

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us



Wednesday, November 6, 2019

Justice Center: Monroe County Board Assembly Room

1st Floor Room #1200

112 S. Court Street, Sparta, WI 54656

*(Please use the South Parking Lot/Oak Street Entrance)

6:00 p.m.

Call to Order/Roll Call

Pledge of Allegiance

RESOLUTION 11a-19-01 (Discussion/Action)
RESOLUTION AUTHORIZING TO ADOPT A CITIZEN PARTICIPATION PLAN
Recommended for Introduction by the Finance Committee

Appointments – Citizen Participation Plan Committee

Quasi Committee of the Whole, County Board Chair Presiding Proposed 2020 Budget – PUBLIC HEARING Pursuant to Wisconsin State Statutes 65.90(3)

Return to Board Meeting

Board Shall Consider Adoption of the 2020 Proposed Budget as presented by the Committee of the Whole - Discussion/Action

RESOLUTION 11a-19-02 (Discussion/Action)
AUTHORIZING 2020 COUNTY AID FOR BRIDGE OR CULVERT
CONSTRUCTION AND REPAIR UNDER WI STATUTES SECTIONS 82.08 & 61.48
Recommended for Introduction by the Highway Committee

RESOLUTION 11a-19-03 (Discussion/Action)
AUTHORIZING 2020 COUNTY HIGHWAY BRIDGE & CULVERT SPECIAL
ASSESSMENTS UNDER WI STATUTE 83.03(2)

Recommended for Introduction by the Highway Committee

RESOLUTION 11a-19-04 (Discussion/Action)
ADOPTING THE 2020 BUDGET AND AUTHORIZING PROPERTY TAX LEVIES

Recommended for Introduction by the Finance Committee

Adjournment

Supervisors: Do wear your name tags, it helps visitors
Agenda order may change

1 2	Resolution Aut	horizing to Adopt a Citizen Participation Plan
3 4 5		nroe County Board approved resolution 08-19-13 authorizing ounty Revolving Loan Fund (RLF); and
6 7 8	WHEREAS, the Wis approve the use of the RLF C	consin Department of Administration (DOA) will have to lose dollars; and
9 10 11 12 13	the U.S. Department of Housi	e of Wisconsin Department of Administration (DOA) and ing and Urban Development (HUD) require recipients of ock Grant (CDBG) monies to have in place a Citizen
14 15 16 17 18	(especially by persons of low access to local meetings and i	en Participation Plan shall encourage citizen participation to moderate income), provide citizens reasonable and timely information, provide for technical assistance, provide for plaint procedures, and accommodate non-English speaking
20 21 22	WHEREAS, the Coun Participation Plan.	ty of Monroe has prepared and publicly reviewed a Citizen
23 24 25		, BE IT RESOLVED , that the Monroe County Board of he attached Citizen Participation Plan.
26 27	Dated this 6 th day of November	2019
28 29	Offered by the Finance Commit	tee
30 31 32		articipation Plan for the Community Development Block Grant ens of Monroe County informed and provide an open processor
inance	Vote (If required):	Committee of Jurisdiction Forwarded on: October 30 , 2019
Y	es No Absent	VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent
pproved	as to form on 10-25-19	Committee Chair: Site Seterson

Finance Vote (If required):	Committee of Jurisdiction Forwarded on: October 30 , 2019
Yes No Absent	VOTE: 5 Yes 0 No 0 Absent
Approved as to form on 10-25-19	Committee Charte Stee Seteran
Andrew C. Kaftan, Corporation Counsel	Maketolic laketolic
□ ADOPTED □ FAILED □ AMENDED	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
OTHER	a true and correct copy of Resolution # acted on by the Monroe County Board of Supervisors at the meeting held on
County Board Vote on:20	
YesNoAbsent	SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.

Community Development Block Grant – Citizen Participation Plan

Citizen Participation Plan for the Community Development Block Grant (CDBG) Program

COUNTY OF MONROE

PURPOSE

In order for the CDBG Program to operate effectively, and to address the needs of the citizens of the COUNTY the entire population must be kept informed. The decision-making process must be open and consistent with State and Federal regulations. To accomplish this, the following plan will be followed:

PROGRAM OVERSIGHT

- 1. The COUNTY shall create a Citizen Participation Plan Committee, members of which shall be appointed by the Chief Elected Official and confirmed by the COUNTY Board/Council. This Committee shall be responsible for implementation of the Citizen Participation Plan, as well as offering guidance in preparation of the grant application.
 - The COUNTY shall oversee the preparation of the Community Development Block Grant (CDBG) grant application.
- 2. To insure responsiveness to the needs of its citizens, the COUNTY shall provide for and encourage citizen participation. Particular emphasis shall be given to participation by persons of low- to- moderate income (LMI).

CITIZEN PARTICIPATION

1. The COUNTY shall establish a committee composed of person's representative of the COUNTY demographics. This committee must include at least one LMI person.

Community Development Block Grant – Citizen Participation Plan

The committee members should also include representatives from the local government, real estate, banking and labor communities whenever possible. This committee shall assume responsibility for coordinating all required elements of the Citizen Participation Plan. All committee members must be residents of the COUNTY.

NOTICE OF HEARINGS

- 1. Official notice of hearings will be by public notice in the MONROE COUNTY PUBLISHERS, TOMAH JOURNAL, CASHTON RECORD AND COUNTY LINE CONNECTION at least fourteen days prior to the hearing. In addition, the public notice shall be posted at the COUNTY municipal building. These notices will include time, place and date of meetings, as well as a brief agenda.
- 2. All notifications of meetings and available assistance must be worded in such a way as to encourage LMI participation. In addition, all meeting announcements shall include where, and during what time, information and records relating to the proposed and actual use of funds may be found.

REQUIRED PUBLIC HEARINGS

Public hearings shall be held to obtain citizen views and to enable them to respond to proposals at all stages of the CDBG Program, including the development of needs, the review of proposed activities and the review of program performance. Hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped, and, if needed, for non-English speaking persons.

- 1. The first hearing will receive citizens' views and provide an explanation of:
 - a. Community development needs, objectives, and strategies.
 - b. The CDBG program including goals, objectives, application process, amount of funds available, timetable, eligible activities, etc.
- 2. The second hearing will receive citizens' views and provide a review of the performance of the funded activities.

Community Development Block Grant – Citizen Participation Plan

3. The first public hearing shall be held during the development of the application for funds. The second public hearing shall be held halfway through the two year program.

PROGRAM INFORMATION, FILES, and ASSISTANCE

- 1. Technical assistance will be provided to any citizen who requests information about program requirements. Assistance with the application process will be provided by COUNTY staff in the Community Development Department. A COUNTY staff member will meet with citizens on request.
- 2. The COUNTY will maintain, in the FINANCE DEPARTMENT a record of all citizen participation efforts including minutes of meetings, newspaper clippings, and copies of notices and brochures.
- 3. Citizens will be invited to make proposals regarding the application. If suitable proposals are submitted in writing, a written response will be provided within 15 days. Every effort will be made to respond to all proposals prior to the final action on the subject.
- 4. Citizens may petition or request in writing assistance or changes.

The COUNTY staff will respond to all such requests within 15 days after the COUNTY FINANCE COMMITTEE has met to discuss the request.

<u>COMPLAINTS</u>

The COUNTY will handle citizen complaints about the program in a timely manner. By federal regulation the COUNTY will respond in writing to all written letters of complaint within 15 days after receipt of the complaint. The nature and disposition of verbal complaints will be reported in a complaint log. The first contact for complaints should be made to ELIZABETH BRADFORD, FINANCIAL & SYSTEM CONTROL COORDINATOR, MONROE COUNTY.

Community Development Block Grant – Citizen Participation Plan

In addition to the above procedure, any citizen wishing to object may complain directly to the following address:

Attention: Executive Staff Assistant
WI Department of Administration
Division of Energy, Housing and Community Resources, 5th Floor
P.O. Box #7970
Madison, WI 53707-7970

Written complaints should contain the following information and should be as specific as possible when describing:

- 1) Community Development Block Grants for Community Development (CDBG Community Development)
- 2) The event resulting in the complaint;
- 3) The dates, details, and reason for the complaint; along with
- 4) The complainant's name, address, and telephone number.

NON-ENGLISH SPEAKING PERSONS

The COUNTY will provide accommodations to facilitate the involvement for non-English speaking persons and will make all efforts to assure them equal opportunity in the citizen's participation process.

and

RESOLUTION AUTHORZING 2020 COUNTY AID FOR BRIDGE OR CULVERT CONSTRUCTION AND REPAIR UNDER WI STATUTES SECTIONS 82.08 & 61.48

WHEREAS, the various towns and villages hereinafter named have filed petitions for county aid in the construction or repair of bridges or culverts under Wisconsin Statutes Sections 82.08 or 61.48:

TOWNSHIP OR VILLAGE Town of Clifton	BRIDGE OR CULVERT Culvert	BRIDGE OR CULVERT LOCATION London Ave	TOTAL <u>AMOUNT</u> \$2,418	TOTAL CO. AID (50%) \$1,209
Town of Glendale Town of Glendale	Culvert Culvert	Ostrich Rd Outlook Rd	\$11,848 \$12,988	\$5,924 \$6,494
Town of Greenfield	Culvert	Eclipse Ave	\$9,344	\$4,672
Town of LaGrange Town of LaGrange	Bridge Bridge	Desota Ave Dolphin Rd	\$164,263 \$61,788	\$82,132 \$30,894
Town of Little Falls	Bridge	Backtrail Rd	\$231,916	\$115,958
Town of Portland Town of Ridgeville Town of Ridgeville Town of Sheldon Town of Tomah	Culvert Bridge Culvert Bridge Culvert Culvert Culvert Culvert Bridge Bridge	Mallard Rd Nebraska Ave Nett Ave Oakdale Ave Oakland Rd Oboe Ave Jigsaw Rd Mercury Ave Opal Rd Hiawatha Ave	\$6,914 \$23,066 \$2,685 \$17,679 \$11,542 \$6,154 \$5,186 \$4,596 \$62,942	\$3,457 \$11,533 \$1,342 \$8,839 \$5,771 \$3,077 \$2,593 \$2,298
	_		\$171	\$86
Town of Wellington Town of Wellington	Culvert Culvert	Milton Rd Oshkosh Rd	\$9,030 \$5,223	\$4 ,515 \$2 ,611
Town of Wilton	Culvert	Linden Ave	<u>\$17,780</u>	\$8,890
		TOTALS:	6667,533	333,766;

WHEREAS, the petitions have been reviewed and the Monroe County Highway Committee requests that said petitions be granted and provisions have been made in the 2020 budget for the amount of the Total County Aid which is to be apportioned to all Towns and Villages in Monroe County (except the Villages of Cashton, Oakdale, Warrens, & Wilton) based on equalized value; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that said petitions are hereby granted and the county aid is appropriated as follows:

TOWNSHIP OR <u>VILLAGE</u>	BRIDGE OR CULVERT	BRIDGE OR CULVERT LOCATION	TOTAL AMOUNT	TOTAL CO. AID (50%)	ADMINIS- TRATION CHARGE (4.56%)	NET COUNTY AID (45.44%)	TOTAL AMOUNT OF <u>CHECK</u>
Town of Clifton	Culvert	London Ave	\$2,418	\$1,209	\$110	\$1,099	\$1,099
Town of Glendale Town of Glendale	Culvert Culvert	Ostrich Rd Outlook Rd	\$11,848 \$12,988	\$5,924 \$6,494	\$540 \$592	\$5,384 \$5,902	\$11,286

64 65	Town of Greenfield	Culvert	Eclipse Ave	\$9,344	\$4,672	\$426	\$4,246	\$4,246
66	Town of LaGrange	Bridge	Desota Ave	\$164,263	\$82,132	\$7,490	\$74,642	
67 68	Town of LaGrange	Bridge	Dolphin Rd	\$61,788	\$30,894	\$2,818	\$28,076	\$102,718
69 70	Town of Little Falls	Bridge	Backtrail Rd	\$231,916	\$115,958	\$10,575	\$105,383	\$105,383
71	Town of Portland	Culvert	Mallard Rd	\$6,914	\$3,457	\$315	\$3,142	
72	Town of Portland	Bridge	Nebraska Ave		\$11,533	\$1,052	\$10,481	
73	Town of Portland	Culvert	Nett Ave	\$2,685	\$1,342	\$122	\$1,220	
74	Town of Portland	Bridge	Oakdale Ave	\$17,679	\$8,839	\$806	\$8,033	
75	Town of Portland	Culvert	Oakland Rd	\$11,542	\$5,771	\$526	\$5,245	
76 77	Town of Portland	Culvert	Oboe Ave	\$6,154	\$3,077	\$281	\$2,796	\$30,917
78	Town of Ridgeville	Culvert	Jigsaw Rd	\$5,186	\$2,593	\$236	\$2,357	
79 8 0	Town of Ridgeville	Culvert	Mercury Ave	\$4,596	\$2,298	\$210	\$2,088	\$4,445
81 82	Town of Sheldon	Bridge	Opal Rd	\$62,942	\$31,471	\$2,870	\$28,601	\$28,601
83 84	Town of Tomah	Bridge	Hiawatha Ave	\$171	\$86	\$8	\$78	\$78
85	Town of Wellington	Culvert	Milton Rd	\$9,030	\$4,515	\$412	\$4,103	
86	Town of Wellington	Culvert	Oshkosh Rd	\$5,223	\$2,611	\$238	\$2,373	\$6,476
87				40, 220	Ψ2,011	\$200	Ψ2,010	ψο, 47 ο
88 89	Town of Wilton	Culvert	Linden Ave	\$17, <u>780</u>	<u>\$8,890</u>	<u>\$811</u>	\$8,079	\$8,079
90			TOTALS:	\$667,533	\$333,766	\$30,438	\$303,328	\$303,328;
91	and			4 00.,000	Ψ000,700	ψου, του	ψοσο,σεο	ψοσο,σεσ,

BE IT FURTHER RESOLVED, that pursuant to Wisconsin Statutes Section 82.08(2)(a) the above Net County Aid shall be held in a separate account administered by the County Highway Committee; and

BE IT FURTHER RESOLVED, that pursuant to Wisconsin Statutes Section 82.08(8) the above Administration Charge shall be transferred to the Highway General Government Local Collections revenue account (73300112.473110), as this amount was included in its 2020 budget under Highway Administration.

Dated this 6th day of November, 2019.

103104 Offered by the Highway Committee.105

Purpose: Approve 2020 County Bridge Aids special purpose levy & administration charges revenue.

Fiscal Note: Special Purpose Levy - \$333,766, County Operating Tax Levy - \$0, Highway Administration Revenue - \$30,438

Reviewed as to form on 10-18-19 Andy Kaftan, Corporation Counsel	Committee of Jurisdiction Forwarded on: October 18 20 19
Finance Vote (If required): Yes No Absent	Source Schweden
□ ADOPTED □ FAILED □ AMENDE	D STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R, BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # acted on by the County
County Board Vote on:20YesNoAbsent	Board of Supervisors at the meeting held on SHELLEY R. BOHL, MONROE COUNTY CLERK (A raised seal certifies an official document)

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RESOLUTION AUTHORZING 2020 COUNTY HIGHWAY BRIDGE & CULVERT SPECIAL **ASSESSMENTS UNDER WI STATUTE 83.03(2)**

WHEREAS, Wisconsin Statutes Section 83.03(2) authorizes the County Board to improve any portion of the county trunk highway system with county funds and it may assess not more than 40 (forty) percent of the cost of the improvement and not over One Thousand Dollars (\$1,000.00) in any year against the town, village or city in which the improvement is located and the County Clerk is to certify such special tax to the town, village or city who shall put the same in the next tax roll to be collected and paid into the County Treasury; and

WHEREAS, various bridges & culverts have been or are in the process of being improved on the County Trunk Highway system and provisions have been made in the 2020 budget for the amount of the total special assessments to offset costs in the CTH Bridges account: and

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that pursuant to Wisconsin Statutes Section 83.03(2) the following improvements have been or are in the process of being made on the county trunk highway system with the following assessments:

	Town of Village	СТН	Bridge/Culvert Name	Year Constr -ucted	Cost) Final to Dec 2018	Town or Village Share (40%)	Paid by Town/Village to date	To be paid by town/village at tax time in 2020	Balance Due for Future tax purposes
	Angelo	Q	Branch / LaCrosse River			\$26,943	\$2,000	\$1,000	\$23,943
	Byron	G	Brandy Creek			\$44,575	\$17,000	\$1,000	\$26,575
	Byron	Ν	S Fork Lemonweir R (Fed. Aid)			\$32,062	\$16,000	\$1,000	\$15,062
	Clifton	N	Little Lemonweir River (Fed Aid)	2018	\$55,229	\$22,092	\$3,000	\$1,000	\$18,092
	Clifton	Ν	Br Little Lemonweir R. (Fed Aid)	2018	\$135,793	\$54,317	\$3,000	\$1,000	\$50,317
	Clifton	N	Spring Valley Creek (Fed Aid)	2017	\$158,273	\$63,309	\$3,000	\$1,000	\$59,309
	Clifton	W	Little Lemonweir R. (Fed. Aid)	2005	\$61,857	\$24,743	\$16,000	\$1,000	\$7,743
	LaGrange	M	Br. Mill Creek (culvs repld bridge			\$22,879	\$7,000	\$1,000	\$14,879
	Leon	J	Pleasant Valley Creek (Fed Aid)	2004	\$56,604	\$22,642	\$16,000	\$1,000	\$5,642
	Leon	Х			\$121,434	\$48,574	\$22,000	\$1,000	\$25,574
	Little Falls		Sopher Creek (Federal Aid) 199	7-1998	\$66,549	\$26,620	\$22,000	\$1,000	\$3,620
	Little Falls		Merow199	5-1996	\$60,862	\$24,345	\$24,000	\$345	\$0
	Little Falls		Dustin Creek	2001	\$98,348	\$39,339	\$18,000	\$1,000	\$20,339
	Oakdale	С	Bear Creek Bridge	1994	\$65,261	\$26,104	\$25,000	\$1,000	\$104
	Oakdale	CA	Indian Ck (abut ties & gd rl) .201		\$41,373	\$16,549	\$6,000	\$1,000	\$9,549
	Oakdale	PP	Bear Creek (Federal Aid)	2011	\$101,724	\$40,690	\$11,000	\$1,000	\$28,690
	-	Т	Br. Morris Creek (Fed. Aid)		\$81,292	\$32,517	\$19,000	\$1,000	\$12,517
	Ridgeville	U	Moore Creek Trib (Box Widening		\$29,242	\$11,697	\$10,000	\$1,000	\$697
	Scott		E Fork Lemonweir R (Fed. Aid)		\$80,395	\$32,158	\$7,000	\$1,000	\$24,158
	Sheldon	F	Br. Morris Creek (Fed. Aid)		\$61,541	\$24,616	\$19,000	\$1,000	\$4,616
	Sheldon	Τ	Morris Creek (Fed. Aid)199		\$71,303	\$28,521	\$24,000	\$1,000	\$3,521
	Sheldon	Т	Morris Creek (Fed. Aid)		\$90,294	\$36,118	\$12,000	\$1,000	\$23,118
	Tomah	M	Tributary / S Fork Lemonweir R.		\$191,651	\$76,660	\$2,000	\$1,000	\$73,660
	Tomah		Lemonweir Creek (Fed. Aid) 200	0-2001	\$52,891	\$21,156	\$20,000	\$1,000	\$156
	Wellington		Poe Creek (Federal Aid)		\$65,212	\$26,085	\$4,000	\$1,000	\$21,085
		M	Sleighton Creek N (Fed. Aid)		\$55,812	\$22,325	\$13,000	\$1,000	\$8,325
	Wilton	M	Sleighton Creek S (Fed. Aid)		\$104,960	\$41,984	\$13,000	\$1,000	\$27,984
	Wilton	M	Sleighton Creek (Box Widening)		\$37,155	\$14,862	\$11,000	\$1,000	\$2,862
	Wilton	M	Br. Sleighton Creek (Fed. Aid)		\$121,051	\$48,420	\$4,000	\$1,000	\$43,420
	Wilton	MM	3		\$66,621	\$26,648	\$13,000	\$1,000	\$12,648
		W	Branch Baraboo River		\$85,186	\$34,074	\$2,000	\$1,000	\$31,074
١	V Kendall	Р	Brandau199		-	\$45,446	\$29,000	\$1,000	\$15,446
			TOTALS =	\$:	2,647,675\$	1,059,070	\$413,000	\$31,345	\$614,725
ć	and;								

BE IT FURTHER RESOLVED, that the above assessments shall be transferred to the Local Charges revenue account (73330318.473300), as this amount was included in its 2020 budget under CTH Bridge Construction.

Reviewed as to form on 10-18-19 Andy Kaftan, Corporation Counsel Finance Vote (If required): Yes No Absent	Committee of Jurisdiction Forwarded on: October 1820 19
□ ADOPTED □ FAILED □ AMENDED □ OTHER County Board Vote on:20_ YesNoAbsent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # acted on by the County Board of Supervisors at the meeting held on SHELLEY R. BOHL, MONROE COUNTY CLERK (A raised seal certifies an official document)

Purpose: Approve 2020 County Highway Bridge & Culvert special assessments revenue.

Fiscal Note: Special Purpose Levy - \$31,345, County Operating Tax Levy - \$0

Offered by the Highway Committee.

RESOLUTION NO. 11a-19-04

RESOLUTION ADOPTING THE 2020 BUDGET AND AUTHORIZING PROPERTY TAX LEVIES

WHEREAS, the County Administrator along with the Finance Committee has conducted numerous budget meetings for the purpose of formulating a 2020 budget; and

WHEREAS, said proposed budget was noticed according to Wisconsin State Statues and a Public Hearing was held at 6:00 p.m. on November 6, 2019; and

WHEREAS, the 2020 budget was proposed by the Monroe County Administrator and has been presented and explained to the Monroe County Board at its annual meeting on November 6, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors hereby adopts the budget of \$62,692,016 for the fiscal year beginning January 1, 2020 setting out the budgeted items as roll up codes; and

- 1. Authorizes a county total tax levy in the amount of \$18,065,431 in support of the adopted budget.
- 2. Directs the Monroe County Clerk to apportion a county purpose (operating & debt) levy of \$17,256,734 upon taxable property.
- 3. Directs the Monroe County Clerk to levy the remaining tax of \$808,697 for special purposes (libraries, bridges and sanitation) to be apportioned upon the relevant municipalities.
- Offered by the Finance Committee on this 6th day of November, 2019.
- Purpose: Adopt the budget of \$62,692,016 for the fiscal year beginning January 1, 2020.
- Fiscal Note: See above.

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Finance Vote (If required):	Committee of Jurisdiction Forwarded on: October 22, 2019
YesNo Absent	VOTE: 4 Yes 0 No 1 Absent
*****************	Committee Chair
Approved as to form on 10-22-19	Hallow Not lesso sete Seterson
Andrew C. Kaftan, Corporation Counsel	
□ ADOPTED □ FAILED □ AMENDED	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R, BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a
OTHER	true and correct copy of Resolution # acted on by the Monroe County Board of Supervisors at the meeting held on
County Board Vote on:20	
YesNoAbsent	SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.