



MONROE COUNTY BOARD OF SUPERVISORS

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NOTICE OF MEETING

COMMITTEE:
DATE:
TIME:
PLACE:

PROPERTY AND PURCHASING
Wednesday 7-13-2016
1:00 p.m.
Recreation Room/Rolling Hills Main Hall
14345 County Highway B Sparta, WI 54656

Items are subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval –June 13 /2016 (enclosure)
5. Buildings Manager Report
6. Farm house roof/Sojourners Journey
7. Strategic Plan
8. Tax Delinquent Properties
9. 26034 Killdeer Ave.
10. Property acquisition
11. Building Security at Building A/Health and Human Services building and other.
12. Citizens Bank Parking Lot
13. Equipment replacement schedule
14. New position request.
15. Maintenance PM contract
16. 2017 Budget
17. Closed session per WI Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
18. Budget Adjustment
19. Justice Center Discussion and Update
20. Future Agenda Items
21. Adjournment

Dean Peterson, Committee Chair
PROPERTY AND PURCHASING COMMITTEE
Date notices mailed: 07/08/16

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
June 13, 2016

Present: Dean Peterson, Mary Cook, Douglas Path, Pete Peterson, Rod Sherwood
Others: Garry Spohn

- The meeting was called to order in Rolling Hills Recreation Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – July 13, 2016 at 1:00 p.m. in the Rolling Hills Recreation Room.
- Minutes Approval – Motion by Mary Cook second by Rod Sherwood to approve 05/18/16 minutes. Carried 5-0.
- The Buildings Manager Report was given.
- Farm House Roof/Sojourners Journey – Garry Spohn explained that he believes Sojourners Journey currently has been seeking bids for farm house roof repairs. The concern is whether or not the county will be keeping the farmhouse following the strategic facilities plan. Discussion.
- Strategic Plan – Garry Spohn explained that Kueny Architects hasn't provided any new information to the county.
- Property Acquisition – Garry Spohn explained that Corporation Counsel, Andrew Kaftan is working an offer to purchase. Acquisition would be contingent upon approval of the full county board. Discussion. Motion by Rod Sherwood second by Mary Cook to look into other property acquisitions near the Justice Center. Carried 5-0.
- Tax Delinquent Properties – Resolution 05-16-05 was sent back to the Property & Maintenance Committee during the May County Board meeting. The committee discussed concerns with the property line. Motion by Rod Sherwood second by Mary Cook to reject all bids on property #048-00475-0000 and send to Sanitation & Zoning to clear up the property lines; the property would then be placed back out for bids. Discussion. Carried 5-0.

Garry explained that the Tax Delinquent properties approved to be posted last month on the Wisconsin Surplus Website are currently accepting bids.

Garry explained that Corporation Counsel is working on the eviction process of the Superior Avenue Property. Pete Peterson mentioned that the City of Tomah would be interested in purchasing the Superior Avenue property by the beginning of the school year. Discussion. Motion by Douglas Path second by Pete Peterson to send out an email to Corporation Counsel for resolution of Superior Avenue, Tomah; Kendall; Wilton and Wyeville properties. Discussion. Carried 5-0.

- Building Security at Building A/Health and Human Services Building and Other – Garry Spohn explained that he is evaluating what was salvaged from the old jail.
- HVAC Repairs at the Administrative Center/Bids – Garry Spohn explained that 3 bids were received. Service Plus \$17,976.03, control work not included; Don's Plumbing \$18,248.00 with control work; Arctic Heating & Cooling \$15,200.00 without control work. Motion by Rod Sherwood second by Pete Peterson to accept bid from Arctic Heating & Cooling in the amount of \$15,200.00 without control work. Carried 5-0.
- Equipment Replacement Schedule – Garry Spohn explained that with the new budget year approaching, he is reviewing his equipment replacement schedule. Currently he is looking at replacement of the John Deere 445. Discussion.

The minutes are not official until approved by the Property & Purchasing Committee at their next regular meeting.

- New Position Request – The committee discussed moving monies from Contracted Services in 2016 for a new position. It was discussed that the Administrator was going include a new position in the 2017 budget. Discussion. Motion by Pete Peterson second by Douglas Path to approve a new position in 2017. Carried 5-0. Motion by Pete Peterson second by Douglas Path to move money from Contracted Services to fill the new position in 2016. Carried 5-0.
- Budget Adjustment – None.
- Justice Center Discussion and Update – Garry Spohn explained maintenance issues with the new justice center. Currently solutions are being sought.
- Items for next month's agenda – Delinquent Properties.
- Motion by Mary Cook second by Pete Peterson to adjourn at 2:38 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder