



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

MONROE COUNTY BOARD AGENDA

Wednesday, September 23, 2020

American Legion Post #100

1116 Angelo Road Sparta, WI 54656

***(Please use the South Parking Lot Entrance)**

Public, due to the COVID-19 Pandemic, you may access the meeting **remotely**

Meeting Information

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 146 266 3170

Password: MBoard

Join by phone

+1-404-397-1516 United States Toll

Access code: 146 266 3170

IT Point of Contact

Rick Folkedahl

608-633-2700

6:00 p.m.

**Call to Order/Roll Call
Pledge of Allegiance**

Approval of Minutes – August 26, 2020

Public Comment Period

Chairman's General Announcements

Budget Adjustments

Human Services (4)

Veterans Service

County Clerk/Elections

Coulecap Annual Report Presentation – Hetti Brown

OWI Treatment Court Presentation – Judge Ziegler

Monthly Treasurers Report – Debra Carney

Monthly Finance Director Report – Diane Erickson

Monthly Administrators Report – Tina Osterberg

Resolution(s) – Discussion/Action (listed on separate sheet)

Adjournment

Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. We will keep distancing of at least 6 feet, masks and hand sanitizers will be on location. We ask that if you are running a temperature or are not feeling well, please do not place others at risk.

>Supervisors: Do wear you name tags, it helps visitors

>Agenda order may change

The August meeting of the County Board of Supervisors convened in the Sparta American Legion Post 100 in the City of Sparta, Wisconsin, on Wednesday, August 26, 2020 at 6:00 p.m. Chair Cedric Schnitzler presiding. Roll Call was called with 16 Supervisors present. The Pledge of Allegiance was recited.

Motion by Supervisor Pierce second by Supervisor McCoy to approve the minutes of the 07/22/2020 and 08/05/2020 meetings. The minutes carried by voice vote.

Public Comment Period – Nine members of the public addressed the board.

Appointments – Chair Schnitzler announced the Governor's Appointment, Mississippi River Regional Planning Commission, Cedric Schnitzler for a term ending 07/15/26.

Motion by Supervisor Sherwood second by Supervisor Folcey to approve the appointment of Ethics Board member, David Rice for a term ending 01/31/23. Carried by voice vote.

Chairman's General Announcements – Chair Schnitzler announced that the WCA Annual Conference has been cancelled.

Budget Adjustments:

Health – Motion by Supervisor Pierce second by Supervisor Wissestad to approve budget adjustment. Sharon Nelson, Health Director explained the 03/05/20 – 03/15/2021 budget adjustment in the amount of \$48,685.00 from the Coronavirus Preparedness and Response Supplemental Appropriations Act. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Finance– Motion by Supervisor Pierce second by Supervisor Halverson to approve budget adjustment. Diane Erickson, Finance Director explained the 2020 budget adjustment in the amount of \$37,991.31 for CARES Act funding due to the COVID-19 pandemic. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Rolling Hills – Motion by Supervisor Von Ruden second by Supervisor McCoy to approve budget adjustment. Linda Smith, Nursing Home Administrator explained the 2020 budget adjustment in the amount of \$351,423.19 for CARES Act funding for response to COVID-19. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes.

Rolling Hills – Motion by Supervisor Gomez second by Supervisor Balz to approve budget adjustment. Linda Smith, Nursing Home Administrator explained the 2020 budget adjustment in the amount of \$28,966.36 for storm damage repairs. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes

Maintenance repurpose of Funds – Motion by Supervisor Luethe second by Supervisor Pierce to approve repurpose of funds. Garry Spohn, Property Manager explained the 2020 repurpose of funds in the amount of \$89,317.30 for Rolling Hills storm repairs. A roll call vote was taken. The budget adjustment passed with all Supervisors voting yes

Debra Carney provided the monthly Treasurer's report and answered questions.

Diane Erickson provided the monthly Finance report and answered questions.

Tina Osterberg provided the monthly Administrators report and answered questions.

RESOLUTION 08-20-02

RESOLUTION AUTHORIZING SELF-FUNDED INSURANCE PLAN

The foregoing resolution was moved for adoption by Supervisor Von Ruden second by Supervisor Wissestad. Ed Smudde, Personnel Director explained. Garret Jerue, Corporate Insurance Specialist from the Insurance Center further explained. Discussion. A roll call vote was taken. The resolution passed with all 16 Supervisors present voting yes.

RESOLUTION 08-20-03

RESOLUTION APPROVING THE MONROE COUNTY FOREST ANNUAL WORK PLAN - 2021

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Luethe. Chad Ziegler, Forest & Parks Administrator explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 08-20-04

RESOLUTION AMENDING MONROE COUNTY PRELIMINARY PLAT REVIEW FEE AND REPLAT REVIEW FEE

The foregoing resolution was moved for adoption by Supervisor Luethe second by Supervisor VanWychen. Alison Elliott, Sanitation, Planning & Zoning and Dog Control Administrator explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 08-20-05

RESOLUTION UNDER §59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO ZONING IN THE TOWN OF WELLS

The foregoing resolution was moved for adoption by Supervisor Luethe second by Supervisor Balz. Alison Elliott, Sanitation, Planning & Zoning and Dog Control Administrator explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 07-20-07

RESOLUTION AMENDING CHAPTER 5 – ANIMALS ORDINANCE

The foregoing resolution was moved for adoption by Supervisor Luethe second by Supervisor Cook. Alison Elliot, Sanitation, Planning & Zoning and Dog Control Administrator explained. Discussion. A roll call vote was taken. The resolution passed (15 Y - 1 N - 0 Absent).

McCoy voted: Y	Pierce voted: Y	VanWychen voted: N	Schnitzler voted: Y
Habhegger voted: Y	Wissestad voted: Y	Von Ruden voted: Y	Halverson voted: Y
Luethe voted: Y	Sherwood voted: Y	Balz voted: Y	Larkin voted: Y
Gomez voted: Y	Folcey voted: Y	Schmitz voted: Y	Cook voted: Y

RESOLUTION 08-20-06

RESOLUTION ALLOCATING USE OF GENERAL FUND RESERVES FOR ROLLING HILLS NURSING HOME AND SENIOR LIVING FACILITY CONSTRUCTION PROJECT

The foregoing resolution was moved for adoption by Supervisor Wissestad second by Supervisor Von Ruden. Tina Osterberg, County Administrator explained. A roll call vote was taken. The resolution failed the required 2/3 vote (10 Y - 6 N - 0 Absent).

McCoy voted: Y	Pierce voted: N	VanWychen voted: N	Schnitzler voted: Y
Habhegger voted: Y	Wissestad voted: Y	Von Ruden voted: Y	Halverson voted: Y
Luethe voted: Y	Sherwood voted: N	Balz voted: Y	Larkin voted: N
Gomez voted: N	Folcey voted: Y	Schmitz voted: Y	Cook voted: N

RESOLUTION 08-20-07

RESOLUTION AFFIRMING SITE LOCATION AND APPROVING WATER AND SEWER AGREEMENT FOR NEW NURSING HOME FACILITY

The foregoing resolution was moved for adoption by Supervisor Balz second by Supervisor Luethe. Discussion. A roll call vote was taken. The resolution passed (12 Y - 4 N - 0 Absent).
McCoy voted: Y Pierce voted: N VanWychen voted: N Schnitzler voted: Y
Habegger voted: Y Wissestad voted: Y Von Ruden voted: Y Halverson voted: Y
Luethe voted: Y Sherwood voted: N Balz voted: Y Larkin voted: Y
Gomez voted: Y Folcey voted: Y Schmitz voted: Y Cook voted: N

RESOLUTION 08-20-08

RESOLUTION ESTABLISHING HO CHUNK FUNDS ALLOCATION FOR 2021 BUDGET

The foregoing resolution was moved for adoption by Supervisor Gomez second by Supervisor Sherwood. Tina Osterberg, County Administrator explained. A roll call vote was taken. The resolution carried by voice vote.

RESOLUTION 08-20-09

RESOLUTION AMENDING RULE 5d OF THE MONROE COUNTY BOARD RULES

The foregoing resolution was moved for adoption by Supervisor Halverson second by Supervisor Habegger. Andrew Kaftan, Corporation Counsel explained. Discussion. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 08-20-10

RESOLUTION AMENDING THE COUNTY CODE TO AMEND COMMITTEE NAME TO ECONOMIC DEVELOPMENT AND TOURISM

The foregoing resolution was moved for adoption by Supervisor Luethe second by Supervisor VanWychen. Supervisor Luethe explained. A roll call vote was taken. The resolution passed (15 Y - 1 N - 0 Absent).

McCoy voted: Y Pierce voted: Y VanWychen voted: Y Schnitzler voted: Y
Habegger voted: Y Wissestad voted: Y Von Ruden voted: Y Halverson voted: Y
Luethe voted: Y Sherwood voted: Y Balz voted: Y Larkin voted: Y
Gomez voted: Y Folcey voted: Y Schmitz voted: N Cook voted: Y

RESOLUTION 08-20-11

RESOLUTION TO AMEND MONROE COUNTY ORDINANCE SEC. 11-29, AND TO AMEND AMENDED RESOLUTION 95-6-3, IN REGARDS TO TOWN ROAD NAME SIGNS

The foregoing resolution was moved for adoption by Supervisor Pierce second by Supervisor Folcey. Andrew Kaftan, Corporation Counsel explained. Discussion. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

RESOLUTION 08-20-12

RESOLUTION AUTHORIZING FUNDING FOR TOWN ROAD NAME SIGNS

The foregoing resolution was moved for adoption by Supervisor Gomez second by Supervisor Luethe. David Ohnstad, Highway Commissioner explained. A roll call vote was taken. The resolution passed with all Supervisors voting yes.

Motion by Supervisor Luethe second by Supervisor Pierce to adjourn the meeting at 8:00 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the August meeting of the Monroe County Board of Supervisors held on August 26, 2020.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 1, 2020
 Department: Human Services
 Amount: \$28,900.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Action Memo 2020-09 COVID 19 Supplemental Mental Health Block Grant: \$26,400 approved. Requested for additional expenses associated with telework and supplies. Contract period 6/1/2020 - 9/30/2020
Action Memo 2020-09 COVID 19 Substance Abuse Block Grant Supplemental Awards2 \$2,500 approved. Request for additional need/cost of drug testing supplies. Contract period 6/1/2020 - 9/30/2020

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24900500	435603		State Aid-Social Service	\$ 1,922,741.00	\$ 28,900.00	\$ 1,951,641.00
Total Adjustment					\$ 28,900.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24950580	527105	HS610	Other Services to clients	\$ 50,000.00	\$ 28,900.00	\$ 78,900.00
Total Adjustment					\$ 28,900.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

[Signature] 9/1/2020
[Signature] 9/1/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 09/16/2020

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 1, 2020
 Department: Human Services
 Amount: \$25,000.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

CST Supplemental Funding \$25,000 approved. Received additional funding for COVID related spending.
 Contract period 6/1/2020 - 9/30/2020

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24900500	435603		State Aid-Social Service	\$ 1,951,641.00	\$ 25,000.00	\$ 1,976,641.00
Total Adjustment					\$ 25,000.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24950580	527105	HS631	Coordinated Services Team	\$ 50,000.00	\$ 25,000.00	\$ 75,000.00
Total Adjustment					\$ 25,000.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

[Signature] 9/1/2020
[Signature] 9/1/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

09/16/2020

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 1, 2020
 Department: Human Services
 Amount: \$107,482.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Coronavirus Aid, Relief, and Economic Security (CARES) Act. \$107,482. Contract period 4/2020 - 12/2020.

The intent of the CARES Act funding is to help local communities respond to sharply increased need for aging services, given the high risk this virus poses for older adults.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24963000	435650		III B	\$ 46,541.00	\$ 30,100.00	\$ 76,641.00
24960500	435663		III C2	\$ 33,736.00	\$ 63,866.00	\$ 97,602.00
24965000	435677		III E	\$ 19,697.00	\$ 13,516.00	\$ 33,213.00
Total Adjustment					\$ 107,482.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24963700	527105		Other Services to clients	\$ 28,900.00	\$ 30,100.00	\$ 59,000.00
24960550	521380		HD Cashton	\$ 12,500.00	\$ 11,283.75	\$ 23,783.75
24960650	521380		HD Kendall	\$ 3,600.00	\$ 3,249.72	\$ 6,849.72
24960700	521380		HD Norwalk	\$ 2,500.00	\$ 2,256.75	\$ 4,756.75
24960750	521380		HD Sparta	\$ 20,000.00	\$ 18,053.99	\$ 38,053.99
24960850	521380		HD Tomah	\$ 30,750.00	\$ 27,758.01	\$ 58,508.01
24960950	521380		HD Wilton	\$ 1,400.00	\$ 1,263.78	\$ 2,663.78
24965000	539200		Otrher expense	\$ 8,681.00	\$ 13,516.00	\$ 22,197.00
Total Adjustment					\$ 107,482.00	

Department Head Approval: [Signature]

Date Approved by Committee of Jurisdiction: [Signature] 9/1/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 09/16/2020

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 1, 2020
 Department: Human Services
 Amount: \$30,097.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Title III - Family First Coronavirus Response Act (FFCRA) \$30,097 Contract period 4/2020 - 12/2020.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24960500	435663		III C2	\$ 97,602.00	\$ 30,097.00	\$ 127,699.00
						\$ -
Total Adjustment					\$ 30,097.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24960550	521380		HD Cashton	\$ 23,783.75	\$ 5,317.49	\$ 29,101.24
24960650	521380		HD Kendall	\$ 6,849.72	\$ 1,531.44	\$ 8,381.16
24960700	521380		HD Norwalk	\$ 4,756.75	\$ 1,063.50	\$ 5,820.25
24960750	521380		HD Sparta	\$ 38,053.99	\$ 8,507.99	\$ 46,561.98
24960850	521380		HD Tomah	\$ 58,508.01	\$ 13,081.02	\$ 71,589.03
24960950	521380		HD Wilton	\$ 2,663.78	\$ 595.56	\$ 3,259.34
Total Adjustment					\$ 30,097.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

9/1/2020

9/1/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

09/10/2020

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 8, 2020
 Department: Veterans Service
 Amount: \$1,500.00
 Budget Year Amended: 2020

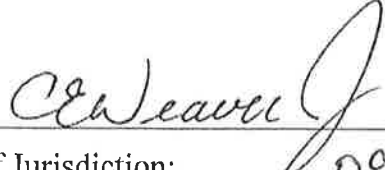
Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
14700000	435500		Veterans Service Officer Grt	\$ 10,000.00	\$ 1,500.00	\$ 11,500.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,500.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
14700000	521415		Computer Operations	\$ -	\$ 1,500.00	\$ 1,500.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,500.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 09/08/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 09/16/2020

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____



EXHIBIT A – QUOTE



Empowering people who serve the public

12901 Worldgate Drive, Suite 800
Herndon, VA 20170

Contact: Andrew Duke
T 571 346 3742
F 703 709 6118

Andrew.Duke@tylertech.com
FEBN: 75-2303920

Tyler Technologies Price Quote

Customer: Monroe County, WI (Monroe County)
Date of Quote: 08/26/2020
Description: ETK Veterans Benefits (ETK VB) (FAST ID: 8976)
Quote Type: Firm Fixed Price (FFP)

Software as a Service (SaaS)	Price
Entitled Veterans Benefits (ETK VB) - 2 Named User Licenses	\$ 800.00
Software as a Service (SaaS) Price Sub Total	\$ 800.00
Data Migration	Price
Installation Support, Business Analysis and Requirements, Business Configuration and Implementation, Testing and QA, Project Manager, Training	\$ 2,500.00
Data Migration Price Sub Total	\$ 2,500.00
Total Base Year Price	\$ 3,300.00

Assumptions

- Monroe County will accept and sign the Tyler End User License Agreement for Turnkey Solution.
- Monroe County will identify all IT personnel necessary to support this effort and will ensure that those personnel will be available during analysis, testing, and deployment. Monroe County will additionally ensure that Tyler project personnel have reasonable access to designated personnel.
- Tyler will designate an experienced Project Manager (PM) to manage this effort and to act as the principal point-of-contact (POC). Tyler requires that Monroe County designate a PM to act as the principal POC for this effort.
- Data migration services includes the migration from one (1) data source – VetraSpec.

Billing and Invoicing

- Tyler will invoice \$3,300.00 upon receipt of the Purchase Order.
- Payment for the SaaS ETK VB license and Data Migration Services will be invoiced \$2,050.00 upon receipt of the Purchase Order and \$1,250.00 in January 2021.

Software licenses and services quoted herein are subject to the terms and conditions of the applicable end user license agreement.

The Tyler End User License and Services Agreement, www.tylertech.com/terms, is incorporated by reference.

Quote valid until September 30, 2020
Proprietary and Confidential Information of Tyler

*If no date is provided, the Subscription Commencement Date is the date of Licensee signature.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 8, 2020
 Department: County Clerk - Elections
 Amount: \$211,200.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Monroe County is Upgrading Election Machines due to the increase in Absentee Ballots during the COVID-19 Pandemic. Municipalities will be reimbursing Monroe County for the entire cost of the Election Machines.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11421000 473300	Elections Town, Cities, Villages	\$ -	\$ 211,200.00	\$ 211,200.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 211,200.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11421000 539500	Election Equipment	\$ -	\$ 211,200.00	\$ 211,200.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 211,200.00	

Department Head Approv: *Shelley Behl*
 Date Approved by Committee of Jurisdiction: 09/08/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 09/16/2020
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

TREASURER'S REPORT
For the period of August 1, 2020 to August 31, 2020
Debra J Carney, County Treasurer

GENERAL FUND BALANCES

Month End Balance	\$ 158,572.47
Outstanding Checks	\$ (1,032,927.31)
Outstanding Deposits	\$ 219,608.90
General Fund Investments	\$ 27,155,737.71
Totals	\$ 26,500,991.77

RECEIPTS & DISBURSEMENTS

Receipts for Current Month:	\$ 17,605,693.94
Wires & Disbursements for Current Month:	\$ 19,851,229.98

INVESTMENTS - GENERAL FUND

Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 10,129,175.80	none	0.40%
State Investment Pool		\$ 37,796.17	none	0.13%
Bank First CD		\$ 500,000.00	3/6/2021	1.86%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,436.23	none	0.14%
Citizens First Bank CD		\$ 500,000.00	3/4/2021	1.85%
Citizens First Bank CD		\$ 245,000.00	9/6/2020	2.47%
Citizens First Bank MM		\$ 914,608.32	none	
River Bank CD		\$ 504,611.64	2/24/2021	1.85%
River Bank CD		\$ 504,662.48	3/7/2021	1.85%
River Bank CD		\$ 501,571.04	3/20/2021	1.25%
River Bank CD		\$ 1,018,092.48	9/27/2020	2.40%
River Bank CD		\$ 509,046.24	9/27/2020	2.40%
River Bank CD		\$ 249,432.66	9/27/2020	2.40%
River Bank CD		\$ 504,610.30	1/17/2021	1.86%
River Bank MM		\$ 10,794,190.32	none	1.25%
TOTAL GENERAL FUND =		\$ 27,155,737.71		

Total General Fund:	\$ 27,155,737.71
General Fund Reserve Balance:	\$ (11,879,462.00)
Restricted/Committed Fund Balance:	\$ (7,346,960.53)
	\$ 7,929,315.18

TOTAL GENERAL FUND AS OF August 2019 WAS:	\$ 23,304,591.23
DIFFERENCE FROM ONE YEAR AGO:	\$ 3,851,146.48

Delinquent Taxes in August 2020 were:	\$ 1,616,317.16
Delinquent Taxes in August 2019 were:	\$ 1,775,800.42
Delinquent Taxes are down from one year ago:	\$ (159,483.26)

TREASURER'S REPORT
 For the period of July 1, 2020 to July 31, 2020
 Debra J Carney, County Treasurer

GENERAL FUND BALANCES	
Month End Balance	\$ 1,074,001.41
Outstanding Checks	\$ (213,298.37)
Outstanding Deposits	\$ 730,087.06
General Fund Investments	\$ 32,440,891.55
Totals	\$ 34,031,681.65

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 21,491,885.43
Wires & Disbursements for Current Month:	\$ 20,011,773.38

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 15,313,772.43	none	0.40%
State Investment Pool		\$ 37,791.92	none	0.14%
Bank First CD		\$ 500,000.00	3/6/2021	1.86%
Bank First Checking		\$ 504.03	none	0.00%
Bank First MM		\$ 242,407.41	none	0.16%
Citizens First Bank CD		\$ 500,000.00	3/4/2021	1.85%
Citizens First Bank CD		\$ 245,000.00	9/6/2020	2.47%
Citizens First Bank MM		\$ 1,914,066.82	none	
River Bank CD		\$ 502,275.92	2/24/2021	1.85%
River Bank CD		\$ 502,326.52	3/7/2021	1.85%
River Bank CD		\$ 501,571.04	3/20/2021	1.25%
River Bank CD		\$ 866,030.14	8/16/2020	2.50%
River Bank CD		\$ 249,620.13	8/23/2020	2.50%
River Bank CD		\$ 1,018,092.48	9/27/2020	2.40%
River Bank CD		\$ 509,046.24	9/27/2020	2.40%
River Bank CD		\$ 249,432.66	9/27/2020	2.40%
River Bank CD		\$ 504,610.30	1/17/2021	1.86%
River Bank MM		\$ 8,784,343.51	none	1.25%
TOTAL GENERAL FUND =		\$ 32,440,891.55		

Total General Fund:	\$ 32,440,891.55
General Fund Reserve Balance:	\$ (11,879,462.00)
Restricted/Committed Fund Balance:	\$ (7,565,085.77)
	\$ 12,996,343.78

TOTAL GENERAL FUND AS OF July 2019 WAS:	\$ 31,292,683.74
DIFFERENCE FROM ONE YEAR AGO:	\$ 1,148,207.81

Delinquent Taxes in July 2020 were:	\$ 756,293.39 *
Delinquent Taxes in July 2019 were:	\$ 838,017.38
Delinquent Taxes are down from one year ago:	\$ (81,723.99)

*This does not include the current 2019 delinquent taxes.

TREASURER'S REPORT
For the period of August 1, 2020 to August 31, 2020
Debra J Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
Bremer Bank-History Room MMI		\$ 65,776.57	None	0.18%
Bremer Bank-History Room MMII		\$ 111,910.50	None	0.18%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,571,322.40	None	
Bremer Bank-Wegner Grotto Trust		\$ 219,884.47	None	0.18%
Wegner Grotto Endowment-Raymond James		\$ 290,697.00	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2021	0.75%
Transportation - ADRC				
Bremer Bank-ADRC Transportation		\$ 36,865.66	None	0.18%
Jail Assessment				
Bank First MM		\$ 446,134.71	None	0.14%
Monroe County Land Information Board				
Bank First MM		\$ 161,815.64	None	0.39%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 211,091.38	12/3/2020	0.49876%
		\$ 221,444.26	12/3/2020	0.49876%
		\$ 206,747.93	12/3/2020	0.49876%
		\$ 209,033.48	12/3/2020	0.49876%
		\$ 208,135.28	7/30/2020	0.39922%
State Bank - Facility Reserve-MM		\$ 278,609.55	None	0.05%
Section 125 Plan				
State Bank of Sparta		\$ 34,043.19	None	0.05%
Worker's Comp				
State Bank of Sparta		\$ 1,940,650.71	None	0.35%
CCF Bank of Tomah		\$ 576,838.42	None	
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 6,792,001.15		

SALES & USE TAX	
Sales Tax Received in January thru August 2020 Sales tax for the month of Nov 2019 thru June 2020	\$ 2,444,189.35
Sales Tax Received in January thru August 2019 Sales tax for the month of Nov 2018 thru June 2019	\$ 2,557,556.80
Sales tax received is down from one year ago	\$ (113,367.45)

TREASURER'S REPORT
For the period of July 1, 2020 to July 31, 2020
Debra J Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
Bremer Bank-History Room MMI		\$ 70,204.72	None	0.22%
Bremer Bank-History Room MMII		\$ 161,889.60	None	0.22%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,479,989.18	None	
Bremer Bank-Wegner Grotto Trust		\$ 219,848.57	None	0.22%
Wegner Grotto Endowment-Raymond James		\$ 278,503.24	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2021	0.75%
Transportation - ADRC				
Bremer Bank-ADRC Transportation		\$ 36,859.64	None	0.22%
Jail Assessment				
Bank First MM		\$ 444,255.70	None	0.16%
Monroe County Land Information Board				
Bank First MM		\$ 153,731.43	None	0.41%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 211,001.98	12/3/2020	0.49876%
		\$ 221,350.47	12/3/2020	0.49876%
		\$ 206,660.37	12/3/2020	0.49876%
		\$ 208,944.95	12/3/2020	0.49876%
		\$ 208,064.72	7/30/2020	0.39922%
State Bank - Facility Reserve-MM		\$ 278,597.75	None	0.05%
Section 125 Plan				
State Bank of Sparta		\$ 30,864.69	None	0.05%
Worker's Comp				
State Bank of Sparta		\$ 2,012,274.50	None	0.35%
CCF Bank of Tomah		\$ 576,164.69	None	
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 6,800,206.20		

SALES & USE TAX	
Sales Tax Received in January thru July 2020 Sales tax for the month of Nov 2019 thru May 2020	\$ 2,071,578.62
Sales Tax Received in January thru July 2019 Sales tax for the month of Nov 2018 thru May 2019	\$ 2,133,541.58
Sales tax received is down from one year ago	\$ (61,962.96)

2020 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES
January	\$ 23,531,176.98	\$ 309,903.08 Sales Tax for Nov. 2019	\$ 190,740.96	\$ 1,180,671.02 *
February	\$ 26,090,630.60	\$ 283,313.44 Sales for Tax Dec. 2019	\$ 116,046.00	\$ 1,074,833.05 *
March	\$ 25,111,208.87	\$ 255,231.93 Sales for Tax Jan. 2020	\$ 196,777.09	\$ 916,090.84 *
April	\$ 24,953,317.17	\$ 277,829.58 Sales Tax for Feb. 2020	\$ 196,777.09	\$ 872,488.52 *
May	\$ 24,645,739.56	\$ 298,021.05 Sales Tax for Mar. 2020	\$ 196,777.09	\$ 843,006.23 *
June	\$ 23,203,776.42	\$ 289,680.05 Sales Tax for April 2020	\$ 196,777.09	\$ 810,983.19 *
July	\$ 32,440,891.55	\$ 357,599.49 Sales Tax for May 2020	\$ 196,777.09	\$ 756,293.39 *
August	\$ 27,155,737.71	\$ 372,610.73 Sales Tax for June 2020	\$ 28,777.09	\$ 1,616,317.16
September		Sales Tax for July 2020		NOW INCLUDES ALL YEARS DELINQUENT TAXES
October		Sales Tax for Aug. 2020		
November		Sales Tax for Sept. 2020		
December		Sales Tax for Oct. 2020		

\$ 2,444,189.35 ← Sales Tax Received in 2020

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2019

2019 MONTHLY GENERAL INFORMATION

MONTH	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES
January	\$ 21,618,692.15	\$ 286,864.42 Sales Tax for Nov. 2018	\$ 166,181.00	\$ 1,225,663.48 *
February	\$ 24,465,395.65	\$ 333,606.14 Sales for Tax Dec. 2018	\$ 165,171.00	\$ 1,186,428.34 *
March	\$ 23,980,259.83	\$ 339,595.04 Sales for Tax Jan. 2019	\$ 165,171.00	\$ 1,107,868.88 *
April	\$ 23,144,013.87	\$ 195,781.72 Sales Tax for Feb. 2019	\$ 295,376.98	\$ 942,368.81 *
May	\$ 22,608,473.97	\$ 344,883.09 Sales Tax for Mar. 2019	\$ 210,838.60	\$ 912,619.59 *
June	\$ 22,433,970.78	\$ 279,414.91 Sales Tax for April 2019	\$ 210,838.60	\$ 867,338.35 *
July	\$ 31,292,683.74	\$ 353,396.26 Sales Tax for May 2019	\$ 229,251.60	\$ 838,017.38 *
August	\$ 23,304,591.23	\$ 424,015.22 Sales Tax for June 2019	\$ 215,740.96	\$ 1,755,800.42
September	\$ 23,193,309.77	\$ 246,487.15 Sales Tax for July 2019	\$ 190,740.96	\$ 1,573,233.08
October	\$ 21,591,119.23	\$ 376,118.72 Sales Tax for Aug. 2019	\$ 190,740.96	\$ 1,477,752.44
November	\$ 22,734,563.74	\$ 362,845.31 Sales Tax for Sept. 2019	\$ 190,740.96	\$ 1,370,802.61
December	\$ 21,449,901.73	\$ 243,504.71 Sales Tax for Oct. 2019	\$ 190,740.96	\$ 1,258,297.04

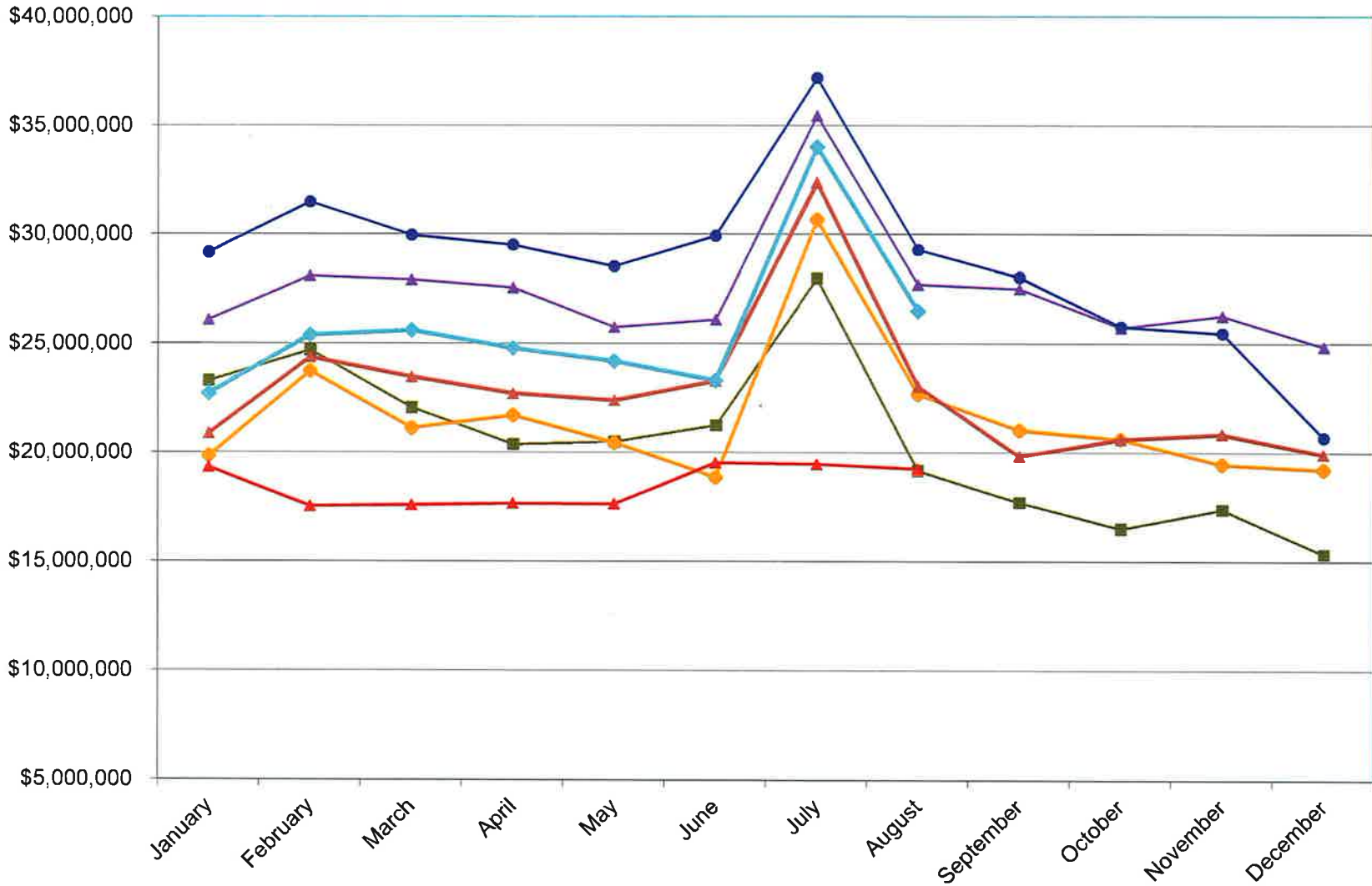
NOW
INCLUDES
ALL YEARS
DELINQUENT
TAXES

\$ 3,786,512.69 ← Sales Tax Received in 2019

* THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2018

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

County Total General Fund Cash Balance



▲ 2015
 ● 2016
 ■ 2017
 ◆ 2018
 ▲ 2019
 ◆ 2020
 ▲ 20 Reserve

9/8/2020

Diane Erickson

Minimum Fund Balance Reserve + Restricted/Committed Fd Balance

Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2020\2020 General Fund Reserved-Committed-20%

Total General Fund Restrictions

General Fund Balance MM/ICS -	\$ 21,463,964.93	
General Fund CD's	\$ 5,037,026.84	
Total General Fund	\$ 26,500,991.77	\$ 19,226,422.53 Reserve Policy - Incl. Restr/Com
Less Employer FICA deferred due to COVID-19	\$ 513,863.50	Began with 4/9/2020 payday
Less Human Services Prepay	\$ 276,698.00	Prepay due back to state 12/31/2020 - \$415,047
Total General Fund -Less Prepay	<u>\$ 25,710,430.27</u>	1/12 each month is approximately \$34,587.25

Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$ 891.55
Child Support - Designated Fund Balance	\$ 26,333.13
Software/computers 21300000 342100 E2200	
WEDCS Election Exp. Fund 11421000 579100	\$ 803.41
Redaction Fees 11715000 461390/521350	\$ 14,211.55
K-9 Donations 12116000 485000/579200	\$ 10,976.49
Dog Control 14195000 485000/579200	\$ 44,393.30
Veterans Service 14700000 485000/579200	\$ 1,492.00
Parks 15200000 485000/579200	\$ 5,609.40
Crep Program 16140000	\$ 24,296.71
Forestry Maint. Land Acq. 16919000 580100	\$ 49,254.58
Forestry-Habelman Reforest 16919000 521700	\$ 1,471.13
Wildlife Habitat 16913000 435800/534050	\$ 3.30
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$ 910.06
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$ 206,807.93
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$ 57,994.30
Non-lapsing Land Dev.&MGMT Account 16948000 435800/534005	\$ 290,000.00

Committed Funds

Debt Service Fund - Resolution 06-13-02	\$ 4,307,030.38	2019 rolled to debt service for future payments
Farm Proceeds-Ed Fd 10000000 342400 E4050-11970	\$ 15,037.59	
Nonlapsing Technology Pool 71490000	\$ 585,971.65	
Nonlapsing Capital Parks 17620620 582500	\$ 89,884.93	(\$89,884.93 + \$50,047.00 budgeted for 2020)
Cloud-Based ERP Financial Software 17100151	\$ 26,895.31	
Angelo Wayside Improvement-17620620 582000	\$ 527.19	
Town Road Sign Replacement	\$ 168,000.00	

Extension

Leadership Prog. Exp. 15620611 579100	\$ 6,318.98
Family Living Agent 15620613 579100	\$ 3,862.48
Agriculture Agent 15620614 579100	\$ 12,419.69
Youth Development Agent 15620615 579100	\$ 1,222.29
Pesticide Certification 15620616 579100	\$ 2,771.72

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$ -
Contingency Fund Balance 10010000 539200	\$ 28,777.09
Retirement/Fringe Pool 11435000 515200	\$ 135,492.15
Nonlapsing Capital Pool 17100169	\$ 824,581.48
Nonlapsing Capital Vehicle Pool 17100169 581100	\$ 402,718.76
Total	<u><u>\$ 7,346,960.53</u></u>

Unassigned General Fund Balance \$ 18,363,469.74

9/10/2020

Diane Erickson Monroe County Finance Director

\\MCIS-PROFSV-DC\Data\Financial\Data\Finance Report\2020\2020 General Fund Reserved-Committed-20%

Account Type

Expense FINANCIAL DATA THROUGH AUGUST 31ST

	2019		2019 Actual to		2020		2020	
	Total Annual Budget	Month Actual	Annual Budget %	Total Annual Budget	Month Actual	Annual Budget %	Total Annual Budget	Month Actual
100 - GENERAL FUND								
0000 - UNDEFINED	4,890,903	4,696,355	96.02%	1,781,359	1,763,609	100.00%		
1000 - GENERAL GOVERNMENT	80,731	0	0.00%	196,777	0	0.00%		
1110 - COUNTY BOARD	97,844	52,340	53.49%	108,756	55,655	51.17%		
1121 - CIRCUIT COURT	586,470	347,860	59.31%	737,744	380,327	51.55%		
1122 - CLERK OF COURT	758,189	416,167	54.89%	766,308	386,423	50.43%		
1124 - FAMILY COURT COMMISSIONER	40,800	23,800	58.33%	40,800	23,800	58.33%		
1127 - MEDICAL EXAMINER	179,795	101,279	56.33%	176,079	88,978	50.53%		
1131 - DISTRICT ATTORNEY	515,544	328,052	63.63%	574,481	356,689	62.09%		
1132 - CORPORATION COUNSEL	273,490	174,773	63.90%	294,175	186,759	63.49%		
1141 - ADMINISTRATOR	208,629	129,981	62.30%	213,966	128,073	59.86%		
1142 - COUNTY CLERK	225,369	142,245	63.12%	299,539	205,527	68.61%		
1143 - PERSONNEL	685,382	291,130	42.48%	710,733	288,444	40.58%		
1151 - FINANCE DEPARTMENT	1,028,818	663,017	64.44%	1,026,639	664,169	64.69%		
1152 - TREASURER	383,608	232,924	60.72%	301,168	177,115	58.81%		
1160 - MAINTENANCE	1,009,603	505,853	50.10%	986,503	502,409	50.93%		
1171 - REGISTER OF DEEDS	279,008	158,789	56.91%	292,081	157,744	54.01%		
1172 - SURVEYOR	27,556	11,345	41.17%	27,556	20,745	75.28%		
1175 - LAND RECORDS	393,022	200,964	51.13%	295,374	184,404	62.43%		
1190 - CNTY INS./MRRPC/SMRT/FARM ED	539,656	571,252	105.85%	539,618	568,800	105.41%		
1210 - SHERIFF DEPARTMENT	3,089,732	1,881,788	60.90%	3,211,810	1,798,336	55.99%		
1270 - JAIL	2,951,687	1,869,724	63.34%	3,005,237	1,750,965	58.26%		
1290 - EMERGENCY MANAGEMENT	166,615	95,973	57.60%	143,561	77,088	53.70%		
1293 - DISPATCH CENTER	1,209,247	802,279	66.35%	1,221,768	810,350	66.33%		
1295 - JUSTICE DEPARTMENT	898,192	495,003	55.11%	1,079,333	616,928	57.16%		
1368 - SANITATION	178,557	77,191	43.23%	231,670	79,897	34.49%		
1419 - DOG CONTROL	204,189	97,974	47.98%	216,558	100,906	46.60%		
1470 - VETERANS SERVICE	157,265	95,357	60.63%	156,460	91,751	58.64%		
1511 - LIBRARY	430,958	430,958	100.00%	442,676	442,676	100.00%		
1512 - LOCAL HISTORY ROOM	210,384	93,313	44.35%	200,258	97,499	48.69%		
1520 - PARKS	133,693	62,361	46.64%	131,750	54,387	41.28%		
1530 - SNOWMOBILE	200,000	88,762	44.38%	200,000	116,962	58.48%		
1560 - UW-EXTENSION	238,140	112,894	47.41%	225,123	91,569	40.68%		
1614 - CONSERV RESERVE ENHANCE PROGR	24,297	0	0.00%	24,297	0	0.00%		
1670 - ECON DEV COMMERCE & TOURISM	107,303	75,115	70.00%	28,656	15,771	55.04%		
1691 - FORESTRY	145,782	60,861	41.75%	176,399	72,462	41.08%		
1694 - LAND CONSERVATION	1,181,899	307,924	26.05%	1,192,989	326,319	27.35%		
1698 - ZONING	123,344	59,417	48.17%	1,964,810	66,728	3.40%		
1700 - CAPITAL OUTLAY	1,777,082	557,476	31.37%	1,713,290	260,768	15.22%		
100 - GENERAL FUND Total	25,632,782	16,312,495	63.64%	24,936,300	13,011,035	52.18%		
213 - CHILD SUPPORT	558,426	347,618	62.25%	573,983	343,373	59.82%		
241 - HEALTH DEPARTMENT	901,229	527,334	58.51%	1,493,538	641,745	42.97%		
249 - HUMAN SERVICES	13,048,260	7,432,362	56.96%	13,879,279	8,084,096	58.25%		
310 - DEBT SERVICE	7,022,703	2,338,983	33.31%	4,101,367	2,336,333	56.96%		
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%		
633 - SOLID WASTE	2,329,750	1,417,686	60.85%	2,494,357	1,248,260	50.04%		
642 - ROLLING HILLS	7,520,456	4,836,231	64.31%	8,526,513	4,848,039	56.86%		
714 - INFORMATION SYSTEMS	1,820,245	1,171,216	64.34%	1,457,288	784,487	53.83%		
715 - INFORMATION TECHNOLOGY POOL	741,234	89,898	12.13%	605,000	19,028	3.15%		
719 - WORKERS COMPENSATION	457,618	303,346	66.29%	312,718	239,543	76.60%		
732 - HIGHWAY	11,349,781	3,670,117	32.34%	11,772,247	3,078,836	26.15%		
820 - JAIL ASSESSMENT	90,000	28,455	31.62%	80,000	32,464	40.58%		
830 - LOCAL HISTORY ROOM	95,947	14,102	14.70%	83,302	14,656	17.59%		
860 - REVOLVING LOAN FUND	1,400	0	0.00%	0	0	100.00%		
Grand Total	71,569,832	38,489,842	53.78%	70,315,892	34,681,895	49.32%		

This is 8 out of 12 months

66.67%

FINANCIAL DATA THROUGH AUGUST 31ST

Account Type

Revenue

	2019 Total Annual Budget	2019 Month Actual	2019 Actual to Annual Budget %	2020 Total Annual Budget	2020 Month Actual	2020 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	0	0	0.00%	0	2,178	100.00%
1000 - GENERAL GOVERNMENT	20,928,605	10,673,576	51.00%	18,553,175	11,921,210	64.25%
1121 - CIRCUIT COURT	225,466	210,479	93.35%	271,810	289,621	106.55%
1122 - CLERK OF COURT	512,290	381,936	74.55%	530,100	332,297	62.69%
1124 - FAMILY COURT COMMISSIONER	5,720	3,640	63.64%	5,400	3,100	57.41%
1127 - MEDICAL EXAMINER	34,300	23,802	69.39%	41,300	21,900	53.03%
1131 - DISTRICT ATTORNEY	77,709	65,959	84.88%	70,424	29,525	41.92%
1132 - CORPORATION COUNSEL	0	0	100.00%	0	0	100.00%
1141 - ADMINISTRATOR	0	0	100.00%	0	10	100.00%
1142 - COUNTY CLERK	23,610	22,829	96.69%	23,390	19,597	83.78%
1143 - PERSONNEL	0	0	100.00%	0	748	100.00%
1151 - FINANCE DEPARTMENT	613,052	390,566	63.71%	596,839	394,821	66.15%
1152 - TREASURER	13,000	7,193	55.33%	13,000	2,383	18.33%
1160 - MAINTENANCE	1,001	1,178	117.71%	801	4,697	586.38%
1171 - REGISTER OF DEEDS	305,578	198,090	64.82%	304,473	236,381	77.64%
1172 - SURVEYOR	1,500	1,380	92.00%	1,500	1,460	97.33%
1175 - LAND RECORDS	393,022	164,407	41.83%	295,374	115,155	38.99%
1210 - SHERIFF DEPARTMENT	131,938	59,384	45.01%	98,658	68,979	69.92%
1270 - JAIL	156,558	114,697	73.26%	188,390	92,411	49.05%
1290 - EMERGENCY MANAGEMENT	95,415	784	0.82%	68,089	(11,437)	-16.80%
1293 - DISPATCH CENTER	0	345	100.00%	0	1,321	100.00%
1295 - JUSTICE DEPARTMENT	257,980	187,968	72.86%	448,901	105,450	23.49%
1368 - SANITATION	130,177	112,138	86.14%	186,050	72,300	38.86%
1419 - DOG CONTROL	156,049	123,330	79.03%	143,987	132,737	92.19%
1470 - VETERANS SERVICE	11,850	11,570	97.64%	10,400	11,900	114.42%
1512 - LOCAL HISTORY ROOM	95,947	10,943	11.40%	83,302	17,767	21.33%
1520 - PARKS	174,691	157,931	90.41%	197,469	126,506	64.06%
1530 - SNOWMOBILE	200,000	62,932	31.47%	200,000	116,962	58.48%
1560 - UW-EXTENSION	16,277	10,846	66.63%	6,597	7,605	115.29%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	0	0	100.00%	0	0	100.00%
1691 - FORESTRY	503,252	489,323	97.23%	160,750	89,414	55.62%
1694 - LAND CONSERVATION	450,627	86,760	19.25%	434,949	95,283	21.91%
1698 - ZONING	22,128	17,006	76.85%	1,886,673	17,630	0.93%
1700 - CAPITAL OUTLAY	92,000	1,082	1.18%	114,500	100,439	87.72%
100 - GENERAL FUND Total	25,629,742	13,592,075	53.03%	24,936,300	14,420,348	57.83%
213 - CHILD SUPPORT	558,426	277,634	49.72%	573,983	295,307	51.45%
241 - HEALTH DEPARTMENT	901,229	687,547	76.29%	1,493,538	797,950	53.43%
249 - HUMAN SERVICES	13,048,260	7,783,168	59.65%	13,879,279	8,323,781	59.97%
310 - DEBT SERVICE	7,022,703	5,736,338	81.68%	4,101,367	1,816,091	44.28%
410 - CAPITAL PROJECTS	0	0	100.00%	0	0	100.00%
633 - SOLID WASTE	2,329,750	1,002,540	43.03%	2,494,357	1,251,757	50.18%
642 - ROLLING HILLS	7,520,456	5,252,228	69.84%	8,526,513	4,945,413	58.00%
714 - INFORMATION SYSTEMS	1,823,285	1,440,814	79.02%	1,457,288	1,361,356	93.42%
715 - INFORMATION TECHNOLOGY POOL	741,234	127,545	17.21%	605,000	94,870	15.68%
719 - WORKERS COMPENSATION	457,618	173,461	37.91%	312,718	162,475	51.96%
732 - HIGHWAY	11,349,781	7,283,217	64.17%	11,772,247	8,042,712	68.32%
820 - JAIL ASSESSMENT	90,000	51,705	57.45%	80,000	36,848	46.06%
830 - LOCAL HISTORY ROOM	95,947	209,196	218.03%	83,302	265,621	318.86%
856 - M.M. HANEY TRUST	0	20	100.00%	0	21	100.00%
860 - REVOLVING LOAN FUND	7,500	15,293	203.91%	0	0	100.00%
Grand Total	71,575,932	43,632,780	60.96%	70,315,892	41,814,550	59.47%

This is 8 out of 12 months

These Revenue numbers include the tax appropriations for 2020

66.67%

Account Type

Salary & Fringe Expense FINANCIAL DATA THROUGH AUGUST 31ST

	2019			2020		
	Total Annual Budget	Month Actual	2019 Actual to Annual Budget %	Total Annual Budget	Month Actual	2020 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	54,757	28,030	51.19%	60,319	32,011	53.07%
1121 - CIRCUIT COURT	305,886	197,042	64.42%	320,602	204,803	63.88%
1122 - CLERK OF COURT	531,226	305,588	57.52%	494,909	308,936	62.42%
1127 - MEDICAL EXAMINER	91,939	61,689	67.10%	100,292	72,833	72.62%
1131 - DISTRICT ATTORNEY	486,490	313,104	64.36%	544,364	346,701	63.69%
1132 - CORPORATION COUNSEL	265,158	170,216	64.19%	284,825	181,725	63.80%
1141 - ADMINISTRATOR	197,071	123,122	62.48%	199,791	123,213	61.67%
1142 - COUNTY CLERK	175,306	112,232	64.02%	181,089	116,582	64.38%
1143 - PERSONNEL	175,144	113,291	64.68%	194,617	121,132	62.24%
1151 - FINANCE DEPARTMENT	964,291	614,191	63.69%	970,711	626,546	64.55%
1152 - TREASURER	246,266	157,174	63.82%	243,738	159,972	65.63%
1160 - MAINTENANCE	356,543	179,219	50.27%	357,889	201,751	56.37%
1171 - REGISTER OF DEEDS	211,032	136,322	64.60%	220,499	136,277	61.80%
1175 - LAND RECORDS	69,898	45,046	64.45%	72,283	46,207	63.93%
1210 - SHERIFF DEPARTMENT	2,567,311	1,596,709	62.19%	2,757,106	1,610,027	58.40%
1270 - JAIL	2,177,239	1,372,596	63.04%	2,245,955	1,319,493	58.75%
1290 - EMERGENCY MANAGEMENT	108,541	64,963	59.85%	110,680	74,268	67.10%
1293 - DISPATCH CENTER	1,013,298	653,483	64.49%	997,536	648,401	65.00%
1295 - JUSTICE DEPARTMENT	560,043	339,682	60.65%	685,412	428,367	62.50%
1368 - SANITATION	112,927	72,787	64.46%	117,929	75,805	64.28%
1419 - DOG CONTROL	126,166	78,950	62.58%	136,251	77,918	57.19%
1470 - VETERANS SERVICE	133,965	85,283	63.66%	136,157	80,598	59.19%
1512 - LOCAL HISTORY ROOM	114,117	72,862	63.85%	115,568	72,669	62.88%
1520 - PARKS	77,208	44,171	57.21%	77,919	40,812	52.38%
1560 - UW-EXTENSION	160,108	79,936	49.93%	160,031	79,866	49.91%
1691 - FORESTRY	49,753	31,040	62.39%	51,950	33,029	63.58%
1694 - LAND CONSERVATION	317,425	193,683	61.02%	344,671	215,734	62.59%
1698 - ZONING	88,588	56,450	63.72%	92,713	59,067	63.71%
100 - GENERAL FUND Total	11,737,697	7,298,861	62.18%	12,275,806	7,494,743	61.05%
213 - CHILD SUPPORT	451,348	293,265	64.98%	473,347	289,067	61.07%
241 - HEALTH DEPARTMENT	750,909	470,847	62.70%	1,350,774	590,925	43.75%
249 - HUMAN SERVICES	4,356,557	2,804,343	64.37%	5,349,105	3,223,379	60.26%
633 - SOLID WASTE	163,404	105,581	64.61%	179,631	114,059	63.50%
642 - ROLLING HILLS	5,809,049	3,765,501	64.82%	6,238,815	3,746,125	60.05%
714 - INFORMATION SYSTEMS	386,256	235,455	60.96%	419,828	239,413	57.03%
732 - HIGHWAY	3,395,373	2,242,079	66.03%	3,585,317	2,236,831	62.39%
Grand Total	27,050,592	17,215,933	63.64%	29,872,623	17,934,542	60.04%

This is 8 out of 12 months Insurance and 18/26 Payrolls

RESOLUTIONS AND ORDINANCES – SEPTEMBER 23, 2020

- 1. RESOLUTION AUTHORIZING A REQUEST FOR PROPOSAL FOR CONSIDERATION OF PRIVATIZING ROLLING HILLS NURSING HOME**
Offered by Monroe County Board Rule 5d Petition
- 2. RESOLUTION ALLOCATING USE OF GENERAL FUND RESERVES FOR ROLLING HILLS NURSING HOME AND SENIOR LIVING FACILITY DESIGN AND CONSTRUCTION BID DOCUMENTS**
Offered by the Rolling Hills Committee
- 3. RESOLUTION IN SUPPORT OF THE COMMITMENT TO VETERANS SUPPORT AND OUTREACH ACT**
Offered by the Administration & Personnel Committee
- 4. RESOLUTION ADOPTING COVID-19 PERSONNEL POLICIES**
Offered by the Administration & Personnel Committee
- 5. RESOLUTION AUTHORIZING SALE OF REAL ESTATE IDENTIFIED AS PARCEL NOS. 151-00013-0000 AND 151-00022-0000**
Offered by the Property & Maintenance Committee
- 6. RESOLUTION AUTHORIZING SALE OF REAL ESTATE IDENTIFIED AS PARCEL NO. 141-00032-0000**
Offered by the Property & Maintenance Committee
- 7. RESOLUTION TRANSFERRING ROLLING HILLS NONLAPSING CAPITAL ACCOUNTS TO THE ROLLING HILLS ENTERPRISE FUND FROM THE GENERAL FUND CAPITAL SECTION**
Offered by the Property & Maintenance Committee
- 8. URBAN FORESTRY AND CATASTROPHIC STORM GRANT**
Offered by the Natural Resources and Extension Committee
- 9. MONROE COUNTY CONSERVATION AIDS PROGRAM**
Offered by the Natural Resources and Extension Committee
- 10. RESOLUTION APPROVING PURCHASE OF SQUAD VEHICLE AND EQUIPMENT**
Offered by the Public Safety Committee

RESOLUTION No. 09-20-01

**RESOLUTION AUTHORIZING A REQUEST FOR PROPOSAL FOR CONSIDERATION
OF PRIVATIZING ROLLING HILLS NURSING HOME**

1 **Whereas**, Monroe County is accepting proposals for meeting the needs of the aging seniors of Monroe
2 County; and

3
4 **Whereas**, all beds shall remain in Monroe County and may be split equally between Sparta and Tomah;
5 and

6
7 **Whereas**, Monroe County shall offer in the Request for Proposal (RFP) all licensed beds; and

8
9 **Whereas**, Monroe County shall cover operational expenses up to \$1 million annually (up to two years)
10 or until completion of new facility or facilities, which ever come first. This shall ensure employment of
11 current staff until such time for application process for new facility needs; and

12
13 **Whereas**, Monroe County shall include 10 acres of land on the east side of CTH B on county owned
14 land; and

15
16 **Whereas**, it is understood but not implied that donated land is available in the city of Tomah; and

17
18 **Whereas**, the existing staff would be given the option to apply for current positions to the new
19 ownership; and

20
21 **Now therefore be it resolved**; The Monroe County Board of Supervisors authorize a request for
22 proposal for consideration of privatizing the Rolling Hills Nursing Home; and

23
24 **Be it further resolved**, Monroe County Administrator is authorized to solicit RFP and communicate
25 responses as needed.

26
27 Purpose: To seek RFP's for privatizing Rolling Hills Nursing Home.

28
29 Fiscal Note: Indirect costs for staff to prepare and process proposal which will not affect the current
30 budget.

31
32 Drafted by: Supervisor Remy Gomez

RECEIVED

SEP 15 2020

MONROE COUNTY CLERK

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent</p> <p>*****</p> <p>Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20__</p> <p>VOTE: ____ Yes ____ No ____ Absent</p> <p>Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__</p> <p>____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

33

RECEIVED

SEP 15 2020

MONROE COUNTY CLERK

PETITION UNDER MONROE COUNTY BOARD COMMITTEE RULE 5d

Pursuant to Monroe County Board Committee Rule 5d, which reads as follows:

Any member who wishes a particular resolution be brought before the entire Board shall do so by petitioning, in writing, the appropriate committee and filing a copy with the County Clerk. Said petition to bear the signatures of three (3) members and have the proposed resolution attached. A petition with more or less than three signatures shall be invalid. Upon presentation to the appropriate committee, the committee chair shall place it upon the committee agenda for discussion and comment at the next committee meeting. From that meeting, the petition and resolution with comments, shall be forwarded to the Board Chair to be considered at the next scheduled board meeting. Said resolution shall conform to all other requirements provided for in these Rules.

We, the undersigned, hereby petition the Monroe County Rolling Hills Committee to discuss and comment on the attached resolution and to forward the resolution, with any committee comments, to the County Board Chair to be considered at the next scheduled County Board meeting.

1)	<u>Brett Lockin</u> Print Name	<u>Brett Lockin</u> Signature	<u>09/13/2020</u> Date
2)	<u>ROD SHELVOOD</u> Print Name	<u>Rod Shev</u> Signature	<u>09-14-2020</u> Date
3)	<u>REMY GOMEZ</u> Print Name	<u>Remy Gomez</u> Signature	<u>09-15-2020</u> Date

RECEIVED

SEP 15, 2020

MONROE COUNTY CLERK

**RESOLUTION ALLOCATING USE OF GENERAL FUND RESERVES FOR ROLLING HILLS
NURSING HOME AND SENIOR LIVING FACILITY DESIGN AND CONSTRUCTION BID
DOCUMENTS**

1 **WHEREAS**, the Monroe County Board of Supervisors, in Resolution 07-17-02, approved planning a
2 new nursing home facility consisting of a 50 bed nursing home with 24 bed community based
3 residential facilities and 24 unit residential care apartment complex for Monroe County; and
4

5 **WHEREAS**, with Resolution 08-17-02, the county board approved an architect firm, Community Living
6 Solutions, for the project; and
7

8 **WHEREAS**, with Resolution 09-17-03 and reaffirmed in Resolution 08-20-07 the Monroe County Board
9 of Supervisors approved Site 2, a 10 acre site owned by the county located across County Highway B
10 and to the South of the current facility; and
11

12 **WHEREAS**, with Resolution 12-17-01 authorizing the issuance of general obligation bonds in an
13 amount not to exceed Sixteen Million (\$16,000,000) Dollars for a nursing home and senior living facility;
14 and
15

16 **WHEREAS**, with an April 2, 2019 advisory referendum 64.8% of Monroe County Voters supported
17 financing the nursing home and senior living facility in the amount of \$20,000,000; and
18

19 **WHEREAS**, with Resolution 08-20-07 Monroe County Board of Supervisors approved the proposed
20 Water and Sewer Supply Agreement between the City of Sparta and County of Monroe; and
21

22 **WHEREAS**, the Monroe County Rolling Hills Committee recommends using General Fund Reserves in
23 the amount of Seven Hundred Sixty-Five Thousand Five Hundred Sixty-Seven (\$765,567) Dollars to
24 finance the design and construction bid documents for a Rolling Hills nursing home and senior living
25 facility.
26

27 **NOW, THEREFORE, BE IT RESOLVED**, that the Monroe County Board of Supervisors hereby directs
28 the use of General Fund Reserve funds in an amount not to exceed Seven Hundred Sixty-Five
29 Thousand Five Hundred Sixty-Seven (\$765,567) Dollars for the design and construction bid documents
30 of a new nursing home and senior living facility; and
31

32 **BE IT FURTHER RESOLVED** that this will be done by transfer of the funds to the Rolling Hills
33 enterprise construction budget for the nursing home and senior living project.
34

35 Dated this 23th day of September, 2020.
36

37 Offered by the Monroe County Rolling Hills Committee.
38

39 Purpose: Planning for financing the design and construction bid documents of a new Rolling Hills nursing
40 home and senior living facility by using funds from the General Fund Reserve fund in an amount not to
41 exceed Seven Hundred Sixty-Five Thousand Five Hundred Sixty-Seven (\$765,567) Dollars.
42

43 Fiscal Note: The General Fund Reserve has sufficient funds. Approval will required a 2/3rds vote of the
44 body.

Finance Vote (If required):

4 Yes 0 No 1 Absent

Approved as to form:

Andrew C. Kaftan, Corporation Counsel

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: September 8, 2020

VOTE: 5 Yes 0 No 0 Absent

Committee Chair: _____

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

RESOLUTION NO. 09-20-03

RESOLUTION IN SUPPORT OF
THE COMMITMENT TO VETERANS SUPPORT AND OUTREACH ACT

1 WHEREAS, the number of Veteran suicides continues to rise nationwide, and approximately 14 out of
2 each 20 Veterans who currently die by suicide are not engage with United States Department of
3 Veterans Affairs (VA); and
4

5 WHEREAS, County Veterans Service Officers (CVSOs) and Tribal Veteran Service Officers (TVSOs)
6 are often the first point of contact in the local community for Veteran's Services, and
7

8 WHEREAS, these Officers provide much needed assistance to Veterans and or their families regarding
9 accessing a wide range of benefits, including but not limited to, mental health services, VA service-
10 connected disability, VA pension benefits, enrollment in VA health care, VA home loans, education
11 benefits, and available job placement assistance; and
12

13 WHEREAS, Veterans and their family members are not always aware of available benefits, and the
14 Officers are often the first to inform Veterans of their eligibility; and
15

16 WHEREAS, the Officers are county and tribal employees and are nationally accredited by the VA to
17 prepare, present, and prosecute VA claims, however, currently there is no federal funding available for
18 CVSOs or TVSOs; and
19

20 WHEREAS, legislation is pending in the U.S. House of Representatives and U.S. Senate known as the
21 "*Commitment to Veteran Support and Outreach Act*" (the Act); and
22

23 WHEREAS, the purpose of the Act to provide for assistance to carry out programs that promote health
24 and wellness, strengthen the coordination, implementation, and evaluation of comprehensive veteran
25 suicide prevention programs, and offer a high probability of improving outreach and assistance to
26 veterans and the spouses, children, and parents of veterans, to ensure that such individuals are fully
27 informed about, and assisted in applying for, any veterans and veterans-related benefits and programs
28 (including State veterans programs) for which they may be eligible; and
29

30 WHEREAS, the Act authorizes the Secretary of Veterans Affairs to enter in to contracts with States, and
31 to award grants to States to promote Veterans' health and wellness, prevent suicide, improve outreach to
32 Veterans, support activities to assist in the development and submittal of claims, and to create new
33 CVSO offices in states without CVSOs or TVSOs.; and
34

35 WHEREAS, if passed as drafted, the Act will authorize \$50 Million annually for five years to support
36 these initiatives, and to provide support to veteran service offices which currently assist Veterans and
37 their families with obtaining over \$50 Billion in VA benefits annually.
38

39 THEREFORE BE IT RESOLVED that the Monroe County Board of Supervisors hereby supports fully the
40 passage of the pending legislation in the United States Congress known as the "*Commitment to Veteran
41 Support and Outreach Act*"; and
42


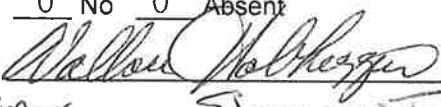



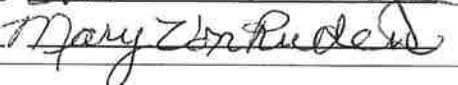
43 BE IT FURTHER RESOLVED that the Monroe County Clerk, in conjunction with the Monroe County
44 VSO, is hereby authorized and directed to forward a copy of this resolution to all the Wisconsin U.S.

45 Senators and Representatives, the Wisconsin Counties Association, the County Veterans Service Officer
46 Association of Wisconsin (CVSOAWI), the State of Wisconsin Department of Veterans' Affairs (WDVA);
47 the National Association of Counties (NACo) and the National Association of County Veterans Service
48 Officers (NACVSO).

49
50 Offered by the Administrative and Personnel Committee this 23rd of September, 2020.

51
52 Fiscal Note: This resolution does not require an appropriation from the General Fund.

53
54 Purpose: The express support for the Commitment to Veteran Support and Outreach Act

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent</p> <p>***** Drafted by: VSO Charles Weaver</p> <p>Approved as to form:  Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>September 8</u>, 20<u>20</u> VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent</p> <p>Committee Chair:     </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION ADOPTING COVID-19 PERSONNEL POLICIES

1 WHEREAS, the Monroe County Board adopted Resolution No. 03-20-01, Resolution Declaring
2 State of Emergency in Monroe County due to the Covid-19 Pandemic which lapses as of September 19,
3 2020; and
4

5 WHEREAS, the pandemic continues and polices created under Resolution No. 03-20-0 remain
6 relevant to County operations and requires County Board ratification of emergency and temporary
7 provisions created due to the pandemic; and
8

9 WHEREAS, the Monroe County Administration and Personnel Committee recommends the
10 County continue Personnel Policies created under Resolution No. 03-20-01; and
11

12 WHEREAS, in addition, the Monroe County Administration and Personnel Committee
13 recommends flexibility to address changes coming from the state or federal administrations.
14

15 NOW, THEREFORE BE IT RESOLVED by the Monroe County Board of Supervisors, that as
16 of September 19, 2020, they do hereby adopt the attached Personnel Policies created pursuant to Resolution
17 No. 03-20-01; and
18

19 FURTHER BE IT RESOLVED that the Monroe County Board of Supervisors acknowledges the
20 authority of the County Administrator and Personnel Department to adapt the Personnel Policies in
21 accordance with evolving state and federal rules, regulations and polices and directs that any substantive
22 changes shall be presented to the Administration & Personnel Committee and County Board for
23 consideration for ratification as soon as is practical.
24

25 Offered by the Administration & Personnel Committee this 23rd day of September, 2020.
26

27 Purpose: To ratify Personnel Policies created to address the Covid-19 county operations and health,
28 safety and welfare concerns for the county employees and residents.
29

30 Fiscal note: No direct budget impact. Any budget impact will be addressed by separate action or
31 resolution.

Finance Vote (If required):
____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: September 8, 2020
5 Yes 0 No 0 Absent

Drafted and approved by:

Andrew C. Kaftan, Corporation Counsel

Committee Chair: Walter Nabholz

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20____
____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.



Monroe County Personnel Department

124 North Court Street
Sparta, WI 54656
(608) 269-8719

Monroe County Personnel's COVID-19 Response Policy

Purpose

The purpose of this plan is to provide guidance to Monroe County Department Heads and employees on Monroe County's plan for responding to the rapidly evolving coronavirus disease 2019 (COVID-19) public health emergency. This plan will be reviewed by the Monroe County Administrator and Personnel Director weekly or more often as needed.

This plan is to provide clarity and guidance regarding taking time off during the COVID-19 public health emergency. With new laws enacted we are looking to give our staff a few options to help them navigate through this difficult time.

Due to Governor Evers Executive Order #82 and Emergency Order #1 on July 30, 2020 to the state of Wisconsin we have adopted a policy to address changes to the workplace and other policies given the situation. Previous executive orders were given and we had developed new policy in order to remain compliant while providing guidance for our employees. As a precautionary measure in response to the emergency order the following updated rules will be in effect as of **Saturday, August 1, 2020:**

What does this mean?

- **Everyone must wear a mask or cloth face covering to cover the mouth and nose, when entering the building and moving about common areas (hallways, waiting rooms, conference rooms, public rest rooms, courts, common office areas, etc.) and while visiting offices, attending a meeting, gathering or court hearing (exceptions will be made for members of the public who may have a health condition that may not allow for a mask).**
- **Staff in an enclosed office will be able to remove their mask. If another staff member or a member of the public comes into the office the mask would need to be put back on.**
- **Staff in a cubicle setting will be required to wear a mask.**
- **Staff working outdoors with the ability to social distance from other individuals will not be required to wear a mask.**
- **Those who fail to comply with the masking policy will be subject to discipline per the Monroe County Personnel Policy.**
- **Some departments may have additional requirements above and beyond the requirements of the Emergency Order #1 (example: Rolling Hills).**

If employees have a medical reason they cannot wear a face covering, they are to privately let the Personnel Department know. Employees may be required to provide information from their physician confirming their medical condition and why not wearing a mask is necessary to accommodate this condition. Employees are not expected to disclose those reasons to others. All employees should be respectful of their co-workers' right to privacy. Because some employees are unable to wear a face covering, it is important that those who can, do.

Staffing

- Department Heads that wish to continue with the alternate scheduling are authorized to do so. Due to these measures staff may still be working rotating schedules with a combination of telework and office time. It is recommended that you contact the Personnel Department regarding the need to take any of the leaves listed below so that we are able to help better communicate and answer any questions you may have.

Employee – defined as a Monroe County staff member that works full-time (40 hrs. /wk.) or at least part-time status (20 hrs. /wk. or more) that are currently benefit eligible per Monroe County’s Personnel Policy Manual.

Leave Options

For those who have to take time off due to COVID-19 related circumstances whether it be personal illness or child care will have the following options to consider.

Process

All requests for the following leave options must be completed on the attached COVID-19 Personnel Leave Request Form.

Option 2 - Emergency Family and Medical Leave Expansion Act (EFMLEA) (Timeline for usage of leave below = 4/1/2020 – 12/31/2020)

Eligibility required for this option: Employee must be employed at Monroe County for at least 30 calendar days. Certain staff excluded from this provision include certain health care providers and emergency responders.

Option 2 Details – EFMLEA provides for time away from work for up to 12 weeks. The first ten (10) work days of EFMLEA leave is unpaid, unless the employee has available accrued vacation, sick leave, floating holiday, or comp time which can be substituted for the otherwise unpaid time. The employee will not be required to substitute pay for the first 10 days of unpaid leave. After the 10th unpaid work day, the employee will be eligible for pay from the County equal to two-thirds (2/3) of the employee’s regular rate of pay for the remainder of the available EFMLEA leave associated with qualifying COVID-19 reason, not to exceed a daily cap of \$200 or aggregate cap of \$10,000, per person.

For full-time employees, the paid leave opportunity will be based on the regular rate of pay of the employee for the hours the employee would normally be scheduled to work. Part-time employee pay eligibility will be based on their regular hours worked per week – or if variable – the average hours worked in the preceding six months.

An employee may be eligible for regular FMLA leave if they have a COVID-19 diagnosis and they meet the normal requirements of FMLA. An employee is not ill but merely quarantined because of coming into contact with COVID-19 would not be eligible for EFMLEA or regular FMLA.

Employer paid FMLA leave through EFMLEA is allowed only for the closure of the employee’s child’s school or childcare and need to provide child care due to the public health emergency and not allowed for other FMLA reasons.

*****It is important to note that while an employee is entitled to 12 weeks of leave under EFMLEA, the length of the leave is reduced by an FMLA Leave previously taken by the employee, as this is not a separate 12 week entitlement. In other words, the Emergency Leave for childcare purposes is automatically reduced by the amount of leave an employee has already taken in the current FMLA year, without regard to the reason of the previous leave. Monroe County uses a rolling 12 month calendar for FMLA usage calculation. Public Health Emergency leave is another qualifying reason***

*for which FMLA may be granted. It does not increase the total number of FMLA leave weeks that an employee may take in a year. ***

All benefits and accruals will remain intact for those who take leave per EFMLEA.

Procedure: All requests for this leave must be made on COVID-19 Personnel Leave Request Form. To receive contact the Personnel Department directly or visit our website at <http://www.co.monroe.wi.us/departments/personnel>. During this process the required certification from a health care facility will be waived unless there is cause to believe the employee falsified the request which will be evaluated on a case by case basis. The county will require a document from the child care provider that they are closed effective 6/25/2020 to be eligible for Option 2.

**Option 3 – The Emergency Paid Sick Leave Act (EPSLA)
(Timeline for usage of leave below = 4/1/2020 – 12/31/2020)**

EPSLA provides a limited term paid sick leave benefit for employees outside of FMLA or EFMLEA.

Eligibility for this option: All employees actively employed by Monroe County, with the exclusion of health care providers and emergency responders. The maximum benefit through EPSLA is 80 hrs. for the combination of time used for the criteria listed below.

Qualifications: To qualify employees must be unable to work or telecommute because:

1. The employee is subject to a Federal, State, or local quarantine or isolation order relative to COVID-19 virus;
2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;
3. The employee is experiencing symptoms of COVID-19 (fever, cough, sore throat, shortness of breath) and is seeking medical diagnosis from an appropriate health provider;

If absent due to reasons identified in 1, 2, or 3 under qualifications above (generally arising from the employee's quarantine because of COVID-19 illness), the employee will be entitled to:

- a. **100% of their regular hourly rate of pay (as long as in excess of minimum wage) for the hours of work missed and**
- b. **Subject to the cap of \$511 per day, to a maximum aggregate payment of \$5,110**

4. The employee is caring for a family member subject to a federal, state or local order related to COVID-19;
5. The employee is caring for a son or daughter whose school or place of care is closed or child care provider is unavailable due to COVID-19 precautions; or,
6. The employee is experiencing a substantially similar condition to COVID-19 and has been identified by the Secretary of Health and Human Services.

If absent due to reasons identified in 4, 5, or 6 under qualifications above the employee will be entitled to:

- a. **2/3 the employee's regular rate of pay or minimum wage, whichever is greater, and**
- b. **Subject to the cap of \$200 per day, \$2,000 in the aggregate.**

Pay during Leave: The amount of Emergency Paid Sick Leave available to employees is limited:

- Full-time employees will be eligible for 80 hours of Emergency Paid Sick Leave.
- Regular, Part-time employees will be pro-rate based upon their regular hours of work.

- Employees who work a variable work schedule, the average bi-weekly hours of work over the preceding six month period will be utilized.

If you have questions regarding which type of pay you qualify for please contact the Personnel Department.

Procedure: All requests for this leave must be made on COVID-19 Personnel Leave Request Form. To receive contact the Personnel Department directly or visit our website at <http://www.co.monroe.wi.us/departments/personnel>. During this process the required certification from a health care facility will be waived unless there is cause to believe the employee falsified the request which will be evaluated on a case by case basis.

When to Stay Home from Work

Anticipating the spread of COVID-19 to Monroe County, we will have staff who will need to stay home; either because they are ill, have been exposed, are caring for an ill family member, or are watching children due to school or daycare closures.

The most important message we can send is to stay home if you have any symptoms or have any reason to believe you may have been exposed to COVID-19. As we plan for ways to continue to provide necessary, and in some cases, life-saving services to our clients at a time we anticipate potential staffing shortages, the last action we want you to take is to come to work ill and potentially spread COVID-19 to your co-workers and clients.

To help manage the distribution of staffing resources county-wide and plan for more significant interventions, we will be implementing a protocol so that we can centrally track staff that are out due to flu-like symptoms or potential COVID-19 exposure. Specifically, when you communicate to your normal department contact that you are sick or concerned about coming to work, you will be asked to report the following types of information:

- 1) Are you staying home because you are sick, or because you are caring for someone else who is sick?
- 2) Does the illness present flu-like symptoms (fever, cough, sore throat, headache/body aches), or something else?
- 3) If it is flu-like symptoms, do you have any reason to believe you may have contracted COVID-19?
- 4) Have you or a member of a party you have been traveling with come into contact with someone contagious with COVID-19?
- 5) Have you or a member of your household traveled to a state or country with "community spread/transmission" in the past 15 days?

If you are experiencing flu-like symptoms, please call and consult your medical provider. If you are exhibiting some symptoms but not sure whether you should stay home, please stay home and consult your physician via telephone for additional guidance.

Given the potential seriousness and magnitude of the situation, our goal is to remove as many barriers as possible for staff to be able to stay home if they are exhibiting symptoms or otherwise have reason to believe they may have been infected. In addition, a Department Head, in consultation with the Monroe County Health Department may send an employee home who reports to work exhibiting signs of illness as described below.

- The employee is exhibiting flu-like symptoms.
- Someone in the employee's family or household is exhibiting flu-like symptoms.
- The employee has been exposed to someone who is being quarantined due to suspicion of or potential exposure to COVID-19.
- A diagnosed case of COVID-19 by receiving a positive test result. An employee diagnosed with COVID-19 should contact the County Personnel Department to determine FMLA eligibility.

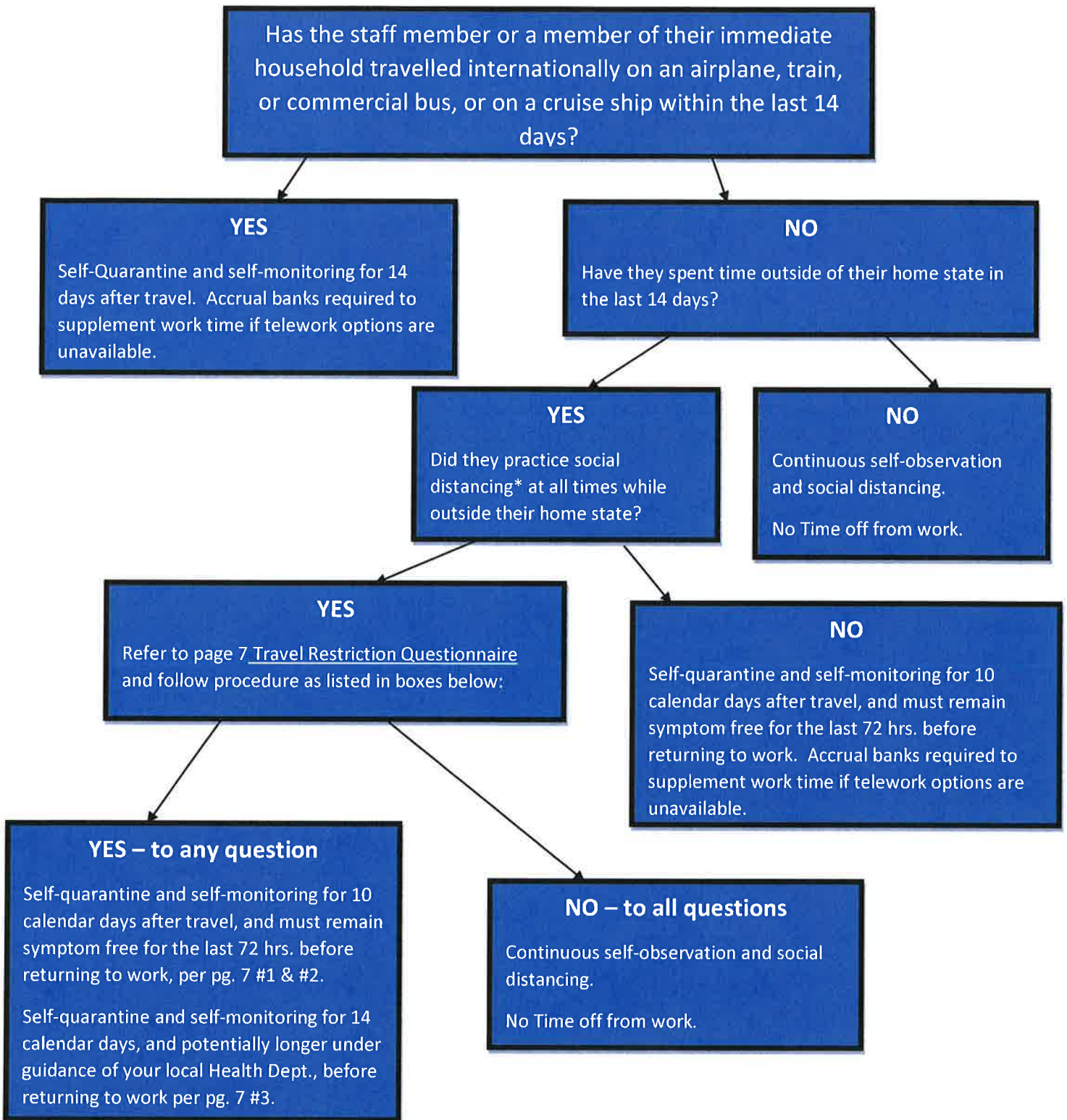
If staff are sent home by a supervisor they will have the option to use earned vacation, sick leave, floating holiday, comp time or leave without pay.

Travel Restrictions

- 1) It is strongly recommended that employees postpone or cancel personal travel outside of Wisconsin, domestic and international.
- 2) Domestic travel: The CDC determines which states are sustained community transmission states. These are considered high risk states. If an unforeseen, urgent circumstance requires travel to a designated community transmission state notify your Department Head.
- 3) Staff will be required to self-quarantine should they meet the requirements listed on the next page with the chart titled **COVID-19 Travel Risk Assessment for Asymptomatic People: A Tool Guide to Monroe County Staff and Travel Restrictions Questionnaire**.
 - a. Based on the answers to the guide staff may be required to remain out of the office for up to 14 calendar days. Telework alternative options may be allowed with department head's approval if staff are required to self-quarantine.
 - b. Please review the chart and questionnaire below if you or anybody in your immediate household are traveling.

COVID-19 Travel Risk Assessment for Asymptomatic People:

A Tool to Guide Monroe County Staff



*Social Distancing – Minimizing contact with others, keeping at least 6 feet between you and other people at all times.

Travel Restriction Questionnaire

<p>#1) In the past 24 hours have you experienced:</p> <p>If employee has experienced any of the symptoms listed, they should <u>NOT</u> go to work.</p> <p>Restrictions include:</p> <ul style="list-style-type: none"> • Self-quarantine for 10 calendar days and must remain symptom free for the last 72 hrs. before returning to work. • Recommend employee to contact health care provider for further guidance. <p>Accrual banks required to supplement work time if telework options are unavailable.</p>	<ul style="list-style-type: none"> • Fever • Cough • Feeling Feverish • Sore throat • Loss of sense of taste/smell • Chills • Muscle/body aches • Congestion/runny nose • Shortness of breath/difficulty breathing • Diarrhea/abdominal pain • Nausea/vomiting
<p>If employee answers “yes” to #2 they will be required to self-quarantine for <u>10 calendar days</u> and must remain symptom free for the last 72 hrs. before returning to work.</p>	
<p>#2) In the last 14 days, have you traveled via airplane, train, or commercial bus domestically?</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>POTENTIAL CONTACT: If employee answers “yes” to #3 they will be sent home and required to self-quarantine for <u>14 calendar days</u> and potentially longer under guidance of your local Health Department.</p>	
<p>#3) Have you had close contact with a confirmed COVID-19 patient while that person was ill?</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

In these circumstances, self-quarantine means remaining away from work and other public areas, typically in one’s home, for a minimum of 10 calendar days. If employee remains symptom free for the last 72 hours they will be eligible to return to work. Compensation during the 10 day self-quarantine period will be through the use of earned vacation, **sick leave**, floating holiday, comp time or leave without pay. Employee’s will have the choice of the accrual bank or leave without pay during any of the circumstances listed on pg. 5 in 3 a, and b. During this process the required certification from a health care facility will be waived unless there is a cause to believe the employee falsified the request and this will be evaluated on a case by case basis. Determination if telework would be an alternative to accrual usage would be dictated by the Department Head. Certain departments may have more strict enforcement to adhere to state and other guidelines for a health care or other type of facility.

Employees shall notify their manager of any leave being taken. All employees taking leave as a result of travel outside of their home state must contact their manager or the Personnel Department for accrual bank usage wishes. If staff do not specifically communicate accrual bank usage to their manager or the Personnel Department their time will be charged as such:

- | | | |
|------------------------------|-----------------------------|---------------|
| 1. Vacation | 2. Floating Holiday | 3. Sick Leave |
| 4. Comp Time (if applicable) | 5. Leave without pay (LWOP) | |

- 4) County travel shall be limited to essential purposes to conduct County business or operations.
- 5) County travel required for a court proceeding, a bona fide law enforcement purpose, or by the medical examiner for a death investigation, is exempt from the restriction under "Travel Restrictions".

School or Daycare Closure –For time off options regarding this please review Options 2 – 3 listed above

Any employee that must miss work due to school or daycare closures will be required to use their accrued vacation, sick leave, floating holiday, comp time, or leave without pay.

Taking leave without pay under this section will not affect accruals of benefits provided by the county.

For tracking purposes, the Department Head or Supervisor shall have the employee complete the proper form and report the time on the timesheet accordingly for approval.

We are asking departments to be flexible, if possible, with hours of work for staff members to continue to complete tasks. We ask all staff to be in communication and ensure approval through their manager before taking time off.

Vacation Balance Extension

Effective 3/22/2020 Monroe County will suspend the accrual "use it or lose it" policy per 4.31(2)(j) allowing essential staff, as defined by Monroe County, to carry over their vacation balance to their anniversary date within 2021, where the policy restrictions would then apply. In short, any vacation for essential staff who are unable to take time off during this critical time will be suspended until the following calendar year of 2021.

Reporting to Work

- 1) Employees should continue to report to work unless directed otherwise as reflected in the Monroe County Personnel Policy Manual. A copy of the Personnel Policy Manual can be found on the Monroe county website at <http://www.co.monroe.wi.us/departments/personnel/>. As county employees, we have obligations to maintain services to the extent possible during an emergency. We will be making every effort to reduce exposure in our workplace.
- 2) If an employee is confirmed to have COVID-19, the Health Department will inform fellow employees of their possible exposure to COVID-19 in the workplace but maintain confidentiality as required by the Americans with Disabilities Act (ADA). Employees exposed to a co-worker with confirmed COVID-19 should refer to CDC guidance at <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.
- 3) Employees who fail to come to work without supervisor approval in a pandemic will be treated as if they failed to come to work at any other time and may be subject to disciplinary action.
- 4) Employees may request leave time and it will be reviewed, and approved or denied, in accordance with the leave provisions in the Monroe County Personnel Manual and listed above in this document. In general, our objective is to ensure the health and safety of our county employees while continuing the County's critical services. At this time, our goal is to encourage healthy employees that are able, to report to work.
- 5) Employees must work as assigned unless granted leave. Employees may be required to assist in performing work for absent or ill co-workers to ensure that the County is able to provide essential services. The County will make an effort to provide the appropriate protective measures to employees

assigned to work in a situation that would put them at greater risk of exposure than the typical interactions encountered in conducting usual life activities.

Social Distancing

Social distancing includes any action to limit contact with others. General actions we are directing departments to take:

- Limiting face-to-face meetings: To the greatest extent possible, you should be considering how to limit face-to-face meetings, including using email, phone conferences, or videoconferencing when possible. Consider whether any meetings, either within the department or within the community, can be cancelled/rescheduled or conducted remotely with the use of technology. Our default position should be that in-person meetings will be cancelled unless there is a compelling need. If additional technology conferencing tools are needed please reach out to the IT Director and County Administrator for approval of such need.

Emergency Declaration

On March 19, 2020 the Monroe County Board adopted Resolution 03-20-01 declaring a state of emergency regarding COVID-19. As a result, all department heads shall begin tracking all expenses relating to COVID-19 planning and preparedness.

Office Closure

Effective June 1, 2020 and until further notice, all County buildings shall be open to the public, except for Rolling Hills Nursing Home. Complete county department/office closure will only be authorized by the County Administrator, with the guidance of Public Health Officials. Services may be limited in certain County and State offices, including the Monroe County Circuit Court. The public may be notified and directed to communicate with County departments via telephone or email. Departments may continue to schedule specific individual appointments with members of the public to provide services safely. When appointments are necessary they should be limited to a single individual and, if necessary, a partner or guardian. **Please limit any unnecessary visiting or unattended presence in the county building by members of the public.** This is in an effort to not only protect the health and well-being of the county staff, but the public as well.

Exceptions to Monroe County Policies and Procedures and this COVID-19 Plan may be considered and approved by the County Administrator on a case by case basis.

Response Coordination

The Public Health Director for Monroe County shall be responsible for coordinating Monroe County's response to COVID-19. The scope of that coordination shall include, but is not limited to:

- 1) Consulting with federal, state, and local emergency management and public health officials concerning the County's overall response to COVID-19;
- 2) Distributing official communications concerning the virus, its spread, and the County's response to it;
- 3) Providing recommendations on office closures, and travel limitations and restrictions; and

- 4) Consulting with, and providing recommendations to, department heads on service delivery as it relates to COVID-19.

Communication Protocol

- 6) External Communication: All e-mails, public health bulletins, and press releases concerning the County's overall response to the pandemic shall be issued by the Health Director.
- 7) Internal Communication: Communication to the County employees shall be through County Administration or Personnel in consultation with Health.
- 8) With the exception of the Health Director and Emergency Management Coordinator, all employees shall refrain from distributing group e-mails, notices, pamphlets, brochures or other forms of correspondence concerning the pandemic so as not to confuse, contradict or in any other way interfere with official communications issued by Health or County Administration. Employees concerned with receiving the most recent and credible information concerning the pandemic should go to the CDC website: <http://cdc.gov/coronavirus/2019-NCOV/cases-in-us.html>.
- 9) At the department level, Department Heads may continue to provide information to their employees concerning the manner in which services will be provided to the public in light of the pandemic.
- 10) Communication to clients, vendors and other business partners regarding changes to business practices, due to the response to a pandemic, will be at the Department Head level.
- 11) Employees are urged to remain vigilant for e-mail scams related to pandemic.
 - a. Avoid clicking on links in unsolicited emails and be wary of email attachments;
 - b. Use trusted sources – such as legitimate, government websites – for up-to-date, fact-based information about the pandemic;
 - c. Do not reveal personal or financial information in emails, and do not respond to email solicitations for this information.

Cleaning and Disinfecting

- 1) Monroe County Maintenance is primarily responsible for cleaning and disinfecting all county facilities utilizing standards proven effective against COVID-19, and for coordinating with custodians on the proper cleaning and disinfecting standards related to COVID-19.
- 2) To the extent that employees are capable of doing so safely, they shall assist maintenance and housekeeping staff with disinfecting porous and non-porous surfaces.
- 3) Maintenance and/or housekeeping personnel shall provide soap and water and alcohol-based hand rubs in the workplace, ensure that adequate supplies are maintained, and place hand rubs in multiple locations or in conference rooms to encourage hand hygiene.

Future Communications

Given the extent of the COVID-19 pandemic and the fluidity of the situation, this plan may be revised and/or updated frequently. Please ensure you are referring to the most recent version of this plan.

RESOLUTION NO. 09-20-05

RESOLUTION AUTHORIZING SALE OF REAL ESTATE
IDENTIFIED AS PARCEL NOS. 151-00013-0000 and 151-00022-0000

1 WHEREAS, Monroe County obtained the properties located in the Village of Melvina identified by tax
2 parcel nos. 151-00013-0000 and 151-00022-0000, by in rem foreclosure of tax liens; and
3

4 WHEREAS, Monroe County Property & Maintenance received, pursuant to §75.69(1) Wis. Stats., an
5 offer to purchase from the Village of Melvina, Monroe County, Wisconsin in the amount of \$1.00 each and
6 recommends its acceptance.
7

8 NOW THEREFORE BE IT RESOLVED, By the Monroe County Board of Supervisors that they do
9 hereby set the value at \$1.00 each for the properties and authorize the sale of the below described properties to the
10 Village of Melvina, 604 Central Dr., Cashton, WI 54619 for the amount of \$1.00 each; and
11

12 BE IT FURTHER RESOLVED that the Monroe County Clerk is hereby authorized to execute a Quit
13 Claim Deed transferring the properties to the Village of Melvina and/or assigns for the above-noted sale price,
14 said properties being described as:
15

16 Lot Thirty-one (31) of Village of Melvina Assessor's Plat No. 1, Village of Melvina, Monroe
17 County, Wisconsin. *Includes share of adjacent vacated alley.*
18 Order to Raze Building, dated September 16, 2014 and recorded October 16, 2014, as Document
19 No. 645024. Order to vacate alley dated December 10, 2010 and recorded December 20, 2010 as
20 Document No. 610968. Lis Pendens dated October 26, 2010 and recorded October 28, 2010, as
21 Document No. 609489. Volume 156 Records, Page 86 as Document #422471. Volume 362
22 Records, Page 346 as Document #501720
23

24 Lot Twenty-three (23) of the Village of Melvina's Assessor's Plat No. 1, Village of Melvina,
25 Monroe County, Wisconsin. Document #658976
26

27 Dated this 23rd day of September, 2020.
28

29 OFFERED BY THE PROPERTY & MAINTENANCE COMMITTEE:
30

31 Fiscal note: The sale of the properties will return \$2.00 to Monroe County.
32

33 Statement of purpose: The purpose of this resolution is to authorize the sale of the properties by tax lien
34 foreclosure to the above-noted buyer.
35
36
37
38
39
40

Finance Vote (If required):

___ Yes ___ No ___ Absent


Committee of Jurisdiction Forwarded on: August 19, 2020

5 Yes 0 No 0 Absent

Drafted by:


Andrew C. Kaftan, Corporation Counsel

Committee Chair:


Adam Balz Mark Hahn
Mary Jo Cook

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

___ Yes ___ No ___ Absent

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____, acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

RESOLUTION NO. 09-20-06

RESOLUTION AUTHORIZING SALE OF REAL ESTATE
IDENTIFIED AS PARCEL NO. 141-00032-0000

1 WHEREAS, Monroe County obtained the property located in the Village of Kendall identified by tax
2 parcel no. 141-00032-0000, by in rem foreclosure of tax liens; and
3

4 WHEREAS, Monroe County Property & Maintenance received, pursuant to §75.69(1) Wis. Stats., an
5 offer to purchase from the Village of Kendall, Monroe County, Wisconsin in the amount of \$6.00 and
6 recommends its acceptance.
7

8 NOW THEREFORE BE IT RESOLVED, By the Monroe County Board of Supervisors that they do
9 hereby set the value at \$6.00 for the property and authorize the sale of the below described property to the Village
10 of Kendall, P.O. Box 216, Kendall, WI 54638 for the amount of \$1.00; and
11

12 BE IT FURTHER RESOLVED that the Monroe County Clerk is hereby authorized to execute a Quit
13 Claim Deed transferring this property to the Village of Kendall and/or assigns for the above-noted sale price, said
14 property being described as:
15

16 Outlot 29, Assessor's Subdivision of the Village of Kendall, Monroe County, Wisconsin.
17 Volume 234 Deeds, Page 549 as Document #305996
18 Document #579618
19

20 Dated this 23rd day of September, 2020.
21

22 OFFERED BY THE PROPERTY & MAINTENANCE COMMITTEE:
23

24 Fiscal note: The sale of this property will return \$6.00 to Monroe County.
25


26 Statement of purpose: The purpose of this resolution is to authorize the sale of this property by tax lien
27 foreclosure to the above-noted buyer.

Finance Vote (If required):
____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: August 19, 2020
5 Yes 0 No 0 Absent

Drafted by:

Andrew C. Kaftan, Corporation Counsel

Committee Chair: 
Adam B... Mark H...
Mary...

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20____
____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

RESOLUTION No. 09-20-07

RESOLUTION TRANSFERING ROLLING HILLS NONLAPSING CAPITAL ACCOUNTS TO THE ROLLING HILLS ENTERPRISE FUND FROM THE GENERAL FUND CAPITAL SECTION

1 **WHEREAS**, nonlapsing accounts were created in 2012 for future equipment, building, and land
 2 improvements; and
 3
 4 **WHEREAS**, nonlapsing accounts were created for the Rolling Hills nursing home separate from
 5 other County capital accounts; and
 6
 7 **WHEREAS**, these funds were designated in the General Fund Capital Accounts section to allow
 8 the Property Manager access to review and approve expenditures; and
 9
 10 **WHEREAS**, with the upgraded financial software in 2014, the ability to review and approve
 11 expenditures from accounts can be set by account, regardless of the location of the accounts on
 12 the books; and
 13
 14 **WHEREAS**, with the accounts being located in the General Fund it causes inefficiencies with
 15 additional work from staff for each expenditure and confusion for where the expenditures show on
 16 the books by those reviewing the budget.
 17
 18 **NOW, THEREFORE, BE IT RESOLVED**, that the Monroe County Board of Supervisors hereby
 19 directs the Finance Director to transfer the current nonlapsing improvement account balances for
 20 Rolling Hills nursing home from the General Fund to the Rolling Hill Enterprise Fund for clearer
 21 tracking and efficiencies; and
 22
 23 Dated this 23th day of September, 2020.
 24
 25 Offered by the Monroe County Property & Maintenance Committee.
 26
 27 Purpose: Create efficiencies and clearer tracking of Rolling Hills nonlapsing equipment, building, and
 28 land improvement accounts from the General Fund to the Rolling Hills Enterprise Fund.
 29
 30 Fiscal Note: This transfer will relocate the funds set aside for Rolling Hills nonlapsing equipment,
 31 building, and land improvement accounts in the Rolling Hills Enterprise Fund.

Finance Vote (If required): <u>4</u> Yes <u>0</u> No <u>1</u> Absent ***** Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>September 9, 2020</u> VOTE: <u>4</u> Yes <u>0</u> No <u>1</u> Absent Committee Chair: <u>[Signature]</u> <u>[Signature]</u> <u>[Signature]</u> <u>[Signature]</u>
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ _____ Yes _____ No _____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.

RESOLUTION No. 09-20-08

URBAN FORESTRY AND CATASTROPHIC STORM GRANT

WHEREAS, Monroe County is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources (DNR) for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in §23.097(1g) and (1r), Wis. Stats.; and

WHEREAS, Monroe County requests a grant agreement to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, Monroe County will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement; and


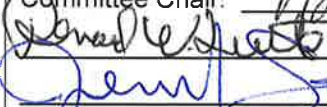
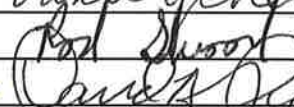
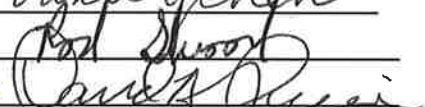
BE IT FURTHER RESOLVED, Monroe County will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Monroe County Land Conservation Department, its director or employees, to act on its behalf to:

1. Sign and submit a clear and accurate grant application; and
2. Sign a grant agreement between applicant and the DNR; and
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement; and
4. Submit grant reimbursement request to the DNR; and
5. Sign and submit other required documentation.

Dated this 23rd day of September, 2020 as offered by the Natural Resources and Extension Committee.

Purpose: To authorize application for grant funds for urban and community forestry projects or urban forestry catastrophic storm projects.

Fiscal note: Grant funds will be budgeted as revenues and expenses in the Land Conservation Department budget.

Finance Vote (If required): <u>4</u> Yes <u>0</u> No <u>1</u> Absent <hr/> <i>Drafted by and,</i> Approved as to form:  Andrew C. Kaftan, Corporation Counsel	Committee of Jurisdiction Forwarded on: <u>Sept. 9th</u> , 20 <u>20</u> VOTE: <u>5</u> Yes <u>0</u> No <u>1</u> Absent Committee Chair: <u>Nodji Van Wyck</u>   
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ _____ Yes _____ No _____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. <hr/> SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>

RESOLUTION NO. 09-20-09

MONROE COUNTY CONSERVATION AIDS PROGRAM

1 WHEREAS, Monroe County desires to participate in county fish and game projects pursuant to provision of
2 §23.09(12) of the Wisconsin Statutes; and
3

4 WHEREAS, Monroe County has included a budget for completion the project or acquisition; and
5

6 WHEREAS, financial aid is required to carry out the program.
7

8 THEREFORE BE IT RESOLVED that the Monroe County Conservationist and Land Conservation
9 Department shall act on behalf of Monroe County to:
10

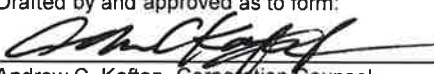
- 11 1. Sign and submit an application to the State of Wisconsin Department of Natural Resources (DNR)
12 for any financial aid that may be available; and
13
- 14 2. Submit reimbursement claims to DNR along with necessary supporting documentation within one (1)
15 year of project completion date; and
16
- 17 3. Take necessary action to undertake, direct, and complete the approved project.
18

19 BE IT FURTHER RESOLVED that Monroe County will comply with state or federal rules for the
20 programs and will obtain, from the State of Wisconsin Department of Natural Resources, approval in writing
21 before any change is made in the use of the project site.
22

23 Offered by the Natural Resource & Extension Committee this 23rd day of August, 2020.
24

25 Purpose: To meet requirements of §23.09(12) Wis. Stats. requiring county board approval for participation
26 in county conservation aid funding.
27

28 Fiscal Note: Monroe County is eligible for \$2,500 in matching grant funds in ²⁰²¹~~2017~~. These funds are
29 budgeted for in Land Conservation accounts.

<p>Finance Vote (If required): <u>4</u> Yes <u>0</u> No <u>1</u> Absent</p> <p>*****</p> <p>Drafted by and approved as to form:  Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>Sept. 9th</u>, 20<u>20</u> VOTE: <u>5</u> Yes <u>-</u> No <u>1</u> Absent</p> <p>Committee Chair: <u>Nadja Koprivcic</u> <u>Ronald W. Leitz</u> <u>Paul Schubert</u> <u>David A. Jurek</u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20____ _____ Yes _____ No _____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.</p>

RESOLUTION NO. 09-20-10

RESOLUTION APPROVING PURCHASE OF SQUAD VEHICLE AND EQUIPMENT

1 **WHEREAS**, the Monroe County Sheriff's Office regularly budgets for purchase of squad vehicles and
2 equipment for Deputy use on the roads of the county; and
3

4 **WHEREAS**, the Monroe County Sheriff's Office had a Deputy deployed and the squad vehicle and
5 equipment for that Deputy was removed from the 2020 operational line item budget; and
6

7 **WHEREAS**, the Monroe County Sheriff's Office has a non-lapsing capital account, 17100169 581100
8 SH815, for the purpose of purchasing vehicles and equipment; and
9

10 **WHEREAS**, the Deputy has returned to work with the Sheriff's Office; and
11

12 **WHEREAS**, the Public Safety & Justice Coordinating Committee has discussed the vehicle needs of
13 the Sheriff's Office and agrees that purchase of another squad vehicle and equipment is paramount to
14 fulfilling operational plans.
15

16 **NOW, THEREFORE, BE IT RESOLVED**, that Monroe County Board of Supervisors approves the
17 purchase of the squad vehicle and equipment in an amount not to exceed \$57,500.00 from Account
18 17100169 581100 SH815.
19

20 Offered by the Public Safety & Justice Coordinating Committee this 23rd day of September, 2020.
21

22 Statement of Purpose: To allocate money for the purchase of another squad vehicle and equipment for
23 the Sheriff's Office.
24

25 Fiscal note: Passage requires a 2/3rds majority. Funding up to \$57,500.00 from Account 17100169
26 581100 SH815, which has a current balance of \$198,133.16.
27

28 Drafted by: Sheriff Wes Revels

Finance Vote (If required):
4 Yes 0 No 1 Absent

Committee of Jurisdiction Forwarded on: September 14 20 20
5 Yes 0 No 0 Absent

Drafted by:

Andrew C. Kaftan, Corporation Counsel

Committee Chair: [Signature]
[Signature] [Signature]
[Signature] [Signature]

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20
_____ Yes _____ No _____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.