



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

MONROE COUNTY BOARD AGENDA – SPECIAL MEETING

Thursday, March 19, 2020

Justice Center: Monroe County Board Assembly Room

1st Floor Room #1200

112 S. Court Street, Sparta, WI 54656

***(Please use the South Parking Lot/Oak Street Entrance)**

6:00 p.m.

Call to Order/Roll Call

Pledge of Allegiance

Budget Adjustments

- Health
- Emergency Management

RESOLUTIONS AND ORDINANCES – DISCUSSION/ACTION

1. RESOLUTION DECLARING STATE OF EMERGENCY IN MONROE COUNTY DUE TO THE COVID-19 PANDEMIC

Offered by the Administration & Personnel Committee

2. RESOLUTION SETTING SALARIES FOR COUNTY CLERK, REGISTER OF DEEDS AND COUNTY TREASURER FOR THE 2021 - 2024 TERM OF OFFICE

Offered by the Administration & Personnel Committee

01-20-02 (As Amended by the Board on January 22, 2020)

RESOLUTION SETTING SALARIES FOR COUNTY CLERK, REGISTER OF DEEDS AND COUNTY TREASURER FOR THE 2021 - 2024 TERM OF OFFICE

Offered by the Administration & Personnel Committee

Adjournment

Supervisors: Do wear your name tags, it helps visitors
Agenda order may change

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: March 3, 2020
 Department: Health Department
 Amount: \$300.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Received monetary funds from the First UMC United Piecemakers of Tomah for the purchase of pack n play cribs for income eligible infants and their families.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	485000	410	Cribs For Kids	\$ -	\$ 300.00	\$ 300.00
Total Adjustment					\$ 300.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	534050		Block Grant Supplies	\$ 37,750.00	\$ 300.00	\$ 38,050.00
Total Adjustment					\$ 300.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: Carol A. Reice 3-3-2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Budget Adjustment

Purpose

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: March 9, 2020
 Department: Emergency Mgmt
 Amount: \$2,284.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Reallocate budgeted amount for actual expenses.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12701100	511000		Sheriff Reserve Salaries	\$ 16,300.00	\$ (2,284.00)	\$ 14,016.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ (2,284.00)	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12900000	511000		Salaries (EM100)	\$ 52,239.00	\$ 2,018.00	\$ 54,257.00
12900000	553100		Equip Service Contract (EM300)	\$ 784.00	\$ 133.00	\$ 917.00
12901000	553100		Equip Service Contract (SR300)	\$ 784.00	\$ 133.00	\$ 917.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 2,284.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction:  3-9-20

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

RESOLUTION NO. 03-20-01

RESOLUTION DECLARING STATE OF EMERGENCY IN MONROE COUNTY
DUE TO THE COVID-19 PANDEMIC

1 WHEREAS, in December of 2019, a novel strain of coronavirus known as COVID-19 was detected,
2 and COVID-19 has continued to spread throughout the world, including to the United States and the
3 State of Wisconsin; and
4

5 WHEREAS, on January 31, 2020 the United States Department of Health and Human Services declared
6 a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-19 a
7 pandemic, and on March 12, 2020, the Governor of the State of Wisconsin declared a Health Emergency
8 in the State; and
9

10 WHEREAS, the federal government, state governments, and local governments are working together to
11 contain the further spread of the disease and to ensure resources for treatment of existing cases; and
12

13 WHEREAS, Chapter 252 of the Wisconsin Statutes sets out authority to address Communicable
14 Diseases and Chapter 323 addresses Emergency Management planning under a disaster or an imminent
15 threat of disaster; and
16

17 WHEREAS, Monroe County has been working to protect the health and well-being of its residents and
18 to prepare for the impacts the disease is likely to have on the County; and
19

20 WHEREAS, the Monroe County Board of Supervisors determines that it is necessary to make all
21 possible resources available to the County in order to protect the health, safety, and welfare of its
22 residents from the threat posed by the continuing spread of COVID-19; and
23

24 WHEREAS, declaring a state of emergency will facilitate timely use of resources to protect individuals
25 from the impacts of the spread of COVID-19 while maintaining continuity of operation in Monroe
26 County; and
27

28 WHEREAS, Monroe County desires to maintain the highest level of services related to the general
29 public, such as Public Safety, Health and Human Services, Emergency Management and those
30 departments directly related to the general welfare of all residents; and
31

32 WHEREAS, the ongoing evolution of federal and state mandates requires administrative flexibility at
33 the local level to manage current policies in the face of measures being mandated throughout this
34 pandemic; and
35

36 WHEREAS, the County Administrator may need to close or limit access to Monroe County government
37 facilities; implement strategic staffing changes to ensure adequate number of healthy staff are in place to
38 carry out necessary and critical services; waive administrative policies regarding health insurance and
39 assist in personnel expenses as a result of implementing staffing changes; and make temporary changes
40 and exceptions to the Monroe County Personnel Policy Manual; and
41

42 WHEREAS, the County Administrator, after implementing necessary actions to meet the mandates,
43 shall inform the Monroe County Board of Supervisors of actions taken and request ratification of the
44 actions; and

45
46 NOW, THEREFORE, BE IT RESOLVED that pursuant to §323.11 of the Wisconsin Statutes the
47 Monroe County Board of Supervisors declares a State of Emergency in Monroe County, Wisconsin.

48
49 FURTHER BE IT RESOLVED that the Monroe County Board of Supervisors directs the County
50 Administrator to implement federal and state mandates to ensure the safety and health of the Monroe
51 County staff, residents and those traveling throughout the community.

52
53 FURTHER BE IT RESOLVED that the Monroe County Board of Supervisors authorizes the County
54 Administrator the authority to make necessary temporary changes and exceptions to the existing Monroe
55 County policy.

56
57 FURTHER BE IT RESOLVED that the County Supervisors are hereby authorized to attend meetings of
58 the Board remotely, and the Board shall take all actions necessary to effectuate the same in compliance
59 with all other applicable laws.

60
61 FURTHER BE IT RESOLVED that this Resolution remains in effect for six months unless rescinded or
62 extended by further Monroe County Board action.

63
Offered this 19th day of March, 2020 by the Administration and Personnel Committee.

Fiscal note: This resolution authorizes all possible resources necessary and means available in a responsible manner to the County in order to protect the health, safety, and welfare of its residents from the threat posed by the continued spread of COVID-19.

Statement of purpose: Declare State of Emergency in Monroe County to facilitate and expedite the use of resources, direct the County Administrator to strategically implement necessary plans and make necessary temporary changes and exceptions to County policy to protect health, safety, and welfare of its residents from the threat posed by the continued spread of COVID-19, and to allow County Supervisors authorization to attend meetings of the Board remotely.

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>March 19, 2020</u> VOTE: ____ Yes ____ No ____ Absent Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION SETTING SALARIES FOR COUNTY CLERK, REGISTER OF DEEDS AND COUNTY TREASURER FOR THE 2021-2024 TERM OF OFFICE

WHEREAS, §59.22 of the Wisconsin Statutes require that elected officials' compensation must be set prior to the date when candidates may take out papers to run for local office; and

WHEREAS, the County Clerk, Register of Deeds, and County Treasurer may take out papers as of April 15, 2020 for the next term; and

WHEREAS, the Administration & Personnel Committee met on December 10, 2019 and January 14, 2020; reviewed current wage information, surveyed salaries in other Wisconsin counties and considered projected increases for Monroe County Employees and recommends the following salary rates for the Monroe County elected official positions set out below:

POSITION	2021 (2%)	2022 (2%)	2023 (2%)	2024 (2%)
County Clerk	\$65,097	\$66,399	\$67,727	\$69,081
Register of Deeds	\$60,541	\$61,751	\$62,986	\$64,246
County Treasurer	\$60,541	\$61,751	\$62,986	\$64,246

WHEREAS, benefits for elected officials are not included in the compensation rates listed above but shall be set and administered in accordance with the Monroe County Personnel Policy for county employees.

NOW, THEREFORE BE IT RESOLVED by the Monroe County Board of Supervisors to set the salary for the County Clerk, Register of Deeds, and County Treasurer at the rates shown above for the term of 2021-2024.

Dated this 19th day of March 2020.

Offered by the Administration & Personnel Committee

Purpose: Set salary rates for 2021-2024 term for County Clerk, Register of Deeds, and County Treasurer.

Fiscal note: No fiscal impact for 2020, to be budgeted for 2021-2024.

Finance Vote (If required):
 ____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: March 10, 2020
5 Yes 0 No 0 Absent
 Committee Chair: _____

Approved as to form on _____

 Andrew C. Kaftan, Corporation Counsel

ADOPTED FAILED AMENDED
 OTHER _____
 County Board Vote on: _____ 20____
 ____ Yes ____ No ____ Absent

STATE OF WISCONSIN
 COUNTY OF MONROE
 I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____, acted on by the Monroe County Board of Supervisors at the meeting held on _____.

 SHELLEY R. BOHL, MONROE COUNTY CLERK
 A raised seal certifies an official document.

COVER SHEET:

Resolution 01-20-02 AS AMENDED ON JANUARY 22, 2020.

SENT BACK TO COMMITTEE

Postponed until the February 2020 County Board Meeting.

On February 26th Resolution 01-20-02 was postponed until the March, 2020 County Board Meeting.

RESOLUTION NO. 01-20-02

RESOLUTION SETTING SALARIES FOR COUNTY CLERK, REGISTER OF DEEDS AND COUNTY TREASURER FOR THE 2021-2024 TERM OF OFFICE

WHEREAS, §59.22 of the Wisconsin Statutes require that elected officials' compensation must be set prior to the date when candidates may take out papers to run for local office; and

WHEREAS, the County Clerk, Register of Deeds, and County Treasurer may take out papers as of April 15, 2020 for the next term; and

WHEREAS, the Administration & Personnel Committee met on December 10, 2019 and January 14, 2020, reviewed current wage information, surveyed salaries in other Wisconsin counties and considered projected increases for Monroe County Employees and recommends the following salary rates for the Monroe County elected official positions set out below:

Table with 5 columns: POSITION, 2021 (2%), 2022 (2%), 2023 (2%), 2024 (2%). Rows include County Clerk, Register of Deeds, and County Treasurer with their respective salaries.

WHEREAS, benefits for elected officials are not included in the compensation rates listed above but shall be set and administered in accordance with the Monroe County Personnel Policy for county employees.

NOW, THEREFORE BE IT RESOLVED by the Monroe County Board of Supervisors to set the salary for the County Clerk, Register of Deeds, and County Treasurer at the rates shown above for the term of 2021-2024.

Dated this 26th day of February, 2020.

Offered by the Administration & Personnel Committee and as amended on January 22, 2020 by the County Board.

Purpose: Set salary rates for 2021-2024 term for County Clerk, Register of Deeds, and County Treasurer.

Fiscal note: No fiscal impact for 2020, to be budgeted for 2021-2024.

Finance Vote (If required): Yes No Absent

Committee of Jurisdiction Forwarded on: Yes No Absent

Approved as to form on Andrew C. Kaftan, Corporation Counsel

Committee Chair:

ADOPTED FAILED AMENDED OTHER County Board Vote on: Yes No Absent

STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # acted on by the Monroe County Board of Supervisors at the meeting held on SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.

RESOLUTION SETTING SALARIES FOR COUNTY CLERK, REGISTER OF DEEDS AND COUNTY TREASURER FOR THE 2021-2024 TERM OF OFFICE

WHEREAS, §59.22 of the Wisconsin Statutes require that elected officials' compensation must be set prior to the date when candidates may take out papers to run for local office; and

WHEREAS, the County Clerk, Register of Deeds, and County Treasurer may take out papers as of April 15, 2020 for the next term; and

WHEREAS, the Administration & Personnel Committee met on December 10, 2019 and January 14, 2020, reviewed current wage information, surveyed salaries in other Wisconsin counties and considered projected increases for Monroe County Employees and recommends the following salary rates for the Monroe County elected official positions set out below:

POSITION	2021 (2%)	2022 (2%)	2023 (2%)	2024 (2%)
County Clerk	\$65,097	\$66,399	\$67,727	\$69,081
Register of Deeds	\$60,541	\$61,751	\$62,986	\$64,246
County Treasurer	\$60,541	\$61,751	\$62,986	\$64,246

WHEREAS, benefits for elected officials are not included in the compensation rates listed above but shall be set and administered in accordance with the Monroe County Personnel Policy for county employees.

NOW, THEREFORE BE IT RESOLVED by the Monroe County Board of Supervisors to set the salary for the County Clerk, Register of Deeds, and County Treasurer at the rates shown above for the term of 2021-2024.

Dated this 22nd day of January 2020.

Offered by the Administration & Personnel Committee

Purpose: Set salary rates for 2021-2024 term for County Clerk, Register of Deeds, and County Treasurer.

Fiscal note: No fiscal impact for 2020, to be budgeted for 2021-2024.

Finance Vote (If required):
4 Yes 1 No _____ Absent

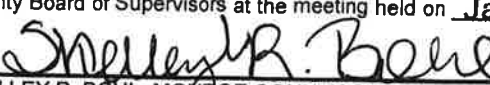
Committee of Jurisdiction Forwarded on: January 14, 2020
5 Yes 0 No 0 Absent

Approved as to form on 1-15-20

 Andrew C. Kaftan, Corporation Counsel

Committee Chair: Pete Peterson
Mary VonRuden Mosler
Sharon Falcey

ADOPTED FAILED AMENDED
 OTHER Postpone
Send back to
Committee
 County Board Vote on: Jan 22 2020
8 Yes 7 No 1 Absent

STATE OF WISCONSIN
 COUNTY OF MONROE
 I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # 01-20-02 acted on by the Monroe County Board of Supervisors at the meeting held on January 22, 2020

 SHELLEY R. BOHL, MONROE COUNTY CLERK
 A raised seal certifies an official document.