



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

NOTICE OF MEETING

COMMITTEE:

DATE:

TIME:

PLACE:

PROPERTY & MAINTENANCE

Wednesday, November 9, 2016

1:00 p.m.

**Rolling Hills Main Hall – 1st Floor Recreation Room
14345 County Highway B Sparta, WI 54656**

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval – 10/12/2016 (enclosure)
5. Buildings Manager Report
6. Gundersen Building
7. Tax Delinquent Properties
8. Strategic Plan
9. Justice Center
10. Cleaning Contracts
11. Open Positions
12. Budget Adjustment
13. Future Agenda Items
14. Adjournment

Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 11/07/2016

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
October 12, 2016

Present: Dean Peterson, Mary Cook, Douglas Path, Pete Peterson, Rod Sherwood
Others: Garry Spohn

- The meeting was called to order in Rolling Hills Recreation Room at 1:00 p.m. by Chair Dean Peterson
- Public Comment Period – None
- Set next meeting date/time – November 9, 2016 at 1:00 p.m. in the Rolling Hills Recreation Room.
- Minutes Approval – Motion by Rod Sherwood second by Mary Cook to approve the 09/12 & 09/14/16 minutes. Carried 5-0.
- The Buildings Manager Report was provided.
- Tax Delinquent Properties – Garry Spohn provided the list of tax delinquent parcels to members. Discussion. Motion by Mary Cook second by Douglas Path to sell the following parcels at fair market value: parcel #006-00053-5000 at \$96,200.00; #026-01446-5000 at \$5,200.00; #286-01472-0000 at \$106,000.00. Discussion. Carried 5-0.

Shelley Bohl, County Clerk explained that auction parcels #185-01455-2440, 185-01455-0246, 185-01455-0244, 185-01455-0245, 185-01455-0242 & 185-01455-0243 have yet to be paid, the county has only received the down payment from Becky Bustillos. The bids were approved back on March 9, 2016 at the Property & Purchasing Committee meeting. Shelley has been in contact with Becky twice and was advised that payment was being sent. Discussion. Motion by Mary Cook second by Rod Sherwood to place all of the above 6 parcels back on the Wisconsin Surplus auction pending on Corporation Counsel's advisement. Garry Spohn will contact Becky Bustillos to see if she is still interested in the parcels. Carried 5-0.

- Strategic Plan – Dean Peterson explained that the facility questionnaires have been provided to members. The strategic plan was discussed.
- Justice Center – Garry Spohn explained that 7 windows have been replaced. Quotes are being received for sprinkler heads. They have been doing some north parking lot work.
- Budget Adjustment – None
- Items for next month's agenda – Strategic Plan, Justice Center, Tax Delinquent Properties.
- Motion by Pete Peterson second by Rod Sherwood to adjourn at 2:02 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder