



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

AMENDED NOTICE OF MEETING

COMMITTEE: PROPERTY & MAINTENANCE
DATE: Wednesday, 5-18-2016
TIME: 1:00 p.m.
PLACE: Recreation Room/Rolling Hills Main Hall
14345 County Highway B Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Election of Vice-Chair
3. Public Comment, 3 Minute Limit Rule Applies
4. Set next meeting date/time
5. Minutes Approval – 04/13/2016 (enclosure)
6. Buildings Manager Report
7. History Room Chimney Repairs
8. Rolling Hills Cemetery
9. History Room Storage
10. Strategic Plan
11. Tax Delinquent Properties
12. Explain in Rem Process
13. Building Security at Building A/Health and Human Services building and other.
14. HVAC Repairs at the Admin Center
15. HVAC PM Bid
16. Budget Adjustment
17. Justice Center Discussion and Update
18. Future Agenda Items
19. Closed Session Per WI Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss Gundersen Building on Oak Street and other properties near the Justice Center.
20. Adjournment

Dean Peterson, Committee Chair
PROPERTY AND PURCHASING COMMITTEE
Date notices mailed: 05/17/16

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.



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17. Closed Session Per WI Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss Gundersen Building on Oak Street.
18. Adjournment

Dean Peterson, Committee Chair

PROPERTY AND PURCHASING COMMITTEE

Date notices mailed: 05/16/16

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Purchasing Committee
April 13, 2016

Present: Douglas Path, Rod Sherwood, Mary Cook, Gene Treu; Dean Peterson Absent
Others: Garry Spohn, Jarrod Roll, Ron Hamilton, Andrew Kaftan, Cindy Zahrte, Members of the Public.

- The meeting was called to order in Rolling Hills Recreation Room at 1:00 p.m. by Douglas Path.
- Set next meeting date/time – May 11, 2016 at 1:00 p.m. in the Rolling Hills Recreation Room.
- Minutes Approval – Motion by Mary Cook second by Douglas Path to approve 03/09/16 minutes. Carried 4-0.
- The Buildings Manager Report was given.
- History Room Offsite Storage – Jarrod Roll explained challenges of storage in the history room. Discussion. This item will be revisited at the next meeting.
- Public Comment Period – Jarrod Roll of the Local History Room asked that memorial sign be placed on the next month's agenda.
- Tax Delinquent Properties – Cindy Zahrte was present on behalf of the Tomah Area School District for partnership involving the vocational building trades class. Back taxes would be made whole. Discussion.

Motion by Gene Treu second by Rod Sherwood to accept bid for parcel #286-02170-0000 in the amount of \$14,286.00 from Dan Debaets and forward to the full county board. Discussion. Carried 4-0.

048-000475-0000 2 bids. One in the amount of \$3,100.00 from Andrew Doyle; \$11,257.00 from Dan Debaets. Discussion. Motion by Gene Treu second by Rod Sherwood to accept bid for parcel #048-000475-0000 in the amount of \$11,257.00 from Dan Debaets and forward to the full county board. There are reservations from the committee regarding the lot line and adverse possession. Discussion. Carried 3-1.

Corporation Counsel, Andrew Kaftan explained the process of properties sold through Quit Claim Deed versus Offer for Purchase. Discussion. This item will be revisited next month.

020-00077-2500 in the amount of \$255.00 from James Dopp;
020-00089-2500 2 bids. One in the amount of \$2,505.00 from James Dopp; \$2,000.00 from Hannes Stieg;
024-00769-9000 in the amount of \$105.00 from James Dopp;
026-00830-6000 in the amount of \$50.00 from James Dopp;
038-00655-5000 in the amount of \$55.00 from James Dopp;
Motion by Rod Sherwood second by Gene Treu to sell parcels #020-00077-2500 in the amount of \$255.00; 020-00089-2500 in the amount of \$2,505.00; 024-00769-9000 in the amount of \$105.00; 026-00830-6000 in the amount of \$50.00 and 038-00655-5000 in the amount of \$55.00; to James Dopp and forward to the full county board. Carried 4-0.

#026-00170-5001, Lot 1 in the amount of \$14,500.00 from Dale Jesse. Motion by Rod Sherwood second by Gene Treu to sell parcel and forward to the full county board. Discussion. Carried 4-0.

#026-00170-5000, Lot 2 in the amount of \$20,100.00 from Dale Jesse. Motion by Rod Sherwood second by Gene Treu to sell parcel and forward to the full county board. Discussion. Carried 4-0.

- Building Security at Building A/Health and Human Services Building and Other – Human Services Director, Ron Hamilton explained that following prioritization for security, he is looking to have
The minutes are not official until approved by the Property & Purchasing Committee at their next regular meeting.

recommendations followed-up. Discussion. Garry Spohn will be working on getting cost estimates.

- Consideration of a Used Truck from Another Department – Garry Spohn explained consideration of a used truck from the Land Conservation Department. Discussion. Motion by Gene Treu second by Mary Cook to transfer the 2002 Land Conservation Truck to the Maintenance Department; the transfer is to take place when the truck is available from Land Conservation. Carried 4-0.
- Justice Center Discussion and Update – Garry Spohn provided a brief update on the Justice Center Project. The committee discussed the alley and parking lot at the Citizens First Property.
- Strategic Plan – The committee discussed the Citizens Bank, Courthouse and Gundersen Buildings.
- Items for next month's agenda – Offsite Storage for the History Room, Cemetery Memorial Sign, Offer to Purchase, In-Rem Foreclosure Process, Building Security.
- Motion by Gene Treu second by Rod Sherwood to adjourn at 4:04 p.m. Carried 4-0.

Shelley Bohl, County Clerk
Recorder