

Property & Maintenance Committee
October 21, 2020

Present: Cedric Schnitzler, Adam Balz, Mary Cook
Absent: Remy Gomez, Mark Halverson
Others: Garry Spohn, Andy Kaftan, Members of the Public

- The meeting was called to order in the Monroe County Assembly Room at 4:30 p.m. by Chair Cedric Schnitzler.
- Public Comment Period – None.
- Monthly Meeting Date/Time – Wednesday, November 11, 2020 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Adam Balz to approve the 09/09/20 minutes. Carried 3-0.
- Tax Delinquent Properties –

Town of Angelo Property #004-00440-0000 - Andy Kaftan, Corporation Counsel explained options of the board. Sale of the property or the potential of a rental agreement. Discussion. Motion by Mary Cook second by Adam Balz to place parcel #004-00440-0000 out for bid at a minimum of \$55,000.00. Discussion. Carried 3-0.

- Parcel #281-00234-4000 located in the City of Sparta – Tim Neubauer was present regarding interest in parcel #281-00234-4000. Discussion. Motion by Adam Balz second by Mary Cook to place parcel #281-00234-4000 out for bid at a minimum of \$4,000.00. Carried 3-0.
- Capital Improvement Projections – Garry Spohn provided capital improvement projection plan to committee members. Discussion. Motion by Mary Cook second by Adam Balz to approve the capital improvement projection plan. Carried 3-0.
- Budget Adjustment – Garry Spohn explained 2020 budget adjustment in the amount of \$18,000.00 for the purchase and installation of awning above sidewalk on west side of Justice Center. Motion by Adam Balz second by Mary Cook to approve budget adjustment. Carried 3-0.

Garry explained 2020 budget adjustment in the amount of \$15,740.00 for server room controls. Motion by Mary Cook second by Adam Balz to approve budget adjustment. Carried 3-0.

- Justice Programs Remodel – No discussion.
- Old Buildings Use at the Rolling Hills Complex – No discussion.
- Justice Center Projects including electrical vault issues – No discussion.
- The Buildings Manager Report was provided.
- Items for next month's agenda – Tax delinquent properties.
- Motion by Adam Balz second by Mary Cook to adjourn at 5:57 p.m. Carried 3-0.

Shelley Bohl, Monroe County Clerk
Recorder