



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

NOTICE OF MEETING

COMMITTEE:
DATE:
TIME:
PLACE:

PROPERTY AND MAINTENANCE
Wednesday 9-14-2016
1:00 p.m.
Recreation Room/Rolling Hills Main Hall
14345 County Highway B Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval – 08/03/16 & 08/10/2016 (enclosure)
5. Building Manager Report
6. In Lieu of Foreclosure Parcel/ Jeremiah Erickson
7. Tax Delinquent Properties
8. Strategic Plan
9. Justice Center
10. Budget Adjustment
11. Future Agenda Items
12. Adjournment

Dean Peterson, Committee Chair
PROPERTY AND PURCHASING COMMITTEE
Date notices mailed: 09/12/16

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
August 3, 2016

Present: Dean Peterson, Mary Cook, Douglas Path, Pete Peterson, Rod Sherwood
Others: Garry Spohn

- The meeting was called to order in Rolling Hills Recreation Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time –
August 10, 2016 joint meeting with the Rolling Hills Committee at 1:00 p.m.;
September 12, 2016 at 11:00 a.m. for a property tour;
September 14, 2016 at 1:00 p.m. in the Rolling Hills Recreation Room.
- Minutes Approval – Motion by Rod Sherwood second by P. Peterson to approve the 07/13/2016 minutes. Carried 5-0.
- The Buildings Manager Report was provided.
- Strategic Plan – There will be a meeting next week on August 10, 2016 to discuss the strategic plan.
- Tax Delinquent Properties –
Garry Spohn explained that there are 13 properties on the WI Surplus Auction.
 - 9 properties are currently accepting bids
 - 4 have sold
- Building Security at Building A/Health and Human Services Building and Other –
Garry Spohn explained that he is looking into door options. Discussion.
- Equipment replacement schedule – The committee discussed the John Deere Lawn tractor used at the downtown location. Motion by Rod Sherwood second by Mary Cook to look at replacing the tractor in the budget. Carried 5-0.
- New Position – Dean Peterson explained that the new position was approved by the board in July.
- Justice Center Discussion and Update – The committee discussed the glass in the jail facility, sprinkler heads and other maintenance requests in the jail.
- 26034 Killdeer Avenue – Property line discrepancy options were discussed. This item will be visited next month.
- Items for next month's agenda – Tax Delinquent Properties, Strategic Plan.

Joint Meeting – Rolling Hills Parking Lot, In Lieu of Foreclosure Properties.
- Motion by Mary Cook second by Rod Sherwood to adjourn at 2:23 p.m. Carried 5-0.

Shelley Bohi, County Clerk
Recorder

Property & Maintenance Committee and Rolling Hills (Joint Meeting)
August 10, 2016

Present: Dean Peterson, Mary Cook, Douglas Path, Pete Peterson, Rod Sherwood, James Schroeder,
Mary Von Ruden

Others: Garry Spohn, Cedric Schnitzler, Jeremiah Erickson, Linda Anderson, Garlynn Brookshaw,
Catherine Schmit, Brian Schoenick, Jon Wallenkamp

- The meeting was called to order in Rolling Hills Recreation Room at 1:00 p.m. by Chair Pete Peterson.
- Public Comment Period – None

Property & Maintenance Committee

- Parcels #191-00288-9000 and 026-01414-1000 Land Transaction – Jeremiah Erickson explained that he was approached regarding parcels #026-01414-1000 and #191-00288-9000. Both landowners will no longer pay taxes on these parcels. Jeremey explained that these parcels fall under the In Lieu of Foreclosure Policy. Discussion. Motion by Rod Sherwood second by Mary Cook to approve acquiring both parcels by quit claim deed. Carried 5-0.

Joint Committee

- Nursing Home Strategic Plan (Joint Committee) – Brian Schoenick, Vice President of Financial and Regulatory Services from LeadingAge Wisconsin provided an overview of county nursing homes. The current landscape of Rolling Hills was presented along with property incentive for innovative projects. Future options of the Rolling Hills facility were discussed.

Property & Maintenance Committee

- Strategic Plan – No Discussion.

Rolling Hills Committee

- Rolling Hills Parking Lot Improvement/Repair – The committee discussed parking lot improvement/repairs. Two bids were received. \$47,540.00 bid from Mathy for asphalt; \$45,093.00 bid from Schroder Construction for concrete pad. Discussion. James Schroeder abstained from voting. Motion by Mary Cook second by Mary Von Ruden to accept Mathy bid in the amount of \$47,540.00. Carried 4-0, Schroeder Abstained.

Garlynn Brookshaw explained the 2016 budget adjustment in the amount of \$21,223.00 for parking lot replacement/regrading. Discussion. Motion by Dean Peterson second by James Schroeder to approve budget adjustment. Carried 5-0.

- Motion by Mary Cook second by Mary Von Ruden to adjourn at 2:47 p.m. Carried 7-0.

Shelley Bohl, County Clerk
Recorder

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.