



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

MONROE COUNTY BOARD AGENDA

Thursday, December 17, 2020

American Legion Post #100

1116 Angelo Road Sparta, WI 54656

Public, due to the COVID-19 Pandemic, you may access the meeting **remotely**

Meeting Information

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 146 425 1306

Password: CountyBoard

Join by phone

+1-404-397-1516 United States Toll

Access code: 146 425 1306

IT Point of Contact

Rick Folkedahl

608-633-2700

6:00 p.m.

**Call to Order/Roll Call
Pledge of Allegiance**

Approval of Minutes – November 4, 2020 & November 19, 2020

Health Director Retirement Recognition, Sharon Nelson

2nd Annual Deck the Halls “Christmas Tree” Award Presentation

Most Original/Creative Award

Best of Show Award

Monroe County Award

Public Comment Period

Appointments

Economic Development and Tourism Committee Citizen Members

Term ending 05/22, Tucker Gretebeck and Walt Weiland

Aging & Disability Resource Center of Monroe County Advisory Board

Term ending 03/31/2022, Larry Tichenor

Budget Adjustments

Rolling Hills

Finance

Highway Department Annual Presentation – David Ohnstad

Monthly Finance Director Report – Diane Erickson

Monthly Administrators Report – Tina Osterberg

Rolling Hills Project Report – Committee Chair, Toni Wissestad

Resolution(s) – Discussion/Action (listed on separate sheet)

Chairman’s General Announcements

Property & Maintenance Committee: The Torkelson Funeral Home located at 211 West Oak Street, Sparta and adjacent property may be available for the County to purchase. Discussion of whether that is advisable and who should be involved.

Adjournment

Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. We will keep distancing of at least 6 feet, masks and hand sanitizers will be on location. We ask that if you are running a temperature or are not feeling well, please do not place others at risk.

The November annual meeting of the County Board of Supervisors convened at the Sparta American Legion Post 100 in the City of Sparta, Wisconsin, on Wednesday, November 4, 2020 at 6:00 p.m. Chair Cedric Schnitzler presided. Roll Call was called with 14 Supervisors present; Supervisors Larkin and Gomez absent. The Pledge of Allegiance was recited.

Chair Schnitzler announced at 6:02 p.m. that the Board would come together as a Quasi Committee of the Whole pursuant to Chapter 65.90(3) to conduct the public hearing of the proposed 2021 budget. Motion by Supervisor McCoy second by Supervisor Luethe to come together as a Quasi Committee of the Whole. Carried by voice vote. One individual from the public requested to speak. Chair Schnitzler called three times for any requests to speak. Chair Schnitzler closed the public hearing. The annual meeting continued at 6:10 p.m.

Motion by Supervisor Wissestad second by Supervisor Sherwood to place the proposed budget on the floor. Carried by voice vote.

Chair Schnitzler opened the floor for any discussion or amendments to the budget.

Motion by Supervisor Sherwood second by Supervisor Schmitz to approve Addendum to 2021 budget. A roll call vote was taken with all Supervisors present voting yes.

ADDENDUM TO 2021 ANNUAL BUDGET

Contingency Balance: \$115,000.00 **Levy:** \$18,454,375.39

\$115,000.00

\$18,454,375.39

Proposed Corrections/Amendments:

ORG	OBJECT	PROJECT	DESCRIPTION	PROPOSED BALANCE	INCREASE/ (DECREASE)	NEW BALANCE
71470000	411100		IT Property Tax	\$1,170,746	\$53,363	\$1,224,109
71475000	521415	19210	Computer Operations - Sheriff	\$109,177	\$56,970	\$166,147
71470000	511000		IT Salaries	\$302,854	\$3,153 -	\$299,701
71470000	515005		IT Retirement	\$19,985	\$213 -	\$19,772
71470000	515010		IT FICA	\$19,001	\$195 -	\$18,806
71470000	515015		IT Medicare	\$4,446	\$46 -	\$4,400
24900500	533250		AMSO Staff Mileage	\$104,900	\$98,505 -	\$6,395
24910510	533250		Staff Mileage	\$0	\$50,023	\$50,023
24910520	533250		Staff Mileage	\$0	\$1,776	\$1,776
24950580	533250		Staff Mileage	\$0	\$16,343	\$16,343
24900001	411100		General Property Tax	\$3,696,000	\$30,363 -	\$3,665,637
12950000	521210	J8000	Lab	\$50,000	\$6,000 -	\$44,000
12950000	521230	J5010	TAD	\$97,798	\$3,000 -	\$94,798
15630000	579100		Fair Grant Contribution	\$14,000	\$14,000 -	\$0

10000001	411100	Gen Fund Property Tax	\$7,142,772	\$23,000 -	\$7,119,772
73330311	435310	Local Transportation Aid	\$1,000,000	\$84,330	\$1,084,330
73330319	493000	Fund Balance Applied	\$3,679,348	\$84,330 -	\$3,595,018

Proposed Changes - New Community Health Educator Position Resolution

24110000	435527	HD191 ELC-COVID-19	\$155,000	\$59,474	\$214,474
24110000	511000	Health - Salaries	\$599,271	\$44,955	\$644,226
24110000	515005	Health - Retirement	\$33,072	\$3,034	\$36,106
24110000	515010	Health - Social Security	\$37,161	\$2,787	\$39,948
24110000	515015	Health - Medicare	\$8,695	\$652	\$9,347
24110000	515040	Health - Work Comp	\$2,404	\$17	\$2,421
24110000	515020	Health - Health Insurance	\$86,854	\$7,758	\$94,612
24110000	515025	Health - Dental Insurance	\$4,831	\$253	\$5,084
24110000	515030	Health - Life Insurance	\$111	\$18	\$129

Budget Adjustment - Motion by Supervisor Pierce second by Supervisor Luethe to approve budget adjustment. Tina Osterberg, County Administrator explained 2021 budget adjustment in the amount of \$14,000.00 for Monroe County Fair Grant rollover of unspent funds. A roll call vote was taken with all Supervisors present voting yes.

No further amendments were offered.

Motion by Supervisor Luethe second by Supervisor Pierce to close the committee of the whole and to approve the budget as amended. A roll call vote was taken with all Supervisors present voting yes.

RESOLUTION 11a-20-01

AUTHORIZING 2021 COUNTY AID FOR BRIDGE OR CULVERT CONSTRUCTION AND REPAIR UNDER WI STATUTES SECTIONS 82.08 & 61.48

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Sherwood. David Ohnstad, Highway Commissioner explained. A roll call vote was taken. The resolution passed with all Supervisors present voting yes.

RESOLUTION 11a-20-02

AUTHORIZING 2020 COUNTY HIGHWAY BRIDGE AND CULVERT SPECIAL ASSESSMENTS UNDER WI STATUTE 83.03(2)

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Luethe. David Ohnstad, Highway Commissioner explained. A roll call vote was taken. The resolution passed with all Supervisors present voting yes.

RESOLUTION 11a-20-03

ADOPTING THE 2021 BUDGET AND AUTHORIZING PROPERTY TAX LEVIES

The foregoing resolution was moved for adoption by Supervisor Luethe second by Supervisor Sherwood as amended. Tina Osterberg, County Administrator explained the one amendment to

the resolution: the budget is adopted in the amount of \$71,169,331. A roll call vote was taken. The resolution as amended passed with all Supervisors present voting yes.

Motion by Supervisor Luethe second by Supervisor Sherwood to adjourn the meeting at 6:31 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the November annual meeting of the Monroe County Board of Supervisors held on November 4, 2020.

The November meeting of the County Board of Supervisors convened in the Sparta American Legion Post 100 in the City of Sparta, Wisconsin, on Thursday, November 19, 2020 at 6:00 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 12 Supervisors present; Supervisor Sherwood, Larkin, Folcey and Cook absent. The Pledge of Allegiance was recited.

WebEx Attendance: Supervisor Cook

Motion by Supervisor McCoy second by Supervisor Von Ruden to approve the minutes of the 10/28/2020 meeting. The minutes carried by voice vote.

Public Comment Period – No members of the public addressed the board.

Chairman's General Announcements – Chair Schnitzler announced that Supervisors should please contact your Committee Chairs, Chair of the Board or County Clerk if you will not be present for a meeting. Due to the influx of Covid-19, we want to be sure that enough members are available for a Quorum.

Appointments – Tina Osterberg, Monroe County Administrator announced the appointment of the Monroe County Health Director/Health Officer, Tiffany Giesler. Motion by Supervisor Pierce second by Supervisor Gomez to approve Health Director/Health Officer. Carried by voice vote.

Motion by Supervisor Wissestad second by Supervisor Balz to approve the below Land Information Council and Human Service Citizen Member appointments. Carried by voice vote. Land Information Council for a Term ending 10/22, Deb Brandt – Register of Deeds, Debra Carney – Treasurer, Jeremiah Erickson – Land Information Officer, Brannick Beaste – Real Property Lister, Randy Williams – 911 Communications Director, Gary Dechant – Surveyor, Sharon Folcey – County Board, Richard Folkedahl – At Large, Roxie Anderson – At Large. Health & Human Services Citizen Member, Kristi Brown for a term ending 05/22.

Budget Adjustments:

Sheriff's Office – Motion by Supervisor Gomez second by Supervisor Luethe to approve budget adjustment. Wes Revels, Sheriff explained the 2020 budget adjustment in the amount of \$53,699.12 for Intercept Whole Body Scanner. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Rolling Hills – Motion by Supervisor Wissestad second by Supervisor Von Ruden to approve the below two budget adjustments. Supervisor Wissestad explained the 2020 budget adjustment in the amount of \$131,681.09 for Cares Act funding to pay for the cost of testing; 2020 budget adjustment in the amount of \$351,423.19 for Health & Human Services Care Act Relief Fund to be used to prevent, prepare for and respond to Covid-19. A roll call vote was taken. The budget adjustments passed with all Supervisors voting yes.

Human Services – Motion by Supervisor Pierce second by Supervisor Gomez to approve the below five budget adjustments. Ron Hamilton, Human Services Director explained the 2020 budget adjustment in the amount of \$5,000.00 for Cares ADRC; 2020 budget adjustment in the amount of \$1,960.20 for Cares Act funding; 2020 budget adjustment in the amount of \$1,000.00 for Youth Justice Grant; 2020 budget adjustment in the amount of \$32,002.00 for SABG Supplemental Awards; 2020 budget adjustment in the amount of \$30,706.90 for Covid-19 Child Welfare Emergency payments. A roll call vote was taken. The budget adjustments passed with all Supervisors voting yes.

County Clerk Elections – Motion by Supervisor Balz second by Supervisor Wissestad to approve budget adjustment. Shelley Bohl, Monroe County Clerk explained the 2020 budget adjustment in the amount of \$6,600.00 for new election machine. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Finance – Motion by Supervisor Luethe second by Supervisor Pierce to approve budget adjustment. Tina Osterberg, County Administrator explained the 2020 budget adjustment in the amount of \$321,546.02 for Cares Act Routes to Recovery Funding. Discussion. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Chair Schnitzler announced that the below reports would not be provided at tonight's meeting due to the increase in the Covid-19 pandemic.

Highway Department Annual Presentation – None.

Monthly Treasurer's Report – None.

Monthly Finance Report – None.

Monthly Administrators Report – None.

Opioid Update – None.

RESOLUTION 11-20-01

RESOLUTION IN SUPPORT OF LYNXX NETWORKS APPLICATION FOR BROADBAND EXPANSION GRANT FOR NORTH TOMAH FIBER PROJECT

The foregoing resolution was moved for adoption by Supervisor Gomez second by Supervisor Schmitz. Tina Osterberg, County Administrator explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 11-20-02

RESOLUTION IN SUPPORT OF INCREASED COUNTY CHILD SUPPORT FUNDING

The foregoing resolution was moved for adoption by Supervisor Balz second by Supervisor Pierce. Pamela Pipkin, Child Support Director explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 11-20-03

RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO SHORELAND ZONING IN THE TOWN OF BYRON

The foregoing resolution was moved for adoption by Supervisor Luethe second by Supervisor Wissestad. Supervisor McCoy explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 11-20-04

RESOLUTION AUTHORIZING THE OPTION TO PURCHASE SAND MINE RECLAMATION LAKE ACCESS IN THE TOWN OF BYRON

Chair Schnitzler respectfully pulled resolution 11-20-04 from the agenda. This resolution will be placed on the December agenda.

RESOLUTION 11-20-05

RESOLUTION AUTHORIZING MONROE COUNTY LAND CONSERVATION DEPARTMENT TO SUBMIT APPLICATION TO THE SURFACE WATER GRANT PROGRAM AND ENTER A

GRANT AGREEMENT TO ESTABLISH A REAL-TIME MONITORING SYSTEM WITHIN THE UPPER KICKAPOO RIVER WATERSHED

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Luethe. Roxie Anderson, Land Use Planner explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 11-20-06

RESOLUTION AUTHORIZING MONROE COUNTY LAND CONSERVATION DEPARTMENT TO SUBMIT APPLICATION TO THE SURFACE WATER GRANT PROGRAM AND ENTER A GRANT AGREEMENT WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES IN ORDER TO ESTABLISH A REAL-TIME MONITORING SYSTEM WITHIN THE LITTLE LA CROSSE RIVER WATERSHED

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Luethe. Roxie Anderson, Land Use Planner explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 11-20-07

ADDENDUM TO RESOLUTION 3-02-5 AUTHORIZING APPLICATION FOR WISCONSIN CONSERVATION RESERVE ENHANCEMENT PROGRAM

The foregoing resolution was moved for adoption by Supervisor VanWyche second by Supervisor Pierce. Bob Micheel, Land Conservation Director explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 11-20-08

REGARDING CANCELLATION OF OUTSTANDING 2019 CHECKS

The foregoing resolution was moved for adoption by Supervisor Gomez second by Supervisor Pierce. Chair Schnitzler explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 11-20-09

RESOLUTION ADDRESSING TEMPORARY VIRTUAL MEETING PROCEDURES

The foregoing resolution was moved for adoption by Supervisor Wissestad second by Supervisor Luethe. Tina Osterberg, County Administrator explained. Discussion. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

Motion by Supervisor Luethe second by Supervisor Pierce to adjourn the meeting at 6:34 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the November meeting of the Monroe County Board of Supervisors held on November 19, 2020.

MONROE COUNTY

Notice of Re-Purpose of Funds

Unanticipated Change of What Funds Were Labeled For

Date: December 2, 2020
 Department: ROLLING HILLS
 Amount: \$1,343.44
 Budget Year Amended: 2020

Explanation/Reason funds are being re-posed and affect on Program:
 (If needed attached separate brief explanation.)

FLOORING WAS ABATED AND REPLACED IN VARIOUS AREAS OF THE BUILDING
DUE TO LOOSE AND BREAKING TILES. THERE WERE UNPREDICTED AREAS THAT WERE
REPLACED AND WERE NOT BUDGETED FOR. THE WHEELCHAIR WASHER THAT WAS
BUDGETED WILL NOT BE PURCHASED. WOULD LIKE TO USE A PORTION OF THIS.

Original Budgeted Line's Purpose:

<u>Account #</u>	<u>Account Name</u>	<u>Original Purpose</u>	<u>Amount to Re-Purpose</u>
64210990 581060	CAPITAL OUTLAY - MOVEABLE	WHEELCHAIR WASHER	\$ 1,343.44
Total Adjustment			\$ 1,343.44

New Budgeted Line's Purpose:

<u>Account #</u>	<u>Account Name</u>	<u>New Purpose</u>	<u>Amount Re-Purposed</u>
64210990 580550	CAPITAL OUTLAY - BLDG IMP	FLOORING	\$ 1,343.44
Total Adjustment			\$ 1,343.44

Department Head Approval: [Signature]
 Date Approved by Committee of Jurisdiction: [Signature] 12-2-20
 Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 2, 2020
 Department: ROLLING HILLS
 Amount: \$39,097.30
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

ROLLING HILLS RECEIVED STIMULUS MONIES FROM HEALTH & HUMANS SERVICES UNDER THE CARES ACT RELIEF FUND TO BE USED TO PREVENT, PREPARE FOR, AND RESPOND TO COVID-19. THESE ARE UNBUDGETED MONIES AND THEREFORE THE REVENUES AND EXPENSES BUDGETS NEED TO BE ADJUSTED IN ORDER TO FULLFILL THE REQUIREMENTS OF THE STIMULUS.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210560	435612		FEDERAL AID - COVID	\$ 477,423.19	\$ 36,122.20	\$ 513,545.39
64210560	435611		STATE AID - COVID	\$ 5,681.09	\$ 2,975.10	\$ 8,656.19
Total Adjustment					\$ 39,097.30	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
64210120	521415		COVID TECHNOLOGY - GRN	\$ 3,000.00	\$ 2,975.10	\$ 5,975.10
64210120	539200		COVID CBRF	\$ 400.00	\$ 400.00	\$ 800.00
64210120	511000		COVID PAY	\$ -	\$ 35,722.20	\$ 35,722.20
Total Adjustment					\$ 39,097.30	

Department Head Approval: *Josh Smith NHA*

Date Approved by Committee of Jurisdiction: *Jon Wierwille 12-2-20*

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: December 16, 2020
 Department: Finance
 Amount: \$37,577.33
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

CARES Act Routes to Recovery funding received for unbudgeted expenses incurred due to the COVID-19 pandemic. Expenses are required to be paid before submitting for reimbursement.
Additional Routes to Recovery funding received.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12930000	435528		Dispatch	1,631.97	37,577.33	\$ 39,209.30
Total Adjustment					\$ 37,577.33	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12930000	511000		Dispatch Salaries	627,034.08	37,577.33	\$ 664,611.41
Total Adjustment					\$ 37,577.33	

Department Head Approval: *Diane Erickson*

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

FINANCIAL DATA THROUGH NOVEMBER 30

Account Type	Revenue					
	2019 Total Annual Budget	2019 Month Actual	2019 Actual to Annual Budget %	2020 Total Annual Budget	2020 Month Actual	2020 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	0	311	0.00%	53,699	2,178	100.00%
1000 - GENERAL GOVERNMENT	20,928,605	11,406,915	54.50%	19,318,742	13,431,649	69.53%
1110 - COUNTY BOARD	0			4,365	2,869	0.00%
1121 - CIRCUIT COURT	225,466	216,584	96.06%	280,607	317,100	113.01%
1122 - CLERK OF COURT	512,290	460,141	89.82%	553,829	478,380	86.38%
1124 - FAMILY COURT COMMISSIONER	5,720	4,740	82.87%	5,400	4,360	80.74%
1127 - MEDICAL EXAMINER	34,300	27,602	80.47%	42,597	33,444	78.51%
1131 - DISTRICT ATTORNEY	77,709	71,204	91.63%	74,230	42,170	56.81%
1132 - CORPORATION COUNSEL	0	0	100.00%	775	528	100.00%
1141 - ADMINISTRATOR	0		100.00%	19,381	16,205	100.00%
1142 - COUNTY CLERK	23,610	24,591	104.16%	250,135	188,804	75.48%
1143 - PERSONNEL	0	0	100.00%	7,514	6,960	100.00%
1151 - FINANCE DEPARTMENT	613,052	479,606	78.23%	604,142	545,177	90.24%
1152 - TREASURER	13,000	8,414	64.73%	18,542	7,527	40.60%
1160 - MAINTENANCE	1,001	1,348	134.64%	70,106	42,501	60.62%
1171 - REGISTER OF DEEDS	305,578	259,441	84.90%	311,511	346,643	111.28%
1172 - SURVEYOR	1,500	1,800	120.00%	1,500	1,940	129.33%
1175 - LAND RECORDS	393,022	177,489	45.16%	295,558	157,996	53.46%
1210 - SHERIFF DEPARTMENT	131,938	82,200	62.30%	123,682	101,911	82.40%
1270 - JAIL	156,558	139,397	89.04%	201,484	229,332	113.82%
1290 - EMERGENCY MANAGEMENT	95,415	21,841	22.89%	80,384	11,437	-14.23%
1293 - DISPATCH CENTER	0	1,416	100.00%	1,632	2,895	100.00%
1295 - JUSTICE DEPARTMENT	257,980	226,422	87.77%	492,487	187,929	38.16%
1368 - SANITATION	130,177	131,580	101.08%	188,304	149,473	79.38%
1419 - DOG CONTROL	156,049	136,380	87.40%	147,045	150,042	102.04%
1470 - VETERANS SERVICE	11,850	11,815	99.70%	14,801	14,631	98.85%
1512 - LOCAL HISTORY ROOM	95,947	15,794	16.46%	95,829	30,683	32.02%
1520 - PARKS	174,691	206,692	118.32%	197,673	157,007	79.43%
1530 - SNOWMOBILE	200,000	140,426	70.21%	200,000	183,905	91.95%
1560 - UW-EXTENSION	16,277	13,994	85.97%	10,865	11,544	106.25%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	0		100.00%	0	0	100.00%
1691 - FORESTRY	503,252	516,898	102.71%	161,091	137,362	85.27%
1694 - LAND CONSERVATION	450,627	149,246	33.12%	454,348	194,048	42.71%
1698 - ZONING	22,128	21,632	97.76%	1,888,886	23,480	1.24%
1700 - CAPITAL OUTLAY	92,000	1,082	1.18%	315,033	185,279	58.81%
100 - GENERAL FUND Total	25,629,742	14,957,002	58.36%	26,486,175	17,374,517	65.60%
213 - CHILD SUPPORT	558,426	392,170	70.23%	574,555	461,401	80.31%
241 - HEALTH DEPARTMENT	901,229	737,141	81.79%	1,576,852	1,044,509	66.24%
249 - HUMAN SERVICES	13,048,260	9,750,703	74.73%	14,187,217	11,019,563	77.67%
310 - DEBT SERVICE	7,022,703	5,760,408	82.03%	4,101,367	1,823,115	44.45%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,329,750	1,512,118	64.90%	2,497,545	1,842,052	73.75%
642 - ROLLING HILLS	7,520,456	6,541,664	86.98%	9,845,029	7,617,997	77.38%
714 - INFORMATION SYSTEMS	1,823,285	1,441,185	79.04%	1,473,896	1,369,493	92.92%
715 - INFORMATION TECHNOLOGY POOL	741,234	127,545	17.21%	635,211	94,870	14.94%
717 - SELF FUNDED EMPLOYEE INSURANCE				0.00	0.00	0.00%
719 - WORKERS COMPENSATION	457,618	211,721	46.27%	312,718	210,665	67.37%
732 - HIGHWAY	11,349,781	7,695,617	67.80%	11,965,177	9,178,123	76.71%
820 - JAIL ASSESSMENT	90,000	66,503	73.89%	133,699	56,929	42.58%
830 - LOCAL HISTORY ROOM	95,947	259,774	270.75%	87,241	265,076	303.84%
856 - M.M. HANEY TRUST	0	20	100.00%	0	21	100.00%
860 - REVOLVING LOAN FUND	7,500	29,828	397.71%	0	0	100.00%
Grand Total	71,575,932	49,483,401	69.13%	73,876,682	52,358,330	70.87%

This is 11 out of 12 months

These Revenue numbers include the tax appropriations for 2020

83.33%

FINANCIAL DATA THROUGH NOVEMBER 30

Account Type	Expense					
	2019 Total Annual Budget	2019 Month Actual	2019 Actual to Annual Budget %	2020 Total Annual Budget	2020 Month Actual	2020 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	4,890,903	4,710,653	96.31%	2,714,926	2,697,176	100.00%
1000 - GENERAL GOVERNMENT	80,731	0	0.00%	28,777	0	0.00%
1110 - COUNTY BOARD	97,844	65,363	66.80%	113,121	78,618	69.50%
1121 - CIRCUIT COURT	586,470	432,389	73.73%	746,541	557,682	74.70%
1122 - CLERK OF COURT	758,189	509,591	67.21%	790,037	562,559	71.21%
1124 - FAMILY COURT COMMISSIONER	40,800	30,600	75.00%	40,800	34,000	83.33%
1127 - MEDICAL EXAMINER	179,795	124,808	69.42%	177,376	133,343	75.18%
1131 - DISTRICT ATTORNEY	515,544	399,151	77.42%	578,287	493,923	85.41%
1132 - CORPORATION COUNSEL	273,490	216,718	79.24%	294,950	253,709	86.02%
1141 - ADMINISTRATOR	208,629	159,788	76.59%	233,347	180,197	77.22%
1142 - COUNTY CLERK	225,369	170,348	75.59%	526,284	279,559	53.12%
1143 - PERSONNEL	685,382	375,443	54.78%	718,247	403,091	56.12%
1151 - FINANCE DEPARTMENT	1,028,818	817,929	79.50%	1,033,942	899,696	87.02%
1152 - TREASURER	383,608	275,591	71.84%	306,710	231,909	75.61%
1160 - MAINTENANCE	1,009,603	617,510	61.16%	1,022,068	695,597	68.06%
1171 - REGISTER OF DEEDS	279,008	195,700	70.14%	299,118	215,307	71.98%
1172 - SURVEYOR	27,556	12,785	46.40%	27,556	24,485	88.86%
1175 - LAND RECORDS	393,022	218,879	55.69%	295,558	243,900	82.52%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	539,656	569,991	105.62%	539,618	619,242	114.76%
1210 - SHERIFF DEPARTMENT	3,089,732	2,341,538	75.78%	3,286,857	2,485,444	75.62%
1270 - JAIL	2,951,687	2,262,335	76.65%	2,968,308	2,367,256	79.75%
1290 - EMERGENCY MANAGEMENT	166,615	112,786	67.69%	155,856	105,004	67.37%
1293 - DISPATCH CENTER	1,209,247	983,002	81.29%	1,223,400	1,075,390	87.90%
1295 - JUSTICE DEPARTMENT	898,192	635,888	70.80%	1,122,919	833,323	74.21%
1368 - SANITATION	178,557	150,958	84.54%	233,924	151,290	64.67%
1419 - DOG CONTROL	204,189	124,979	61.21%	219,615	135,841	61.85%
1470 - VETERANS SERVICE	157,265	120,168	76.41%	160,861	125,897	78.26%
1511 - LIBRARY	430,958	430,958	100.00%	442,676	442,676	100.00%
1512 - LOCAL HISTORY ROOM	210,384	133,152	63.29%	212,785	133,929	62.94%
1520 - PARKS	133,693	84,709	63.36%	131,955	85,446	64.75%
1530 - SNOWMOBILE	200,000	88,762	44.38%	200,000	116,962	58.48%
1560 - UW-EXTENSION	238,140	162,128	68.08%	229,392	152,679	66.56%
1614 - CONSERV RESERVE ENHANCE PROGR	24,297	0	0.00%	24,297	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	107,303	83,188	77.53%	28,656	16,472	57.48%
1691 - FORESTRY	145,782	70,948	48.67%	176,740	93,351	52.82%
1694 - LAND CONSERVATION	1,181,899	430,056	36.39%	1,212,388	487,665	40.22%
1698 - ZONING	123,344	74,070	60.05%	1,967,023	89,328	4.54%
1700 - CAPITAL OUTLAY	1,777,082	639,672	36.00%	2,001,262	451,263	22.55%
100 - GENERAL FUND Total	25,632,782	18,832,536	73.47%	26,486,175	17,953,205	67.78%
213 - CHILD SUPPORT	558,426	432,904	77.52%	574,555	474,648	82.61%
241 - HEALTH DEPARTMENT	901,229	673,421	74.72%	1,576,852	1,096,143	69.51%
249 - HUMAN SERVICES	13,048,260	9,547,663	73.17%	14,187,217	11,180,800	78.81%
310 - DEBT SERVICE	7,022,703	2,339,458	33.31%	4,101,367	2,336,808	56.98%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,329,750	1,708,672	73.34%	2,497,545	1,921,027	76.92%
642 - ROLLING HILLS	7,520,456	5,956,251	79.20%	9,845,029	6,742,793	68.49%
714 - INFORMATION SYSTEMS	1,820,245	1,287,755	70.75%	1,473,896	1,024,775	69.53%
715 - INFORMATION TECHNOLOGY POOL	741,234	89,990	12.14%	635,211	60,439	9.51%
717 - SELF FUNDED EMPLOYEE INSURANCE				0	0	0.00%
719 - WORKERS COMPENSATION	457,618	348,501	76.16%	312,718	268,849	85.97%
732 - HIGHWAY	11,349,781	4,774,590	42.07%	11,965,177	5,443,200	45.49%
820 - JAIL ASSESSMENT	90,000	32,799	36.44%	133,699	42,910	32.09%
830 - LOCAL HISTORY ROOM	95,947	18,954	19.75%	87,241	24,105	27.63%
860 - REVOLVING LOAN FUND	1,400	903,531	64537.91%	0	0	100.00%
Grand Total	71,569,832	46,947,024	65.60%	73,876,682	48,569,703	65.74%

FINANCIAL DATA THROUGH NOVEMBER 30

Account Type

Salary & Fringe Expense

Account Type	2019			2020		
	Total Annual Budget	Month Actual	2019 Actual to Annual Budget %	Total Annual Budget	Month Actual	2020 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	54,757	36,421	66.51%	60,319	45,326	75.14%
1121 - CIRCUIT COURT	305,886	244,833	80.04%	323,845	279,331	86.25%
1122 - CLERK OF COURT	531,226	379,761	71.49%	517,067	422,820	81.77%
1127 - MEDICAL EXAMINER	91,939	75,081	81.66%	101,536	98,631	97.14%
1131 - DISTRICT ATTORNEY	486,490	382,684	78.66%	548,170	479,946	87.55%
1132 - CORPORATION COUNSEL	265,158	211,444	79.74%	285,352	247,813	86.84%
1141 - ADMINISTRATOR	197,071	151,891	77.07%	218,489	173,496	79.41%
1142 - COUNTY CLERK	175,306	139,161	79.38%	182,209	160,544	88.11%
1143 - PERSONNEL	175,144	140,757	80.37%	197,716	164,645	83.27%
1151 - FINANCE DEPARTMENT	964,291	758,800	78.69%	977,066	853,868	87.39%
1152 - TREASURER	246,266	193,737	78.67%	248,369	207,051	83.36%
1160 - MAINTENANCE	356,543	232,108	65.10%	391,707	272,173	69.48%
1171 - REGISTER OF DEEDS	211,032	169,655	80.39%	226,546	185,237	81.77%
1175 - LAND RECORDS	69,898	55,866	79.93%	72,292	62,890	86.99%
1210 - SHERIFF DEPARTMENT	2,567,311	1,973,788	76.88%	2,829,426	2,201,248	77.80%
1270 - JAIL	2,177,239	1,700,099	78.09%	2,251,238	1,804,837	80.17%
1290 - EMERGENCY MANAGEMENT	108,541	80,148	73.84%	122,975	95,306	77.50%
1293 - DISPATCH CENTER	1,013,298	810,203	79.96%	999,004	883,128	88.40%
1295 - JUSTICE DEPARTMENT	560,043	428,146	76.45%	715,209	585,684	81.89%
1368 - SANITATION	112,927	90,290	79.95%	119,380	102,960	86.25%
1419 - DOG CONTROL	126,166	98,201	77.84%	137,313	107,723	78.45%
1470 - VETERANS SERVICE	133,965	106,079	79.18%	138,888	111,350	80.17%
1512 - LOCAL HISTORY ROOM	114,117	91,010	79.75%	123,849	99,619	80.44%
1520 - PARKS	77,208	58,723	76.06%	78,098	62,840	80.46%
1560 - UW-EXTENSION	160,108	126,434	78.97%	160,031	136,312	85.18%
1691 - FORESTRY	49,753	39,012	78.41%	52,291	45,495	87.00%
1694 - LAND CONSERVATION	317,425	243,638	76.75%	354,380	298,795	84.31%
1698 - ZONING	88,588	70,312	79.37%	94,926	79,973	84.25%
100 - GENERAL FUND Total	11,737,697	9,088,285	77.43%	12,527,690	10,269,042	81.97%
213 - CHILD SUPPORT	451,348	364,349	80.72%	473,919	396,469	83.66%
241 - HEALTH DEPARTMENT	750,909	577,976	76.97%	1,335,997	880,981	65.94%
249 - HUMAN SERVICES	4,356,557	3,476,505	79.80%	5,365,216	4,438,809	82.73%
633 - SOLID WASTE	163,404	131,195	80.29%	182,819	147,202	80.52%
642 - ROLLING HILLS	5,809,049	4,635,552	79.80%	6,306,285	5,043,427	79.97%
714 - INFORMATION SYSTEMS	386,256	295,458	76.49%	422,058	318,112	75.37%
732 - HIGHWAY	3,395,373	2,778,293	81.83%	3,608,774	3,038,402	84.19%
Grand Total	27,050,592	21,347,615	78.92%	30,222,757	24,532,445	81.17%

This is 11 out of 12 months Insurance and 24/27 Payrolls

Total General Fund Restrictions

General Fund Balance MM/ICS -	\$ 20,887,047.73	
General Fund CD's	\$ 3,021,699.32	
Total General Fund	\$ 23,908,747.05	\$ 19,918,548.92 Reserve Policy - Includ.Restr/Com
Less Employer FICA deferred due to COVID-19	\$ 795,970.23	Began with 4/9/2020 paydaye
Less Human Services Prepay	\$ 380,459.75	Prepay due back to state 12/31/2020 - \$415,047
Total General Fund -Less Prepay	\$ 22,732,317.07	1/12 each month is approximately \$34,587.25

Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$ 891.55
Child Support - Designated Fund Balance	\$ 26,333.13
Software/computers 21300000 342100 E2200	
WEDCS Election Exp. Fund 11421000 579100	\$ 803.41
Redaction Fees 11715000 461390/521350	\$ 14,211.55
K-9 Donations 12116000 485000/579200	\$ 11,276.49
Dog Control 14195000 485000/579200	\$ 46,159.49
Veterans Service 14700000 485000/579200	\$ 1,492.00
Park Donations 15200000 485000/579200	\$ 5,629.40
Crep Program 16140000	\$ 24,296.71
Forestry Maint. Land Acq. 16919000 580100	\$ 49,254.58
Forestry-Habelman Reforest 16919000 521700	\$ 1,471.13
Wildlife Habitat 16913000 435800/534050	\$ 3.30
Land Cons. CCTF Donations 16942200 485000/579200	\$ 1,615.00
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$ 910.06
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$ 177,086.91
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$ 57,994.30
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$ 290,000.00

Committed Funds

Debt Service Fund - Resolution 06-13-02	\$ 4,307,030.38	2019 rolled to debt service for future payments
Farm Proceeds-Ed Fd 10000000 342400 E4050-11970	\$ 15,037.59	
Nonlapsing Technology Pool 71490000	\$ 574,771.78	
Nonlapsing Capital Parks 17620620 582500	\$ 89,884.93	(\$89,884.93 + \$50,047.00 budgeted for 2020)Res 03-19-04
Cloud-Based ERP Financial Software 17100151	\$ 26,895.31	
Angelo Wayside Improvement-17620620 582000	\$ 527.19	
Town Road Sign Replacement-73360470 536005	\$ 168,000.00	Resolution 08-20-12 \$168,000 (12/2023)
Bid Documents RH 64750990 589000	\$ 682,910.60	Resolution 09-20-02 \$765,567

Extension

Leadership Prog. Exp. 15620611 579100	\$ 6,318.98
Family Living Agent 15620613 579100	\$ 3,322.48
Agriculture Agent 15620614 579100	\$ 12,419.63
Youth Development Agent 15620615 579100	\$ 3,138.09
Pesticide Certification 15620616 579100	\$ 2,751.72

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$ -
Contingency Fund Balance 10010000 539200	\$ 28,777.09
Retirement/Fringe Pool 11435000 515200	\$ 135,492.15
Nonlapsing Capital Pool 17100169	\$ 899,790.51
Nonlapsing Capital Vehicle Pool 17100169 581100	\$ 372,589.48
Total	\$ 8,039,086.92

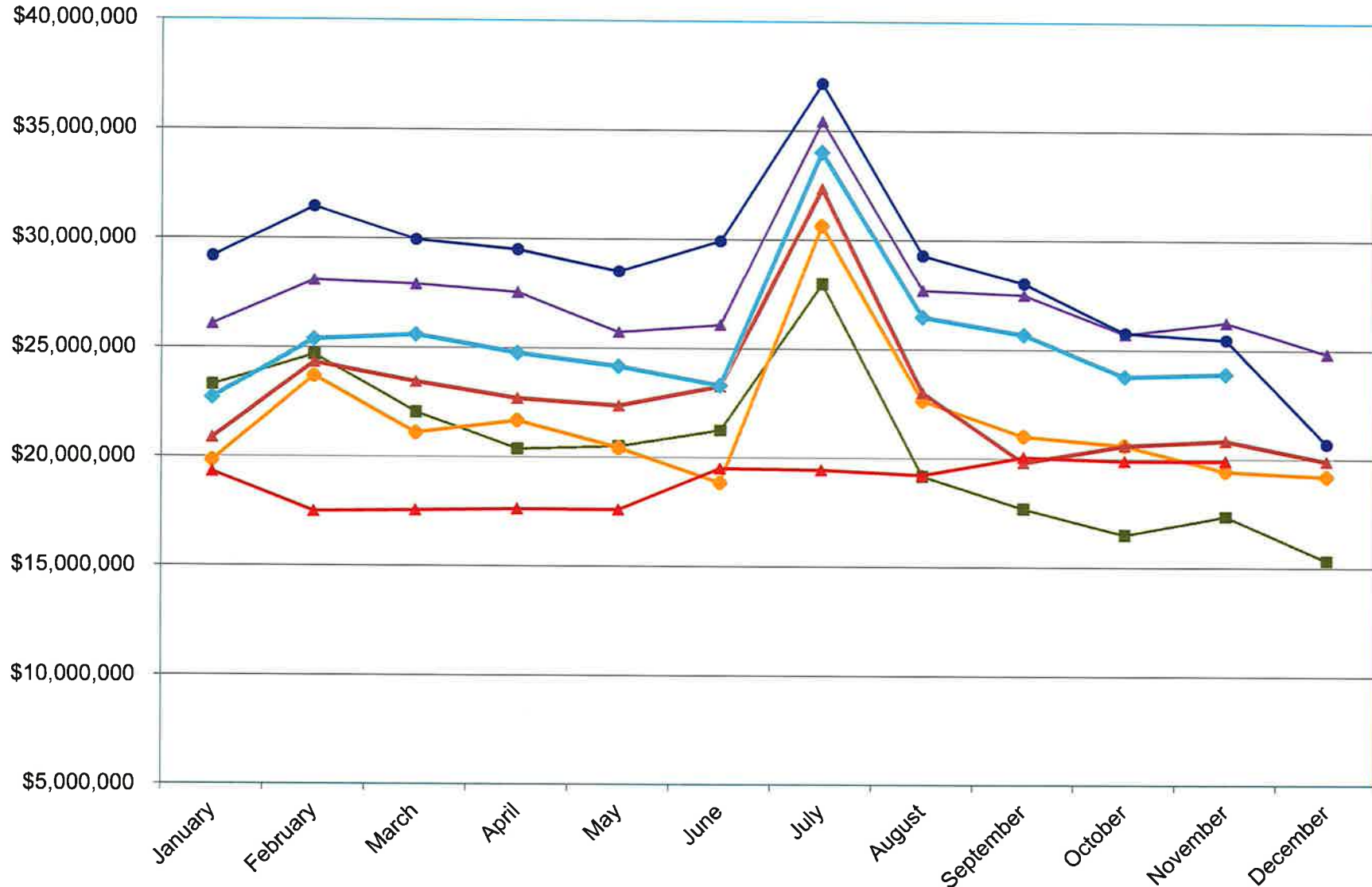
Unassigned General Fund Balance **\$ 14,693,230.15**

2020-12-08

Diane Erickson Monroe County Finance Director

County Total General Fund Cash Balance

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM



▲ 2015
 ● 2016
 ■ 2017
 ◆ 2018
 ▲ 2019
 ◆ 2020
 ▲ 20 Reserve

Minimum Fund Balance Reserve + Restricted/Committed Fd Balance

Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2020\2020 General Fund Reserved-Committed-20%

2020-12-08

Diane Erickson

RESOLUTIONS AND ORDINANCES – DECEMBER 17, 2020

Resolution 11-20-04

RESOLUTION AUTHORIZING THE OPTION TO PURCHASE SAND MINE RECLAMATION LAKE ACCESS IN THE TOWN OF BYRON

Offered by the Natural Resource and Extension Committee

1. RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL FOR 2021 – COVID 19 POLICY

Offered by the Administration & Personnel Committee

2. RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL - INSURANCE

Offered by the Administration & Personnel Committee

3. RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY ACCOUNTING & FINANCIAL POLICIES AND PROCEDURES MANUAL – MINIMUM FUND BALANCE

Offered by the Finance Committee

4. RESOLUTION APPROVING THE TRANSFER OF SOLID WASTE FACILITIES RESERVE FUNDS

Offered by the Solid Waste Committee

5. RESOLUTION AUTHORIZING SALE OF REAL ESTATE IDENTIFIED AS PARCEL NO. 281-00234-4000

Offered by the Property & Maintenance Committee

6. RESOLUTION AUTHORIZING SALE OF REAL ESTATE IDENTIFIED AS PARCEL NO. 032-00692-5000

Offered by the Property & Maintenance Committee

7. RESOLUTION AUTHORIZING SALE OF REAL ESTATE IDENTIFIED AS PARCEL NO. 286-00167-0000

Offered by the Property & Maintenance Committee

**AUTHORIZING THE OPTION TO PURCHASE SAND MINE RECLAMATION LAKE
ACCESS IN THE TOWN OF BYRON**

1 **WHEREAS**, Hi Crush, LLC owns and operates an industrial sand mine in the Town of
2 Byron; and

3
4 **WHEREAS**, Hi Crush, LLC's mining operation is creating several deep ground water
5 lakes; and

6
7 **WHEREAS**, Hi Crush, LLC is applying for a Chapter 30 permit from the Wisconsin
8 Department of Natural Resources (WIDNR) which will allow the company to mine within
9 500 feet of a navigable waterway, namely, Lemonweir River; and

10
11 **WHEREAS**, one of the requirements of the Chapter 30 permit is for Hi Crush, LLC to
12 provide public access from the ordinary high water mark of the Lemonweir River to the
13 lake; and

14
15 **WHEREAS**, the WIDNR will be monitoring the reclamation project under the Chapter 30
16 permit and the project is expected to be completed in approximately 5 years; and

17
18 **WHEREAS**, the public access to the lake will be adjacent to Copper Road; and

19
20 **WHEREAS**, Hi Crush, LLC is offering a purchase option to Monroe County for future
21 purchase, for one dollar, of approximately 11 acres of land for the public access; and

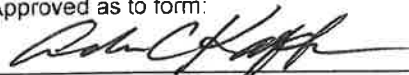
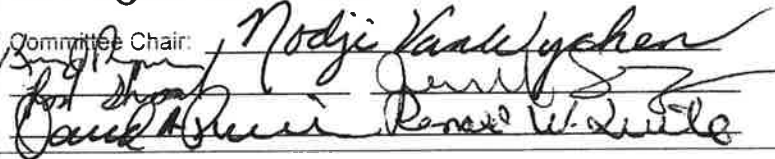
22
23 **WHEREAS**, this 11 acres of land will provide the public with multiple outdoor
24 recreational opportunities; and

25
26 **WHEREAS**, the County will have 5 years to explore grant funds and other opportunities
27 in regards to development of the public access.

28
29 **NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors
30 that:

- 31
32 1. The County Board Chair and County Clerk are authorized to execute a Purchase
33 Option Agreement for \$1.00; and
34
35 2. The Natural Resources and Extension Committee is authorized to exercise the
36 option when it is ripe; and
37
38 3. The County Board Chair and County Clerk are authorized to execute further
39 documents required to complete the purchase.
40

41 Offered by the Natural Resources and Extension Committee on the 19th of November
 42 2020.
 43
 44 Purpose: To acquire approximately 11 acres of land in the Town of Byron to provide
 45 public access to a manmade lake.
 46
 47 Fiscal Note: The purchase of the property will cost \$1.00 and be incorporated into a
 48 future annual budget.
 49
 50 Drafted by Chad Ziegler.

Finance Vote (If required): <u>4</u> Yes <u>0</u> No <u>1</u> Absent <hr/> Approved as to form:  Andrew C. Kaftan, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>November 10</u> , 20 <u>20</u> VOTE: <u>6</u> Yes <u>0</u> No <u>0</u> Absent Committee Chair: <u>Nodji Kaak Lynch</u> 
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ _____ Yes _____ No _____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. <hr/> SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>

RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL FOR 2021 – COVID-19 POLICY

1 **WHEREAS**, the Monroe County Board adopted Resolution No. 03-20-01, Resolution Declaring
2 State of Emergency in Monroe County due to the Covid-19 Pandemic, and Resolution 09-20-04
3 Adopting Covid-19 Personnel Policies; and
4

5 **WHEREAS**, the pandemic continues and polices created under Resolution No. 03-20-01 and
6 Resolution No. 09-20-04 remain relevant to County operations and requires County Board ratification of
7 emergency and temporary provisions created due to the pandemic; and
8

9 **WHEREAS**, the Monroe County Administration and Personnel Committee recommends the
10 County continue Personnel Policies created under Resolution No. 03-20-01 and Resolution No. 09-20-
11 04; and the approval of the Monroe County Personnel’s Covid-19 Response Policy changes proposed by
12 the Personnel Director as referenced by the attached document; and
13

14 **WHEREAS**, the Monroe County Administration and Personnel Committee recommends the
15 approval of the Monroe County Personnel’s Covid-19 Response Policy changes proposed by the
16 Personnel Director as referenced by the attached document; and
17

18 **WHEREAS**, in addition, the Monroe County Administration and Personnel Committee
19 recommends flexibility to address changes coming from the state or federal administrations.
20

21 **NOW, THEREFORE BE IT RESOLVED**, the Monroe County Board of Supervisors, that as
22 of January 1, 2021, they do hereby adopt the attached Personnel Policies created pursuant to Resolution
23 No. 03-20-01 and Resolution No. 09-20-04 through March 31, 2021; and
24

25 **FURTHER BE IT RESOLVED** that the Monroe County Board of Supervisors acknowledges the
26 authority of the County Administrator and Personnel Department to adapt the Personnel Policies in
27 accordance with evolving state and federal rules, regulations and policies and directs that any substantive
28 changes shall be presented to the Administration and Personnel Committee and County Board for
29 consideration for ratification as soon as is practical.
30

31 Offered by the Administration & Personnel Committee this 17th day of December 2020.
32

33 Purpose: To ratify Personnel Policies created to address the Covid-19 county operations and health,
34 safety and welfare concerns for the county employees and residents for January 1, 2021 – March 31,
35 2021.
36

37 Fiscal note: No direct budget impact. Any budget impact will be addressed by a separate action or
38 resolution.

*Approved
Form
Subcommittee*

Finance Vote (If required): ___ Yes ___ No ___ Absent <input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ___ Yes ___ No ___ Absent
--

Committee of Jurisdiction Forwarded on: <u>December 8</u> , 20 <u>20</u> <u>4</u> Yes <u>0</u> No <u>1</u> Absent
--

STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>
--

Mellae Webber
Mike Holm

Sharon Foley



Monroe County Personnel Department

124 North Court Street
Sparta, WI 54656
(608) 269-8719

Monroe County Personnel's COVID-19 Response Policy

Purpose

The purpose of this plan is to provide guidance to Monroe County Department Heads and employees on Monroe County's plan for responding to the rapidly evolving coronavirus disease 2019 (COVID-19) public health emergency. This plan will be reviewed by the Monroe County Administrator and Personnel Director weekly or more often as needed.

This plan is to provide clarity and guidance regarding taking time off during the COVID-19 public health emergency. With new laws enacted we are looking to give our staff a few options to help them navigate through this difficult time.

Due to Governor Evers Executive Orders throughout 2020 declaring a public health emergency for the state of Wisconsin we have adopted a policy to address changes to the workplace and other policies given the current COVID-19 pandemic. Previous executive orders were given and we had developed new policy in order to remain compliant while providing guidance for our employees. As a precautionary measure in response to the emergency orders and the COVID-19 pandemic the following updated rules will be in effect as of **Friday, January 1, 2021:**

What does this mean?

- Everyone must wear a mask or cloth face covering to cover the mouth and nose, when entering the building and moving about common areas (hallways, waiting rooms, conference rooms, public rest rooms, courts, common office areas, etc.) and while visiting offices, attending a meeting, gathering or court hearing (*exceptions will be made for members of the public who may have a health condition that may not allow for a mask*).
- Staff in an enclosed office will be able to remove their mask. If another staff member or a member of the public comes into the office the mask would need to be put back on.
- Staff in a cubicle setting will be required to wear a mask.
- Staff working outdoors with the ability to social distance from other individuals will not be required to wear a mask.
- Those who fail to comply with the masking policy will be subject to discipline per the Monroe County Personnel Policy.
- Some departments may have additional requirements above and beyond the requirements of the Emergency Order #1, which stated face coverings are required (example: Rolling Hills).

**If employees have a medical reason they cannot wear a face covering, they are to privately let the Personnel Department know. Employees may be required to provide information from their physician confirming their medical condition and why not wearing a mask is necessary to accommodate this condition. Employees are not

An employee may be eligible for regular FMLA leave if they have a COVID-19 diagnosis and they meet the normal requirements of FMLA. An employee is not ill but merely quarantined because of coming into contact with COVID-19 would not be eligible for EFMLEA or regular FMLA.

Employer paid FMLA leave through EFMLEA is allowed only for the closure of the employee's child's school or childcare and need to provide child care due to the public health emergency and not allowed for other FMLA reasons.

Please note that staff would NOT be eligible for this option if they have suitable care aside from themselves to provide suitable supervision of their children due to daycare or school closure. Staff would also NOT qualify for this option if they were given the option to have their children return to school or daycare and they refused to do so.

*****It is important to note that while an employee is entitled to 12 weeks of leave under EFMLEA, the length of the leave is reduced by an FMLA Leave previously taken by the employee, as this is not a separate 12 week entitlement. In other words, the Emergency Leave for childcare purposes is automatically reduced by the amount of leave an employee has already taken in the current FMLA year, without regard to the reason of the previous leave. Monroe County uses a rolling 12 month calendar for FMLA usage calculation. Public Health Emergency leave is another qualifying reason for which FMLA may be granted. It does not increase the total number of FMLA leave weeks that an employee may take in a year. *****

All benefits and accruals will remain intact for those who take leave per EFMLEA.

Procedure: All requests for this leave must be made on COVID-19 Personnel Leave Request Form. To receive contact the Personnel Department directly or visit our website at <http://www.co.monroe.wi.us/departments/personnel>. During this process the required certification from a health care facility will be waived unless there is cause to believe the employee falsified the request which will be evaluated on a case by case basis. The county will require a document from the child care provider that they are closed effective 6/25/2020 to be eligible for Option 2.

**Option 3 – The Emergency Paid Sick Leave Act (EPSLA)
(Timeline for usage of leave below = 4/1/2020 – 3/31/2021)**

EPSLA provides a limited term paid sick leave benefit for employees outside of FMLA or EFMLEA.

Eligibility for this option: All employees actively employed by Monroe County, with the exclusion of health care providers and emergency responders (exemption notice for these departments with specific guidelines is granted effective 4/1/2020, contact Personnel for further details). The maximum benefit through EPSLA is 80 hrs. for the combination of time used for the criteria listed below.

Qualifications: To qualify employees must be unable to work or telecommute because:

1. The employee is subject to a Federal, State, or local quarantine or isolation order relative to COVID-19 virus;
2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;
3. The employee is experiencing symptoms of COVID-19 (fever, cough, sore throat, shortness of breath) and is seeking medical diagnosis from an appropriate health provider;

If absent due to reasons identified in 1, 2, or 3 under qualifications above (generally arising from the employee's quarantine because of COVID-19 illness), the employee will be entitled to:

- 2) Does the illness present flu-like symptoms (fever, cough, sore throat, headache/body aches), or something else?
- 3) If it is flu-like symptoms, do you have any reason to believe you may have contracted COVID-19?
- 4) Have you or a member of a party you have been traveling with come into contact with someone contagious with COVID-19?
- 5) Have you or a member of your household traveled to a state or country with "community spread/transmission" in the past 15 days?

If you are experiencing flu-like symptoms, please call and consult your medical provider. If you are exhibiting some symptoms but not sure whether you should stay home, please stay home and consult your physician via telephone for additional guidance.

Given the potential seriousness and magnitude of the situation, our goal is to remove as many barriers as possible for staff to be able to stay home if they are exhibiting symptoms or otherwise have reason to believe they may have been infected. In addition, a Department Head, in consultation with the Monroe County Health Department may send an employee home who reports to work exhibiting signs of illness as described below.

- The employee is exhibiting flu-like symptoms.
- Someone in the employee's family or household is exhibiting flu-like symptoms.
- The employee has been exposed to someone who is being quarantined due to suspicion of or potential exposure to COVID-19.
- A diagnosed case of COVID-19 by receiving a positive test result. An employee diagnosed with COVID-19 should contact the County Personnel Department to determine FMLA eligibility.

If staff are sent home by a supervisor they will have the option to use earned vacation, sick leave, floating holiday, comp time or leave without pay.

Travel Restrictions

- 1) It is strongly recommended that employees postpone or cancel personal travel outside of Wisconsin, domestic and international.
- 2) Domestic travel: The CDC determines which states are sustained community transmission states. These are considered high risk states. If an unforeseen, urgent circumstance requires travel to a designated community transmission state notify your Department Head.
- 3) Staff will be required to self-quarantine should they meet the requirements listed on the next page with the chart titled **COVID-19 Travel Risk Assessment for Asymptomatic People: A Tool Guide to Monroe County Staff and Travel Restrictions Questionnaire**.
 - a. Based on the answers to the guide staff may be required to remain out of the office for up to 14 calendar days. Telework alternative options may be allowed with department head's approval if staff are required to self-quarantine.
 - b. Please review the chart and questionnaire below if you or anybody in your immediate household are traveling.

Travel Restriction Questionnaire

<p>#1) In the past 24 hours have you experienced:</p> <p>If employee has experienced any of the symptoms listed, they should <u>NOT</u> go to work.</p> <p>Restrictions include:</p> <ul style="list-style-type: none"> • Self-quarantine for 10 calendar days and must remain symptom free for the last 72 hrs. before returning to work. • Recommend employee to contact health care provider for further guidance. <p>Accrual banks required to supplement work time if telework options are unavailable.</p>	<ul style="list-style-type: none"> • Fever • Cough • Feeling Feverish • Sore throat • Loss of sense of taste/smell • Chills • Muscle/body aches • Congestion/runny nose • Shortness of breath/difficulty breathing • Diarrhea/abdominal pain • Nausea/vomiting
POTENTIAL CONTACT: If employee answers “yes” to #2 they will be sent home and required to self-quarantine for 14 calendar days and potentially longer under guidance of your local Health Department.**	
<p>#2) Have you had close contact with a confirmed COVID-19 patient while that person was ill?</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

In these circumstances, self-quarantine means remaining away from work and other public areas, typically in one’s home, for a minimum of 10 calendar days. If employee remains symptom free for the last 72 hours they will be eligible to return to work. Compensation during the 10 day self-quarantine period will be through the use of earned vacation, **sick leave**, floating holiday, comp time or leave without pay. Employee’s will have the choice of the accrual bank or leave without pay during any of the circumstances listed on pgs. 5-7. During this process the required certification from a health care facility will be waived unless there is a cause to believe the employee falsified the request and this will be evaluated on a case by case basis. Determination if telework would be an alternative to accrual usage would be dictated by the Department Head. Certain departments may have more strict enforcement to adhere to state and other guidelines for a health care or other type of facility. ****Dates of quarantine time frames could be reduced under advisement of Monroe County Health Department.****

Employees shall notify their manager of any leave being taken. All employees taking leave as a result of travel outside of the country must contact their manager or the Personnel Department for accrual bank usage wishes. If staff do not specifically communicate accrual bank usage to their manager or the Personnel Department their time will be charged as such:

- | | | |
|------------------------------|-----------------------------|---------------|
| 1. Vacation | 2. Floating Holiday | 3. Sick Leave |
| 4. Comp Time (if applicable) | 5. Leave without pay (LWOP) | |

- 4) County travel shall be limited to essential purposes to conduct County business or operations.
- 5) County travel required for a court proceeding, a bona fide law enforcement purpose, or by the medical examiner for a death investigation, is exempt from the restriction under “Travel Restrictions”.

assigned to work in a situation that would put them at greater risk of exposure than the typical interactions encountered in conducting usual life activities.

Social Distancing

Social distancing includes any action to limit contact with others. General actions we are directing departments to take:

- Limiting face-to-face meetings: To the greatest extent possible, you should be considering how to limit face-to-face meetings, including using email, phone conferences, or videoconferencing when possible. Consider whether any meetings, either within the department or within the community, can be cancelled/rescheduled or conducted remotely with the use of technology. Our default position should be that in-person meetings will be cancelled unless there is a compelling need. If additional technology conferencing tools are needed please reach out to the IT Director and County Administrator for approval of such need.

Emergency Declaration

As a result, all department heads shall begin tracking all expenses relating to COVID-19 planning and preparedness. This declaration has since expired at the county level, but all departments are still recommended to track expenses for potential reimbursement.

Office Closure

Complete county department/office closure will only be authorized by the County Administrator, with the guidance of Public Health Officials. Services may be limited in certain County and State offices, including the Monroe County Circuit Court. The public may be notified and directed to communicate with County departments via telephone or email. Departments may continue to schedule specific individual appointments with members of the public to provide services safely. When appointments are necessary they should be limited to a single individual and, if necessary, a partner or guardian. **Please limit any unnecessary visiting or unattended presence in the county building by members of the public.** This is in an effort to not only protect the health and well-being of the county staff, but the public as well.

Exceptions to Monroe County Policies and Procedures and this COVID-19 Plan may be considered and approved by the County Administrator on a case by case basis.

Response Coordination

The Public Health Director for Monroe County shall be responsible for coordinating Monroe County's response to COVID-19. The scope of that coordination shall include, but is not limited to:

- 1) Consulting with federal, state, and local emergency management and public health officials concerning the County's overall response to COVID-19;
- 2) Distributing official communications concerning the virus, its spread, and the County's response to it;
- 3) Providing recommendations on office closures, and travel limitations and restrictions; and

RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – INSURANCE

1 **WHEREAS**, the Monroe County Administration and Personnel Committee, recommends
2 approval of the Personnel Policy Manual changes proposed by the Personnel Director to sections 4.32
3 Insurance and 4.43 Personal Leave as set out below; and
4

5 **WHEREAS**, to delete the word “consecutive” and add “combination of hour’s worked, accrual
6 balance, and holiday pay that qualifies for” to sections 4.32(1)(c)2, 4.32(2)(e), and 4.43(5); and
7

8 **WHEREAS**, this allows staff to work eleven (11) full days within a month to be eligible for
9 insurance benefits instead of requiring those eleven days to be consecutive within the month which
10 provides greater flexibility for staff and covers the possible situation of a staff person working 25 days,
11 missing one and losing the insurance benefit for the month; and
12

13 **WHEREAS**, to add subsection 4.32(1)(c)3 to define the requirements for any staff leaving
14 employment with Monroe County and set their eligibility for insurance benefits by their status as of the
15 15th of the month.
16

17 **WHEREAS**, to use the 15th of the month as a clear determining factor for benefit eligibility, that
18 would allow for staff to work the majority of the month that they would receive benefits for in section
19 4.32(1)(c)3; and
20

21 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that
22 effective this date they do hereby approve the proposed Personnel Policy Manual changes as set out in the
23 attached document adjusting the language in sections 4.32 Insurance and 4.43 Personal Leave.
24

25 Dated this 17th day of December.

26 Offered by the Administration & Personnel Committee

27 Purpose: Approve changes to Personnel Policy Manual sections 4.32 Insurance and 4.43 Personal Leave.
28

29 Fiscal note: No direct costs.
30

31 Drafted by: Personnel Director, Ed Smudde
32
33

Finance Vote (If required):
____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: December 8, 20 20
4 Yes 0 No 1 Absent

Approved as to form on 12-8-20
Andrew C. Kaftan
Andrew C. Kaftan, Corporation Counsel

Committee Chair: Walter McPherson
Mike DeWine
Sharon Falcey

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20____
____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

INSURANCE 4.32 – Page 22-24

(1) PROGRAMS.

(a) Worker's Compensation.

1. The County shall provide worker's compensation for all employees injured while in the performance of job-related duties. Employees shall report all injuries within 24 hours after occurrence, or knowledge of possible compensable illness, to the department head or the immediate supervisor. The department head or supervisor shall report the matter to the County Clerk's Office.
2. Benefits shall continue only for the first fourteen (14) <11/01> working days of the period in which an employee may be receiving worker's compensation benefits. Examples of these include accumulation of vacation and holiday benefits. The County's portion of health insurance premiums shall be continued for a maximum of one year for employees eligible for worker's compensation due to job-related injury or illness. Sick leave shall be used the first three working days following a job-related injury, after which worker's compensation shall take effect.

(b) Unemployment Compensation. Eligible employees are covered under this state-administered program and there is no cost to the employee.

(c) Health Insurance.

1. Employees who work at least twenty hours per week shall be eligible for health insurance coverage. Insurance coverage shall be effective the first day of the month following one complete month of employment. The employee may choose either single or family coverage, with the County paying a set amount of the premium.
2. For purposes of County payment of County share of insurance, an employee shall have a combination of hour's worked, accrual balance, and holiday pay that qualifies for 11 full, ~~consecutive~~, scheduled work days in a given month.
3. Upon resignation, retirement, or termination from Monroe County a staff member's insurance coverage will be based on the status of the employee as of the 15th day of the month of separation. If a staff member's scheduled day off falls on the 15th they will be required to work their next scheduled shift in full, in order to receive health insurance coverage through the end of the month. Any end date the 14th of the month or prior will have health insurance coverage end the last day of the month prior.
4. If an employee returns to work from a leave of absence at less than full-time status, for any period of time, health, life and dental insurance contributions and benefits shall

be prorated according to part-time rules (see 4.75).

5. Early retirees, who are eligible and draw a monthly retirement annuity from the Wisconsin Retirement Fund through age 65, may remain in the health insurance group provided the employee pays the full premium for the applicable coverage. <9/06> After age 65, the retiree is eligible for an additional 18 months (36 months for the retiree's dependents) group coverage provided the retiree pays the full premium for the applicable coverage. Regarding dental insurance, the retiree may remain in the dental insurance group for 18 months (36 months for the retiree's dependents) provided the retiree pays the full premium for the applicable coverage.
- (d) Dental Insurance. Employees shall be eligible for dental insurance coverage effective on the same basis as health insurance. <1/97>
- (e) Life Insurance. Employees working at least twenty hours per week shall be eligible for life insurance. Coverage is effective on the same basis as health insurance.

(2) ELIGIBILITY FOR INSURANCE PROGRAMS.

- (a) Employees shall be granted the opportunity to participate in all insurance programs offered by the County, where the employee is eligible and acts to participate in these programs.
- (b) Employees not desiring to participate in these programs shall not receive like contributions in cash or kind.
- (c) Those employees on leave of absence shall be eligible to continue insurance coverage provided the employee pays the full premium.
- (d) Employees desiring a one month insurance advance during a leave of absence may obtain the advance only by completing the Insurance Advance during Leave of Absence form (MC-9). Repayment is to be made in the four months following the advance. <6/03> Requests for an advance for more than one month must be approved by the Personnel Director. Other requests concerning an insurance advance will be handled on a case-by-case basis by the County Administrator. <11/91>
- (e) For purposes of County payment of County share of insurance, an employee shall have a combination of hour's worked, accrual balance, and holiday pay that qualifies for 11 full, consecutive, scheduled work days in a given month.
- (f) If an employee returns to work from a leave of absence at less than full-time status, for any period of time, health and life insurance contributions and benefits shall be prorated according to part-time rules (see 4.75).

4.43 PERSONAL LEAVE (Non-FMLA/WFML). Page 31

- (1) Application for personal leave of absence shall be made on the proper form (MC-1) and presented to the department head or designee at least ten working days prior to the date the leave is requested to begin. The granting of such leaves and the length of time shall be contingent upon the reason(s) for the request and approval of the department head or designee. Any accumulated vacation, compensatory time or floating holiday must be used before a leave without pay will be granted. Exceptions to this will be handled on a case-by-case basis with the department head and the Personnel Director.
- (2) The department head may grant ten working days of personal leave in a calendar year without further authorization.
- (3) Leave of absence in excess of ten working days in a calendar year shall be discussed with the department head or designee and presented to the Personnel Director with a recommendation. The Personnel Director may approve or disapprove the leave. Decisions of the Personnel Director may be appealed to the County Administrator by an employee.
- (4) All leaves of absence shall be without pay. Benefits shall accrue for a maximum of ten working days of personal leave in a calendar year. Benefit adjustment for personal leave in excess of ten working days in a calendar year shall be determined by the Personnel Director and department head upon approval of leave.
- (5) The County's contribution toward the insurance premium shall be paid if the employee works for a minimum combination of hour's worked, accrual balance, and holiday pay that qualifies for ~~of~~ 11 full, ~~consecutive~~, scheduled work days of a normal monthly work schedule for that employee. If the time worked is less than that amount, the County shall not pay any of the premium. An employee may elect to continue with the insurance program if the employee pays the full insurance premium. (See also 4.32(2)(c))

RESOLUTION NO. 12-20-03

RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY ACCOUNTING & FINANCIAL POLICIES AND PROCEDURES MANUAL – MINIMUM FUND BALANCE

1 **WHEREAS**, the Monroe County Finance Committee recommends approval of the Accounting &
2 Financial Policies and Procedures Manual changes to the Minimum Fund Balance, as referenced on
3 the attached document; and
4
5 **WHEREAS**, Monroe County strives to provide maximum service to its residents while minimizing the
6 financial impact of County taxes on taxpayers.
7
8 **NOW, THEREFORE, BE IT RESOLVED** by the Monroe County Board of Supervisors that effective
9 this date they do hereby authorize the proposed Accounting & Financial Policies and Procedures
10 Manual changes set out in the attached document by removing previous Minimum Fund Balance
11 Policy language and replacing it with the attached suggested language.
12
13 Offered by the Finance Committee on this 17th day of December, 2020.
14
15 Purpose: Approve changes to the Accounting & Financial Policies and Procedures Manual Minimum
16 Fund Balance Policy.
17
18 Fiscal Note: No direct expense or revenue budget impact. Future impact will result from following the
19 policies.
20
21 Drafted by Tina Osterberg, County Administrator

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20____ VOTE: ____ Yes ____ No ____ Absent Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

MINIMUM FUND BALANCE POLICY

~~To avoid service disruption due to revenue short falls, the County Board has set a cash fund balance target of a minimum of 20% of the total annual County operating budget, excluding refundable prepayments and GAAP defined nonspendable, restricted, committed, and assigned account balances.~~

~~If the cash fund balance drops below the 20% value, the County Board will develop an action plan to restore the fund balance to the desired level. If unrestricted cash fund balance in the General Fund exceeds 20% of the total annual County operating budget, excluding refundable prepayments and GAAP defined nonspendable, restricted, committed, and assigned account balances. The remaining contingency fund balance will roll forward to the next year and the excess cash fund balance will be transferred to a Debit Service fund designated by the County Board by a majority vote.~~

Purpose and Scope:

The purpose of this policy is to establish a framework for the unassigned fund balance in the General Fund. The Contingency and General Fund Balances are Monroe County's sole source of funds which provide financial protection, insure consistent County services, safeguard against operational volatility, shield against present and future State or Federal unfunded mandates, and/or fund unforeseen excess liability claims against the county.

Policy

Monroe County establishes this Minimum Fund Balance Policy to support mitigation of the impact of the general fund levy on county taxpayers while protecting county financial operations, obligations and liabilities.

A. The county will manage its General Fund Balance as follows:

- a. The county will maintain an unreserved fund balance of not less than 20% based on the budgeted operating expenditures, as measured on December 31st of each year.
- b. This parameter shall be reviewed by the Finance Committee annually or more often if economic or budgetary conditions change.

B. The county will review and adjust fund balance annually to ensure appropriate levels by:

- a. Planned use of fund balance in excess of General and Special Revenue Fund cash reserves; and
- b. Requiring a minimum unassigned designated cash balance of 20% of the adopted operating budget for the General and Special Revenue Funds at fiscal year-end; and
- c. The annual Contingency Fund year-end balance shall be designated a non-lapsing fund. If on December 31st of any given fiscal year, should the cash balance percentage not be met, the contingency fund balance shall lapse to the General Fund in its entirety

or in an amount, as determined by the Finance Committee, to bring General Fund Balance into compliance with this Minimum Fund Balance Policy; and

d. Planned use of fund balance for defined purposes, including property tax relief; funding for major capital projects or time-limited projects; or designating fund balance in excess of 20% for future debt service expenditures.

Monitoring and Reporting

The Finance Director will calculate the surplus or deficit for the current year based on the annual audit. Any cash reserve surplus after the contingency fund carry forward will be transferred to the Debt Service Fund for future taxpayer relief, transfer of funds to the Debt Service Fund shall cease at such time as all general obligation bonds are paid in full.

RESOLUTION NO. 12-20-04

RESOLUTION APPROVING THE TRANSFER OF SOLID WASTE FACILITIES RESERVE FUNDS

1 WHEREAS, Solid Waste is planning for future expansion into the Ridgeville III site at the Landfill and
2 expenses associated with this project in 2020 were more than anticipated when the 2020 budget was
3 prepared; and
4

5 WHEREAS, leachate hauling from Ridgeville II during the year has been higher than what was planned
6 in the 2020 budget, due to the leachate treatment system inability to run continuously; and
7

8 WHEREAS, with the increased Ridgeville III planning and Ridgeville II leachate hauling expenses
9 funds are being requested to be transferred from Solid Waste Facilities Reserve to Solid Waste Cash to
10 cover outstanding invoices and THEN adjust the line item budget accordingly.
11

12 NOW, THEREFORE, BE IT RESOLVED, \$275,000.00 shall be transferred from Solid Waste Facilities
13 Reserves account 63300000 115600 to Solid Waste Cash account 63300000 111000.
14

15 FURTHER BE IT RESOLVED, the 2020 budget shall be increased in the following manner:
16

- 17 1. Expense side: Solid Waste Leachate account 63630000 521790 by \$85,000, and Construction In
18 Progress account 63630000 589000 by \$190,000; and
- 19 2. Revenue side: Fund Balance Applied account 63630000 493000 by \$275,000.
20

21 Offered this 17th day of December, 2020 by the Solid Waste Committee.
22

23 Fiscal Note: To approve transfer of funds from Solid Waste Facilities Reserve to cover unexpected
24 outstanding invoices. The Solid Waste Facilities Reserve account has sufficient funds in the amount of
25 \$278,772.10 to cover this transfer. Per Wis. Stats. §65.90(5)(a) authorization will require a vote of two-
26 thirds of the entire membership of the governing body.
27

28 Statement of Purpose: To approve transfer of Solid Waste Facilities Reserve Funds to pay outstanding
29 invoices.
30

31 Drafted by: David Heser, Solid Waste Manager

<p>Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent ***** Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20__ VOTE: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION NO. 12-20-05

RESOLUTION AUTHORIZING SALE OF REAL ESTATE
IDENTIFIED AS PARCEL NO. 281-00234-4000

1 WHEREAS, Monroe County obtained the property located in the City of Sparta in the 600 block of
2 Milwaukee Street, identified by tax parcel no. 281-00234-4000, by in rem foreclosure of tax liens; and
3

4 WHEREAS, Monroe County Property & Maintenance received, pursuant to §75.69(1) Wis. Stats., an
5 offer to purchase from B Edward's Professional LLC, in the amount of \$10,100.00 and recommends its
6 acceptance.
7

8 NOW THEREFORE BE IT RESOLVED, By the Monroe County Board of Supervisors that they do
9 hereby set the value at \$10,100.00 for the property and authorize the sale of the below described property to B
10 Edward's Professional LLC for that amount; and
11

12 BE IT FURTHER RESOLVED that the Monroe County Clerk is hereby authorized to execute a Quit
13 Claim Deed transferring this property to B Edward's Professional LLC and/or assigns for the above-noted sale
14 price, said property being described as:
15

16 That part of Outlot 83 of Assessor's Subdivision and part of Munn's Addition, lying South of
17 Railroad, in the City of Sparta, Monroe County, Wisconsin.
18

19 Property recorded as Document No. 617613.
20
21

22 Dated this 17th day of December, 2020.
23


24 OFFERED BY THE PROPERTY & MAINTENANCE COMMITTEE:
25

26 Fiscal note: The sale of this property will return \$10,100.00 to Monroe County.
27

28 Statement of purpose: The purpose of this resolution is to authorize the sale of this property by tax lien
29 foreclosure to the above-noted buyer.

Finance Vote (If required):
____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: December 9, 2020
5 Yes 0 No 0 Absent

Drafted by:


Andrew C. Kaftan, Corporation Counsel

Committee Chair: _____

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20__
____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

RESOLUTION NO. 12-20-06

RESOLUTION AUTHORIZING SALE OF REAL ESTATE
IDENTIFIED AS PARCEL NO. 032-00692-5000

1 WHEREAS, Monroe County obtained the property located in the Town of Portland, identified by tax
2 parcel no. 032-00692-5000, by in rem foreclosure of tax liens; and
3

4 WHEREAS, Monroe County Property & Maintenance received, pursuant to §75.69(1) Wis. Stats., an
5 offer to purchase from Peter C. Opsahl, in the amount of \$560.00 and recommends its acceptance.
6

7 NOW THEREFORE BE IT RESOLVED, By the Monroe County Board of Supervisors that they do
8 hereby set the value at \$560.00 for the property and authorize the sale of the below described property to Peter C.
9 Opsahl for that amount; and
10

11 BE IT FURTHER RESOLVED that the Monroe County Clerk is hereby authorized to execute a Quit
12 Claim Deed transferring this property to Peter C. Opsahl and/or assigns for the above-noted sale price, said
13 property being described as:
14

15 The Southwest Quarter of the Southeast Quarter of Section 29, Township 15 North, Range 4
16 West, Town of Portland, Monroe County, Wisconsin, LESS AND EXCEPT the 2 following
17 described properties: 1. That part of Certified Survey Map recorded in Volume 4 CSM, page 252
18 as Document No. 351686 lying in the Southwest Quarter of the Southeast Quarter of Section 29,
19 Township 15 North, Range 4 West. 2. Those lands as described in Quit Claim Deed recorded as
20 Document No. 570128, lying in the Southwest Quarter of the Southeast Quarter of Section 29,
21 Township 15 North, Range 4 West.
22

23 (Legal description formerly described as: Part of the Southwest Quarter of Southeast Quarter of
24 Section 29, a strip of land one rod wide extending from the Northwest corner of said Southwest
25 Quarter of Southeast Quarter of Section 29, along the Western line in a Southerly course 40 rods
26 and their making a curve in a Southeasterly direction 10 rods, in Township 15 North of Range 4
27 West)
28

29 Vesting Deed:

30 Volume 53 Deeds, Page 540

31 Volume 124 Deeds, Page 459 as Document #169763
32

33 Dated this 17th day of December, 2020.
34

35 OFFERED BY THE PROPERTY & MAINTENANCE COMMITTEE:
36

37 Fiscal note: The sale of this property will return \$560.00 to Monroe County.
38

39 Statement of purpose: The purpose of this resolution is to authorize the sale of this property by tax lien
40 foreclosure to the above-noted buyer.

Finance Vote (If required):
____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: December 9, 2020
5 Yes 0 No 0 Absent

Drafted by:

Andrew C. Kaftan, Corporation Counsel

Committee Chair: _____

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20____
____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

RESOLUTION NO. 12-20-07

RESOLUTION AUTHORIZING SALE OF REAL ESTATE
IDENTIFIED AS PARCEL NO. 286-00167-0000

1 WHEREAS, Monroe County obtained the property located in the City of Tomah at 510 E. Brownell
2 Street, identified by tax parcel no. 286-00167-0000, by in rem foreclosure of tax liens; and
3

4 WHEREAS, Monroe County Property & Maintenance received, pursuant to §75.69(1) Wis. Stats., an
5 offer to purchase from Christopher Divyak, in the amount of \$112,513.00 and recommends its acceptance.
6

7 NOW THEREFORE BE IT RESOLVED, By the Monroe County Board of Supervisors that they do
8 hereby set the value at \$112,513.00 for the property and authorize the sale of the below described property to
9 Christopher Divyak for that amount; and
10

11 BE IT FURTHER RESOLVED that the Monroe County Clerk is hereby authorized to execute a Quit
12 Claim Deed transferring this property to Christopher Divyak and/or assigns for the above-noted sale price, said
13 property being described as:
14

15 A parcel of land located in Outlot One Hundred Forty-three (143), Assessor's Plat, City of
16 Tomah, Monroe County, Wisconsin, described as follows: Commencing at the SE corner of
17 Block 17 or Railroad Addition, City of Tomah; thence East along the North line of Brownell
18 Street extended 260 feet to the point of the beginning; thence North parallel to the East line of
19 said block 17 a distance of 100 feet; thence East parallel to the North line of said Brownell Street
20 extended to the center of Council Creek; thence Southeasterly along the center of Council Creek
21 to the North line of Brownell Street extended; thence West along the North line of Brownell
22 Street extended to the point of the beginning.
23

24 Miscellaneous:

25 Easement Assignment by and between Wisconsin Power and Light Company a Wisconsin
26 Corporation and American Transmission Company, LLC, a Wisconsin limited liability company
27 dated January 1, 2001, and recorded on May 17, 2001, in Volume 345 Records, Page 799, as
28 Document No. 496869. Easement to City of Tomah dated July 12, 1977, and recorded on August
29 4, 1977, in Reel/Volume 78 Misc., Image/Page 159, as Document No. 333008.
30

31 Covenants and Conditions as shown on Warranty Deed dated April 10, 1961 and recorded June 1,
32 1961 in Volume 209 Deeds, Page 317, as Document No. 267658.
33

34
35 Dated this 17th day of December, 2020.
36


37 OFFERED BY THE PROPERTY & MAINTENANCE COMMITTEE:
38

39 Fiscal note: The sale of this property will return \$112,513.00 to Monroe County.
40

41 Statement of purpose: The purpose of this resolution is to authorize the sale of this property by tax lien
42 foreclosure to the above-noted buyer.

Finance Vote (If required):
____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: December 9, 2020
5 Yes 0 No 0 Absent

Drafted by:

Andrew C. Kaftan, Corporation Counsel

Committee Chair: _____

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20 ____
____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.