roll funds remaining in the 2020 EDCT budget from the Marketing & Promotion and Contract Services accounts to cover 3 bike stations that will be installed in 2021 in Monroe County. This purchase was to take place in December before the end of the year and a couple of issues arose causing a delay. Funds exist in the noted accounts in 2020 for this roll forward.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10000001	493000		Gen Fund Balance Applied	\$ 5,500.00	\$ 4,485.00	\$ 9,985.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 4,485.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16700000	532100		Tourism-Market & Promotior	\$ 6,500.00	\$ 4,485.00	\$ 10,985.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 4,485.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 5, 2021
 Department: Human Services
 Amount: \$26,292.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

COVID-19 Child Welfare Emergency Payments. Funds were provided to Foster Care Placements, Group Homes and Residential Care Centers due to the increased costs, as a result of the COVID19 Public Health Emergency, to provide care and support continuity for children in out-of home care.

Group Homes & Residential Care Centers = \$18,282.00; Foster Care = \$8,010.00

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24900500	435603		State Aid-Social Service	\$ 2,039,349.90	\$ 18,282.00	\$ 2,057,631.90
24900500	435603		State Aid-Social Service	\$ 2,057,631.90	\$ 8,010.00	\$ 2,065,641.90
Total Adjustment					\$ 26,292.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24910520	527105	HS310	Foster Care Placement	\$ 380,138.44	\$ 18,282.00	\$ 398,420.44
24910520	527105	HS310	Foster Care Placement	\$ 398,420.44	\$ 8,010.00	\$ 406,430.44
Total Adjustment					\$ 26,292.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: David A. Price 1-5-21

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 5, 2021
 Department: Human Services
 Amount: \$328,522.65
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Budget Adjustment for revenue and expense for the CCS (Comprehensive Community Support) program from WIMCR (Wisconsin Medicaid Cost Reimbursement).

Total WIMCR Received = \$611,896.65
WIMCR Budgeted for 2020 = \$283,374
Amount for Budget Adjustment = \$328,522.65

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24950580	435601	LC345	Consort Rev WRIC CCS	\$ 1,740,000.00	\$ 130,000.00	\$ 1,870,000.00
24900500	435603		State Aid-Social Service	\$ 2,065,641.90	\$ 198,522.65	\$ 2,264,164.55
						\$ -
Total Adjustment					\$ 328,522.65	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24950580	525005	HS690	WRIC Regional Exp (HS600)	\$ 1,620,000.00	\$ 130,000.00	\$ 1,750,000.00
24910520	525005	HS341	Youth Villages	\$ -	\$ 198,522.65	\$ 198,522.65
Total Adjustment					\$ 328,522.65	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: Carol A. Boice 1-5-21

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 28, 2020
 Department: Sheriff
 Amount: \$8,389.87
 Budget Year Amended: \$8,389.87

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Increased Revenue due to acceptance of Speedwave Grant. Revenues used to offset expenditures associated with extra patrol.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12110000	435210		Sheriff Grant Revenue	\$0.00	\$8,389.87	\$8,389.87
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 8,389.87	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12111000	511200		Patrol Overtime	\$285,000.00	\$5,274.83	\$ 290,274.83
12930000	511200		Dispatch Overtime	\$71,296	\$3,115.04	\$ 74,411.04
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 8,389.87	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 6, 2021
 Department: Jail
 Amount: \$29,000.00
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Request for monies to be rolled over from 2020 to 2021 Probation/Parole Reimbursement to Capital Equipment for Guard Tour Time Keeping System.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10000001	493000		General Fund Balance Appli	\$ -	\$ 29,000.00	\$ -
						\$ -
Total Adjustment					\$ 29,000.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
17270270	581000		Capital Equipment-Jail	\$0.00	\$29,000.00	\$29,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 29,000.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 6, 2021
 Department: Jail
 Amount: \$22,000.00
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Request for monies to be rolled over from 2020 to 2021 Capital Equipment-Jail for Guard Tour Time Keeping System interface with Zuercher/installation.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10000001	493000		General Fund Balance Appli	\$0.00	\$22,000.00	\$22,000.00
						\$ -
Total Adjustment					\$ 22,000.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
17270270	581000		Capital Equipment-Jail	\$0.00	\$22,000.00	\$22,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 22,000.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 15, 2021
 Department: Finance
 Amount: \$81,085.66
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

CARES Act Routes to Recovery funding received for unbudgeted expenses incurred due to the COVID-19 pandemic. Expenses are required to be paid before submitting for reimbursment.
Additional Routes to Recovery funding received.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12701000	435528		Jailers	5,282.99	81,085.66	\$ 86,368.65
Total Adjustment					\$ 81,085.66	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12701000	511000		Jailers Salaries	1,296,234.42	81,085.66	\$ 1,377,320.08
Total Adjustment					\$ 81,085.66	

Department Head Approval: *Duane Erickson*

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

RESOLUTION FOR REAUTHORIZATION OF SELF-INSURANCE

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WHEREAS, Monroe County is a qualified political subdivision of the State of Wisconsin; and

WHEREAS, the Wisconsin Worker's Compensation Act (Act) provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and

WHEREAS, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department; and

WHEREAS, the Finance Committee at its January 20, 2021 meeting approved the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD 80.60(3); and

NOW, THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors does ordain as follows:

- (1) Monroe County shall continue with a self-insured worker's compensation program that is currently in effect.
- (2) The County Clerk shall forward certified copies of this resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

Dated this 27th day of January, 2021.

Offered by the Finance Committee.

Purpose: To authorize Monroe County to continue as a self-insured entity for purposes of worker's compensation insurance.

Fiscal Note: None.

Reviewed as to form on _____

 Andy Kaftan, Corporation Counsel

Finance Vote (If required):
 ____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: _____ 20____
 ____ Yes ____ No ____ Absent
 Committee Chair: _____

ADOPTED FAILED AMENDED
 OTHER _____
 County Board Vote on: _____ 20____
 ____ Yes ____ No ____ Absent

STATE OF WISCONSIN
 COUNTY OF MONROE
 I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing
 is a true and correct copy of Resolution # _____ acted on by the County
 Board of Supervisors at the meeting held on _____

 SHELLEY R. BOHL, MONROE COUNTY CLERK
 (A raised seal certifies an official document)