



**COMMITTEE MEETING MINUTES
September 21, 2020**

BOARD MEMBERS PRESENT:

Toni Wissestad, Chair
Mary VonRuden, Vice Chair
Alan McCoy, Member
Adam Balz, Member
Wally Habhegger, Member

RESOURCE PERSONS:

Linda Smith, Administrator
Garlynn Brookshaw, Business Services Director
Tina Osterberg, Monroe County Administrator
Tom Martin, Community Living Solutions

1. **Call to Order/Roll Call** - The meeting called to order by T. Wissestad at 4:00 p.m. Roll call: T. Wissestad, here; M. VonRuden, here; A. McCoy, here; A. Balz, here; and W. Habhegger, here.
2. **Public Comment – None**
3. **Review of Minutes for August 17, 2020, – Motion made by W. Habhegger, seconded by A. Balz to approve the August 17, 2020 minutes. Vote 5-0. Motion carried.**
4. **Business Reports -**
 - A. **Presentation of Financials** – G. Brookshaw discussed financials for August 2020.
5. **Administrator’s Report –**
 - A. **Census Update** – L. Smith updated on our current census.
Today’s Nursing Home Census = 59 (80 total licensed beds)
Today’s Assisted Living Census = 7 (8 total licensed beds)
 - B. **Monthly Report** – L. Smith reported admissions are on hold due to a COVID outbreak at the beginning of September, however, admissions will be allowed once again after 14 days without any positives.
6. **Preliminary Budget** – G. Brookshaw informed on agenda in case there was anything we needed to report. The 2021 Budget has been submitted to T. Osterberg and will be meeting with her tomorrow.



7. Building Project –

A. Resolution Allocating Use of General Fund Reserves for Rolling Hills Nursing Home and Senior Living Facility Design and Construction Bid Documents – Obtain Signatures – T. Wissestad apprised the resolution was approved at last month's Rolling Hills Committee meeting and signatures were obtained from the committee. T. Martin was available on the phone for any questions. T. Wissestad stated T. Martin is to address the three options that are available. L. Smith informed the importance of addressing what the build costs are as there are some misunderstandings out there.

B. Rolling Hills Impact on Community Discussion - T. Wissestad expressed the importance the impact Rolling Hills has on the community other than housing residents. L. Smith stated Rolling Hills currently provides senior meals throughout the county. L. Smith pointed out impact on the county would be that certain residents would need to be placed elsewhere due to their diagnosis and behaviors and the developmentally disabled individuals would be hard to place due to no one in this area will provide care for them.

C. Rule Five Petition – Resolution Authorizing a Request for Proposal for Consideration of Privatizing Rolling Hills Nursing Home – T. Wissestad shared a copy of the resolution for the committee to review and apprised the resolution will be presented to the full county board at Wednesday's meeting.

8. COVID Update - L. Smith updated since September 1, 2020, seven staff have tested positive. L. Smith continues to stress and train all employees to be safe in and out of work. L. Smith stated testing continues weekly and CMS continues to put out new regulations on testing and reporting, however, the challenge is getting the test.

9. Next Meeting Date & Time – Monday, October 19, 2020, at 4 p.m.

10. Next Month's Agenda Items – Building Project

11. Adjournment

Submitted by
Garlynn Brookshaw