

Property & Maintenance Committee  
November 11, 2020

Present: Cedric Schnitzler, Adam Balz, Mary Cook, Wallace Habhegger

Absent: Remy Gomez, Mark Halverson

Others: Garry Spohn, Tina Osterberg

- The meeting was called to order in the Monroe County Assembly Room at 4:00 p.m. by Chair Cedric Schnitzler. Wallace Habhegger was present due to Chairman's request.
- Public Comment Period – None.
- Monthly Meeting Date/Time – Wednesday, December 9, 2020 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Adam Balz to approve the 10/20/20 minutes. Carried 4-0.
- Tax Delinquent Properties – Garry Spohn explained that there has been some interest in the Town of Angelo Parcel #004-00440-0000.

City of Tomah Parcel #286-00167-0000. It was a consensus of the committee to keep the utilities running until the home is sold.

City of Sparta Parcel #281-000234-4000 is currently out for bids.

- Awning – Garry Spohn explained one bid received from Baraboo Awning in the amount of \$15,680.00; an additional \$2,100.00 for a stamped engineered plan. Discussion. Motion by Mary Cook second by Adam Balz to approve awning and engineering as presented. Carried 4-0.
- Defibrillator – Garry Spohn explained that defibrillator costs range from \$1,275.00 to \$1,507.00. Garry will take an inventory of which buildings have defibrillators. Training was also discussed. This item will be re-visited.
- Property available for purchase – Garry Spohn explained that the Torkelson property located at 211 W Oak Street, Sparta is available for purchase along with the duplex located directly behind it. Because the property is located near the Justice Center Complex, the committee will review the property. Discussion. We will be setting up a tour on December 9<sup>th</sup> at 4 p.m. during the regular Property & Maintenance meeting.
- Old Buildings Use at the Rolling Hills Complex – Future use of the old buildings was placed on the floor for discussion. Discussion consisted of the buildings north of town. The board will eventually need to determine the future use of the buildings to include but not limited to: the sale or demolition of the buildings.
- Justice Center Electrical Vault – Garry Spohn explained that Miron was on site. It was found that a portion of the rubber roof had only been glued to the cement. Termination strips have been installed. It is felt that this will fix the problem.
- Justice Center Projects – Garry Spohn explained that a new light for the steps at the south side of the Justice Center parking lot has been installed.
- The Buildings Manager Report was provided.
- Items for next month's agenda – Defibrillators, Property Available for Sale.
- Chair Schnitzler adjourned the meeting at 5:30 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk/Recorder

*The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.*