



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

MONROE COUNTY BOARD AGENDA

Wednesday, June 24, 2020

American Legion Post #100

1116 Angelo Road Sparta, WI 54656

***(Please use the South Parking Lot Entrance)**

Public, due to the COVID-19 Pandemic, you may access the meeting **remotely**

Meeting Information

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 146 534 1604

Password: MdPZchtF833

Join by phone

+1-408-418-9388 United States Toll

Access code: 146 534 1604

IT Point of Contact

Rick Folkedahl

608-633-2700

6:00 p.m.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes – May 27, 2020

Recognition of Past 2018- 2020 Supervisors

- District 6, Gregg Vinlauski
- District 9, Douglas Path
- District 11, Paul Steele
- District 12, Pete Peterson
- District 13, Dean Peterson
- District 15, James Schroeder

Public Comment Period

Appointments – (listed on a separate sheet)

Chairman's General Announcements

Budget Adjustments

- Land Conservation
- Dispatch
- Human Services
- Health Department
- Health Department - WIC
- Justice Department

Monroe County 2019 Audit Presentation - Brian Anderson

Rolling Hills Building Project Presentation –

Supervisor Toni Wissestad and Nursing Home Administrator, Linda Smith

Monthly Treasurers Report – Debra Carney

Monthly Finance Director Report – Diane Erickson

Monthly Administrators Report – Tina Osterberg

Resolution(s) – Discussion/Action (listed on separate sheet)

Adjournment

Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. We will keep distancing of at least 6 feet, masks and hand sanitizers will be on location. We ask that if you are running a temperature or are not feeling well, please do not place others at risk.

~Supervisors: Do wear you name tags, it helps visitors

~Agenda order may change

The May meeting of the County Board of Supervisors convened in the Sparta American Legion Post 100 in the City of Sparta, Wisconsin, on Wednesday, May 20, 2020 at 6:00 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 16 Supervisors present. The Pledge of Allegiance was recited.

Motion by Supervisor Von Ruden second by Supervisor Pierce to approve the minutes of the 02/26/20, 03/19/20 and 4/21/20 meetings. The minutes carried by voice vote.

Public Comment Period – One member of the public addressed the board.

Chairman's General Announcements – June 10, 2020 there will be training held for Monroe County Supervisors and Department Heads beginning at 5:00 p.m. at the Sparta American Legion. The June 24, 2020 regular board meeting will be held at the Sparta American Legion. The WCA Annual Convention will be held September 20 through the 22 at the Kalahari in Wisconsin Dells.

Appointments – Motion by Supervisor Halverson second by Supervisor Luethe to approve all of the following appointments. The appointments carried by voice vote.

Western Technical College District Board, Ed Lukasek;

Wilton Joint Review Board, Ron Luethe;

ITBEC, Nodji VanWycken & Sharon Folcey for a term ending 05/22;

Housing Authority, Rose Eddy for a term ending 03/31/25;

Monroe County-Warrens Sewer Commission, David Pierce for a term ending 04/22;

Land Information Council At Large Member, Rick Folkedahl for a term ending 10/20;

Monroe County Justice Coordinating Council for a term ending 01/01/21: Monroe County Board Chair, Health/Human Services Board Chair, Monroe County Administrator, Monroe County Corporation Counsel, City of Sparta Chief of Police, City of Tomah Chief of Police, Monroe County District Attorney, Monroe County Sheriff, WI Public Defenders Office Rep, WI DOC – P & P Field Supervisor, Judge Mark Goodman, Judge Todd Ziegler, Judge Richard Radcliffe, Justice Dept. Coordinator,
Ex-Officio Members: Monroe County Jail Administrator, Monroe Co. Human Services Director

Aging and Disability Resource Center of Monroe County Advisory Board for a term ending 03/31/2022: Barb Akers, Mary Cook, Tim Fuhrmann, Emma Ledbetter, Gary Nelson, Tonya Olson, Melissa Santell, Mary Von Ruden;

Hidden Valleys Tourism, Rob Williams for a term ending 05/22;

Transportation Coordinating Committee Updates for a term ending 03/01/21: Terrance Dwyer, Peter Fletcher, Wallace Habegger, Ron Hamilton, Ben Hein, Krista Heinz, Julie Leis, Chris Poradish, Linda Smith, Stephanie Squires, Charles Weaver.

Budget Adjustments:

Health Department – Motion by Supervisor Pierce second by Supervisor Cook to approve budget adjustment. Diane Erickson, Finance Director explained the 2020 budget adjustment in the amount of \$450.00 for Region 4 Healthcare Emergency Readiness Coalition funding. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Health Department WIC – Motion by Supervisor Cook second by Supervisor Pierce to approve budget adjustment. Diane Erickson, Finance Director explained the 2020 budget adjustment in the amount of \$21,842.00 for Department of Health Services Funding. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Human Services – Motion by Supervisor Pierce second by Supervisor McCoy to approve budget adjustment. Diane Erickson, Finance Director explained the 2020 budget adjustment in the amount of \$3,161.00 for Q'Straint Incline System for ADRC. Discussion. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Land Conservation – Motion by Supervisor Luethe second by Supervisor Sherwood to approve budget adjustment. Bob Micheel, Land Conservation Director explained the 2020 budget adjustment in the amount of \$4,144.50 for carryover of the Comprehensive Planning Grant. Discussion. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Debra Carney provided the monthly Treasurer's report and answered questions.

Diane Erickson provided the monthly Finance report and answered questions.

Tina Osterberg provided the monthly Administrators report and answered questions.

RESOLUTION 05-20-01

RESOLUTION AUTHORIZING A TAXATION DISTRICT TO WAIVE INTEREST ON PROPERTY TAX PAYMENT INSTALLMENTS DUE ON OR AFTER APRIL 1, 2020

The foregoing resolution was moved for adoption by Supervisor Halverson second by Supervisor Wissestad. Debra Carney, Treasurer explained. Discussion. A roll call vote was taken. The resolution failed (4 Y - 12 N - 0 Absent).

McCoy voted: N

Pierce voted: N

VanWychen voted: N

Schnitzler voted: Y

Habhegger voted: Y

Wissestad voted: N

Von Ruden voted: N

Halverson voted: Y

Luethe voted: N

Sherwood voted: N

Balz voted: N

Larkin voted: Y

Gomez voted: N

Folcey voted: N

Schmitz voted: N

Cook voted: N

RESOLUTION 05-20-02

RESOLUTION AUTHORIZING RESTRICTED CLIMATE CHANGE TASK FORCE DONATIONS TO A NON-LAPSING ACCOUNT FOR THE MONROE COUNTY LAND CONSERVATION DEPARTMENT

The foregoing resolution was moved for adoption by Supervisor Luethe second by Supervisor McCoy. Bob Micheel, Land Conservation Director explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 05-20-03

RESOLUTION AUTHORIZING CHANGE TO SCHOOL WOODS AGREEMENT

The foregoing resolution was moved for adoption by Supervisor Gomez second by Supervisor Pierce. Bob Micheel, Land Conservation Director explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

Motion by Supervisor Balz second by Supervisor VanWychen to move into closed session. A roll call vote was taken with all Supervisors voting yes.

Closed Session per WI Stats 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Monroe County Court Case 18 CV 72.

Motion by Supervisor Von Ruden second by Supervisor Luethe to return to open session. A roll call vote was taken with all Supervisors voting yes.

No motions were made in closed session.

Motion by Supervisor Halverson second by Supervisor Pierce to adjourn the meeting at 7:45 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the May meeting of the Monroe County Board of Supervisors held on May 20, 2020.



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

APPOINTMENT (S)

Date of meeting: June 24, 2020

Transportation Coordinating Committee = Update

Term ending 03/01/21

Kaelyn Laylan

Zoning Board of Adjustment

Term ending 06/30/23

Maurice Amundson

Economic Development Citizen Members

Term ending 05/22

Kevin Ravenscroft; Ryan Egstad

Health & Human Services Citizen Members

Term ending 05/22

Emma Ledbetter, MD; Marlene Sund; Cyndi Wise

Citizen's Advisory Committee

Term ending 03/31/22

Doug Flock; Tim Fuhrmann; Theresa Burns Gilbert; Ryan Tichenor

Children's Long Term Support Committee

Term ending 03/31/22

Ann Allen; Tom Anderson; Ron Hamilton; Amber Kulig; Sharon Nelson; Tonya Olson;
Cedric Schnitzler; Kay Steinhoff; Vacant Parent Member

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 8, 2020
 Department: LCD
 Amount: \$36,086.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This allocation reflects a grant received from the Fish & Wildlife Service for implementing stream restoration BMP's and monitoring equipment in the upper reaches of the Little La Crosse River Watershed. This project will give us an oppprtunity to define resilient BMP's in these high gradient streams while providing monitoring equipment that will give us real time data on flooding. This project meets the Climate Change Task Force number one goal/objective .

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16942200	435800		CCTF Grant Awards	\$ -	\$ 36,086.00	\$ 36,086.00
						\$ -
						\$ -
Total Adjustment					\$ 36,086.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16942200	511000		CCTF: Salaries	\$ -	\$ 5,980.00	\$ 5,980.00
16942200	515005		CCTF: Retirement	\$ -	\$ 404.00	\$ 404.00
16942200	515010		CCTF: Social Security	\$ -	\$ 371.00	\$ 371.00
16942200	515015		CCTF: Medicare	\$ -	\$ 88.00	\$ 88.00
16942200	515020		CCTF: Health Insurance	\$ -	\$ 90.00	\$ 90.00
16942200	515025		CCTF: Dental Insurance	\$ -	\$ 7.00	\$ 7.00
16942200	515030		CCTF: Life Insurance	\$ -	\$ 3.00	\$ 3.00
16942200	515040		CCTF: Work Comp	\$ -	\$ 4.00	\$ 4.00
16942200	534005		Operating Expenses	\$ -	\$ 29,139.00	\$ 29,139.00
Total Adjustment					\$ 36,086.00	

Department Head Approval: *B. B. Michel 6/10/20*

Date Approved by Committee of Jurisdiction: *Nodji Vanduygen 6/10/20*
 Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: *06/17/20*

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 1, 2020
 Department: Dispatch
 Amount: \$1,250.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

A MAPPING LICENSE (CALLED ESRI) WAS PURCHASED FOR OUR NEW ZUERCHER MAPPING SYSTEM. ANNUAL MAINTENANCE WAS NOT INCLUDED IN OUR BUDGET FOR THIS. THIS REQUEST TRANSFERS FUNDS FROM DISPATCH BUDGET TO THE ZUERCHER PROJECT BUDGET.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
71400000.499999	Transfer In - IT Operations	\$ 16,500.00	\$ 1,250.00	\$ 17,750.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,250.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
12930000.515700	Employee Education	\$ 4,690.00	\$ (1,250.00)	\$ 3,440.00
71475000.521415.19210	Comp Op Sheriff Dept.	\$ 109,177.00	\$ 1,250.00	\$ 110,427.00
10000000.599999	Transfer Out - General Fund	\$ 16,500.00	\$ 1,250.00	\$ 17,750.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,250.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 06/17/20

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 2, 2020
 Department: Human Services
 Amount: \$3,161.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Budget Adjustment for Q'Straint Incline System for ADRC.

Funding provided through DOT Trust Fund

This budget adjustment records the transfer of funds from the DOT Trust fund and increases the Vehicle Expense budget to cover the cost of the Q'Straint Incline System.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24966100	493000		Fund Balance Applied	\$ 25,561.00	\$ 3,161.00	\$ 28,722.00
Total Adjustment					\$ 3,161.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24966100	581100		Minibus Vehicles	\$ 115,161.00	\$ 3,161.00	\$ 118,322.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 3,161.00	

Department Head Approval: _____

[Signature]

6/2/2020

Date Approved by Committee of Jurisdiction: _____

[Signature]

6/2/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

06/17/20

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 2, 2020
 Department: Health
 Amount: \$48,685.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Received \$48,685 grant from Wisconsin Department of Health Services, Division of Public Health to support health department response to COVID-19 , specifically, incident management for early crisis reponse, information management, mitigation, surge mangement and surveillane as noted with expenditures of extended staff time and fringe benefits beyond current capacity.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	435525		Preparedness Grant	\$ 53,090.00	\$ 48,685.00	\$ 101,775.00
Total Adjustment					\$ 48,685.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	511000		Salary	\$ 461,155.00	\$ 44,274.15	\$ 505,429.15
24110000	515010		Social Security	\$ 28,598.00	\$ 3,018.47	\$ 31,616.47
24110000	515015		Medicare	\$ 6,693.00	\$ 705.93	\$ 7,398.93
24110000	515040		Workman Comp	\$ 3,427.00	\$ 686.45	\$ 4,113.45
Total Adjustment					\$ 48,685.00	

Department Head Approval: *Mark D Nelson June 2, 2020*

Date Approved by Committee of Jurisdiction: *David A Price 6-2-20*

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: *06/17/20*

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Budget Adjustment

Purpose

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 2, 2020
 Department: Health Department - WIC
 Amount: \$2,250.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Received additional funding from Department of Health Services, WIC program to purchase laptops for staff to work remotely to continue to provide services for WIC participants.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
24120000.435500	WIC CARS	\$ 179,152.00	\$ 2,250.00	\$ 181,402.00
				\$ -
				\$ -
Total Adjustment			\$ 2,250.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
24120000 531000	Office supplies	\$ 3,500.00	\$ 2,250.00	\$ 5,750.00
Total Adjustment			\$ 2,250.00	

Department Head Approval: Mason Johnson June 2, 2020
 Date Approved by Committee of Jurisdiction: David Allen 6-2-20

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 06/17/20
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 1, 2020
 Department: Justice Department
 Amount: \$9,500.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Current observation bathroom for urine collection for drug testing is located in the middle of our office. Urine testing has been suspended due to Covid-19 risk of transmission if 20+ participants were allowed into our office daily. This request is to move our Administrative Assistant office from the lobby to our equipment room and make that old office into an observation bathroom. This would help reduce face to face contacts, additionally would reduce risk of physical attack to staff and breach of private data.

Map of office and more details included in attached pages.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12950000	521230	J5010	ALCOHOL MONITORING BRACELT	\$ 123,000.00	\$ (5,500.00)	\$ 117,500.00
12950000	521210	J8000	Lab	\$ 63,546.00	\$ (4,000.00)	\$ 59,546.00
						\$ -
						\$ -
Total Adjustment					\$ (9,500.00)	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
17200200	580550		Building Improvement	\$ -	\$ 9,500.00	\$ 9,500.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 9,500.00	

Department Head Approval: Eric Mente 6-02-2020

Date Approved by Committee of Jurisdiction: [Redacted]
Following this approval please forward to the County Clerk's Office. Dallan C. Plesger

Date Approved by Finance Committee: 06/17/20

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

TREASURER'S REPORT
For the period of May 1, 2020 to May 31, 2020
Debra J Carney, County Treasurer

GENERAL FUND BALANCES	
Month End Balance	\$ 105,054.88
Outstanding Checks	\$ (781,345.84)
Outstanding Deposits	\$ 213,965.56
General Fund Investments	\$ 24,645,739.56
Totals	\$ 24,183,414.16

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 6,359,611.83
Wires & Disbursements for Current Month:	\$ 6,647,562.32

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 9,996,445.02	none	0.71%
State Investment Pool		\$ 37,782.92	none	0.20%
Bank First CD		\$ 500,000.00	3/6/2021	1.86%
Bank First CD		\$ 1,000,000.00	7/22/2020	2.65%
Bank First Checking		\$ 503.99	none	0.10%
Bank First MM		\$ 1,742,215.78	none	0.51%
Citizens First Bank CD		\$ 500,000.00	3/4/2021	1.85%
Citizens First Bank CD		\$ 245,000.00	9/6/2020	2.47%
Citizens First Bank MM		\$ 1,910,107.97	none	
River Bank CD		\$ 500,000.00	2/24/2021	1.85%
River Bank CD		\$ 500,000.00	3/7/2021	1.85%
River Bank CD		\$ 500,000.00	3/20/2021	1.25%
River Bank CD		\$ 513,922.81	6/18/2020	2.75%
River Bank CD		\$ 2,040,152.82	7/22/2020	2.65%
River Bank CD		\$ 866,030.14	8/16/2020	2.50%
River Bank CD		\$ 249,620.13	8/23/2020	2.50%
River Bank CD		\$ 1,011,987.38	9/27/2020	2.40%
River Bank CD		\$ 505,993.69	9/27/2020	2.40%
River Bank CD		\$ 247,936.91	9/27/2020	2.40%
River Bank CD		\$ 502,299.86	1/17/2021	1.86%
River Bank MM		\$ 1,275,740.14	none	1.25%
TOTAL GENERAL FUND =		\$ 24,645,739.56		

Total General Fund:	\$ 24,645,739.56
General Fund Reserve Balance:	\$ (11,879,462.00)
Restricted/Committed Fund Balance:	\$ (5,731,503.18)
	\$ 7,034,774.38

TOTAL GENERAL FUND AS OF May 2019 WAS:	\$ 22,608,473.97
DIFFERENCE FROM ONE YEAR AGO:	\$ 2,037,265.59

Delinquent Taxes in May 2020 were:	\$ 843,006.23 *
Delinquent Taxes in May 2019 were:	\$ 912,619.59
Delinquent Taxes are down from one year ago:	\$ (69,613.36)

*This does not include the current 2019 delinquent taxes.

TREASURER'S REPORT
 For the period of April 1, 2020 to April 30, 2020
 Debra J Carney, County Treasurer

GENERAL FUND BALANCES

Month End Balance	\$ 120,233.58
Outstanding Checks	\$ (315,607.91)
Outstanding Deposits	\$ 20,999.42
General Fund Investments	\$ 24,953,317.17
Totals	\$ 24,778,942.26

RECEIPTS & DISBURSEMENTS

Receipts for Current Month:	\$ 7,225,816.84
Wires & Disbursements for Current Month:	\$ 7,898,584.47

INVESTMENTS - GENERAL FUND

Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 8,813,397.42	none	1.19%
State Investment Pool		\$ 1,037,701.82	none	0.51%
Bremer Bank CD		\$ 500,000.00	5/19/2020	2.75%
Citizens First Bank CD		\$ 500,000.00	3/4/2021	1.85%
Citizens First Bank CD		\$ 245,000.00	9/6/2020	2.47%
Citizens First Bank MM		\$ 1,910,107.97	none	
River Bank CD		\$ 500,000.00	2/24/2021	1.85%
River Bank CD		\$ 500,000.00	3/7/2021	1.85%
River Bank CD		\$ 500,000.00	3/20/2021	1.25%
River Bank CD		\$ 513,922.81	6/18/2020	2.75%
River Bank CD		\$ 2,040,152.82	7/22/2020	2.65%
River Bank CD		\$ 860,738.71	8/16/2020	2.50%
River Bank CD		\$ 248,094.96	8/23/2020	2.50%
River Bank CD		\$ 1,011,987.38	9/27/2020	2.40%
River Bank CD		\$ 505,993.69	9/27/2020	2.40%
River Bank CD		\$ 247,936.91	9/27/2020	2.40%
River Bank CD		\$ 502,299.86	1/17/2021	1.86%
River Bank MM		\$ 1,274,390.89	none	1.25%
Timberwood Bank CD		\$ 500,000.00	3/6/2021	1.86%
Timberwood Bank CD		\$ 1,000,000.00	7/22/2020	2.65%
Timberwood Bank Checking		\$ 503.96	none	0.02%
Timberwood Bank MM		\$ 1,741,087.97	none	1.31%
TOTAL GENERAL FUND =		\$ 24,953,317.17		

Total General Fund:	\$ 24,953,317.17
General Fund Reserve Balance:	\$ (11,879,462.00)
Restricted/Committed Fund Balance:	\$ (5,759,549.36)
	\$ 7,314,305.81

TOTAL GENERAL FUND AS OF April 2019 WAS:	\$ 23,144,013.87
DIFFERENCE FROM ONE YEAR AGO:	\$ 1,809,303.30

Delinquent Taxes in April 2020 were:	\$ 872,488.52 *
Delinquent Taxes in April 2019 were:	\$ 942,368.81
Delinquent Taxes are down from one year ago:	\$ (69,880.29)

*This does not include the current 2019 delinquent taxes.

TREASURER'S REPORT
For the period of May 1, 2020 to May 31, 2020
Debra J Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
Bremer Bank-History Room MMI		\$ 70,803.42	None	0.32%
Bremer Bank-History Room MMII		\$ 261,776.40	None	0.32%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,339,185.57	None	
Bremer Bank-Wegner Grotto Trust		\$ 189,764.33	None	0.32%
Wegner Grotto Endowment-Raymond James		\$ 254,318.21	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2020	2.15%
Transportation - ADRC				
Bremer Bank-ADRC Transportation		\$ 43,165.03	None	0.32%
Jail Assessment				
Bank First MM		\$ 446,966.31	None	0.51%
Monroe County Land Information Board				
Bank First MM		\$ 139,538.62	None	0.85%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 210,812.08	6/4/2020	1.3114%
		\$ 221,151.27	6/4/2020	1.3114%
		\$ 206,474.38	6/4/2020	1.3114%
		\$ 208,756.91	6/4/2020	1.3114%
		\$ 207,221.56	7/30/2020	2.49863%
State Bank - Facility Reserve-MM		\$ 278,574.53	None	0.36%
Section 125 Plan				
State Bank of Sparta		\$ 25,657.35	None	0.36%
Worker's Comp				
State Bank of Sparta		\$ 1,989,200.68	None	0.36%
CCF Bank of Tomah		\$ 574,188.33	None	
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 6,668,554.98		

SALES & USE TAX	
Sales Tax Received in January thru May 2020 Sales tax for the month of Nov 2019 thru Mar. 2020	\$ 1,424,299.08
Sales Tax Received in January thru May 2019 Sales tax for the month of Nov 2018 thru Mar. 2019	\$ 1,500,730.41
Sales tax received is down from one year ago	\$ (76,431.33)

TREASURER'S REPORT
For the period of April 1, 2020 to April 30, 2020
Debra J Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
Bremer Bank-History Room MMI		\$ 72,017.37	None	0.45%
Bremer Bank-History Room MMII		\$ 311,696.18	None	0.45%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,259,210.10	None	
Bremer Bank-Wegner Grotto Trust		\$ 189,709.65	None	0.45%
Wegner Grotto Endowment-Raymond James		\$ 243,776.04	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2020	2.15%
Transportation - ADRC				
Bremer Bank-ADRC Transportation		\$ 43,152.60	None	0.45%
Jail Assessment				
Timberwood Bank MM		\$ 444,410.11	None	0.45%
Monroe County Land Information Board				
Timberwood Bank of Tomah MM		\$ 231,995.02	None	1.06%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 210,577.41	6/4/2020	1.3114%
		\$ 220,905.09	6/4/2020	1.3114%
		\$ 206,244.54	6/4/2020	1.3114%
		\$ 208,524.53	6/4/2020	1.3114%
		\$ 206,782.29	7/30/2020	2.49863%
State Bank - Facility Reserve-MM		\$ 278,489.62	None	0.99%
Section 125 Plan				
State Bank of Sparta		\$ 22,889.25	None	0.99%
Worker's Comp				
State Bank of Sparta		\$ 1,982,849.91	None	0.99%
CCF Bank of Tomah		\$ 573,195.62	None	
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 6,707,425.33		

SALES & USE TAX	
Sales Tax Received in January thru April 2020 Sales tax for the month of Nov 2019 thru Feb. 2020	\$ 1,126,278.03
Sales Tax Received in January thru April 2019 Sales tax for the month of Nov 2018 thru Feb. 2019	\$ 1,155,847.32
Sales tax received is down from one year ago	\$ (29,569.29)

2020 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES
January	\$ 23,531,176.98	\$ 309,903.08 Sales Tax for Nov. 2019	\$ 190,740.96	\$ 1,180,671.02 *
February	\$ 26,090,630.60	\$ 283,313.44 Sales for Tax Dec. 2019	\$ 116,046.00	\$ 1,074,833.05 *
March	\$ 25,111,208.87	\$ 255,231.93 Sales for Tax Jan. 2020	\$ 196,777.09	\$ 916,090.84 *
April	\$ 24,953,317.17	\$ 277,829.58 Sales Tax for Feb. 2020	\$ 196,777.09	\$ 872,488.52 *
May	\$ 24,645,739.56	\$ 298,021.05 Sales Tax for Mar. 2020	\$ 196,777.09	\$ 843,006.23 *
June		Sales Tax for April 2020		*
July		Sales Tax for May 2020		*
August		Sales Tax for June 2020		NOW INCLUDES ALL YEARS DELINQUENT TAXES
September		Sales Tax for July 2020		
October		Sales Tax for Aug. 2020		
November		Sales Tax for Sept. 2020		
December		Sales Tax for Oct. 2020		

\$ 1,424,299.08 ← Sales Tax Received in 2020

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2019

2019 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES
January	\$ 21,618,692.15	\$ 286,864.42 Sales Tax for Nov. 2018	\$ 166,181.00	\$ 1,225,663.48 *
February	\$ 24,465,395.65	\$ 333,606.14 Sales for Tax Dec. 2018	\$ 165,171.00	\$ 1,186,428.34 *
March	\$ 23,980,259.83	\$ 339,595.04 Sales for Tax Jan. 2019	\$ 165,171.00	\$ 1,107,868.88 *
April	\$ 23,144,013.87	\$ 195,781.72 Sales Tax for Feb. 2019	\$ 295,376.98	\$ 942,368.81 *
May	\$ 22,608,473.97	\$ 344,883.09 Sales Tax for Mar. 2019	\$ 210,838.60	\$ 912,619.59 *
June	\$ 22,433,970.78	\$ 279,414.91 Sales Tax for April 2019	\$ 210,838.60	\$ 867,338.35 *
July	\$ 31,292,683.74	\$ 353,396.26 Sales Tax for May 2019	\$ 229,251.60	\$ 838,017.38 *
August	\$ 23,304,591.23	\$ 424,015.22 Sales Tax for June 2019	\$ 215,740.96	\$ 1,755,800.42
September	\$ 23,193,309.77	\$ 246,487.15 Sales Tax for July 2019	\$ 190,740.96	\$ 1,573,233.08
October	\$ 21,591,119.23	\$ 376,118.72 Sales Tax for Aug. 2019	\$ 190,740.96	\$ 1,477,752.44
November	\$ 22,734,563.74	\$ 362,845.31 Sales Tax for Sept. 2019	\$ 190,740.96	\$ 1,370,802.61
December	\$ 21,449,901.73	\$ 243,504.71 Sales Tax for Oct. 2019	\$ 190,740.96	\$ 1,258,297.04

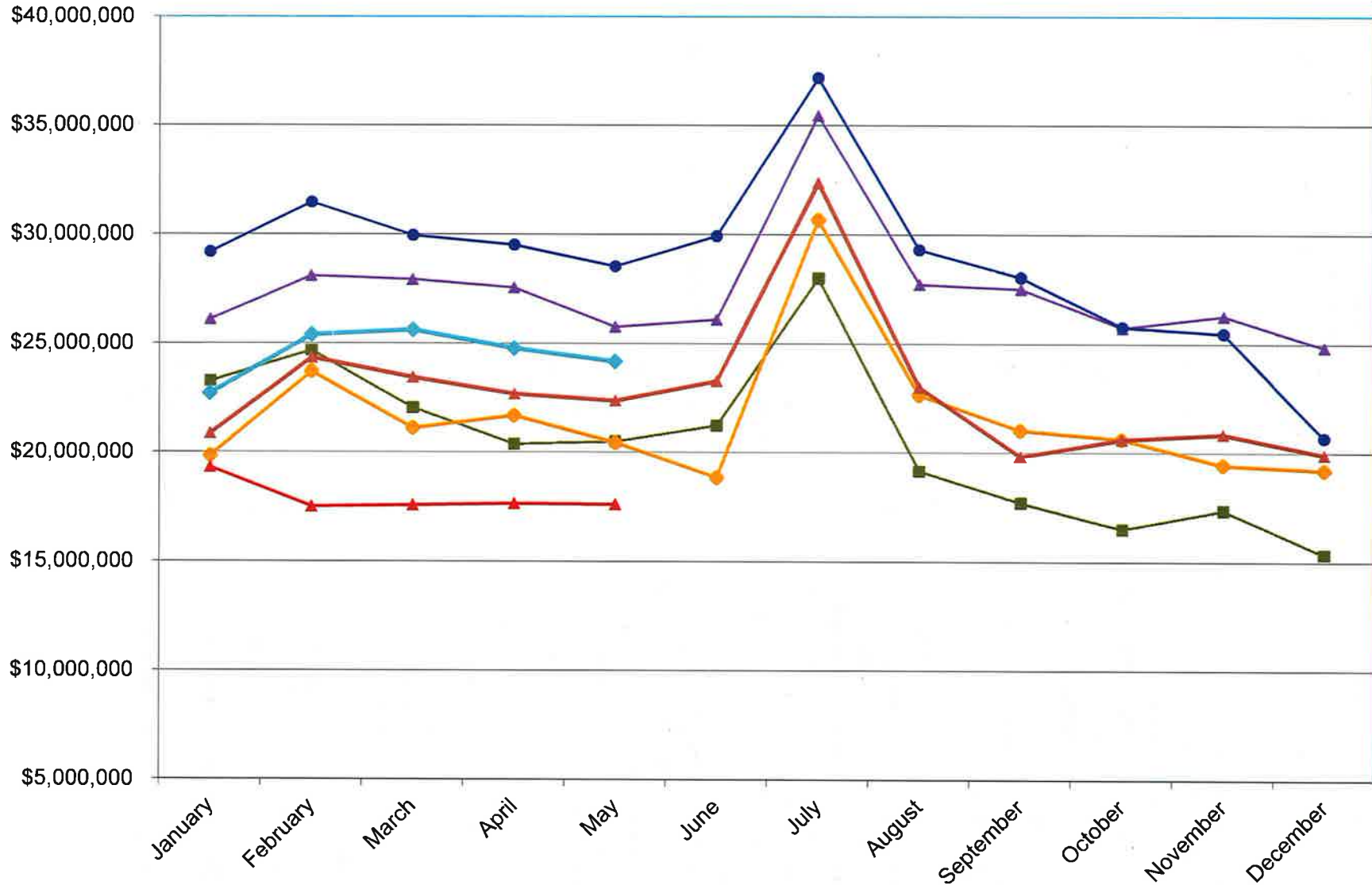
NOW
INCLUDES
ALL YEARS
DELINQUENT
TAXES

\$ 3,786,512.69 ← Sales Tax Received in 2019

* THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2018

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

County Total General Fund Cash Balance



2015 2016 2017 2018 2019 2020 20 Reserve

Minimum Fund Balance Reserve + Restricted/Committed Fd Balance

6/11/2020
Diane Erickson
Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2020\2020 General Fund Reserved-Committed-20%

Total General Fund Restrictions

General Fund Balance MM/ICS -	\$ 14,500,470.42	
General Fund CD's	\$ 9,682,943.74	
Total General Fund	\$ 24,183,414.16	\$ 17,610,965.18 Reserve Policy - Incl.Restr/Com
Less Employer FICA deferred due to COVID-19	\$ 181,817.72	Began with 4/9/2020 paydate
Less Human Services Prepay	\$ 172,936.25	Prepay due back to state 12/31/2020 - \$415,047
Total General Fund -Less Prepay	\$ 24,010,477.91	1/12 each month is approximately \$34,587.25

Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$ 891.55
Child Support - Designated Fund Balance	\$ 26,333.13
Software/computers 21300000 342100 E2200	
WEDCS Election Exp. Fund 11421000 579100	\$ 803.41
Redaction Fees 11715000 461390/521350	\$ 14,211.55
K-9 Donations 12116000 485000/579200	\$ 11,466.15
Dog Control 14195000 485000/579200	\$ 42,412.26
Veterans Service 14700000 485000/579200	\$ 1,492.00
Parks 15200000 485000/579200	\$ 5,585.40
Crep Program 16140000	\$ 24,296.71
Forestry Maint. Land Acq. 16919000 580100	\$ 49,254.58
Forestry-Habelman Reforest 16919000 521700	\$ 1,471.13
Wildlife Habitat 16913000 435800/534050	\$ 399.03
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$ 910.06
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$ 225,734.18
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$ 57,994.30
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$ 290,000.00

Committed Funds

Debt Service Fund - Resolution 06-13-02	\$ 2,677,191.75	2018 rolled to debt service for future payments
Farm Proceeds-Ed Fd 10000000 342400 E4050-11970	\$ 15,037.59	
Nonlapsing Technology Pool 71490000	\$ 510,129.90	
Nonlapsing Capital Parks 17620620 582500	\$ 139,931.93	
Cloud-Based ERP Financial Software 17100151	\$ 26,895.31	
Angelo Wayside Improvement-17620620 582000	\$ 527.19	

Extension

Leadership Prog. Exp. 15620611 579100	\$ 6,318.98
Family Living Agent 15620613 579100	\$ 4,372.46
Agriculture Agent 15620614 579100	\$ 12,319.69
Youth Development Agent 15620615 579100	\$ 219.76
Pesticide Certification 15620616 579100	\$ 2,828.72

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$ -
Contingency Fund Balance 10010000 539200	\$ 196,777.09
Retirement/Fringe Pool 11435000 515200	\$ 135,492.15
Nonlapsing Capital Pool 17100169	\$ 826,145.48
Nonlapsing Capital Vehicle Pool 17100169 581100	\$ 424,059.74
Total	\$ 5,731,503.18

Unassigned General Fund Balance **\$ 18,278,974.73**

6/11/2020

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2020\2020 General Fund Reserved-Committed-20%

Account Type

Revenue

FINANCIAL DATA THROUGH MAY 31ST

	2019			2020		
	Total Annual Budget	Month Actual	2019 Actual to Annual Budget %	Total Annual Budget	Month Actual	2020 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	0	0	0.00%	0	1,199	100.00%
1000 - GENERAL GOVERNMENT	20,928,605	9,274,945	44.32%	16,708,835	9,058,010	54.21%
1121 - CIRCUIT COURT	225,466	72,133	31.99%	271,810	81,074	29.83%
1122 - CLERK OF COURT	512,290	213,778	41.73%	530,100	199,586	37.65%
1124 - FAMILY COURT COMMISSIONER	5,720	1,540	26.92%	5,400	1,300	24.07%
1127 - MEDICAL EXAMINER	34,300	12,102	35.28%	41,300	13,900	33.66%
1131 - DISTRICT ATTORNEY	77,709	10,433	13.43%	70,424	8,743	12.41%
1132 - CORPORATION COUNSEL	0	0	0.00%	0	0	100.00%
1142 - COUNTY CLERK	23,610	18,937	80.21%	23,390	2,137	9.14%
1143 - PERSONNEL	0	0	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	613,052	234,220	38.21%	596,839	230,375	38.60%
1152 - TREASURER	13,000	6,113	47.02%	13,000	2,148	16.52%
1160 - MAINTENANCE	1,001	818	81.69%	801	199	24.84%
1171 - REGISTER OF DEEDS	305,578	108,000	35.34%	304,473	123,719	40.63%
1172 - SURVEYOR	1,500	570	38.00%	1,500	890	59.33%
1175 - LAND RECORDS	393,022	90,070	22.92%	295,374	91,025	30.82%
1210 - SHERIFF DEPARTMENT	131,938	40,608	30.78%	98,238	46,491	47.33%
1270 - JAIL	156,558	75,190	48.03%	188,390	69,153	36.71%
1290 - EMERGENCY MANAGEMENT	95,415	784	0.82%	68,089	(14,904)	-21.89%
1293 - DISPATCH CENTER	0	129	100.00%	0	116	100.00%
1295 - JUSTICE DEPARTMENT	257,980	124,391	48.22%	448,901	70,044	15.60%
1368 - SANITATION	130,177	27,208	20.90%	132,000	25,570	19.37%
1419 - DOG CONTROL	156,049	91,100	58.38%	137,270	95,069	69.26%
1470 - VETERANS SERVICE	11,850	11,500	97.05%	10,400	11,900	114.42%
1512 - LOCAL HISTORY ROOM	95,947	4,775	4.98%	83,302	6,816	8.18%
1520 - PARKS	174,691	70,639	40.44%	197,450	36,034	18.25%
1530 - SNOWMOBILE	200,000	62,932	31.47%	200,000	69,097	34.55%
1560 - UW-EXTENSION	16,277	9,336	57.36%	6,099	5,847	95.88%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM			100.00%	0	0	100.00%
1691 - FORESTRY	503,252	59,897	11.90%	160,750	80,564	50.12%
1694 - LAND CONSERVATION	450,627	69,179	15.35%	398,863	63,584	15.94%
1698 - ZONING	22,128	9,188	41.52%	1,886,673	10,068	0.53%
1700 - CAPITAL OUTLAY	92,000	0	0.00%	114,500	94,639	82.65%
100 - GENERAL FUND Total	25,629,742	10,700,515	41.75%	22,994,170	10,484,393	45.60%
213 - CHILD SUPPORT	558,426	140,243	25.11%	573,983	144,211	25.12%
241 - HEALTH DEPARTMENT	901,229	597,712	66.32%	916,297	623,080	68.00%
249 - HUMAN SERVICES	13,048,260	5,376,085	41.20%	13,677,611	5,802,735	42.43%
310 - DEBT SERVICE	7,022,703	5,674,583	80.80%	2,337,758	29,398	1.26%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,329,750	621,073	26.66%	2,494,357	452,898	18.16%
642 - ROLLING HILLS	7,520,456	3,079,902	40.95%	8,146,123	2,972,157	36.49%
714 - INFORMATION SYSTEMS	1,823,285	1,422,880	78.04%	1,456,038	1,349,704	92.70%
715 - INFORMATION TECHNOLOGY POOL	741,234	125,419	16.92%	605,000	94,870	15.68%
719 - WORKERS COMPENSATION	457,618	106,971	23.38%	312,718	94,960	30.37%
732 - HIGHWAY	11,349,781	5,715,851	50.36%	11,772,247	6,037,102	51.28%
820 - JAIL ASSESSMENT	90,000	28,406	31.56%	80,000	24,690	30.86%
830 - LOCAL HISTORY ROOM	95,947	109,990	114.64%	83,302	164,522	197.50%
856 - M.M. HANEY TRUST	0		100.00%	0	0	100.00%
860 - REVOLVING LOAN FUND	7,500	9,942	132.56%	0	0	100.00%
Grand Total	71,575,932	33,709,573	47.10%	65,449,605	28,274,720	43.20%

This is 5 out of 12 months

These Revenue numbers include the tax appropriations for 2020

41.67%

Account Type

Expense

FINANCIAL DATA THROUGH MAY 31ST

	2019			2020		
	Total Annual Budget	Month Actual	2019 Actual to Annual Budget %	Total Annual Budget	Month Actual	2020 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	4,890,903	4,682,295	95.73%	16,500	6,737	100.00%
1000 - GENERAL GOVERNMENT	80,731	0	0.00%	116,046	0	0.00%
1110 - COUNTY BOARD	97,844	35,059	35.83%	108,756	29,817	27.42%
1121 - CIRCUIT COURT	586,470	204,834	34.93%	737,744	210,048	28.47%
1122 - CLERK OF COURT	758,189	247,891	32.70%	766,308	218,674	28.54%
1124 - FAMILY COURT COMMISSIONER	40,800	13,600	33.33%	40,800	13,600	33.33%
1127 - MEDICAL EXAMINER	179,795	59,539	33.11%	176,079	55,882	31.74%
1131 - DISTRICT ATTORNEY	515,544	192,925	37.42%	574,481	209,003	36.38%
1132 - CORPORATION COUNSEL	273,490	102,831	37.60%	294,175	109,966	37.38%
1141 - ADMINISTRATOR	208,629	81,150	38.90%	213,966	74,450	34.80%
1142 - COUNTY CLERK	225,369	94,221	41.81%	299,539	126,851	42.35%
1143 - PERSONNEL	685,382	163,767	23.89%	710,733	182,444	25.67%
1151 - FINANCE DEPARTMENT	1,028,818	394,469	38.34%	1,026,639	394,562	38.43%
1152 - TREASURER	383,608	116,395	30.34%	301,168	106,152	35.25%
1160 - MAINTENANCE	1,009,603	300,461	29.76%	986,503	323,547	32.80%
1171 - REGISTER OF DEEDS	279,008	94,066	33.71%	292,081	97,208	33.28%
1172 - SURVEYOR	27,556	9,905	35.94%	27,556	13,405	48.65%
1175 - LAND RECORDS	393,022	171,253	43.57%	295,374	98,913	33.49%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	539,656	385,081	71.36%	539,618	366,437	67.91%
1210 - SHERIFF DEPARTMENT	3,089,732	1,126,992	36.48%	3,211,390	1,083,252	33.73%
1270 - JAIL	2,951,687	1,112,717	37.70%	3,005,237	1,062,502	35.36%
1290 - EMERGENCY MANAGEMENT	166,615	62,426	37.47%	143,561	45,342	31.58%
1293 - DISPATCH CENTER	1,209,247	490,119	40.53%	1,223,018	509,011	41.62%
1295 - JUSTICE DEPARTMENT	898,192	288,886	32.16%	1,088,833	334,550	30.73%
1368 - SANITATION	178,557	45,585	25.53%	177,620	46,516	26.19%
1419 - DOG CONTROL	204,189	58,375	28.59%	209,841	60,850	29.00%
1470 - VETERANS SERVICE	157,265	56,401	35.86%	156,460	53,035	33.90%
1511 - LIBRARY	430,958	427,520	99.20%	442,676	442,676	100.00%
1512 - LOCAL HISTORY ROOM	210,384	51,712	24.58%	200,258	51,698	25.82%
1520 - PARKS	133,693	25,955	19.41%	131,731	25,923	19.68%
1530 - SNOWMOBILE	200,000	40,000	20.00%	200,000	64,352	32.18%
1560 - UW-EXTENSION	238,140	71,751	30.13%	224,625	71,948	32.03%
1614 - CONSERV RESERVE ENHANCE PROGR	24,297	0	0.00%	24,297	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	107,303	53,700	50.05%	28,656	9,532	33.26%
1691 - FORESTRY	145,782	46,512	31.91%	176,399	57,977	32.87%
1694 - LAND CONSERVATION	1,181,899	137,826	11.66%	1,156,903	166,094	14.36%
1698 - ZONING	123,344	34,968	28.35%	1,964,810	40,524	2.06%
1700 - CAPITAL OUTLAY	1,777,082	476,606	26.82%	1,703,790	210,177	12.34%
100 - GENERAL FUND Total	25,632,782	11,957,790	46.65%	22,994,170	6,973,656	30.33%
213 - CHILD SUPPORT	558,426	205,874	36.87%	573,983	198,996	34.67%
241 - HEALTH DEPARTMENT	901,229	317,339	35.21%	916,297	349,705	38.17%
249 - HUMAN SERVICES	13,048,260	4,165,238	31.92%	13,677,611	4,756,715	34.78%
310 - DEBT SERVICE	7,022,703	2,111,316	30.06%	2,337,758	2,127,666	91.01%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,329,750	455,464	19.55%	2,494,357	854,034	34.24%
642 - ROLLING HILLS	7,520,456	2,899,024	38.55%	8,146,123	2,951,387	36.23%
714 - INFORMATION SYSTEMS	1,820,245	757,999	41.64%	1,456,038	515,355	35.39%
715 - INFORMATION TECHNOLOGY POOL	741,234	38,191	5.15%	605,000	19,028	3.15%
719 - WORKERS COMPENSATION	457,618	243,651	53.24%	312,718	215,935	69.05%
732 - HIGHWAY	11,349,781	1,967,486	17.34%	11,772,247	1,854,168	15.75%
820 - JAIL ASSESSMENT	90,000	12,458	13.84%	80,000	19,632	24.54%
830 - LOCAL HISTORY ROOM	95,947	9,734	10.15%	83,302	9,748	11.70%
860 - REVOLVING LOAN FUND	1,400	0	0.00%	0	0	100.00%
Grand Total	71,569,832	25,141,563	35.13%	65,449,605	20,846,024	31.85%

Account Type

Salary & Fringe Expense

FINANCIAL DATA THROUGH MAY 31ST

Account Type	2019	2019	2019 Actual to	2020	2020	2020 Actual to
	Total Annual Budget	Month Actual	Annual Budget %	Total Annual Budget	Month Actual	Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	54,757	16,176	29.54%	60,319	11,528	19.11%
1121 - CIRCUIT COURT	305,886	115,734	37.84%	320,602	120,239	37.50%
1122 - CLERK OF COURT	531,226	180,099	33.90%	494,909	182,178	36.81%
1127 - MEDICAL EXAMINER	91,939	36,402	39.59%	100,292	46,411	46.28%
1131 - DISTRICT ATTORNEY	486,490	185,403	38.11%	544,364	201,991	37.11%
1132 - CORPORATION COUNSEL	265,158	99,399	37.49%	284,825	106,296	37.32%
1141 - ADMINISTRATOR	197,071	76,842	38.99%	199,791	71,923	36.00%
1142 - COUNTY CLERK	175,306	66,511	37.94%	181,089	68,884	38.04%
1143 - PERSONNEL	175,144	66,560	38.00%	194,617	72,204	37.10%
1151 - FINANCE DEPARTMENT	964,291	366,396	38.00%	970,711	366,682	37.77%
1152 - TREASURER	246,266	95,301	38.70%	243,738	94,458	38.75%
1160 - MAINTENANCE	356,543	95,284	26.72%	357,889	124,336	34.74%
1171 - REGISTER OF DEEDS	211,032	79,951	37.89%	220,499	82,386	37.36%
1175 - LAND RECORDS	69,898	26,164	37.43%	72,283	26,802	37.08%
1210 - SHERIFF DEPARTMENT	2,567,311	932,784	36.33%	2,757,106	941,875	34.16%
1270 - JAIL	2,177,239	793,548	36.45%	2,245,955	766,615	34.13%
1290 - EMERGENCY MANAGEMENT	108,541	37,906	34.92%	110,680	43,418	39.23%
1293 - DISPATCH CENTER	1,013,298	373,259	36.84%	997,536	373,839	37.48%
1295 - JUSTICE DEPARTMENT	560,043	191,353	34.17%	685,412	250,328	36.52%
1368 - SANITATION	112,927	42,408	37.55%	117,929	43,775	37.12%
1419 - DOG CONTROL	126,166	47,276	37.47%	136,251	44,890	32.95%
1470 - VETERANS SERVICE	133,965	49,499	36.95%	136,157	45,117	33.14%
1512 - LOCAL HISTORY ROOM	114,117	42,527	37.27%	115,568	42,585	36.85%
1520 - PARKS	77,208	21,100	27.33%	77,919	20,166	25.88%
1560 - UW-EXTENSION	160,108	59,820	37.36%	160,031	62,468	39.04%
1691 - FORESTRY	49,753	18,226	36.63%	51,950	19,712	37.94%
1694 - LAND CONSERVATION	317,425	108,622	34.22%	344,671	120,430	34.94%
1698 - ZONING	88,588	32,939	37.18%	92,713	34,103	36.78%
100 - GENERAL FUND Total	11,737,697	4,257,489	36.27%	12,275,806	4,385,638	35.73%
213 - CHILD SUPPORT	451,348	173,646	38.47%	473,347	167,629	35.41%
241 - HEALTH DEPARTMENT	750,909	281,125	37.44%	775,783	322,813	41.61%
249 - HUMAN SERVICES	4,356,557	1,631,985	37.46%	5,349,105	1,861,576	34.80%
633 - SOLID WASTE	163,404	62,158	38.04%	179,631	64,747	36.04%
642 - ROLLING HILLS	5,809,049	2,230,212	38.39%	6,200,815	2,215,210	35.72%
714 - INFORMATION SYSTEMS	386,256	134,032	34.70%	419,828	137,618	32.78%
732 - HIGHWAY	3,395,373	1,365,717	40.22%	3,585,317	1,314,904	36.67%
Grand Total	27,050,592	10,136,365	37.47%	29,259,632	10,470,135	35.78%

This is 5 out of 12 months Insurance and 11/26 Payrolls

RESOLUTIONS AND ORDINANCES – JUNE 24, 2020

**1. RESOLUTION AUTHORIZING REVOLVING LOAN FUND PROJECT
FUNDING FOR REHABILITATION OF COUNTY HIGHWAY N IN THE
TOWNSHIP OF CLIFTON IN 2021**

Offered by the Finance Committee

**2. RESOLUTION AUTHORIZING CHANGES TO THE MONROE
COUNTY PERSONNEL POLICY MANUAL - VACATION**

Offered by the Administration & Personnel Committee

**3. RESOLUTION ESTABLISHING 2021 ANNUAL BUDGETED
ALLOCATION FOR PAY FOR PERFORMANCE**

Offered by the Administration & Personnel Committee

Finance Vote (If required):

___ Yes ___ No ___ Absent

Approved as to form:

Andrew C. Kaftan, Corporation Counsel

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

___ Yes ___ No ___ Absent

Committee of Jurisdiction Forwarded on: June 17, 2020

VOTE: 5 Yes 0 No 0 Absent

Committee Chair:

[Signature]
[Signature] [Signature]
[Signature] [Signature]

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK

A raised seal certifies an official document.

**RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY
PERSONNEL POLICY MANUAL – VACATION**

1 **WHEREAS**, the Monroe County Administration and Personnel Committee, recommends
2 approval of the Personnel Policy Manual changes proposed by the Personnel Director to section 4.31(2)
3 Rules for Administration of Vacation, as referenced on the attached document, and
4

5 **WHEREAS**, to remove the language referencing “on the form prescribed (MC-1),” and “the 15th
6 of the month prior to the month,” in section 4.31(2)(e); and
7

8 **WHEREAS**, to replace that language with more commonly used practices within the county and
9 provide flexibility for staff when requested vacation time off; and
10

11 **WHEREAS**, to remove the language referencing “department head” listed in 4.31(2)(k) in an
12 effort to allow more flexibility within recruiting other positions within Monroe County that are not
13 department head level; and
14

15 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that
16 effective this date they do hereby authorize the proposed Personnel Policy Manual changes as set out in the
17 attached document adjusting the language in section 4.31(2) Rules for Administration of Vacation.
18

19 Dated this 24th day of June 2020.
20

21 Offered by the Administration & Personnel Committee
22

23 Purpose: Approve changes to Personnel Policy Manual section 4.31(2) Rules for Administration of
24 Vacation.
25

26 Fiscal note: No direct costs.

Finance Vote (If required):
____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: June 9, 2020
5 Yes 0 No 0 Absent

Approved as to form on 6-10-20
Andrew C. Kaftan
Andrew C. Kaftan, Corporation Counsel

Committee Chair: Walter Volpe
Mark He Mary Von Rueden
Burt Sorokin Sharon Folcey

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20__
____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

(2) RULES FOR ADMINISTRATION OF VACATION.

- (a) Vacation with pay shall not be used until earned.
- (b) Employees shall use accumulated vacation in the year following accrual or vacation accumulation for the year is lost.
- (c) Employees who retire or resign following one year of employment shall be paid for accumulated vacation time earned through the last date of employment, provided appropriate notice is given. <1/95> Vacation benefits shall be figured upon submission, to the department head or immediate supervisor, of the termination notice. This notice shall indicate the last working day of County employment. A vacation balance shall not be used to extend the termination date.
- (d) Compensation for vacation not taken shall not be granted without prior approval of the Administration and Personnel Committee, and only then if the taking of vacation would be detrimental to the efficient operation of the department involved. Employees may be requested to take vacation when it would be in the best interests of the County.
- (e) Requests for vacation are to be submitted ~~on the form prescribed (MC-1)~~ through employee self-service (ESS) or on other departmental required documentation to the department head, no later than ~~the 15th of the month prior to the month~~ two weeks prior to when the vacation is desired. This notification may be waived in the case of an emergency or other approved circumstances. All vacation requests require approval before being used.
- (f) An employee who moves from one position to another in the County by transfer, promotion, demotion or reassignment shall be credited with accumulated vacation in the new position.
- (g) No credit for vacation shall be granted for time worked by an employee in excess of the normal work week.
- (h) No vacation time shall accrue for time an employee is on a worker's compensation program of 14 calendar days or more.
- (i) Vacation credits shall not be used in increments of less than one-half hour. <1/91>
- (j) Employees may be allowed to carry over five days of vacation credit for up to 60 days beyond the anniversary date. Requests for extension of time beyond the 60 days, necessitated by departmental work load, shall be presented to the County Administrator for consideration and approval. Requests shall be handled on an individual basis.
- (k) The County Administrator may ~~upon the request from the Personnel Department~~ authorize additional vacation when recruiting a ~~department head~~ candidate for county employment. <10/00>
- (l) Employees may donate up to forty (40) hours of accumulated vacation time to Monroe County employee who has a serious health condition as defined by the Family and Medical Leave Act. The forty hour maximum is per donating employee per calendar year. <4/10>

RESOLUTION NO. 06-20-03

ESTABLISHING 2021 ANNUAL BUDGETED ALLOCATION FOR PAY FOR PERFORMANCE

1 WHEREAS, Monroe County strives to provide maximum service to its residents while minimizing the
2 financial impact of County taxes on taxpayers, and
3

4 WHEREAS, the State imposed budgetary constraints while providing mandated services to be provided
5 by the County, and
6

7 WHEREAS, with the enactment of Act 10, the County has reviewed and updated the Monroe County
8 Employee Handbook, adopted the WIPFLI Non-Union Compensation Plan and has established an
9 enhanced employee annual performance review process, and
10

11 WHEREAS, Monroe County has a policy and practice of compensating employees based on a
12 competitive market salary rate, the quality of their performance, and basing future non-union wage
13 adjustments on the merits of employee performance, and
14

15 WHEREAS, the County Administrator will be developing the 2021 Proposed Annual Budget for review
16 and adoption by the Monroe County Board in November 2021, and wage costs must be incorporated
17 into the budget as proposed and adopted.
18

19 NOW THEREFORE BE IT RESOLVED, by the Monroe County Board of Supervisors that each
20 departmental 2021 budget may include an amount up to 2 % of gross wages to be available for
21 allocation based on the merits of employee performance as established during their individual annual
22 performance review; and
23

24 BE IT FURTHER RESOLVED, that any performance wage increases will be effective with the second
25 payroll of April 2021 and that the funds shall be awarded based strictly on the merits of the employees
26 performance; and
27

28 BE IT FURTHER RESOLVED that effective January 1, 2021 any non-union, non-elected staff who
29 have held their current position for 5 years or more and have had satisfactory (score 3.0 or higher)
30 performance evaluations for the past two years will be compensated at a minimum rate of 98% (100%
31 equals market rate) of their current pay group; and
32

33 BE IT FURTHER RESOLVED that any departmental funds budgeted for these merit-based wage
34 adjustments, which remain after the annual performance review process has been completed, shall be
35 applied by the Finance Department to any department merit pay line shortages and then transferred to
36 the Non-Lapsing Retirement/Fringe Pool (Acct# 11435000.515200) to be available to cover budget
37 variations that occur due to internal position postings, new position hires, retirements, and the like that
38 are unknown variables that impact budgeted salary/fringe benefits for the year; and
39

40 BE IT FURTHER RESOLVED that the purpose statement and fiscal note are made a directive of the
41 County Board.
42

43 Offered this 24th day of June, 2021 by the Administration & Personnel Committee.
44

45 Fiscal note: For 2021 the levied general pay increase based on employee performance shall not exceed
46 \$359,164. Budgeted funds not allocated as a merit increase shall be transferred to the Non-Lapsing
47 Retirement/Fringe Pool (Acct# 11435000.515200) to cover budget variations that occur do to internal
48 position postings, new position hires, retirements, and other unknown variables that impact budgeted
49 salary/fringe benefits for the year.

50
51 Statement of purpose: To establish 2021 budget for merit-based pay adjustments and fund the Non-
52 Lapsing Retirement/Fringe Pool.

53
54 Drafted by County Administrator, Tina Osterberg

<p>Finance Vote (If required): <u>5</u> Yes <u>0</u> No <u>0</u> Absent Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>June 9</u>, 20<u>20</u> VOTE: <u>4</u> Yes <u>1</u> No <u>0</u> Absent Committee Chair: <u>Wallace H. Heppner</u> <u>Mark He</u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ _____ Yes _____ No _____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>