

Property & Maintenance Committee
December 9, 2020

Present: Cedric Schnitzler, Adam Balz, Mary Cook, Wallace Habegger, Mark Halverson, Remy Gomez
Others: Garry Spohn, Tina Osterberg, Wallace Habegger, Bob Micheel, Members of the Public

- The meeting began at the Torkelson Funeral Home at 211 West Oak Street for a tour at 4:00 p.m.
- At 4:30 p.m. the meeting portion was called to order in the Monroe County Assembly Room by Chair Cedric Schnitzler.
- Public Comment Period – None.
- Monthly Meeting Date/Time – Wednesday, January 13, 2021 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Mark Halverson to approve the 11/11/2020 minutes. Carried 5-0.
- Tax Delinquent Properties –

Town of Angelo Parcel #004-00440-0000 – Garry Spohn explained that no bids were received.

City of Sparta Parcel #281-00234-4000 – Garry Spohn explained four bids were received. Sealed bids were opened by Chair Schnitzler.

Bruce Hoekstra	\$4,800.00
B Edward's Professional LLC	\$10,100.00
TKN Income Trust	\$4,800.00
Scott Thomas & Steven Gordon	\$5,300.00

Motion by Remy Gomez second by Mary Cook to accept high bid in the amount of \$10,100.00 from B Edward's Professional LLC and forward to the full board for approval. Discussion. Carried 5-0.

Parcel #032-00692-5000 – Garry Spohn explained that one bid was received. The sealed bid was opened by Chair Schnitzler. The bid was from Pete Opsahl in the amount of \$560.00. Motion by Mary Cook second by Mark Halverson to accept the bid in the amount of \$560.00 from Pete Opsahl and forward to the full board for approval. Discussion. Carried 5-0.

Parcel #286-00167-0000 – Garry Spohn explained that one bid was received. The sealed bid was opened by Chair Schnitzler. The bid was from Christopher Divyak in the amount of \$112,513.00. Motion by Adam Balz second by Remy Gomez to accept high bid in the amount of \$112,513.00 from Christopher Divyak and forward to the full board for approval. Discussion. Carried 5-0.

Motion by Mark Halverson second by Mary Cook to advertise remaining tax delinquent parcels. Carried 5-0.

Motion by Remy Gomez second by Adam Gomez to place parcels #281-02393-0000 & 281-00166-5000 out for bid after the first of the year. Carried 5-0.

- Defibrillator – Garry Spohn provided members with a listing of locations that currently have defibrillators and those departments with needs for defibrillators.
- Justice Center Projects/Electrical Vault – Garry Spohn explained that one leak remains. This will be fixed in the spring. The main problem has been resolved.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting

- Awning at Justice Center – Committee members viewed the awning at the Justice Center. Motion by Remy Gomez second by Mark Halverson to choose the awning color of burgundy. Carried 5-0.
- Property discussion/Torkelson Properties – Chair Schnitzler explained that committee members toured the Torkelson Property at 4:00 p.m. today. The floor was opened for discussion. Motion by Remy Gomez second by Adam Balz to forward a discussion on the Torkelson Properties to include the corner house for sale to the full board for direction on the properties. Discussion. Carried 5-0.
- Rolling Hills – Bob Micheel, Land Conservation Director provided the Rolling Hills land use plan to members. Annual rental payment amounts were also included. Discussion.
- Vehicle acquisition – Garry Spohn explained need for the purchase of a truck. Both the Sheriff and Land Conservation Departments may be getting rid of trucks. Garry is looking to get rid of a van and possibly take in another department's truck. Discussion. Motion by Remy Gomez second by Mark Halverson to work with the Land Conservation department for trade of their Ford ¾ Pickup. Carried 5-0.
- The Buildings Manager Report was provided.
- Items for next month's agenda – Vehicle acquisition, Tax Delinquent Properties.
- Motion by Mary Cook second by Adam Balz to adjourn the meeting at 6:08 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder