PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

MEETING MINUTES

OCTOBER 12TH 2020

* Call to Order – Wally called the meeting to order at 5:00pm
* Roll Call – Wallace Habhegger, Adam Balz, Toni Wissestad, Remy Gomez

 ✓ Excused Absence-Rob Sherwood

* + Also Present: Sheriff Wes Revels, Stan Hendrickson, Jared Tessman, Christopher Weaver, Randy Williams, Eric Weihe, Pat Deethardt
* Approval of Previous Meeting Minutes-September 14, 2020 – Motion to approve by Toni , 2nd by Remy
	+ passed 4-0
* Budget Reviews – No questions or concerns on budgets.
* District Attorney
* Clerk Of Courts
* Justice Department
* Medical Examiner
* Circuit Court
* Dispatch
* Sheriff’s Office
* Circuit Court-no items
* Clerk of Courts-no items
* Dispatch-
* 2020 Budget Review –Budget is under, is at 74.1%. There is no concerns at this time.
* Introduction of Dispatch Lead-Introduced Pat Deethardt as the new Dispatch Lead. Pat has 14 years of experience in Dispatch. He will be flexing his hours to work as a Mentor for staff on late shift, to help with training on the systems in Dispatch. Pat has the most experience with these systems and the employees will benefit with Pat flexing his hours.
* Line Item Transfer to Telephone account-To move $1,500.00 from Conference/Seminars to Telephone Account. Telephone account is over 100% of budget. When they moved from CenturyLink to Lynxx, they didn’t know that they would still need to keep connected to CenturyLink. Did budget for this in the 2021 budget.

 ✓ Motion to approve by Tony, 2nd by Adam

 ✓ Motion carries 4-0

* Line Item Transfer to Equipment Maintenance for radio equipment-To move $1,000.00 from Conference/Seminars, $3,300.00 from Employee Education, and $800.00 from Office Supplies to Equipment Maintenance-to purchase a new Base Station. Old Base Station is out of service. Was going to put in next year’s budget, but found money in this year’s budget. Conferences/Seminars were cancelled due to Covid. Employee Education was cancelled due to Covid, and are under budget on Office Supplies.

 ✓ Motion to approve by Remy, 2nd by Adam

 ✓ Motion carries 4-0

* Medical Examiner-Absent
* 2020 Budget Review –
* Caseload Review –

• Justice Department

* 2020 Budget Review -74.2 % over all on budget. Covid 19 Routes 2 Recovery staff has used 1 Covid lead option, and did get salaries reimbursed through this. Overtime is at 82.2% it is higher due to staff being absent with Covid.
* Justice Program Reports – Nothing major has changed since last month. They are low on inmates with only 9 out on Electronic Monitoring Bracelets. Hoping to get numbers up with court starting back up. Hoping at end of this week that the bathroom project will be finished.

• Monroe County Sheriff -

* 2020 Budget Review – Zero concerns at this time, we are 13 % under budget as a result of a non-typical year, with the pull back of activities, no training, and the reduction of inmates.
* Budget Adjustment-As a result of COVID 19 and the impact that our decision making has had on the reduction of our Jail population we have the financial resources available in the Jail Prisoner Meal Account to fill equipment need at the Sheriff’s Office. Seek approval to use $50,023.00 from the Jail Prisoner Meal Account to purchase Civil Unrest Equipment for our Patrol Operations Division. This equipment will be used for the Patrol Division so they can do their jobs safely, and its equipment that the Sheriff’s Office has never had before. We have had 2 previous calls for help to respond to Madison, and Kenosha, and had to borrow equipment from another department. Will purchase 23 sets enough for the whole department.

 ✓ Motion to approve by Tony, 2nd by Remy

 ✓ Motion carries 4-0

* Emergency Management Monthly Report-Hazmat has been back doing training, fit testing, and meetings. They are trying to maintain what they currently have. Hazmat had 1 spill that was a tanker truck with 7,000 gallons of diesel fuel. Working on completing mandatory training. Going over Routes 2 Recovery funds decisions to make things clean/sanitized. Next Covid testing will be on October 22, 2020. Has been staying busy with requests from Public Health. Working on closing out grants, and beginning new grants. Nancy Heimke will cover the 30% of Emergency Management in the leave of Chief Deputy Conroy. She is working on the EM Plans and getting them up to where they need to be.
* Sheriff Comments –We have one position open in patrol, that will be posted on Wednesday. There are full staffed in the jail, but still looking for 2-3 on call positions to help cover. Working on a grant in the jail to establish Electronic Medical Records. Lt. Spencer is working to apply for the Ho Chunk Grant. Routes 2 Recovery funding looking to have technology in Sheriff’s training room to do virtual training, also to be utilized as a media room. Captain Weaver helping with Public Health with traffic flow for Covid Testing areas.
* Agenda items for Next Meeting – Wally requests that each Department Head be at next month’s meeting.

• Next Meeting Date/Time: November 9th, 2020 @ 5:00pm

• Adjourn – Wally adjourned the meeting at 5:47 pm.

Jaimie Zimmerman

Recorder