



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

MONROE COUNTY BOARD AGENDA

Wednesday, January 22, 2020

Justice Center: Monroe County Board Assembly Room

1st Floor Room #1200

112 S. Court Street, Sparta, WI 54656

***(Please use the South Parking Lot/Oak Street Entrance)**

6:00 p.m.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes – December 18, 2019

Public Comment Period

Appointments – On Call Humane Officer, Jeff Leis

Chairman's General Announcements

Budget Adjustments

- Land Conservation
- Rolling Hills
- Land Records
- Highway
- Human Services
- Economic Development
- Sheriff's Office (2)

Monthly Treasurers Report – Debra Carney

Monthly Finance Director Report – Diane Erickson

Monthly Administrators Report – Tina Osterberg

Resolution(s) – Discussion/Action (listed on separate sheet)

Adjournment

**Supervisors: Do wear your name tags, it helps visitors
Agenda order may change**

The December meeting of the County Board of Supervisors convened in the Monroe County Board Assembly Room in the City of Sparta, Wisconsin, on Wednesday, December 18, 2019 at 6:00 p.m. Chair Pete Peterson presiding. Roll Call was called with 16 Supervisors present. The Pledge of Allegiance was recited.

A brief moment of silence was taken for past Monroe County Supervisor, Robert Helming.

Motion by Supervisor Pierce second by Supervisor McCoy to approve the minutes of the 11/26/19 meeting. The minutes carried by voice vote.

Public Comment Period – Two members of the public addressed the board.

Chairman's General Announcements – None

Deck the Halls "Christmas Tree" Award Presentation by Tina Osterberg, County Administrator.
*Most Original/Creative Award – Monroe County Justice Department
*Best of Show Award – Monroe County Administrative Center
*Monroe County Award – Monroe County Circuit Court

Repurpose of Funds:

Solid Waste – Motion by Supervisor VanWychen second by Supervisor Habhegger to approve repurpose of funds. Gail Frie, Solid Waste Director explained the 2020 repurpose of funds in the amount of \$7,000.00 for vacuum truck. Discussion. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Budget Adjustments:

Solid Waste – Motion by Supervisor VonRuden second by Supervisor Steele to approve budget adjustment. Gail Frie, Solid Waste Director explained the 2019 budget adjustment in the amount of \$188,000.00 for leachate disposal, increase in recycling costs and construction on Ridgeville III. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Circuit Court – Motion by Supervisor Steele second by Supervisor Sherwood to approve budget adjustment. Judge Todd Ziegler explained the 2020 budget adjustment in the amount of \$40,000.00 for Juvenile Justice Reform and State Court Initiative Technical Assistance Funding. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Highway – Motion by Supervisor Pierce second by Supervisor Steele to approve budget adjustment. David Ohnstad, Highway Commissioner explained the 2019 budget adjustment in the amount of \$45,000.00 for an asphalt heater. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Health Department – Motion by Supervisor VonRuden second by Supervisor Pierce to approve budget adjustment. Sharon Nelson, Health Director explained the 2019 budget adjustment in the amount of \$3,500.00 for Remembering Jesse Parker Inc. grant. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Health/WIC – Motion by Supervisor Pierce second by Supervisor Von Ruden to approve budget adjustment. Sharon Nelson, Health Director explained the 2019 budget adjustment in the amount of \$1,600.00 for Department of Health Services grant. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Sheriff's Office – Motion by Supervisor Habhegger second by Supervisor Sherwood to approve budget adjustment. Rob Conroy, Chief Deputy explained the 2019 budget adjustment in the amount of \$6,500.00 for Traffic Safety Equipment Grant. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Sheriff's Office – Motion by Supervisor Habhegger second by Supervisor Vinslauski to approve budget adjustment. Rob Conroy, Chief Deputy explained the 2019 budget adjustment in the amount of \$4,000.00 for Zuercher training. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Justice Department – Motion by Supervisor Habhegger second by Supervisor Vinslauski to approve budget adjustment. Eric Weihe, Justice Programs Coordinator explained the 2019 budget adjustment in the amount of \$18,000.00 for monitoring equipment. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Justice Department – Motion by Supervisor Habhegger second by Supervisor Sherwood to approve budget adjustment. Motion by Supervisor Habhegger second by Supervisor Path to amend budget adjustment project codes to : J7000 DC Treatment and J7005 DC Training Expenses respectively. The amendment carried by voice vote. Eric Weihe, Justice Programs Coordinator explained the 2020 budget adjustment in the amount of \$57,401.00 for WI Department TAD Grant to be used for Drug Court. A roll call vote was taken. The budget adjustment as amended passed with all Supervisors voting yes.

Hetti Brown provided the annual Couleecap report and answered questions.

Debra Carney provided the monthly Treasurer's report and answered questions.

Diane Erickson provided the monthly Finance report and answered questions.

Tina Osterberg provided the monthly Administrators report and answered questions.

RESOLUTION 12-19-01

RESOLUTION AUTHORIZING CHANGES TO MONROE COUNTY CODE OF ORDINANCES, CHAPTER 14, ARTICLE III, DIVISION 3: COUNTY PERSONAL PROPERTY

The foregoing resolution was moved for adoption by Supervisor Path second by Supervisor Sherwood. Tina Osterberg, Monroe County Administrator explained. Discussion. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 12-19-02

RESOLUTION ADOPTING THE MONROE COUNTY MULTI-HAZARDS MITIGATION PLAN 2019-2023

The foregoing resolution was moved for adoption by Supervisor Folcey second by Supervisor Habhegger. Dave Bonifas, Mississippi River Regional Planning Commission Executive Director explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

Chair Peterson adjourned the meeting at 7:35 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the December meeting of the Monroe County Board of Supervisors held on December 18, 2019.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 6, 2020
 Department: Land Conservation Department
 Amount: \$14,000.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

The State Cost Share program account reflects federal funding received to stabilize three breached PL566 dams in December.

No County Levy Dollars will be used.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16943000	435800		State Cost Share Program	\$ 188,000.00	\$ 14,000.00	\$ 202,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 14,000.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16943000	579100		Grant Expense - SWRM	\$ 188,000.00	\$ 14,000.00	\$ 202,000.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 14,000.00	

Department Head Approval: Bob Michel 1-7-2020

Date Approved by Committee of Jurisdiction: Nodje VanDyckhen 1-14-2020
 Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 01/15/2020

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: Janaury 13, 2020
 Departmen ROLLING HILLS
 Amount: \$82,374.23
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

The Rolling Hills Plumbing Project started in December 2019 and will not be finished until 2020.
 We would like to carry forward the remaining budgeted amount for the project to our 2020 budget.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210560	493000		FUND BALANCE APPLIED	\$ -	\$ 82,374.23	\$ 82,374.23
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 82,374.23	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210990	580550		CAPITAL OUTLAY-BLDG IMP	\$ -	\$ 82,374.23	\$ 82,374.23
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 82,374.23	

Department Head Approval: Rnda Smith NHA

Date Approved by Committee of Jurisdiction: 1/13/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 01/15/2020

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 2, 2020
 Department: Land Records
 Amount: \$5,000.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment is in order to allow us to proceed with an item that we budgeted for in 2019, GIS Server Replacement & Configuration. We signed a contract with ProWest & Associates July 2nd, 2019. The work was to take place in August and September partly in preparation to have our new servers in place prior to dispatch making upgrades to their software. However due to changes in the timeline for the dispatch project this one was set aside due to necessity by IT.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11750000 493000	LAND REC BAL APPLIED	\$ 37,283.00	\$ 5,000.00	\$ 42,283.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 5,000.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
111750000 521000	PROFESSIONAL SERVICES	\$ 177,540.00	\$ 5,000.00	\$ 182,540.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 5,000.00	

Department Head Approval: Jeremiah Erickson

Date Approved by Committee of Jurisdiction: 01/14/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 01/15/2020

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 7, 2020
 Department: HIGHWAY AMENDED
 Amount: \$45,000.00
 Budget Year Amended: 2019 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

An asphalt heater (Hot Box) is used to warm asphalt patch material for placement on distressed pavement. The current unit, purchased used in 2010, requires extensive repair far exceeding its value; the scope of repair only recently became apparent. The department proposes to purchase a new unit utilizing a budget allowance from the 2020 Highway Supplemental Account. The new equipment will have an anticipated effective life of 12 to 15 years, and is rented to state and county highway projects at \$18.80 per hour.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
73310281	493000		Funds Balance Applied	\$ -	\$45,000.00	\$ 45,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 45,000.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
73330319	534005		County Supplemental-Op Ex	\$ 1,000,000.00	\$ (45,000.00)	\$ 955,000.00
73310281	581000		Capital Outlay-Equipment	\$ 725,000.00	\$ 45,000.00	\$ 770,000.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 45,000.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 01/15/2020 ***pending committee of jurisdiction approval**

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 7, 2020
 Department: Human Services
 Amount: \$271,785.32
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Budget Adjustment for revenue and expense for the CCS (Comprehensive Community Support) program due to increased number of consumers enrolled in the programs.

Utilizing the Human Services Reserve fund for expenses:

Lakeview-3 people were budgeted, 4 were there all year @\$135/day

Children in Home services increased due to usage

CESA 5 costs increased to increased Birth to Three program participants

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24950580	435601	LC345	Consort Rev WRIC CCS	\$ 1,740,000.00	\$ 100,000.00	\$ 1,840,000.00
24900001	493000		H S Reserve Funds	\$ -	\$ 171,785.32	\$ 171,785.32
						\$ -
Total Adjustment					\$ 271,785.32	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24950580	525005	HS690	WRIC Regional Exp (HS600)	\$ 1,380,000.00	\$ 100,000.00	\$ 1,480,000.00
24950560	525005	HS505	Ad Com Trmt Lakeview	\$ 147,825.00	\$ 49,275.00	\$ 197,100.00
24910510	525005	HS215	Ch in Home Services	\$ 240,000.00	\$ 56,498.32	\$ 296,498.32
24910520	525005	HS235	Ch in Home CESA 5	\$ 318,000.00	\$ 66,012.00	\$ 384,012.00
						\$ -
Total Adjustment					\$ 271,785.32	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: David A. Ruice 1-7-2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 01/15/2020

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 31, 2019
 Department: EDCT
 Amount: \$1,300.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment is to carry over unused website funds from 2019 to 2020 to us as needed for the website being transferred from Steve Peterson to the County.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10000001	493000		General Fund Balance Appli	\$ -	\$ 1,300.00	\$ 1,300.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,300.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16700000	521340		Tourism Contracted Services	\$ 1,300.00	\$ 1,300.00	\$ 2,600.00
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,300.00	

Department Head Approval: *Tina Ostas*
 Date Approved by Committee of Jurisdiction: *Nodji Van Wycken*
Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 01/15/2020
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 7, 2020
 Department: Sheriff
 Amount: \$1,468.45
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Monies reimbursed from WI DOJ-Division of Criminal Investigation for payment to the County Highway Department for disposal of marijuana plants for the Sheriff's Office.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12110000	435210		Sheriff Grant Revenue	\$ 24,872.41	\$1,468.45	\$ 26,340.86
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,468.45	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12111000	521130		Patrol Investigative	\$ 21,090.00	\$ 1,468.45	\$ 22,558.45
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,468.45	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 7, 2020
 Department: Sheriff
 Amount: \$2,500.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Railroad grant monies received for the purchase of an unmanned remote control vehicle deposited into
General Fund budget line to be moved into the Combined Tactical Unit budget line for the
above named item/s.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10000001	493000		General Fund Balance		\$2,500	\$ 2,500.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 2,500.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12110180	539200		Combined Tactical	\$4,500.00	\$2,500	\$ 7,000.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 2,500.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction:  1-13-20

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 01/15/2020

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

TREASURER'S REPORT
For the period of December 1, 2019 to December 31, 2019
Debra J Carney, County Treasurer

GENERAL FUND BALANCES

Month End Balance	\$ (482,187.71)
Outstanding Checks	\$ (1,120,168.84)
Outstanding Deposits	\$ 68,408.12
General Fund Investments	\$ 21,449,901.73
Totals	\$ 19,915,953.30

RECEIPTS & DISBURSEMENTS

Receipts for Current Month:	\$ 5,984,986.69
Wires & Disbursements for Current Month:	\$ 5,632,940.94

INVESTMENTS - GENERAL FUND

Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 5,855,061.99	none	1.77%
State Investment Pool		\$ 27,193.49	none	1.63%
Bremer Bank CD		\$ 500,000.00	3/19/2020	2.71%
Bremer Bank CD		\$ 500,000.00	5/19/2020	2.75%
CCF Bank of Tomah Cdars		\$ 522,247.38	1/2/2020	2.53%
CCF Bank of Tomah CD		\$ 500,000.00	3/3/2020	2.63%
CCF Bank of Tomah-Checking		\$ 100.00	none	
Citizens First Bank CD		\$ 500,000.00	3/4/2020	2.58%
Citizens First Bank CD		\$ 245,000.00	9/6/2020	2.47%
Citizens First Bank MM		\$ 1,899,224.96	none	
River Bank CD		\$ 509,787.08	2/24/2020	2.60%
River Bank CD		\$ 510,244.10	3/7/2020	2.70%
River Bank CD		\$ 510,431.30	6/18/2020	2.75%
River Bank CD		\$ 2,013,358.90	7/22/2020	2.65%
River Bank CD		\$ 855,356.16	8/16/2020	2.50%
River Bank CD		\$ 246,543.84	8/23/2020	2.50%
River Bank CD		\$ 1,005,983.56	9/27/2020	2.40%
River Bank CD		\$ 502,991.78	9/27/2020	2.40%
River Bank CD		\$ 246,465.97	9/27/2020	2.40%
River Bank MM		\$ 1,267,580.64	none	2.02%
Timberwood Bank CD		\$ 500,000.00	4/8/2020	2.65%
Timberwood Bank CD		\$ 1,000,000.00	7/22/2020	2.65%
Timberwood Bank Checking		\$ 503.67	none	0.34%
Timberwood Bank MM		\$ 1,731,826.91	none	2.02%
TOTAL GENERAL FUND =		\$ 21,449,901.73		

Total General Fund:	\$ 21,449,901.73
General Fund Reserve Balance:	\$ (10,804,435.00)
Restricted/Committed Fund Balance:	\$ (7,488,373.71)
	\$ 3,157,093.02

TOTAL GENERAL FUND AS OF December 2018 WAS:	\$ 19,491,364.91
DIFFERENCE FROM ONE YEAR AGO:	\$ 1,958,536.82

Delinquent Taxes in December 2019 were:	\$ 1,258,297.04
Delinquent Taxes in December 2018 were:	\$ 1,284,320.97
Delinquent Taxes are down from one year ago:	\$ (26,023.93)

TREASURER'S REPORT
For the period of November 1, 2019 to November 30, 2019
Debra J Carney, County Treasurer

GENERAL FUND BALANCES	
Month End Balance	\$ (423,970.54)
Outstanding Checks	\$ (1,477,407.52)
Outstanding Deposits	\$ 15,383.88
General Fund Investments	\$ 22,734,563.74
Totals	\$ 20,848,569.56

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 7,801,250.80
Wires & Disbursements for Current Month:	\$ 8,709,762.82

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 7,163,592.73	none	1.99%
State Investment Pool		\$ 27,155.84	none	1.71%
Bremer Bank CD		\$ 500,000.00	3/19/2020	2.71%
Bremer Bank CD		\$ 500,000.00	5/19/2020	2.75%
CCF Bank of Tomah Cdars		\$ 521,139.71	1/2/2020	2.53%
CCF Bank of Tomah CD		\$ 500,000.00	3/3/2020	2.63%
CCF Bank of Tomah-Checking		\$ 100.00	none	
Citizens First Bank CD		\$ 500,000.00	3/4/2020	2.58%
Citizens First Bank CD		\$ 245,000.00	9/6/2020	2.47%
Citizens First Bank MM		\$ 1,895,599.59	none	
River Bank CD		\$ 509,787.08	2/24/2020	2.60%
River Bank CD		\$ 510,244.10	3/7/2020	2.70%
River Bank CD		\$ 506,955.53	6/18/2020	2.75%
River Bank CD		\$ 2,013,358.90	7/22/2020	2.65%
River Bank CD		\$ 855,356.16	8/16/2020	2.50%
River Bank CD		\$ 246,543.84	8/23/2020	2.50%
River Bank CD		\$ 1,000,000.00	9/27/2020	2.42%
River Bank CD		\$ 500,000.00	9/27/2020	2.42%
River Bank CD		\$ 245,000.00	9/27/2020	2.42%
River Bank MM		\$ 1,265,431.14	none	2.02%
Timberwood Bank CD		\$ 500,000.00	4/8/2020	2.65%
Timberwood Bank CD		\$ 1,000,000.00	7/22/2020	2.65%
Timberwood Bank Checking		\$ 503.52	none	0.33%
Timberwood Bank MM		\$ 1,728,795.60	none	2.02%
TOTAL GENERAL FUND =		\$ 22,734,563.74		

Total General Fund:	\$ 22,734,563.74
General Fund Reserve Balance:	\$ (10,804,435.00)
Restricted/Committed Fund Balance:	\$ (7,554,356.94)
	\$ 4,375,771.80

TOTAL GENERAL FUND AS OF November 2018 WAS:	\$ 19,879,301.52
DIFFERENCE FROM ONE YEAR AGO:	\$ 2,855,262.22

Delinquent Taxes in November 2019 were:	\$ 1,370,802.61
Delinquent Taxes in November 2018 were:	\$ 1,436,914.73
Delinquent Taxes are down from one year ago:	\$ (66,112.12)

TREASURER'S REPORT
For the period of December 1, 2019 to December 31, 2019
Debra J Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
Bremer Bank-History Room MMI		\$ 68,308.14	None	1.78%
Bremer Bank-History Room MMII		\$ 11,808.50	None	1.78%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,415,511.55	None	
Bremer Bank-Wegner Grotto Trust		\$ 188,214.89	None	1.78%
Wegner Grotto Endowment-Raymond James		\$ 277,230.12	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2020	2.15%
Transportation - ADRC				
Bremer Bank-ADRC Transportation		\$ 42,969.84	None	1.78%
Jail Assessment				
Timberwood Bank MM		\$ 448,952.00	None	2.02%
Monroe County Land Information Board				
Timberwood Bank of Tomah MM		\$ 312,370.78	None	2.02%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 209,627.69	3/5/2020	1.41005%
		\$ 219,908.80	3/5/2020	1.41005%
		\$ 205,314.36	3/5/2020	1.41005%
		\$ 207,584.06	3/5/2020	1.41005%
		\$ 205,076.62	7/30/2020	2.49863%
State Bank - Facility Reserve-MM		\$ 277,248.26	None	1.57%
Section 125 Plan				
State Bank of Sparta		\$ 36,838.30	None	1.57%
Worker's Comp				
State Bank of Sparta		\$ 2,022,984.83	None	1.57%
CCF Bank of Tomah		\$ 569,314.01	None	
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 6,720,262.75		

SALES & USE TAX	
January 2019 thru October 2019	\$ 3,166,042.13
January 2018 thru October 2018	\$ 3,118,356.26
Sales Tax Up from 2018	\$ 47,685.87

TREASURER'S REPORT
For the period of November 1, 2019 to November 30, 2019
Debra J Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
Bremer Bank-History Room MMI		\$ 67,435.38	None	1.92%
Bremer Bank-History Room MMII		\$ 11,228.31	None	1.92%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,392,235.02	None	
Bremer Bank-Wegner Grotto Trust		\$ 209,726.18	None	1.92%
Wegner Grotto Endowment-Raymond James		\$ 271,013.22	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2020	2.15%
Transportation - ADRC				
Bremer Bank-ADRC Transportation		\$ 42,902.76	None	1.92%
Jail Assessment				
Timberwood Bank MM		\$ 448,166.17	None	1.92%
Monroe County Land Information Board				
Timberwood Bank of Tomah MM		\$ 306,670.08	None	2.02%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 209,376.80	3/5/2020	1.41005%
		\$ 219,645.60	3/5/2020	1.41005%
		\$ 205,068.63	3/5/2020	1.41005%
		\$ 207,335.60	3/5/2020	1.41005%
		\$ 204,641.89	7/30/2020	2.49863%
State Bank - Facility Reserve-MM		\$ 276,879.83	None	1.78%
Section 125 Plan				
State Bank of Sparta		\$ 44,276.82	None	1.78%
Worker's Comp				
State Bank of Sparta		\$ 2,020,388.47	None	1.78%
CCF Bank of Tomah		\$ 568,320.80	None	
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 6,706,311.56		
SALES & USE TAX				
January 2019 thru September 2019			\$	2,922,537.42
January 2018 thru September 2018			\$	2,856,704.34
Sales Tax Up from 2018			\$	65,833.08

2019 MONTHLY GENERAL INFORMATION

	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES	
BALANCE AS OF 1/1/2019 →	\$ 19,490,656.88	\$ 3,118,356.26	\$ 139,486.98	\$ 1,284,320.97	*
JANUARY	\$ 21,618,692.15	\$ 339,595.04	\$ 166,181.00	\$ 1,225,663.48	*
FEBRUARY	\$ 24,465,395.65	\$ 195,781.72	\$ 165,171.00	\$ 1,186,428.34	*
MARCH	\$ 23,980,259.83	\$ 344,883.09	\$ 165,171.00	\$ 1,107,868.88	*
APRIL	\$ 23,144,013.87	\$ 279,414.91	\$ 295,376.98	\$ 942,368.81	*
MAY	\$ 22,608,473.97	\$ 353,396.26	\$ 210,838.60	\$ 912,619.59	*
JUNE	\$ 22,433,970.78	\$ 424,015.22	\$ 210,838.60	\$ 867,338.35	*
JULY	\$ 31,292,683.74	\$ 246,487.15	\$ 229,251.60	\$ 838,017.38	*
AUGUST	\$ 23,304,591.23	\$ 376,118.72	\$ 215,740.96	\$ 1,755,800.42	NOW INCLUDES ALL YEARS DELINQUENT TAXES
SEPTEMBER	\$ 23,193,309.77	\$ 362,845.31	\$ 190,740.96	\$ 1,573,233.08	
OCTOBER	\$ 21,591,119.23	\$ 243,504.71	\$ 190,740.96	\$ 1,477,752.44	
NOVEMBER	\$ 22,734,563.74		\$ 190,740.96	\$ 1,370,802.61	
DECEMBER	\$ 21,449,901.73		\$ 190,740.96	\$ 1,258,297.04	

(CONTINGENCY FUND IS ACTUALLY PART OF THE TOTAL GENERAL FUND)

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2018

TOTAL SALES TAX RECEIVED IN CALENDAR YEAR 2018 - \$ 3,738,826.82

2018 MONTHLY GENERAL INFORMATION

	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES	
BALANCE AS OF 01/01/2018 →	\$ 16,203,523.49	\$2,921,195.77	\$ 106,187.59	\$ 1,377,317.51	*
JANUARY	\$ 19,877,690.62	\$ 263,064.18	\$ 231,008.00	\$ 1,248,754.78	*
FEBRUARY	\$ 23,662,192.90	\$ 215,565.86	\$ 231,008.00	\$ 1,195,071.59	*
MARCH	\$ 22,273,943.17	\$ 367,346.21	\$ 231,008.00	\$ 1,071,794.65	*
APRIL	\$ 22,234,752.39	\$ 359,727.80	\$ 231,008.00	\$ 1,025,404.39	*
MAY	\$ 20,328,999.99	\$ 253,645.82	\$ 304,195.59	\$ 992,527.88	*
JUNE	\$ 19,639,146.71	\$ 433,193.22	\$ 298,195.59	\$ 961,315.24	*
JULY	\$ 29,584,562.28	\$ 263,511.06	\$ 141,145.59	\$ 897,057.80	*
AUGUST	\$ 23,738,224.17	\$ 356,623.89	\$ 141,145.59	\$ 2,014,372.43	NOW INCLUDES ALL YEARS DELINQUENT TAXES
SEPTEMBER	\$ 21,568,847.64	\$ 344,026.30	\$ 141,145.59	\$ 1,817,811.72	
OCTOBER	\$ 20,458,668.54	\$ 261,651.92	\$ 141,145.59	\$ 1,603,227.92	
NOVEMBER	\$ 19,879,301.52	\$ 286,864.42	\$ 141,145.59	\$ 1,436,914.73	
DECEMBER	\$ 19,490,656.88	\$ 333,606.14	\$ 139,486.98	\$ 1,284,320.97	

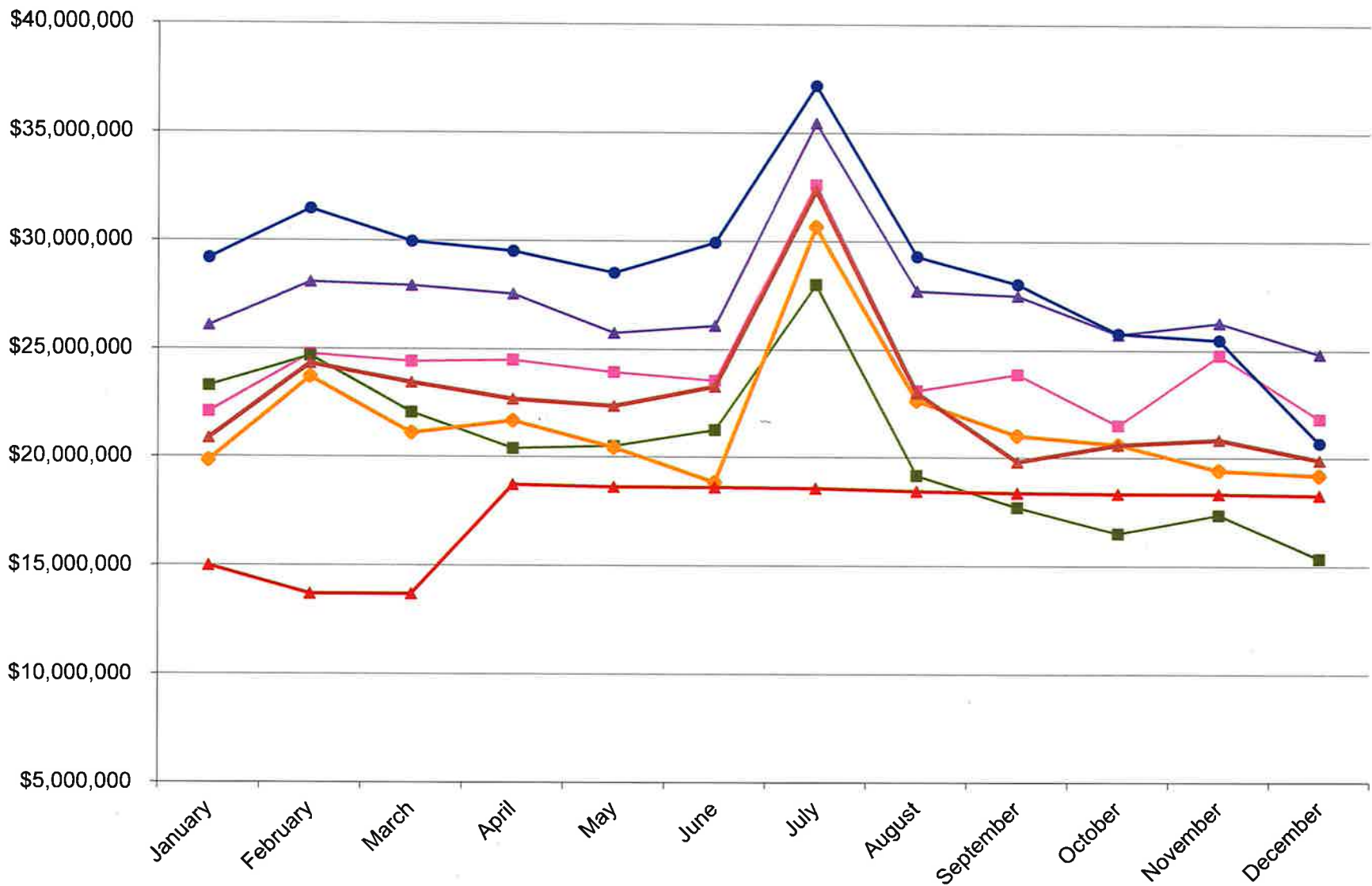
(CONTINGENCY FUND IS ACTUALLY PART OF THE TOTAL GENERAL FUND)

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2017

TOTAL SALES TAX RECEIVED IN CALENDAR YEAR 2017 - \$ 3,515,390.64

County Total General Fund Cash Balance

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM



■ 2014
 ▲ 2015
 ● 2016
 ■ 2017
 ◆ 2018
 ▲ 2019
 ▲ 19 Reserve

— Minimum Fund Balance Reserve + Restricted/Committed Fd Balance

1/10/2020

Diane Erickson

Monroe County Finance Director

Total General Fund Restrictions

General Fund Balance MM/ICS -	\$ 9,769,790.61	
General Fund CD's	\$ 10,146,162.69	
Total General Fund	\$ 19,915,953.30	\$ 18,292,808.91 Reserve Policy - Includ.Restr/Com
Less Human Services Prepay	\$ -	Prepay due back to state 12/31/2019 - \$415,047
Total General Fund -Less Prepay	\$ 19,915,953.30	1/12 each month is approximately \$34,587.25

Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$ 891.55
Child Support - Designated Fund Balance	\$ 26,333.13
Software/computers 21300000 342100 E2200	
WEDCS Election Exp. Fund 11421000 579100	\$ 816.13
Redaction Fees 11715000 461390/521350	\$ 14,211.55
K-9 Donations 12116000 485000/579200	\$ 13,607.16
Dog Control 14195000 485000/579200	\$ 38,468.59
Veterans Service 14700000 485000/579200	\$ 1,342.00
Parks 15200000 485000/579200	\$ 5,585.40
Crep Program 16140000	\$ 24,296.71
Forestry Maint. Land Acq. 16919000 580100	\$ 49,254.58
Forestry-Habelman Reforest 16919000 521700	\$ 1,471.13
Wildlife Habitat 16913000 435800/534050	\$ 57.99
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$ 3,256.46
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$ 228,305.98
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$ 21,565.45
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$ 290,000.00

Committed Funds

Debt Service Fund - Resolution 06-13-02	\$ 4,682,295.00	2018 rolled to debt service for future payments
Farm Proceeds-Ed Fd 10000000 342400 E4050-11970	\$ 15,037.59	
Nonlapsing Technology Pool 71490000	\$ 566,472.73	
Cloud-Based ERP Financial Software 17100151	\$ 26,895.31	
Cloud-Based Human Services MyEvolv Software 71475000 521415 19790	\$ 6,963.10	
Justice 12950000 485000/579200	\$ 550.00	
Angelo Wayside Improvement-17620620 582000	\$ 527.19	

Extension

Leadership Prog. Exp. 15620611 579100	\$ 6,318.98
Family Living Agent 15620613 579100	\$ 5,803.43
Agriculture Agent 15620614 579100	\$ 12,643.19
Youth Development Agent 15620615 579100	\$ 82.21
Pesticide Certification 15620616 579100	\$ 1,741.18

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$ 204,548.02
Contingency Fund Balance 10010000 539200	\$ 190,740.96
Retirement/Fringe Pool 11435000 515200	\$ 85,301.19
Nonlapsing Capital Pool 17100169	\$ 698,077.89
Nonlapsing Capital Vehicle Pool 17100169 581100	\$ 264,911.93
Total	\$ 7,488,373.71

Unassigned General Fund Balance	\$ 12,427,579.59
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1/10/2020

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2019\2019 General Fund Reserved-Committed-20%

FINANCIAL DATA THROUGH DECEMBER 31ST

Account Type

	Revenue					
	2018 Total Annual Budget	2018 Month Actual	2018 Actual to Annual Budget %	2019 Total Annual Budget	2019 Month Actual	2019 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	46,291	556,291	1201.72%	0	830	100.00%
1000 - GENERAL GOVERNMENT	17,132,211	15,078,091	88.01%	20,928,605	13,946,076	66.64%
1121 - CIRCUIT COURT	192,990	215,033	111.42%	225,466	226,661	100.53%
1122 - CLERK OF COURT	472,690	646,986	136.87%	512,290	594,806	116.11%
1124 - FAMILY COURT COMMISSIONER	5,720	5,500	96.15%	5,720	5,180	90.56%
1127 - MEDICAL EXAMINER	34,300	32,008	93.32%	34,300	31,802	92.72%
1131 - DISTRICT ATTORNEY	77,199	78,075	101.13%	77,709	78,313	100.78%
1132 - CORPORATION COUNSEL	5,000	0	0.00%	0	0	100.00%
1142 - COUNTY CLERK	23,549	23,338	99.10%	23,610	25,417	107.65%
1143 - PERSONNEL	0	0	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	585,810	578,164	98.69%	613,052	589,549	96.17%
1152 - TREASURER	13,000	12,974	99.80%	13,000	10,684	82.19%
1160 - MAINTENANCE	4,601	2,064	44.86%	1,001	3,412	340.86%
1171 - REGISTER OF DEEDS	275,873	302,972	109.82%	300,847	316,091	105.07%
1172 - SURVEYOR	1,500	1,470	98.00%	1,500	2,400	160.00%
1175 - LAND RECORDS	196,636	125,522	63.83%	393,022	190,056	48.36%
1210 - SHERIFF DEPARTMENT	126,201	121,900	96.59%	123,620	111,410	90.12%
1270 - JAIL	156,483	189,533	121.12%	156,558	253,035	161.62%
1290 - EMERGENCY MANAGEMENT	100,802	63,224	62.72%	95,415	29,316	30.73%
1293 - DISPATCH CENTER	0	555	100.00%	0	1,483	100.00%
1295 - JUSTICE DEPARTMENT	233,260	261,615	112.16%	257,980	260,384	100.93%
1368 - SANITATION	127,000	108,301	85.28%	130,177	138,245	106.20%
1419 - DOG CONTROL	136,075	138,850	102.04%	152,756	153,393	100.42%
1470 - VETERANS SERVICE	10,342	11,842	114.50%	11,850	11,850	100.00%
1512 - LOCAL HISTORY ROOM	61,674	59,419	96.34%	92,798	19,726	21.26%
1520 - PARKS	172,077	201,167	116.91%	174,691	208,957	119.62%
1530 - SNOWMOBILE	225,000	136,633	60.73%	200,000	185,171	92.59%
1560 - UW-EXTENSION	14,872	14,859	99.92%	15,102	16,791	111.18%
1614 - CONSERV RESERVE ENHANCE PROGR	0	2,343	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	2,000	2,000	100.00%	0	0	100.00%
1691 - FORESTRY	126,110	186,662	148.02%	503,252	522,739	103.87%
1694 - LAND CONSERVATION	250,013	251,797	100.71%	435,477	211,911	48.66%
1698 - ZONING	22,128	22,342	100.97%	22,128	24,521	110.82%
1700 - CAPITAL OUTLAY	132,500	72,500	54.72%	92,000	9,999	10.87%
100 - GENERAL FUND Total	20,963,907	19,504,029	93.04%	25,593,926	18,180,209	71.03%
213 - CHILD SUPPORT	526,448	528,632	100.41%	558,426	431,226	77.22%
241 - HEALTH DEPARTMENT	899,835	912,887	101.45%	901,229	847,795	94.07%
249 - HUMAN SERVICES	11,854,167	11,793,761	99.49%	12,604,265	11,134,307	88.34%
310 - DEBT SERVICE	3,672,487	3,305,998	90.02%	7,022,703	5,783,414	82.35%
410 - CAPITAL PROJECTS	50,651	0	0.00%	0	0	100.00%
633 - SOLID WASTE	3,682,250	2,244,296	60.95%	2,329,750	1,886,633	80.98%
642 - ROLLING HILLS	7,575,636	7,428,819	98.06%	7,360,491	7,380,413	100.27%
714 - INFORMATION SYSTEMS	1,709,549	1,470,549	86.02%	1,823,285	1,466,511	80.43%
715 - INFORMATION TECHNOLOGY POOL	701,287	121,936	17.39%	741,234	127,545	17.21%
719 - WORKERS COMPENSATION	420,510	230,407	54.79%	457,618	250,981	54.85%
732 - HIGHWAY	11,978,619	10,103,596	84.35%	11,349,781	9,413,761	82.94%
820 - JAIL ASSESSMENT	90,000	76,497	85.00%	90,000	84,234	93.59%
830 - LOCAL HISTORY ROOM	61,674	202,334	328.07%	92,798	330,299	355.93%
856 - M.M. HANEY TRUST	0	2	100.00%	0	20	100.00%
860 - REVOLVING LOAN FUND	7,500	16,970	226.27%	7,500	29,828	397.71%
Grand Total	64,194,519	57,940,712	90.26%	70,933,006	57,347,178	80.85%

This is 12 out of 12 months

These Revenue numbers include the tax appropriations for 2019

100.00%

FINANCIAL DATA THROUGH DECEMBER 31ST

Account Type

Expense

	2018 Total Annual Budget	2018 Month Actual	2018 Actual to Annual Budget %	2019 Total Annual Budget	2019 Month Actual	2019 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	1,480,584	1,480,584	100.00%	4,780,894	4,710,653	100.00%
1000 - GENERAL GOVERNMENT	130,206	0	0.00%	190,741	0	0.00%
1110 - COUNTY BOARD	104,662	95,792	91.53%	97,844	81,083	82.87%
1121 - CIRCUIT COURT	566,340	535,039	94.47%	586,470	557,134	95.00%
1122 - CLERK OF COURT	727,272	682,279	93.81%	758,189	649,433	85.66%
1124 - FAMILY COURT COMMISSIONER	40,800	40,800	100.00%	40,800	40,800	100.00%
1127 - MEDICAL EXAMINER	169,997	153,455	90.27%	179,795	161,957	90.08%
1131 - DISTRICT ATTORNEY	494,697	466,596	94.32%	515,544	482,587	93.61%
1132 - CORPORATION COUNSEL	268,190	259,593	96.79%	273,490	267,366	97.76%
1141 - ADMINISTRATOR	171,939	169,550	98.61%	208,629	197,217	94.53%
1142 - COUNTY CLERK	267,615	265,783	99.32%	225,369	203,947	90.49%
1143 - PERSONNEL	606,981	568,758	93.70%	687,908	476,449	69.26%
1151 - FINANCE DEPARTMENT	985,802	976,795	99.09%	1,026,413	994,483	96.89%
1152 - TREASURER	300,347	288,138	95.93%	383,608	311,784	81.28%
1160 - MAINTENANCE	1,162,500	945,398	81.32%	1,009,603	771,464	76.41%
1171 - REGISTER OF DEEDS	251,977	234,743	93.16%	274,277	260,000	94.79%
1172 - SURVEYOR	27,556	27,442	99.58%	27,556	25,805	93.65%
1175 - LAND RECORDS	196,636	175,392	89.20%	393,022	286,368	72.86%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	532,736	467,406	87.74%	539,656	568,985	105.43%
1210 - SHERIFF DEPARTMENT	2,959,275	2,884,754	97.48%	3,110,914	2,897,325	93.13%
1270 - JAIL	2,889,316	2,861,120	99.02%	2,930,971	2,883,956	98.40%
1290 - EMERGENCY MANAGEMENT	168,901	120,161	71.14%	164,331	144,677	88.04%
1293 - DISPATCH CENTER	1,165,846	1,140,779	97.85%	1,209,247	1,199,264	99.17%
1295 - JUSTICE DEPARTMENT	843,513	809,699	95.99%	898,192	856,248	95.33%
1368 - SANITATION	176,137	149,426	84.83%	178,557	174,313	97.62%
1419 - DOG CONTROL	189,598	153,193	80.80%	200,896	149,594	74.46%
1470 - VETERANS SERVICE	151,222	132,467	87.60%	157,265	144,574	91.93%
1511 - LIBRARY	429,176	429,176	100.00%	430,958	430,958	100.00%
1512 - LOCAL HISTORY ROOM	171,290	165,861	96.83%	207,114	160,552	77.52%
1520 - PARKS	134,100	104,726	78.10%	133,693	104,353	78.05%
1530 - SNOWMOBILE	225,000	83,231	36.99%	200,000	153,721	76.86%
1560 - UW-EXTENSION	249,466	198,050	79.39%	236,965	179,002	75.54%
1614 - CONSERV RESERVE ENHANCE PROGR	21,954	0	0.00%	24,297	0	0.00%
1670 - ECON DEV COMMERCE & TOURISM	107,900	103,042	95.50%	107,303	103,411	96.37%
1691 - FORESTRY	160,035	78,044	48.77%	145,782	84,215	57.77%
1694 - LAND CONSERVATION	891,019	338,832	38.03%	1,166,749	568,866	48.76%
1698 - ZONING	97,694	88,970	91.07%	123,344	91,331	74.05%
1700 - CAPITAL OUTLAY	1,445,628	587,601	40.65%	1,770,582	665,067	37.56%
100 - GENERAL FUND Total	20,963,907	18,262,676	87.11%	25,596,968	22,038,942	86.10%
213 - CHILD SUPPORT	526,448	493,139	93.67%	558,426	527,652	94.49%
241 - HEALTH DEPARTMENT	899,835	852,722	94.76%	901,229	844,500	93.71%
249 - HUMAN SERVICES	11,854,167	11,623,721	98.06%	12,604,265	12,073,206	95.79%
310 - DEBT SERVICE	3,672,487	2,332,258	63.51%	7,022,703	2,340,408	33.33%
410 - CAPITAL PROJECTS	50,651	105,753	208.79%	0	0	100.00%
633 - SOLID WASTE	3,682,250	2,568,720	69.76%	2,329,750	2,133,450	91.57%
642 - ROLLING HILLS	7,575,636	7,423,922	98.00%	7,360,491	7,289,619	99.04%
714 - INFORMATION SYSTEMS	1,709,549	1,462,126	85.53%	1,820,245	1,562,088	85.82%
715 - INFORMATION TECHNOLOGY POOL	701,287	143,360	20.44%	741,234	155,531	20.98%
719 - WORKERS COMPENSATION	420,510	401,540	95.49%	457,618	394,381	86.18%
732 - HIGHWAY	11,978,619	7,795,443	65.08%	11,349,781	7,988,640	70.39%
820 - JAIL ASSESSMENT	90,000	26,998	30.00%	90,000	48,140	53.49%
830 - LOCAL HISTORY ROOM	61,674	55,715	90.34%	92,798	22,885	24.66%
860 - REVOLVING LOAN FUND	1,400	727	51.94%	1,400	903,531	64537.91%
Grand Total	64,188,420	53,548,820	83.42%	70,926,908	58,322,971	82.23%

This is 12 out of 12 months

100.00%

FINANCIAL DATA THROUGH DECEMBER 31ST

Account Type	Salary & Fringe Expense					
	2018 Total Annual Budget	2018 Month Actual	2018 Actual to Annual Budget %	2019 Total Annual Budget	2019 Month Actual	2019 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	52,780	51,119	96.85%	54,757	46,789	85.45%
1121 - CIRCUIT COURT	307,395	295,454	96.12%	305,886	302,585	98.92%
1122 - CLERK OF COURT	496,151	474,595	95.66%	531,226	468,275	88.15%
1127 - MEDICAL EXAMINER	88,104	88,104	100.00%	90,363	91,660	101.44%
1131 - DISTRICT ATTORNEY	454,709	449,784	98.92%	477,552	464,478	97.26%
1132 - CORPORATION COUNSEL	259,641	253,431	97.61%	265,158	261,722	98.70%
1141 - ADMINISTRATOR	161,747	161,329	99.74%	197,071	188,613	95.71%
1142 - COUNTY CLERK	168,743	168,722	99.99%	175,306	171,579	97.87%
1143 - PERSONNEL	182,572	182,572	100.00%	175,144	173,948	99.32%
1151 - FINANCE DEPARTMENT	927,912	922,251	99.39%	961,886	934,574	97.16%
1152 - TREASURER	238,405	237,436	99.59%	246,266	239,002	97.05%
1160 - MAINTENANCE	347,014	296,474	85.44%	356,543	292,362	82.00%
1171 - REGISTER OF DEEDS	201,396	200,851	99.73%	206,301	209,762	101.68%
1175 - LAND RECORDS	67,799	67,798	100.00%	69,898	69,349	99.21%
1210 - SHERIFF DEPARTMENT	2,448,940	2,409,536	98.39%	2,590,311	2,437,750	94.11%
1270 - JAIL	2,150,342	2,140,748	99.55%	2,156,305	2,140,215	99.25%
1290 - EMERGENCY MANAGEMENT	108,531	91,865	84.64%	106,523	101,183	94.99%
1293 - DISPATCH CENTER	966,721	957,686	99.07%	989,217	1,007,317	101.83%
1295 - JUSTICE DEPARTMENT	515,208	507,721	98.55%	553,543	539,212	97.41%
1368 - SANITATION	115,431	109,665	95.00%	112,927	111,796	99.00%
1419 - DOG CONTROL	123,260	116,841	94.79%	126,166	118,375	93.82%
1470 - VETERANS SERVICE	127,222	118,286	92.98%	133,965	130,060	97.09%
1512 - LOCAL HISTORY ROOM	108,000	106,098	98.24%	110,847	111,905	100.95%
1520 - PARKS	79,150	70,727	89.36%	77,208	71,533	92.65%
1560 - UW-EXTENSION	173,447	152,146	87.72%	160,108	136,848	85.47%
1691 - FORESTRY	48,555	47,777	98.40%	49,753	49,295	99.08%
1694 - LAND CONSERVATION	234,609	234,365	99.90%	317,425	306,202	96.46%
1698 - ZONING	91,520	84,543	92.38%	88,588	86,762	97.94%
100 - GENERAL FUND Total	11,245,304	10,997,927	97.80%	11,686,243	11,263,152	96.38%
213 - CHILD SUPPORT	427,609	411,462	96.22%	451,248	448,636	99.42%
241 - HEALTH DEPARTMENT	791,825	755,595	95.42%	750,909	714,733	95.18%
249 - HUMAN SERVICES	4,141,727	4,006,781	96.74%	4,529,212	4,322,715	95.44%
633 - SOLID WASTE	157,024	153,776	97.93%	162,937	162,343	99.64%
642 - ROLLING HILLS	5,871,607	5,606,268	95.48%	5,732,967	5,738,795	100.10%
714 - INFORMATION SYSTEMS	316,310	316,242	99.98%	386,256	364,314	94.32%
732 - HIGHWAY	3,295,823	3,282,783	99.60%	3,395,373	3,465,663	102.07%
Grand Total	26,247,229	25,530,834	97.27%	27,095,145	26,480,350	97.73%

This is 12 out of 12 months Insurance and 26/26 Payrolls

RESOLUTIONS AND ORDINANCES – JANUARY 22, 2020

**1. RESOLUTION AUTHORIZING DEMENTIA CARE SPECIALIST IN
MONROE COUNTY**

Offered by the Administration & Personnel Committee

**2. RESOLUTION SETTING SALARIES FOR COUNTY CLERK,
REGISTER OF DEEDS AND COUNTY TREASURER FOR THE
2021-2024 TERM OF OFFICE**

Offered by the Administration & Personnel Committee

RESOLUTION NO. 01-20-01

RESOLUTION AUTHORIZING DEMENTIA CARE SPECIALIST IN MONROE COUNTY

1 **WHEREAS**, Wisconsin demographics predict the elder population of individuals ages 65+ to nearly
2 double by the year 2040, the need for a long-term plan to offer services to this population in the
3 community is essential; and
4

5 **WHEREAS**, the Monroe County Human Services Board and Administration & Personnel Committee
6 have reviewed the attached New Position Analysis and request the establishment of a Dementia Care
7 Specialist position in the Department of Human Services; and
8

9 **WHEREAS**, this position will be fully funded by a state grant and will be able to assist with care in
10 both Monroe and Jackson County, while receiving partial funding through an estimated 30% of billable
11 time; and
12

13 **WHEREAS**, this position will be able to offer one-on-one information, care consultation, and assist
14 with counseling and referrals for individuals living with dementia in the community and their family
15 caregivers.
16

17 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that it does
18 hereby authorize the establishment of a Dementia Care Specialist position in the Department of Human
19 Services with start date of March 1, 2020.
20

21 Dated this 22nd day of January 2020.

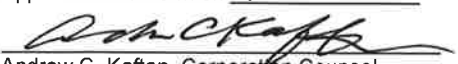
22
23 Offered by the Administration & Personnel Committee
24

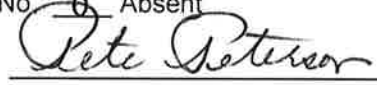
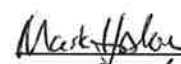
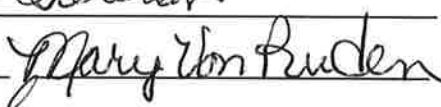
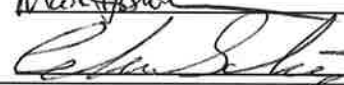
25 **Fiscal note:** The 2020 budget for this position (wages, benefits and equipment) is approximately
26 \$61,385 which will be covered by the \$80,000 that was awarded in the state grant and the estimated 30%
27 billing avoiding the need for tax levy funding.
28

29 **Purpose:** To approve for the hiring of one Dementia Care Specialist.

Finance Vote (If required):
5 Yes 0 No Absent

Committee of Jurisdiction Forwarded on: January 14, 2020
5 Yes 0 No 0 Absent

Approved as to form on 1-15-20

Andrew C. Kaftan, Corporation Counsel

Committee Chair: 
 


ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20____
_____ Yes _____ No _____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

Job Title:	Dementia Care Specialist	Department:	ADRC
Location:	315 W. Oak St. Suite A, Community Services Center, Sparta	FLSA Category:	Exempt – Administrative
Immediate Supervisor:	ADRC Manager	Salary Grade:	Grade 11
Supervision Exercised:	None.	Position Type:	Full-time

Basic Functions and Responsibilities

Under the general supervision of the ADRC Manager, the Human Services Social Worker I (ADRC) provides intake and assistance services to members of the client populations (elderly or adults with physical or intellectual/developmental disabilities) and their families, friends, caregivers, advocates, and others who ask for assistance on their behalf of the physically disabled, developmentally disabled, and elderly clients.

Job Description

ROLE AND RESPONSIBILITIES

- Develop referral relationships with physicians, dementia diagnostic clinics and other health and long term care providers.
- Provide dementia-specific consultation and technical assistance related to cognitive screening and individual and family caregiver issues to adult protective services agencies (APS), crisis response systems, county/tribal aging offices, ADRC staff members, and other agencies, as requested.
- Provide at least two approved evidence-based or evidence-informed interventions, one specifically designed for family caregivers, as part of ongoing activities. Maintain fidelity to the intervention model and accommodate families' schedules for meetings (e.g., evenings and weekends, when necessary).
- Provide volunteer training and guidance to expand the reach of the goals of the Dementia Care Specialist Program.
- Collaborate actively and develop referral protocols with local, regional, and statewide dementia organizations including: the Wisconsin Alzheimer's Institute, the Alzheimer's Association chapters, and the Alzheimer's and Dementia Alliance of Wisconsin.
- Offer and provide person-centered support when memory screens are positive to assure opportunities for follow-up with primary care provider are available in accordance with the individual's preferences.
- Offer and provide short-term service coordination for individuals with dementia and/or their caregivers. Coordinate with other ADRC, county/tribal aging unit(s), APS and other county staff members and be available for joint or independent home visits.
- Serve as a catalyst for developing and implementing strategies to create and sustain dementia-friendly communities in the ADRC service area.
- Provide outreach and awareness to professionals, employers, organizations, and the general community about the ADRC and available dementia services.
- Maintain current knowledge of dementia, research findings, new evidence-based interventions, and other innovations for people living in the community.
- Participate actively in DCS statewide and regional meetings, training programs, and conference calls. Assist colleagues by sharing experiences. Mentor new DCS staff and provide materials and products to other ADRCs, as requested. Provide conference workshops as requested and appropriate to increase the awareness of dementia and services available.
- Complete 100% time reporting, collect and report program data, and contribute to DCS program evaluation.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- A Bachelor of Arts or Science degree is required, preferably in the health or human services related field. Bachelor of Social Work preferred.
- At least one year of full-time paid experience working directly with multiple people with dementia and family/informal caregivers (e.g., providing direct care, caregiver support, support group facilitation, residential care management, home care).*
- Expertise and knowledge regarding older adults, dementia, dementia care and support, family and informal caregiver needs, and challenging behaviors.
- Skills and experience in facilitating small group learning and discussion programs.
- Experience with family caregivers of people with dementia and family dynamics.
- Experience in developing collaborative relationships, preferably with community organizations and health care professionals.
- Competence in public speaking and engaging community members and professionals.
- Experience in program development, implementation, and creation of reports.
- The ability to provide culturally competent services and supports.
- The ability to function independently and be resourceful in the roles undertaken.

- The ability to adjust work hours to meet with program participants and to provide community and employer outreach and educational programs.
- Basic computer skills, including ability to record and report program data and information.
- A valid Wisconsin driver's license and the ability to travel for community events and to make home visits.

PHYSICAL DEMANDS

A large percentage of time is spent Sitting, walking, talking, hearing, keyboarding, using judgment. Stands, stoops, climbs, bends, reaches, uses near and far vision, lifts, pushes/pulls up to 10 pounds, carries up to 40 pounds, is exposed to adverse weather, potential for physical attack, travels to and moves about county sites and homes intermittently.

ADDITIONAL NOTES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Employee Signature: _____ **Date:** _____

Approved by Supervisor: _____ **Date:** _____

New Position Analysis



- New position
- Increased hours to current position
- Additional existing position

Date: 12/20/2019	Department: Human Services - ADRC
Department Head Name: Ron Hamilton	

Explain the necessity of this position (be specific as to the reasons why this position is needed and explain reasons why present staff cannot accomplish tasks):

Monroe County Department of Human Services ADRC was notified on 12/13/19 that they were the recipient of a Dementia Care Specialist grant through Wisconsin DHS. There were eight grants awarded across the state. This grant will allow for a Dementia Care Specialist to be employed and shared between Monroe and Jackson Counties with Monroe County as the fiscal agent. Statistically, communities are seeing a significant increase in the need for memory related services. Wisconsin Demographics predict the elder population of individuals aged 65+ to nearly double by the year 2040, with 242,000 people being diagnosed with dementia. Given these staggering numbers, long-term planning for our existing and future community needs is essential. A first step towards long-term planning is adding a DCS to benefit both Monroe and Jackson Counties. The DCS position and grant funding will be designated to increase supports for residents with dementia, their caregivers and their families. The DCS will also be working with our community partners to help maintain the highest quality of life for a person living with dementia, including assistance with locating resources so they may live in their own homes for as long as possible. Looking to the future, preventative measures can be put in place in addition to the intervention services a DCS will initially provide. With the addition of a DCS, Monroe and Jackson ADRCs will have the ability to offer further follow up to ensure opportunities to participate and utilize community supports and programs are available to those in need. Follow up will be provided to both the customer and their caregivers/loved ones. Acting as an expert, our DCS will provide consultative supports to ADRC and APS staff to ensure all avenues are explored. The DCS will offer and provide one-on-one information, care consultation, options counseling and referrals for individuals with dementia and their family caregivers. The DCS will also be involved with Dementia-Friendly community efforts and initiatives.

This position will be shared across two counties. The responsibilities related to the position are very specific, will involve significant training and will be labor intensive and therefore would not be able to be absorbed by current staff. We are proposing a 3/1/2020 start date in order to recruit and hire for this position. This position will be funded by an annual ongoing grant and an estimate of 30% billable time. No County Levy will be requested for this position.

Suggested Title: Dementia Care Specialist			
Personnel Director's Recommended Classification:		Grade: 11	FLSA Class: Exempt
Full-time:	<input checked="" type="checkbox"/>	Part-time: /hours	Projected Start Date: 03/01/2020

Current or newly created Job Description in current County format must be attached.
A completed and approved Resolution must also accompany this Position Analysis.

Funding - Annual Costs to include family insurance coverage:

Hourly Rate	Annual Salary	Retirement	Social Security	Medicare	Work Comp	Health Ins.	Dental Ins.	Life Ins.
22.00	38,544	2602	2,390	559	514	13607	653	15

1. Where will the funds for this position come from?
 \$80,000 will come through a Department of Health Services grant which will be an annual ongoing grant, the remainder will be through billable time by the Dementia Care Specialist which is estimated to be 30% of this position's total time. No County Levy will be allocated to this position.
2. What equipment will need to be purchased for this position (desk, etc.)?
 Lap top computer, cell phone, Chair
 - a. Is office space presently available? Yes Where? ADRC
 - b. Estimated cost of needed equipment? \$2,500
 - c. Is the cost of needed equipment in the department budget? Revenues and expenses will need to be added via budget adjustment
3. What is the grand total cost of all items this fiscal year? 2020 fiscal year: \$61,385
4. What is the annual cost of salary and fringes, thereafter? \$70,092 plus any annual increases in salary and insurance cost.

Supervisory Responsibility (if applicable):

1. In brief detail, explain the supervisory authority this position will have:

N/A

2. Number of employees Directly supervised: N/A Indirectly: _____

List the position titles that will report to this position:

3. What position title will this position report to? ADRC Manager

County Administrator – Action:

Date: 1/2/2020 Position Approved: Position Denied:

Committee of Jurisdiction: Health and Human Services – Action:

Date: 1/7/2020 Position Approved: Position Denied: by a vote of: 9 to 0

Administration & Personnel Committee – Action:

Date: 01/14/2020 Position Approved: Position Denied: by a vote of: 5 to 0

Finance Committee – Action on Fiscal Note:

Date: 01/15/2020 Funds Approved: Funds Denied: by a vote of: 5 to 0

County Board – Action:

Date:	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>	
By a vote of:	aye	nay	absent/abstention

RESOLUTION SETTING SALARIES FOR COUNTY CLERK, REGISTER OF DEEDS AND COUNTY TREASURER FOR THE 2021-2024 TERM OF OFFICE

WHEREAS, §59.22 of the Wisconsin Statutes require that elected officials' compensation must be set prior to the date when candidates may take out papers to run for local office; and

WHEREAS, the County Clerk, Register of Deeds, and County Treasurer may take out papers as of April 15, 2020 for the next term; and

WHEREAS, the Administration & Personnel Committee met on December 10, 2019 and January 14, 2020, reviewed current wage information, surveyed salaries in other Wisconsin counties and considered projected increases for Monroe County Employees and recommends the following salary rates for the Monroe County elected official positions set out below:

POSITION	2021 (2%)	2022 (2%)	2023 (2%)	2024 (2%)
County Clerk	\$65,097	\$66,399	\$67,727	\$69,081
Register of Deeds	\$60,541	\$61,751	\$62,986	\$64,246
County Treasurer	\$60,541	\$61,751	\$62,986	\$64,246

WHEREAS, benefits for elected officials are not included in the compensation rates listed above but shall be set and administered in accordance with the Monroe County Personnel Policy for county employees.

NOW, THEREFORE BE IT RESOLVED by the Monroe County Board of Supervisors to set the salary for the County Clerk, Register of Deeds, and County Treasurer at the rates shown above for the term of 2021-2024.

Dated this 22nd day of January 2020.

Offered by the Administration & Personnel Committee

Purpose: Set salary rates for 2021-2024 term for County Clerk, Register of Deeds, and County Treasurer.

Fiscal note: No fiscal impact for 2020, to be budgeted for 2021-2024.

Finance Vote (If required):
4 Yes 1 No _____ Absent

Committee of Jurisdiction Forwarded on: January 14, 2020
5 Yes 0 No 0 Absent

Approved as to form on 1-15-20

 Andrew C. Kaftan, Corporation Counsel

Committee Chair: Pete Peterson
Mary VonRuden M...H...
Sharon Falcey

ADOPTED FAILED AMENDED
 OTHER _____
 County Board Vote on: _____ 20____
 _____ Yes _____ No _____ Absent

STATE OF WISCONSIN
 COUNTY OF MONROE
 I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

 SHELLEY R. BOHL, MONROE COUNTY CLERK
 A raised seal certifies an official document.